

**DRAFT REPORT
ANDOVER CHARTER REVISION COMMISSION
June 7, 2022**

FINAL DRAFT REPORT FOR SUBMISSION TO THE BOARD OF SELECTMEN OF THE TOWN OF ANDOVER

In full satisfaction of the requirements of State law governing Charter Revision, namely, the Connecticut Home Rule Act, General Statutes section 7-187, et seq., and the Resolutions of the Board of Selectmen of the Town of Andover, we, the duly appointed Charter Revision Commission hereby presents this, our Final Draft Report to you, the Board of Selectmen for further action by the Board:

The final sentences of both Sections **803C** and **803D** of the Charter shall be deleted, and the following shall replace the deleted final sentence of Section **803D**:

If the budget is defeated at a first referendum or for a second time at Town Meeting, the budget will be bifurcated into separate votes on the Town Budget and on the local Board of Education Budget individually, and the process shall begin again with the Board of Finance as set forth in Section 803B, above, and continue until each bifurcated budget is passed. If only one of the two bifurcated budgets is passed, it is final and may be implemented for the new Fiscal Year, but the process must continue for any failed budget until it is passed.

1. The following shall be inserted into the Charter as a new Section **803G**.

Should any budget fail to gain final approval prior to the beginning of the new Fiscal Year, the Town must implement a substitute for any such failed budget at the beginning of the Fiscal Year pursuant to General Statutes sections 7-405 and 12-123 and the court cases decided thereunder, and in the case of the Board of Education budget, in compliance with the Minimum Budget Requirement (MBR) of State law.

2. The following language shall replace Section **701C** in its entirety:

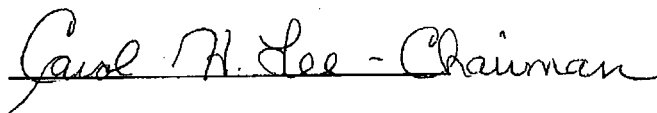
The Town Administrator shall be chosen by the Board of Selectmen exclusively on the basis of executive, technical and administrative qualifications, character, educational background, training/certification and professionally related experience. The Town Administrator shall devote full working time to the duties of the office.

4. The following shall be substituted for the first paragraph of Section **701** of the Charter, and Section **702** of the Charter shall be deleted in its entirety, including subsections A to O:

In the best interest of the people and the Town of Andover, by vote of at least three selectmen, the Board of Selectmen may employ, appoint or contract with qualified persons or entities to perform the duties of the following requisite administrative positions, offices or departments in a manner that is consistent with the powers and duties conferred and imposed upon them by the General Statutes and ordinances of the Town, and also by a minimum of three votes remove any such person or entity from any such position, office or department, subject to any applicable provision of the Town of Andover Personnel Policies or any collective bargaining agreement or other contract:

Town Assessor, Building Official, Municipal Agent for the Aging, Director of Health, Animal Control Officer, Tree Warden, Sanitarian/Wetlands Enforcement Officer, Treasurer, Town Attorney, Zoning Enforcement Officer, Town Engineer, Police Service such as the Resident State Trooper Program, Public Works Supervisor and Tax Collector.

Respectfully submitted this 8th day of June, 2022.

Carol H. Lee - Chairman

Charter Revision Commission

Carol H. Lee, Chairman
Donald Denley, Vice Chairman
George Knox
Patricia Billings
Karen Madore