

Andover Public Library Board of Directors
355 Route 6 P.O. Box 117 Andover, CT 06232

Monthly Meeting
Monday, September 11, 2023
Andover Public Library

1. Call to order
2. Additions or deletions to the agenda
3. Adoption of the agenda
4. Approval of June 13, 2023 minutes
5. Librarian Financial Report
6. Librarian Report
7. Old Business
 - a. Task List -
 - i. Daniel Burnap tall case clock -Jeff to pursue new appraisal
 - ii. Bathroom Remodeling – to remain on task list but temporarily tabled
 - iii. Outside Electrical Outlets and lights - Sharon Shevchenko has researched this and obtained quotes which were shared with the Board. Eric Anderson to be contacted with Board's recommendation of David Whitehouse
 - iv. Outside Lights Plan – Temporarily tabled
 - v. Basement Heating – Cathy D. to follow up with Eric A. regarding this matter
 - vi. Outside Window caulking and painting – in progress
 - vii. Future storage needs for the Library – Dianne G. has prepared a letter to the town requesting space for the library at the new Community Center.
 - viii. Sexual Harassment Training –As of June meeting a couple of Board members still needed to complete this.
 - ix. Outdoor Sign – Lisa has contacted AES for information, awaiting response

- x. Bulb in light over mural – Bill D
- xi. Poetry Contest- discussion of hosting this activity to coincide with Andover 175th Anniversary.
- xii. Signage at the Library – Lisa to prepare a statement of “guidelines” for September meeting. (share draft)
- xiii. Memorials at the Library – Lisa to prepare a statement of “guidelines” for October meeting.
- xiv. Line Item for Donations – Cathy D spoke to the Treasurer and is awaiting email confirmation that the library may have a line item for donations.
- xv. Staff Appreciation – Ongoing discussion; an idea is to continue with GC gift and to also drop off treats for staff in December.
- xvi. Art Piece for Patio – Dianne to research possible art pieces for the Friend’s Brick Patio (is this a Board Project?)
- xvii. Salaries
- xviii. Loose Front Railing – Amy O to speak with William Bell
- xix. Spigot on East Side of Building – need two more quotes. Dianne obtained Mytec quote.
- xx. Building Log – Julie Victoria to help Lisa organize Building Log (ongoing)

b. 2023-24 Budget

8. New Business

- a. Library Board Vacancies and Reappointments
- b. Library Donations Account
- c. Hartford Foundation (share doc.)
- d. Water and Sprinkler System Update
- e. Copier

9. Upcoming programs/events & ideas

10. Comment from Andover Friends of the Library

11. General Board Discussion
12. Public comment
13. Adjournment
14. Next Meeting October 2, 2023