

**TOWN OF ANDOVER
ANDOVER, CT 06232
Regular Board of Selectmen Meeting
Monday March 14, 2022
Virtual Zoom Meeting**

MEMBERS PRESENT: Jeff Maguire, First Selectman; Adrian Mandeville, Vice Selectman; Paula King, Scott Person, Jeff Murray

OTHERS: Eric Anderson, Town Administrator; Amanda Gibson, Admin Assistant; Diane Choquette, Board of Finance Vice Chair; Joanne Hebert, Board of Finance; Dennis O'Brien, Town Attorney

PUBLIC: Cathy and Mike Palazzi, Linda Fish, LeeAnn Hutchinson, Jess Currier

1. Call to order/ Pledge of Allegiance

Jeff Maguire called the meeting to order at 7:02p.m. Followed by the Pledge of Allegiance.

2. Public Speak - none

3. Additions/Deletions to the Agenda

S. Person made a motion to add Long Hill Lawn Turf Contract at 9f, seconded by J. Maguire. 5-0-0 (Passed)

A. Mandeville made a motion to add Skip Level Employee Meeting at 9g, seconded by J. Maguire. 5-0-0 (Passed)

A. Mandeville made a motion to add Town Wide Cleanup and Rail trail cleanup on Earth Day at 9h, seconded by J. Maguire. 5-0-0 (Passed)

J. Maguire made a motion to add Executive Session to discuss, not act upon a claim filed by an employee against the town at 16a, seconded by A. Mandeville. 5-0-0 (Passed)

4. Board and Commissions Presentation – none

5. Appointments - none

6. Resignations - none

7. Town Administrator's Report- report was sent to the BOS members.

There will be a Bunker Hill Bridge redesign Public Hearing on April 12 at 7pm. This will be highly promoted, and will be on Livestream, Microsoft Teams.

A motion was made by A. Mandeville that we move forward with the bottle filler water fountain, seconded by P. King.

5-0-0 (Passed)

- 8. Old Business – Discuss and Act upon the following**
- a. Pedestrian Safety Initiative**
Wait until budget passes
 - b. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal**
Request comes in before next meeting from Hop River Homes for Softball Field Renewal. D. O'Brien mentioned he has made changes.
- 9. New Business – Discuss and Act upon the following**
- a. Memorial Day Parade**
P. King has heard we are marching this year. Started to get organized.
 - b. Town Hall Upgrades - none**
 - c. Charter Revision Committee**
S. Person would like this committee re-established. Waiting for information from D. O'Brien.
 - d. Fiscal Year 2022-2023 Proposed Town Budget**
A. Mandeville made a motion to increase the transfer fees by \$10, raising the fee from \$40 to \$50 for two cars, seconded by J. Maguire.
4-1-0 (Passed) opposed J. Murray
 - e. Event Permit Forms:**
 - i. RiMaConn on Saturday, August 27th**
A. Mandeville made a motion to approve for the Hartford Marathon Foundation to conduct the RiMaConn running race on Saturday August 27, 2022, with no standing conditions, seconded by P. King. 5-0-0 (Passed)
 - ii. Expo Wheelmen Mountain Bike Races on Date TBD**
A. Mandeville made a motion to approve the application of the Expo Wheelmen to conduct Mountain Bike racing series starting in June – September, one night a week between 5:30 and 8pm with no conditions, seconded by S. Person.
4-0-1 (Passed) J. Murray abstained
 - f. Long Hill Lawn Turf Contract**
No contract in place for the upcoming season. Needs to be finalized as soon as possible.
 - g. Skip Level Employee meeting**
J. Murray made a motion to reschedule the employee skip level meeting to April 12, 2022, at 11am in the Community Room and pizza will be served, seconded by P. King. 5-0-0 (Passed)
 - h. Town Wide Clean up**
J. Murray made a motion to support the town wide rail trail clean up for Earth Day on April 23, 2022, S. Person seconded. 5-0-0 (Passed)
- 10. Approval of Meeting Minutes**
Tuesday February 15, 2022, Regular Meeting Minutes
A. Mandeville made a motion to approve the minutes of the Tuesday 2-15-2022 Regular Meeting Minutes, seconded by P. King. 5-0-0 (Passed)

Budget Workshops:

A. Mandeville made a motion to approve the Special Meeting Budget Workshop Minutes for 1-25-2022, 1-31-2022, 2-7-2022, 2-16-2022, 2-22-2022, 2-28-2022, seconded by S. Person. 5-0-0 (Passed)

Friday March 4, 2022, Special Meeting Minutes

A. Mandeville made a motion to approve the Special Meeting Minutes of the March 4 meeting, seconded by P. King. 5-0-0 (Passed)

11. Finance Department Report - none

12. Budget

a. Appropriation Transfers - none

b. Over expenditure requests - none

13. Tax Collector's Report

a. Refunds Requests

P. King made a motion to approve the following refund requests for a total of \$1,187.50, seconded by A. Mandeville. 5-0-0 (Passed)

J. Miner \$20.74 Sec 12-129 Refund of excess payment

N. Lackey \$1,166.76 Sec 12-129 Refund of excess payment

14. Assessor's Report - none

15. Department Reports

16. Public Speak – none

16.A Executive Session

J. Maguire made a motion to enter Executive Session to discuss, not act upon a claim filed by an employee against the town at 8:45pm, inviting Eric Anderson and Dennis O'Brien, seconded by A. Mandeville.

5-0-0 (Passed)

17. Adjournment

Executive Session ended at 9:24pm with no motions filed.

A. Mandeville made a motion to adjourn, seconded by P. King. 5-0-0 (Passed)

Respectfully Submitted,

Gretchen L. Stein

BOS Clerk