

William & Casey Devine Family Trust
84 Bear Swamp Road
Andover, CT 06232

March 10, 2020

Planning and Zoning Commission
Mr. Robert Hamburger, Chair
Ms. Leigh Ann Hutchinson
Mr. Scott Person
Mr. Jed Larson

Dear Gentlepeople:

Per Section 23.3B of our town Zoning Regulations, I have requested an opportunity for an information discussion during your March 16, 2020 regular monthly meeting regarding our intention to file an application for a special permit to construct a detached accessory apartment on our property. It is my hope that your advice and guidance will help me prepare an application that satisfies all of the requirements necessary for your review and, ultimately, acceptance of our application.

Per this letter, as detailed in Section 23.2H, I am also formally requesting a waiver of some of the information required by Section 23.2B (site plan). I recognize the importance and necessity of the site plan, but much of the detail specified appears far more applicable to projects of a much larger size and impact than our detached accessory apartment (we call it a "caretaker's cottage") with a 22.5 by 35.5 footprint. Specifically, we request a waiver for sections 4, 5 and 6.

It is our intention to submit our formal application by April 15, 2020 with the hope that the process can be successfully completed by late June.

I very much appreciate your time, guidance and consideration.

Sincerely,

William Devine III
Trustee
Cc: Mr. Jim Hallisey