

Andover Public Library Board of Directors
355 Route 6 P.O. Box 117 Andover, CT 06232

Special Meeting

Monday December 5, 2022 at 6:30 PM

Andover Public Library

1. Call to order
2. Additions or Deletions to the agenda
3. Adoption of the agenda
4. Approval of October 12, 2022, Special meeting minutes
5. Librarian Financial Report
6. Librarian Report
7. Old Business
 - a. Task List -
 - i. Poet Laureate
 - ii. Electric Car Parking spaces
 - iii. Invite new AES principal (Taylor Parker) to fall meeting
 - iv. SustainableCT
 - v. Daniel Burnap tall case clock
 - vi. Cell Phone Charging Station
 - vii. Saving Library financial donations
 - viii. Bathroom Remodeling
 - ix. Outside Electrical Outlets and lights
 - x. Basement Heating
 - xi. Outside Window caulking and painting
 - xii. Repair inside Window
 - xiii. Future storage needs for the Library
 - xiv. Send letter/article to Rivereast regarding lawn project
8. New Business
9. Upcoming programs/events & ideas
10. Comment from Andover Friends of the Library –
11. General Board Discussion
12. Public comment
- 13. January 9, 2022, Next Meeting**
14. Adjournment

Andover Library Board of Director's Task List

Count	October 17, 2022	
	Task	Update Comments
1	Poet Laureate	Poet Laureate project was presented to the Board of Selectmen at their February 15th meeting. Approved by all members of the Board of Selectmen and Paula King was designated Board of Selectmen liaison for the project. May 2022 Newspaper Press seeking applicants. Zero applicants applied by July 1 deadline. Committee agreed to extend deadline to November 1, 2022.
2	Electric Car Parking spaces	Eric Andover asked Library board if we would approve the installation of two Electric Car Parking spaces. After much discussion Library board agreed this would be forward thinking and a good addition to the Library. Specifying desired location would be the two parking spaces closet to Long Hill and there would be NO charge, Maintenance or responsibility to the Library. Cathy Desrosier to invite Eric Anderson to Board meeting.
3	Invite new AES Principal (Taylor Parker) to Library meeting	Suggested at our July 2022 meeting to be held in the fall. Amy to arrange with Taylor Parker.
4	Sustainable CT	The Sustainable CT application for Bronze certification was denied. The committee will be resubmitting their application in August.
5	Daniel Burnap tall case clock	Amy Orlomoski to follow up and invite the owner of the clock (Daniel Pellino, Simsbury roccopellino60@gmail.com) to attend a future Board meeting.
6	Cell Phone Charging Station	Board members discussed their displeasure with the size and color of the new Cell Phone Charging Station. Amy Orlomoski reported it "still" is not operational. Public works is following up.
7	Saving Library financial donations	Where is the best place to collect donations funds made to the Library. Cathy Desrosiers to discuss our concerns with Eric Anderson
8	Bathroom remodeling - Sink, walls, floor, etc.	Original discussion regarding the upgrading of the bathroom to include possible new floor, sink, vanity, toilet, curtains, etc 10/12/22 General discussion with no decision as to what would need to be done. New sink and trim work were of major concern.
9	Outside Electrical outlets and lights	Julie and Lisa put together a draft site plan for where electrical outlets should be located. On hold waiting for input from Eric Anderson. 10/12/22 Cathy Desrosiers to follow up with Eric Anderson.
10	Basement Heating	At some point we would like to address heat for the basement. 10/12/2022 Discussion with no decision made as to a possible solution being a Mitsubishi split heater. Some research would need to be done.
11	Outside windows caulked and painted and cleaned	Caulk and paint outside windows. On hold until after inside window repair
12	Inside Window Repair	Hanging gaskets around windows in need of repair Julie to follow up with Donovan (RT. 32 Franklin) and CEMAXO. Julie couldn't make contact. Speaking with Town Administrator, Eric Anderson, was told Town has hired a Facility Manager (handy man) who can take care of this item. Turned over to him. 10/12/2022 Cathy to speak to Eric Anderson.