

**Town of Andover  
Board of Selectmen  
Regular Meeting**  
Monday December 12th, 2022 at 7:00 P.M.  
Location: virtual Zoom meeting

Regular Meeting Agenda

**Zoom Directions:**

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/87121310200>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 871 2131 0200  
Passcode: 384819

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Treasurer's Report
  - a. Audit Finding Corrective Action Plan
  - b. Finance Department Report
    - i. Revenue Summary
    - ii. Town Budget Summary
    - iii. Town Aid Road (TAR) Update
    - iv. Town Cash Report
    - v. Over Expenditure Report
    - vi. Chart of Account Display Options
5. Executive Session
  - a. Union Grievance AFSCME
6. Board and Commission Presentations
7. Appointments
8. Resignations
9. Town Administrator's Report
10. Old Business
  - a. Discuss and act upon the following:
  - b. Finance Department employment
    - i. Status of Finance Official
  - c. Status of the Community Center RFP
  - d. Hop River homes update
  - e. Recognizing Andover Residents
  - f. Cool Program contract
  - g. Zoning changes to Town Property on School Rd
11. New Business
  - a. Discuss and act upon the following:

- i. Freightliner of Hartford- New Plow
- ii. 2023 Meeting Schedule
- iii. Opioid Settlement Allocations to Towns
- iv. 8-24 Referral to P&Z Committee for Community Center
- v. 2023-2024 Budget
  - 1. Proposed Time Schedule
  - 2. Major Factors Affecting Budget

- 12. Approval of Meeting Minutes
  - a. Monday, November 14<sup>th</sup> , 2022 Regular Meeting Minutes

- 13. Budget
  - a. Appropriation Transfers
  - b. Over Expenditure Requests

- 14. Tax Collector's Report
  - a. Refunds Requests

- 15. Department Reports
  - a. Assessor's report
  - b. Fire Department
  - c. Burning Official
  - d. Resident State Trooper
  - e. Town Clerk
  - f. Building Department
  - g. Assessor's Office
  - h. Public Works
  - i. Transfer Station
  - j. Library
  - k. Senior Transportation
  - l. AHM
  - m. Economic Development Commission
  - n. ZBA

- 16. Correspondence

- 17. Public Speak

- 18. Adjournment

## AUDIT FINDING CORRECTIVE ACTION PLAN



9/1/2022

### Town of Andover State Single Audit Corrective Action Plan For the Fiscal Year Ended 2021

Office of Policy and Management  
450 Capitol Avenue MS-54MFS  
Hartford, Connecticut 06106-1379

Municipal Finance Services Unit Attn: William Plummer

### AUDIT FINDINGS

2021-001:

Description of Finding: Material Weakness in Internal Control over Financial Reporting - Bank Reconciliation

Statement of Concurrence or Nonconcurrence:

The town of Andover concurs with this finding

Corrective Action:

*(The organization should provide a plan for resolving the audit finding. The plan should provide pertinent information on detailed action taken or planned to correct the finding, or a statement that describes the reason(s) that corrective action is unnecessary.)*

*(If the audit finding is being repeated from the report of the previous year(s), indicate the actions taken to date to correct the audit finding and the significant corrective actions that remain to be completed in order to resolve fully the audit finding. If the corrective action plan submitted is different than the corrective action plan previously submitted, provide the reason(s) for the differing plans.)*

Name of Contact Person: (The name, title, telephone number and e-mail address of the official(s) responsible for completing the corrective action plan should be provided.)

Projected Completion Date: (The anticipated date for resolving the audit finding. Organizations should monitor the corrective action plan during the year (quarterly basis suggested) to determine its status and to ensure full implementation of corrective action by the projected completion date.)

**2021-002:**

Description of Finding: Material Weakness in Internal Control over Financial Reporting: Year-end Closing Procedures

Statement of Concurrence or Nonconcurrence:

The town of Andover concurs with this finding

Corrective Action:

(The organization should provide a plan for resolving the audit finding. The plan should provide pertinent information on detailed action taken or planned to correct the finding, or a statement that describes the reason(s) that corrective action is unnecessary.)

(If the audit finding is being repeated from the report of the previous year(s), indicate the actions taken to date to correct the audit finding and the significant corrective actions that remain to be completed in order to resolve fully the audit finding. If the corrective action plan submitted is different than the corrective action plan previously submitted, provide the reason(s) for the differing plans.)

Name of Contact Person: (The name, title, telephone number and e-mail address of the official(s) responsible for completing the corrective action plan should be provided.)

Projected Completion Date: (The anticipated date for resolving the audit finding. Organizations should monitor the corrective action plan during the year (quarterly basis suggested) to determine its status and to ensure full implementation of corrective action by the projected completion date.)

**2021-003:**

Description of Finding: Material Weakness in Internal Control over Financial Reporting - Capital Assets and the Andover Volunteer Fire Department (AVFD)

Statement of Concurrence or Nonconcurrence:

The town of Andover concurs with this finding

Corrective Action:



By October of 2022, The town Administrator working with the Board of Finance will develop a procedure for a capital asset inventory for all equipment, buildings, building improvements, vehicle, tool, road bridge, culvert that has a useful life of greater than 1 year.

Within 30 days of developing this procedure, or in subsequent years, the end of the fiscal year, The Andover Fire Department, Public Works Department, Andover Elementary School, Andover Public Library and Town Administrator will each submit an updated physical inventory. That list will include all capital assets owned or the responsibility of the respective department. This will be collated within 90 days of the end of the fiscal year.

Additionally, the finance department will copy all expenditures for equipment in excess of \$3000 and maintain a copy of all capital purchased made in a fiscal year.

Name of Contact Person: Eric Anderson Town Administrator 860.771.1072  
[eanderson@andoverct.org](mailto:eanderson@andoverct.org)

Projected Completion Date: October 15, 2022

The fiscal year ending in 2021 has a corrected physical inventory for the fire department and other Town entities. In future fiscal years it will be the responsibility of the administrator's office to assure compliance and timely reporting. Quarterly the administrator's office will review with the Treasurer a list of all capital expenditures and improvements made that quarter by all town entities.

#### **2021-004:**

Description of Finding: Material Weakness in Internal Control over Financial Reporting - Reconciliation of the Town's and the School District's General Ledgers

Statement of Concurrence or Nonconcurrence:

The town of Andover concurs with this finding

Corrective Action:

(The organization should provide a plan for resolving the audit finding. The plan should provide pertinent information on detailed action taken or planned to correct the finding, or a statement that describes the reason(s) that corrective action is unnecessary.)

(If the audit finding is being repeated from the report of the previous year(s), indicate the actions taken to date to correct the audit finding and the significant corrective actions that remain to be completed in order to resolve fully the audit finding. If the corrective action plan submitted is different than the corrective action plan previously submitted, provide the reason(s) for the differing plans.)

Name of Contact Person: (The name, title, telephone number and e-mail address of the official(s) responsible for completing the corrective action plan should be provided.)

Projected Completion Date: (The anticipated date for resolving the audit finding. Organizations should monitor the corrective action plan during the year (quarterly basis suggested) to determine its status and to ensure full implementation of corrective action by the projected completion date.)

**2021-005:**

Description of Finding: Significant Deficiency in Internal Control over Financial Reporting

Statement of Concurrence or Nonconcurrence:

The town of Andover concurs with this finding

Corrective Action:

(The organization should provide a plan for resolving the audit finding. The plan should provide pertinent information on detailed action taken or planned to correct the finding, or a statement that describes the reason(s) that corrective action is unnecessary.)

(If the audit finding is being repeated from the report of the previous year(s), indicate the actions taken to date to correct the audit finding and the significant corrective actions that remain to be completed in order to resolve fully the audit finding. If the corrective action plan submitted is different than the corrective action plan previously submitted, provide the reason(s) for the differing plans.)

Name of Contact Person: (The name, title, telephone number and e-mail address of the official(s) responsible for completing the corrective action plan should be provided.)

Projected Completion Date: (The anticipated date for resolving the audit finding. Organizations should monitor the corrective action plan during the year (quarterly basis suggested) to determine its status and to ensure full implementation of corrective action by the projected completion date.)

**2021-006:**

Description of Finding: Significant Deficiency in Internal Control over Compliance with Special Reporting Requirements

Statement of Concurrence or Nonconcurrence:

The town of Andover concurs with this finding

Corrective Action:

The town of Andover was unaware that it needed to file form OPM-DE-2017 to the Office of Policy and Management within 90 days of the grantee's fiscal year. When that was brought to the towns attention, the town filed the form with OPM.

For the year ending in 2022, there are no grants requiring the filing of OPM DE 2017. The town discussed this with OPM (crystal Hunter to confirm that there were no grant programs with expenditures in the 2022 fiscal year that needed reporting. The town of andover will develop a checklist of needed year end reporting to insure form OPM DE 2017 is filed in a timely manner.

Name of Contact Person: Eric Anderson, Town Administrator

Projected Completion Date: The correct form has been filed for the fiscal year ending in 2021. This audit finding will not apply to the fiscal year ending 2022 because we have no grants that qualify. This has been verified with Crystal Hunter at OPM. Completion of this form for other grant years will be done on a timely basis.

**QUESTIONED COSTS** (Include only if applicable.)

1. For each questioned cost, the organization should identify the amount by state financial assistance or award program and the program period.
2. If the organization believes a questioned cost is an allowable cost, a statement providing reasons for the organization's position should be included.
3. If the cost is questioned because the organization failed to provide the auditors with documentation supporting the allowability of the questioned cost, and the documentation subsequently becomes available, the organization should provide such documentation as part of the submission of the corrective action plan. The organization should describe how the records document the allowability of the cost.
4. If the organization determines that the questioned costs are unallowable or that the charges cannot be supported, the organization should provide a statement to that effect and remit payment for the unallowable or unsupported costs with the corrective action plan.

If the (Office of Policy and Management and/or Oversight Agency) has questions regarding this Plan, please call (Name) at (Telephone).

Sincerely yours,

[Name]

[Title]

**\* INSTRUCTIONS FOR FILING:**

The organization should complete the corrective action plan and provide a copy to its independent auditor to be filed electronically by the independent auditor as part of the audit report package uploaded on OPM's Electronic Audit Report System (EARS) website at:

<https://www.appsvcs.opm.ct.gov/Auditing/Home.aspx>.

**TOWN OF ANDOVER AGREEMENT with COMMUNITY ORGANIZED &  
OPERATED LATCHKEY, INC. (C.O.O.L.) for Calendar Years 2022 & 2023**

**WHEREAS**, during calendar year 2022, with the approval and support of the **Board of Selectmen (“Board”)** of the **Town of Andover**, CT, 17 School Road, Andover, CT 06232, (**“Town”**) the **Community Organized & Operated Latchkey, Inc. (C.O.O.L.)** program of Andover, located at the **Andover Elementary School, (“AES”)** 35 School Road, Andover, CT 06232, property owned by the **Town**, but legally controlled for educational purposes by the **Andover Board of Education (“BOE”)** has been operating **Before and After School programs** for elementary school age **Andover** children, and also a special **Summer Day Camp program** almost exclusively for similarly aged **Andover** children whose parent(s) or guardian(s) have paid a fee for all such services to **COOL**; and

**WHEREAS**, the **Board** approves and wishes to continue to support and help enable **C.O.O.L.** to safely and successfully operate such programs throughout calendar years 2022 and 2023 pursuant to this **AGREEMENT** and subject to all requirements of State and local law and other official rules and provisions, and **C.O.O.L.** wishes to continue to operate the programs with **Town** support and approval, the parties hereby enter and affirm this bi-partite **AGREEMENT**, with **Part A** covering the **Before and After School programs**, and **Part B** addressing the **Summer Day Camp program**, this **AGREEMENT** intended to cover calendar years 2022 and 2023, retroactive to January 1, 2022, ending on December 31, 2023, subject to renewal upon the subsequent Agreement of the Parties..

**WHEREFORE**, with regard to the **Before and After School Programs**, it is **AGREED** by the parties that:

- A. During calendar years 2022 and 2023, **C.O.O.L.** has continued and will continue to operate the **Before and After School programs** on a fee for service basis paid by parents and guardians.

In return for being enabled to use Town property to operate these programs, **C.O.O.L.** agrees to abide by the applicable laws and requirements of the State of Connecticut, the **Town**, and any agent of the **Town** such as the Eastern Highlands Health District, pertaining to the operation of such programs as noted above; and

**C.O.O.L.** shall maintain their own statutory workers’ compensation insurance, general liability insurance coverage with a sexual abuse and molestation endorsement , in amounts of at least \$2,000,000.00 Commercial General Liability coverage and \$1,000,000.00 for each General occurrence for these programs, and also to indemnify and hold the **Town of Andover** and the **Town’s** officials, employees, agents and assigns harmless to the greatest extent permitted by the law of the State of Connecticut from and against any claims, causes of action, expenses, judgments, liability and litigation arising from and alleged to arise from **C.O.O.L.’s** operation of the aforementioned programs during calendar years 2022 and 2023; and

In response to any material failure of **C.O.O.L.** to fulfill its obligations under this Part A of this **Agreement** deemed sufficiently substantial or for any reason deemed to be in the best interests of the **Town** by the **Board**, the **Board** may vote to terminate this **Agreement** and the **Town's** involvement in and support of any of these **Before and After School Programs** upon reasonable written notice of at least seven calendar days to **C.O.O.L.**, without recourse or resort to appeal; and

**C.O.O.L.** will name **Andover** and **Andover BOE** as an additional insured, and will waive subrogation in favor of **Andover and the BOE** on general liability and workers' compensation policies.

**WHEREFORE**, with regard to the **Summer Day Camp Program**, it is **AGREED** by the parties that:

- B. During calendar years 2022 and 2023, **C.O.O.L.** has continued and will continue to operate the **Summer Day Camp Program** on a fee for service basis paid by parents and guardians, and the **Town** will continue to support and sponsor this special summertime program; and

The **Town of Andover** will continue to provide **C.O.O.L.** with one 12 to 20 seat Senior transportation bus to enable **C.O.O.L.** personnel drivers, for whose actions and inactions **C.O.O.L.** will be totally and legally responsible, to transport children on summer field trips, and also provide access to **C.O.O.L.** Program participants for recreational and educational purposes to **Town** property located behind the **Andover Elementary School** at 35 School Road, Andover, CT 06232; and to the fullest extent permitted by law, **C.O.O.L.** will defend, indemnify and hold **Andover** harmless from and against any and all claims, bodily injury, property damage, suits, expenses and judgments that arise from and are alleged to arise from their use of **TOWN** autos. This indemnification is in addition to the indemnification in part A, above.

In return for being enabled to use **Town** property to help operate this program, **C.O.O.L.** agrees to abide by the applicable law and requirements of the State of Connecticut, the **Town**, and any agent of the **Town** such as the Eastern Highlands Health District, pertaining to the operation of such programs as noted above; and

**C.O.O.L.** shall be fully and totally responsible for maintaining their own liability insurance coverage for this **Summer Day Camp Program**, and also to indemnify and hold the **Town of Andover** and the **Town's** officials, employees, agents and assigns harmless to the greatest extent permitted by the law of the State of Connecticut from and against any claims, causes of action, judgments, expenses, liability and litigation arising from and alleged to arise from **C.O.O.L.'s** operation of the aforementioned **Summer Day Camp program**, negligence in whole and in part of **C.O.O.L.** and any of its employees and assigns; and

In response to any failure of **C.O.O.L.** to fulfill its obligations under **Section B** of this **Agreement** deemed sufficiently substantial or for any reason deemed to be in the best interests of the **Town** by the **Board of Selectmen**, the **Board** may vote to withdraw the support and sponsorship of the **Town** for the Summer Day Camp program and terminate **Part B** of this **Agreement** and the **Town's** involvement in and support and sponsorship of this special summertime program upon reasonable written notice of at least seven days to **C.O.O.L.**, without recourse or resort to appeal.

There is no employment relationship between the parties to this Agreement. COOL is an independent contractor.

**SO AGREED**, this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, as follows:

**TOWN OF ANDOVER, CT**

By \_\_\_\_\_  
**Jeffrey Maguire, First Selectman, Duly Authorized**

Date \_\_\_\_\_

**COMMUNITY ORGANIZED & OPERATED  
LATCHKEY, INC. (C.O.O.L.)**

By \_\_\_\_\_  
Duly Authorized

Date \_\_\_\_\_.

# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Income</b>				
<b>4100 · PROPERTY TAX REVENUE</b>				
000-101 · 41101 Current Year Taxes	0.00	9,739,497.00	-9,739,497.00	0.0%
000-108 · 41105 Prior Taxes	0.00	100,000.00	-100,000.00	0.0%
000-104 · 41901 Liens Taxes	0.00	2,000.00	-2,000.00	0.0%
000-103 · 41901 Interest Taxes	0.00	40,000.00	-40,000.00	0.0%
000-239 · 43900 Telecom Personal Prop Tax	0.00	5,000.00	-5,000.00	0.0%
<b>Total 4100 · PROPERTY TAX REVENUE</b>	<u>0.00</u>	<u>9,886,497.00</u>	<u>-9,886,497.00</u>	<u>0.0%</u>
<b>4300 · INTERGOVERNMENTAL REVENUES</b>				
000-222 · 43300 Municipal grants in aid	0.00	2,620.00	-2,620.00	0.0%
000-223 · 43800 Mash-Pequot Funds	0.00	6,680.00	-6,680.00	0.0%
000-226 · 43500 State Miscellaneous	0.00	2,500.00	-2,500.00	0.0%
000-227 · 43500 Municipal Stabilization	0.00	43,820.00	-43,820.00	0.0%
000-238 · 43300 Disabled Programs	0.00	400.00	-400.00	0.0%
000-209 · 43600 - PILOT State Property	0.00	9,631.00	-9,631.00	0.0%
900-219 · 43800 ECS Funds	0.00	2,004,782.00	-2,004,782.00	0.0%
<b>Total 4300 · INTERGOVERNMENTAL REVENUES</b>	<u>0.00</u>	<u>2,070,433.00</u>	<u>-2,070,433.00</u>	<u>0.0%</u>
<b>4400 · CHARGES FOR SERVICES</b>				
000-801 · 44867 Miscellaneous Revenue	0.00	3,000.00	-3,000.00	0.0%
000-803 · 44867 Rentals	0.00	1,500.00	-1,500.00	0.0%
100-407 · 44102 Clerk Fees	0.00	50,000.00	-50,000.00	0.0%
700-413 · 44403 Transfer Station	0.00	35,000.00	-35,000.00	0.0%
700-415 · 44403 Waste Redemption	0.00	1,000.00	-1,000.00	0.0%
800-405 · 44705 Building & Land Use Fees	0.00	55,000.00	-55,000.00	0.0%
<b>Total 4400 · CHARGES FOR SERVICES</b>	<u>0.00</u>	<u>145,500.00</u>	<u>-145,500.00</u>	<u>0.0%</u>
<b>4600 · INVESTMENT INTEREST</b>				
000-303 · 46101 Interest	0.00	40,000.00	-40,000.00	0.0%
<b>Total 4600 · INVESTMENT INTEREST</b>	<u>0.00</u>	<u>40,000.00</u>	<u>-40,000.00</u>	<u>0.0%</u>
<b>Total Income</b>	<u>0.00</u>	<u>12,142,430.00</u>	<u>-12,142,430.00</u>	<u>0.0%</u>
<b>Expense</b>				



# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
<b>4700 · EDUCATION</b>				
901-527 · 58250 RHAM Education	5,119,757.36	5,119,757.00	0.36	100.0%
901-595 · 28900 AES BOE	3,817,665.72	3,902,400.00	-84,734.28	97.83%
<b>Total 4700 · EDUCATION</b>	<b>8,937,423.08</b>	<b>9,022,157.00</b>	<b>-84,733.92</b>	<b>99.06%</b>
<b>TOWN DEPARTMENTS</b>				
<b>4113 · TOWN ADMINISTRATOR</b>				
102-100 · 51000 Town Administrator	82,327.92	82,500.00	-172.08	99.79%
102-101 · 51000 Admin Assistant	20,966.72	21,370.00	-403.28	98.11%
102-330 · 55990 Conference/Seminar	0.00	200.00	-200.00	0.0%
102-535 · 55300 Mobile Phone	997.03	852.00	145.03	117.02%
102-580 · 55800 Mileage	1,200.00	1,200.00	0.00	100.0%
102-205 · 52200 SS & Med	0.00	7,918.00	-7,918.00	0.0%
102-215 · 52100 Health/Dental Ins	0.00	12,120.00	-12,120.00	0.0%
102-230 · 52300 Retirement MERF	0.00	12,334.00	-12,334.00	0.0%
<b>Total 4113 · TOWN ADMINISTRATOR</b>	<b>105,491.67</b>	<b>138,494.00</b>	<b>-33,002.33</b>	<b>76.17%</b>
<b>4137 · TREASURER/FINANCIAL</b>				
109-120 · 51000 Treasurer Clerk Wages	59,541.08	53,560.00	5,981.08	111.17%
109-330 · 55990 Conference/Seminar	435.00	500.00	-65.00	87.0%
109-610 · 56120 Office Supplies	99.14	200.00	-100.86	49.57%
109-205 · 52200 SS & Med	0.00	4,098.00	-4,098.00	0.0%
109-215 · 52100 Health/Dental Ins	0.00	12,120.00	-12,120.00	0.0%
109-230 · 52300 Retirement MERF	0.00	8,007.00	-8,007.00	0.0%
<b>Total 4137 · TREASURER/FINANCIAL</b>	<b>60,075.22</b>	<b>78,485.00</b>	<b>-18,409.78</b>	<b>76.54%</b>
<b>4147 · TOWN CLERK</b>				
117-100 · 51000 Town Clerk Salary	50,868.81	50,774.00	94.81	100.19%
117-120 · 51000 Asst Town Clerk Salary	23,800.76	23,275.00	525.76	102.26%
117-330 · 59900 Conference/Seminar	1,027.50	1,000.00	27.50	102.75%
117-335 · 52900 Training	701.69	2,000.00	-1,298.31	35.09%
117-438 · 54300 Equip Maint	980.00	540.00	440.00	181.48%
117-580 · 55800 Mileage	160.70	400.00	-239.30	40.18%
117-610 · 56120 Office Supplies	1,153.32	1,400.00	-246.68	82.38%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
117-612 · 53520 Land Records	8,806.50	10,100.00	-1,293.50	87.19%
117-616 · 55500 Maps Filming & Indexing	0.00	600.00	-600.00	0.0%
117-810 · 58100 Membership	561.99	500.00	61.99	112.4%
117-865 · 55900 Vital Statistics	0.00	300.00	-300.00	0.0%
117-885 · 55900 Historic Doc. Restoration	639.61	1,000.00	-360.39	63.96%
117-205 · 52200 SS & Med	0.00	5,610.00	-5,610.00	0.0%
117-215 · 52100 Health/Dental Ins	0.00	30,292.00	-30,292.00	0.0%
117-230 · 52300 Retirement MERF	0.00	10,965.00	-10,965.00	0.0%
<b>Total 4147 · TOWN CLERK</b>	<b>88,700.88</b>	<b>138,756.00</b>	<b>-50,055.12</b>	<b>63.93%</b>
<b>4135 · TAX COLLECTOR</b>				
111-100 · 51000 Tax Collector Salary	43,046.25	42,651.00	395.25	100.93%
111-330 · 55999 Conference/Seminar	140.00	400.00	-260.00	35.0%
111-438 · 53510 Contract Software Maint	7,271.57	8,859.00	-1,587.43	82.08%
111-580 · 55800 Mileage	145.43	200.00	-54.57	72.72%
111-610 · 56120 Office Supplies	186.46	400.00	-213.54	46.62%
111-810 · 58100 Membership	75.00	100.00	-25.00	75.0%
111-205 · 52200 SS & Med	0.00	3,262.00	-3,262.00	0.0%
111-230 · 52300 Retirement MERF	0.00	5,382.00	-5,382.00	0.0%
<b>Total 4135 · TAX COLLECTOR</b>	<b>50,864.71</b>	<b>61,254.00</b>	<b>-10,389.29</b>	<b>83.04%</b>
<b>4131 · ASSESSOR</b>				
113-100 · 51000 Assessor Salary	29,473.32	28,374.00	1,099.32	103.87%
113-120 · 51000 Asst Assessor Salary	37,434.94	36,156.00	1,278.94	103.54%
113-335 · 52900 Training	179.00	650.00	-471.00	27.54%
113-438 · 53510 Contract Software Maint	15,940.00	18,098.00	-2,158.00	88.08%
113-580 · 55800 Mileage	0.00	500.00	-500.00	0.0%
113-610 · 56120 Office Supplies	1,151.96	425.00	726.96	271.05%
113-205 · 52200 SS & Med	0.00	5,582.00	-5,582.00	0.0%
113-215 · 52100 Health/Dental Ins	0.00	29,510.00	-29,510.00	0.0%
113-230 · 52300 Retirement MERF	0.00	9,888.00	-9,888.00	0.0%
<b>Total 4131 · ASSESSOR</b>	<b>84,179.22</b>	<b>129,183.00</b>	<b>-45,003.78</b>	<b>65.16%</b>
<b>4149 · REGISTRARS</b>				

# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
125-100 · 51000 Registrars Salary	11,935.04	12,000.00	-64.96	99.46%
125-120 · 51000 Asst Registrars Salary	820.00	1,000.00	-180.00	82.0%
125-330 · 55990 Conference/Seminar	440.00	1,200.00	-760.00	36.67%
125-335 · 52900 Training	360.00	3,500.00	-3,140.00	10.29%
125-580 · 55800 Mileage	152.10	500.00	-347.90	30.42%
125-610 · 56120 Office Supplies	655.71	300.00	355.71	218.57%
125-810 · 58100 Membership	190.00	200.00	-10.00	95.0%
125-205 · 52200 SS & Med	0.00	995.00	-995.00	0.0%
<b>Total 4149 · REGISTRARS</b>	<b>14,552.85</b>	<b>19,695.00</b>	<b>-5,142.15</b>	<b>73.89%</b>
<b>4197 · ELECTIONS</b>				
121-100 · 51000 Election Salaries	11,145.89	16,000.00	-4,854.11	69.66%
121-335 · 52900 Training	243.00	600.00	-357.00	40.5%
121-438 · 54300 Equip Maint	675.00	3,000.00	-2,325.00	22.5%
121-610 · 56010 Supplies	1,614.99	8,000.00	-6,385.01	20.19%
121-800 · 55800 Misc/Canv	78.00	120.00	-42.00	65.0%
121-830 · 52900 Meals	363.10	600.00	-236.90	60.52%
121-205 · 52200 SS & Med	0.00	1,224.00	-1,224.00	0.0%
<b>Total 4197 · ELECTIONS</b>	<b>14,119.98</b>	<b>29,544.00</b>	<b>-15,424.02</b>	<b>47.79%</b>
<b>4211 · BUILDING DEPARTMENT</b>				
807-105 · 51000 Blding Dept - Shared Wage	19,662.23	13,354.00	6,308.23	147.24%
807-120 · 51000 Bldg Dept Admin Asst	24,977.59	19,240.00	5,737.59	129.82%
807-438 · 54300 Equipment Maint	0.00	1,500.00	-1,500.00	0.0%
807-580 · 55800 Mileage	0.00	250.00	-250.00	0.0%
807-612 · 56400 Books & Manuals	120.00	500.00	-380.00	24.0%
807-610 · 56120 Office Supplies	530.48	550.00	-19.52	96.45%
807-810 · 58100 Membership	0.00	200.00	-200.00	0.0%
807-890 · 58100 PermitLink Fees	6,320.00	0.00	6,320.00	100.0%
807-901 · 57300 Equipment	320.03	250.00	70.03	128.01%
807-205 · 52200 SS & Med	0.00	1,470.00	-1,470.00	0.0%
807-230 · 52300 Retirement MERF	0.00	1,987.00	-1,987.00	0.0%
<b>Total 4211 · BUILDING DEPARTMENT</b>	<b>51,930.33</b>	<b>39,301.00</b>	<b>12,629.33</b>	<b>132.14%</b>

# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
<b>4501 · LIBRARY</b>				
001-100 · 51000 Library Payroll	77,279.77	75,808.00	1,471.77	101.94%
001-800 · 56420 Library Operations	41,746.00	26,289.00	15,457.00	158.8%
001-205 · 52200 SS & Med	0.00	5,799.00	-5,799.00	0.0%
001-215 · 52100 Health/Dental Ins	0.00	12,120.00	-12,120.00	0.0%
001-230 · 52300 Retirement MERF	0.00	6,311.00	-6,311.00	0.0%
<b>Total 4501 · LIBRARY</b>	<b>119,025.77</b>	<b>126,327.00</b>	<b>-7,301.23</b>	<b>94.22%</b>
<b>4145 · CIVIL PREPAREDNESS</b>				
135-100 · 51000 Civil Preparedness Salary	300.00	600.00	-300.00	50.0%
135-335 · 52900 Training	0.00	350.00	-350.00	0.0%
135-435 · 54420 Shared CERT Vehicle	891.00	1,000.00	-109.00	89.1%
135-730 · 56900 Supplies & Equipment	376.62	850.00	-473.38	44.31%
135-205 · 52200 SS & Med	0.00	41.00	-41.00	0.0%
<b>Total 4145 · CIVIL PREPAREDNESS</b>	<b>1,567.62</b>	<b>2,841.00</b>	<b>-1,273.38</b>	<b>55.18%</b>
<b>Total TOWN DEPARTMENTS</b>	<b>590,508.25</b>	<b>763,880.00</b>	<b>-173,371.75</b>	<b>77.3%</b>
<b>TOWN EXPENSES</b>				
<b>4213 · TOWN OFFICE BUILDING</b>				
809-100 · 51000 Wages IWC	15,845.35	16,470.00	-624.65	96.21%
817-100 · 51000 Zoning Agent Salary	19,428.78	16,470.00	2,958.78	117.97%
129-315 · 53010 Payroll Services	8,416.74	6,500.00	1,916.74	129.49%
129-350 · 54410 Water Testing	538.50	500.00	38.50	107.7%
129-365 · 54010 Elevator Service Contract	2,292.21	2,300.00	-7.79	99.66%
129-401 · 58100 Elevator Permit	0.00	240.00	-240.00	0.0%
129-442 · 53500 Computer Tech Support	6,844.77	8,000.00	-1,155.23	85.56%
129-430 · 54300 ProComm Maint Agr	0.00	600.00	-600.00	0.0%
129-432 · 54301 Building Maint	4,731.56	3,000.00	1,731.56	157.72%
129-434 · 54301 Furnace Maintenance	0.00	500.00	-500.00	0.0%
129-439 · 535100 Software Maint	8,147.71	7,500.00	647.71	108.64%
129-443 · 55990 Website Fees	4,931.15	4,618.00	313.15	106.78%
129-444 · 55510 Copier Rental	2,679.84	2,680.00	-0.16	99.99%
129-490 · 54302 Alarm Monitoring	0.00	500.00	-500.00	0.0%

# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
129-493 · 53520 Tolland 911 Dispatch	10,031.60	10,031.00	0.60	100.01%
129-530 · 55300 Telephone	9,778.16	10,500.00	-721.84	93.13%
129-531 · 55301 Postage	3,355.57	7,000.00	-3,644.43	47.94%
129-533 · 55301 Postage Meter Rental	600.00	600.00	0.00	100.0%
129-537 · 55300 Internet Cable	1,476.00	1,500.00	-24.00	98.4%
129-550 · 55500 Printing	0.00	1,600.00	-1,600.00	0.0%
129-601 · 56220 Electricity	8,465.01	7,500.00	965.01	112.87%
129-603 · 56240 Fuel Oil	4,029.16	5,800.00	-1,770.84	69.47%
129-609 · 57300 Equipment	0.00	750.00	-750.00	0.0%
129-610 · 56120 Office Supplies	3,319.71	3,000.00	319.71	110.66%
129-652 · 56010 Janitorial Supplies	891.05	1,000.00	-108.95	89.11%
129-735 · 54320 Computer Repair/Service	763.96	1,900.00	-1,136.04	40.21%
<b>Total 4213 · TOWN OFFICE BUILDING</b>	<b>116,566.83</b>	<b>121,059.00</b>	<b>-4,492.17</b>	<b>96.29%</b>
<b>4199-A · ADVERTISING</b>				
127-540 · 55400 Legal Ads-Advertising	6,677.65	4,000.00	2,677.65	166.94%
<b>Total 4199-A · ADVERTISING</b>	<b>6,677.65</b>	<b>4,000.00</b>	<b>2,677.65</b>	<b>166.94%</b>
<b>4157 · INSURANCE</b>				
137-500 · 55200 Insurance	105,359.92	113,000.00	-7,640.08	93.24%
<b>Total 4157 · INSURANCE</b>	<b>105,359.92</b>	<b>113,000.00</b>	<b>-7,640.08</b>	<b>93.24%</b>
<b>4117 · EMPLOYEE BENEFITS</b>				
141-205 · 52200 SS & Med	65,619.79			
141-210 · 52600 Unemployment Comp	7,951.68	10,000.00	-2,048.32	79.52%
141-215 · 52100 Health/Dental Ins	168,877.00			
141-221 · 52900 Longevity	1,000.00	1,500.00	-500.00	66.67%
141-223 · 52950 Disability	2,773.57	2,500.00	273.57	110.94%
141-225 · 52900 Life Insurance	1,045.20	1,500.00	-454.80	69.68%
141-230 · 52300 Retirement MERF	121,447.99			
141-280 · 53070 CDL, Physicals, Drug Tes	450.00	750.00	-300.00	60.0%
141-290 · 52300 Amort MERF	0.00	131.00	-131.00	0.0%
141-295 · 52010 Admin Fee MERF	0.00	3,000.00	-3,000.00	0.0%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Total 4117 · EMPLOYEE BENEFITS	369,165.23	19,381.00	349,784.23	1,904.78%
Total TOWN EXPENSES	597,769.63	257,440.00	340,329.63	232.2%
FACILITIES				
4213-A · OLD TOWN HALL				
123-432 · 54301 Building Maint	2,968.75	2,500.00	468.75	118.75%
123-490 · 54302 Alarm System	576.59	500.00	76.59	115.32%
123-601 · 54100 Electricity	811.29	600.00	211.29	135.22%
123-603 · 56240 Fuel Oil	0.00	400.00	-400.00	0.0%
Total 4213-A · OLD TOWN HALL	4,356.63	4,000.00	356.63	108.92%
4301 · TOWN GARAGE				
309-350 · 53070 Medical/Drug Testing	0.00	500.00	-500.00	0.0%
309-300 · 55990 Conference/Seminar	700.00	500.00	200.00	140.0%
309-432 · 54301 Building Maint	5,718.56	4,000.00	1,718.56	142.96%
309-434 · 54300 Furnance Maint	0.00	500.00	-500.00	0.0%
309-490 · 54302 Alarm System	0.00	500.00	-500.00	0.0%
309-537 · 55300 Internet Cable	1,390.20	1,400.00	-9.80	99.3%
309-601 · 56220 Electricity	5,455.50	3,000.00	2,455.50	181.85%
309-603 · 56240 Fuel Oil	3,734.09	5,000.00	-1,265.91	74.68%
309-610 · 56100 Office Supplies	708.49	150.00	558.49	472.33%
309-618 · 56500 Computer Supplies	0.00	300.00	-300.00	0.0%
Total 4301 · TOWN GARAGE	17,706.84	15,850.00	1,856.84	111.72%
4203-A · OLD FIRE HOUSE				
149-434 · 54301 Furnance Maint	0.00	300.00	-300.00	0.0%
149-490 · 54302 Alarm Maint	13.16	250.00	-236.84	5.26%
149-601 · 54100 Electricity	1,272.03	500.00	772.03	254.41%
149-603 · 56240 Fuel Oil	2,553.32	1,000.00	1,553.32	255.33%
Total 4203-A · OLD FIRE HOUSE	3,838.51	2,050.00	1,788.51	187.24%
Total FACILITIES	25,901.98	21,900.00	4,001.98	118.27%
OUTSIDE SERVICES				
4125 · AUDITOR/ACTUARY				

# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
105-320 · 53310 Annual Audit	32,750.00	33,000.00	-250.00	99.24%
105-375 · 53310 Actuarial Services	5,200.00	5,000.00	200.00	104.0%
<b>Total 4125 · AUDITOR/ACTUARY</b>	<b>37,950.00</b>	<b>38,000.00</b>	<b>-50.00</b>	<b>99.87%</b>
<b>4139 · TOWN ATTORNEY</b>				
107-310 · 53020 Legal Retainer	13,505.00	14,000.00	-495.00	96.46%
107-312 · 53020 Assess - Legal	664.00	6,000.00	-5,336.00	11.07%
<b>Total 4139 · TOWN ATTORNEY</b>	<b>14,169.00</b>	<b>20,000.00</b>	<b>-5,831.00</b>	<b>70.85%</b>
<b>4151 · TOWN ENGINEER</b>				
311-370 · 53300 Consulting Fees-Engineer	4,586.00	10,000.00	-5,414.00	45.86%
<b>Total 4151 · TOWN ENGINEER</b>	<b>4,586.00</b>	<b>10,000.00</b>	<b>-5,414.00</b>	<b>45.86%</b>
<b>4161 · PROBATE COURT</b>				
119-800 · 58900 Misc Exp - Probate Court	3,115.00	3,200.00	-85.00	97.34%
<b>Total 4161 · PROBATE COURT</b>	<b>3,115.00</b>	<b>3,200.00</b>	<b>-85.00</b>	<b>97.34%</b>
<b>4177 · CRCOG, CCM, COST</b>				
819-810 · 53010 Cap Region COG/CCM/COST	8,111.00	8,216.00	-105.00	98.72%
<b>Total 4177 · CRCOG, CCM, COST</b>	<b>8,111.00</b>	<b>8,216.00</b>	<b>-105.00</b>	<b>98.72%</b>
<b>Total OUTSIDE SERVICES</b>	<b>67,931.00</b>	<b>79,416.00</b>	<b>-11,485.00</b>	<b>85.54%</b>
<b>PUBLIC WORKS/GROUNDS</b>				
<b>4399 · PUBLIC WORKS</b>				
301-100 · 51000 Public Works Salary	251,458.29	246,350.00	5,108.29	102.07%
301-111 · 51520 Temp PW Salary	359.28	2,500.00	-2,140.72	14.37%
301-112 · 51630 PW OT Salary	8,296.90	7,000.00	1,296.90	118.53%
301-391 · 54302 Fire Ext Testing	526.68	500.00	26.68	105.34%
301-392 · 56010 Welding Supplies	433.71	850.00	-416.29	51.03%
301-435 · 54301 Vehicle Maint	32,204.98	22,000.00	10,204.98	146.39%
301-448 · 51520 Misc Labor/Rental	0.00	1,500.00	-1,500.00	0.0%
301-535 · 55300 Mobile Phone	854.76	852.00	2.76	100.32%
301-602 · 56260 Diesel	4,660.93	14,000.00	-9,339.07	33.29%
301-603 · 56260 Gasoline	10,318.10	3,000.00	7,318.10	343.94%
301-620 · 56010 Supplies	15,562.45	3,000.00	12,562.45	518.75%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
301-622 · Tires	0.00	3,000.00	-3,000.00	0.0%
301-630 · 56010 Lub Oils Engine	0.00	750.00	-750.00	0.0%
301-632 · 56010 Trans. Oil	0.00	200.00	-200.00	0.0%
301-633 · 56010 Filers/Antifreeze	0.00	1,200.00	-1,200.00	0.0%
301-634 · 56010 Grease	0.00	260.00	-260.00	0.0%
301-635 · 56010 Hyd. Oil	0.00	750.00	-750.00	0.0%
301-637 · 56010 Fuel Add	0.00	800.00	-800.00	0.0%
301-640 · 56010 Sweeper Supplies	0.00	1,500.00	-1,500.00	0.0%
301-654 · 56900 Uniforms & Shoes	0.00	3,300.00	-3,300.00	0.0%
301-730 · 57300 Equipment	771.26	1,000.00	-228.74	77.13%
301-732 · 56400 Signs	0.00	2,400.00	-2,400.00	0.0%
301-734 · 56900 Tools	0.00	3,000.00	-3,000.00	0.0%
301-810 · 58100 Membership	75.00	75.00	0.00	100.0%
301-205 · 52200 SS & Med	0.00	18,617.00	-18,617.00	0.0%
301-215 · 52100 Health/Dental Ins	0.00	80,794.00	-80,794.00	0.0%
301-230 · 52300 Retirement MERF	0.00	36,381.00	-36,381.00	0.0%
<b>Total 4399 · PUBLIC WORKS</b>	<b>325,522.34</b>	<b>455,579.00</b>	<b>-130,056.66</b>	<b>71.45%</b>
<b>4307 · SNOW REMOVAL</b>				
303-130 · 51630 Snow Removal OT	19,886.19	15,000.00	4,886.19	132.58%
303-436 · 54301 Ice Maint Bldg	184.72	500.00	-315.28	36.94%
303-642 · 56010 Supplies	47,460.74	2,700.00	44,760.74	1,757.81%
303-643 · 57300 Sanding Equip	182.07	500.00	-317.93	36.41%
303-644 · 54103 Sand	0.00	5,000.00	-5,000.00	0.0%
303-646 · 54103 Salt	0.00	60,000.00	-60,000.00	0.0%
303-830 · 56300 Meals	427.89	650.00	-222.11	65.83%
303-205 · 52200 SS & Med	0.00	1,912.00	-1,912.00	0.0%
303-230 · 52300 Retirement MERF	0.00	3,725.00	-3,725.00	0.0%
<b>Total 4307 · SNOW REMOVAL</b>	<b>68,141.61</b>	<b>89,987.00</b>	<b>-21,845.39</b>	<b>75.72%</b>
<b>4317 · TRANSFER STATION</b>				
701-100 · 51000 Transfer Station Wages	22,175.28	21,218.00	957.28	104.51%
701-438 · 54300 Maintenance	2,056.20	2,500.00	-443.80	82.25%



**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	<b>Jul '21 - Jun 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
701-442 · 54303 Brush Pile Removal	0.00	7,500.00	-7,500.00	0.0%
701-480 · 54101 Hauling Fees	33,488.90	39,520.00	-6,031.10	84.74%
701-481 · 54101 Bulky Waste	29,684.81	30,160.00	-475.19	98.42%
701-493 · 54900 Outdoor Facility	900.00	900.00	0.00	100.0%
701-601 · 56220 Electricity	2,636.93	2,400.00	236.93	109.87%
701-803 · 54420 Compactor Lease	4,247.07	3,120.00	1,127.07	136.12%
701-998 · 54421 Tipping Fees	40,458.14	44,720.00	-4,261.86	90.47%
701-205 · 52200 SS & Med	0.00	1,623.00	-1,623.00	0.0%
<b>Total 4317 · TRANSFER STATION</b>	<b>135,647.33</b>	<b>153,661.00</b>	<b>-18,013.67</b>	<b>88.28%</b>
<b>8401 · RECYCLING</b>				
703-484 · 54421 Antifreeze Pickup	0.00	100.00	-100.00	0.0%
703-485 · 54421 Used Oil Pickup	683.63	450.00	233.63	151.92%
703-488 · 54421 Tire Pickup	1,408.30	800.00	608.30	176.04%
703-807 · 54421 Permits	4,341.62	800.00	3,541.62	542.7%
<b>Total 8401 · RECYCLING</b>	<b>6,433.55</b>	<b>2,150.00</b>	<b>4,283.55</b>	<b>299.24%</b>
<b>4599 · GROUND CARE</b>				
313-420 · 54303 Mowing - Ground Care	20,436.94	20,000.00	436.94	102.19%
313-422 · 54900 Beautification	2,472.02	2,050.00	422.02	120.59%
313-424 · 54900 Old Cemetary Maint	1,725.00	2,000.00	-275.00	86.25%
<b>Total 4599 · GROUND CARE</b>	<b>24,633.96</b>	<b>24,050.00</b>	<b>583.96</b>	<b>102.43%</b>
<b>4311 · STREET LIGHTING</b>				
305-410 · 56220 Street Lighting	6,759.47	6,000.00	759.47	112.66%
<b>Total 4311 · STREET LIGHTING</b>	<b>6,759.47</b>	<b>6,000.00</b>	<b>759.47</b>	<b>112.66%</b>
<b>4199-B · CUSTODIAN</b>				
147-100 · 51000 Custodian	9,256.25	9,300.00	-43.75	99.53%
<b>Total 4199-B · CUSTODIAN</b>	<b>9,256.25</b>	<b>9,300.00</b>	<b>-43.75</b>	<b>99.53%</b>
<b>Total PUBLIC WORKS/GROUNDS</b>	<b>576,394.51</b>	<b>740,727.00</b>	<b>-164,332.49</b>	<b>77.82%</b>
<b>PUBLIC SAFETY</b>				
<b>4201 · Resident Trooper</b>				
403-375 · 53530 Contract ST Fee-Law Enfor	121,242.46	176,000.00	-54,757.54	68.89%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
403-901 · 56100 Office Supplies	144.00	450.00	-306.00	32.0%
Total 4201 · Resident Trooper	121,386.46	176,450.00	-55,063.54	68.79%
4203 · FIRE DEPARTMENT/COMMISSION				
401-800 · 53100 Fire Commission	134,186.23	140,650.00	-6,463.77	95.4%
Total 4203 · FIRE DEPARTMENT/COMMISSION	134,186.23	140,650.00	-6,463.77	95.4%
4215 · Animal Control				
151-105 · 51000 NECOG Shared Wages	7,360.26	4,635.00	2,725.26	158.8%
151-434 · 54300 Furnance Maint	0.00	175.00	-175.00	0.0%
151-580 · 55800 Dog Warden Mileage	0.00	100.00	-100.00	0.0%
151-610 · 56120 Supplies	0.00	800.00	-800.00	0.0%
151-205 · 52200 SS & Med	0.00	354.00	-354.00	0.0%
Total 4215 · Animal Control	7,360.26	6,064.00	1,296.26	121.38%
4219 · FIRE MARSHAL				
405-100 · 51000 Fire Marshal Salary	7,909.17	7,919.00	-9.83	99.88%
405-110 · 51000 Deputy Salary	1,266.90	1,267.00	-0.10	99.99%
405-150 · 51000 Fire Official Comp	180.00	0.00	180.00	100.0%
405-355 · 52900 Training	0.00	300.00	-300.00	0.0%
405-610 · 56120 Office Supplies	25.72	50.00	-24.28	51.44%
405-612 · 56400 Subscriptions	173.75	700.00	-526.25	24.82%
405-810 · 58100 Dues/Memberships	1,692.33	140.00	1,552.33	1,208.81%
405-901 · 57300 Equipment	417.90	500.00	-82.10	83.58%
405-205 · 52200 SS & Med	0.00	701.00	-701.00	0.0%
Total 4219 · FIRE MARSHAL	11,665.77	11,577.00	88.77	100.77%
Total PUBLIC SAFETY	274,598.72	334,741.00	-60,142.28	82.03%
4423 · PUBLIC WELFARE				
4417 · SENIOR CITIZENS				
145-100 · 51000 Resident Services Coord.	3,206.28	4,000.00	-793.72	80.16%
145-820 · 56300 Senior Lunch	1,045.68	1,080.00	-34.32	96.82%
145-870 · 56900 Programs Senor Citizens	2,332.09	2,000.00	332.09	116.61%
145-875 · 56290 Trips - Senior Citizens	3,999.49	4,000.00	-0.51	99.99%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	<b>Jul '21 - Jun 22</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
145-205 · 52200 SS & Med	0.00	306.00	-306.00	0.0%
145-230 · 52300 Retirement MERF	0.00	596.00	-596.00	0.0%
<b>Total 4417 · SENIOR CITIZENS</b>	<b>10,583.54</b>	<b>11,982.00</b>	<b>-1,398.46</b>	<b>88.33%</b>
<b>4499 · ANDOVER SENIOR TRANSPORTAION</b>				
143-100 · 51000 Drivers/Dispatch Salary	27,406.39	18,600.00	8,806.39	147.35%
143-380 · 53070 Comm. Drivers Test-DAR	300.00	1,000.00	-700.00	30.0%
143-435 · 54300 Vehicle Main - Dial a Rid	4,047.39	5,000.00	-952.61	80.95%
143-603 · 56260 Fuel Dial a Ride	5,795.96	3,000.00	2,795.96	193.2%
143-205 · 52200 SS & Med	0.00	1,423.00	-1,423.00	0.0%
<b>Total 4499 · ANDOVER SENIOR TRANSPORTAION</b>	<b>37,549.74</b>	<b>29,023.00</b>	<b>8,526.74</b>	<b>129.38%</b>
<b>4401 · HEALTH OFFICER</b>				
201-999 · 53010 Eastern Highlands Hlth	18,396.66	19,060.00	-663.34	96.52%
<b>Total 4401 · HEALTH OFFICER</b>	<b>18,396.66</b>	<b>19,060.00</b>	<b>-663.34</b>	<b>96.52%</b>
<b>4413 · MENTAL HEALTH</b>				
205-843 · 53010 Amplify Mental Health	231.00	250.00	-19.00	92.4%
<b>Total 4413 · MENTAL HEALTH</b>	<b>231.00</b>	<b>250.00</b>	<b>-19.00</b>	<b>92.4%</b>
<b>4414 · SOCIAL SERVICES</b>				
501-580 · 55800 Social Services Mileage	0.00	50.00	-50.00	0.0%
501-830 · 56300 Food & Clothing	0.00	250.00	-250.00	0.0%
501-845 · 53400 Social Services ACCESS	400.00	150.00	250.00	266.67%
501-850 · 56900 COVID Expense	1,379.99			
<b>Total 4414 · SOCIAL SERVICES</b>	<b>1,779.99</b>	<b>450.00</b>	<b>1,329.99</b>	<b>395.55%</b>
<b>4419 · AHM YOUTH SERVICES</b>				
207-844 · 53010 AHM Youth Services	88,684.00	88,684.00	0.00	100.0%
<b>Total 4419 · AHM YOUTH SERVICES</b>	<b>88,684.00</b>	<b>88,684.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Total 4423 · PUBLIC WELFARE</b>	<b>157,224.93</b>	<b>149,449.00</b>	<b>7,775.93</b>	<b>105.2%</b>
<b>BOARDS &amp; COMMISSIONS</b>				
<b>4111 · SELECTMEN</b>				
101-105 · 51000 Selectman Salary	6,100.00	4,800.00	1,300.00	127.08%
101-115 · 51000 Board Clerk BOS	2,336.75	1,500.00	836.75	155.78%

# Town of Andover

## Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
101-205 · 52200 SS & Med	0.00	367.00	-367.00	0.0%
101-836 · 59010 Veteran's Committee	300.37	500.00	-199.63	60.07%
<b>Total 4111 · SELECTMEN</b>	<b>8,737.12</b>	<b>7,167.00</b>	<b>1,570.12</b>	<b>121.91%</b>
<b>4103 · BOARD OF FINANCE</b>				
103-121 · 51000 BOF Clerk Wages	2,100.25	1,700.00	400.25	123.54%
103-310 · 53020 Legal	0.00	2,500.00	-2,500.00	0.0%
103-205 · 52200 SS & Med	0.00	130.00	-130.00	0.0%
<b>Total 4103 · BOARD OF FINANCE</b>	<b>2,100.25</b>	<b>4,330.00</b>	<b>-2,229.75</b>	<b>48.51%</b>
<b>4171 · CONSERVATION COMMISSION</b>				
815-330 · 58100 Membership	0.00	65.00	-65.00	0.0%
815-335 · 52900 Training	0.00	200.00	-200.00	0.0%
815-609 · 57300 Equipment	480.73	100.00	380.73	480.73%
815-810 · 55990 Conferences	0.00	300.00	-300.00	0.0%
<b>Total 4171 · CONSERVATION COMMISSION</b>	<b>480.73</b>	<b>665.00</b>	<b>-184.27</b>	<b>72.29%</b>
<b>4155 · BOARD OF ASSESSMENT APPEALS</b>				
115-100 · 51000 BAA Salaries	680.00	680.00	0.00	100.0%
115-120 · 51000 BAA Clerk Salary	496.00	400.00	96.00	124.0%
115-335 · 52900 Training	166.25	150.00	16.25	110.83%
115-205 · 52200 SS & Med	0.00	53.00	-53.00	0.0%
<b>Total 4155 · BOARD OF ASSESSMENT APPEALS</b>	<b>1,342.25</b>	<b>1,283.00</b>	<b>59.25</b>	<b>104.62%</b>
<b>4155-A · ZONING BOARD OF APPEALS</b>				
805-115 · 51000 Board Clerk - ZBA	439.00	500.00	-61.00	87.8%
805-205 · 52200 SS & Med	0.00	39.00	-39.00	0.0%
<b>Total 4155-A · ZONING BOARD OF APPEALS</b>	<b>439.00</b>	<b>539.00</b>	<b>-100.00</b>	<b>81.45%</b>
<b>4155-B · ZONING AGENT</b>				
817-580 · 55800 Mileage	0.00	300.00	-300.00	0.0%
817-205 · 52200 SS & Med	0.00	1,259.00	-1,259.00	0.0%
<b>Total 4155-B · ZONING AGENT</b>	<b>0.00</b>	<b>1,559.00</b>	<b>-1,559.00</b>	<b>0.0%</b>
<b>4173 · ECON DEVELOPMENT COMM</b>				
801-800 · 55990 Economic Devel Comm	430.00	500.00	-70.00	86.0%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 4173 · ECON DEVELOPMENT COMM	430.00	500.00	-70.00	86.0%
4511 · MEMORIAL DAY COMM				
601-800 · 56900 Memorial Day Misc Exp	452.64	800.00	-347.36	56.58%
Total 4511 · MEMORIAL DAY COMM	452.64	800.00	-347.36	56.58%
4503 · RECREATION COMMISSION				
603-493 · 54410 Outside Facility Rental	2,232.00	2,630.00	-398.00	84.87%
603-870 · 55990 Programs	6,543.27	5,835.00	708.27	112.14%
Total 4503 · RECREATION COMMISSION	8,775.27	8,465.00	310.27	103.67%
4153 · PLANNING & ZONING COMMISSION				
803-105 · 51000 Board Clerk Wages	2,435.00	1,350.00	1,085.00	180.37%
803-310 · 53020 Legal/Professional	13,158.00	5,000.00	8,158.00	263.16%
803-335 · 52900 Training	0.00	350.00	-350.00	0.0%
803-340 · 53500 Mapping	0.00	300.00	-300.00	0.0%
803-205 · 52200 SS & Med	0.00	104.00	-104.00	0.0%
Total 4153 · PLANNING & ZONING COMMISSION	15,593.00	7,104.00	8,489.00	219.5%
4163 · INLAND WETLANDS C OMISSION				
809-115 · 51000 Board Clerk - IWC	1,262.50	1,300.00	-37.50	97.12%
809-335 · 52900 Training	0.00	250.00	-250.00	0.0%
809-610 · 56100 Office Supplies	12.60	250.00	-237.40	5.04%
809-810 · 58100 Dues/Membership	0.00	65.00	-65.00	0.0%
809-205 · 52200 SS & Med	0.00	1,259.00	-1,259.00	0.0%
Total 4163 · INLAND WETLANDS C OMISSION	1,275.10	3,124.00	-1,848.90	40.82%
4159 · HISTORICAL				
153-800 · 53400 Town Historian	0.00	200.00	-200.00	0.0%
Total 4159 · HISTORICAL	0.00	200.00	-200.00	0.0%
Total BOARDS & COMMISSIONS	39,625.36	35,736.00	3,889.36	110.88%
CAPITAL RELATED				
4900 · CAPITAL				
111-701 · 53520 Town Garage - Lease	32,614.61	32,615.00	-0.39	100.0%
111-714 · 53520 Revaluation	16,500.00	16,500.00	0.00	100.0%

**Town of Andover**  
**Profit & Loss Budget vs. Actual**  
July 2021 through June 2022

	<u>Jul '21 - Jun 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
111-715 · 53520 P & Z Capital POCD	5,000.00	5,000.00	0.00	100.0%
<b>Total 4900 · CAPITAL</b>	<b>54,114.61</b>	<b>54,115.00</b>	<b>-0.39</b>	<b>100.0%</b>
<b>9900 · TRANSFERS</b>				
305-860 · 59020 Insurance Severance	25,000.00	25,000.00	0.00	100.0%
305-899 · 59020 Contingency	11,736.50	50,000.00	-38,263.50	23.47%
305-907 · 59020 Trans-Multi Use Bldg	50,000.00	50,000.00	0.00	100.0%
305-908 · 59020 Fire Engine Fund/Tanker	60,000.00	60,000.00	0.00	100.0%
305-xxx · 59020 PW Equipment Fund	100,000.00	100,000.00	0.00	100.0%
305-911 · 59020 Road Improve. Fund	290,000.00	290,000.00	0.00	100.0%
305-912 · 59020 Tree Removal Fund	50,000.00	50,000.00	0.00	100.0%
305-913 · 59020 Bunker Hill Bridge Fund	120,000.00	120,000.00	0.00	100.0%
305-914 · 59020 Bridge & Culvert Fund	90,000.00	90,000.00	0.00	100.0%
305-915 · 59020 Bldg Main Fund	40,000.00	40,000.00	0.00	100.0%
<b>Total 9900 · TRANSFERS</b>	<b>836,736.50</b>	<b>875,000.00</b>	<b>-38,263.50</b>	<b>95.63%</b>
<b>Total CAPITAL RELATED</b>	<b>890,851.11</b>	<b>929,115.00</b>	<b>-38,263.89</b>	<b>95.88%</b>
<b>4801 · DEBT RETIREMENT</b>				
201-960 · 58300 School Debt	90,000.00	90,000.00	0.00	100.0%
<b>Total 4801 · DEBT RETIREMENT</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>4803 · INTEREST EXPENSE</b>				
203-950 · 58320 School Interest	2,193.75	3,000.00	-806.25	73.13%
<b>Total 4803 · INTEREST EXPENSE</b>	<b>2,193.75</b>	<b>3,000.00</b>	<b>-806.25</b>	<b>73.13%</b>
<b>Total Expense</b>	<b>12,250,422.32</b>	<b>12,427,561.00</b>	<b>-177,138.68</b>	<b>98.58%</b>
<b>Net Income</b>	<b>-12,250,422.32</b>	<b>-285,131.00</b>	<b>-11,965,291.32</b>	<b>4,296.42%</b>

**Prepared for:**  
JAY TUTTLE  
TOWN OF ANDOVER  
12 LONG HILL RD  
ANDOVER, CT 06232  
Phone: 860-742-4048  
E-Mail: PUBLICWORKS@ANDOVERCT.ORG

**Prepared by:**  
Matt Milici  
FREIGHTLINER OF HARTFORD  
199 ROBERTS STREET  
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Phone: 860-247-8845  
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*A proposal for*  
**TOWN OF ANDOVER**  
**JAY TUTTLE**

*Prepared by*  
**FREIGHTLINER OF HARTFORD**  
*Matt Milici*

*Dec 05, 2022*

**Freightliner 114SD – Legacy**  
**PER STATE CONTRACT #14PSX0239**



Components shown may not reflect all spec'd options and are not to scale

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## Q U O T A T I O N - P E R S T A T E C O N T R A C T

### # 1 4 P S X 0 2 3 9

#### 114SD CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK  
 CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM, 1250 LB-  
 FT @ 1200 RPM  
 ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH  
 PTO PROVISION  
 RS-26-185 26,000# T-SERIES SINGLE REAR AXLE  
 26,000# FLAT LEAF SPRING REAR SUSPENSION WITH  
 HELPER AND RADIUS ROD  
 MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74 INCH  
 DROP SINGLE FRONT AXLE  
 20,000# TAPERLEAF FRONT SUSPENSION

114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL  
 CAB  
 4125MM (162 INCH) WHEELBASE  
 7/16X3-9/16X11-1/8 INCH STEEL FRAME  
 (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI  
 1600MM (63 INCH) REAR FRAME OVERHANG  
 PARTIAL INNER FRAME REINFORCEMENT AT FRONT  
 SUSPENSION  
 TEM TO EVALUATE AND INSTALL FRAME RAIL  
 REINFORCEMENT AS NEEDED FOR FRONT  
 FRAME MOUNTED EQUIPMENT

			PER UNIT		TOTAL
ITEM #1A: (Base State Chassis)	TOTAL # OF UNITS (1)	\$	109,243.56	\$	109,243.56d
ITEM #1H: (Chassis Options)		\$	14,918.59	\$	14,918.59
ITEM #1J: (Body Package)		\$	134,446.71	\$	134,446.71
<b>CUSTOMER PRICE BEFORE TAX</b>		<b>\$</b>	<b>258,608.86</b>	<b>\$</b>	<b>258,608.86</b>

#### TRADE-IN

TRADE-IN ALLOWANCE		\$	(0)	\$	(0)	
BALANCE DUE		(LOCAL CURRENCY)	\$	258,608.86	\$	258,608.86

#### COMMENTS:

##### BENEFITS OF FREIGHTLINER OF HARTFORD

- We hold the DOT State Contract which municipalities fall under.
- We are in over 100 of CT's 169 towns.
- Our parts department provides all major manufacturers parts and has an inventory over \$3,000,000.
- Parts deliveries go out daily in two waves; morning and mid-day throughout the State from Thompson to Greenwich.
- Municipalities have priority in our service department during winter months, snow removal as well as during Storms.
- Price and availability subject to change based on the date of this proposals' acceptance.
- See final pages of this proposal for body package specifications.

#### APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X\_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_.



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**Prepared by:**  
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## SPECIFICATION PROPOSAL

### Description

#### Vehicle Configuration

114SD CONVENTIONAL CHASSIS  
2024 MODEL YEAR SPECIFIED  
SET BACK AXLE - TRUCK  
TRAILER TOWING PROVISION AT END OF  
FRAME FOR TRUCK  
LH PRIMARY STEERING LOCATION

#### General Service

TRUCK/TRAILER CONFIGURATION  
DOMICILED, USA 50 STATES (INCLUDING  
CALIFORNIA AND CARB OPT-IN STATES)  
UTILITY/REPAIR/MAINTENANCE SERVICE  
GOVERNMENT BUSINESS SEGMENT  
DIRT/SAND/ROCK COMMODITY  
TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN  
TRANSIT, IS SPENT ON PAVED ROADS  
MAXIMUM 8% EXPECTED GRADE  
SMOOTH CONCRETE OR ASPHALT PAVEMENT -  
MOST SEVERE IN-TRANSIT (BETWEEN SITES)  
ROAD SURFACE  
FREIGHTLINER LEVEL II WARRANTY  
EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs.  
EXPECTED REAR DRIVE AXLE(S) LOAD :  
26000.0 lbs.  
EXPECTED GROSS VEHICLE WEIGHT CAPACITY  
: 46000.0 lbs.  
EXPECTED GROSS COMBINATION WEIGHT :  
80000.0 lbs.

#### Truck Service

FRONT PLOW/END DUMP BODY  
TENCO USA, INC.

#### Engine

CUM L9 370 HP @ 2100 RPM; 2100 GOV RPM,  
1250 LB-FT @ 1200 RPM

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#### Description

#### Electronic Parameters

66 MPH ROAD SPEED LIMIT  
CRUISE CONTROL SPEED LIMIT SAME AS ROAD  
SPEED LIMIT  
PTO MODE ENGINE RPM LIMIT - 2100 RPM  
PTO RPM WITH CRUISE SET SWITCH - 900 RPM  
PTO RPM WITH CRUISE RESUME SWITCH - 900  
RPM  
PTO MODE CANCEL VEHICLE SPEED - 30 MPH  
PTO GOVERNOR RAMP RATE - 100 RPM PER  
SECOND  
FUEL DOSING OF AFTERTREATMENT ENABLED  
IN PTO MODE-CLEANS HYDROCARBONS AT  
HIGH TEMPERATURES ONLY  
PTO MINIMUM RPM - 700  
REGEN INHIBIT SPEED THRESHOLD - 5 MPH

#### Engine Equipment

2010 EPA/CARB/GHG21 CONFIGURATION  
2008 CARB EMISSION CERTIFICATION - CLEAN  
IDLE (INCLUDES 6X4 INCH LABEL ON LOWER  
FORWARD CORNER OF DRIVER DOOR)  
STANDARD OIL PAN  
ENGINE MOUNTED OIL CHECK AND FILL  
SIDE OF HOOD AIR INTAKE WITH FIREWALL  
MOUNTED DONALDSON AIR CLEANER WITH  
SAFETY ELEMENT AND INSIDE/OUTSIDE AIR  
WITH SNOW DOOR  
DR 12V 160 AMP 36-SI BRUSHLESS  
QUADRAMOUNT PAD ALTERNATOR WITH  
REMOTE BATTERY VOLT SENSE  
(3) DTNA GENUINE, FLOODED STARTING, MIN  
3000CCA, 555RC, THREADED STUD BATTERIES  
BATTERY BOX FRAME MOUNTED  
STANDARD BATTERY JUMPERS  
SINGLE BATTERY BOX FRAME MOUNTED LH  
SIDE UNDER CAB  
WIRE GROUND RETURN FOR BATTERY CABLES  
WITH ADDITIONAL FRAME GROUND RETURN  
NON-POLISHED BATTERY BOX COVER  
CAB AUXILIARY POWER CABLE  
POSITIVE LOAD DISCONNECT WITH CAB  
MOUNTED CONTROL SWITCH MOUNTED  
OUTBOARD DRIVER SEAT

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**Description**

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CUMMINS TURBOCHARGED 18.7 CFM AIR  
COMPRESSOR WITH INTERNAL SAFETY VALVE  
ELECTRONIC ENGINE INTEGRAL SHUTDOWN  
PROTECTION SYSTEM  
C-BRAKE BY JACOBS WITH HIGH MED LOW  
BRAKE WITH BRAKE LAMPS  
RH OUTBOARD UNDER STEP MOUNTED  
HORIZONTAL AFTERTREATMENT SYSTEM  
ASSEMBLY WITH RH B-PILLAR MOUNTED  
VERTICAL TAILPIPE  
ENGINE AFTERTREATMENT DEVICE,  
AUTOMATIC OVER THE ROAD REGENERATION  
AND DASH MOUNTED REGENERATION  
REQUEST SWITCH  
10 FOOT 00 INCH (126 INCH+0/-5.9 INCH)  
EXHAUST SYSTEM HEIGHT  
RH CURVED VERTICAL TAILPIPE B-PILLAR  
MOUNTED ROUTED FROM STEP  
6 GALLON DIESEL EXHAUST FLUID TANK  
100 PERCENT DIESEL EXHAUST FLUID FILL  
STANDARD DIESEL EXHAUST FLUID PUMP  
MOUNTING  
LH MEDIUM DUTY STANDARD DIESEL EXHAUST  
FLUID TANK LOCATION  
STANDARD DIESEL EXHAUST FLUID TANK CAP  
STAINLESS STEEL AFTERTREATMENT  
DEVICE/MUFFLER/TAILOPIPE SHIELD  
HORTON 2-SPEED DRIVEMASTER ADVANTAGE  
POLAREXTREME FAN DRIVE  
AUTOMATIC FAN CONTROL WITHOUT DASH  
SWITCH, NON-ENGINE MOUNTED  
CUMMINS SPIN ON FUEL FILTER  
COMBINATION FULL FLOW/BYPASS OIL FILTER  
1300 SQUARE INCH ALUMINUM RADIATOR  
ANTIFREEZE TO -34F, OAT (NITRITE AND  
SILICATE FREE) EXTENDED LIFE COOLANT  
GATES BLUE STRIPE COOLANT HOSES OR  
EQUIVALENT  
CONSTANT TENSION HOSE CLAMPS FOR  
COOLANT HOSES  
RADIATOR DRAIN VALVE  
PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK  
HEATER  
CHROME ENGINE HEATER RECEPTACLE  
MOUNTED UNDER LH DOOR

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---

**Description**

ELECTRIC GRID AIR INTAKE WARMER  
DELCO 12V 38MT HD STARTER WITH  
INTEGRATED MAGNETIC SWITCH

**Transmission**

ALLISON 3000 RDS AUTOMATIC TRANSMISSION  
WITH PTO PROVISION

**Transmission Equipment**

ALLISON VOCATIONAL PACKAGE 146 -  
AVAILABLE ON 3000/4000 PRODUCT FAMILIES  
WITH VOCATIONAL MODEL RDS  
ALLISON VOCATIONAL RATING FOR ON/OFF  
HIGHWAY APPLICATIONS AVAILABLE WITH ALL  
PRODUCT FAMILIES  
PRIMARY MODE GEARS, LOWEST GEAR 1,  
START GEAR 1, HIGHEST GEAR 6, AVAILABLE  
FOR 3000/4000 PRODUCT FAMILIES ONLY  
SECONDARY MODE GEARS, LOWEST GEAR 1,  
START GEAR 1, HIGHEST GEAR 3, AVAILABLE  
FOR 3000/4000 PRODUCT FAMILIES ONLY  
S1 PERFORMANCE PRIMARY SHIFT SCHEDULE,  
AVAILABLE FOR 3000/4000 PRODUCT FAMILIES  
ONLY  
S1 PERFORMANCE SECONDARY SHIFT  
SCHEDULE, AVAILABLE FOR 3000/4000  
PRODUCT FAMILIES ONLY  
2100 RPM PRIMARY MODE SHIFT SPEED  
2100 RPM SECONDARY MODE SHIFT SPEED  
FUEL SENSE 2.0 DISABLED - PERFORMANCE -  
TABLE BASED  
DRIVER SWITCH INPUT - DEFAULT - NO  
SWITCHES  
DIRECTION CHANGE ENABLED WITH  
MULTIPLEXED SERVICE BRAKES - ALLISON 5TH  
GEN TRANSMISSIONS  
MAXIMUM ENGINE SPEED FOR PTO  
ENGAGEMENT 1000 RPM  
MAXIMUM ENGINE SPEED FOR PTO  
OPERATION 3000 RPM  
MAXIMUM OUTPUT SPEED FOR PTO  
ENGAGEMENT 3000 RPM - ALLISON 5TH GEN  
TRANSMISSIONS  
MAXIMUM OUTPUT SPEED FOR PTO  
OPERATION 3000 RPM - ALLISON 5TH GEN  
TRANSMISSIONS  
VEHICLE INTERFACE WIRING CONNECTOR  
WITHOUT BLUNT CUTS, AT FIREWALL

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**Description**

ELECTRONIC TRANSMISSION CUSTOMER  
ACCESS CONNECTOR FIREWALL MOUNTED  
CUSTOMER INSTALLED CHELSEA 280 SERIES  
PTO  
PTO MOUNTING, RH SIDE OF MAIN  
TRANSMISSION ALLISON & EATON FULLER  
MAGNETIC PLUGS, ENGINE DRAIN,  
TRANSMISSION DRAIN, AXLE(S) FILL AND  
DRAIN  
PUSH BUTTON ELECTRONIC SHIFT CONTROL,  
DASH MOUNTED  
TRANSMISSION PROGNOSTICS - ENABLED 2013  
WATER TO OIL TRANSMISSION COOLER, IN  
RADIATOR END TANK  
TRANSMISSION OIL CHECK AND FILL WITH  
ELECTRONIC OIL LEVEL CHECK  
SYNTHETIC TRANSMISSION FLUID (TES-295  
COMPLIANT)

**Front Axle and Equipment**

MFS-20-133A 20,000# FL1 71.0 INCH KPI/3.74  
INCH DROP SINGLE FRONT AXLE  
MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT  
BRAKES, DOUBLE ANCHOR, FABRICATED  
SHOES  
NON-ASBESTOS FRONT BRAKE LINING  
CONMET CAST IRON FRONT BRAKE DRUMS  
FRONT BRAKE DUST SHIELDS  
FRONT OIL SEALS  
STEMCO SERIES 350 ALUMINUM FRONT HUB  
CAPS WITH WINDOW AND REMOVABLE BLUE  
SENTINEL ESP VENT PLUGS - OIL  
STANDARD SPINDLE NUTS FOR ALL AXLES  
FRONT BRAKE CHAMBERS - MGM  
LONGSTROKE  
HALDEX AUTOMATIC FRONT SLACK  
ADJUSTERS WITH STAINLESS STEEL CLEVIS  
PINS  
STANDARD KING PIN BUSHINGS  
TRW THP-60 POWER STEERING WITH RCH45  
AUXILIARY GEAR  
POWER STEERING PUMP  
4 QUART POWER STEERING RESERVOIR  
OIL/AIR POWER STEERING COOLER

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**Description**

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CURRENT AVAILABLE SYNTHETIC 75W-90  
FRONT AXLE LUBE

**Front Suspension**

20,000# TAPERLEAF FRONT SUSPENSION  
MAINTENANCE FREE RUBBER BUSHINGS -  
FRONT SUSPENSION  
FRONT SHOCK ABSORBERS

**Rear Axle and Equipment**

RS-26-185 26,000# T-SERIES SINGLE REAR  
AXLE  
6.14 REAR AXLE RATIO  
IRON REAR AXLE CARRIER WITH STANDARD  
AXLE HOUSING  
MXL 176T MERITOR EXTENDED LUBE MAIN  
DRIVELINE WITH HALF ROUND YOKES  
DRIVER CONTROLLED TRACTION  
DIFFERENTIAL - SINGLE REAR AXLE  
(1) DRIVER CONTROLLED DIFFERENTIAL LOCK  
REAR VALVE FOR SINGLE DRIVE AXLE  
BLINKING LAMP WITH EACH MODE SWITCH,  
DIFFERENTIAL UNLOCK WITH IGNITION OFF,  
ACTIVE <25 MPH  
MERITOR 16.5X7 P CAST SPIDER CAM REAR  
BRAKES, DOUBLE ANCHOR, CAST SHOES  
NON-ASBESTOS REAR BRAKE LINING  
BRAKE CAMS AND CHAMBERS ON REAR SIDE  
OF DRIVE AXLE(S)  
WEBB HEAVY WEIGHT CAST IRON REAR BRAKE  
DRUMS  
REAR BRAKE DUST SHIELDS  
REAR OIL SEALS  
MGM TR-T LONGSTROKE 1 DRIVE AXLE SPRING  
PARKING CHAMBERS  
HALDEX AUTOMATIC REAR SLACK ADJUSTERS  
WITH STAINLESS STEEL CLEVIS PINS  
CURRENT AVAILABLE SYNTHETIC 75W-90 REAR  
AXLE LUBE  
STANDARD REAR AXLE BREATHER(S)

**Rear Suspension**

26,000# FLAT LEAF SPRING REAR SUSPENSION  
WITH HELPER AND RADIUS ROD  
SPRING SUSPENSION - NO AXLE SPACERS

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**Description**

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STANDARD AXLE SEATS IN AXLE CLAMP GROUP  
FORE/AFT CONTROL RODS

**Brake System**

WABCO 4S/4M ABS WITH TRACTION CONTROL, WITH ATC OFF-ROAD SWITCH  
REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES  
FIBER BRAID PARKING BRAKE HOSE  
STANDARD BRAKE SYSTEM VALVES  
STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM  
STD U.S. FRONT BRAKE VALVE  
RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE  
WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER  
WABCO OIL COALESCING FILTER FOR AIR DRYER  
AIR DRYER MOUNTED INBOARD ON RH RAIL  
ALUMINUM AIR BRAKE RESERVOIRS MOUNT PERPENDICULAR TANKS ON RH RAIL AS FAR AFT AS POSSIBLE. MOUNT THIRD TANK RH IN RAIL  
PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS

**Trailer Connections**

AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND DUST COVERS  
PRIMARY CONNECTOR/RECEPTACLE WIRED FOR COMBINATION STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE  
SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME  
UPGRADED CHASSIS MULTIPLEXING UNIT

**Wheelbase & Frame**

4125MM (162 INCH) WHEELBASE  
7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI  
PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION

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**Description**

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TEM TO EVALUATE AND INSTALL FRAME RAIL  
REINFORCEMENT AS NEEDED FOR FRONT  
FRAME MOUNTED EQUIPMENT  
1600MM (63 INCH) REAR FRAME OVERHANG  
FRAME OVERHANG RANGE: 61 INCH TO 70  
INCH  
24 INCH INTEGRAL FRONT FRAME EXTENSION  
CALC'D BACK OF CAB TO REAR SUSP C/L (CA) :  
96.85 in  
CALCULATED EFFECTIVE BACK OF CAB TO  
REAR SUSPENSION C/L (CA) : 93.85 in  
CALC'D FRAME LENGTH - OVERALL : 295.0 in  
CALCULATED FRAME SPACE LH SIDE : 60.17 in  
CALCULATED FRAME SPACE RH SIDE : 44.3 in  
SQUARE END OF FRAME  
FRONT CLOSING CROSSMEMBER  
STANDARD WEIGHT ENGINE CROSSMEMBER  
STANDARD MIDSHIP #1 CROSSMEMBER(S)  
STANDARD REARMOST CROSSMEMBER  
STANDARD SUSPENSION CROSSMEMBER

### Chassis Equipment

14 INCH PAINTED STEEL BUMPER  
BUMPER MOUNTING FOR SINGLE LICENSE  
PLATE  
HUCK-SPIN ROUND COLLAR CHASSIS  
FASTENERS  
CLEAR FRAME RAILS FROM BACK OF CAB TO  
FRONT REAR SUSPENSION BRACKET, BOTH  
RAILS OUTBOARD

### Fuel Tanks

50 GALLON/189 LITER SHORT RECTANGULAR  
ALUMINUM FUEL TANK - LH  
RECTANGULAR FUEL TANK(S)  
PLAIN ALUMINUM/PAINTED STEEL  
FUEL/HYDRAULIC TANK(S) WITH PAINTED  
BANDS  
FUEL TANK(S) FORWARD  
PLAIN STEP FINISH  
FUEL TANK CAP(S)  
DETROIT FUEL/WATER SEPARATOR WITH  
WATER IN FUEL SENSOR AND 12 VOLT  
PREHEATER



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#### Description

EQUIFLO INBOARD FUEL SYSTEM  
HIGH TEMPERATURE REINFORCED NYLON  
FUEL LINE

#### Tires

MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL  
FRONT TIRES  
MICHELIN XDS 12R22.5 16 PLY RADIAL REAR  
TIRES  
MICHELIN XZU-S2 315/80R22.5 20PLY SPARE  
TIRE

#### Hubs

CONMET PRESET PLUS PREMIUM IRON FRONT  
HUBS  
CONMET PRESET PLUS PREMIUM IRON REAR  
HUBS

#### Wheels

ALCOA ULTRA ONE 89U63X 22.5X9.00 10-HUB  
PILOT 3.12 INSET 10-HD ALUMINUM FRONT  
WHEELS  
ALCOA ULA18X 22.5X8.25 10-HUB PILOT  
ALUMINUM DISC REAR WHEELS  
POLISHED DISC SIDE FRONT WHEELS WITH  
DURA-BRIGHT FINISH  
POLISHED OUTER (DISHED SIDE) REAR  
WHEELS WITH OUTER ONLY DURA-BRIGHT  
FINISH  
ALCOA ULTRA ONE 89U63X 22.5X9.00 10 HUB  
3.12 INSET 10-HD ALUMINUM DISC SPARE  
WHEEL  
POLISHED OUTSIDE STEER AXLE SPARE  
WHEEL  
FRONT WHEEL MOUNTING NUTS  
REAR WHEEL MOUNTING NUTS  
NYLON WHEEL GUARDS FRONT AND REAR ALL  
INTERFACES

#### Cab Exterior

114 INCH BBC FLAT ROOF ALUMINUM  
CONVENTIONAL CAB  
AIR CAB MOUNTING  
NONREMOVABLE BUGSCREEN MOUNTED  
BEHIND GRILLE  
SHORT FENDER WITH MUDFLAP

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**Description**

BOLT-ON MOLDED FLEXIBLE FENDER  
EXTENSIONS  
LH AND RH GRAB HANDLES  
BRIGHT FINISH RADIATOR SHELL/HOOD BEZEL  
STATIONARY BLACK GRILLE WITH BRIGHT  
ACCENTS  
CHROME HOOD MOUNTED AIR INTAKE GRILLE  
FIBERGLASS HOOD  
HOOD LINER INSULATION WITH SINGLE  
FIREWALL INSULATION  
SINGLE 14 INCH ROUND HADLEY AIR HORN  
UNDER LH DECK  
SINGLE ELECTRIC HORN  
SINGLE HORN SHIELD  
REAR LICENSE PLATE MOUNT END OF FRAME  
HALOGEN COMPOSITE HEADLAMPS WITH  
BRIGHT BEZELS  
LED AERODYNAMIC MARKER LIGHTS  
HEADLIGHTS ON WITH WIPERS, WITH LOW  
BEAM DAYTIME RUNNING LIGHTS  
INTEGRAL LED STOP/TAIL/BACKUP LIGHTS  
STANDARD FRONT TURN SIGNAL LAMPS  
DUAL WEST COAST BRIGHT FINISH HEATED  
MIRRORS WITH LH AND RH REMOTE  
DOOR MOUNTED MIRRORS  
102 INCH EQUIPMENT WIDTH  
LH AND RH 8 INCH BRIGHT FINISH CONVEX  
MIRRORS MOUNTED UNDER PRIMARY  
MIRRORS  
RH AND LH 8 INCH HEATED STAINLESS-STEEL  
FENDER MOUNTED CONVEX MIRRORS WITH  
TRIPOD BRACKETS  
STANDARD SIDE/REAR REFLECTORS  
RH AFTERTREATMENT SYSTEM CAB ACCESS  
WITH PLAIN DIAMOND PLATE COVER  
COMPOSITE EXTERIOR SUN VISOR  
63X14 INCH TINTED REAR WINDOW  
TINTED DOOR GLASS LH AND RH WITH TINTED  
OPERATING WING WINDOWS  
RH AND LH ELECTRIC POWERED WINDOWS,  
PASSENGER SWITCHES ON DOOR(S)  
1-PIECE BONDED HEATED WIPER PARK SOLAR  
GREEN GLASS WINDSHIELD

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**Description**

8 LITER (2 GAL) WINDSHIELD WASHER  
RESERVOIR, CAB MOUNTED, WITH FLUID  
LEVEL INDICATOR

**Cab Interior**

OPAL GRAY VINYL INTERIOR  
MOLDED PLASTIC DOOR PANEL WITHOUT  
VINYL INSERT WITH ALUMINUM KICKPLATE  
LOWER DOOR  
MOLDED PLASTIC DOOR PANEL WITHOUT  
VINYL INSERT WITH ALUMINUM KICKPLATE  
LOWER DOOR  
BLACK MATS WITH SINGLE INSULATION  
DASH MOUNTED ASH TRAY(S) WITHOUT  
LIGHTER  
NO FORWARD ROOF MOUNTED CONSOLE  
CENTER STORAGE CONSOLE MOUNTED ON  
BACKWALL  
(2) CUP HOLDERS LH AND RH DASH  
GRAY/CHARCOAL WING DASH  
SMART SWITCH EXPANSION MODULE  
2-1/2 LB. FIRE EXTINGUISHER  
HEATER, DEFROSTER AND AIR CONDITIONER  
STANDARD HVAC DUCTING WITH SNOW  
SHIELD FOR FRESH AIR INTAKE  
MAIN HVAC CONTROLS WITH RECIRCULATION  
SWITCH  
STANDARD HEATER PLUMBING  
VALEO HEAVY DUTY A/C REFRIGERANT  
COMPRESSOR  
BINARY CONTROL, R-134A  
STANDARD INSULATION  
SOLID-STATE CIRCUIT PROTECTION AND  
FUSES  
12V NEGATIVE GROUND ELECTRICAL SYSTEM  
DOME DOOR ACTIVATED LH AND RH, DUAL  
READING LIGHTS, FORWARD CAB ROOF  
ALL UNIT(S) KEYED ALIKE WITH CUSTOMER  
SPECIFIED KEY NUMBER FT1015  
KEY QUANTITY OF 2  
LH AND RH ELECTRIC DOOR LOCKS  
(1) 12V POWER SUPPLY (1) DUAL 2.1 AMP USB  
CHARGER IN DASH  
TRIANGULAR REFLECTORS WITHOUT FLARES

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#### Description

ELITE ISRINGHAUSEN HIGH BACK AIR  
SUSPENSION DRIVERS SEAT W/2 AIR LUMBAR,  
INTEGRATED CUSHION EXTENSION, TILT,  
ADJUSTABLE SHOCK, HEAT  
BASIC ISRINGHAUSEN HIGH BACK NON-  
SUSPENSION TOOL BOX PASSENGER SEAT  
DUAL DRIVER SEAT ARMRESTS, NO  
PASSENGER SEAT ARMRESTS  
LH AND RH INTEGRAL DOOR PANEL ARMRESTS  
BLACK MORDURA CLOTH DRIVER SEAT COVER  
BLACK MORDURA CLOTH PASSENGER SEAT  
COVER  
BLACK SEAT BELTS  
ADJUSTABLE TILT AND TELESCOPING  
STEERING COLUMN  
4-SPOKE 18 INCH (450MM) STEERING WHEEL  
DRIVER AND PASSENGER INTERIOR SUN  
VISORS

#### Instruments & Controls

GRAY DRIVER INSTRUMENT PANEL  
GRAY CENTER INSTRUMENT PANEL  
BLACK GAUGE BEZELS  
LOW AIR PRESSURE INDICATOR LIGHT AND  
AUDIBLE ALARM  
2 INCH PRIMARY AND SECONDARY AIR  
PRESSURE GAUGES  
ENGINE COMPARTMENT MOUNTED AIR  
RESTRICTION INDICATOR WITH GRADUATIONS,  
WITH WARNING LIGHT IN DASH  
87 DECIBELS TO 112 DECIBELS AUTOMATIC  
SELF-ADJUSTING BACKUP ALARM  
ELECTRONIC CRUISE CONTROL WITH  
SWITCHES ON AUXILIARY GAUGE PANEL (B  
DASH PANEL)  
KEY OPERATED IGNITION SWITCH AND  
INTEGRAL START POSITION; 4 POSITION  
OFF/RUN/START/ACCESSORY  
ICU3S, 132X48 DISPLAY WITH DIAGNOSTICS, 28  
LED WARNING LAMPS AND DATA LINKED  
HEAVY DUTY ONBOARD DIAGNOSTICS  
INTERFACE CONNECTOR LOCATED BELOW LH  
DASH  
2 INCH ELECTRIC FUEL GAUGE  
PROGRAMMABLE RPM CONTROL -  
ELECTRONIC ENGINE

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**Description**

ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE  
2 INCH TRANSMISSION OIL TEMPERATURE GAUGE  
ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY  
(1) DASH MOUNTED PTO SWITCH WITH INDICATOR LAMP  
ELECTRIC ENGINE OIL PRESSURE GAUGE  
OVERHEAD INSTRUMENT PANEL  
SMARTPLEX HUB MODULE WITH OVERHEAD SWITCH MOUNTING, DRIVER SIDE AND CENTER CONSOLE (12 SWITCH SLOTS)  
CUSTOMER FURNISHED DIN RADIO PACKAGE  
DASH MOUNTED RADIO  
(2) RADIO SPEAKERS IN CAB  
AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF  
POWER AND GROUND WIRING PROVISION OVERHEAD  
ROOF/OVERHEAD CONSOLE CB RADIO PROVISION  
ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER  
STANDARD VEHICLE SPEED SENSOR  
ELECTRONIC 3000 RPM TACHOMETER  
NO VEHICLE PERFORMANCE MONITOR  
IGNITION SWITCH CONTROLLED ENGINE STOP  
7 ON/OFF LATCHING SMARTPLEX SWITCHES  
1 ON/OFF MOMENTARY SMARTPLEX SWITCH  
BODY UP AND GATE OPEN SMARTPLEX INDICATOR LAMPS  
0-RED, 1-AMBER, 1-GREEN SMARTPLEX INDICATOR LAMPS  
BW TRACTOR PROTECTION VALVE  
TRAILER HAND CONTROL BRAKE VALVE  
DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY  
SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY PROGRAMMED TO SLOWEST SPEED WITH PARK BRAKE SET

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#### Description

MARKER LIGHT SWITCH INTEGRAL WITH  
HEADLIGHT SWITCH AND DUAL CONNECTORS  
AND SWITCH FOR CUSTOMER FURNISHED  
SNOW PLOW LIGHTS, LOW BEAMS OFF WITH  
HIGH BEAMS  
  
TWO VALVE PARKING BRAKE SYSTEM WITH  
DASH VALVE CONTROL AUTONEUTRAL AND  
WARNING INDICATOR  
  
SELF CANCELING TURN SIGNAL SWITCH WITH  
DIMMER, WASHER/WIPER AND HAZARD IN  
HANDLE  
  
INTEGRAL ELECTRONIC TURN SIGNAL  
FLASHER WITH HAZARD LAMPS OVERRIDING  
STOP LAMPS

#### Design

PAINT: ONE SOLID COLOR

#### Color

CAB COLOR A: L5946EY GREEN ELITE EY  
BLACK, HIGH SOLIDS POLYURETHANE CHASSIS  
PAINT  
STANDARD BLACK BUMPER PAINT  
SUNVISOR PAINTED SAME AS CAB COLOR A  
STANDARD E COAT/UNDERCOATING

#### Certification / Compliance

U.S. FMVSS CERTIFICATION, EXCEPT SALES  
CABS AND GLIDER KITS

#### Secondary Options

HEAVY-DUTY ALL-WEATHER SLUSH CATCHING  
REMOVABLE RUBBER FLOOR MATS  
  
AFTERMARKET BLUETOOTH STEREO WITH TWO  
ADDITIONAL SPEAKERS IN REAR OF CAB

#### Extended Warranty

CUMMINS ENGINE CARB22: L9 HD1 MD DTY 5 YEARS / 100,000  
MILES / 161,000 KM EXTENDED WARRANTY. FEX APPLIES  
TC4: US HD STANDARD/MODERATE VOCATIONAL 7 YEARS/100,000  
MILES/161,000 KM EXTENDED TRUCK COVERAGE  
ALLISON 3000 RDS SERIES TRANSMISSION EXTEND WARRANTY, 5  
YEARS/UNLIMITED MILES FEX  
TOWING: 5 YEARS/UNLIMITED MILES/KM EXTENDED TOWING  
COVERAGE \$1200 CAP FEX APPLIES

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**Description**

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(\*\*\*) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

**BODY PACKAGE SPECIFICATIONS:**

BODY: **Height Restricted 10'2"**

- TENC0 529230124 All Season Stainless Steel
  - 304 Stainless Steel Walls, Headboard, Tailgate
  - Stainless Steel Removable Conveyor
  - STAINLESS STEEL REAR CORNER POSTS
  - Hardox AR450 Floor
  - 6.11 Cubic Yard Capacity level
  - Three (3) Section Bolt-on Pillow Block Floor Hinge
  - Mailhot CS-90 Telescopic Main Dump
  - Cabshield fully Reinforced
  - Grease Actuators for Chain Tensioning
  - Poly Chute & Spinner
  - 3-1/2" X 22" Side Dump Cylinders 19 Ton Capacity
  - 6 Panel Tailgate with in cab switch, Tailgate Chain Covers
  - Left Side Coal Door
  - Full Body Grease Manifold
  - Fold Up Rear Ladder on Left Side
- **Conspicuity and Safety Tape as Required**
- Pull Out Style Ladder on Left Side with Steps
- **Front & Rear Mud Flaps with Anti-sail on Stainless Steel Brackets**
- **Center Flap to protect Brake Chambers**
- **Two (2) Shovel Holder with Snap Pin**
- 36x18x18 Stainless Steel Tool Box, Mounted on Passenger Frame rail
- **Wheel Chock Holder with Chocks**
- **Poly Fenders Over Rear Tires (Mounted to Chassis)**

LOAD COVER

ANDOVER CY2023



12/05/2022 10:46 AM

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E-Mail: MATTM@FOHCT.COM

➤ **Hydraulic Load Cover with In Cab Control**

**HITCH & PLOW**

- Monroe Hitch with 4" X 10" DA Lift Cylinder and multiple push point (11" Ground Clearance)
- HENKE EXP-AK11,36-36-54, RMB, ECT, TT - 11 Foot Reversible Plow
  - 11' long x 36" flaring up and out to 54" on the curbside with a mailbox cut
  - Tube table push-frame with 5" x 5" x 3/8" wall tubing
  - external compression with (3) adjustable layback positions
  - Chain style level lift with 1/2" chain links
  - Hydraulic power reverse with (2) 4" x 10" x 2" D.A. cylinders
  - Rubber Shield Rod markers, Jack-stand that stores on the plow when not in use

**TOW PLATE**

- 25 Ton Pintle Hitch on 3/4" Plate with D-Rings, Gladhands (Chassis Supplied Air), 7 Pin Round Trailer Plug,

**HYDRAULICS AND SPREADER CONTROLS**

- 37 Gallon Upright Mount Hydraulic Reservoir with Sight/Temp gauge
- Hydraulic Filter with Indicator
- Low Oil Alert Light with Low Oil Shutdown and Override Switch
- 2" Ball Valve shut-offs
- Suction Line Strainer
- Electric Transmission-mounted PTO
- Variable Displacement Pump
- Five (5) Bank Load Sense Valve system
- Five (5) Air Controls for Body, Tarp and Plow Functions, Mounted on Custom Reinforced Tower
- Stainless Steel Valve Enclosure- Mounted Upright Next to Hydraulic Tank
- Stainless Steel Hydraulic Manifold & 1/2" Stainless Steel Piping throughout utilizing Short Lengths of Hose & Swivel Fittings
- Force America SSC3100 Spreader Control with Ground Speed Trigger

**ELECTRICAL**

- Premium Electrical System consisting of the following: Sealed Lighting System, complete independent electrical circuitry utilizing a constant duty solenoid, buss bar, & circuit breakers mounted inside cab, Betts ICC Required Lexan Lens Lighting
- LED LIGHTING Whelen NEL 3 with Heated Rear Lens, TWO (2) Amber Strokes in Cab Shield, TWO (2) Rear Amber Strokes and S/T/T & Reverse in Each Corner post. Mounted in Stainless Steel Boxes
- LED Spinner Light with In Cab Switch
- LED Load Light with in cab Switch
- Two (2) LED Reverse Lights Mounted on Rear Flap Bracket
- Truck-Lite Heated LED Plow Lights mounted on Stainless Steel Brackets utilizing Chassis Plow Light Circuitry
- Precise Wireless Non-Contact Road Temperature System
- Backup Alarm



**Prepared for:**  
JAY TUTTLE  
TOWN OF ANDOVER  
12 LONG HILL RD  
ANDOVER, CT 06232  
Phone: 860-742-4048  
E-Mail: PUBLICWORKS@ANDOVERCT.ORG

**Prepared by:**  
Matt Milici  
FREIGHTLINER OF HARTFORD  
199 ROBERTS STREET  
EAST HARTFORD, CT 06108  
Phone: 860-247-8845  
E-Mail: MATTM@FOHCT.COM

PAINT:

- Underside Painted Black

WARRANTY:

- One Year Warranty Parts and Labor

**Pricing Valid for Orders Placed within 30 Days of Quotation 12/3/2022 - 1/2/2023**  
**All orders placed after 30 Days subject to manufacturer price increases at time of order**

Respectfully Submitted,

*Jim Uccello*

Sales Consultant

ACCEPTANCE OF PROPOSAL: The above prices, specifications, and conditions are satisfactory and are hereby accepted.

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_

BOARD OR COMMITTEE NAME: \_\_\_\_\_

TIME OF MEETING: \_\_\_\_\_

DAY OF WEEK MEETING HELD: \_\_\_\_\_

LOCATION OF MEETING: \_\_\_\_\_

PLEASE INSERT YOUR DATES IN THE MONTHS LISTED BELOW FOR THE YEAR \_\_\_\_\_:

<u><b>JANUARY:</b></u>	<u><b>JULY:</b></u>
<u><b>FEBRUARY:</b></u>	<u><b>AUGUST:</b></u>
<u><b>MARCH:</b></u>	<u><b>SEPTEMBER:</b></u>
<u><b>APRIL:</b></u>	<u><b>OCTOBER:</b></u>
<u><b>MAY:</b></u>	<u><b>NOVEMBER:</b></u>
<u><b>JUNE:</b></u>	<u><b>DECEMBER:</b></u>

RECEIVED: \_\_\_\_\_ AT \_\_\_\_\_

ATTEST: \_\_\_\_\_ TOWN CLERK



## Eastern Highlands Health District

4 South Eagleville Road • Mansfield CT 06268 • Tel: (860) 429-3325 • Fax: (860) 429-3321 • Web: [www.EHHD.org](http://www.EHHD.org)

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### Memo

**To:** EHHD Member Town Chief Executive Officer  
**Cc:** Board of Directors  
**From:** Robert Miller, MPH, RS, Director of Health  
**Date:** November 30, 2022  
**Re:** Opioid Settlement Funds – Spending Options

#### Background

As a result of a multi-state legal settlement with opioid distributors and a manufacturer, the State of Connecticut will receive approximately \$300 million over the next 18 years. Eighty-five percent of these funds will go to the State, with 15% going directly to cities and towns. While there have been a number of agreements and settlements associated with holding the addiction industry accountable over the past two years, this appears to be one that funnels monies directly to the towns through an appointed Directing Administrator. Individual Town allocations for the *second payment* can be found on the attached document.

#### Funding Options

The Health District has received inquiries from member towns regarding an appropriate use of these funds. In response to these inquiries we offer the following information.

There are generally four categories within the scope of opioid treatment and prevention that may be considered for funding. These are (1) prescriber engagement, (2) public messaging campaigns, (3) harm reduction, and (4) treatment strategies.

**Prescriber engagement** typically involves education, and tracking and monitoring programs. These are usually implemented through policy and/or legislative initiatives at the state or federal level. As such, with the relatively small allocations provided each town this option does not lend itself well to funding.

**Public messaging campaigns** are designed and implemented at every level of government, and by any number stakeholder organizations. At the local level such organizations include the town Local Prevention Council (LPC). Directing your town settlement funds to your LPC for this purpose is an option.

**Harm reduction** is a set of practical strategies and ideas aimed at reducing the negative consequence associated with drug use. Such strategies can be implemented by state or local government organizations, or non-governmental organizations. There are a number of non-governmental organizations in the state serving EHHD member towns that do really good work. Directing your town settlement funds to one of these organizations is a reasonable option. You could engage one of these organizations to conduct a training or event within your community. Alternatively, you could fund your own small scale harm reduction effort. One example is purchasing NARCAN kits for local EMS to implement a “Leave Behind” program.

**Treatment Strategies.** Based on information currently available it is the position of this agency that organizations that directly or indirectly provide post-overdose services, and access to medications for opioid use disorder (OUD) is the best option for the use of town settlement funds. Directing the allocations available to towns for the purpose of *public messaging* will have a de Minimis effect due to the very small allocations. *Harm reduction* can be locally targeted, and a more overt use of the funds in some cases; and, you may choose to go the harm reduction route. However, given the *increase in demand in our state over the past six years*, and the small allocations available, this office suggests that directing the town allocations to support *treatment resource* is the most practical option at this time. Such options can be reevaluated with each year allocations are disbursed.

While not necessarily complete, below you will find a list of organizations that provide treatment resources which service our local communities, and their contact information:

## **Treatment Resources**

### **Hockanum Valley Community Council**

<https://www.hvcchelps.org/>

860-872-9825

Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland, Willington

### **Community Health Resources**

<https://www.chrhealth.org/>

860-646-3888

Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland, Willington

### **Perception Programs, Inc.**

<https://www.perceptionprograms.org/>

860-450-7122

Ashford, Chaplin, Columbia, Coventry, Mansfield, Scotland, Willington

### **United Services, Inc.**

<http://www.unitedservicesct.org/>

860-774-2020

Ashford, Chaplin, Columbia, Coventry, Mansfield, Scotland, Willington

**Natchaug Hospital (Part of Hartford Healthcare)**

<https://natchaug.org/>

860-456-1311

Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland, Willington

## **Harm Reduction Services**

**Connecticut Harm Reduction Alliance**

**Access to Naloxone, Syringe Service Programs, and Safer Drug Consumption Services**

<https://www.ghhrc.org/>

860-263-8720

Andover, Ashford, Bolton, Chaplin, Columbia, Coventry, Mansfield, Scotland, Tolland, Willington

If there are any questions regarding the information provided above, please do not hesitate to contact me at [millerri@ehhd.org](mailto:millerri@ehhd.org), or call 860-429-3325.



# National Opioid Settlements



## ALLOCATION NOTICE

Payment Year: 2

Date of Notice: 9/27/2022

Deadline to Dispute Allocation: 10/18/2022

Expiration of 50 Days: 11/16/2022

Settling State

Connecticut

### I. PAYMENT ALLOCATION DETERMINATION

This Notice is an official communication from the Directing Administrator of the National Opioid Settlements. A copy of this Notice has been sent to the Enforcement Committee and Settling Distributors pursuant to Section IV.B of the Distributor Settlement Agreement, dated as of July 21, 2021, as amended, between and among the Settling States, the Settling Distributors, and Participating Subdivisions (the "Distributor Settlement Agreement"). All capitalized terms used in this letter have the meanings ascribed to them in the Distributor Settlement Agreement.

Pursuant to Section IV.B and Exhibit M of the Distributor Settlement Agreement, Connecticut's Total Payment Year 2 amount is **\$13,500,663.99**, which is broken down in Table 1 in Attachment 1 to this Allocation Notice.

As provided under Section V.C of the Distributor Settlement Agreement, Connecticut has instructed the Directing Administrator to calculate the intrastate allocations pursuant to the national default. Using the default provisions, the Directing Administrator has allocated the Annual Payment as follows: (i) 15% to the State Fund, (ii) 70% to the Abatement Accounts Fund, and (iii) 15% to the Subdivision Fund, to be paid directly to the Subdivisions per the allocation percentages provided in Exhibit G of the Distributor Settlement Agreement. Connecticut has further instructed the Directing Administrator to allocate the Additional Restitution Amount in full to the State Fund. The intrastate allocations are included as Attachment 1 to this Allocation Notice.

Undisputed amounts allocated to the State Fund, the Abatement Accounts Fund, and Subdivision Fund for Participating Subdivisions will be paid no later than the date that is 50 days after the date of this Allocation Notice.

### II. YOUR RIGHT TO DISPUTE

Section IV.B.4 of the Distributor Settlement Agreement provides that within twenty-one (21) calendar days of receiving notice any party may dispute the calculation of the amount to be received by a Settling State or its Participating Subdivisions listed on Exhibit G as inconsistent with the terms of the Agreement. Written notice must be provided to the Settlement Fund Administrator, the Enforcement Committee, any affected Settling State, and the Settling Distributors identifying the nature of the dispute, the amount of money that is disputed, and the Settling State(s) affected.

A party has until the Deadline to Dispute Allocation listed at the top of this Allocation Notice to deliver a written notification of dispute. The amounts listed in this Allocation Notice will be deemed accepted if the Directing Administrator has not received a party's dispute before midnight Eastern Time on the deadline date. Submit your written request by email to [DirectingAdministrator@NationalOpioidOfficialSettlement.com](mailto:DirectingAdministrator@NationalOpioidOfficialSettlement.com).

Any party affected by the dispute may object to the notification of dispute. Depending on the nature of the dispute, contested disputes must be resolved in either the court that entered a state's Consent Judgment or the National Arbitration Panel. The Directing Administrator will not disburse any funds potentially affected by a contested dispute until the dispute is resolved by the court or the National Arbitration Panel.



# National Opioid Settlements



## III. TO ACCEPT PAYMENT

If you do not dispute the payment and you have previously created a Portal Account and completed your Payment Election Forms and W-9 Forms, no further action is needed. The Directing Administrator will begin issuing payments after the applicable deadlines have passed using the existing payment instructions. If you have not previously created a Portal Account, please do so and complete the Payment Election Forms and W-9 Forms to create payment instructions for any Settlement Payments. **Keep your payment instructions current in the Portal as the Directing Administrator will use these forms to issue settlement payments.**

## IV. TO REALLOCATE PAYMENT

If you wish to reallocate your portion of the allocation to another Participating Subdivision or the Abatement Accounts Fund, you may do so by emailing [DirectingAdministrator@NationalOpioidOfficialSettlement.com](mailto:DirectingAdministrator@NationalOpioidOfficialSettlement.com) before the Deadline to Dispute Allocation included on the Allocation Notice. The Directing Administrator will not treat a reallocation request as a dispute.

Sincerely,

BrownGreer PLC  
Directing Administrator  
250 Rocketts Way  
Richmond, VA 23231



# National Opioid Settlements



## ATTACHMENT 1 - DISTRIBUTORS YEAR 2 PAYMENT ALLOCATION TO CONNECTICUT (As of 9/27/2022)

TABLE 1: YEAR 2 SUMMARY<sup>1</sup>

		Restitution/ Abatement	Additional Restitution	Total Payment 2
1.	<b>Total Allocation</b>	<b>\$11,115,121.29</b>	<b>\$2,385,542.69</b>	<b>\$13,500,663.99</b>
2.	<b>Allocation Method</b>	<b>National Default</b>		
3.	15% to State Fund	\$1,667,268.19	\$0.00	<b>\$1,667,268.19</b>
4.	70% to Abatement Accounts Fund	\$7,780,584.91	\$0.00	<b>\$7,780,584.91</b>
5.	15% to Subdivision Fund	\$1,667,268.19	\$0.00	<b>\$1,667,268.19</b>
6.	Additional Restitution 100% to State Fund	\$0.00	\$2,385,542.69	<b>\$2,385,542.69</b>

TABLE 2: ALLOCATION TO SUBDIVISIONS

	Subdivision	Exhibit G State Allocation Percentage	Restitution/ Abatement	Total Payment 2
1.	Andover Town	0.0513214640%	\$855.67	<b>\$855.67</b>
2.	Ansonia City	0.5316052437%	\$8,863.29	<b>\$8,863.29</b>
3.	Ashford Town	0.1096965130%	\$1,828.94	<b>\$1,828.94</b>
4.	Avon Town	0.5494886534%	\$9,161.45	<b>\$9,161.45</b>
5.	Barkhamsted Town	0.0620629520%	\$1,034.76	<b>\$1,034.76</b>
6.	Beacon Falls Town	0.1953947308%	\$3,257.75	<b>\$3,257.75</b>
7.	Berlin Town	0.5215629385%	\$8,695.85	<b>\$8,695.85</b>
8.	Bethany Town	0.1039156068%	\$1,732.55	<b>\$1,732.55</b>
9.	Bethel Town	0.3522422145%	\$5,872.82	<b>\$5,872.82</b>
10.	Bethlehem Town	0.0078647202%	\$131.13	<b>\$131.13</b>
11.	Bloomfield Town	0.4888368136%	\$8,150.22	<b>\$8,150.22</b>
12.	Bolton Town	0.1520831395%	\$2,535.63	<b>\$2,535.63</b>
13.	Bozrah Town	0.0582057867%	\$970.45	<b>\$970.45</b>
14.	Branford Town	0.8903816954%	\$14,845.05	<b>\$14,845.05</b>
15.	Bridgeport City	3.2580743095%	\$54,320.84	<b>\$54,320.84</b>
16.	Bridgewater Town	0.0118125935%	\$196.95	<b>\$196.95</b>
17.	Bristol City	1.3355768908%	\$22,267.65	<b>\$22,267.65</b>
18.	Brookfield Town	0.3087903124%	\$5,148.36	<b>\$5,148.36</b>
19.	Brooklyn Town	0.1880661562%	\$3,135.57	<b>\$3,135.57</b>
20.	Burlington Town	0.2348761319%	\$3,916.02	<b>\$3,916.02</b>

<sup>1</sup> Final payments to the State and/or Abatement Accounts Funds may vary by +/- \$0.01-\$0.05 to account for rounding to the nearest cent during Subdivision calculations.



# National Opioid Settlements



21.	Canaan Town	0.0343343640%	\$572.45	<b>\$572.45</b>
22.	Canterbury Town	0.1354310071%	\$2,258.00	<b>\$2,258.00</b>
23.	Canton Town	0.2669011966%	\$4,449.96	<b>\$4,449.96</b>
24.	Chaplin Town	0.0523959290%	\$873.58	<b>\$873.58</b>
25.	Cheshire Town	0.9783113499%	\$16,311.07	<b>\$16,311.07</b>
26.	Chester Town	0.0772387574%	\$1,287.78	<b>\$1,287.78</b>
27.	Clinton Town	0.5348726093%	\$8,917.76	<b>\$8,917.76</b>
28.	Colchester Town	0.6134395770%	\$10,227.68	<b>\$10,227.68</b>
29.	Colebrook Town	0.0296870114%	\$494.96	<b>\$494.96</b>
30.	Columbia Town	0.1005666237%	\$1,676.72	<b>\$1,676.72</b>
31.	Cornwall Town	0.0486027928%	\$810.34	<b>\$810.34</b>
32.	Coventry Town	0.3460011479%	\$5,768.77	<b>\$5,768.77</b>
33.	Cromwell Town	0.4750451453%	\$7,920.28	<b>\$7,920.28</b>
34.	Danbury City	1.1556465907%	\$19,267.73	<b>\$19,267.73</b>
35.	Darien Town	0.6429649345%	\$10,719.95	<b>\$10,719.95</b>
36.	Deep River Town	0.0924563595%	\$1,541.50	<b>\$1,541.50</b>
37.	Derby City	0.3503125449%	\$5,840.65	<b>\$5,840.65</b>
38.	Durham Town	0.0079309232%	\$132.23	<b>\$132.23</b>
39.	East Granby Town	0.1455975170%	\$2,427.50	<b>\$2,427.50</b>
40.	East Haddam Town	0.3145696377%	\$5,244.72	<b>\$5,244.72</b>
41.	East Hampton Town	0.4637546663%	\$7,732.03	<b>\$7,732.03</b>
42.	East Hartford Town	1.2645454069%	\$21,083.36	<b>\$21,083.36</b>
43.	East Haven Town	0.8590923735%	\$14,323.37	<b>\$14,323.37</b>
44.	East Lyme Town	0.6375826296%	\$10,630.21	<b>\$10,630.21</b>
45.	East Windsor Town	0.2419743793%	\$4,034.36	<b>\$4,034.36</b>
46.	Eastford Town	0.0446651958%	\$744.69	<b>\$744.69</b>
47.	Easton Town	0.1354961231%	\$2,259.08	<b>\$2,259.08</b>
48.	Ellington Town	0.4010047839%	\$6,685.83	<b>\$6,685.83</b>
49.	Enfield Town	0.9173431190%	\$15,294.57	<b>\$15,294.57</b>
50.	Essex Town	0.1431870357%	\$2,387.31	<b>\$2,387.31</b>
51.	Fairfield Town	1.4212308415%	\$23,695.73	<b>\$23,695.73</b>
52.	Farmington Town	0.6572091547%	\$10,957.44	<b>\$10,957.44</b>
53.	Franklin Town	0.0446032416%	\$743.66	<b>\$743.66</b>
54.	Glastonbury Town	1.0420644550%	\$17,374.01	<b>\$17,374.01</b>
55.	Goshen Town	0.0030464255%	\$50.79	<b>\$50.79</b>
56.	Granby Town	0.2928405247%	\$4,882.44	<b>\$4,882.44</b>
57.	Greenwich Town	1.5644702467%	\$26,083.91	<b>\$26,083.91</b>
58.	Griswold Town	0.3865570141%	\$6,444.94	<b>\$6,444.94</b>



# National Opioid Settlements



59.	Groton Town	1.4033874500%	\$23,398.23	<b>\$23,398.23</b>
60.	Guilford Town	0.8399392493%	\$14,004.04	<b>\$14,004.04</b>
61.	Haddam Town	0.0151716553%	\$252.95	<b>\$252.95</b>
62.	Hamden Town	1.7724359413%	\$29,551.26	<b>\$29,551.26</b>
63.	Hampton Town	0.0429454985%	\$716.02	<b>\$716.02</b>
64.	Hartford City	5.3268549899%	\$88,812.96	<b>\$88,812.96</b>
65.	Hartland Town	0.0359782738%	\$599.85	<b>\$599.85</b>
66.	Harwinton Town	0.0126363764%	\$210.68	<b>\$210.68</b>
67.	Hebron Town	0.1593443254%	\$2,656.70	<b>\$2,656.70</b>
68.	Kent Town	0.0835899976%	\$1,393.67	<b>\$1,393.67</b>
69.	Killingly Town	0.6116898413%	\$10,198.51	<b>\$10,198.51</b>
70.	Killingworth Town	0.2652963170%	\$4,423.20	<b>\$4,423.20</b>
71.	Lebanon Town	0.2746607824%	\$4,579.33	<b>\$4,579.33</b>
72.	Ledyard Town	0.5514380850%	\$9,193.95	<b>\$9,193.95</b>
73.	Lisbon Town	0.1156355161%	\$1,927.95	<b>\$1,927.95</b>
74.	Litchfield Town	0.3481982974%	\$5,805.40	<b>\$5,805.40</b>
75.	Lyme Town	0.0023141411%	\$38.58	<b>\$38.58</b>
76.	Madison Town	0.7594223560%	\$12,661.61	<b>\$12,661.61</b>
77.	Manchester Town	1.3929765818%	\$23,224.66	<b>\$23,224.66</b>
78.	Mansfield Town	0.3058754037%	\$5,099.76	<b>\$5,099.76</b>
79.	Marlborough Town	0.0766010346%	\$1,277.14	<b>\$1,277.14</b>
80.	Meriden City	1.8508778149%	\$30,859.10	<b>\$30,859.10</b>
81.	Middlebury Town	0.0276033951%	\$460.22	<b>\$460.22</b>
82.	Middlefield Town	0.0075627554%	\$126.09	<b>\$126.09</b>
83.	Middletown City	1.5343128975%	\$25,581.11	<b>\$25,581.11</b>
84.	Milford City	1.8215679630%	\$30,370.42	<b>\$30,370.42</b>
85.	Monroe Town	0.4307375445%	\$7,181.55	<b>\$7,181.55</b>
86.	Montville Town	0.5806185940%	\$9,680.47	<b>\$9,680.47</b>
87.	Morris Town	0.0099785725%	\$166.37	<b>\$166.37</b>
88.	Naugatuck Borough	1.0644527326%	\$17,747.28	<b>\$17,747.28</b>
89.	New Britain City	1.5740557511%	\$26,243.73	<b>\$26,243.73</b>
90.	New Canaan Town	0.6136187204%	\$10,230.67	<b>\$10,230.67</b>
91.	New Fairfield Town	0.2962030448%	\$4,938.50	<b>\$4,938.50</b>
92.	New Hartford Town	0.1323482193%	\$2,206.60	<b>\$2,206.60</b>
93.	New Haven City	5.8061427601%	\$96,803.97	<b>\$96,803.97</b>
94.	New London City	1.0536729060%	\$17,567.55	<b>\$17,567.55</b>
95.	New Milford Town	1.0565475001%	\$17,615.48	<b>\$17,615.48</b>
96.	Newington Town	0.7132456565%	\$11,891.72	<b>\$11,891.72</b>



# National Opioid Settlements



97.	Newtown Town	0.5964476353%	\$9,944.38	<b>\$9,944.38</b>
98.	Norfolk Town	0.0442819100%	\$738.30	<b>\$738.30</b>
99.	North Branford Town	0.4795791623%	\$7,995.87	<b>\$7,995.87</b>
100.	North Canaan Town	0.0913148022%	\$1,522.46	<b>\$1,522.46</b>
101.	North Haven Town	0.7922543069%	\$13,209.00	<b>\$13,209.00</b>
102.	North Stonington Town	0.1803885830%	\$3,007.56	<b>\$3,007.56</b>
103.	Norwalk City	1.5918210823%	\$26,539.93	<b>\$26,539.93</b>
104.	Norwich City	1.1639182124%	\$19,405.64	<b>\$19,405.64</b>
105.	Old Lyme Town	0.0247921386%	\$413.35	<b>\$413.35</b>
106.	Old Saybrook Town	0.4181170767%	\$6,971.13	<b>\$6,971.13</b>
107.	Orange Town	0.3683598812%	\$6,141.55	<b>\$6,141.55</b>
108.	Oxford Town	0.3955127994%	\$6,594.26	<b>\$6,594.26</b>
109.	Plainfield Town	0.5352043161%	\$8,923.29	<b>\$8,923.29</b>
110.	Plainville Town	0.3937549612%	\$6,564.95	<b>\$6,564.95</b>
111.	Plymouth Town	0.4213382978%	\$7,024.84	<b>\$7,024.84</b>
112.	Pomfret Town	0.1174722050%	\$1,958.58	<b>\$1,958.58</b>
113.	Portland Town	0.3205523149%	\$5,344.47	<b>\$5,344.47</b>
114.	Preston Town	0.1319895374%	\$2,200.62	<b>\$2,200.62</b>
115.	Prospect Town	0.3056173107%	\$5,095.46	<b>\$5,095.46</b>
116.	Putnam Town	0.2953254103%	\$4,923.87	<b>\$4,923.87</b>
117.	Redding Town	0.1726435223%	\$2,878.43	<b>\$2,878.43</b>
118.	Ridgefield Town	0.6645173744%	\$11,079.29	<b>\$11,079.29</b>
119.	Rocky Hill Town	0.3929175425%	\$6,550.99	<b>\$6,550.99</b>
120.	Roxbury Town	0.0037924445%	\$63.23	<b>\$63.23</b>
121.	Salem Town	0.1075219911%	\$1,792.68	<b>\$1,792.68</b>
122.	Salisbury Town	0.1052257347%	\$1,754.40	<b>\$1,754.40</b>
123.	Scotland Town	0.0395212218%	\$658.92	<b>\$658.92</b>
124.	Seymour Town	0.5301171581%	\$8,838.47	<b>\$8,838.47</b>
125.	Sharon Town	0.0761294123%	\$1,269.28	<b>\$1,269.28</b>
126.	Shelton City	0.5601099879%	\$9,338.54	<b>\$9,338.54</b>
127.	Sherman Town	0.0494382353%	\$824.27	<b>\$824.27</b>
128.	Simsbury Town	0.6988446241%	\$11,651.61	<b>\$11,651.61</b>
129.	Somers Town	0.2491740063%	\$4,154.40	<b>\$4,154.40</b>
130.	South Windsor Town	0.7310935932%	\$12,189.29	<b>\$12,189.29</b>
131.	Southbury Town	0.0581965974%	\$970.29	<b>\$970.29</b>
132.	Southington Town	0.9683065927%	\$16,144.27	<b>\$16,144.27</b>
133.	Sprague Town	0.0874709763%	\$1,458.38	<b>\$1,458.38</b>
134.	Stafford Town	0.3388202949%	\$5,649.04	<b>\$5,649.04</b>



# National Opioid Settlements



135.	Stamford City	2.9070395589%	\$48,468.15	<b>\$48,468.15</b>
136.	Sterling Town	0.0949826467%	\$1,583.62	<b>\$1,583.62</b>
137.	Stonington Town	0.5576891315%	\$9,298.17	<b>\$9,298.17</b>
138.	Stratford Town	0.9155695700%	\$15,265.00	<b>\$15,265.00</b>
139.	Suffield Town	0.3402792315%	\$5,673.37	<b>\$5,673.37</b>
140.	Thomaston Town	0.2664061562%	\$4,441.71	<b>\$4,441.71</b>
141.	Thompson Town	0.2673479187%	\$4,457.41	<b>\$4,457.41</b>
142.	Tolland Town	0.4342020371%	\$7,239.31	<b>\$7,239.31</b>
143.	Torrington City	1.3652460176%	\$22,762.31	<b>\$22,762.31</b>
144.	Trumbull Town	0.7617744403%	\$12,700.82	<b>\$12,700.82</b>
145.	Union Town	0.0153941764%	\$256.66	<b>\$256.66</b>
146.	Vernon Town	0.7027162157%	\$11,716.16	<b>\$11,716.16</b>
147.	Voluntown Town	0.0733181557%	\$1,222.41	<b>\$1,222.41</b>
148.	Wallingford Town	1.5350353996%	\$25,593.16	<b>\$25,593.16</b>
149.	Warren Town	0.0489758024%	\$816.56	<b>\$816.56</b>
150.	Washington Town	0.1553517897%	\$2,590.13	<b>\$2,590.13</b>
151.	Waterbury City	4.6192219654%	\$77,014.82	<b>\$77,014.82</b>
152.	Waterford Town	0.7608802056%	\$12,685.91	<b>\$12,685.91</b>
153.	Watertown Town	0.6868118808%	\$11,451.00	<b>\$11,451.00</b>
154.	West Hartford Town	1.6216697477%	\$27,037.58	<b>\$27,037.58</b>
155.	West Haven City	1.4026972589%	\$23,386.73	<b>\$23,386.73</b>
156.	Westbrook Town	0.2586999280%	\$4,313.22	<b>\$4,313.22</b>
157.	Weston Town	0.3664201329%	\$6,109.21	<b>\$6,109.21</b>
158.	Westport Town	0.8921084083%	\$14,873.84	<b>\$14,873.84</b>
159.	Wethersfield Town	0.6208707168%	\$10,351.58	<b>\$10,351.58</b>
160.	Willington Town	0.0975268185%	\$1,626.03	<b>\$1,626.03</b>
161.	Wilton Town	0.6378099925%	\$10,634.00	<b>\$10,634.00</b>
162.	Winchester Town	0.3760305376%	\$6,269.44	<b>\$6,269.44</b>
163.	Windham Town	1.0108949901%	\$16,854.33	<b>\$16,854.33</b>
164.	Windsor Locks Town	0.3174167624%	\$5,292.19	<b>\$5,292.19</b>
165.	Windsor Town	0.7548324123%	\$12,585.08	<b>\$12,585.08</b>
166.	Wolcott Town	0.5443693820%	\$9,076.10	<b>\$9,076.10</b>
167.	Woodbridge Town	0.2435300513%	\$4,060.30	<b>\$4,060.30</b>
168.	Woodbury Town	0.3411988605%	\$5,688.70	<b>\$5,688.70</b>
169.	Woodmont Borough	0.0173159412%	\$288.70	<b>\$288.70</b>
170.	Woodstock Town	0.1817110623%	\$3,029.61	<b>\$3,029.61</b>
<b>171.</b>	<b>TOTALS</b>	<b>100.0000%</b>	<b>\$1,667,268.19</b>	<b>\$1,667,268.19</b>



TOWN OF ANDOVER

17 SCHOOL ROAD

ANDOVER, CT 06232

PHONE: 860.742.7305 x4210

E-MAIL: [Eanderson@andoverct.org](mailto:Eanderson@andoverct.org)

**Eric Anderson Town Administrator**

Date: 12/1/2022

**Memorandum to:** The Andover Planning and Zoning Commission

**From:** Eric Anderson Andover Town Administrator, submitted on behalf of the Board of Selectmen

**RE:** CGS chapter 26 Section 8-24 Statutory referral on Behalf of the Board of Selectman for a Community Center

The town of Andover owns property at 17 School Rd in andover and wishes to build a new community Center.

The Plan of Conservation and Development from 2015 does not directly address a Community/Senior Center as a need. At the time, the town had a Senior center/ community building in existence at Center St. Shortly after, the old community center located at 15 Center St was condemned (in 2018) due to excessive mold levels.

In the same year, (2018) the Long-Term Planning Committee conducted a survey of residents 73% were in favor of building a new Community/Senior Center. When the question about where to build it was asked, the area near the school and town hall was the preferred location. While the Long-term Planning committee final report was never adopted by the Planning and Zoning Commision as an addendum to the POCD, it acts as a supplementing document.

The Board of Selectman has approved conceptual plans attached to this application. There are no final plans at this stage, and the exact location is not yet identified. However, for the purposes of an 8-24 referral it is sufficient. In this case the role of the PZC is to determine if the proposed community/senior center is consistent with the objectives.

The PZC will see a further special permit application for the building if/after the zone change is adopted.

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Eric Anderson

Town Administrator

**Town of Andover**  
**Board of Selectmen**  
**Regular Meeting**  
Monday, November 14<sup>th</sup>, 2022 – 7:00pm  
Location: Virtual Zoom Meeting

Members Present: Jeff Maguire, Adrian Mandeville, Paula King, Scott Person

Members Absent: Jeff Murray

Town Administrator: Eric Anderson

Town Attorney: Attorney Dennis O'Brien

Board of Finance: Marc Brinker

Norton Commission: Dianne Grenier

Public Present: None

1. Call to Order/Pledge of Allegiance

Jeff Maguire called the meeting to order at 7:04 pm. The Pledge was recited.

2. Public Speak –none

3. Additions/Deletions to the Agenda

Paula King MOTIONED to remove item 4 from the agenda.

Adrian Mandeville MOTIONED to move agenda item 9c to Executive Session.

Jeff Maguire MOTIONED to add agenda item 9e – Discussion on Zoning Changes regarding Town property on School Road.

Scott Person SECONDED all motions. MOTIONS CARRIED 4:0:0

4. Board and Commission Presentations - removed

a. 175th Anniversary

5. Appointments

a. Appoint Janice Maschi to IWWC

Jeff Maguire MOTIONED to appoint Janice Maschi to the IWWC. Scott Person SECONDED. MOTION CARRIED 4:0:0

6. Resignations

a. Dianne Choquette Board of Finance

The Board accepted Dianne Choquette's resignation.

7. Town Administrator's Report

Eric Anderson gave updates on the following:

Finance Office – Cheryl Miller is working on the transition to Quickbooks as of December 1, 2022, she is also working on audit items, additional discussion on the open assistant position in the office

Public Works – one truck is going out for repair

Times Farm Bridge – waiting for the State to close out the project

Bunker Hill Road Bridge – 30% of design is complete

Long Hill Road Bridge – final acceptance letter received and signed by Jeff Maguire

Community Center – RFP is out

STEAP Grant – received 2020 refund from DOT, 2022 Grant – Eric has met with SHIPO, and at the Andover Museum regarding projects, will need to obtain quotes for historic renovations

CRCOG TRIP Program – Andover is now eligible, Eric worked diligently advocated for program requirements. Grant application is due February 10<sup>th</sup>, 2023.

Council of Small Towns (COST) – Eric provided testimony regarding the Resident State Trooper, Town Aid Road funding formula, and funding requirements for LOTCIP

Additional discussion on a committee to pick contractors for the Community Center RFP's.

Jeff Maguire MOTIONED to appoint a Contractor Selection Committee including Rick Langley (Lenco Electric), Adrian Mandeville, Eric Anderson, Scott Person and Jeff Murray. Paula King SECONDED.

MOTION CARRIED 4:0:0

## 8. Old Business

a. Discuss and act upon the following:

b. Finance Department employment

i. Status of Finance Official

Discussion on job posting for assistant, potentially wait until after the holidays – have Cheryl Miller give her thoughts at the next meeting.

c. Status of the Community Center RFP – previously discussed

d. Hop River homes update – no update, needs to be completed by January 1, 2023

e. Recognizing Andover Residents – Paula sent letter to Marcy MacDonald – discussion on criteria for nominating individuals, the brick walkway, putting together a running list of residents – will discuss next month.

f. Cool Program contract – Attorney Dennis O'Brien is working on the contract – he gave updates and thoughts on two different contract options, CIRMA coverage, and transportation using Town vehicles. Explanatory text may need to be added to the contract. Next meeting should have a representative from COOL and from the Recreation Commission present.

g. AES Usage agreement with Senior Transportation – Adrian Mandeville MOTIONED to accept the contract as presented by Eric Anderson. Jeff Maguire SECONDED. MOTION CARRIED 3:0:0.

h. Contract with Nathan L Jacobson – Jeff Maguire MOTIONED to accept the contract with Nathan L Jacobson LLC for Town engineering services. Scott Person SECONDED. MOTION CARRIED 4:0:0.

Additional discussion on cost for engineering services for future work (next 10-15 years) on bridges and culverts. Will discuss economic influence on costs for budget at the next meeting.

EYE. MOU with Andover Fire Commission – Eric Anderson shared screen, discussed the MOU involving the Town, Andover Fire Commission, and the Andover Volunteer Fire Department. This is a finding from the Auditor regarding Capital Assets. Adrian Mandeville MOTIONED to accept the MOU as presented by Eric Anderson this evening. Scott Person SECONDED.

Adrian Mandeville AMENDED his motion, "to accept the MOU between the Fire Commission and the Town as presented by Eric Anderson this evening" Scott Person SECONDED. MOTION CARRIED 4:0:0

## 9. New Business

a. Discuss and act upon the following:

b. Contract with Dennis O'Brien Reappointment as Town Attorney – Adrian Mandeville MOTIONED to accept the contract with Attorney Dennis O'Brien. Paula King SECONDED. MOTION CARRIED 4:0:0

Scott Person found numerical error in contract which will be corrected.

c. Town Administrators contract – to be discussed in Executive Session

d. Regions 8 Health and Medical Insurance – Discussion on contract, Jeff Maguire MOTIONED to accept the Regional School District #8 Health & Medical Insurance Consortium agreement and bylaws. Paula King SECONDED. MOTION CARRIED 4:0:0. Jeff Maguire will sign contract.

e. Discussion on Zoning Changes regarding Town property on School Road – Eric Anderson requested a zone change which will go before the Planning and Zoning Commission at their next meeting. Municipal Buildings are not permitted use in Andover's Rural Design district. Eric Anderson gave this information to the zoning attorney – this is a two month process, CRCOG and surrounding communities will need to be notified. Discussion and questions regarding the boundary line between the Town property and School Property – will have an A2 property survey done, Eric Anderson will file an 824 Statutory Referral with the Planning and Zoning Commission next month on behalf of the Board of Selectmen.

10. Approval of Meeting Minutes a. Tuesday, October 11th, 2022 Regular Meeting Minutes

Paula King MOTIONED to approve the Tuesday, October 11<sup>th</sup>, 2022 Regular Meeting Minutes. Scott Person SECONDED. MOTION CARRIED 3:0:1 with Jeff Maguire abstaining.

11. Finance Department Report

- a. Revenue Summary
- b. Town Budget Summary
- c. Town Aid Road (TAR) Update
- d. Town Cash Report
- e. Over Expenditure Report

Eric Anderson included reports of revenue received from the State, the Tax Collector's report of tax revenue collected, and a check register for the month of October.

12. Budget

- a. Appropriation Transfers - none
- b. Over Expenditure Requests - none

13. Tax Collector's Report – reviewed report, \$1,798,413 collected in October. Will check with Tax Collector about process regarding unpaid taxes.

a. Refunds Requests

Jeff Maguire MOTIONED to refund the excess tax payments to the listed tax payers in the packet. Adrian Mandeville SECONDED. MOTION CARRIED 4:0:0.

14. Department Reports – provided in packet, no additional discussion

- a. Bay State Collections
- b. Assessor's report
- c. Fire Department
- d. Burning Official
- e. Resident State Trooper
- f. Town Clerk
- g. Building Department
- h. Assessor's Office
- i. Public Works
- j. Transfer Station
- k. Library
- l. Senior Transportation
- m. AHM
- n. Economic Development Commission
- o. ZBA



15. Correspondence – Eric Anderson stated that an RFP will need to go out in the next month or so for the Planning and Zoning Commission for the Town’s Plan of Conservation and Development, it will be coming due in the next 2 years.

16. Public Speak – none

17. Executive Session

Paula King MOTIONED to move into Executive Session at 9:04pm, inviting Eric Anderson and Attorney Dennis O’Brien. Scott Person SECONDED. MOTION CARRIED 4:0:0

Returned from Executive Session at 9:37pm

Adrian Mandeville MOTIONED to accept the Town Administrator’s 2-year contract with a change to the 2<sup>nd</sup> year salary to be at \$92,925. Scott Person SECONDED. MOTION CARRIED 4:0:0

18. Adjournment

Adrian Mandeville MOTIONED to adjourn the meeting at 9:39pm. Paula King SECONDED. MOTION CARRIED 4:0:0

## Town Only

Terminal / Batch	
Terminal	5
Batch	30

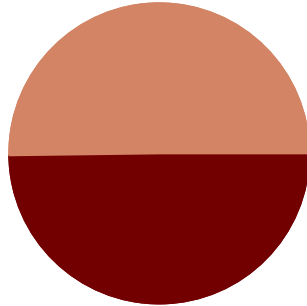
Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

Last Assessor Bridge	
Run on:	06/14/2022

## Percent Collection as of 11/01/2022

## REAL ESTATE

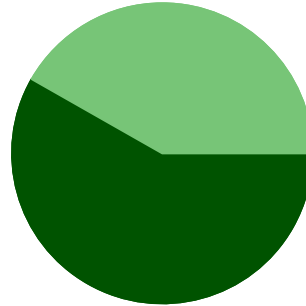
Uncollected - 50.20%  
Collected - 49.80%



	Total Due = \$4,168,890.88
	Total Paid = \$4,135,595.40

## PERSONAL PROPERTY

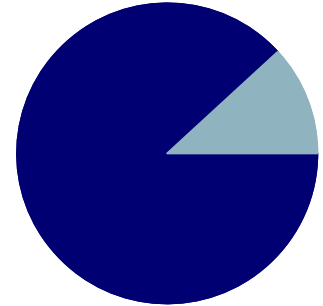
Uncollected - 41.76%  
Collected - 58.24%



	Total Due = \$155,419.53
	Total Paid = \$216,747.24

## MV REGULAR

Uncollected - 11.83%  
Collected - 88.17%



	Total Due = \$138,103.18
	Total Paid = \$1,029,563.56

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,304,486.28	4,135,595.40	4,168,890.88	49.80
PERSONAL PRO	372,166.77	216,747.24	155,419.53	58.24
MOTOR VEHICL	1,167,666.74	1,029,563.56	138,103.18	88.17
TOTALS:	\$9,844,319.79	\$5,381,906.20	\$4,462,413.59	

## OCTOBER 2022

### Deposits

	ONLINE	OFFICE	TOTAL	DIFFERENCE
	\$	12,973.87		
10/1	\$ 5,752.16	\$	5,752.16	
10/1	\$ 7,221.71	\$	7,221.71	
10/2	\$ 1,915.11	\$	1,915.11	
10/3	\$ 10,516.96	\$ 53,028.17	\$ 63,545.13	
10/4	\$ 891.81	\$ 15,289.27	\$ 16,181.08	
10/5	\$ 513.91	\$ 27,885.06	\$ 28,398.97	
10/6	\$ 4,717.34	\$ 19,823.55	\$ 24,540.89	
10/7	\$ 2,582.45	\$	2,582.45	
10/8	\$ (891.81)	\$	(891.81)	REJECTED BY PNP
10/9	\$ 1,445.21	\$	1,445.21	
10/10	\$ 7,433.86	\$	7,433.86	
10/11	\$ 2,854.92	\$ 96,086.06	\$ 98,940.98	
10/12	\$ 1,686.16	\$ 26,456.95	\$ 28,143.11	
10/13	\$ 5,234.87	\$ 42,942.31	\$ 48,177.18	
10/14	\$ 903.51	\$	903.51	
10/15		\$	-	
10/17	\$ 210.25	\$ 67,281.03	\$ 67,491.28	
10/18	\$ 311.79	\$ 20,797.28	\$ 21,109.07	
10/19	\$ (350.69)	\$	(350.69)	REJECTED BY PNP
10/19	\$ 122.96	\$ 82,755.64	\$ 82,878.60	
10/20	\$ 4,808.04	\$ 38,127.03	\$ 42,935.07	
10/21		\$	-	
10/22	\$	63,119.36	\$ 63,119.36	
10/23	\$ 5,091.09	\$ 76,958.65	\$ 82,049.74	
10/24	\$ 63.98	\$ 54,491.64	\$ 54,555.62	
10/25	\$	780,466.23	\$ 780,466.23	
10/25	\$ 6,754.56	\$ 27,979.56	\$ 34,734.12	
10/26	\$ 3,837.50	\$ 42,759.10	\$ 46,596.60	
10/27	\$ 12,900.39	\$ 32,854.76	\$ 45,755.15	
10/28		\$	-	

10/29	\$	1,342.45		\$	1,342.45
10/30	\$	3,143.15		\$	3,143.15
10/31			\$ 138,297.84	\$	138,297.84
TOTAL	\$	91,013.64	\$ 1,707,399.49	\$	1,798,413.13

COLLECTIONS BY TAX YEAR:

	RE		PP		MV		MVS		INTEREST		FEE		TOTAL	
2018														
2019	\$	1,741.34	\$	724.41			\$	390.64	\$	701.71	\$	29.00	\$	3,587.10
2020	\$	4,171.28	\$	1,976.66	\$	1,471.51	\$	696.89	\$	978.72	\$	195.82	\$	9,490.88
2021	\$	1,687,741.71	\$	68,484.32	\$	25,826.76			\$	2,851.95	\$	430.41	\$	1,785,335.15
TOTAL	\$	1,693,654.33	\$	71,185.39	\$	27,298.27	\$	1,087.53	\$	4,532.38	\$	655.23	\$	1,798,413.13

UNCOLLECTED TAXES BY TAX YEAR:

		RE	PP		MV	MVS	TOTAL
2007					\$476.65	\$71.26	\$ 547.91
2008					\$520.26	\$28.15	\$ 548.41
2009					\$356.32		\$ 356.32
2010					\$211.42		\$ 211.42
2011			\$439.82		\$4,314.46	\$249.48	\$ 5,003.76
2012		\$	2,404.78	\$	3,146.24	\$ 204.03	\$ 5,755.05
2013	\$	12.13	\$ 2,999.84	\$	1,486.53	\$ 783.06	\$ 5,281.56
2014	\$	1,225.76	\$ 4,065.82	\$	2,103.08	\$ 2,991.24	\$ 10,385.90
2015	\$	1,225.76	\$ 4,730.01	\$	9,522.35	\$ 2,286.15	\$ 17,764.27
2016	\$	3,692.80	\$ 5,563.78	\$	7,996.26	\$ 1,930.73	\$ 19,183.57
2017	\$	18,784.80	\$ 6,205.04	\$	10,297.54	\$ 2,338.24	\$ 37,625.62
2018	\$	34,938.36	\$ 8,568.30	\$	9,738.49	\$ 1,736.78	\$ 54,981.93
2019	\$	41,937.45	\$ 8,069.16	\$	13,659.29	\$ 3,986.94	\$ 67,652.84
2020	\$	56,736.99	\$ 9,988.85	\$	30,611.48	\$ 17,561.65	\$ 114,898.97
2021	\$	4,197,665.11	\$ 156,902.70	\$	139,498.29		\$ 4,494,066.10
TOTAL	\$	4,356,219.16	\$ 209,938.10	\$	233,938.66	\$ 34,167.71	\$ 4,834,263.63

Sherman Gary	\$79.46	Sec 12-129 Refund of excess payment
Enterprise FM Trust	\$176.62	Sec 12-129 Refund of excess payment
Grimaldi Patricia	26.96	Sec 12-129 Refund of excess payment
Armstrong Linda	\$49.47	Sec 12-129 Refund of excess payment

12/12/2022 Tax Refunds Total: \$332.51

**Sec. 12-129. Refund of excess payments.** Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

Assessor's office monthly activity –OCTOBER 2022		
Processing conveyances		6
23		20
Prorating motor vehicle grand list		7
Updating field cards		
Correspondence/Phone		23
Providing assistance to town hall customers (ie taxpayer, title searchers, appraisers etc)		27
Providing assistance to other departments		7
Researching mapping issue or questions		2
Reports and communication with the State of Connecticut/ US Census		2
MLS research		2
Scheduling meeting and appointments		1
Office work – ie filing, updating sales book, scanning documents etc		
Personal property grand list	Receive and process personal property decs	
Personal Property/Discovery		3
Homeowner's program		
Veteran's program		
Income & expenses		
Renter's rebate program		
Tax exemptions		
Adds & Deletes to the re, pp or mv grand list		4
Pa 490		2
Provided assistance to BAA		
Researching and providing requested information to auditor or software vendor (for grand list files or tax bills)		
Real property inspections		1
Personal property inspections		
Real property appraisals		1
Taxpayer correspondence		
Attorney correspondence		
Tax appeal review/appraisal		
Mls review		2
Town board/dept assistance		
Review & Approve C of Cs		8
Review & Approve Farmland & Forestland Assessment Applications		2
Review, Approve, & create/data entry on land splits & mergers		
Mapping Research/Discrepancies		

December 5, 2022

The Andover Fire Department responded to 42 calls in November. Here is the breakdown.

Medical Calls 32

Fire Alarms 4

MVA 2

Wires Related 2

Outside Fire Investigation 1

Officer Call 1

Work Detail 1

Meetings 1

Drills 2

Ron Mike

Andover Fire Chief

11/30/2022  
10:36 AM

TOWN of ANDOVER, CT  
Permit Receipts Report for (ALL FISCAL YEARS)  
Receipt Date Range 11/01/2022 - 11/30/2022 (All Payments)

PAGE 6

November 2022

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	7	2,104.06	129,436.00	0.00	0.00	0.00	0.00	0.00	0.00	34.06	105.00	1,965.00
Electrical Permit	4	365.20	19,313.00	0.00	0.00	0.00	0.00	0.00	0.00	5.20	60.00	300.00
Gas Permit	2	106.30	4,687.00	0.00	0.00	0.00	0.00	0.00	0.00	1.30	30.00	75.00
Mechanical Permit	8	989.82	54,072.54	0.00	0.00	0.00	0.00	0.00	0.00	14.82	120.00	855.00
Plumbing Permit	1	45.52	1,050.00	0.00	0.00	0.00	0.00	0.00	0.00	0.52	15.00	30.00
Grand Totals	22	3,610.90	208,558.54	0.00	0.00	0.00	0.00	0.00	0.00	55.90	330.00	3,225.00
Grand # Voids	0											

11/30/2022  
10:41 AM

TOWN of ANDOVER, CT  
Permit Receipts Report for (ALL FISCAL YEARS)  
Receipt Date Range 11/01/2022 - 11/30/2022 (All Payments)

PAGE 3

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Wetlands Permit Applic	1	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	15.00	65.00
Zoning Permit Applicat	3	420.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00	45.00	195.00
Grand Totals	4	560.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240.00	60.00	260.00
Grand # Voids	0											

PERMIT TOTALS FOR NOVEMBER

	amt paid	# permits
TOTAL BUILDING	\$3,610.90	22
TOTAL ZONING	\$420.00	3
TOTAL WETLANDS	\$140.00	1
FINAL TOTAL FOR NOVEMBER	\$4,170.90	26



Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
40162	MARTIN AMY	20PP001	08562P	C	3,200	-3,200	0
1	38 ASPINALL DR	00038 ASPINALL DR		2021 10/03/2022	0	0	0
	ANDOVER CT 6232-0			OOB 9/21	3,200	-3,200	0
51293	GRIMALDI PATRICIA A	51293	08568M	C	5,060	-845	4,215
1	353 LAKE RD	2011 01 HYUND ELANTRA		2021 10/27/2022	0	0	0
	ANDOVER CT 6232-1515	KMHDH4AEXBU103249		SOLD 7/22	5,060	-845	4,215
51727	KIRKPATRICK JOEL T	51727	08563M	C	3,690	-3,074	616
1	53 SCHOOL RD	2004 01 HONDA ELEMENT		2021 10/05/2022	0	0	0
	ANDOVER CT 6232-1526	5J6YH28534L019230		SOLD 11/21	3,690	-3,074	616
53523	TARDIF PAUL R	53523	08564M	C	19,600	-9,800	9,800
1	29 BIRCH DR	2018 12 HARLE FLTRXS		2021 10/27/2022	3,000	0	3,000
	ANDOVER CT 6232-1203	1HD1KTC11JB686073		SOLD 3/22	16,600	-9,800	6,800
53946	COUTO LEE A	21A028	08561M	C	0	2,150	2,150
0	171 SHODDY MILL RD	2004 01 FORD FOCUS ZT		2021 10/03/2022	0	0	0
	ANDOVER CT 6232-1215	1FAFP38Z54W119293		ADD FROM DMV	0	2,150	2,150
53947	TARDIF PAUL R	21A029	08565M	C	0	10,220	10,220
0	29 BIRCH DR	2015 03 CHEVR EQUINOX		2021 10/27/2022	0	0	0
	ANDOVER CT 6232-1203	2GNALBEK7F1120982		ADD FROM DMV	0	10,220	10,220
53948	TIRADO PETER J	21A030	08566M	C	0	9,100	9,100
0	203 BOSTON HILL RD	2013 01 HONDA ACCORD L		2021 10/27/2022	0	0	0
	ANDOVER CT 6232-0	1HGCR2F3XDA116064		ADD FROM AVON	0	9,100	9,100
53949	VEGA IRIS N	21A031	08567M	C	0	10,920	10,920
0	25 RIVERSIDE DR APT 4E	2014 01 HONDA ACCORD		2021 10/27/2022	0	0	0
	ANDOVER CT 6232-0	1HGCR2F52EA154455		ADD FROM DMV	0	10,920	10,920
TOTAL # Of Accts 8					31,550	15,471	47,021
					3,000	0	3,000
					28,550	15,471	44,021
YEAR 2021 # Of Accts 8					31,550	15,471	47,021
					3,000	0	3,000
					28,550	15,471	44,021
GRAND TOTAL # Of Accts 8					31,550	15,471	47,021
					3,000	0	3,000
					28,550	15,471	44,021

11-1-22 57°/64° cldy - w/spotty shwrs

Jay 5:45 - 3:15  
9.0

Trk 1

- Admin
- Call in reported Tree down w/wires across Road  
#212 Gilead Rd - send crew to Close Road, notified Bus Company, Emergency Services & Crew stayed on site due to dark conditions w/poor visibility till utility Company arrived
- BOS Report
- Meeting (Zoom) w/streetlogix (training)

	Job	Staff	Time	Material	Equip
1.25	• Tree down on Wires - Close Road & Standby till Daylight	Tom Rich Zach	1.25 1.25 1.25	/	Trk 4 Personal
8.0	• Tree Work - Clean up downed Trees & Limbs Various Parts of Town	Tom Mark	7.0 8.0	/	Trk 4 Chipper
7.0	• Shop - Put Interior back together on Trk 5. - Run Parts to Freightliner for Trk 7 - Run Tires to Pete's Tire for Trk 5 - Pick up signs - Road open	Zach	7.0	/	Trk 1
7.0	• Roadside Mowing	Rich	7.0	/	Roadside mower

11-2-22 51°/68° Sunny

Jay 5:45 - 2:45

Trk 1

8.5

- Admin
- Pay Bills
- Make up support legs to R & R Rec/Senior Tent
- Clean Office/Bath/Breakroom Area
- Winterize/Shut down old Firehouse
- Blow leaves from Tree Work area on Bear Swamp

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
1.0	• Trash Run	Rich Mark	1.0 1.0	/	Trk 1
8.0	• Tree Removals - Bear swamp Remove Trees leaning toward Roadway	Tom Zach Rich Mark	8.0 8.0 7.0 7.0	A lot of Trees Removed	Trk 4 Chipper Excavator Trk 3



11-3-22 35°/66° Sunny

Jay 5:45 - 3:30  
9.25

Trk 1

- Admin
- Pick up Trk 7 from ~~Repair Shop~~ <sup>Freightliner</sup> (E. Hartford)
- Pick up Tires from Pete's Tire (S. Windsor) for Trk #5 & Roadside Mower
- Return Parts To United Ag & Turf (E. Windsor)
- Return Core Charge Parts to Nutmeg (Franklin)
- Blow off Roadway (Bear Swamp) Tree Work Area
- Vendor In to Remove Contaminants from Bulk Diesel Tank

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Compaction @ T.S.	Tom	1.0	/	Back Hoe
6.0	• Tree Work - Removals Bear Swamp Road	Tom Rich Zach Mark Jay	5.0 6.0 6.0 6.0 1.0	64 Trees Removed	Excavator Trk 4 Chipper Trk 3 Trk 1 w/ Steiner
2.0	• Take down Senior/Rec Tent & Pic-nic tables	Tom Rich Zach Mark Jay	2.0 2.0 2.0 2.0 2.0	/	Trk 4 w/ Trailer Trk 1 Trk 3

11-4-22 42°/70° Mstly Sunny

Jay 5:30 - 3:00  
9.0

Trk 1

- Admin
- Blow off & Remove leaves From Area at Town Hall, Gazebo, Community Garden, Firehouse side of Town Hall
- Pick up dead deer near #97 Long Hill
- Blow off Roadway (Bear Swamp) Tree work area
- Payroll

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
3.0	• Blow off & Remove leaves From Area at Town Hall	Tom Rich Zach Mark Jay	3.0 3.0 3.0 3.0 3.0	10 yds leaves (Compacted)	Trk 1 Steiner w/ Blower Trk 3 Payloader 3) Back Pack Blowers Trk 4
5.0	• Tree Work - Removals Bear Swamp	Tom Rich Zach Mark Jay	5.0 5.0 5.0 5.0 .5	32 Trees Removed	Excavator Trk 4 w/ chipper Trk 3 Trk 1 Steiner w/ Blower



11-7-22 66°/73° clds-sun

Jay 5:45 - 3:00  
8.75

- Admin
- Pay Bills
- Mix & Load Dirt loam at Pit

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
1.0	• Trash Compaction	Tom	1.0	/	Back Hoe
8.0	• Prep & Backfill Edges of Long Hill	Tom	7.0	12 yds Loam	Back Hoe
		Rich	8.0	12 yds Loam mix	Trk 10
		Zach	5.0	10 lbs Seed	Trk 4
		Mark	8.0		
3.0	• Haul Dirty Loam From Pit to DPW (stock)	Zach	3.0	40 yds	Trk 7
		Jay	3.0	dirty Loam	Loader

11-8-22 41°/52° Mstly Sunny

Jay 5:45 - 3:00  
8.75

Trk 1

- Admin
- Put Out vote today signs
- Inspections

	Job	Staff	Time	Material	Equip
8.0	• Prep & Back Fill Edges of Roadway - Long Hill	Tom	8.0	14 yds Gravel	Back Hoe
		Rich	8.0	16 yds dirty loam	Trk 7
	• Prep Apron & Run offs to be Paved - Long Hill	Zach	8.0	14 yds loam mix	Trk 10
		Rich	8.0	6 yds process 15 lbs seed	Trk 4 Compactor



11-9-22 30°/54° Sunny

Jay 5:30 - 2:45

8.75

- Admin
- Pick up ~~note~~ today signs

Trk 1

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>materials</u>	<u>Equip</u>
8.0	• Prep & Pave Apron & run offs on Long Hill	Tom	8.0	16 yds Sports 6 Ton Asphalt	Back Hoe
		Rich	8.0		Trk 4
	• Pot hole Patch End of Wood Bridge	Zach	8.0		Trk 3
		mark	8.0		Compactor



11-10-22 29°/67°

Sunny

Jay 5:45-2:30  
8.25

Trk 1

- Admin
- Pay Bills
- Change Out Controller ("Again") Solar Station at Library
- Take Trk 5 out to Super Spring for Front End work (Hartford)

Shop		staff	Time	Material	Equip
1.0	• Trash Compaction	Tom	1.0	/	Back Hoe
3.0	• Ck/Clear Water Ways and Catch Basins	Tom Zach Rich Mark	2.0 2.0 3.0 3.0	/	Trk 1 Trk 4
2.0	• Shop :-Breakdown & Clean Material Handler From Trk 10 -Clean Shop	Tom Zach	2.0 2.0	/	/
5.0	• Haul Material To & From Pit & DPW	Mark Rich Tom Zach	4.0 5.0 2.0 2.5	16 yds Spoils 16 yds Dirty loam 50 yds Gravel	Loader Trk 3 Trk 10 Trk 7
1.0	• Make ready For Veterans Day load up table & Chairs etc..	Tom Mark	1.0 1.0		Trk 4 w/trailer
1.5	• Deliver Trk 5 to Super Spring	Zach Jay	1.5 1.5		Trk 1

11-14-22 33°/44° Sunny

Jay 5:45 - 2:30  
8.25

Admin

P/u Trk 5 @ Super Spring - Hartford

P/u Supplies

Trk 1

	Job	Staff	Time	Material	Equip
1.0	• Trash Compaction at T.S.	Tom	1.0	/	Back Hoe
8.0	Shop: • Work on Equipment-Prep for Winter	Tom Rich Zach Mark	7.0 5.5 8.0 8.0	/	All Plow Trucks
2.5	• P/u Trk 5 @ Super Spring	Rich Jay	2.5 2.5	/	Trk 1



# Jay \* Vacation \*

11-16-22 thru 11-30-22

## Assignments Left With the Crew

- Continue Equipment Prep For Winter
- Excavate For Ground Grid at Soccer Field
- Install Gate at Pit
- Continue Tree Work/Removals on Bear Swamp
- Finish Blowing leaves off Rail Trail
- Remove Fuel Oil Tank From old Fire house
- Ck/Clear CB's & water ways as needed
- Continue Roadside mowing Push Backs
- Pick up old Utility Poles & store out of the way

Wed 11-16-22

9:45.

Rain

38/48

Tom Tree down on Bailey.  
check Rds + Basing.

Zac check Rds  
mored Ex  
cut tree on Townsend

Dump run

Chip Brush

Rich check Rds  
mored Ex  
cut tree on Townsend.

Bailey

Hendee

Hutchison

Shoddy.

Mark check Rds,  
Repair sing on Hendee

Thur 11-17-22 30/44 clear

Tom

~~crush & transfer~~

Dug out Ground Grid at soccer field.

Excavator Two Trucks.

Zac

Crush transfer

Dug out Grid Haul Gravel

1 load of gravel to Mark's Got stuff ready

2 loads from field to Mark's for gate at pit.

2 loads from Mark's to Shop.

Rich

Road side mowing

Mark

Dug out Grid Haul Gravel.

Screened Gravel

1 load from field

1 load to Shop.



Fri 11-18-22

29°

Clear

Tom worked at pit gate

Zac pit gate

2  $\frac{1}{2}$  hr sick

Rich pit gate + mowing at pit

mark pit gate.

2 yds stone

Mon 11-21-22

19/38

Tom

crushed transfer

check rail trail clear 2 trees

set gate post

steam clean trucking

Zac

check Rdg

check Rail trail clear 2 trees.

set gate post

moved leaves at transfer

Rick

vac

mark

check Rdg

set gate post in concrete.

help with tires at transfer.

Tues 11-22-22 29°/47°

Tom fluid film trucks 3, 5 + 10 + 1

Zack changed trans fluid on #10  
Blow rail trail from Parker bridge to wales.

Rich vac

Mark, pick up BRUSH from wind over the  
weekend.

Drill hole in gate at Pit.

Tree valve Big washers + Armored + Plow pin  
clips.



wed 11-23-22 24°/49°

Tom  
gate stop.  
remove Bushes at museum  
Drop of Xmas Decorations.  
crush transfer

Zac  
Trash run  
remove Bushes  
Blow rail trail  
meeting with  
Eric about  
Grievance.

Roch vac  
checked out  
fuel tank at  
old fire house.

mark  
Trash run  
removed Bushes,  
clean Bagging

mon

11-26-22

44°

Tom  
crush & transfer  
check Rds  
move & fuel tank

Ron  
check Rds  
Road side molding

Zac  
check Rds  
fuel tank

Mark  
check Rds,  
fuel tank

Tues

11-29-22

26

44'

Tom

moved Excavator to Bear Swamp  
cut Trees

had Dr. Appointment at 11:00

Roch

cut trees + chip  
#4 + chipper

Zac

cut trees + chip

45 Trees.

Mark.

cut trees + chip.

had fire call 2:15.

may have to Adjust time card.

Wed. 11-30-22 30'

Dump run.

Tom

Bear Swamp Trees.

shop work Sharpen Saws

Rich

Trees

shop work

check out Saws + chipper

Trees

28

Zac

Trees

shop work Sharpen Saws

changed Trans filter ~~ff~~

mark

Trees

shop work

Clean truck

## **DPW**

### **Highlights for November:**

- All trucks and equipment in full service and ready for winter
- Winterized and shut down old firehouse and removed heating oil tank (heating oil to be used and transferred to DPW Tank through the course of the winter)
- Put away and store Recreation Tent
- Pick up and remove leaves from Town Hall and Gazebo area
- Tree removals from Bear Swamp (still ongoing)
- Vendor removal/extraction of contaminants from bulk diesel tank
- Long Hill Road: Prep and backfill edges of roadway, Pave added driveway aprons and water runoffs
- Excavate for ground grid at Veterans Park (soccer field)
- Finish blowing leaves of rail trail



ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - November 2022					
	Nov-22	YTD 22-23 (July 1, 2022 - June 30, 2023)			
Adult:					
Fiction	319	2163			
Non-fiction	71	366			
Video	36	256			
Audio	21	102			
Magazines	0	1			
E-reader (Kindle)	0	0			
Total Adult	447	2888			
Children:					
Fiction	240	1609			
Non-fiction	12	134			
Video	2	43			
Audio	2	2			
Total Children	256	1788			
Young Adult:					
Fiction	1	67			
Non-fiction	0	2			
Audio	0	3			
Magazines	0	0			
Total Young Adult	1	72			
Total Fiction	560	3839			
Total Non-fiction	83	502			
Total Video	38	299			
Total Audio	23	107			
Total Magazines	3	0			
Total Uncategorized**	11	56			
Total Passes	0	0			
Total OverDrive	171	753			
Total E-readers	0	0			
Total Circulation	889	5556			
Out-of-town circ.	50	268			
Ref. questions	28	186			
Patrons registered:					
Andover	1614				
Out-of-town	475				
Total Patrons	2089				
Collection size *	20616				
Public Computer Usage (hrs.)	68.25	354.26			
ILL provided	39	230			
ILL received	49	220			
# Patrons (inc. programs):	390	2649			

[illegible]



ANDOVER SENIOR TRANSPORTATION  
MONTH OF NOVEMBER 2022

Dated 12/2/2022  
Cathy Palazzi  
Senior Coordinator

Drug tests – none.

- Medicals 58
  - Events 2 Friday lunches
  - Maintenance 2 Repaired Scratches on bus, and leak on door frame
  - Incident Log 0
  - Disabled 8
  - Veterans 5 Medical trips to VA in Newington
  - Meetings 2 YAH Meetings
  - Shopping 4 trips (one per week) 6-7 seniors.
  - Food Share 2 trips per month – approximately (10) people including (12) deliveries Thanksgiving week.
  - Food Pantry 6 trips per month – approximately (3-4) people on Monday nights (10) people on Wednesdays including (3) deliveries
- 
- Note: Including this important information again as it is must for discussion for the BOS. Requesting a car be purchased for medicals-a hybrid-preferably an electric car. This would be a good decision from the BOS as it will prove environmentally safe and a cost savings so that we do not have to drive our bus for one person. As our seniors age and no longer drive they are requiring more medicals and we are now using the small bus on a daily 3 times for medicals as well as the van. An electric car would be excellent to conserve energy and better for the environment. A car purchase would save transportation cost a great deal of money and not have wear and tear on the bus for one medical at a time. Vehicles are out at a minimum of 4-6 times per day.
  - Bus transportation continues to drive our seniors, disabled and veterans to their medical appointments plus meetings, movies, luncheons, town meetings, shopping, food share, food pantry, and voting days.
  - Latest information on the Section 5310 Traditional grant-expect arrival of our new bus by May 2023.

Our Mission Statement is to service Seniors, Veterans and honor the American Disability Act (ADA) Clients in their medical or transportation needs: If underage disabled person requests assistance there must be a parent, guardian, or caregiver present. Title VI ADA state requirements are met and approved.

Cathy Palazzi  
Senior Coordinator