

**Town of Andover  
Board of Selectmen and Board of Education  
Special Meeting**

Monday, June 12th at 7:00 P.M.  
Location: Virtual Zoom meeting

Regular Meeting Agenda

**Zoom Directions:**

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/82018786720>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 820 1878 6720

Passcode: 310823

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Discussion
3. Adjournment

**Town of Andover  
Board of Selectmen  
Regular Meeting**

Monday, June 12th beginning approximately 7:30 pm After special meeting .  
Location: Virtual Zoom meeting

Regular Meeting Agenda

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4. Call to Order/Pledge of Allegiance
5. Public Speak
6. Additions/Deletions to the Agenda
7. Treasurer's Report
  - a. Finance Department Report
    - a. Revenue Summary
    - b. Town Budget Summary
    - c. Town Aid Road (TAR) Update
    - d. Town Cash Report
    - e. Appropriation Transfer
    - f. Over Expenditure Report
    - g. Summary of Audit Status
    - h. Motions by the Board of Finance
8. Board and Commission Presentations
  - a. Garden Club Thank You Letter
  - b. Board and Commission re-appointment responses
9. Appointments

10. Resignations
11. Town Administrator's Report
12. Old Business Discuss and act upon the following:
  - a. Tax Collector Resignation
  - b. Status of the Community Center RFP Contract signing
  - c. Recognizing Andover Residents
  - d. Cool Program contract
  - e. Andover Personnel Policy discussion
  - f. Boundary Line Agreement
    1. Steven King
    2. Hawes Family
13. New Business Discuss and act upon the following:
  - a. Recognition of Andover Landscaping Donation
  - b. Discussion of Blight and level of involvement
  - c. Status of Special permit application
  - d. Disposition of 2002 20 Pax bus
  - e. AES contract renewal for Transportation vehicle
  - f. Appoint a panel to review the Following RFP's
    - a. Purchase of a RAV 4 for Senior Transportation
      1. Review of RFP and purchasing Policy
      2. BOS acts as Review panel for RFP
      3. Authorize purchase
    - b. Purchase of a Squad rescue Pumper for the Fire Department
    - c. HVAC upgrades to the Fire Department
    - d. HVAC upgrades to the Town Hall
14. Approval of Meeting Minutes
  - a. May 8th, 2023 Regular Meeting
15. Tax Collector's Report
  - a. Refunds Requests
16. Department Reports
  - a. Assessor's report
  - b. Fire Department
  - c. Burning Official
  - d. Resident State Trooper
  - e. Town Clerk
  - f. Building Department
  - g. Assessor's Office
  - h. Public Works
  - i. Transfer Station
  - j. Library
  - k. Senior Transportation
  - l. AHM
  - m. Economic Development Commission
  - n. ZBA
17. Correspondence
18. Executive Session Union Negotiations
19. Public Speak
20. Adjournment

# **Treasurer's Report**

**7.**

Town of Andover  
Profit & Loss Budget vs. Actual  
July 1, 2022 through June 6, 2023

	Jul 1, '22 - Jun 6, 23	Budget	\$ Over Budget	% of Budget	Notes
Ordinary Income/Expense					
Income					
4100 - PROPERTY TAX REVENUE					
000-101 - 41101 Current Year Taxes	9,387,415.03	9,938,852.00	-551,436.97	94.45%	
000-108 - 41105 Prior Taxes	89,811.77	155,000.00	-65,188.23	57.94%	
000-110 - 41104 Supp MV	130,957.39	0.00	130,957.39	100.0%	
000-109 - 41106 NSF/DWV/Fees	975.01	0.00	975.01	100.0%	
000-104 - 41901 Claims Taxes	0.00	5,200.00	-5,200.00	0.0%	
000-103 - 41801 Interest Taxes	55,786.40	61,000.00	-5,213.51	91.45%	
000-239 - 43900 Telecom Personal Prop Tax	7,197.84	5,900.00	2,197.84	143.85%	
4100 - PROPERTY TAX REVENUE - Other	0.00	0.00	0.00	0.0%	
Total 4100 - PROPERTY TAX REVENUE	9,672,143.33	10,165,952.00	-493,808.67	95.19%	
4300 - INTERGOVERNMENTAL REVENUES					
000-211 - 43300 Veteran's Tax Relief	1,227.58	0.00	1,227.58	100.0%	
000-213 - 43300 Circuit Breaker	0.00	0.00	0.00	0.0%	
000-222 - 43300 Municipal grants in aid	0.00	2,620.00	-2,620.00	0.0%	I think we got this
000-223 - 43800 Mash-Pequot Funds	4,453.33	6,680.00	-2,226.67	66.67%	
000-226 - 43900 State Miscellaneous	1,551.31	6,000.00	-4,448.69	25.85%	should include neglected cemetery grant
000-227 - 43900 Municipal Stabilization	43,620.00	43,620.00	0.00	100.0%	
000-230 - 43300 Municipal Transition	114,861.00	114,861.00	0.00	100.0%	
100-221 - 43700 Hist Doc Restoration Grant	5,500.00	5,500.00	0.00	100.0%	
000-239 - 43200 Disabled Programs	444.85	400.00	44.85	111.21%	
000-209 - 43600 - PILOT State Property	2,599.47	12,219.00	-9,619.53	21.27%	
100-227 - 43800 MRS&A Revenue Sharing	63,874.88	0.00	63,874.88	100.0%	
100-409 - 43700 Dial-A-Ride	0.00	10,000.00	-10,000.00	0.0%	have we received the payments
000-219 - 43800 ECS Funds	2,004,782.00	2,004,782.00	0.00	100.0%	
4300 - INTERGOVERNMENTAL REVENUES - Other	0.00	0.00	0.00	0.0%	
Total 4300 - INTERGOVERNMENTAL REVENUES	2,243,114.42	2,206,882.00	36,232.42	101.64%	
4400 - CHARGES FOR SERVICES					
000-203 - 44709 Boat Registration	0.00	0.00	0.00	0.0%	
000-801 - 44887 Miscellaneous Revenue	4,813.51	3,000.00	1,813.51	160.45%	
000-803 - 44887 Rentals	6,750.00	9,000.00	-2,250.00	75.0%	lack of use by fc north and also COOL fees
100-201 - 44204 Fire Burn Permits	80.00	150.00	-70.00	40.0%	only 2 permits issued
100-407 - 44102 Clerk Fee	69,238.44	85,000.00	-15,761.56	81.49%	much lower real estate transaction fees
700-413 - 44403 Transfer Station	6,071.00	44,200.00	-38,129.00	13.74%	Most will be made up in last month with T station permits
700-415 - 44403 Waste Redemption	1,011.98	1,900.00	-1,118.00	101.2%	
000-405 - 44705 Building & Land Use Fees	67,202.14	75,100.00	-7,897.86	89.49%	less building then anticipated
4400 - CHARGES FOR SERVICES - Other	0.00	0.00	0.00	0.0%	
Total 4400 - CHARGES FOR SERVICES	155,147.05	217,450.00	-62,302.95	71.35%	
4200 - LICENSE & PERMITS	246.00	0.00	246.00	100.0%	
4600 - INVESTMENT INTEREST					
000-303 - 46101 Interest	2,175.36	3,000.00	-824.64	72.51%	
4600 - INVESTMENT INTEREST - Other	0.00	0.00	0.00	0.0%	
Total 4600 - INVESTMENT INTEREST	2,175.36	3,000.00	-824.64	72.51%	
Total Income	12,072,826.16	12,592,384.00	-519,557.84	95.87%	
Expense					
Voided Check	0.00	0.00	0.00	0.0%	
6990 - Reconciliation Discrepancies	0.00	0.00	0.00	0.0%	
4700 - EDUCATION					
901-427 - 56200 RHAM Education	5,026,935.72	5,026,937.00	-1.28	100.0%	
901-995 - 29900 AES BOE	3,098,680.40	4,052,787.00	-954,106.60	76.44%	This does not make sense We made all 10 payments
4700 - EDUCATION - Other	0.00	0.00	0.00	0.0%	
Total 4700 - EDUCATION	8,125,616.12	9,079,724.00	-954,107.88	89.49%	
TOWN DEPARTMENTS					
4113 - TOWN ADMINISTRATOR					
102-100 - 51000 Town Administrator	78,461.30	84,975.00	-6,513.70	92.34%	
102-101 - 51000 Admin Assistant	14,947.42	22,012.00	-7,064.58	67.91%	
102-330 - 55990 Conference/Seminar	107.72	300.00	-192.28	35.91%	
102-535 - 55300 Mobile Phone	712.16	940.00	-227.84	75.76%	
102-580 - 55900 Mileage	1,100.00	1,200.00	-100.00	91.67%	
102-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
102-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
102-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4113 - TOWN ADMINISTRATOR - Other	0.00	0.00	0.00	0.0%	
Total 4113 - TOWN ADMINISTRATOR	95,328.60	109,427.00	-14,098.40	87.12%	ok
4137 - TREASURER/FINANCIAL					
109-100 - 51000 Treasurer Salary	0.01	15,000.00	-14,999.99	0.0%	will owe much of this to Cheryl
109-120 - 51000 Treasurer Clerk Wages	26,073.28	57,373.00	-30,399.72	47.01%	
109-330 - 55990 Conference/Seminar	65.00	500.00	-435.00	13.0%	
109-438 - 535100 Contract Software Maint	654.63	2,200.00	-1,545.37	38.85%	
109-610 - 56120 Office Supplies	72.99	200.00	-127.01	36.5%	
109-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
109-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
109-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4137 - TREASURER/FINANCIAL - Other	0.00	0.00	0.00	0.0%	
Total 4137 - TREASURER/FINANCIAL	27,865.91	75,273.00	-47,407.09	37.15%	ok
4147 - TOWN CLERK					
117-100 - 51000 Town Clerk Salary	48,214.80	52,296.00	-4,081.20	92.2%	
117-120 - 51000 Asst Town Clerk Salary	27,250.58	22,448.00	4,802.58	121.39%	originally was going to be a merged position
117-330 - 55990 Conference/Seminar	1,283.00	1,000.00	283.00	128.3%	
117-335 - 52900 Training	0.00	2,000.00	-2,000.00	0.0%	
117-438 - 54300 Equip Maint	259.99	540.00	-280.01	48.15%	
117-880 - 55800 Mileage	63.75	400.00	-336.25	15.94%	
117-610 - 56120 Office Supplies	662.38	1,400.00	-737.62	47.31%	
117-612 - 53620 Land Records	8,522.79	10,500.00	-1,977.21	81.17%	
117-616 - 55900 Maps Filing & Indexing	0.00	600.00	-600.00	0.0%	
117-810 - 59100 Membership	465.00	500.00	-35.00	77.89%	
117-865 - 59900 Vital Statistics	0.00	300.00	-300.00	0.0%	
117-885 - 55900 Historic Doc. Restoration	298.48	6,500.00	-6,201.52	4.59%	
117-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
117-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
117-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4147 - TOWN CLERK - Other	0.00	0.00	0.00	0.0%	
Total 4147 - TOWN CLERK	86,960.77	98,504.00	-11,543.23	88.28%	OK
4135 - TAX COLLECTOR					
111-100 - 51000 Tax Collector Salary	44,152.60	45,174.00	-1,021.40	97.74%	
111-330 - 55990 Conference/Seminar	251.13	400.00	-148.87	62.78%	
111-438 - 53510 Contract Software Maint	10,025.42	12,353.00	-2,327.58	81.16%	
111-880 - 55900 Mileage	41.04	0.00	41.04	100.0%	
111-610 - 56120 Office Supplies	19.13	400.00	-380.87	4.78%	
111-810 - 59100 Membership	95.00	125.00	-30.00	76.0%	
111-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
111-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4135 - TAX COLLECTOR - Other	0.00	0.00	0.00	0.0%	
Total 4135 - TAX COLLECTOR	54,584.32	58,452.00	-3,867.68	93.38%	OK
4131 - ASSESSOR					
113-100 - 51000 Assessor Salary	27,752.75	30,101.00	-2,348.25	92.2%	
113-120 - 51000 Asst Assessor Salary	35,387.34	38,351.00	-2,963.66	92.27%	
113-335 - 52900 Training	220.00	650.00	-430.00	35.23%	
113-438 - 53510 Contract Software Maint	16,734.00	18,404.00	-1,670.00	90.93%	
113-880 - 55900 Mileage	0.00	500.00	-500.00	0.0%	
113-610 - 56120 Office Supplies	371.83	825.00	-453.17	45.06%	
113-612 - 56400 Books/Descriptions	0.00	450.00	-450.00	0.0%	
113-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
113-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
113-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4131 - ASSESSOR - Other	0.00	0.00	0.00	0.0%	



Town of Andover  
Profit & Loss Budget vs. Actual  
July 1, 2022 through June 6, 2023

	Jul 1, '22 - Jun 6, 23	Budget	\$ Over Budget	% of Budget	Notes
Total 4131 - ASSESSOR	80,474.72	89,281.00	-8,806.28	90.14%	OK
4149 - REGISTRARS					
125-100 - 51000 Registrars Salary	8,800.13	12,360.00	-3,459.87	72.01%	
125-120 - 51000 Asst Registrars Salary	2,069.84	1,030.00	1,039.84	200.97%	
125-330 - 55990 Conference/Seminar	450.00	1,200.00	-750.00	37.5%	
125-335 - 52900 Training	144.20	3,500.00	-3,355.80	4.12%	
125-880 - 55800 Mileage	250.86	500.00	-249.14	50.17%	
125-610 - 56120 Office Supplies	136.59	300.00	-163.41	45.53%	
125-810 - 58100 Membership	190.00	200.00	-10.00	95.0%	
125-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
125-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
125-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4149 - REGISTRARS - Other	0.00	0.00	0.00	0.0%	
Total 4149 - REGISTRARS	12,141.72	19,690.00	-6,948.28	63.6%	OK
4197 - ELECTIONS					
121-100 - 51000 Election Salaries	3,787.10	16,500.00	-12,712.90	22.9%	
121-335 - 52900 Training	452.13	625.00	-172.87	72.34%	
121-435 - 54300 Equip Maint	750.00	3,000.00	-2,250.00	25.0%	
121-610 - 56010 Supplies	3,887.76	8,800.00	-4,912.24	44.18%	
121-800 - 55800 Misc/Canv	105.00	120.00	-15.00	87.5%	
121-830 - 52900 Meals	401.28	680.00	-278.72	60.8%	
121-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
121-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
121-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4197 - ELECTIONS - Other	0.00	0.00	0.00	0.0%	
Total 4197 - ELECTIONS	9,383.27	29,705.00	-20,321.73	31.59%	Well under
4211 - BUILDING DEPARTMENT					
807-105 - 51000 Bldg Dept - Shared Wage	13,778.58	19,303.00	-5,524.42	71.38%	
807-100 - 51000 Wages IWC	18,202.98	16,550.00	1,652.98	109.90%	
817-100 - 51000 Zoning Agent Salary	25,399.93	25,444.00	-44.07	99.83%	
807-120 - 51000 Bldg Dept Admin Asst	17,958.33	23,577.00	-5,618.67	78.17%	
807-435 - 54300 Equipment Maint	440.98	1,500.00	-1,059.02	29.4%	
807-880 - 55800 Mileage	300.00	1,200.00	-900.00	25.0%	
807-612 - 56400 Books & Manuals	0.00	500.00	-500.00	0.0%	
807-610 - 56120 Office Supplies	80.95	550.00	-469.05	14.72%	
807-810 - 58100 Membership	2,021.21	0.00	2,021.21	100.0%	
807-890 - 58100 Permit/Link Fees	4,305.93	4,500.00	-194.07	95.6%	
807-901 - 57300 Equipment	0.00	250.00	-250.00	0.0%	
807-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
807-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
807-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4211 - BUILDING DEPARTMENT - Other	0.00	0.00	0.00	0.0%	
Total 4211 - BUILDING DEPARTMENT	82,487.96	93,374.00	-10,886.04	88.34%	OK
4501 - LIBRARY					
001-100 - 51000 Library Payroll	71,668.18	79,914.00	-7,345.82	90.7%	
001-800 - 56420 Library Operations	26,989.00	26,989.00	0.00	100.0%	
001-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
001-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
001-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4501 - LIBRARY - Other	0.00	0.00	0.00	0.0%	
Total 4501 - LIBRARY	98,657.18	106,903.00	-7,345.82	93.0%	OK but close on payroll
4148 - CIVIL PREPAREDNESS					
135-100 - 51000 Civil Preparedness Salary	375.00	750.00	-375.00	50.0%	
135-335 - 52900 Training	0.00	350.00	-350.00	0.0%	
135-435 - 54420 Shared CERT Vehicle	0.00	1,000.00	-1,000.00	0.0%	
135-730 - 56900 Supplies & Equipment	0.00	850.00	-850.00	0.0%	
135-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
135-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
135-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4148 - CIVIL PREPAREDNESS - Other	0.00	0.00	0.00	0.0%	
Total 4148 - CIVIL PREPAREDNESS	375.00	2,950.00	-2,575.00	12.71%	OK
TOWN DEPARTMENTS - Other	0.00	0.00	0.00	0.0%	
Total TOWN DEPARTMENTS	548,359.45	682,259.00	-133,899.55	80.4%	
TOWN EXPENSES					
803-100 - 51000 Town Planner Wages	107.75	0.00	107.75	100.0%	
4213 - TOWN OFFICE BUILDING					
129-315 - 53010 Payroll Services	8,025.31	7,000.00	1,025.31	114.60%	
129-330 - 55990 Conference/Seminars	0.00	0.00	0.00	0.0%	
129-350 - 54410 Water Testing	571.00	500.00	71.00	114.2%	
129-365 - 54010 Elevator Service Contract	2,338.05	2,350.00	-11.95	99.49%	
129-401 - 55100 Elevator Permit	240.00	240.00	0.00	100.0%	
129-442 - 53000 Computer Tech Support	9,629.44	11,000.00	-1,370.56	87.54%	
129-430 - 54300 ProComm Maint Agr	0.00	0.00	0.00	0.0%	
129-432 - 54301 Building Maint	1,671.27	4,250.00	-2,578.73	39.32%	
129-434 - 54301 Furnace Maintenance	80.00	600.00	-520.00	16.67%	
129-439 - 53100 Software Maint	9,250.99	8,250.00	1,000.99	112.13%	
129-443 - 55990 Website Fees	278.90	4,731.00	-4,452.10	5.9%	
129-444 - 55510 Copier Rental	2,478.85	2,880.00	-401.15	92.49%	
129-490 - 54302 Alarm Monitoring	10,265.74	500.00	9,765.74	2,053.16%	These should be assigned to each department
129-493 - 53520 Tolland 911 Dispatch	0.00	11,133.00	-11,133.00	0.0%	
129-830 - 55300 Telephone	5,530.78	5,000.00	530.78	110.62%	
129-831 - 55301 Postage	6,733.33	7,000.00	-266.67	96.19%	
129-833 - 55301 Postage Meter Rental	284.53	600.00	-315.47	44.09%	
129-837 - 55300 Internet Cable	1,107.00	1,500.00	-393.00	73.8%	
129-850 - 55500 Printing	1,144.42	1,600.00	-455.58	71.53%	
129-601 - 56220 Electricity	9,913.43	9,900.00	13.43	100.14%	
129-603 - 56240 Fuel Oil	3,335.03	7,296.00	-3,960.97	45.9%	give excess to AES to prevent liquidated charges
129-609 - 57300 Equipment	460.00	750.00	-290.00	61.33%	
129-610 - 56120 Office Supplies	8,358.43	3,200.00	5,158.43	201.2%	need to examine this
129-611 - 57330 Office Furniture	0.00	0.00	0.00	0.0%	
129-652 - 56010 Janitorial Supplies	842.30	1,600.00	-757.70	52.94%	
129-735 - 54320 Computer Repair/Service	416.26	2,100.00	-1,683.74	19.82%	
4213 - TOWN OFFICE BUILDING - Other	0.00	0.00	0.00	0.0%	
Total 4213 - TOWN OFFICE BUILDING	82,935.06	93,850.00	-10,714.94	88.56%	OK
4199-A - ADVERTISING					
127-840 - 55490 Legal Ads-Advertising	4,720.81	5,500.00	-779.19	85.83%	
4199-A - ADVERTISING - Other	0.00	0.00	0.00	0.0%	
Total 4199-A - ADVERTISING	4,720.81	5,500.00	-779.19	85.83%	ok
4187 - INSURANCE					
137-800 - 55200 Insurance	108,125.52	116,390.00	-8,264.48	92.9%	credit from last year ~ 4K
4187 - INSURANCE - Other	0.00	0.00	0.00	0.0%	
Total 4187 - INSURANCE	108,125.52	116,390.00	-8,264.48	92.9%	ok
4117 - EMPLOYEE BENEFITS					
141-205 - 52200 SS & Med	59,933.89	73,343.00	-13,409.11	81.72%	
141-210 - 52600 Unemployment Comp	7,803.96	10,000.00	-2,196.04	78.04%	
141-215 - 52100 Health/Dental Ins	98,024.03	183,372.00	-85,347.97	53.48%	
141-221 - 52900 Longevity	0.00	1,500.00	-1,500.00	0.0%	
141-223 - 52950 Disability	2,877.91	2,500.00	377.91	115.12%	
141-225 - 52900 Life Insurance	1,073.96	1,500.00	-426.04	71.6%	
141-230 - 52300 Retirement MERF	80,557.88	118,309.00	-37,751.12	68.09%	
141-280 - 53070 CDL, Physicals, Drug Tes	0.00	750.00	-750.00	0.0%	
141-290 - 52300 Amort MERF	0.00	131.00	-131.00	0.0%	
141-295 - 52010 Admin Fee MERF	3,250.00	3,640.00	-390.00	89.29%	
4117 - EMPLOYEE BENEFITS - Other	0.00	0.00	0.00	0.0%	
Total 4117 - EMPLOYEE BENEFITS	253,521.53	395,045.00	-141,523.47	84.18%	OK Questioning this line item
TOWN EXPENSES - Other	0.00	0.00	0.00	0.0%	
Total TOWN EXPENSES	448,410.87	610,585.00	-162,174.13	73.8%	

Town of Andover  
Profit & Loss Budget vs. Actual  
July 1, 2022 through June 6, 2023

		Jul 1 '22 - Jun 6, 23	Budget	\$ Over Budget	% of Budget	Notes
<b>FACILITIES</b>						
<b>4213-A - OLD TOWN HALL</b>						
123-432 - 54301 Building Maint		307.99	2,500.00	-2,192.01	12.32%	
123-490 - 54302 Alarm System		602.88	575.00	27.88	104.85%	
123-601 - 54100 Electricity		1,301.36	975.00	326.36	133.47%	
123-603 - 56240 Fuel Oil		0.00	400.00	-400.00	0.0%	
4213-A - OLD TOWN HALL - Other		0.00	0.00	0.00	0.0%	
<b>Total 4213-A - OLD TOWN HALL</b>		<b>2,212.23</b>	<b>4,450.00</b>	<b>-2,237.77</b>	<b>49.71%</b>	<b>OK</b>
<b>4301 - TOWN GARAGE</b>						
309-360 - 53070 Medical/Drug Testing		220.00	525.00	-305.00	41.91%	
309-399 - 55995 Conference/Seminar		300.00	600.00	-300.00	50.0%	
309-432 - 54301 Building Maint		19,588.76	18,000.00	1,588.76	108.72%	
309-434 - 54300 Furnance Maint		0.00	0.00	0.00	0.0%	
309-490 - 54302 Alarm System		0.00	750.00	-750.00	0.0%	
309-530 - 55300 Telephone		0.00	0.00	0.00	0.0%	
309-537 - 55300 Internet Cable		1,506.05	1,470.00	36.05	102.45%	
309-601 - 56220 Electricity		4,400.80	6,475.00	-2,074.20	67.97%	
309-603 - 56240 Fuel Oil		2,234.74	6,250.00	-4,015.26	35.76%	
309-610 - 56100 Office Supplies		711.84	175.00	536.84	408.77%	
309-616 - 56600 Computer Supplies		49.99	325.00	-275.01	15.38%	
4301 - TOWN GARAGE - Other		0.00	0.00	0.00	0.0%	
<b>Total 4301 - TOWN GARAGE</b>		<b>28,992.18</b>	<b>34,570.00</b>	<b>-5,577.82</b>	<b>83.87%</b>	<b>ok</b>
<b>4203-A - OLD FIRE HOUSE</b>						
149-434 - 54301 Furnance Maint		0.00	0.00	0.00	0.0%	
149-490 - 54302 Alarm Maint		0.00	0.00	0.00	0.0%	
149-601 - 54100 Electricity		1,750.46	1,441.00	309.46	121.49%	
149-603 - 56240 Fuel Oil		0.00	1,000.00	-1,000.00	0.0%	
4203-A - OLD FIRE HOUSE - Other		0.00	0.00	0.00	0.0%	
<b>Total 4203-A - OLD FIRE HOUSE</b>		<b>1,750.46</b>	<b>2,441.00</b>	<b>-690.54</b>	<b>71.71%</b>	<b>OK</b>
FACILITIES - Other		0.00	0.00	0.00	0.0%	
<b>Total FACILITIES</b>		<b>32,954.87</b>	<b>41,461.00</b>	<b>-8,506.13</b>	<b>79.48%</b>	
<b>OUTSIDE SERVICES</b>						
<b>4125 - AUDITOR/ACTUARY</b>						
105-320 - 53310 Annual Audit		51,750.00	34,500.00	17,250.00	150.0%	
105-375 - 53310 Actuarial Services		0.00	5,300.00	-5,300.00	0.0%	
4125 - AUDITOR/ACTUARY - Other		0.00	0.00	0.00	0.0%	
<b>Total 4125 - AUDITOR/ACTUARY</b>		<b>51,750.00</b>	<b>39,800.00</b>	<b>11,950.00</b>	<b>130.03%</b>	<b>Big payment from Mahoney S aproved in the fall</b>
<b>4139 - TOWN ATTORNEY</b>						
107-316 - 53620 Legal Retainer		8,037.00	14,000.00	-5,963.00	57.41%	
107-312 - 53620 Assess - Legal		0.00	3,000.00	-3,000.00	0.0%	
4139 - TOWN ATTORNEY - Other		0.00	0.00	0.00	0.0%	
<b>Total 4139 - TOWN ATTORNEY</b>		<b>8,037.00</b>	<b>17,000.00</b>	<b>-8,963.00</b>	<b>47.28%</b>	<b>fine</b>
<b>4151 - TOWN ENGINEER</b>						
311-370 - 53300 Consulting Fees-Engineer		10,914.40	10,000.00	914.40	109.14%	I think some of these should have been charged to culverts
4151 - TOWN ENGINEER - Other		0.00	0.00	0.00	0.0%	
<b>Total 4151 - TOWN ENGINEER</b>		<b>10,914.40</b>	<b>10,000.00</b>	<b>914.40</b>	<b>109.14%</b>	
<b>4161 - PROBATE COURT</b>						
119-800 - 58900 Misc Exp - Probate Court		3,198.00	3,200.00	-2.00	99.94%	
4161 - PROBATE COURT - Other		0.00	0.00	0.00	0.0%	good
<b>Total 4161 - PROBATE COURT</b>		<b>3,198.00</b>	<b>3,200.00</b>	<b>-2.00</b>	<b>99.94%</b>	
<b>4177 - CRCQG, CCM, COST</b>						
819-810 - 53910 Cap Region CQG/CCM/COST		8,111.00	8,475.00	-364.00	95.71%	
4177 - CRCQG, CCM, COST - Other		0.00	0.00	0.00	0.0%	
<b>Total 4177 - CRCQG, CCM, COST</b>		<b>8,111.00</b>	<b>8,475.00</b>	<b>-364.00</b>	<b>95.71%</b>	<b>good</b>
OUTSIDE SERVICES - Other		0.00	0.00	0.00	0.0%	
<b>Total OUTSIDE SERVICES</b>		<b>82,010.40</b>	<b>78,475.00</b>	<b>3,535.40</b>	<b>104.51%</b>	
<b>PUBLIC WORKS/GROUNDS</b>						
<b>4399 - PUBLIC WORKS</b>						
301-100 - 51000 Public Works Salary		269,003.06	311,327.00	-42,323.94	86.41%	
301-111 - 51820 Temp PW Salary		303.36	2,500.00	-2,196.64	12.13%	
301-112 - 51630 PW OT Salary		9,914.57	9,000.00	914.57	110.16%	
301-391 - 54302 Fire Ext Testing		1,700.71	600.00	1,100.71	283.45%	We had a lot that expired/needed replacement this year
301-392 - 56910 Welding Supplies		0.00	900.00	-900.00	0.0%	
301-435 - 54301 Vehicle Maint		18,800.87	32,000.00	-13,199.83	58.75%	
301-440 - 51620 Misc Labor/Rental		0.00	1,500.00	-1,500.00	0.0%	
301-535 - 55300 Mobile Phone		712.16	852.00	-139.84	83.56%	
301-602 - 56260 Diesel		35,877.64	14,000.00	21,877.64	254.84%	Needs to be reclassified to other departments ie aes and RHAM
301-603 - 56260 Gasoline		817.34	9,400.00	-8,582.66	8.7%	This is clearly an under estimate need to research
301-620 - 56910 Supplies		14,486.84	15,500.00	-1,013.16	93.49%	
301-622 - Tires		0.00	0.00	0.00	0.0%	
301-630 - 56910 Lub Oils Engine		0.00	0.00	0.00	0.0%	
301-632 - 56910 Trans. Oil		0.00	0.00	0.00	0.0%	
301-633 - 56910 Filters/Antifreeze		0.00	0.00	0.00	0.0%	
301-634 - 56910 Grease		0.00	0.00	0.00	0.0%	
301-635 - 56910 Hydr. Oil		0.00	0.00	0.00	0.0%	
301-637 - 56910 Fuel Add		0.00	0.00	0.00	0.0%	
301-640 - 56910 Sweeper Supplies		0.00	0.00	0.00	0.0%	
301-654 - 56905 Uniforms & Shoes		0.00	0.00	0.00	0.0%	
301-730 - 87300 Equipment		3,558.21	6,750.00	-3,191.79	52.71%	
301-732 - 56480 Signs		0.00	0.00	0.00	0.0%	
301-734 - 56900 Tools		0.00	0.00	0.00	0.0%	
301-810 - 58100 Membership		75.00	75.00	0.00	100.0%	
301-205 - 52200 SS & Med		0.00	0.00	0.00	0.0%	
301-215 - 52100 Health/Dental Ins		0.00	0.00	0.00	0.0%	
301-230 - 52300 Retirement MERF		0.00	0.00	0.00	0.0%	
4399 - PUBLIC WORKS - Other		0.00	0.00	0.00	0.0%	
<b>Total 4399 - PUBLIC WORKS</b>		<b>355,049.26</b>	<b>404,404.00</b>	<b>-49,354.74</b>	<b>87.8%</b>	<b>ok overall</b>
<b>4307 - SNOW REMOVAL</b>						
303-130 - 51630 Snow Removal OT		1,053.45	15,750.00	-14,696.55	6.69%	
303-435 - 54301 Ice Maint Bldg		0.00	525.00	-525.00	0.0%	
303-642 - 56910 Supplies		3,182.98	2,850.00	332.98	111.68%	
303-643 - 87300 Sanding Equip		0.00	525.00	-525.00	0.0%	
303-644 - 54183 Sand		0.00	5,000.00	-5,000.00	0.0%	
303-646 - 54193 Salt		54,956.10	63,000.00	-8,043.90	87.23%	
303-830 - 56300 Meals		465.27	675.00	-209.73	69.93%	
303-205 - 52200 SS & Med		0.00	0.00	0.00	0.0%	
303-215 - 52100 Health/Dental Ins		0.00	0.00	0.00	0.0%	
303-230 - 52300 Retirement MERF		0.00	0.00	0.00	0.0%	
4307 - SNOW REMOVAL - Other		0.00	0.00	0.00	0.0%	
<b>Total 4307 - SNOW REMOVAL</b>		<b>59,657.80</b>	<b>88,325.00</b>	<b>-28,667.20</b>	<b>67.54%</b>	<b>easy year for snow removal</b>
<b>4317 - TRANSFER STATION</b>						
701-100 - 51600 Transfer Station Wages		21,857.82	23,816.00	-1,958.18	91.78%	
701-360 - 53070 Water Testing		0.00	0.00	0.00	0.0%	
701-439 - 54300 Maintenance		90.42	2,800.00	-2,709.58	3.22%	
701-442 - 54303 Brush Pile Removal		0.00	14,000.00	-14,000.00	0.0%	
701-480 - 54101 Hauling Fees		35,155.76	41,102.00	-5,946.24	85.53%	
701-481 - 54101 Bulky Waste		22,651.09	31,866.00	-9,214.91	72.22%	
701-493 - 54900 Outdoor Facility		1,647.00	900.00	747.00	183.0%	porta potty primarily
701-601 - 56220 Electricity		2,528.21	3,025.00	-496.79	83.58%	
701-610 - 56910 Supplies		0.00	150.00	-150.00	0.0%	
701-803 - 54420 Compactor Lease		2,652.39	3,200.00	-547.61	82.89%	
701-807 - Transfer Station Permits		0.00	0.00	0.00	0.0%	
701-898 - 54421 Tipping Fees		34,643.74	46,508.00	-11,864.26	74.49%	
701-205 - 52200 SS & Med		0.00	0.00	0.00	0.0%	
<b>8401 - RECYCLING</b>						
703-423 - 54421 Hazardous Waste		0.00	2,910.00	-2,910.00	0.0%	
703-434 - 54421 Antifreeze Pickup		0.00	110.00	-110.00	0.0%	

Town of Andover  
Profit & Loss Budget vs. Actual  
July 1, 2022 through June 6, 2023

	Jul 1, '22 - Jun 6, 23	Budget	\$ Over Budget	% of Budget	Notes
703-485 - 54421 Used Oil Pickup	1,805.74	1,300.00	505.74	138.9%	
703-488 - 54421 Tire Pickup	2,049.50	1,300.00	749.50	157.65%	
703-631 - 54421 Oil Filters	0.00	100.00	-100.00	0.0%	
703-807 - 54421 Permits	5,394.43	970.00	4,424.43	556.13%	what are these permits for?
8401 - RECYCLING - Other	0.00	0.00	0.00	0.0%	
Total 8401 - RECYCLING	9,249.67	6,690.00	2,559.67	138.26%	
4317 - TRANSFER STATION - Other	-717.69	0.00	-717.69	100.0%	
Total 4317 - TRANSFER STATION	129,758.11	173,257.00	-43,498.89	74.89%	ok overall
4599 - GROUND CARE					
313-420 - 54303 Mowing - Ground Care	17,873.95	23,000.00	-5,126.05	78.84%	still need bill from Hebron Parks
313-422 - 54900 Beautification	1,297.36	2,500.00	-1,202.64	51.89%	
313-424 - 54900 Old Cemetery Maint	0.00	2,900.00	-2,900.00	0.0%	
313-426 - 549500 Andover Veterans Park	0.00	0.00	0.00	0.0%	
4599 - GROUND CARE - Other	1,889.02	0.00	1,889.02	100.0%	
Total 4599 - GROUND CARE	20,859.94	27,500.00	-6,640.06	75.80%	
4311 - STREET LIGHTING					
305-410 - 56220 Street Lighting	6,239.26	7,000.00	-760.74	89.13%	
4311 - STREET LIGHTING - Other	0.00	0.00	0.00	0.0%	
Total 4311 - STREET LIGHTING	6,239.26	7,000.00	-760.74	89.13%	OK
4199-B - CUSTODIAN					
147-100 - 51000 Custodian	11,058.58	13,390.00	-2,331.42	82.59%	
147-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4199-B - CUSTODIAN - Other	0.00	0.00	0.00	0.0%	
Total 4199-B - CUSTODIAN	11,058.58	13,390.00	-2,331.42	82.59%	OK
PUBLIC WORKS/GROUNDS - Other	0.00	0.00	0.00	0.0%	
Total PUBLIC WORKS/GROUNDS	592,822.85	713,876.00	-121,053.15	81.61%	
PUBLIC SAFETY					
4201 - Resident Trooper					
403-378 - 53530 Contract ST Fee-Law Enfor	120,430.06	161,000.00	-40,569.94	74.8%	
403-901 - 56100 Office Supplies	0.00	450.00	-450.00	0.0%	
4201 - Resident Trooper - Other	0.00	0.00	0.00	0.0%	
Total 4201 - Resident Trooper	120,430.06	161,450.00	-41,019.94	74.59%	OK already transferred money to senior Transportation
4203 - FIRE DEPARTMENT/COMMISSION					
401-121 - 51000 Board Clerk Wages	157.50	0.00	157.50	100.0%	
401-438 - 54300 Equip Maint	0.00	0.00	0.00	0.0%	
401-800 - 53100 Fire Commission	146,095.31	148,150.00	-2,054.69	98.61%	
4203 - FIRE DEPARTMENT/COMMISSION - Other	0.00	0.00	0.00	0.0%	
Total 4203 - FIRE DEPARTMENT/COMMISSION	146,252.81	148,150.00	-1,897.19	98.72%	ok
4215 - Animal Control					
151-105 - 51000 NECOG Shared Wages	10,391.70	9,920.00	471.70	104.76%	
151-434 - 54300 Furnance Maint	0.00	0.00	0.00	0.0%	
151-580 - 55800 Dog Warden Mileage	0.00	0.00	0.00	0.0%	
151-610 - 56120 Supplies	0.00	0.00	0.00	0.0%	
151-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4215 - Animal Control - Other	0.00	0.00	0.00	0.0%	
Total 4215 - Animal Control	10,391.70	9,920.00	471.70	104.76%	over based on population increase
4219 - FIRE MARSHAL					
405-100 - 51000 Fire Marshal Salary	7,132.26	8,028.00	-895.74	88.84%	
405-110 - 51000 Deputy Salary	633.50	1,267.00	-633.50	50.0%	
405-150 - 51000 Fire Official Comp	70.00	350.00	-280.00	20.0%	
405-305 - 52900 Training	0.00	300.00	-300.00	0.0%	
405-410 - 56120 Office Supplies	0.00	50.00	-50.00	0.0%	
405-412 - 56400 Subscriptions	0.00	750.00	-750.00	0.0%	
405-810 - 56100 Dues/Memberships	472.50	150.00	322.50	315.0%	
405-901 - 57300 Equipment	173.75	3,000.00	-2,826.25	5.79%	need to encumber cost of equipment on order
405-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
405-215 - 52100 Health/Dental Ins	0.00	0.00	0.00	0.0%	
405-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4219 - FIRE MARSHAL - Other	0.00	0.00	0.00	0.0%	
Total 4219 - FIRE MARSHAL	8,482.01	13,895.00	-5,412.99	61.04%	
PUBLIC SAFETY - Other	0.00	0.00	0.00	0.0%	
Total PUBLIC SAFETY	285,556.58	333,415.00	-47,858.42	85.65%	
4423 - PUBLIC WELFARE					
4417 - SENIOR CITIZENS					
145-100 - 51000 Resident Services Coord.	5,077.15	5,808.00	-728.85	87.45%	
145-820 - 56300 Senior Lunch	6,904.30	1,080.00	5,824.30	639.29%	remaining money should come from other account
145-870 - 56900 Programs Senior Citizens	2,300.00	2,900.00	-600.00	100.0%	
145-875 - 56280 Trips - Senior Citizens	6,032.72	4,000.00	2,032.72	150.82%	need to fesearch this
145-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
145-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4417 - SENIOR CITIZENS - Other	0.00	0.00	0.00	0.0%	
Total 4417 - SENIOR CITIZENS	20,014.17	12,888.00	7,126.17	155.32%	
4499 - ANDOVER SENIOR TRANSPORTAION					
143-100 - 51000 Drivers/Dispatch Salary	25,158.72	25,000.00	158.72	100.64%	
143-380 - 53070 Comm. Drivers Test-OAR	300.00	1,000.00	-700.00	30.0%	
143-435 - 54300 Vehicle Main - Dial a Ride	14,625.71	5,000.00	9,625.71	296.51%	Understood multiple problems with big bus
143-603 - 56280 Fuel Dial a Ride	1,322.38	6,095.00	-4,772.62	24.98%	still needs to be allocated correctly
143-700 - 56100 Senior Transportation Vehicle	0.00	9,000.00	-9,000.00	0.0%	this does not make sense wasn't it 45,000 that was transferred?
143-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
143-230 - 52300 Retirement MERF	0.00	0.00	0.00	0.0%	
4499 - ANDOVER SENIOR TRANSPORTAION - Other	0.00	0.00	0.00	0.0%	
Total 4499 - ANDOVER SENIOR TRANSPORTAION	41,806.81	46,995.00	-4,288.19	90.7%	
4401 - HEALTH OFFICER					
201-999 - 53010 Eastern Highlands Hlth	8,951.03	18,422.00	-9,470.97	48.59%	
4401 - HEALTH OFFICER - Other	0.00	0.00	0.00	0.0%	
Total 4401 - HEALTH OFFICER	8,951.03	18,422.00	-9,470.97	48.59%	are we missing one bill from EHHD?
4413 - MENTAL HEALTH					
205-843 - 53010 Amplify Mental Health	220.00	250.00	-30.00	88.0%	
4413 - MENTAL HEALTH - Other	0.00	0.00	0.00	0.0%	
Total 4413 - MENTAL HEALTH	220.00	250.00	-30.00	88.0%	ok
4414 - SOCIAL SERVICES					
501-880 - 56900 Social Services Mileage	0.00	0.00	0.00	0.0%	
501-830 - 56300 Food & Clothing	2,276.00	0.00	2,276.00	100.0%	This was for rental relocation act. eventually recouped from S Barnett
501-845 - 53400 Social Services ACCESS	0.00	400.00	-400.00	0.0%	
501-850 - 56900 COVID Expense	0.00	0.00	0.00	0.0%	
4414 - SOCIAL SERVICES - Other	0.00	0.00	0.00	0.0%	
Total 4414 - SOCIAL SERVICES	2,276.00	400.00	1,876.00	569.0%	
4419 - AHM YOUTH SERVICES					
207-844 - 53010 AHM Youth Services	92,179.00	92,179.00	0.00	100.0%	
4419 - AHM YOUTH SERVICES - Other	0.00	0.00	0.00	0.0%	
Total 4419 - AHM YOUTH SERVICES	92,179.00	92,179.00	0.00	100.0%	ok
4423 - PUBLIC WELFARE - Other	0.00	0.00	0.00	0.0%	
Total 4423 - PUBLIC WELFARE	165,447.01	170,232.00	-4,784.99	97.19%	
BOARDS & COMMISSIONS					
4111 - SELECTMEN					
101-100 - 51000 Ist. Selectman Salary	0.00	0.00	0.00	0.0%	
101-105 - 51000 Selectman Salary	1,800.00	4,300.00	-3,000.00	37.5%	second payment. Adrain donates his to senior lunchen program
101-115 - 51000 Board Clerk BOS	987.25	1,800.00	-812.75	54.85%	
101-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
101-836 - 59010 Veteran's Committee	220.58	500.00	-279.42	44.12%	
4111 - SELECTMEN - Other	0.00	0.00	0.00	0.0%	
Total 4111 - SELECTMEN	3,007.83	7,100.00	-4,092.17	42.36%	ok overall
4103 - BOARD OF FINANCE					
103-121 - 51000 BOF Clerk Wages	2,245.50	1,700.00	545.50	132.09%	Lots of meetings- over our estimate on # and time
103-310 - 53020 Legal	0.00	2,500.00	-2,500.00	0.0%	none used
103-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4103 - BOARD OF FINANCE - Other	0.00	0.00	0.00	0.0%	

Town of Andover  
Profit & Loss Budget vs. Actual  
July 1, 2022 through June 6, 2023

	Jul 1 '22 - Jun 6, 23	Budget	\$ Over Budget	% of Budget	Notes
Total 4103 - BOARD OF FINANCE	2,245.50	4,200.00	-1,954.50	53.46%	OK
4171 - CONSERVATION COMMISSION					
815-330 - 58100 Membership	0.00	65.00	-65.00	0.0%	
815-335 - 62900 Training	87.72	200.00	-112.28	43.86%	
815-605 - 57300 Equipment	0.00	100.00	-100.00	0.0%	
815-810 - 55990 Conferences	400.00	200.00	200.00	200.0%	
4171 - CONSERVATION COMMISSION - Other	0.00	0.00	0.00	0.0%	
Total 4171 - CONSERVATION COMMISSION	487.72	565.00	-77.28	88.32%	OK
4155 - BOARD OF ASSESSMENT APPEALS					
115-100 - 51000 BAA Salaries	340.00	500.00	-340.00	50.0%	Need to pay second allotment for BAA
115-120 - 51000 BAA Clerk Salary	0.00	400.00	-400.00	0.0%	
115-335 - 62900 Training	0.00	150.00	-150.00	0.0%	
115-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4155 - BOARD OF ASSESSMENT APPEALS - Other	0.00	0.00	0.00	0.0%	
Total 4155 - BOARD OF ASSESSMENT APPEALS	340.00	1,250.00	-890.00	27.64%	OK
4155-A - ZONING BOARD OF APPEALS					
805-115 - 51000 Board Clerk - ZBA	410.50	500.00	-89.50	82.1%	
805-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4155-A - ZONING BOARD OF APPEALS - Other	0.00	0.00	0.00	0.0%	
Total 4155-A - ZONING BOARD OF APPEALS	410.50	500.00	-89.50	82.1%	OK
4155-B - ZONING AGENT					
817-580 - 55800 Mileage	0.00	0.00	0.00	0.0%	
817-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4155-B - ZONING AGENT - Other	0.00	0.00	0.00	0.0%	
Total 4155-B - ZONING AGENT	0.00	0.00	0.00	0.0%	
4173 - ECON DEVELOPMENT COMM					
801-800 - 55990 Economic Devel Comm	464.99	500.00	-35.01	93.0%	
4173 - ECON DEVELOPMENT COMM - Other	0.00	0.00	0.00	0.0%	
Total 4173 - ECON DEVELOPMENT COMM	464.99	500.00	-35.01	93.0%	OK
4511 - MEMORIAL DAY COMM					
601-800 - 56900 Memorial Day Misc Exp	356.89	800.00	-443.11	44.61%	
4511 - MEMORIAL DAY COMM - Other	0.00	0.00	0.00	0.0%	
Total 4511 - MEMORIAL DAY COMM	356.89	800.00	-443.11	44.61%	OK
4503 - RECREATION COMMISSION					
603-493 - 54410 Outside Facility Rental	2,400.00	2,630.00	-230.00	91.26%	
603-870 - 55200 Programs	6,183.82	6,000.00	183.82	103.00%	need to review this? What expenses were made 175th event still to come
4503 - RECREATION COMMISSION - Other	0.00	0.00	0.00	0.0%	
Total 4503 - RECREATION COMMISSION	8,583.82	8,630.00	-46.18	99.47%	questionable
4153 - PLANNING & ZONING COMMISSION					
803-105 - 51000 Board Clerk Wages	830.75	3,300.00	-2,369.25	25.98%	
803-310 - 53620 Legal/Professional	6,636.00	11,500.00	-4,864.00	57.7%	I think one bill from town engineer should be paid here
803-335 - 62900 Training	630.00	500.00	130.00	126.0%	
803-340 - 53500 Mapping	240.00	300.00	-60.00	80.0%	
803-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4153 - PLANNING & ZONING COMMISSION - Other	0.00	0.00	0.00	0.0%	
Total 4153 - PLANNING & ZONING COMMISSION	8,336.75	15,600.00	-7,163.25	53.79%	OK
4163 - INLAND WETLANDS C COMMISSION					
809-115 - 51000 Board Clerk - IWC	810.89	1,450.00	-639.11	55.92%	
809-335 - 62900 Training	0.00	250.00	-250.00	0.0%	
809-610 - 56100 Office Supplies	0.00	200.00	-200.00	0.0%	
809-810 - 55100 Dues/Membership	65.00	65.00	0.00	100.0%	
809-205 - 52200 SS & Med	0.00	0.00	0.00	0.0%	
4163 - INLAND WETLANDS C COMMISSION - Other	0.00	0.00	0.00	0.0%	
Total 4163 - INLAND WETLANDS C COMMISSION	875.89	1,965.00	-1,089.11	44.58%	ok
4159 - HISTORICAL					
153-800 - 53400 Town Historian	0.00	200.00	-200.00	0.0%	
4159 - HISTORICAL - Other	0.00	0.00	0.00	0.0%	
Total 4159 - HISTORICAL	0.00	200.00	-200.00	0.0%	
BOARDS & COMMISSIONS - Other	0.00	0.00	0.00	0.0%	
Total BOARDS & COMMISSIONS	25,109.89	41,190.00	-16,080.11	60.90%	ok
CAPITAL RELATED					
4900 - CAPITAL					
111-701 - 53620 Town Garage - Lease	0.00	0.00	0.00	0.0%	
111-714 - 53620 Revaluation	0.00	16,500.00	-16,500.00	0.0%	?
111-715 - 53620 P & Z Capital PGCD	0.00	5,000.00	-5,000.00	0.0%	?
111-719 - 57400 Public Works Cap Expend	0.00	30,000.00	-30,000.00	0.0%	?
4900 - CAPITAL - Other	0.00	0.00	0.00	0.0%	
Total 4900 - CAPITAL	0.00	51,500.00	-51,500.00	0.0%	
9900 - TRANSFERS					
305-860 - 59020 Insurance Severance	0.00	0.00	0.00	0.0%	
305-899 - 59020 Contingency	131.76	50,000.00	-49,868.22	0.26%	
305-901 - 59020 DPW Equipment	-100,000.00	100,000.00	-200,000.00	-100.0%	does not make sense
305-907 - 59020 Trans-Multi Use Bldg	0.00	0.00	0.00	0.0%	
305-908 - 59020 Fire Engine Fund/Tanker	-80,000.00	80,000.00	-160,000.00	-100.0%	does not make sense
305-xxx - 59020 PW Equipment Fund	0.00	0.00	0.00	0.0%	
305-811 - 59020 Road Improve. Fund	-330,000.00	330,000.00	-660,000.00	-100.0%	does not make sense
305-812 - 59020 Tree Removal Fund	-50,000.00	50,000.00	-100,000.00	-100.0%	does not make sense
305-813 - 59020 Barker Hill Bridge Fund	-160,000.00	160,000.00	-320,000.00	-100.0%	does not make sense
305-814 - 59020 Bridge & Culvert Fund	-100,000.00	100,000.00	-200,000.00	-100.0%	does not make sense
305-815 - 59020 Bldg Main Fund	-55,000.00	55,000.00	-110,000.00	-100.0%	does not make sense
9900 - TRANSFERS - Other	0.00	0.00	0.00	0.0%	
Total 9900 - TRANSFERS	-874,868.22	925,000.00	-1,799,868.22	-94.58%	this part needs explanation
CAPITAL RELATED - Other	0.00	0.00	0.00	0.0%	
Total CAPITAL RELATED	-874,868.22	976,500.00	-1,851,368.22	-89.59%	
4801 - DEBT RETIREMENT					
201-860 - 58300 School Debt	0.00	0.00	0.00	0.0%	
4801 - DEBT RETIREMENT - Other	0.00	0.00	0.00	0.0%	
Total 4801 - DEBT RETIREMENT	0.00	0.00	0.00	0.0%	ok
4803 - INTEREST EXPENSE					
203-850 - 58320 School Interest	0.00	0.00	0.00	0.0%	
4803 - INTEREST EXPENSE - Other	0.00	0.00	0.00	0.0%	
Total 4803 - INTEREST EXPENSE	0.00	0.00	0.00	0.0%	
62000 - Payroll Expenses	0.00	0.00	0.00	0.0%	
Total Expense	9,422,219.72	12,727,517.00	-3,305,297.28	74.03%	Much of the dif is the capital accounts
Net Ordinary Income	2,650,806.44	-135,133.00	2,785,739.44	-1,961.48%	
Other Income/Expense					
Other Income					
Prior Year Adjustments	-5,088.25	0.00	-5,088.25	100.0%	
Total Other Income	-5,088.25	0.00	-5,088.25	100.0%	
Other Expense					
Transfers out	0.00	0.00	0.00	0.0%	
Ask my accountant	36,627.10	0.00	36,627.10	100.0%	
Total Other Expense	36,627.10	0.00	36,627.10	100.0%	
Net Other Income	-41,715.35	0.00	-41,715.35	100.0%	
Net Income	2,609,091.09	-135,133.00	2,744,224.09	-1,830.61%	

## Town of Andover Check Register As of June 6, 2023

Type	Date	Num	Name	Memo	Amount	Balance
						<b>2,578,728.18</b>
Bill Pmt -Check	04/01/2023	10094	ANDOVER PIZZA		-1,770.72	2,576,957.46
Bill Pmt -Check	04/01/2023	10095	Omni Hotel		-134.00	2,576,823.46
Bill Pmt -Check	04/03/2023	10096	Adkins Printing Company		-298.48	2,576,524.98
Bill Pmt -Check	04/03/2023	10097	AHM		-46,089.50	2,530,435.48
Bill Pmt -Check	04/03/2023	10098	ANDOVER FIRE COMMISSION		-37,037.50	2,493,397.98
Bill Pmt -Check	04/03/2023	10099	CAROL LEE		-72.02	2,493,325.96
Bill Pmt -Check	04/03/2023	10101	COIT EXCAVATING INC		-1,566.30	2,491,759.66
Bill Pmt -Check	04/03/2023	10102	COMCAST	8773 40 611 01448	-115.85	2,491,643.81
Bill Pmt -Check	04/03/2023	10103	CTCA		-295.00	2,491,348.81
Bill Pmt -Check	04/03/2023	10104	Dime Oil LLC		-1,168.31	2,490,180.50
Bill Pmt -Check	04/03/2023	10105	DISTINCTIIVE TREE CARE LLC		-1,250.00	2,488,930.50
Bill Pmt -Check	04/03/2023	10106	Dubois Automotive Inc.		-200.46	2,488,730.04
Bill Pmt -Check	04/03/2023	10107	EILEEN CURTIN		-120.00	2,488,610.04
Bill Pmt -Check	04/03/2023	10108	FRONTIER COMMUNICA	860-742-3504-1231	-82.58	2,488,527.46
Bill Pmt -Check	04/03/2023	10109	Genie Innovations Inc.		-409.95	2,488,117.51
Bill Pmt -Check	04/03/2023	10110	GINA MARIE'S		-37.74	2,488,079.77
Bill Pmt -Check	04/03/2023	10111	Glastonbury Citizen/Rivereast News Bullet		-132.00	2,487,947.77
Bill Pmt -Check	04/03/2023	10112	HEBRON ACE HARDWARE		-64.74	2,487,883.03
Bill Pmt -Check	04/03/2023	10113	HOSMER MT. BOTTLING COMPANY INC		-29.00	2,487,854.03
Bill Pmt -Check	04/03/2023	10114	INFOSHRED LLC	Inv 3468032	-25.00	2,487,829.03
Bill Pmt -Check	04/03/2023	10115	LENCO ELECTRICAL CONTRACTORS		-6,166.77	2,481,662.26
Bill Pmt -Check	04/03/2023	10116	Mark Williams Excavating		-1,550.00	2,480,112.26
Bill Pmt -Check	04/03/2023	10117	Nathan L Jacobson & Assoc Inc		-4,284.84	2,475,827.42
Bill Pmt -Check	04/03/2023	10118	NEACTC	VOID:	0.00	2,475,827.42
Bill Pmt -Check	04/03/2023	10119	PHOENIX ENVIRONMENTAL LABORATO		-292.00	2,475,535.42
Bill Pmt -Check	04/03/2023	10120	RANDAZZO DESIGN & ASSOC LTD		-840.00	2,474,695.42
Bill Pmt -Check	04/03/2023	10121	Regional Restrooms Inc.		-240.00	2,474,455.42
Bill Pmt -Check	04/03/2023	10122	SHI INTERNATIONAL CORP.		-854.63	2,473,600.79
Bill Pmt -Check	04/03/2023	10123	SILVERBACK DISTRIBUTION		-542.68	2,473,058.11
Bill Pmt -Check	04/03/2023	10124	TOWN OF MANSFIELD		-2,910.12	2,470,147.99
Bill Pmt -Check	04/03/2023	10125	US Postal Service		-290.00	2,469,857.99
Bill Pmt -Check	04/03/2023	10126	VERIZON WIRELSS		-142.34	2,469,715.65
Bill Pmt -Check	04/03/2023	10127	NEACTC		-50.00	2,469,665.65
Check	04/03/2023	ACH	RHAM		-396,083.00	2,073,582.65
Check	04/04/2023	ACH	Credit Card - M&T Bank		-3,199.05	2,070,383.60
Deposit	04/04/2023			Deposit	106.00	2,070,489.60
Transfer	04/04/2023			Funds Transfer	-3,199.05	2,067,290.55
Sales Receipt	04/05/2023	47	Town Clerk	GF Checking	1,742.00	2,069,032.55
Bill Pmt -Check	04/06/2023	10028	CTCA		-175.00	2,068,857.55
Deposit	04/07/2023			Deposit	60.00	2,068,917.55
Check	04/10/2023	ACH	Primepay		-908.33	2,068,009.22
Bill Pmt -Check	04/12/2023	10029	AIG RETIREMENT SERVICES		-1,275.00	2,066,734.22
Bill Pmt -Check	04/12/2023	10030	ANDOVER PIZZA		-131.78	2,066,602.44

## Town of Andover Check Register As of June 6, 2023

Bill Pmt -Check	04/12/2023	10031	ANTHEM LIFE& DISABILITY INSURANCE		-661.24	2,065,941.20
Bill Pmt -Check	04/12/2023	10032	CASELLA WASTE		-9,171.97	2,056,769.23
Bill Pmt -Check	04/12/2023	10033	Catherine Palazzi		-301.60	2,056,467.63
Bill Pmt -Check	04/12/2023	10034	Constellation NewEnergy Inc		-1,300.19	2,055,167.44
Bill Pmt -Check	04/12/2023	10035	CT TAX COLLECTORS ASSOCIATION		-25.00	2,055,142.44
Bill Pmt -Check	04/12/2023	10036	D.E.E.P		-52.00	2,055,090.44
Bill Pmt -Check	04/12/2023	10037	DAS-ACCT. REC. - HDP		-320.00	2,054,770.44
Bill Pmt -Check	04/12/2023	10038	Dime Oil LLC		-460.56	2,054,309.88
Bill Pmt -Check	04/12/2023	10039	Dubois Automotive Inc.		-282.57	2,054,027.31
Bill Pmt -Check	04/12/2023	10158	EAST COAST SIGN & SUPPLY		-2,595.00	2,051,432.31
Bill Pmt -Check	04/12/2023	10141	Eversource		-2,387.76	2,049,044.55
Bill Pmt -Check	04/12/2023	10142	FLUID DYNAMICS		-727.52	2,048,317.03
Bill Pmt -Check	04/12/2023	10143	HEBRON ACE HARDWARE		-118.47	2,048,198.56
Bill Pmt -Check	04/12/2023	10144	HOSMER MT. BOTTLING COMPANY INC		-42.00	2,048,156.56
Bill Pmt -Check	04/12/2023	10145	JEFFREY BALLARD	Andover Communit	-2,987.19	2,045,169.37
Bill Pmt -Check	04/12/2023	10146	LEAF		-245.65	2,044,923.72
Bill Pmt -Check	04/12/2023	10147	MICHAEL PALAZZI		-59.91	2,044,863.81
Bill Pmt -Check	04/12/2023	10148	MORTON SALT		-19,568.18	2,025,295.63
Bill Pmt -Check	04/12/2023	10149	OCEAN STATE OIL		-2,250.76	2,023,044.87
Bill Pmt -Check	04/12/2023	10150	OFFICE OF THE TREASURER, State of CT		-2,168.00	2,020,876.87
Bill Pmt -Check	04/12/2023	10151	Point Software		-390.00	2,020,486.87
Bill Pmt -Check	04/12/2023	10152	Regional Restrooms Inc.	45958	-117.00	2,020,369.87
Bill Pmt -Check	04/12/2023	10153	The Columbia Group	VOID:	0.00	2,020,369.87
Bill Pmt -Check	04/12/2023	10154	TOWN OF BOLTON		-5,123.01	2,015,246.86
Bill Pmt -Check	04/12/2023	10155	TOWN OF SOUTH WINDSOR		-941.16	2,014,305.70
Bill Pmt -Check	04/12/2023	10156	W. H. Preuss Sons Inc.	29478	-255.89	2,014,049.81
Bill Pmt -Check	04/12/2023	10157	WESTERN OIL, INC		-207.00	2,013,842.81
Bill Pmt -Check	04/12/2023	10160	WEX Bank	0496-00-595819-4	-1,100.44	2,012,742.37
Bill Pmt -Check	04/12/2023	10159	EILEEN CURTIN		-41.04	2,012,701.33
General Journal	04/12/2023	CPA 2023-15		direct deposit	-25,591.95	1,987,109.38
General Journal	04/12/2023	CPA 2023-15		taxes	-10,332.70	1,976,776.68
General Journal	04/12/2023	CPA 2023-15		taxes	-492.00	1,976,284.68
Sales Receipt	04/13/2023	48	Town Clerk	GF Checking	1,065.00	1,977,349.68
Deposit	04/20/2023			Deposit	11,001.86	1,988,351.54
Deposit	04/20/2023			Deposit	500.00	1,988,851.54
Deposit	04/20/2023			Deposit	350.00	1,989,201.54
Deposit	04/20/2023			Deposit	246.00	1,989,447.54
Deposit	04/21/2023			Deposit	125.00	1,989,572.54
Bill Pmt -Check	04/24/2023	10161	C N WOOD OF CONNECTICUT, LLC		-1,014.00	1,988,558.54
Bill Pmt -Check	04/24/2023	10162	FRONTIER COMMUNICA	860-742-3504-1231	-81.61	1,988,476.93
Bill Pmt -Check	04/24/2023	10163	Glastonbury Citizen/Rivereast News Bullet		-176.00	1,988,300.93
Bill Pmt -Check	04/24/2023	10164	HALLORAN & SAGE		-777.00	1,987,523.93
Bill Pmt -Check	04/24/2023	10165	L&C PARK CONSULTANTS LLC		-575.00	1,986,948.93
Bill Pmt -Check	04/24/2023	10166	Leading Edge Construction LLC		-10,000.00	1,976,948.93
Bill Pmt -Check	04/24/2023	10167	MORTON SALT		-20,695.22	1,956,253.71

## Town of Andover Check Register As of June 6, 2023

Bill Pmt -Check	04/24/2023	10168	QUALITY DATA SERVICE INC		-498.75	1,955,754.96
Bill Pmt -Check	04/24/2023	10169	Regional Restrooms Inc.		-240.00	1,955,514.96
Bill Pmt -Check	04/24/2023	10170	SWISS UNIFORM RENTAL		-429.35	1,955,085.61
Bill Pmt -Check	04/24/2023	10171	TENNETT TREE SERVICE, INC		-4,000.00	1,951,085.61
Bill Pmt -Check	04/24/2023	10172	The Office Works, Inc.		-72.31	1,951,013.30
Bill Pmt -Check	04/24/2023	10173	Wallace Barton		-24.70	1,950,988.60
Deposit	04/24/2023			Deposit	1,079.88	1,952,068.48
Deposit	04/24/2023			Deposit	1,395.00	1,953,463.48
Deposit	04/24/2023			Deposit	180.00	1,953,643.48
General Journal	04/26/2023	CPA 2023-16		direct deposit	-24,855.37	1,928,788.11
General Journal	04/26/2023	CPA 2023-16		taxes	-10,279.08	1,918,509.03
General Journal	04/26/2023	CPA 2023-16		taxes	-467.00	1,918,042.03
Bill Pmt -Check	04/27/2023	10174	Adkins Printing Company		-165.00	1,917,877.03
Bill Pmt -Check	04/27/2023	10175	Avenu Enterprise Solution	INVB-042650	-650.00	1,917,227.03
Bill Pmt -Check	04/27/2023	10176	Brian Lanzieri	Over Payment	-141.97	1,917,085.06
Bill Pmt -Check	04/27/2023	10177	BSC GROUP - CONNECTICUT INC		-2,065.00	1,915,020.06
Bill Pmt -Check	04/27/2023	10179	COMCAST	8773 40 611 01448	-115.85	1,914,904.21
Bill Pmt -Check	04/27/2023	10180	EILEEN CURTIN		-19.13	1,914,885.08
Bill Pmt -Check	04/27/2023	10181	Flagman of America		-281.89	1,914,603.19
Bill Pmt -Check	04/27/2023	10182	GULEMO PRINTERS INC		-97.86	1,914,505.33
Bill Pmt -Check	04/27/2023	10183	I-LINE LLC		-1,295.40	1,913,209.93
Bill Pmt -Check	04/27/2023	10184	LINDA DERICK		-299.64	1,912,910.29
Bill Pmt -Check	04/27/2023	10185	MID-NEROC	1st Quarter 2023	-220.06	1,912,690.23
Bill Pmt -Check	04/27/2023	10186	STATE OF CONNECTICUT		-369.00	1,912,321.23
Bill Pmt -Check	04/27/2023	10187	The Columbia Group		-84.00	1,912,237.23
Bill Pmt -Check	04/27/2023	10188	W B MASON CO INC		-732.56	1,911,504.67
Transfer	04/28/2023			Funds Transfer	-405,278.75	1,506,225.92
Deposit	04/28/2023	ach	STATE OF CT	Deposit	1,002,390.00	2,508,615.92
Check	04/28/2023	ach	RHAM Insurance		-12,931.98	2,495,683.94
Sales Receipt	04/29/2023	49	Town Clerk	GF Checking	4,094.75	2,499,778.69
Sales Receipt	04/30/2023	50	Building Dept	GF Checking	0.00	2,499,778.69
Sales Receipt	04/30/2023	50	Building Dept	GF Checking	10,489.70	2,510,268.39
Sales Receipt	04/30/2023	50	Building Dept	GF Checking	2,409.78	2,512,678.17
Sales Receipt	04/30/2023	50	Building Dept	GF Checking	197.86	2,512,876.03
Sales Receipt	04/30/2023	50	Building Dept	GF Checking	91.30	2,512,967.33
Check	04/30/2023	ach	STATE OF CT - MERF		-12,750.01	2,500,217.32
Transfer	04/30/2023			Funds Transfer	690,924.64	3,191,141.96
Deposit	04/30/2023			Interest	184.49	3,191,326.45
Check	05/02/2023	ACH	RHAM		-346,572.00	2,844,754.45
Bill Pmt -Check	05/03/2023	10189	C N WOOD OF CONNECTICUT, LLC		-654.43	2,844,100.02
Bill Pmt -Check	05/03/2023	10190	CASELLA WASTE		-8,822.86	2,835,277.16
Bill Pmt -Check	05/03/2023	10191	Catherine Magaldi-Lewis		-182.82	2,835,094.34
Bill Pmt -Check	05/03/2023	10192	COIT EXCAVATING INC		-1,549.50	2,833,544.84
Bill Pmt -Check	05/03/2023	10193	D.E.E.P		-186.00	2,833,358.84
Bill Pmt -Check	05/03/2023	10194	DAS-ACCT. REC. - HDP		-200.00	2,833,158.84

## Town of Andover Check Register As of June 6, 2023

Bill Pmt -Check	05/03/2023	10195	Genie Innovations Inc.		-409.95	2,832,748.89
Bill Pmt -Check	05/03/2023	10196	Glastonbury Citizen/Rivereast News Bullet		-165.00	2,832,583.89
Bill Pmt -Check	05/03/2023	10197	INFOSHRED LLC	Inv 3468032	-25.00	2,832,558.89
Bill Pmt -Check	05/03/2023	10198	Nathan L Jacobson & Assoc Inc		-1,000.64	2,831,558.25
Bill Pmt -Check	05/03/2023	10199	OFFICE OF THE TREASURER		-330.00	2,831,228.25
Bill Pmt -Check	05/03/2023	10200	OFFICE OF THE TREASURER, State of CT		-1,281.00	2,829,947.25
Bill Pmt -Check	05/03/2023	10201	Regional Restrooms Inc.		-240.00	2,829,707.25
Bill Pmt -Check	05/03/2023	10202	TOWN OF MANSFIELD		-4,345.62	2,825,361.63
Bill Pmt -Check	05/03/2023	10203	TOWN OF SOUTH WINDSOR		-941.16	2,824,420.47
Bill Pmt -Check	05/03/2023	10204	University of CT		-300.00	2,824,120.47
Bill Pmt -Check	05/03/2023	10205	W B MASON CO INC		-259.99	2,823,860.48
Bill Pmt -Check	05/03/2023	10206	CL Services	VOID:	0.00	2,823,860.48
Bill Pmt -Check	05/03/2023	10207	Dubois Automotive Inc.	VOID:	0.00	2,823,860.48
Bill Pmt -Check	05/03/2023	10208	RIDE-AWAY	VOID:	0.00	2,823,860.48
Check	05/04/2023	ACH	Credit Card - M&T Bank		-5,145.40	2,818,715.08
Transfer	05/04/2023			Funds Transfer	-5,145.40	2,813,569.68
General Journal	05/10/2023	CPA 2023-17		direct deposit	-24,100.38	2,789,469.30
General Journal	05/10/2023	CPA 2023-17		taxes	-9,259.89	2,780,209.41
General Journal	05/10/2023	CPA 2023-17		taxes	-467.00	2,779,742.41
Bill Pmt -Check	05/15/2023	10300	ANTHEM LIFE& DISABILITY INSURANCE		-669.04	2,779,073.37
Bill Pmt -Check	05/15/2023	10301	ATTY DENNIS O'BRIEN		-2,375.00	2,776,698.37
Bill Pmt -Check	05/15/2023	10302	Dubois Automotive Inc.		-1,488.31	2,775,210.06
Bill Pmt -Check	05/15/2023	10303	MARTIN LAVIERO CONTRACTOR		-8,141.99	2,767,068.07
Bill Pmt -Check	05/15/2023	10304	NOREEN LACROIX	5/2 RHAM Budget F	-49.00	2,767,019.07
Bill Pmt -Check	05/15/2023	10305	PHILIP R HOVEY	5/2/23 RHAM Refer	-49.00	2,766,970.07
Bill Pmt -Check	05/15/2023	10306	RIDE-AWAY		-1,293.93	2,765,676.14
Bill Pmt -Check	05/15/2023	10307	Wallace Barton		-76.11	2,765,600.03
Check	05/15/2023	10308	VOID		0.00	2,765,600.03
Check	05/15/2023	10309	VOID		0.00	2,765,600.03
Bill Pmt -Check	05/15/2023	10310	ST of CT Dept of Emerg. Services		-120,430.06	2,645,169.97
Deposit	05/16/2023			Deposit	236.00	2,645,405.97
Deposit	05/16/2023			Deposit	230.58	2,645,636.55
Bill Pmt -Check	05/16/2023	10311	Avenu Enterprise Solution	INVB-042650	-18.40	2,645,618.15
Bill Pmt -Check	05/16/2023	10312	CASCP		-50.00	2,645,568.15
Bill Pmt -Check	05/16/2023	10313	Connecticut Department of Agriculture		-25.00	2,645,543.15
Bill Pmt -Check	05/16/2023	10314	Dubois Automotive Inc.		-352.15	2,645,191.00
Bill Pmt -Check	05/16/2023	10315	Eversource		-1,336.70	2,643,854.30
Bill Pmt -Check	05/16/2023	10316	Glastonbury Citizen/Rivereast News Bullet		-121.00	2,643,733.30
Bill Pmt -Check	05/16/2023	10317	GULEMO PRINTERS INC		-97.86	2,643,635.44
Bill Pmt -Check	05/16/2023	10318	HALLORAN & SAGE		-415.50	2,643,219.94
Bill Pmt -Check	05/16/2023	10319	LEAF		-223.32	2,642,996.62
Bill Pmt -Check	05/16/2023	10320	Point Software		-600.00	2,642,396.62
Bill Pmt -Check	05/16/2023	10321	Regional Restrooms Inc.	45958	-105.00	2,642,291.62
Bill Pmt -Check	05/16/2023	10322	Roast LLC		-105.00	2,642,186.62
Bill Pmt -Check	05/16/2023	10323	Wallace Barton		-8.48	2,642,178.14



## Town of Andover Check Register As of June 6, 2023

Bill Pmt -Check	05/16/2023	10324	WEX Bank	0496-00-595819-4	-364.52	2,641,813.62
Bill Pmt -Check	05/16/2023	10325	Willimantic Post Master		-1,000.00	2,640,813.62
Deposit	05/17/2023			Deposit	1,759.60	2,642,573.22
Bill Pmt -Check	05/23/2023	10326	AFSCME, LOCAL 1303		-476.90	2,642,096.32
Bill Pmt -Check	05/23/2023	10327	BILL LISWELL		-20.00	2,642,076.32
Bill Pmt -Check	05/23/2023	10328	CIRMA		-158.00	2,641,918.32
Bill Pmt -Check	05/23/2023	10329	COMCAST	8773 40 611 01448	-231.70	2,641,686.62
Bill Pmt -Check	05/23/2023	10330	D.E.E.P		-812.00	2,640,874.62
Bill Pmt -Check	05/23/2023	10331	Dubois Automotive Inc.		-6,722.60	2,634,152.02
Bill Pmt -Check	05/23/2023	10332	FRONTIER COMMUNICA	860-742-3504-1231	-81.61	2,634,070.41
Bill Pmt -Check	05/23/2023	10333	Glastonbury Citizen/River	1236	-33.00	2,634,037.41
Bill Pmt -Check	05/23/2023	10334	GULEMO PRINTERS INC		-1,046.56	2,632,990.85
Bill Pmt -Check	05/23/2023	10335	HOSMER MT. BOTTLING COMPANY INC		-29.00	2,632,961.85
Bill Pmt -Check	05/23/2023	10336	HUNTER MOULTON		-20.00	2,632,941.85
Bill Pmt -Check	05/23/2023	10337	KATHLEEN BARRETT		-203.00	2,632,738.85
Bill Pmt -Check	05/23/2023	10338	MAHONEY SABOL		-24,000.00	2,608,738.85
Bill Pmt -Check	05/23/2023	10339	MEUI		-250.20	2,608,488.65
Bill Pmt -Check	05/23/2023	10340	MICHAEL PALAZZI		-39.94	2,608,448.71
Bill Pmt -Check	05/23/2023	10341	Nathan L Jacobson & Assoc Inc		-5,149.08	2,603,299.63
Bill Pmt -Check	05/23/2023	10342	NOREEN LACROIX	5/2 RHAM Budget F	-42.00	2,603,257.63
Bill Pmt -Check	05/23/2023	10343	PHILIP R HOVEY	5/2/23 RHAM Refer	-42.00	2,603,215.63
Bill Pmt -Check	05/23/2023	10344	STATE OF CONNECTICUT		-369.00	2,602,846.63
Bill Pmt -Check	05/23/2023	10345	State of CT Office of Education and Data		-262.71	2,602,583.92
Bill Pmt -Check	05/23/2023	10346	The Office Works, Inc.		-103.15	2,602,480.77
Bill Pmt -Check	05/23/2023	10347	VERIZON WIRELSS		-142.26	2,602,338.51
Bill Pmt -Check	05/23/2023	10348	Wallace Barton	VOID:	0.00	2,602,338.51
General Journal	05/24/2023	CPA 2023-18		direct deposit	-23,019.92	2,579,318.59
General Journal	05/24/2023	CPA 2023-18		taxes	-9,523.04	2,569,795.55
General Journal	05/24/2023	CPA 2023-18		taxes	-492.00	2,569,303.55
General Journal	05/24/2023	CPA 2023-18	J Wagner	check	-535.54	2,568,768.01
Check	05/30/2023	10349	Hadley Marchand		-1,000.00	2,567,768.01
Check	05/30/2023	10350	Kyle Eckert		-1,000.00	2,566,768.01
Bill Pmt -Check	06/01/2023	10351	ACTION BLUEPRINT AND SUPPLIES		-325.00	2,566,443.01
Bill Pmt -Check	06/01/2023	10352	ALLSTON SUPPLY CO INC		-129.72	2,566,313.29
Bill Pmt -Check	06/01/2023	10353	Avenu Enterprise Solutions LLC		-1,694.90	2,564,618.39
Bill Pmt -Check	06/01/2023	10354	Cathleen Desrosiers		-196.35	2,564,422.04
Bill Pmt -Check	06/01/2023	10355	Genie Innovations Inc.		-409.95	2,564,012.09
Bill Pmt -Check	06/01/2023	10356	Joan Ross		-49.64	2,563,962.45
Bill Pmt -Check	06/01/2023	10357	KDC - KAULBACK DESIGN CO		-1,297.64	2,562,664.81
Bill Pmt -Check	06/01/2023	10358	Regional Restrooms Inc.		-240.00	2,562,424.81
Bill Pmt -Check	06/01/2023	10359	Richard Swartwout		-75.00	2,562,349.81
Bill Pmt -Check	06/01/2023	10360	RYAN BUSINESS SYSTEMS, INC		-179.74	2,562,170.07
Bill Pmt -Check	06/01/2023	10361	TOWN OF BOLTON		-946.50	2,561,223.57
Bill Pmt -Check	06/01/2023	10362	Town of Columbia		-472.50	2,560,751.07
Bill Pmt -Check	06/01/2023	10363	ANDOVER PIZZA		-74.66	2,560,676.41

## Town of Andover Check Register As of June 6, 2023

Check	06/05/2023	ACH	Credit Card - M&T Bank		-2,152.80	2,558,523.61
Check	06/05/2023	ACH	WEX Bank	??	-75.00	2,558,448.61
Transfer	06/05/2023			Funds Transfer	-2,152.80	2,556,295.81
Bill Pmt -Check	06/06/2023		RIDE-AWAY	QuickBooks genera	0.00	2,556,295.81
					-22,432.37	2,556,295.81
					<b>-22,432.37</b>	<b>2,556,295.81</b>

Date	Account Name	Account #	Closing Ledger	Closing Available	
5/22/2023	Municipal Interest Checking	General ledger	3497885.59	\$3,493,895.59	
5/22/2023	Municipal Checking	Sweep Account	600000	\$600,000.00	
5/22/2023	Municipal Checking	Tax collector collection accou	0	\$-	eliminate
5/22/2023	Municipal Interest Checking	Open Space Account	233919.17	\$233,919.17	
5/22/2023	Municipal Interest Checking	Driveway Bond?	27024.72	\$27,024.72	
5/22/2023	Municipal Interest Checking	PW Equipment fund	25316.54	\$25,316.54	This should be zero after the purchase of the bobcat
5/22/2023	Municipal Interest Checking	Fire Engine fund	54644.54	\$54,644.54	Add to rest of money in fire equipement fund and eliminate
5/22/2023	Municipal Interest Checking	Irene Mooney Fund	11864.75	\$11,864.75	
5/22/2023	Municipal Interest Checking	Library Replacement fund*	183206.75	\$183,206.75	transfer to general fund
5/22/2023	Municipal Interest Checking	library grant	510.74	\$510.74	what is grant for?
5/22/2023	Municipal Interest Checking	Non Reoccurring account	41014.98	\$41,014.98	Can we eliminate this?
5/22/2023	Municipal Interest Checking	Norton Childrens	14341.37	\$14,341.37	
5/22/2023	Municipal Interest Checking	Norton Library fund	3701.21	\$3,701.21	
5/22/2023	Municipal Interest Checking	Norton School Fund	9304.08	\$9,304.08	
5/22/2023	Municipal Interest Checking	AES 2% nonlapsing Account	165677.77	\$165,677.77	
5/22/2023	Municipal Interest Checking	severence fund	3823.26	\$3,823.26	This can't be corrcet we added to it last year
5/22/2023	Municipal Interest Checking	Sprague fund	3284.26	\$3,284.26	
5/22/2023	Municipal Interest Checking	Brown and Brown Scholarship	26128.85	\$26,128.85	
5/22/2023	Municipal Interest Checking	cash working capital account	490461.96	\$490,461.96	Can we eliminate this?
5/22/2023	Municipal Interest Checking	zoning bond fund	12667.92	\$12,667.92	
5/22/2023	Municipal Interest Checking	Bovin construcion	732.77	\$732.77	eliminate tranfer to general fund
5/22/2023	Municipal Interest Checking	Town Clerk Preservation?	1151.9	\$1,151.90	
5/22/2023	Municipal Interest Checking	Revaluation fund	44559.4	\$44,559.40	
5/22/2023	Municipal Interest Checking	AES expansion fund	8754.71	\$8,754.71	Eliminate transfer money to 2% no lapsing account
5/22/2023	Municipal Checking	investment account	0	\$-	Eliminate

Combine into one Norton Checking account All controled by the Norton fund

eliminate these accounts roll to the general fund



**TOWN OF ANDOVER**

17 SCHOOL ROAD

ANDOVER, CT 06232

PHONE: 860.742.7305 FAX: 860.742.7535

[www.andoverct.org](http://www.andoverct.org)

May 30, 2023

To: John Chaponis  
Assessor, Town of Andover

Eileen Curtin  
Tax Collector, Town of Andover

Jeff Maguire  
First Selectman, Town of Andover

**Re: Mil Rate, 2023 – 2024 Fiscal year**

Dear Mr. Chaponis, Ms. Curtin, and Mr. Maguire:

Please be advised that at the May 25, 2023 meeting, the Board of Finance set the tax mil rate for the Town of Andover at 31.29 for the 2023 – 2024 fiscal year, for all personal property, real property, and motor vehicles.

If you have any questions, please feel free to contact me or the Board at large.

Sincerely,

Marc Brinker  
Chairman  
Board of Finance

cc: Eric Anderson, Town Administrator  
Board of Finance membership

At the last Board of Finance Meeting the following motions were made

motion to Authorize the town Treasurer to establish a Town Short Term Investment Fund (Stiff)

Approved BOF unanimous

At the motion to authorize the town treasurer to establish a new line in the current budget:

449-143-700 "Senior Transportation Vehicle"

Approved BOF unanimous

Motion to transfer \$45,000 from the resident state troopers line to 449-153-700 Senior transportation vehicle to fund the acquisition of a Rav4 for Senior Transportation.

Approved bof unanimous

Motion to recommend to the Board of Selectman to establish a Capital fund for Andover Elementary School

Approved bof unanimous

Motion to recommend the transfer of the account balance from the AES expansion fund to the newly established Capital fund.

# **Board and Commission Presentations**

**8.**



June 1, 2023

Dear Board of Selectmen Members,

The Andover Community Garden

Committee would like to thank

all of you for funding the garden

bed materials and the services

of the town crew. Your support

has provided another opportunity

for the residents of Andover!

Thanks again! Jeff, Amy, Jim + Grace



Per your request, I have polled the members of the Andover Inland Wetlands & Watercourses Commission regarding re-appointment for the term July 1, 2023 to June 30, 2025. The table below contains the responses.

Name	Member Status	Re-appoint?
William Munro	Regular	yes
Jed Larson	Regular (P&Z rep)	yes
Duncan Phyfe	Regular	yes
George Elliott	Regular (Chair)	no
Edmund Smith	Alternate	yes
Janice Maschi alternate	Regular	yes, but as

Best regards,  
George Elliott.



**Andover Fire Commission  
11 School Road  
Andover, Connecticut 06232**

**Town Clerk  
Town of Andover  
17 School Road  
Andover, CT. 06232**

**June 7, 2023**

**At the June 5, 2023 meeting of the Fire Commission Shawn Covell was reappointed to serve as the Fire Commission Representative on the CIP committee.**

*Wallace E. Barton Jr.*  
**Wallace E. Barton Jr.**

**Chairman**

RECEIVED FOR RECORD  
6-7-2023 @ 8:38am  
*Carol N. Lee*  
TOWN CLERK

April 27, 2023

TO: Carol Lee – Town Clerk  
FROM: Mike Palazzi- Chairman Conservation Commission  
RE: Re-Appointments

The following people would like to be reappointed to the Conservation Commission for two additional years from July 1, 2023 to June 30, 2025.

**Members:**

Evan Arguierre

Hank Gruner

Marianne Gile

Mike Palazzi

Catherine Shea

**Two Alternatives:**

Carrie Crompton

Gary Gile

# EDC

Committing to another 2 years:

Elaine Buchardt

Cathy Palazzi

Catherine Magaldi-Lewis

Resigning:

Patrick Dougherty

# **Town Administrator's Report**

**11.**

# Town Administrator's Report for the 6.12.23 Board of Selectmen Regular Meeting

## Town Hall Operations:

Cleaning/Custodian: William Bell Is hard at Front of the building is now painted and looking stellar. Building is in good shape work keeping our buildings clean.

## Administrator's Office:

### Active RFPs

Currently the RFP for the HVAC replacement at the Andover fire department closed June 8, as did the one for the Andover Town Hall.

**The board of selectmen will have to designate a review committee for both of those bids.**

I submitted for locip funds to pay for the HVAC replacement at the Andover Town Hall. The initial application was rejected because the Andover Town Hall is more than 50 years old and therefore I need to first apply to the state historical preservation office for approval prior to submitting for lockup funds, I mailed in the application to Shipo June 1

There is also an active RFP for the purchase of a hybrid RAV4 for senior transportation.

**I would suggest that the board of selectmen appoints themselves to be the evaluation committee headed by Jeff Murray and select the vendor.**

The last active RFP is the RFP for the fire truck. That has been posted and is on its way.

**I suggest that the BOS designate the fire truck selection committee plus one BOS and BOF member to be the review panel for the fire truck selection committee**

Union Negotiations are on for June 14

Contract With COOL still needs more work. Should be done in executive session

We did not get the Rec Trails grant. We are working on a Potential appropriation for study of RT 316 bike ped connection. Our legislators are working on this currently.

I had the opportunity to ride the Andover section of the rail trail with Kim Bradley who is the DEP trail coordinator and we've been able to discuss options for additional improvements to the trail. I am hoping to get DEP to fund tree removal on the trail between Parker Bridge Road And the tunnel under route six where there's extensive dead ash along the trail

## Town Clerks office

Running smoothly.

Transfer Station stickers are being issued now

## Assessor's Office:

Nothing to report. CRCOG is proposing using some funding to create a regionwide service for administrating commercial revaluations. More to com eon this in the coming months

The regulations relating to valuation of motor vehicles are changing to be based on msrp plus depreciation This will affect the grand list starting in 2024. Impact is unclear

## Social Services

The town has been dealing with several situations relating to evictions.

**Finance Office:**

Audit nearly complete

Last items we have open are review of capital purchases and our actuarial report from Hooker and Holcomb

**Building Department/ Land Use:**

New Building official is on board We had a long discussion regarding building fees for the department I shared our fee schedule. He will provide the one he used in Avon and we will compare. He agrees that he can review each permit for appropriate fee.

Overall building department operations are going well.

Dealing with a number of issues for Zoning enforcement actions. Jim has been quite busy as has the towns Attorneys.

Cleanup is ongoing on Long Hill Rd at the old Stone House

No real progress that I can see at the Barnett Property on route 6.

**Town Engineer:**

Met with Joe Dillon multiple times- myself and Jay Tuttle

Preparation for the State Local Bridge program applications for culverts on Hutchinson Rd and Lake Rd at Basola Will be submitted in about 10 days These are Due end May.

**Public Works:**

Clearing is completed behind the town hall for more room of the community gardens. The gardens have been installed Tree work by Tenant Tree service completed. We addressed a lot of individual trees.

Will bring in distinctive tree care this summer- One of the roads we need to address is cider mill road.

We had a significant repair on one of the trucks- the 2014 peterbuilt cracked head and needed new injectors.

We have also blown the engine on the 23 year old Steiner small tractor. We are renting a blower from distinctive tree care in the mean time to blow off the roads prior to paving and chipsealing while the Steiner is down

Road work should begin this week on Shadblow Rd Road and it will follow similar patterns as in years past.

The first contractor in will be Abbie construction and they will be Shimming the roads. Basically they will be putting down a thin layer of pavement in the bad sections to even the road out prior to chip sealing. They will be in town working for the next month.

The road will remain open to traffic during paving operations.

The Chip sealing will start after all the shimming is complete

This year we will be concentrating on the northwest portion of town. There will be more alerts when we get closer to chip sealing.

There will also be drainage work occurring on Hendee and Skinner Hill Road starting later this month.

**Debris management**

Discussion of debris management Jay and I Met with one of the contractors AshBritt

I think that we should sign a contract with them for catastrophic cleanup assistance. There is no obligation to use them but it is the precursor to hiring them in the future and gets us at the front of the line. This is part of the state contract that they provide services to municipalities.

At the same time we should pursue a contract with Tetrtech for emergency management services.

The difficult part is that AshBritt thinks we need at least a 2 acer debris location to handle any large scale natural disaster.

**Bunker Hill Bridge Design:**

Update as of June 1 the 70% design should be released shortly. No firm date for final design completion.

**Long Hill Rd Bridge Design**

Test borings Completed so it is in the 30% design phase

**Small Bridges and Culverts:**

Application submitted for the State Local Bridge program for Lake Road at Basola. This is a 50% reimbursement if we get it.

**Andover Proposed Community Senior Center:**

Special permit application submitted and pending zoning approval

**Andover Veterans Monument:**

The Benches are engraved- coordinated by Paula King and they look great.

**Times Farm Bridge:**

Working on the final close out.

**Grant for Senior Transportation Vehicle**

We are not getting the vehicle this year-

Still working on the RAV 4 out of RFP

**STEAP Grant 2022:**

project assigned to DECD

Met with DECD this month trying to sort out the grant acceptance paperwork. State requirements are difficult to accommodate

Met with Ceneaxo to get an initial quote for the work proposed

There is a resolution that the BOS needs to sign for DECD to keep his on track

The Priority for work on the building will be

1. Ceiling in addition- badly peeling lead paint possibly replace ceiling entirely
2. Replace all exterior doors- Sills rotting badly hard to open- safety Hazard
3. Repoint/ repaint exterior windows

**Connectivity Grant:**

Still planning on adding a Handicapped Access to the Walking Track at Veterans Memorial field and Parking Spot.

Final Landscaping at Center St and along the pathway at Long Hill Rd complete

**TRIP Grant- DOT**

Approved by CRCOG ranked 3<sup>rd</sup> of 7 grants applications submitted by CRCOG towns. Now it is up to the state to rank / fund projects. Hopefully this gets funded.

Grant Goal- reclaim and repave Hendee from Pine Ridge Rd to Long Hill Rd, then Long Hill rd to Skinner and then Skinner to Wheeling.

**Rec Trails Grant DEEP**

Submitted. The state has not evaluated/ Ranked the grants yet. They received a huge number of submissions so this grant is probably a long shot.

Officially we did not get the grant.

## Neglected Cemeteries Grant

Received a 5,000 grant from the State to work on the Cemetery on Cidermill Rd. Will be used to build a new gate as well as clean up/ repair gravestones on the site.

### **Budget:**

Passed at Referendum and BOF set the mill rate at 31.29 for FY 23-24

The state of CT should pass a budget by the BOS Meeting

### **American Recovery Act Funding:**

We have the full funding of **\$478,848.04 in the second tranche**

The board of selectman have voted to devote all of the American recovery act funding to construction of the community center. Given the contractor selected this should be sufficient

### **Town Hall Projects"**

RFP for HVAC work out for quotes

## **Transfer Station**

Running smoothly except for the rats and sinkholes.

~~Distinctive Tree care will grind up the brush pile at the transfer station and remove the chips soon~~ **Delayed**  
**Re bidding this project now because Distinctive backed out.**

## **Safety committee quarterly**

Nothing new this month.

### **Boundary Line Adjustment details**

Property between King and TOA

**This is under review by the Town Engineer Joe Dillon NO progress to date.**

do you have?

Property between Hawes and TOA

**I sent this it the Hawes to Review I spoke with Kim Hawes and they are fine with the agreement. It should be agreed to before we file the boundary survey.**

The town shares a boundary between the eastern end of the property AES is on and The Hawes family. As the town has recently surveyed this property our surveyor has determined that this boundary is ambiguous and the



deeds and previous surveys do not match. The boundary line has about 10 ft of uncertainty in it. The surveyor suggests we negotiate and sign a boundary agreement for this portion of the survey.

AES has been Notified.

The towns attorney was asked for an opinion as to this requiring a town meeting or not. He says yes

**From:** Koutoumbas, Dimitris C. <[Dimitris.Koutoumbas@ct.gov](mailto:Dimitris.Koutoumbas@ct.gov)>  
**Sent:** Wednesday, June 7, 2023 3:38 PM  
**To:** Anderson, Eric <[eanderson@andoverct.org](mailto:eanderson@andoverct.org)>  
**Cc:** Padlo, Pat <[Pat.Padlo@ct.gov](mailto:Pat.Padlo@ct.gov)>  
**Subject:** RE: Request from the Andover LTA for speed reduction on Route 6

Mr. Anderson,

Per our phone discussion this afternoon, the OSTA has completed its review of the subject request and offers the following recommendations:

1. That no change be made to the existing 50 mph speed limit for both directions of travel on U.S. Route 6 (Jonathan Trumbull Highway) from 0.12 miles west of Wales Road (Mile Point 81.30) easterly to a point 0.16 miles west of Shoddy Mill Road (Mile Point 81.83), a distance of 0.53 miles.
2. That no change be made to the existing 40 mph speed limit for both directions of travel on U.S. Route 6 (Jonathan Trumbull Highway) from 0.16 miles west of Shoddy Mill Road (Mile Point 81.83) easterly to a point 0.07 miles west of Bunker Hill Road (Mile Point 82.91), a distance of 1.08 miles.
3. Approve a change in the speed limit from 50 mph to 45 mph for both directions of travel on U.S. Route 6 (Jonathan Trumbull Highway/Willimantic Road) from 0.07 miles west of Bunker Hill Road (Mile Point 82.91) to a point 0.20 miles east of its junction with State Route 87 (Jonathan Trumbull Highway) (Mile Point 84.11), a distance of 1.20 miles.

The above recommendations were a result of an engineering investigation that consisted of trial runs, the evaluation of roadway characteristics (type, geometry, surrounding land use), ball bank testing (to test whether horizontal curves can be driven comfortably), an analysis of the latest available three years of crash data, prevailing speeds, the presence of bicyclist and pedestrian activity, and more. A change in the speed limit from 50 mph to 45 mph for both directions of travel on U.S. Route 6 from 0.07 miles west of Bunker Hill Road (Mile Point 82.91) to a point 0.20 miles east of signalized intersection at U.S. Route 6 and Route 87 (Mile Point 84.11), a distance of 1.13 miles, is recommended as an appropriate transition between the 40-mph zone to the west and the 50-mph zone to the east. The prevailing vehicle speeds, the horizontal curvature alignment, and an over-representation of crashes along the proposed segment, including the front-to-front crash (December 22, 2021) that resulted in a fatality, were considered as factors in determining this change. The existing 50 mph speed limit for both directions of travel on U.S. Route 6, from 0.12 miles west of Wales Road (Mile Point 81.30) easterly to the beginning of the 40 mph speed limit zone (Mile Point 81.83), is considered appropriate and no change is warranted at this time.

In order to conclude my review, I am required that I seek the agreement or disagreement of First Selectman Mr. Maguire, the Local Traffic Authority representative for the town, regarding the aforementioned recommendations. First Selectman Mr. Maguire's input regarding concurrence or non-concurrence with these recommendations will be noted in the issued Traffic Investigation Report.

Please let me know if you have any questions and would like to discuss further.

Thank you, Dimitris

# **Old Business**

**12.**

**TOWN OF ANDOVER AGREEMENT with COMMUNITY ORGANIZED &  
OPERATED LATCHKEY, INC. (C.O.O.L.) for Fiscal Calendar Years 2023 to 2025**

**WHEREAS**, with the support of the **Town of Andover (“Town”)**, CT, 17 School Road, Andover, CT 06232, the **Community Organized & Operated Latchkey, Inc. (C.O.O.L.)** program, located at the **Andover Elementary School, (“AES”)** 35 School Road, Andover, CT 06232, property owned by the **Town**, but legally controlled for educational purposes by the **Andover Board of Education (“BOE”)**, during 2022 and part of 2023, and before that, has been operating **Before and After School programs** for elementary school age **Andover** children, and more **lately recently** a special **Summer Day Camp program** almost exclusively for similarly aged children, primarily on the 35 School Road property, where the parent(s) or guardian(s) of the children have paid a fee for such services directly to **COOL**; and

WHEREAS, the **Town of Andover** wishes to continue to support **C.O.O.L.’s** safe and successful operation of both programs ~~throughout fiscal calendar years 2023 through June 30th 2026,~~ pursuant to this **AGREEMENT** and subject to all requirements of State and local law and other official rules and provisions, and **C.O.O.L.** wishes to continue to operate the programs with **Town** support, the parties hereby enter and affirm this **AGREEMENT for insurance purposes,** with **Part A** covering the **Before and After School programs**, and **Part B** addressing the **Summer Day Camp program**, with this **AGREEMENT** ~~throughout Fiscal years 2023 through June 2026,~~ subject to renewal upon the later agreement of both parties

A. **WHEREFORE**, with regard to the **Before and After School Programs**, it is **AGREED** by the parties that:

1. During Town of Andover fiscal years 2023 through June 30th 2026, **C.O.O.L.** will continue to operate the **Before and After School programs** on a fee for service basis paid by Andover parents and guardians directly to **C.O.O.L.** **C.O.O.L. is directly responsible ~~on~~ for setting the fee for service fee.**
2. In return for being enabled to use Town property to operate these programs, **C.O.O.L.** shall abide by the applicable laws and requirements of the federal government, the State of Connecticut, the **Town**, **the Fire Marshal** or Eastern Highlands Health District, pertaining to the operation of such programs; and
3. **C.O.O.L.** shall maintain their own general liability insurance coverage of at least \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate including a sexual abuse and molestation endorsement, statutory workers’ compensation coverage, and a minimum of \$1,000,000.00 professional liability coverage for these programs and the **Summer Day Camp Program** together. To the fullest extent permitted by law, **C.O.O.L.** shall indemnify and hold the **Town of Andover** and the **Town’s** officials, employees, agents and assigns harmless from and against any claims, causes of action, liability, judgments, expenses and litigation arising from this Agreement, use of **AES** or any other Town real or personal property, and **C.O.O.L.’s** operation of the

aforementioned programs during the Town of Andover fiscal years 2023 through June 30th 2026. This provision shall survive termination of this Agreement.

4. Otherwise, In response to any serious failure of **C.O.O.L.** to fulfill any important obligation under this **Agreement** deemed sufficiently substantial by the **Board of Selectman**, the **Board of Selectman** may vote to propose termination of all or Part of this **Agreement** and the **Town's** support of either or both of these **C.O.O.L.** programs after written notice of at least ten **working** days to **C.O.O.L.**, to which **C.O.O.L.** may respond within ten **working** days of the initial notice with a written request for a special meeting with the Board to reconsider their proposed to termination ~~in a public meeting~~. If no special meeting is timely requested or after any such meeting is requested and held and a decision is rendered **by the Board, any such result** will be final without recourse or further appeal.

B. **WHEREFORE**, with regard to the **Summer Day Camp Program**, it is **AGREED** by the parties that:

1. During Town of Andover Fiscal years 2023 through June 30th 2026, **C.O.O.L.** will continue to operate the Program on a fee for service basis paid by parents and guardians directly to **C.O.O.L.**, and the **Town** will continue to support this special summer camp program; **C.O.O.L.** is directly responsible ~~on~~ for setting the fee for service fee.
2. The **Town of Andover** ~~will~~ may continue to provide **C.O.O.L.** with one 12 to 20 seat Senior transportation bus to enable **C.O.O.L.** personnel, for whose actions and inactions **COOL** will be totally and legally responsible, to transport children on summer field trips, and also provide access to **C.O.O.L.** Program participants for recreational and educational purposes to other **Town** property or to alternative locations where **C.O.O.L.** approved events are taking place; and to the fullest extent permitted by law, **COOL** will defend, indemnify and hold Andover harmless from and against any and all claims, bodily injury, property damage, suits, expenses and judgments that arise from and are alleged to arise from their use of **TOWN** motor vehicles. This specific indemnification is in addition to the indemnification in Section 3 of part A, above, and incorporated by reference in Section 3 of this Part B. **Town** vehicles are to be used by **C.O.O.L.** personnel **ONLY** for transportation to and from **C.O.O.L.** approved events and only to transport **C.O.O.L.** students, faculty, and other official **C.O.O.L.** personnel. **Failure to follow these directives is a breach of this Agreement and may result in immediate termination by the Board of Selectmen of the use of the town bus by ~~the Board~~C.O.O.L. without recourse or further appeal.**
3. All provisions of Part A. Sections 2, 3, and 4 regarding the **Before and After School Program** shall also be applicable to the operation by **C.O.O.L.** of the **Summer Day Camp Program** during the Town fiscal years 2023 through June 30th 2026.

**Relationship of the Parties.**

. There is no employment or agency relationship, express or implied, between the parties to this Agreement. **C.O.O.L** is an independent contractor and is solely responsible and liable for the operations of these programs.

**Property Damage**

**C.O.O.L.** acknowledges that the Town does insure or provide property insurance coverage for the personal property of the Town and that the **Town** is not responsible or liable for any damage that occurs to **C.O.O.L.** property. C.O.O.L. acknowledges and agrees that their authorized representative has had an opportunity to inspect the premises and accepts the property "as is."

**Use of Town Owned and Insured Vehicles.**

As a condition precedent to the use and operation of any **Town** vehicle, **C.O.O.L.** shall present the **Town** with a current driving record and valid driver's license of any **C.O.O.L.** personnel expected to operate any **Town** vehicle.

**C.O.O.L** will be responsible and liable for any damage to a **Town** vehicle while in the care, custody or control of **C.O.O.L.** personnel, and for any claims that arise from such use.

**SO AGREED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2023, as follows:

**TOWN OF ANDOVER, CT**

By \_\_\_\_\_  
**Jeffrey Maguire, First Selectman, Duly Authorized**

Date \_\_\_\_\_

**COMMUNITY ORGANIZED & OPERATED  
LATCHKEY, INC. (C.O.O.L.)**

By \_\_\_\_\_  
Duly Authorized

Date \_\_\_\_\_.

# **New Business**

**13.**



**Town of Andover, CT**  
**17 School Road**  
**Andover, CT 06232**  
Phone: 860-742-7305  
Fax: 860-742-7535  
[www.andoverct.org](http://www.andoverct.org)  
[www.facebook.com/townofandoverct](https://www.facebook.com/townofandoverct)

June 12, 2023

Matt Cordner  
Andover Landscaping, LLC  
5 Hendee Rd  
Andover, CT 06232

Dear Matt,

We are writing this letter to express our deepest thanks for your generous donation towards the Andover Community Garden. Donations from generous people like you help the Town of Andover continue to provide educational and fun opportunities like the Community Garden to our residents.

Your continued support of the Town of Andover's many activities and community projects has been greatly appreciated over the years. We look forward to many more years of continued partnership with you and your business.

Yours Sincerely,

The Andover Board of Selectmen

Jeff Maguire, First Selectmen

Jeffrey Murray, Selectmen

Adrian Mandeville, Vice Selectmen

Scott Person, Selectmen

Paula King, Selectmen



I think this is a subject that should be debated a bit among the BOS. I think my take on this differs from others. Ultimately you all set the agenda on this and we should add this to the BOS agenda.

Whenever I get a complaint about blight I look at it and ask the question about whether it is appropriate to go after them or not. It is a hard question because lots of properties have something that neighbors object to.

I really think we need to use the blight ordinance to enforce the absolute worst of the offenders. Personally, I think we should limit it to a maximum of 5 at any one time. We are Andover, a small rural town where people move so they don't have to interact with their neighbors and they don't want the government intruding in their lives. This is not West Hartford or Simsbury and I think we need our expectations to be adjusted accordingly.

To me this is not anywhere near the threshold where we start spending money trying to enforce the ordinance. If we set the bar here, then there are simply too many houses that will be affected and we are being way too intrusive in people's lives.

## Senior Transport notes

### Current Status

1 van with handicap ramp 2014

1 12 pax bus with handicap ramp 2017

1 20 pax bus with handicap ramp 2002\* Reg expires august 2023. Would require extensive repairs to reregister. Estimate exceeds \$3000 vehicle is just coming off of ~6K in repairs. I intend to take it out of service on or before the reg expires in August

Presuming BOS approves we would purchase a Toyota Rav 4 asap to provide some relief of service on the bigger vehicles.

Eventually we may be getting an additional 12 pax bus from the federal grant program. I have no expectation it will be in the next 12 months.

### Potential Additional commitments

**Cool Program** if we formalize a contract with them, and Amy Knox Successfully passes her licensing they will be using one of the vehicles probably the 20 pax until it breaks next or the reg expires in august. The board has already agreed to allow them the use of the vehicle and the town to Hire Amy Knox.

**Summer Transport for AES** Our contract expires July 1. AES notified Cathy, but not me, that they want to use a vehicle on the following dates this summer. This would require a new contract between the school and the town for vehicle usage. Should we sign a new contract for the summer? What do you want to do for the fall?

THURSDAY JULY 6TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

TUESDAY JULY 11TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

THURSDAY JULY 13TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

TUESDAY JULY 18TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

THURSDAY JULY 20TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

TUESDAY JULY 25TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

THURSDAY JULY 27TH 8:30 AM AT SCHOOL TAKE HOME AT 12:00 PM

The original intent of the agreement was that the School would provide the drivers and the town would simply provide the bus.

The School has failed to train/supply any drivers so eventually Susan C who is a senior transportation driver also signed a contract with the school. This could certainly be considered a breach of contract.

Does the BOS want to continue this relationship? On the one hand, it could be considered as saving taxpayers money. On the other hand, it continues to be problematic for senior transportation.

By minimizing the use of the large bus we should be able to use it when needed for senior transportation on the following dates:

June 9 Smell the roses in hartford

June 30 for the Essex train- Boat trip

July 14 Maine Moose Lunch trip

Aug 9<sup>th</sup> Chester Ct Play at the Opera House.

August 11 Maine Moose Lunch #2



TOWN OF ANDOVER

17 SCHOOL ROAD

ANDOVER, CT 06232

PHONE: 860.742.7305 x4210

E-MAIL: [Eanderson@andoverct.org](mailto:Eanderson@andoverct.org)

[www.andoverct.org](http://www.andoverct.org)

Contract for Bus rental

Date: 12/1/2022- 7/1/2023

The Town of Andover agrees to provide one handicap accessible vehicle to the Andover Elementary School (AES) to transport a disabled student to and from the student's residence to AES. This vehicle will be available on school days between 8 and 9 am and 3 and 4 pm. That vehicle will be either a 20 or 12 Passenger bus, or a Van.

This contract shall go into effect when both parties sign it below, and it shall terminate on July 1, 2023.

AES will be solely responsible for securing the services of qualified drivers, ensuring that drivers have the appropriate licenses and background checks for transporting students, and the Town will be held harmless by AES for any injury or loss incurred in such transit.

AES will reimburse the town of Andover at a rate of \$3.50 per mile that the vehicle is used, payable quarterly beginning January 1, 2023.

For the purpose of computing distance, a round trip to AES from 75 Pine Ridge Drive shall be assumed to be 8.5 miles. The driver will maintain a separate log of all miles traveled for student transport.

If AES requests the use of the vehicle for any other reason, event or time period, AES shall give the Town 30 days notice and if possible, the town will accommodate other times depending on vehicle availability.

This agreement can be terminated on 15 days written notice by either party to the below signatories or to the AES superintendent or principal, or the town administrator.

Signature Jeff S. Maguire Date 11.18.2022  
Jeff Maguire First Selectman, Town of Andover

Signature Gerry Creme Date 11/30/2022  
Gerry Creme, Chair Andover Board of Education

## **RFQ Number AN-2022-23 # 05**

Bid Title: Invitation to bid on 2023 Purchase of a Toyota RAV4 Hybrid LE

Status: Open

Category: Vehicle

Description: Purchase of a Toyota RAV4 Hybrid LE for Senior Transportation

Sealed Quotes for 2023 purchase of a Toyota Rav4 Hybrid LE must be received by the Town Managers office, 17 School Rd Andover CT 06232 **by Noon local time on 6/6/2023**. At this time, they will be publicly opened and read.

Any questions about this RFQ shall be mailed to [jmurray@andoverct.org](mailto:jmurray@andoverct.org)

### **Bid Requirements**

- The successful bidder will be required to provide a vehicle to purchase no later than June 30 2023. In the case a vehicle is not available by June 30, a delivery date must be specified in the bid.
- The Contractor is exempt from payment of Sales and Use Taxes. These taxes shall not be included in the Bid.
- Bids may be withdrawn prior to the opening of bids. After opening Bids, they may not be withdrawn for 7 days.
- Bid should include the following information: Name, address and description of dealership, additional information not included above which you feel may be useful and applicable to this project.
  - A detailed list of any and all expected costs related to the vehicle purchase.
  - Brief summary of the total cost and any options on the summary proposal form

### **Federal and State Regulatory requirements**

- This bid is not subject to the requirements of CHRO as it does not involve state or federal funding.
- This quote is not subject to prevailing wage

### **Qualifications of Bidder.**

The Town may make whatever investigations it deems necessary to determine the ability of the bidder to deliver the vehicle, and the bidder shall furnish the Town all information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the Town that the bidder is properly qualified to carry out the obligations of the quote.

### **Insurance Requirements**

None

### **Indemnification**

NA

### **Damage to Town Properties**

NA

### **Timing of Work**

It is the intention of the Town to have the vehicle purchased by June 30 1, 2023.  
All requests for timeline extensions must be substantiated, defined and submitted in writing.

### **Contractors responsibilities & Payment**

The contractor will be responsible for procuring the vehicle. The town will take delivery at the dealer location as long as it is within 50 miles of zip code 06232  
The Contractor will notify the Town, by email at [jmurray@andoverct.org](mailto:jmurray@andoverct.org) at least 2 days in advance prior to pickup of the vehicle. Town will pay by check at time of delivery unless other means are requested. Town will pay any reasonable deposit requests at time of bid acceptance.

### **Technical Specifications of the vehicle.**

2023 RAV4 Hybrid LE

2.5L 4 cyl engine with a continuously variable transmission

Exterior Color Silver Sky Metallic preferred magnetic grey metallic second choice, ice cap third choice

Interior color not specified

The town is not specifying any particular accessories but understands that given the shortage of vehicles the vehicle may have one or more optional packages as quoted.

**The town of Andover reserves the right, as its sole jurisdiction, to reject any or all bids, to waive all informalities or defects of a bid or to accept any bid that in the judgement of the town of Andover will be in its best interest.**

End of Bid Invitation

Publication Date: 05/26/2023

**Closing Date:** Noon *06/06/2023*

Town of Andover  
17 School Road  
Andover, CT 06232  
(860)742-7305, Fax (860) 742-7535



**BID OPENING:** RFP AN2022-23 #5 Purchase of a RAV 4

**DATE:** Tuesday June 6<sup>th</sup>, 2023      **TIME:** 12:00 P.M.

**LOCATION:** Town Administrator's Office, Town Hall, 17 School Road, Andover CT 06232

**BID OPENING:** \_\_\_\_\_

**IN ATTENDANCE FOR THE TOWN:**

Name: Eric Anderson      Position: Town Administrator

Name: \_\_\_\_\_      Position: \_\_\_\_\_

Name: \_\_\_\_\_      Position: \_\_\_\_\_

Name: \_\_\_\_\_      Position: \_\_\_\_\_

Town Administrator, Eric Anderson's Signature: [Signature]

The following companies submitted bids. Those in attendance were advised that the decision to award the bid would be made at the later date by the Assessor's Office.

No sealed bids received all companies submitted email bids only. This deviates from our purchasing policy so must be approved.

**COMPANY:**

**BID AMOUNT:**

Hartford Toyota

\$34,855

Toyota of Colchester

\$33,939

\* Lynch Toyota of Meriden

32,459

↑  
Low Bidder

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**From:** [Murray, J](#)  
**To:** [Anderson, Eric](#)  
**Subject:** Hartford Toyota RFP bid  
**Date:** Tuesday, May 30, 2023 1:50:31 PM

---

Sent from my iPhone

Begin forwarded message:

**From:** Autumn Henry <[ahenry@hartfordtoyota.motosnap.com](mailto:ahenry@hartfordtoyota.motosnap.com)>  
**Date:** May 30, 2023 at 1:28:15 PM EDT  
**To:** "Murray, J" <[jmurray@andoverct.org](mailto:jmurray@andoverct.org)>  
**Subject:** Re:Hartford Toyota



Jeff,

On a RAV4 Hybrid LE, with Sales Tax Exempt, your looking at around \$34,855 for a complete out the door.



**Autumn Henry**  
Client Care Specialist  
Hartford Toyota  
135 West Service Road  
Hartford CT, 06120  
**Call/Text Direct (860)206-6833**  
[Schedule an Appointment](#)

**Hartford Toyota Superstore**  
135 West Service Road  
Hartford, CT 06120  
**860-278-5411**  
[HartfordToyota.com](http://HartfordToyota.com)





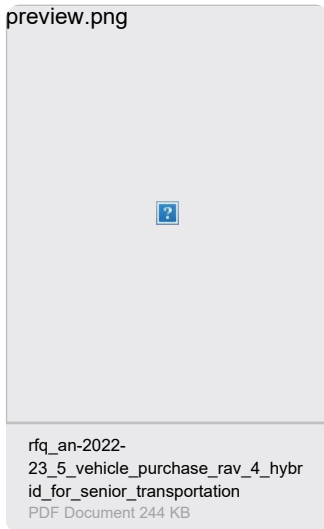
-----Original Message-----

From: "Murray, J" [mailto:"Murray, J" ]  
Sent: 5/30/2023 12:30:59 PM  
To: "Autumn Henry"  
Subject: Re:Hartford Toyota

---

Heres a link to posted RFP on website

preview.png



Sent from my iPhone

On May 30, 2023, at 10:53 AM, Autumn Henry <aHenry@hartfordtoyota.motosnap.com> wrote:



Jeff,

I am unable to open the attachment, are you able to send it in a different format?



**Autumn Henry**  
Client Care Specialist  
Hartford Toyota

135 West Service Road  
Hartford CT, 06120  
Call/Text Direct (860)206-6833  
[Schedule an Appointment](#)

**Hartford Toyota Superstore**  
135 West Service Road  
Hartford, CT 06120  
860-278-5411  
[HartfordToyota.com](#)



-----Original Message-----

From: "Murray, J" [mailto:"Murray, J" ]  
Sent: 5/30/2023 10:43:50 AM  
To: "Autumn Henry"  
Subject: Re:Hartford Toyota

---

Yes I received it. Attached is the RFP for the RAV4 hybrid. We realize it is 4 to 6 months out, so please ignore the one month requirement. Were just looking for pricing for the model with colors listed. If you can provide a quote that would be great. Were looking to make a deposit immediately on one and also, since it is a municipal purchase, there will be no sales tax on the vehicle.

Thanks,

Jeff Murray

Sent from my iPhone

On May 30, 2023, at 10:39 AM, Autumn Henry <aHenry@hartfordtoyota.motosnap.com> wrote:



Jeff,

Hello Jeff, please let me know if you receive this email.



**Autumn Henry**  
Client Care Specialist  
Hartford Toyota  
135 West Service Road  
Hartford CT, 06120  
**Call/Text Direct (860)206-6833**  
[Schedule an Appointment](#)

**Hartford Toyota Superstore**  
135 West Service Road  
Hartford, CT 06120  
**860-278-5411**  
[HartfordToyota.com](http://HartfordToyota.com)



You are receiving this email because you inquired about or purchased a vehicle from Hartford Toyota Superstore recently or in the past. If you prefer not to receive further emails from us, [click here to unsubscribe](#). Alternatively, you can send a written request to the address below. We'll remove you from our list as quickly as possible.  
This email was sent to jmurray@andoverct.org on May 30, 2023.

To contact us please visit <http://hartfordtoyota.com/> or call (860) 278-5411.

This email was delivered to you by:  
Hartford Toyota Superstore  
135 West Service Road  
Hartford, CT 06120

You are receiving this email because you inquired about or purchased a vehicle from Hartford Toyota Superstore recently or in the past. If you prefer not to receive further emails from us, [click here to unsubscribe](#). Alternatively, you can send a written request to the address below. We'll remove you from our list as quickly as possible.  
This email was sent to jmurray@andoverct.org on May 30, 2023.

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135 West Service Road  
Hartford, CT 06120

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This email was sent to jmurray@andoverct.org on May 30, 2023.

To contact us please visit <http://hartfordtoyota.com/> or call (860) 278-5411.

This email was delivered to you by:  
Hartford Toyota Superstore  
135 West Service Road  
Hartford, CT 06120



# TOYOTA

## Toyota of Colchester

100 Old Hartford Road  
Colchester CT 06415  
860-537-2468

# 2023 RAV4 Hybrid LE

RAV4 Hybrid LE Hybrid 2.5L 4-cyl. engine CVT  
AWD

Model: 4435E

VIN: 4T3MWRFXPU095390

Engine: 2.5L 4-Cyl. Hybrid

Transmission: ECVT



EXTERIOR  
Magnetic Gray Metallic

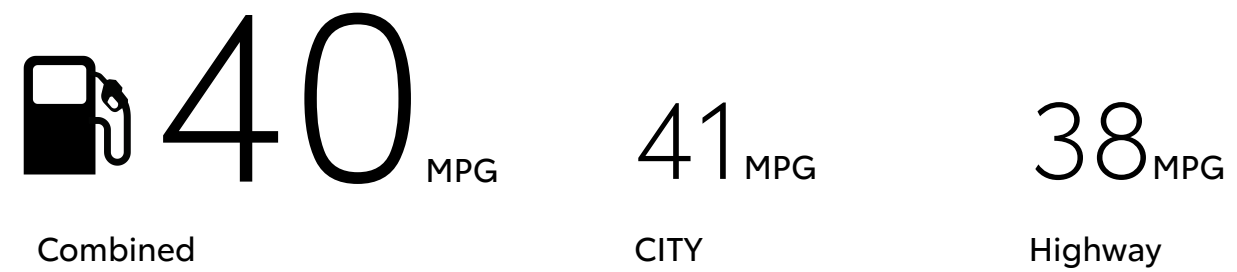
INTERIOR  
Black Fabric

### PRICE

Vehicle base model (MSRP *)	\$31,225.00
Factory Installed Packages & Accessories	\$680.00
Port Installed Packages & Accessories	\$699.00
Delivery processing / handling	\$1,335.00
Dealer Adjustments	\$1,995.00

**Total Advertised Price \$35,934.00**

### Fuel Economy



### TOTAL INSTALLED PACKAGES & ACCESSORIES

50 State Emissions		<b>\$0.00</b>
Blind Spot Monitor with Rear Cross-Traffic Alert	<b>FIO</b>	<b>\$590.00</b>
Blind Spot Monitor (BSM) with Rear Cross-Traffic Alert (RCTA) — includes color-keyed heated power outside mirrors with turn signal and blind spot warning indicators.		
Rear cargo area cover	<b>FIO</b>	<b>\$90.00</b>
All-Weather Liner Package	<b>PIO</b>	<b>\$309.00</b>
All-Weather Liner Package includes: All-Weather Floor Liners Cargo Liner.		
Blackout Emblem Overlays for RAV4 Hybrid	<b>PIO</b>	<b>\$175.00</b>
Molded from tough and durable black ABS plastic, blackout emblem overlay is engineered to precisely fit over existing badge, making it easy to customize in minutes. Includes overlay for the Toyota logo. Designed to fit permanently over existing chrome badging. Easy to install—simply remove tape liner and apply over clean badge.		
Door Edge Guards	<b>PIO</b>	<b>\$150.00</b>
Help prevent door edge dings and chipped paint with this protective finishing touch. Thermoplastic-coated stainless steel is precisely color matched to the exterior paint. Compression-fitted to door edge contours. Blend seamlessly to complement exterior styling.		

Owner's Portfolio	<b>\$0.00</b>
	<b>PIO</b>
Alloy Wheel Locks	<b>\$65.00</b>
Precisely machined, weight-balanced alloy wheel locks help secure your wheels and tires against theft. Weight-matched to the stock lug nut—no rebalancing needed. Nickel chrome plating helps ensure superior corrosion protection and a lasting shine. Not available on LE models.	
	<b>PIO</b>
Total Optional Equipment	<b>\$1,379.00</b>
Vehicle base model (MSRP *)	<b>\$31,225.00</b>
Delivery processing / handling	<b>\$1,335.00</b>

## Features

### Mechanical & Performance

- Capability: Hill Start Assist Control (HAC)
- Drivetrain: All-Wheel Drive Integrated Management (AIM) with Multi-Information Display (MID) monitor
- Engine: Compression ratio: 14.0:1
- Engine: Induction system: (D-4S) Dual-Injection (Direct-Injection and Port-injection) EFI with Electronic Throttle Control System with intelligence (ETCS-i)
- HV Electric Motor: Power output (front/rear): 118/54 hp (88/40 kW)
- Drive Modes: Drive mode dial with SPORT, Eco, and NORMAL modes, EV Mode, and TRAIL mode
- Brakes: Active Cornering Assist (ACA)
- Brakes: Electronically Controlled Braking (ECB) system with integrated regenerative braking
- HV Traction Battery: Voltage: 244.8V (Ni-MH)
- Transmission: Engine oil cooler, automatic transmission fluid cooler and hybrid system cooler
- Steering ratio 14.3:1
- Steering wheel turns (lock-to-lock) 2.76
- Engine 2.5L 4-Cyl. Hybrid
- Weight Rating 4920 lbs
- Suspension: Independent MacPherson strut front suspension with stabilizer bar; multi-link rear suspension with stabilizer bar
- Drivetrain: Electronic On-Demand All-Wheel Drive (AWD)
- Engine: Emission rating: Super Ultra Low Emission Vehicle (SULEV)
- Engine: Hybrid engine: 2.5-Liter Dynamic Force 4-Cylinder with SPORT, Eco, NORMAL, EV, TRAIL drive modes; 219 combined net hp; internal combustion engine with 176 hp @ 5,300 rpm; Electric motor: power output (front/rear) 118/54 hp (88/40 kW); torque (front/rear) 149/89 lb.-ft.
- HV Electric Motor: Torque (front/rear): 149/89 lb.-ft. (202/121 N•m)
- Body Construction: Reinforced unitized steel body
- Brakes: Power-assisted ventilated 12.0-in. front disc brakes; ventilated 11.1-in. rear disc brakes
- HV Traction Battery: Type: Sealed Nickel-Metal Hydride (Ni-MH)
- Transmission: Electronically controlled Continuously Variable Transmission (ECVT) with sequential shift mode
- Steering: Electric Power Steering (EPS); power-assisted rack-and-pinion
- Turning circle diameter, curb-to-curb (ft.) 36.1
- Electronic On-Demand All-Wheel Drive (AWD)
- ECVT

### Exterior

- 17-in. 5-spoke light gray metallic alloy wheels
- Color-keyed upper front bumper, and black lower front bumper, overfenders and rear bumper
- Active grille shutters; aerodynamic underbody panels with vortex generators, front and rear wheel spats, and integrated rear spoiler
- Low-profile black roof rails
- Black hexagon-patterned bar front grille
- LED projector headlights with chrome bezels, Automatic High Beams (AHB) and auto on/off
- LED taillights
- LED Daytime Running Lights (DRL)
- Privacy glass on all rear side, quarter and liftgate windows
- Dual chrome-tipped exhaust
- Intermittent windshield wipers and intermittent rear window wiper
- Black power outside mirrors with folding feature
- Color-keyed outside door handles
- Color-keyed roof-mounted shark-fin antenna

### Exterior Dimensions

- Wheelbase 105.9
- Overall length/width 180.9/73.0
- Overall height with/without antenna 67.0
- Track (front/rear) 63.0/63.7

### Interior

- Rear liftgate window defogger
- LED front-seat reading lights, dome light and cargo area light
- Height-adjustable rear cargo area deck board
- 2 front and 2 rear cup holders; 2 front and 2 rear bottle holders
- Front-door storage pockets with bottle holders
- Black carpet flooring with driver-side footrest
- Three USB ports— USB media port in front storage tray and two
- Fabric-trimmed seats; 6-way adjustable front driver's seat; 4-way adjustable front passenger seat with seatback pocket
- Electric Parking Brake (EPB) with Brake Hold
- Passenger-side lockable glove compartment
- Center console with covered storage compartment, two cup holders, drive mode, Electric Parking Brake (EPB) and automatic Brake Hold controls, and front storage tray



- additional charge ports in front center console
- Power windows with auto up/down and jam protection in all positions
- Black in-dash storage trays
- Soft-touch dash and armrests, with stitched dash accents
- Dual zone automatic climate control system with dust and pollen filter and rear-seat vents
- Shift lever with sequential mode
- Urethane tilt/telescopic 3-spoke steering wheel with controls for audio, Multi-Information Display (MID), Bluetooth® hands-free phone, voice-command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA) and Lane Trace Assist (LTA)
- Black interior door handles
- Sun visors with illuminated vanity mirrors
- Day/night rearview mirror
- One 12V/120W auxiliary power outlet in front instrument panel storage tray and one 12V/120W auxiliary power outlet in second row
- 60/40 split reclining fold-flat rear seat with center armrest and cup holders
- Ash Gray fabric-trimmed headliner
- Remote keyless entry system with lock, unlock, panic functions and remote illuminated entry
- Digital speedometer and instrumentation with analog hybrid power meter, coolant temperature, and fuel gauges; 7-in. digital Multi-Information Display (MID) with customizable settings, odometer, tripmeters, clock, outside temperature, rear passenger seatbelt indicators, hybrid energy monitor, fuel economy information, trip timer, shift-position and scheduled maintenance indicators, and warning messages
- Power door locks with shift-linked automatic lock/unlock feature
- Turn signal stalk with headlight controls and one-touch 3-blink lane change turn signals
- Overhead console with maplights, sunglasses storage and Safety Connect® button

## Audio Multimedia

- 8-in. Toyota Audio Multimedia, six speakers, with wireless Apple CarPlay® & Android Auto™ compatible, SiriusXM® with 3-month Platinum Plan trial subscription. See [toyota.com/audio-multimedia](http://toyota.com/audio-multimedia) for details. S

## ToyotaCare

- No cost maintenance plan \$0 (No Cost)

## Safety & Convenience

- Vehicle Proximity Notification System (VPNS)
- Anti-theft system with engine immobilizer
- 3-point seatbelts for all seating positions; driver-side Emergency Locking Retractor (ELR) and Automatic/Emergency Locking Retractor (ALR/ELR) on all passenger seatbelts
- Front and outboard second-row seatbelts with seatbelt pretensioners with force limiters
- Star Safety System™ — includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- Child-protector rear door locks and power window lockout control
- Eight airbags — includes driver and front passenger Advanced Airbag System, driver and front passenger seat-mounted side airbags, driver's knee airbag, front passenger seat cushion airbag, and front and rear side curtain airbags
- Backup camera with dynamic gridlines
- 24-hour Roadside Assistance \$0 (No Cost)
- Trailer-Sway Control (TSC)
- Hill Start Assist Control (HAC)
- Adjustable front shoulder anchors
- LATCH (Lower Anchors and Tethers for CHildren) includes lower anchors on outboard rear seats and tether anchors on all rear seats
- Front and rear side-impact door beams
- Toyota Safety Sense™ 2.5 (TSS 2.5) — Pre-Collision System w/ Pedestrian Detection (PCS w/PD), Full-Speed Range Dynamic Radar Cruise Control (DRCC), Lane Departure Alert w/Steering Assist (LDA w/SA), Lane Tracing Assist (LTA), Automatic High Beams (AHB), Road Sign Assist (RSA)
- Tire Pressure Monitor System (TPMS) with direct pressure readout and individual tire location alert

\*2023 Manufacturer's Suggested Retail Price excludes the Delivery +Processing and Handling Fee taxes license title and available or regionally required +equipment. Actual Dealer price may vary. Pricing fuel economy specification standard features and +available equipment are based on information available when this page was produced and +subject to change without notice.

ToyotaCare, which covers normal factory scheduled maintenance for 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker and is not meant to replace or + substitute for the actual window sticker on the vehicle. Please see your retailer for +further information.

Create Date: 05/25/2023



## Lynch Toyota

179 Tolland Turnpike  
Manchester CT 06040  
860-646-4321

# 2023 RAV4 Hybrid LE

RAV4 Hybrid LE Hybrid 2.5L 4-cyl. engine CVT AWD

Model: 4435C

VIN: JTMLWRFVXPD182988

Engine: 2.5L 4-Cyl. Hybrid

Transmission: ECVT



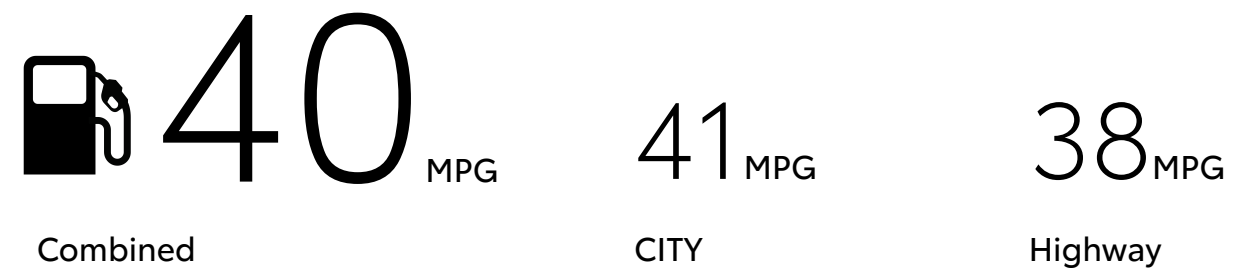
EXTERIOR  
Silver Sky Metallic

INTERIOR  
Black Fabric

## PRICE

Vehicle base model (MSRP *)	\$30,725.00
Factory Installed Packages & Accessories	\$90.00
Port Installed Packages & Accessories	\$309.00
Delivery processing / handling	\$1,335.00
<b>Total Advertised Price</b>	<b>\$32,459.00</b>

## Fuel Economy



## TOTAL INSTALLED PACKAGES & ACCESSORIES

50 State Emissions	<b>FIO</b>	<b>\$0.00</b>
Rear cargo area cover	<b>FIO</b>	<b>\$90.00</b>
All-Weather Liner Package All-Weather Liner Package includes: All-Weather Floor Liners Cargo Liner.	<b>PIO</b>	<b>\$309.00</b>
Total Optional Equipment		<b>\$399.00</b>
Vehicle base model (MSRP *)		<b>\$30,725.00</b>
Delivery processing / handling		<b>\$1,335.00</b>

## Features

### Mechanical & Performance

- Capability: Hill Start Assist Control (HAC)
- Drivetrain: All-Wheel Drive Integrated Management (AIM) with Multi-Information Display (MID) monitor
- Engine: Compression ratio: 14.0:1
- Engine: Induction system: (D-4S) Dual-Injection (Direct-Injection and Port-injection) EFI with Electronic Throttle Control System with intelligence (ETCS-i)
- HV Electric Motor: Power output (front/rear): 118/54 hp (88/40
- Suspension: Independent MacPherson strut front suspension with stabilizer bar; multi-link rear suspension with stabilizer bar
- Drivetrain: Electronic On-Demand All-Wheel Drive (AWD)
- Engine: Emission rating: Super Ultra Low Emission Vehicle (SULEV)
- Engine: Hybrid engine: 2.5-Liter Dynamic Force 4-Cylinder with SPORT, Eco, NORMAL, EV, TRAIL drive modes; 219 combined net hp; internal combustion engine with 176 hp @ 5,300 rpm; Electric motor: power output (front/rear) 118/54 hp (88/40 kW); torque

kW)

- Drive Modes: Drive mode dial with SPORT, Eco, and NORMAL modes, EV Mode, and TRAIL mode
- Brakes: Active Cornering Assist (ACA)
- Brakes: Electronically Controlled Braking (ECB) system with integrated regenerative braking
- HV Traction Battery: Voltage: 244.8V (Ni-MH)
- Transmission: Engine oil cooler, automatic transmission fluid cooler and hybrid system cooler
- Steering ratio 14.3:1
- Steering wheel turns (lock-to-lock) 2.76
- Engine 2.5L 4-Cyl. Hybrid
- Weight Rating 4920 lbs

## Exterior

- 17-in. 5-spoke light gray metallic alloy wheels including temporary spare
- Color-keyed upper front bumper, and black lower front bumper, overfenders and rear bumper
- Active grille shutters; aerodynamic underbody panels with vortex generators, front and rear wheel spats, and integrated rear spoiler
- Low-profile black roof rails
- Black hexagon-patterned bar front grille
- LED projector headlights with chrome bezels, Automatic High Beams (AHB) and auto on/off
- LED taillights

## Exterior Dimensions

- Wheelbase 105.9
- Overall length/width 180.9/73.0

## Interior

- Rear liftgate window defogger
- LED front-seat reading lights, dome light and cargo area light
- Height-adjustable rear cargo area deck board
- 2 front and 2 rear cup holders; 2 front and 2 rear bottle holders
- Front-door storage pockets with bottle holders
- Black carpet flooring with driver-side footrest
- Three USB ports— USB media port in front storage tray and two additional charge ports in front center console
- Power windows with auto up/down and jam protection in all positions
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- Shift lever with sequential mode
- Urethane tilt/telescopic 3-spoke steering wheel with controls for audio, Multi-Information Display (MID), Bluetooth® hands-free phone, voice-command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA) and Lane Trace Assist (LTA)
- Black interior door handles

## Audio Multimedia

- 8-in. Toyota Audio Multimedia, six speakers, with wireless Apple CarPlay® & Android Auto™ compatible, SiriusXM® with 3-month Platinum Plan trial subscription. See [toyota.com/audio-multimedia](http://toyota.com/audio-multimedia) for details. S

(front/rear) 149/89 lb.-ft.

- HV Electric Motor: Torque (front/rear): 149/89 lb.-ft. (202/121 N•m)
- Body Construction: Reinforced unitized steel body
- Brakes: Power-assisted ventilated 12.0-in. front disc brakes; ventilated 11.1-in. rear disc brakes
- HV Traction Battery: Type: Sealed Nickel-Metal Hydride (Ni-MH)
- Transmission: Electronically controlled Continuously Variable Transmission (ECVT) with sequential shift mode
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- LED Daytime Running Lights (DRL)
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- Intermittent windshield wipers and intermittent rear window wiper
- Black power outside mirrors with folding feature
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- Color-keyed roof-mounted shark-fin antenna

- Overall height with/without antenna 67.0
- Track (front/rear) 63.0/63.7

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- Tire Pressure Monitor System (TPMS) with direct pressure readout and individual tire location alert

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Create Date: 05/25/2023

**Andover Fire Commission  
11 School Road  
Andover, Connecticut 06232**

**Board of Selectmen  
Town of Andover  
17 School Road  
Andover, CT. 06232**

**June 7, 2023**

**At the June 5, 2023 Fire Commission meeting a motion was approved asking that the Andover Fire Department Truck Committee along with a member of the Board of Selectmen, be appointed to review the bids for the new Fire Engine.**

**Committee members are: Shawn Covell, Martin Geoghegan, Chris O'Brien, Mark Williams and Scott Yeomans.**

**Wallace E. Barton Jr.  
Chairman**

# **Approval of Meeting Minutes**

**14.**

**Town of Andover**  
**Board of Selectmen**  
Regular Meeting Minutes  
Monday, May 8<sup>th</sup>, 2023 – 7:00pm  
Location: Virtual Zoom meeting

Members Present: First Selectman Jeff Maguire, Adrian Mandeville, Jeff Murray, Scott Person, Paula King  
Town Administrator: Eric Anderson  
Board of Finance: Linda Fish, Joanne Hebert  
COOL Program: Jessica Courier, Amy Knox, Brad Kelle  
Library Board: Dianne Grenier

**1. Call to Order/Pledge of Allegiance**

Jeff Maguire called the meeting to order at 7:02pm. The Pledge was recited.

**2. Public Speak**

Linda Fish – none

Jess Courier – none

Amy Knox – none

Paula King – gave reminders of events for 175<sup>th</sup> Anniversary celebration, will work with Admin Assistant to add events to calendar on Town website

**3. Additions/Deletions to the Agenda**

Adrian Mandeville MOTIONED to add an Executive Session to agenda item 16.5 to discuss the King Property, COOL contract, Community Center contract, and Union contracts. Scott Person SECONDED.  
MOTION CARRIED 5:0:0

**4. Treasurer’s Report**

**Finance Department Report**

**a. Revenue Summary**

**b. Town Budget Summary**

**c. Town Aid Road (TAR) Update**

**d. Town Cash Report**

**e. Appropriation Transfer**

**f. Over Expenditure Report**

**g. Summary of Audit Status**

Some reports included in packet – will discuss in Executive Session

**5. Board and Commission Presentations - none**

**6. Appointments - none**

**7. Resignations**

**a. Tax Collector Retirement – will discuss in Executive Session**

## 8. Town Administrator's Report

- Legislation to approve early voting to begin in 2024 – 14 day early voting period prior to general election, increase for next budget year; will need to increase staffing, State may provide funding
- Bills before Appropriation Committee – will decrease revenue on delinquent taxes
- Town Hall staff received Narcan training
- RFP's for HVAC (Fire Dept and Town Hall) are live and available on Town website
- Town did not receive Rec Trails grant
- Looking into 2 traffic requests with DOT
- Library would like heating looked at in basement
- Town Clerk's office currently offering Transfer Station tickets
- Audit, mostly complete – 2 remaining items open
- New Building Official – Building department running well, number of zoning enforcements being worked on
- Applications for State/Local Bridge Program
- Public Works cleaning area behind Town Hall for Community Garden – tree removal, addressing roads in Town
- Debris Management – met with contractor about disaster clean up, discuss signing preliminary contract
- BCS working on special permit application for Community Center – review at next Planning & Zoning meeting on May 22<sup>nd</sup>.
- Discuss Rav-4 purchase for Senior Transportation at next Board of Finance meeting
- Submitted STEAP Grant application – Connectivity Grant 90% expended, use remaining funds for landscaping at DPW and Center Street
- Update on TRIP grant
- Distinctive Tree Care to grind brush pile
- Discuss Mutual Benefit Use agreement

Discussed Town notification system/texting to make residents aware of Town voting – can put reminders on fliers for communications in Town

## 9. Old Business Discuss and act upon the following:

- a. Status of the Community Center RFP Contract signing** – discuss in Executive Session
- b. Recognizing Andover Residents** – Paula King send link to Board members – asked for feedback, would like to start promoting and getting input from the public
- c. Cool Program contract** – discuss in Executive Session
- d. Andover Personnel Policy discussion** – discuss at next meeting
- e. Senior Transportation Purchase** – discuss at next Board of Finance meeting to allocate funds towards purchase
- f. Boundary Line Agreement**
  - 1. Steven King**
  - 2. Hawes Family**

Eric Anderson sent the Boundary Line Agreement to the Hawes family for review – yet to hear back. King property was referred to the Town Engineer – having survey team review, discuss more in Executive Session

**10. New Business Discuss and act upon the following:**

**a. Event permit discussion**

**a. Event permit sign off**

Discussion on signing/approval process – having Administrator sign off. Eric will redo the form with an updated signature section. Speak with Town Attorney on having an ordinance to enforce late submissions/issuing a fine.

**11. Approval of Meeting Minutes**

**a. April 10th, 2023 Regular Meeting**

Jeff Maguire MOTIONED to approve the April 10<sup>th</sup>, 2023 Regular Meeting Minutes. MOTION CARRIED 5:0:0

**12. Budget**

**a. Appropriation Transfers**

**b. Over Expenditure Requests**

None.

**13. Tax Collector's Report**

**a. Refunds Requests** – Adrian Mandeville MOTIONED to approve the refund request to Richard Timreck for \$81.05. Jeff Maguire SECONDED. MOTION CARRIED 5:0:0

2.7% uncollected taxes, Personal Property over 95% collected, Motor Vehicle 93% collected

**14. Department Reports – included in packet**

**a. Assessor's report**

**b. Fire Department**

**c. Burning Official**

**d. Resident State Trooper**

**e. Town Clerk**

**f. Building Department**

**g. Assessor's Office**

**h. Public Works**

**i. Transfer Station**

**j. Library**

**k. Senior Transportation**

**l. AHM**

**m. Economic Development Commission**

**n. ZBA**

Jeff Maguire followed up on building permit revenue – Eric asked Building Department Admin to pull about 10 permits to have the Building Official review,

## **15. Correspondence - none**

## **16. Public Speak**

Linda Fish – none

Joanne Hebert – commented on proper sign offs on application for using Town facilities

Jessica Courier – none

Dianne Grenier – none

Brad Kelle – none

Amy Knox - none

## **16.5 Executive Session**

Jeff Maguire MOTIONED to move into Executive Session at 7:56pm to discuss the COOL contract, King property, lot line adjustment, Community Center contract, and Union contracts. Jess Courier, Amy Knox, and Brad Kelle were invited in. Adrian Mandeville SECONDED. MOTION CARRIED 5:0:0

Returned from Executive Session at 9:48pm.

Adrian Mandeville MOTIONED to hire Amy Knox as an alternate driver for Senior Transportation. Scott Person SECONED. MOTION CARRIED 5:0:0

## **17. Adjournment**

Adrian Mandeville MOTIONED to adjourn the meeting at 9:49pm. Jeff Murray SECONDED. MOTION CARRIED 5:0:0

# **Tax Collector's Report**

**15.**



**APRIL 2023**

Deposits

	ONLINE	OFFICE	TOTAL	DIFFERENCE
	\$ 1,449.59		1,449.59	
	\$ 3,231.04		3,231.04	* DUPLICATE PMT 952.88 NOT POSTED
4/1	\$ 2,917.93		2,917.93	
4/2			0.00	
4/3	\$ 6,322.99	\$ 44,325.37	50,648.36	
4/4	\$ 2,338.69	\$ 12,043.56	14,382.25	
4/5	\$ 1,620.07	\$ 18,739.36	20,359.43	
4/6	\$ 463.30	\$ 9,053.56	9,516.86	
4/7	\$ 8,109.50		8,109.50	
4/8			0.00	
4/9			0.00	
4/10		\$ 67,120.79	67,120.79	
4/11	\$ 3,401.95	\$ 8,743.20	12,145.15	
4/12		\$ 12,111.22	12,111.22	
4/13		\$ 92,342.15	92,342.15	
4/14	\$ 1,071.38		1,071.38	
4/15	\$ 1,453.33		1,453.33	
4/16	\$ 3,090.19	\$ 59,323.82	62,414.01	
4/17	\$ 4,737.78	\$ 102,587.89	107,325.67	
4/18	\$ 7,003.60	\$ 31,185.48	38,189.08	
4/19	\$ 2,178.98	\$ 28,745.56	30,924.54	
4/20		\$ 58,663.65	58,663.65	
4/21	\$ 1,895.73	\$ 20,428.81	22,324.54	
4/22				
4/23		\$ 780,063.50	780,063.50	
4/24	\$ 7,484.01	\$ 94,700.99	102,185.00	
4/25	\$ 1,744.52	\$ 26,314.95	28,059.47	
4/26		\$ 49,937.64	49,937.64	
4/27		\$ 39,201.63	39,201.63	
4/28	\$ 2,607.84		2,607.84	
4/29	\$ 4,249.06		4,249.06	
4/30	\$ 11,171.50	\$ 7,809.03	18,980.53	
<b>TOTAL</b>	<b>\$ 78,542.98</b>	<b>\$ 1,563,442.16</b>	<b>\$ 1,640,535.55</b>	

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2017	\$ 2,000.00						\$ 2,000.00
2018				543.82	\$ 325.99	\$ 5.00	\$ 874.81
2019	\$ 2,528.32			406.7	\$ 1,007.27	\$ 39.00	\$ 3,981.29
2020			\$ 1,965.96	\$ 817.45	\$ 858.37	\$ 50.00	\$ 3,691.78
2021	\$ 1,544,447.51	\$ 69,108.13	\$ 8,809.75	\$ 4,128.45	\$ 3,278.33	\$ 215.00	\$ 1,629,987.17
<b>TOTAL</b>	<b>\$ 1,548,975.83</b>	<b>\$ 69,108.13</b>	<b>\$ 10,775.71</b>	<b>\$ 5,896.42</b>	<b>\$ 5,469.96</b>	<b>\$ 309.00</b>	<b>\$ 1,640,535.05</b>

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2007			\$476.65	\$71.26	\$ 547.91

2008			\$520.26	\$28.15	\$	548.41				
2009			\$356.32		\$	356.32				
2010			\$211.42		\$	211.42				
2011		\$439.82	\$4,314.46	\$249.48	\$	5,003.76				
2012	\$	2,404.78	\$	3,146.24	\$	204.03	\$	5,755.05		
2013	\$	2,999.84	\$	1,486.53	\$	783.06	\$	5,269.43		
2014	\$	1,066.00	\$	4,065.82	\$	2,103.08	\$	2,991.24	\$	10,226.14
2015	\$	1,066.00	\$	4,730.01	\$	9,522.35	\$	2,286.15	\$	17,604.51
2016	\$	2,626.79	\$	5,563.78	\$	7,922.16	\$	1,930.73	\$	18,043.46
2017	\$	16,649.33	\$	5,926.98	\$	10,280.56	\$	2,316.07	\$	35,172.94
2018	\$	32,831.96	\$	7,746.84	\$	9,264.73	\$	610.60	\$	50,454.13
2019	\$	37,680.38	\$	7,172.84	\$	11,186.17	\$	2,995.40	\$	59,034.79
2020	\$	47,179.38	\$	8,921.14	\$	23,504.92	\$	10,435.75	\$	90,041.19
2021	\$	352,706.47	\$	15,518.63	\$	82,215.48	\$	40,348.77	\$	490,789.35
TOTAL	\$	491,806.31	\$	65,490.48	\$	166,511.33	\$	65,250.69	\$	789,058.81

Town Only

Terminal / Batch	
Terminal	47
Batch	248

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
<b>Total</b>	<b>0.00</b>	<b>0</b>

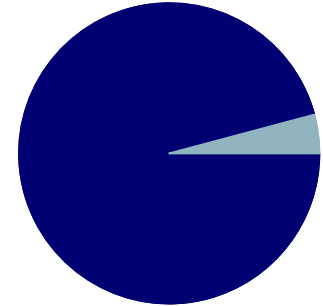
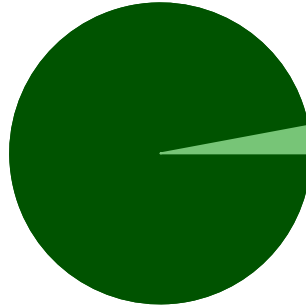
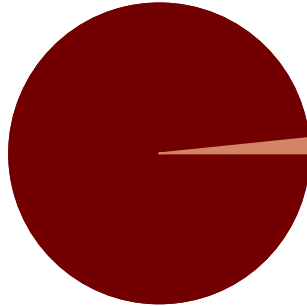
Last Assessor Bridge	
Run on:	01/20/2022

## Percent Collection as of 06/02/2022

**REAL ESTATE**  
 Uncollected - 1.63%  
 Collected - 98.37%

**PERSONAL PROPERTY**  
 Uncollected - 2.94%  
 Collected - 97.06%

**MV REGULAR**  
 Uncollected - 4.16%  
 Collected - 95.84%



<span style="color: red;">■</span>	Total Due = \$134,119.41
<span style="color: darkred;">■</span>	Total Paid = \$8,069,379.89

<span style="color: green;">■</span>	Total Due = \$12,740.17
<span style="color: darkgreen;">■</span>	Total Paid = \$420,862.21

<span style="color: blue;">■</span>	Total Due = \$44,533.42
<span style="color: darkblue;">■</span>	Total Paid = \$1,025,153.53

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,203,499.30	8,069,379.89	134,119.41	98.37
PERSONAL PRO	433,602.38	420,862.21	12,740.17	97.06
MOTOR VEHICL	1,069,686.95	1,025,153.53	44,533.42	95.84
MOTOR VEHICL	158,389.81	132,261.67	26,128.14	83.50
<b>TOTALS:</b>	<b>\$9,865,178.44</b>	<b>\$9,647,657.30</b>	<b>\$217,521.14</b>	

## Original Beginning Balance Totals

Type	Count	Gross Assessment	Exemptions	Net Assessment	First Installment	Second Installment	Total Tax
REAL ESTATE TAX	1,423	210,136,030	522,100	209,613,930	1,884,168.19	1,881,894.43	7,529,851.48
REAL ESTATE TAX C	25	3,355,490	370,500	2,984,990	23,394.41	23,394.41	93,577.64
REAL ESTATE TAX X	108	12,916,200	12,916,200	0	0.00	0.00	0.00
PERSONAL PROPERTY TAX	273	12,454,792	408,950	12,045,842	111,598.41	107,350.70	433,650.51
MOTOR VEHICLE TAX	3,974	31,641,526	1,296,070	30,345,456	1,090,293.34	0.00	1,090,293.34
MOTOR VEHICLE SUPP TAX	676	8,615,450	174,755	8,440,695	159,095.70	0.00	159,095.70
<b>TOTALS:</b>	<b>6,479</b>	<b>279,119,488</b>	<b>15,688,575</b>	<b>263,430,913</b>	<b>3,268,550.05</b>	<b>2,012,639.54</b>	<b>9,306,468.67</b>

### Waived Bills

Type	Count	Gross Assessment	Exemptions	Net Assessment	Total Tax	Waived Amount
MOTOR VEHICLE SUPP TAX	10	20,810	0	20,810	0.00	43.45
<b>TOTALS:</b>	<b>10</b>	<b>20,810</b>	<b>0</b>	<b>20,810</b>	<b>0.00</b>	<b>43.45</b>

## Summary of Cash Collections - Year to Date

Type	Taxes	Bond Int	Interest	Lien	Fees	Total
REAL ESTATE TAX	8,069,379.89	0.00	18,106.42	0.00	0.00	8,087,486.31
PERSONAL PROPERTY TAX	420,862.21	0.00	366.16	0.00	0.00	421,228.37
MOTOR VEHICLE TAX	1,025,153.53	0.00	10,522.37	0.00	2,420.00	1,038,095.90
MOTOR VEHICLE SUPP TAX	132,261.67	0.00	1,205.05	0.00	490.00	133,956.72
TOTALS:	9,647,657.30	0.00	30,200.00	0.00	2,910.00	9,680,767.30

# Summary of Cash Collections - Monthly for June 2022

Type	Taxes	Bond Int	Interest	Lien	Fees	Total
TOTALS:	0.00	0.00	0.00	0.00	0.00	0.00

# **Department Reports**

**16.**

Assessor's office monthly activity –APRIL 2023

Processing conveyances	6
Processing building permits	33
Prorating motor vehicle grand list	4
Updating field cards	8
Correspondence/ Phone	37
Providing assistance-town hall customers	8
Providing assistance to other departs	5
Researching mapping issue or questions	
Reports & communication with the State	3
MLS research	3
Scheduling meeting and appointments	
Office work	
Personal property grand list	
Personal Property Discovery	
Homeowner's program	1
Veteran's program	2
Income & expenses	1
Renter's rebate program	
Tax exemptions	
Adds to the re, pp or mv grand list	
Pa 490	
Provided assistance to BAA	9
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
MLS review	3
Town board/dept assistance	9
Review & Approve C of Cs	12
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	



Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
71 1	BADE MARY & JEAN-MARC 344 LAKE RD ANDOVER CT 6232-0	1600	08615R	B 2022 04/13/2023 BAA	532,140 0 532,140	-49,140 0 -49,140	483,000 0 483,000
125 1	BERRY HEATHER & ERIC 16 WEST ST EXT ANDOVER CT 6232-0	1422	08609R	B 2022 04/13/2023 BAA	405,790 0 405,790	-36,190 0 -36,190	369,600 0 369,600
372 1	DEVINE WILLIAM & CASEY FAMILY TRUST 84 BEAR SWAMP RD ANDOVER CT 6232-0	1133	08614R	B 2022 04/13/2023 WILLIAM III & JOAN CASEY DEVINE BAA	303,380 0 303,380	-2,380 0 -2,380	301,000 0 301,000
1089 1	PASKOFF MARTIN & DALIA 336 LAKE RD ANDOVER CT 6232-0	1568	08612R	B 2022 04/13/2023 BAA	528,150 3,000 525,150	-80,150 0 -80,150	448,000 3,000 445,000
1098 1	PEREIRA MANUEL 22 OLD COVENTRY RD ANDOVER CT 6232-0	102063	08613R	B 2022 04/13/2023 PEREIRA LUISA BAA	217,350 0 217,350	-21,350 0 -21,350	196,000 0 196,000
1179 1	REMESCH JOSEPH III 187-B LAKE RD ANDOVER CT 6232-0	1543	08610R	B 2022 04/13/2023 BAA	333,620 0 333,620	-73,620 0 -73,620	260,000 0 260,000
1182 1	REMESCH JOSEPH III 187 LAKE RD #B ANDOVER CT 6232-0	921	08611R	B 2022 04/13/2023 BAA	178,710 0 178,710	-21,000 0 -21,000	157,710 0 157,710
40263 1	STAMM CONSTRUCTION LLC 15 HOLMES RD NEWINGTON CT 0-0	2022	08616P	B 2022 04/13/2023 00000 ROUTE 6 - 33/36/23 BAA	75,000 0 75,000	-75,000 0 -75,000	0 0 0
52193 1	MAXWELL ROBERT S SR 90 BURNAP BROOK RD ANDOVER CT 6232-1204	52193	08617M	C 2021 04/17/2023 1996 03 FORD F150 1FTEF15Y4TLC14629 JUNKED 1/23	500 0 500	-333 0 -333	167 0 167
53779 1	WEBB RACHEL A 24 GILEAD RD ANDOVER CT 6232-1602	53769	08607M	C 2020 04/10/2023 2006 01 SUBAR LEGACY O 4S4BL62CX67209803 SOLD 3/19	3,870 0 3,870	-3,870 0 -3,870	0 0 0
53818 1	WEBB RACHEL A 24 GILEAD RD ANDOVER CT 6232-1602	53831	08606M	C 2019 04/10/2023 2006 01 SUBAR LEGACY O 4S4BL62CX67209803 SOLD 3/19	3,990 0 3,990	-3,990 0 -3,990	0 0 0
80527 1	TIMRECK RICHARD A 29 LAKESIDE DR ANDOVER CT 6232-1516	80527	08608S	B 2021 04/13/2023 2011 01 HYUND SONATA G 5NPEB4AC5BH091711 BAA	4,290 0 4,290	-2,540 0 -2,540	1,750 0 1,750
<b>TOTAL</b>	<b># Of Accts 12</b>				<b>2,586,790</b> 3,000 <b>2,583,790</b>	<b>-369,563</b> 0 <b>-369,563</b>	<b>2,217,227</b> 3,000 <b>2,214,227</b>
<b>YEAR 2021</b>	<b># Of Accts 12</b>				<b>2,586,790</b> 3,000 <b>2,583,790</b>	<b>-369,563</b> 0 <b>-369,563</b>	<b>2,217,227</b> 3,000 <b>2,214,227</b>

Conditions: District: Reported Type: All Order By : List No

LIST NO NAME / ADDRESS

UNIQUE ID

COC#

BAA

ORIGINAL  
GR/EX/NET

ADJUSTMENT  
GR/EX/NET

NEW  
GR/EX/NET

GRAND TOTAL # Of Accts 12

2,586,790

-369,563

2,217,227

3,000

0

3,000

2,583,790

-369,563

2,214,227

06/01/2023  
11:13 AM

TOWN of ANDOVER, CT  
Permit Receipts Report for (ALL FISCAL YEARS)  
Receipt Date Range 05/01/2023 - 05/31/2023 (All Payments)

May 2023

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	10	7,215.38	458,618.16	0.00	0.00	0.00	0.00	0.00	0.00	120.38	150.00	6,945.00
Demolition Permit	1	75.00	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	60.00
Electrical Permit	7	715.40	38,028.00	0.00	0.00	0.00	0.00	0.00	0.00	10.40	105.00	600.00
Gas Permit	2	167.34	8,473.00	0.00	0.00	0.00	0.00	0.00	0.00	2.34	30.00	135.00
Mechanical Permit	5	658.52	50,666.00	0.00	0.00	0.00	0.00	0.00	0.00	13.52	75.00	570.00
Plumbing Permit	2	335.20	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5.20	30.00	300.00
Grand Totals	27	9,166.84	579,285.16	0.00	0.00	0.00	0.00	0.00	0.00	151.84	405.00	8,610.00
Grand # Voids	0											

06/01/2023  
11:14 AM

TOWN of ANDOVER, CT  
Permit Receipts Report for (ALL FISCAL YEARS)  
Receipt Date Range 05/01/2023 - 05/31/2023 (All Payments)

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Special Permit	2	325.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	15.00	250.00
Zoning Permit Applicat	9	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	135.00	585.00
Grand Totals	11	1,585.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	150.00	835.00
Grand # Voids												

**PERMIT TOTALS FOR MAY 2023**

	amt paid	# permits
TOTAL BUILDING	\$9,091.84	26
TOTAL DEMO	\$75.00	1
TOTAL ZONING	\$1,585.00	11
TOTAL DRIVEWAYS	\$225.00	3
TOTAL BONDS	\$1,500.00	3
TOTAL MISC (copies/signs)	\$16.00	
TOTAL PERMITS FOR MARCH	\$12,492.84	44

## Public Works

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Subject:

DPW 2023 April BOS Report

### Highlights for the Month:

- Sweeping of Truck 3 route complete (lake area roads)
- Sweeping of Truck 7 route complete (north side of town)
- Tree removals various parts of town – Co-Op with Eversource; 5 days @ \$1600 per day, 47 trees removed, average cost per tree \$170, **actual shared cost to the town \$85 per tree**
- Continue site work Phase 2 Parking at Lake Road by Rail Trail
- April School Vacation:
  - a) Sweep all parking lot's
  - b) Take down and remove hazard trees at elementary school
- Deep clean/wash all winter equipment
- Set up senior/rec tent at town hall
- Start Community Garden project behind town hall – expand site
  - a) Take down and remove trees
  - b) Fill site with gravel (bring to grade)

Thank you,

Jay Tuttle  
Publicworks Supervisor / Tree Warden  
Town of Andover  
12 Long Hill Road  
Andover, CT. 06232  
PH: (860) 742-4048  
Email: [publicworks@andoverct.org](mailto:publicworks@andoverct.org)

## Public Works

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Subject:

DPW 2023 May BOS Report

### Highlights for the Month:

- Complete Site Work at Community Gardens:
  - a) Haul in 520 yards gravel to bring to sub-grade
  - b) Haul in 72 yards subsoil for final grade below planting beds
  - c) Final grade, shaping of banks, loam, and seed
  - d) Haul out 56 yards excess loam to pit
  - e) Haul out 5 loads stumps to pit
- Complete Phase 2 Parking Area at Lake Road by Rail Trail.
- Equipment Breakdowns / Repairs:
  - a) Truck 10 Losing Antifreeze; Cracked Head – R&R with new, replace injectors, fix oil leak (front cover) \$24.6K
  - b) Steiner Mower; Blown Engine – Tractor 23 years old waiting for approval to replace
- Roadside mow & trim Parade Route:
- Roadside mow Rail Trail:
- Scrape road edges & clean waterways on chipseal route:
- Pothole patching:
- Erosion repair on road edges:
- Sweeping of Chipseal Route:
- Complete picnic area by Rail Trail off Merritt Valley Road:
- Catch Basin Cleaning: 4 Days – 350 Basins Cleaned

Respectfully Submitted,

Jay Tuttle  
Publicworks Supervisor / Tree Warden  
Town of Andover  
12 Long Hill Road  
Andover, CT. 06232  
PH: (860) 742-4048  
Email: publicworks@andoverct.org



4-3-23

Jay 5:45 - 2:45

Trk 1

- 8.5
- Admin
  - Mark out for Tree Removals & List Removals for the week
  - BOS Report
  - Inspections

- Tennett Tree in for Removals (8 Trees Removed)

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
8.0	• Sweeping Trk 3 Route	Zach Mark	8.0 8.0	4 loads Sweepings	Sweeper Trk 3
8.0	• Sick	Tom	8.0	/	/
8.0	• Vacation	Rich	8.0	/	/

4-4-23

Jay 11:00 - 3:00 PM

Trk 1

4.0

- Admin
- Mark/Post Trees for Removal at Town Hall & School yard
- Raise Flags
- Meet w/ Eric
- Inspections
- Tennett Tree in for Removals (9 Trees Removed)

	Job	Staff	Time	Materials	Equip
4.0	<ul style="list-style-type: none"> <li>• Shop: <u>Work on Sweeper</u></li> <li>- Change Main Broom</li> <li>- Adjust down pressure settings</li> <li>- Adjust Rt side shoe</li> <li>• <u>Set up 7 ton Trailer</u></li> <li>- Storage - Chains &amp; Binders</li> </ul>	Tom	4.0	/	Shop Tools
		Zach	4.0		
		Mark	4.0		
4.0	• Sweeping Trk 3 Route	Tom Zach Mark	4.0 4.0 4.0	2 Loads Sweepings	Sweeper Trk 7 Trk 3
8.0	• No Pay	Rich	8.0	/	/

4-5-23 50°/52° cldy

Jay 5:30 - 2:45

8.75

- Admin
- Mark out Trees
- Tree Inspections
- Meet w/Scott at Pit

- Tennett Tree in For Removals (15 Trees Removed)

<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
• Sweeping Truck 3 Route	Tom	8.0	7 loads	Sweeper
	Zach	8.0	Sweepings	Trk 7
	Mark	8.0	2 Tanks water	Trk 3 Trk 4
• No Pay	Rich	8.0		



4-6-23 40°/77° Mstly cldy

Jay 5:45 - 3:00

8.75

Trk 1

- Admin
- Pay Bills
- Mark out Trees
- Correspondence to Eversource Arborist
- " " Tennett Tree
- Inspections
- Tennett Tree in for Removals (9 Trees Removed)

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Compaction at T.S.	Tom	1.0	/	Backhoe
8.0	[ • Sweeping Trk 3 Route # Completed	Tom	7.0	8 Loads Sweepings 1 Tank water	Sweeper Trk 2
		Zach	8.0		Trk 3
		Mark	8.0		Trk 4
	• No Pay	Rich	8.0	/	/

4-7-23 45°/55° Prtly to mstly cldy

Jay

7:00 - 3:30

8.0

Task 1

- Admin
- Pay Bills
- Paper Work (Catch up)
- Tree Inspections
- Meet w/Scott - Timber Harvest Pit

8.0

- Tennett Tree In for Removals  
7 Trees Removed

4-10-23

31°/65° Sunny

Jay 5:30 - 4:30  
10.5

Trk 1

- Admin
- Site work: Phase 2 Lake Rd Trail Parking

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Compaction at T.S.	mark	1.0	/	Backhoe
8.0	• Site Work: -Phase 2 Lake Road Trail Parking	Jay	8.0	3 Loads Dirty Loam	Excavator Trk 7
		Zach	8.0	4 Loads Spoils	Trk 3
		Mark	7.0	1 Load Chips	Trk 5
				1/4 Load 5" +/- Stone	Trk 1 Compactor
	• Sick	Tom	8.0	/	/
	• NO - Pay	Rich	8.0	/	/



4-11-23 33°/73° Partly cldy

- Jay 5:45 - 4:30 Trk 1  
 10.75 Sweeper
- Admin
  - Receive & Push up Salt
  - Sweeping Route 6 (Center of Town)
  - " Route 316 (Center of Town)
  - " School, Town Hall, Fire House Parking Lots
  - Meet w/Scott & Eric - Community Garden Layout

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
8.0	Hazard Tree Removals at Elementary School	Tom Zach Mark	8.0 8.0 8.0	10 Trees Removed 2 Loads Chips	Excavator Trk 7 Trk 3 Trk 4 Chipper Saws
4.0	Sweeping	Jay	4.0	2 yards sweepings	Sweeper
8.0	No-Pay	Rich	8.0	/	/

4-12-23 62°/74° Mstly Sunny

Jay 5:30 - 3:15  
9.25

Trk 1

- Admin
- Site Work: Phase 2 Parking Area Lake Rd by Rail Trail
- Trash Run
- Meet w/ Eric
- Meet w/ Abby Contracting - FY 23/24 Shimming

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
8.0	• Hazard Tree Removals at Elementary School	Tom Zach Mark	8.0 6.0 8.0	6 Trees Removed 2 Loads Chips	Excavator Trk 7 Trk 4 Chipper
6.0	• Site Work: Phase 2 Parking Area Lake Rd	Jay Zach	6.0 2.0	4 Loads Process	Trk 1 Skidsteer Trk 7 Compactor
8.0	• NO Pay	Rich	8.0	/	/



4-13-23 51°/86° Sunny

Jay  
9.0

5:30 - 3:00

Trk 1

- Admin
- Stake out locations for Sharrows - Long Hill Rd.
- Site walk / Review Timber Harvest Proposal with Eric and Hank at Town Gravel Pit - Proposal Dropped!
- Monitor Contractor Pavement Markings
- Pavement Contractor in to complete last seasons Markings
  - Sharrows, Yield lines, Re-do parking Lot lines (Rail Trail), EV symbols, Cross walk (Repair) Markings at Transfer station

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Compaction at T.S.	Tom	1.0	/	Back Hoe
8.0	• Hazard Tree Removals at Elementary School	Tom Mark	7.0 8.0	4 Trees Removed 2 Loads Chips 2 Loads Wood	Excavator Trk 7 Trk 4 Chipper Saws
8.0	• Sick	Zach	8.0	/	/
8.0	• NO Pay	Rich	8.0	/	/

4-14-23 65°/90° Mstly Sunny

Day 5:30 - 2:30  
8.5

- Admin
- Prep For Vacation

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
8.0	• Hazard Tree Removals at Elementary School - Clean up	Tom	8.0	3 loads wood	Excavator
		Mark	8.0	2 loads spoils	Trk 4
					Trk 3
8.0	• Sick	Zach	8.0	/	/
8.0	• No Pay	Rich	8.0	/	/



4-24-23 43°/57° Mstly cldy

Jay 5:45 - 3:00  
8.75

Trk 1

Admin  
Pay Bills  
P/u Supplies For Town Clerk

<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
• Trash Compaction at T.S.	Tom	1.0	/	Backhoe
• P/u Truck	Jay	1.0	/	Trk 1
Break Down Water Tank	Zach	1.0	/	Trk 4
	Mark	1.0	/	w/Tank
• Ck CB's, waterways & Road Edges	Jay	3.0	/	Trk 1
From Weekend Rain (Erosion)	Mark	3.0	/	
	Tom	3.0	/	Trk 4
	Zach	3.0	/	
• Deep Clean/Wash & Neutralize	Tom	4.0	/	Trk 10
Snow Equip	Zach	3.5	/	Trk 7
	Mark	4.0	/	Trk 3
Sick	Zach	.5	/	/
NO Pay	Rich	8.0	/	/



4-25-23 36°/58° Mostly Sunny

Jay 5:30 - 3:00

9.0

- Admin
- Pay Bills
- Set up Rec/Senior Tent
- Drop off Trk 10 For Repairs
- Inspections

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
4.0	• Set up Rec/Senior Tent & Pic-nic Tables at T.H.	Jay Tom Zach Mark	3.0 4.0 4.0 4.0	/	Trk 4 Trk 1
2.5	• Drop off Trk 10 for Repairs at Freightliner	Jay Zach	2.5 2.5	/	Trk 1
4.0	• Continue Deep Clean/Wash & Neutralize Snow Equip	Tom Mark Zach	4.0 4.0 1.5	/	Trk 3 Trk 5 Trk 4
8.0	• No Pay	Rich	8.0	/	/

4-26-23

35°/59°

Mstly Cldy

Jay 5:30-3:00

Trk 1

9.0

- Admin
- Clean Bathrooms/Breakroom
- Mtng w/Storm debris Management Contractor 9-10:15 AM
- Site work Phase 2 Parking at Lake Road Rail-Trail
- Run March Fuel Report

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Run	Zach Mark	1.0 1.0	/	Trk 4
1.5	• Shop: -Repair/secure Loose Fender Trk 3	Zach Mark	1.5 1.5	shop supplies	/
1.0	• Seed Grid area at Soccer Field	Zach Mark	1.0 1.0	3lbs seed	Trk 4
3.0	• Site work Phase 2 Rail Trail Parking at Lake Road	Zach Mark Jay	3.0 3.0 3.0	3/4 load Process 1/2 load Dirty Leam 5 lbs seed	Excavator Trk 3 w/Trailer Trk 7 Trk 1 Compactor
1.5	• Load Large Stone @ T.S. For wash out Area on Lake Road	Zach Mark	1.5 1.5		Excavator Trk 3 w/Trailer Trk 7
8.0	• NO Pay	Rich	8.0		
8.0	• Vacation	Tom	8.0		



4-27-23 41°/53° Cldy w/psbl Rain

Jay  
8.5

5:45 - 2:45

Trk 1

Admin

Tailgate w/crew on Lake Road - Erosion Repair Meeting w/Eric - Road Work review & Chipseal

Tree inspections

	Job	Staff	Time	Materials	Equip
1.0	• Trash Compaction @ T.S.	Tom	1.0	/	Back Hoe
4.0	• Road Work: - Erosion Repair Upper Lake Road	Tom	3.0	1 1/2 Loads RIP - Rip	Excavator Back Hoe
		Zach	4.0		Trk 3 w/trailer
		Mark	4.0	15' Filter fabric	Trk 7 Trk 4 Loader
4.0	• Tree Clean up: - P/n Wood Cider Mill Rd by Cemetery - " " #140 Long Hill Rd	Tom	4.0		Excavator
		Zach	4.0	2 Loads Wood	Trk 3 w/trailer
		Mark	4.0		Trk 7 Trk 4
8.0	• NO Pay	Rich	8.0	/	/

5-15-23

Jay  
9.0

5:30 - 3:00

Trk 1

Admin

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>Materials</u>	<u>Eqwp</u>
8.0	• Site Work at Community Gardens	Tom	8.0	20 Loads Gravel	Excavator
	- Excavate & load Gravel From Pit	Rich	8.0		Back Hoe
	- Haul Gravel From Pit to Gardens	Zach	8.0		Trk 5
		mark	8.0		Trk 7



5-16-23

49°/80°

Sunny

Jay  
9.5

5:30 - 3:30

Trk 1 w/ Trailer  
Skidsteer

Admin

Layout Community Gardens & set Final Grade

Site Work Community Gardens

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Put out "Vote Toy Signs"	Zach Rich	1.0 1.0	/	Trk 1
8.0	• Site Work at Community Gardens				Excavator
	- Excavate & Load Gravel From Pit	Tom	8.0	9 Loads Sub Soil	Trk 7
	- Haul Gravel From pit to Gardens	Mark	8.0	2 Loads Stumps	Trk 5 Back Hoe
	- Establish Final Grade	Zach	7.0	4 Loads Relocate at Pit	Skidsteer Loader
	- Shape & Establish Embankments	Rich	7.0		Trk 4
	- Loam w/on site Material Embankments	Jay	6.0		

5-17-23 49°/59° Sunny

Jay  
8.75

5:30 - 2:45

Trk 1  
Trailer

Admin

Layout For V-Plow/Flag Pole Location @ DPW

Inspections

Try & Get Water on a Museum (No go called Plumber)

Tailgate w/crew at Community Gardens

Pick up skid steer & return to shop

	Job	Staff	Time	materials	Equip
2.5	<ul style="list-style-type: none"> <li>Trash Run</li> <li>Pick up Vote Today Signs</li> <li>Fix Stop Sign at Bunker Hill Bridge</li> </ul>	Zach	2.5	/	Trk 4
		Rich	2.5		
1.0	<ul style="list-style-type: none"> <li>Put Concrete Waiste Blocks Back in Place at Bunker Hill Bridge</li> </ul>	Tom	1.0	/	Back hoe
6.0	<ul style="list-style-type: none"> <li>Site work at Community Gardens</li> <li>Finish Shaping/loaming Embankments</li> <li>Haul Spoils From site to pit</li> <li>Haul Excess Loam to pit</li> </ul>	Mark	6.0	3 loads Stumps 6 loads Dirty loam 1.5 loads Rock	Excavator Back hoe Trk 7 Trk 10 Trk 5
		Tom	5.0		
		Zach	3.5		
		Rich	3.5		
2.0	<ul style="list-style-type: none"> <li>Clear Outlet &amp; Re-shape Plunge Area behind Fire House</li> </ul>	mark	2.0	1 load Spoils 2 yds Rap	Excavator Trk 5 Trk 7
		Tom	2.0		
		Zach	2.0		
		Rich	2.0		



5-18-23

29°/63°

Mstly Sunny

Jay  
9.25

5:45 - 4:00

Trk 1

- Admin
- CASHO Show
- Driveway Inspections
- Meet w/ Eric

<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
• transport Excavator back to Shop from Jobsite & Change Bucket	Mark	2.0	/	Trk 3 w/Trailer
	Rich	2.0		
	Zach	2.0		
• Trash Compaction at T.S.	Tom	2.0	/	Back Hoe
• CASHO (Wallingford) Equipment & Trade Show	Tom	6.0	/	Trk 1
	Rich	6.0		
	Zach	6.0		
	Mark	6.0		

5-19-23 36°/67° Sun - Clouds

Jay 5:30 - 2:30

Trk 1

8.5

- Admin
- Bring B-Ball Game to T.H. for Carol (Auction)
- Set up water Tank in Truck 1 for watering new plantings
- Water plantings
- Pick up seed at site one (south Windsor)
- Seed bare spots on bank along Rt 6

	Job	staff	Time	Materials	Equip
4.0	• Clean & Transport Excavator for Warranty work (Adjust Hydraulics)	Mark	4.0	/	Trk 3 w/ Trailer
1.5	• Clean out Food from Eviction and Take to Transfer Station	Rich	1.5	/	Trk 4
3.0	• Work on Steiner and small Equipment	Tom	3.0	/	Shop Tools
		Zach	3.0		
		Rich	1.5		
5.0	• Mow & Trim Area along Route 6 and DPW	Tom Rich Mark Zach	5.0 5.0 4.0 5.0	/	Roadside Mower Trk 4 Trimmers



5-22-23 49°/71° Sunny

Jay 5:30 - 2:45

8.75

Trk 1

- Admin
- Inspections
- Seed Community Garden Site (Wildflower & Grass seed)
- Seed Ground Grid Area at Veterans Park
- Water Plants at Depot
- Flush Well at Museum

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>materials</u>	<u>Equip</u>
1.0	• Trash Compaction at T.S.	mark	1.0	/	Backhoe
8.0	• Roadside Mowing & Trimming Parade Route	Rich	8.0	/	Roadside Mower Trk 4 Trimmers
		mark	7.0		
8.0	• Mow Rail Trail - Note: Steiner broke down - loss of Engine Power - Tear down & Access damage	Zach	8.0	/	Steiner shop Tools
8.0	• Personal leave	Tom	8.0	/	/

5-23-23

44°/72°

Mostly Sunny

Jay 5:30 - 3:00

9.0

Trk ↓

- Admin
- Pay Bills
- Inspection - Fire Alarm Systems at Town Buildings
  - DPW - Library - Museum - Town Hall - Fire Department

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
8.0	• Scraping Road Edges & Clean Waterways on Wheeling Road	Tom Zach Mark	8.0 8.0 8.0	5 loads spoils	Backhoe Trk 7 Trk 10
8.0	• Mow Rail Trail	Rich	8.0	/	Roadside Mower

5-24-23 41°/75° Prtly Cldy

Jay 5:30 - 2:45  
8.75

Trk 1

- Admin
- Mark out Roads For Shimming - Chip seal Route

	Job	Staff	Time	materials	Equip
5.0	• Prep & Patch Roads on Various spots in town	Tom Zach Mark	5.0 5.0 5.0	2 Ton Class II	Back Hoe Trk 2 Trk 4
3.0	• Road Edge Scraping	Tom Zach Mark	3.0 3.0 3.0	2 Loads Spoils	Back Hoe Trk 7 Trk 3
8.0	• Mow Rail Trail	Rich	8.0	/	Roadside Mower



5-25-23 43°/67° Sunny

Jay 5:45 - 3:00

8.75

Trk 1

- Admin
- Inspections
- Mark Roads for Shimming

- Contractor in For Catch Basin Cleaning - 2 trucks / 2 crews

	Job	Staff	Time	Materials	Equip
1.0	• Trash Compaction at T.S.	Tom	1.0	/	Back Hoe
2.0	• Pick Equipment up at Vendor - Excavator at Chadwicks - Trk 10 at Freightliner	Mark	2.0	/	Trk 3 Trailer
		Zach	2.0		
7.0	• Erosion Repair on Road Edges - Various spots in town	Tom Mark Rich	7.0 6.0 2.0	5 yds Loam mix	Loader Trk 4
6.5	• Catch Basin Cleaning No-lunch	Rich Zach	6.5 6.5	90 Basins Cleaned	Trk 5 Trk 7

5-26-23

39°/71°

Sunny

Jay  
8.75

5:45 - 3:00

Trk 1

- Admin
- Set up Watering Trailer
- Water Plants
- Mark Roads For Shimming
- Contractor in for Catch Basin Cleaning

Job	Staff	Time	Materials	Equip	
3.0	• Remove Brush & Trim Tree	Tom	3.0	4 yds Chips	Trk 4 Saws
	- For Picnic Area near Rail Trail	Mark	3.0		
5.0	- off Merritt Valley & Install			2 Loads sweepings	sweeper Trk 3
	- wood chips				
5.0	• Sweeping Chipseal Route	Tom	5.0		
8.0	• Catch Basin Cleaning	Mark	5.0		
		Rich	8.0	66 Basins cleaned	Trk 5 Trk 7
Zach	8.0				



5-30-23

41°/74°

Sunny

Jay 5:45 - 1:30

7.75 hrs

- Admin
- Raise Flags
- Water Plants
- Inspections

Trk 1

- CB Cleaning Contractor in w/2 Trucks

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Compaction at T.S.	Tom	1.0	/	Backhoe
2.0	• Push up piles at pit	Mark	2.0	/	Loader
7.0	• Sweeping Chipseal Route	Tom Mark	7.0 6.0	3 Loads Sweepings	Sweeper Trk 3
8.0	• Catch Basin Cleaning	Rich Zach	8.0 8.0	95 Catch Basins Cleaned	Trk 5 Trk 7

5-31-23 44°/79° Sunny

Jay 5:00 - 2:30

Trk 1

9.0 hrs

- Inspections
- Clear Water Filter at Veterans Memorial Sprinkler System
- Admin
- CB/D Transfer Station
- Meeting w/Eric
- CB Cleaning Contractor In

Job	Staff	Time	Materials	Equip
• Trash Run	Tom	1.0	/	Trk 4
	Mark	1.0		
• Sweeping Chipseal Route	Tom	3.5	2 Loads Sweepings	Sweeper Trk 3
	Mark	3.5		
• Chip Brush at Pit	mark	3.5	/	Trk 4 Chipper
• Catch Basin Cleaning	Rich	8.0	96 Basins Cleaned	Trk 5 Trk 7
	Zach	8.0		
Dr Appointment Sick	Tom	3.5	/	/





ANDOVER SENIOR TRANSPORTATION  
MONTH OF MAY 2023

Dated 6/5/2023  
Cathy Palazzi  
Senior Coordinator

Drug tests – None

- Medicals 48
  - Events Three Events - (2) Friday lunches, (1) Trip to Elizabeth Park to see Tulips
  - Maintenance One (1) maintenance month of May  
2014 – Van -Fuel Cap replaced
  - Incident Report None
  - Disabled 11 Passengers riding who require equipment or ramp to enter and exit bus.
  - Veterans 4 Medical trips to VA in Newington
  - Meetings 2 YAH Meetings
  - Shopping 4 trips (one per week) (3-4) seniors.
  - Food Share 2 trips per month – approximately (6) people riding (0) deliveries.
  - Food Pantry 4 trips per month – approximately (3-5) people on Monday nights  
(6-8) people on Wednesdays (0) deliveries
- 
- The weather is taking a huge toll on our vehicles sitting outside in the elements.
  - Thank you to the BOS for authorizing the purchase of a new car for future senior transportation.
  - The 2002 bus has now reached its end-of-life service. We are using the bus to transport a disabled student safely to school each morning. Should bus completely stop precautions have been put in place to see that the student is safely transported to school. The bus has no power left to climb small hills at a normal speed. Definitely advise against using bus on highway. Back roads only at this time. A small oil leak has been detected but garage mechanic feels it is okay to continue using bus on short distances.
  - Bus transportation continues to drive our seniors, disabled and veterans to their medical appointments, meetings, movies, luncheons, town meetings, shopping, food share, food pantry, trips and voting days.

Our Mission Statement is to service Seniors, Veterans and honor the American Disability Act (ADA) Clients in their medical or transportation needs: If underage disabled person requests assistance there must be a parent, guardian, or caregiver present. Title VI ADA state requirements are met and approved by state.

Cathy Palazzi  
Senior Coordinator