

*Andover Public Library Board of Directors
355 Route 6 P.O. Box 117 Andover, CT 06232*

Monday February 6, 2023 at 6:30 PM

Andover Public Library

1. Call to order
2. Additions or Deletions to the agenda
3. Adoption of the agenda
4. Approval of January 9, 2023 minutes
5. Librarian Financial Report
6. Librarian Report
7. Old Business
 - a. Task List -
 - i. Poet Laureate
 - ii. Electric Car Parking spaces
 - iii. SustainableCT
 - iv. Daniel Burnap tall case clock
 - v. Saving Library financial donations
 - vi. Bathroom Remodeling
 - vii. Outside Electrical Outlets and lights
 - viii. Basement Heating
 - ix. Outside Window caulking and painting
 - x. Repair inside Window
 - xi. Future storage needs for the Library
 - b. Review of 2023-24 budget
8. New Business
 - a. Staff Appreciation
9. Upcoming programs/events & ideas
10. Comment from Andover Friends of the Library
 - a. Amazon Smile
11. General Board Discussion
12. Public comment

13. Next Meeting March 6, 2023

14. Adjournment

Andover Library Board of Director's Task List

Count	12/29/2022/2022			
	Task	Est. Date of Completion	Who	Update Comments
1	Poet Laureate	2022	Sharon	Poet Laureate project was presented to the Board of Selectmen at their February 15th meeting. Approved by all members of the Board of Selectmen and Paula King was designated Board of Selectmen liaison for the project. May 2022 Newspaper Press seeking applicants. Zero applicants applied by July 1 deadline. Committee agreed to extend deadline to November 1, 2022. 12-5-22 Sharon Shevchenko contacted Mr. Lindsay at RHAM High School who is working with English teacher Andrea Barton (current Poet Laureate of Glastonbury) to see if any Andover student would be interested.
2	Electric Car Parking spaces	2023?		Eric Andover asked Library board if we would approve the installation of two Electric Car Parking spaces. After much discussion Library board agreed this would be forward thinking and a good addition to the Library. Specifying desired location would be the two parking spaces closet to Long Hill and there would be NO charge, Maintenance or responsibility to the Library. Cathy Desrosier to invite Eric Anderson to Board meeting.
3	Sustainable CT		Sharon	The Sustainable CT application for Bronze certification was denied. The committee will be resubmitting their application in August.
4	Daniel Burnap tall case clock		Amy	Amy Orlomoski to follow up and invite the owner of the clock (Daniel Pellino, Simsbury roccopellino60@gmail.com) to attend a future Board meeting and he has not responded.
5	Saving Library financial donations			Where is the best place to collect donations funds made to the Library. Cathy Desrosiers to discuss our concerns with Eric Anderson. Cathy Desrosiers talked to Eric Anderson and he directed her to contact the new Town Treasurer for information
6	Bathroom remodeling - Sink, walls, floor, etc.		All	Original discussion regarding the upgrading of the bathroom to include possible new floor, sink, vanity, toilet, curtains, etc 10/12/22 General discussion with no decision as to what would need to be done. New sink and trim work were of major concern.
7	Outside Electrical outlets and lights	2022	Julie/Lisa	Julie and Lisa put together a draft site plan for where electrical outlets should be located. On hold waiting for input from Eric Anderson. 10/12/22 Cathy Desrosiers to follow up with Eric Anderson. 12/22 Eric Anderson directed Cathy Desrosiers to call Rick Lenco, electrician, for a quote as the Town may have some rebate money. Sharon Shevchenko will get the map previously prepared by Lisa Kurtz and will call Lenco.
8	Basement Heating	TBD		At some point we would like to address heat for the basement. 10/12/2022 Discussion with no decision made as to a possible solution being a Mitsubishi split heater. Some research would need to be done. 12/22 - mini splits are still being investigated by Cathy Desrosiers.
9	Outside windows caulked and painted and cleaned	Spring 2021	Julie	Caulk and paint outside windows. On hold until after inside window repair 12/22 - Eric Anderson directed the Board to leave William Bell a note!
10	Inside Window Repair	Oct 2021	Cathy	Hanging gaskets around windows in need of repair Julie to follow up with Donovan (RT. 32 Franklin) and CENAXO. Julie couldn't make contact. Speaking with Town Administrator, Eric Anderson, was told Town has hired a Facility Manager (handy man) who can take care of this item. Turned over to him. 10/12/2022 Cathy to speak to Eric Anderson. 12/22 - Eric Anderson directed the Board to leave William Bell a note!
11	Future Storage Needs for the Library	Dec 2022		Cathy Desrosiers talked to Jay Tuttle who thinks a storage shed wouldn't fit on-site, can't be placed under the windows and would be mouse ridden. Discussion among the Board about a storage closet built where the spinning wheel currently is now. Needs to be researched and quotes obtained.