



Town of Andover
Board of Finance

Wednesday, September 23, 2020 at 7:00 P.M.

Location: virtual Zoom meeting

Regular Meeting Packet

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Board of Finance
Wednesday, September 23, 2020 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Call-in Directions to join the Zoom Meeting

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/84206696340>

Call-in from your phone for audio: +1 646 558 8656

Then enter the Meeting ID: 842 0669 6340, Passcode: 536062

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions of Agenda Items
4. Town Administrator's Report
5. Treasurer's Report
 - a. Town Budget Summary
 - b. Revenue Summary
 - c. TAR Spending
 - d. Over Expenditure Report
6. Budget Transfers
 - a. Budget Transfers/Supplemental Appropriations
 - i. Appropriation Transfers FY 2020
 - b. Over Expenditure Requests
7. Old Business
 - a. Governor's Executive Order
 - b. FY 2020-21 Town Budget
8. New Business

Discuss and act upon the following:

 - a. BOE Request for unexpended funds in the School Improvement account
 - b. Hiring Committee for Assistant Finance Officer
 - c. Transportation Infrastructure Overview
9. Approval of Meeting Minutes
 - a. Wednesday, June 24th, 2020 Regular Meeting Minutes
10. Liaison Reports
11. Board Open Discussion
12. Public Speak
13. Adjournment

Helpfully submitted by Board Clerk/Administrative Assistant, Amanda Gibson.

1. Call to Order/Pledge of Allegiance

2. Public Speak

3. Additions/Deletions of Agenda Items

4. Town Administrator's Report

Town Administrator's Report

for the Wednesday, September 23rd, 2020 Board of Finance Regular Meeting

COVID-19. The town of Andover has not had a new case of COVID-19 in over 12 weeks. The entire Eastern Highlands Health District is averaging an accelerated rate, but this is due to testing all students on the UCONN Campus. EHHD is monitoring the increase. At this point the risk appear to remain relatively low but that does not mean we should not stay vigilant. There are clear trends from other states that have not been so lucky. We will have to wait and see what the school system in andover experiences. The first day of class went very well.

Political Signs in Andover:

Because of recent decisions by The United States and Connecticut State Supreme Courts, the town of Andover is changing what it enforces for sign regulations. Sign regulations are normally covered by zoning regulations. But our regulations are now out of step with the law.

In light of the changing regulatory environment the following rules apply to Political signs in Andover for this election.

Signs on private property

1. Currently no time limit on when the signs can be erected (this changes our previous 30 day rule)
2. Must be 15 ft from edge of pavement. This insures they are on private property and not in the town or state Right of Way and will not affect sightlines
3. Maximum of 32 square feet for any individual sign.
4. If multiple signs a total of 50 square feet of signage.
5. Maximum sign height 10 ft from the ground to the highest point of the sign
6. Sign Illumination must conform with section 15.4.4 and 15.4.5 as well as section 4.21 of the Andover zoning Regulations

Signs on Public property to include the towns Right of Way on the sides of roads.

ON town property, the Board of Selectman, acting as the property owner can regulate what is allowed. However, the Content of a sign cannot be regulated. All signs must be treated equally.

Currently, Temporary signs less than 4 square feet each are allowed to be erected on Town property, or town Right of Way. This may change depending on what the Board of Selectmen Choose.

The Board of Selectman will discuss and may vote at the Sept 14 meeting on what the future policy will be for signage on town property. The Board of Selectman can allow signs on town property, or disallow them. They can regulate locations allowed, sizes, lighting, just not the content of the sign.

Website:

the new town website has been live for several months and has been very well regarded. The website committee may now be unnecessary at this point. Paula King can give more of an update. Much of the newer work of the work is due to Amanda's efforts.

Public Works Info:

Upcoming Road and Tree Work Scheduled for September

Treework

Andover has hired Distinctive Tree Care to remove dead trees along Andover's roadways. Our budget is limited, but we are addressing as many dead trees as we can. Basically we use a mechanized cutter and a large chipper. The chipper is needed every third day. We are closing roads wherever possible. It appears we can take down 50+ trees per day depending on the size so with chipping we are going to be around \$300 per tree. This is 2-3 times more cost effective than a bucket truck. It also requires a lot less road work

Work commenced on Thursday Sept and will take approximately two weeks. Working hours will be from 6:30 AM to 4 pm Monday through Friday. The order of work will be Townsend Rd, Long Hill Rd, Hendee Road and then Bunker Hill Rd. We will also have a series of individual trees that are on our list to be addressed and we will address as many of them as possible. There will be many dead trees that we do not get to. Those will be addressed in future years or as funds become available. We are using the most efficient process we can with the funds we have. Generally we are not removing Ash trees that are currently mostly alive, although we know that we will need to address many of them in future years. Realistically, I think we are looking at keeping our tree budget at at least \$50,000 for the foreseeable future. Pre covid 19 we had asked for 100,000 this year for tree work, but budgets could not be stretched that far.

Guardrails

The town is addressing guardrail repair/ replacement on Lake Road near Basola, on Bunker Hill Rd, and a repair on East St as well as a single upright at the intersection of Bear Swamp and Long Hill Rd. This will be ongoing in the next month. Again we are only addressing a small fraction of the total guardrail repair needed. We know there are a lot of other areas where guardrails need work. We have the funds to address about 10% of the bad sections.

Fog Sealing

Fog Sealing involves spraying a layer of asphalt emulsion over the chipsealed roads to fill in the gaps and make the road a bit smoother. It also prevents the chips from being displaced during snow plowing.

At this point Comer Contracting is scheduled to be fogsealing all the roads that are chip sealed on Sept. 21th. This is still a tentative date as we are all at the mercy of the weather. Roads will be closed for a few hours on a rolling basis as the road dries. More information and a more accurate date will be announced as it gets closer. Jurovaty Lane and Road, Wales Road, Riverside Drive, Stanley Road, Chesterbrook Lane, and Parker Bridge Road are all scheduled.

Paving Operations

The town is planning on Shimming (basically paving in a limited area as opposed to doing a whole road) the hill top on Bunker Hill Rd, Part of Lake Road, Part of Erdoni, a piece of West St. Paving will likely be the third week of September. Again there are many other spots that need it also, we just don't have the money to address them. Likely last week in September.

Pothole Filling

Starting in Mid-October we will be renting a pothole filling machine called a durapatcher and sending the crew out to patch Potholes.

Rail Trail

There is an enormous amount of cutting required on the rail trail. I am leaning on the state DEEP to address it. I am using Public Works to address the safety hazards whenever possible.

Transfer Station

The transfer station will be regraded and repaved in the end of September. This will take approximately one week and the transfer station will be closed one Wednesday in September. We do not have exact dates from the contractor (Hain Materials) yet but will continue to keep people informed as it gets closer. Compactors are back installed and functioning.

I hired Regan Renovations to complete the interior of the attendants shed as well as the enclosure for the 3 phase equipment in the blue shed

We have an RFP out for grinding and removing the brush at the transfer station

Bunker Hill Bridge

We are continuing to work with our consultant Close Jenson and Miller to keep this project rolling. We received the NDDB (National Diversity Data Base) requirements for the project. I have subsequently asked Hank Gruner to be our consulting Herpetologist for the project

Times Farm Bridge

DOT gave authorization for closeout of the project. We are now just waiting on an a final cost accounting of one of the change orders from CME. The engineer for the project quit the company and they are certifying an new one before it can resume. As it stands, there is a \$17,000 discrepancy CME has to resolve to the states satisfaction before we can proceed.

Culverts and Bridges

Have a meeting with Brandon Handfield regarding the progress for the culvert survey.

Veterans Monument:

We are working towards a revamped veteran's monument and to be able to accommodate a new agent orange monument as well as potentially a new cannon (155 Howitzer) **(Now Canceled)**

Goal A cleaned up and easy to maintain Veterans Monument Area that is an asset to the community and both aesthetic and practical.

Steps:

- Plan for Overall landscape architecture for the area (need an initial survey)
 - Location and plan for new monument
 - Location and Plan for new howitzer if desired
- Revamped electrical system and Lighting Plan including new Monument controller for sprinkler system
- Plan for topsoil and Plantings
- Plan for fertilization and pest and invasive control
- Plan for sprinkler system and maintenance
 - Total flow rate needed
 - Well testing for capacity and flow rate calculations
 - Well is 56 ft deep 6" at 10 gallons/minute runs dry in about 20 minutes appears to be able to just keep up at around 3-4 gallons per minute
 - Suggest a new well or pounding the existing well would be appropriate
 - New subsurface box with controller for easy maintenance
- Do we need to plan for security cameras? Location and coverage?

Stakeholders:

- Town Residents
- Memorial day and Veterans day Committees
- Beautification Committee or Possibly Grounds committee if reformed as such
- Gerry Wright
- Board of Selectmen

Costs:

Develop a cost worksheet based on the identified scope of work. Currently have proposals from Randazzo Design for topsoil, fertilization and weed control, as well as from Ron Bisson for irrigation and separately for topsoil installation.

Electrical- Meeting Rick Langley to discuss scope of work for project.

Possibilities for Survey work

Datum Engineering Mansfield CT Rick Zulic 860.428.9355 RVZulic@gmail.com

\$2500 +\$500 a2 survey + asbuilt field work must be done before oct 1. As built whenever

“Verbal quote”

Franklin Engineering Kevin Franklin 860 748 6183 kevin@franklinsurveys.com

My understanding is that you would like a Class A-2 Property Survey of the town-owned 1/2 acre +/- parcel of land at the intersection of Route 316 and Route 6, to be used for planning of site improvements. The land was released from the state to the town several years ago and is currently in use as the Andover Veterans Monument Park. Our scope of work would include the following tasks:

- Research of the Town of Andover land records to obtain relevant deeds and maps.
- Submit a request for information to the CTDOT Central Survey office for Route 6 and Route 316 highway right-of-way maps and proximate control points.
- Mobilize a survey crew to the site to initiate reconnaissance for property markers and establish a control point network.
- Reference the control point network to the CT State Plane Coordinate System by GPS and/or on-the-ground observations. (This is helpful for proper overlay of GIS information).
- Utilizing an electronic distance measurement total station, measure the positions of existing property markers and site features, including monuments, pavement outlines, signage, visible utilities, etc.
- The area to be surveyed will include the parcel of interest as well as the adjacent street frontages for context.
- Draft and deliver a Property Survey map depicting the above listed features as well as appropriate surveyor's notes, location map, and map legend.
- Meet with you and/or your assigns to gain an understanding of the nature and location of proposed improvements to the park. My assumption is that this task would involve one on-site meeting with additional correspondence conducted via phone or email.
- Re-release the Property Survey map as an Improvement Location Survey map to depict the proposed improvements over the existing features. Please note, this proposal does not include engineering or grading design services.

For the above scope of professional services, my fee would be a lump sum of \$3,500, inclusive of labor and direct expenses. If the scope and fee seem reasonable, I would be happy to send a formal proposal for your consideration. I understand you are also interested in obtaining an as-built survey upon completion of the project. Given the limited nature of the proposed improvements, the as-built task will require much less effort. My fee for a Class A-2 as-built survey would be \$1,500.

Thank you very much for the opportunity to send a quote.

I hired Datum engineering to do the work- lower cost and likely can get to it faster

From Ron Bisson labor and materials for sprinkler system \$4000

Install 3" top soil and hydroseed \$13,000

I talked to 1 well driller

Stavins Brothers

2 options

1. Use a cable pounder to open existing seams and increase flow in existing well ~\$2800

2. Drill a new well from scratch \$5850 complete
 - a. Assuming PW installs a new larger vault to work in for the controller and pressure tank
 - b. Drill up to 400 ft
 - c. 20 ft of casing
 - d. Pump
 - e. Pressure tank
 - f. Installation
3. Reuse existing stuff
 - a. New well \$11 per linear ft
 - b. 18\$ ft for casing
 - c. Reuse existing vault, pump, pressure tank

Town Hall:

As you all know the Town hall is open by appointment but is fully staffed at this point.

We are installing a security camera that faces the new voting box. Bob Downer is Handling that.

Senior Luncheon:

We have run multiple outdoor senior luncheon programs successfully

Radar speed sign:

This has been a comedy of errors by the company. They have now sent us the wrong unit twice and are resending us the correct unit

Andover Library:

Initial mural restoration is complete. The artist will be back in to touch up the remaining damage in the next few weeks. They still want to install curb guards, but I am not in favor of it.

Eric Anderson
Town Administrator

5. Treasurer's Report

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100 First Selectman Salary	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0101-105 Selectmen Salary	\$4,800.00	\$4,800.00	\$100.00	\$0.00	\$0.00	\$4,700.00	2.08%
1-100-01-0101-115 Board Clerk BOS	\$1,500.00	\$1,500.00	\$120.00	\$0.00	\$0.00	\$1,380.00	8.00%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veteran's Day Committee	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
01 General Government	\$9,300.00	\$9,300.00	\$220.00	\$0.00	\$0.00	\$9,080.00	2.37%
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$2,651.27	\$0.00	\$0.00	\$82,348.73	3.12%
1-100-01-0102-120 Adminstrative Assistant	\$20,748.00	\$20,748.00	\$2,982.00	\$0.00	\$0.00	\$17,766.00	14.37%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$222.05	\$0.00	\$0.00	\$401.95	35.58%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$200.00	\$0.00	\$0.00	\$1,000.00	16.67%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$6,055.32	\$0.00	\$0.00	\$102,076.68	5.60%
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0.00%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	0.00%
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$1,925.00	\$0.00	\$0.00	\$12,075.00	13.75%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$1,925.00	\$0.00	\$0.00	\$16,075.00	10.69%
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$7,950.25	\$0.00	\$0.00	\$40,097.75	16.55%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$2,647.65	\$0.00	\$0.00	\$23,352.35	10.18%
1-100-01-0109-155 FY18 Treasurer Office Supplement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-330 Conference/Seminars	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-438 Equip. Maint.-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$74,448.00	\$74,448.00	\$10,597.90	\$0.00	\$0.00	\$63,850.10	14.24%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$5,564.33	\$0.00	\$0.00	\$30,435.67	15.46%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,188.67	\$0.00	\$0.00	\$670.33	92.43%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$20.00	\$0.00	\$0.00	\$80.00	20.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$14,295.83	\$0.00	\$0.00	\$31,663.17	31.11%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$4,365.28	\$0.00	\$0.00	\$24,008.72	15.38%
1-100-01-0113-120 Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$4,488.78	\$0.00	\$0.00	\$31,667.22	12.42%
1-100-01-0113-335 Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,375.00	\$0.00	\$0.00	\$2,450.00	85.44%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$11.89	\$0.00	\$0.00	\$413.11	2.80%
1-100-01-0113-612 Books / Subs.-Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$23,240.95	\$0.00	\$0.00	\$60,139.05	27.87%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	\$672.00	0.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$0.00	\$0.00	\$0.00	\$1,222.00	0.00%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$7,369.16	\$0.00	\$0.00	\$40,530.84	15.38%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$1,776.28	\$0.00	\$0.00	\$20,821.72	7.86%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-335 Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438 Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	0.00%
1-100-01-0117-580 Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00	0.00%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$650.00	\$0.00	\$0.00	\$9,450.00	6.44%
1-100-01-0117-616 Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$190.00	\$0.00	\$0.00	\$410.00	31.67%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$9,985.44	\$0.00	\$0.00	\$77,352.56	11.43%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$3,499.04	\$0.00	\$0.00	\$10,877.96	24.34%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$278.69	\$0.00	\$0.00	\$271.31	50.67%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$533.25	\$0.00	\$0.00	\$7,466.75	6.67%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$111.00	\$0.00	\$0.00	\$439.00	20.18%
01 General Government	\$26,597.00	\$26,597.00	\$5,021.98	\$0.00	\$0.00	\$21,575.02	18.88%
1-100-01-0123-432 Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$95.70	\$0.00	\$0.00	\$754.30	11.26%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$95.16	\$0.00	\$0.00	\$504.84	15.86%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$190.86	\$0.00	\$0.00	\$4,859.14	3.78%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$0.00	\$0.00	\$0.00	\$7,906.00	0.00%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS	\$1,200.00	\$1,200.00	\$30.00	\$0.00	\$0.00	\$1,170.00	2.50%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0.00%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$170.00	\$0.00	\$0.00	\$14,556.00	1.15%
1-100-01-0127-540 Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$480.00	\$0.00	\$0.00	\$4,520.00	9.60%
01 General Government	\$5,000.00	\$5,000.00	\$480.00	\$0.00	\$0.00	\$4,520.00	9.60%
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$867.69	\$0.00	\$0.00	\$5,632.31	13.35%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0.00%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$259.34	\$0.00	\$0.00	\$3,240.66	7.41%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$1,461.22	\$0.00	\$0.00	\$6,488.78	18.38%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$692.29	\$0.00	\$0.00	\$1,987.71	25.83%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$2,147.59	\$0.00	\$0.00	\$10,452.41	17.04%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$500.00	\$0.00	\$0.00	\$7,000.00	6.67%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$150.00	\$0.00	\$0.00	\$450.00	25.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$340.05	\$0.00	\$0.00	\$1,034.95	24.73%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$1,151.97	\$0.00	\$0.00	\$7,848.03	12.80%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	\$1,159.12	\$0.00	\$0.00	\$1,840.88	38.64%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$599.81	\$0.00	\$0.00	\$400.19	59.98%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$788.52	\$0.00	\$0.00	\$1,111.48	41.50%
01 General Government	\$92,131.00	\$92,131.00	\$20,623.60	\$0.00	\$0.00	\$71,507.40	22.39%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0133-815 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$0.00	\$0.00	\$0.00	\$528.00	0.00%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$0.00	\$0.00	\$0.00	\$2,728.00	0.00%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$43,000.95	\$0.00	\$0.00	\$69,529.05	38.21%
01 General Government	\$112,530.00	\$112,530.00	\$43,000.95	\$0.00	\$0.00	\$69,529.05	38.21%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$5,562.07	\$0.00	\$0.00	\$46,937.93	10.59%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$1,300.83	\$0.00	\$0.00	\$11,199.17	10.41%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$501.96	\$0.00	\$0.00	\$11,498.04	4.18%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$25,350.71	\$0.00	\$0.00	\$222,149.29	10.24%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$193.40	\$0.00	\$0.00	\$2,306.60	7.74%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$93.60	\$0.00	\$0.00	\$1,406.40	6.24%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$5,811.75	\$0.00	\$0.00	\$83,188.25	6.53%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0141-290 Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	\$131.00	0.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$0.00	\$0.00	\$0.00	\$2,990.00	0.00%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$423,121.00	\$423,121.00	\$38,814.32	\$0.00	\$0.00	\$384,306.68	9.17%
1-100-01-0143-100 Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$775.38	\$0.00	\$0.00	\$19,224.62	3.88%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$300.00	\$0.00	\$0.00	\$700.00	30.00%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$260.15	\$0.00	\$0.00	\$4,739.85	5.20%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$56.88	\$0.00	\$0.00	\$2,943.12	1.90%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$1,392.41	\$0.00	\$0.00	\$27,607.59	4.80%
1-100-01-0145-100 Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$479.36	\$0.00	\$0.00	\$15,120.64	3.07%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$739.33	\$0.00	\$0.00	\$340.67	68.46%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$1,218.69	\$0.00	\$0.00	\$21,461.31	5.37%
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$1,310.00	\$0.00	\$0.00	\$7,990.00	14.09%
01 General Government	\$9,300.00	\$9,300.00	\$1,310.00	\$0.00	\$0.00	\$7,990.00	14.09%
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnance Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Eletricity-Old Fire House	\$1,200.00	\$1,200.00	\$129.75	\$0.00	\$0.00	\$1,070.25	10.81%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$2,250.00	\$2,250.00	\$379.75	\$0.00	\$0.00	\$1,870.25	16.88%
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$552.24	\$0.00	\$0.00	\$3,947.76	12.27%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$552.24	\$0.00	\$0.00	\$5,022.76	9.91%
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0155-800 TOWN ETHICS COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$4,592.06	\$0.00	\$0.00	\$13,807.94	24.96%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$4,592.06	\$0.00	\$0.00	\$13,807.94	24.96%
1-100-02-0203-842 Visiting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
02 Conservation	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$21,968.56	\$0.00	\$0.00	\$197,016.44	10.03%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$4,748.90	\$0.00	\$0.00	\$251.10	94.98%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$3,217.46	\$0.00	\$0.00	(\$717.46)	128.70%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$347.50	\$0.00	\$0.00	\$502.50	40.88%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.Public Works	\$30,000.00	\$30,000.00	\$498.76	\$0.00	\$0.00	\$29,501.24	1.66%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$143.93	\$0.00	\$0.00	\$480.07	23.07%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	(\$134.86)	\$0.00	\$0.00	\$20,134.86	-0.67%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$397.67	\$0.00	\$0.00	\$2,602.33	13.26%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$95.50	\$0.00	\$0.00	\$3,404.50	2.73%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$643.22	\$0.00	\$0.00	\$8,356.78	7.15%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$458.26	\$0.00	\$0.00	\$2,841.74	13.89%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

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Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$1,615.00	\$0.00	\$0.00	\$385.00	80.75%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$1,543.87	\$0.00	\$0.00	\$1,456.13	51.46%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$35,864.89	\$0.00	\$0.00	\$275,004.11	11.54%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.--Snow Removal	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$27.77	\$0.00	\$0.00	\$622.23	4.27%
03 Public Works	\$94,850.00	\$94,850.00	\$386.28	\$0.00	\$0.00	\$94,463.72	0.41%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$1,081.29	\$0.00	\$0.00	\$5,418.71	16.64%
03 Public Works	\$6,500.00	\$6,500.00	\$1,081.29	\$0.00	\$0.00	\$5,418.71	16.64%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$1,085.56	\$0.00	\$0.00	\$3,914.44	21.71%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$231.70	\$0.00	\$0.00	\$1,168.30	16.55%
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$418.75	\$0.00	\$0.00	\$3,081.25	11.96%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$0.00	\$0.00	\$0.00	\$5,300.00	0.00%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$17,600.00	\$17,600.00	\$1,986.01	\$0.00	\$0.00	\$15,613.99	11.28%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
03 Public Works	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$4,380.36	\$0.00	\$0.00	\$14,119.64	23.68%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$5,580.36	\$0.00	\$0.00	\$16,519.64	25.25%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$35,162.50	\$0.00	\$0.00	\$105,487.50	25.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$35,162.50	\$0.00	\$0.00	\$105,487.50	25.00%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$1,182.68	\$0.00	\$0.00	\$6,505.32	15.38%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$0.00	\$0.00	\$0.00	\$1,230.00	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
04 Public Safety	\$10,608.00	\$10,608.00	\$1,182.68	\$0.00	\$0.00	\$9,425.32	11.15%
1-100-05-0501-100 Social Worker Sal.-Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$900.00	\$0.00	\$0.00	\$4,935.00	15.42%
06 Recreation	\$8,465.00	\$8,465.00	\$900.00	\$0.00	\$0.00	\$7,565.00	10.63%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$3,045.24	\$0.00	\$0.00	\$17,554.76	14.78%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,500.00	\$4,500.00	\$44.64	\$0.00	\$0.00	\$4,455.36	0.99%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%

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1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$11,256.69	\$0.00	\$0.00	\$26,743.31	29.62%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$4,717.17	\$0.00	\$0.00	\$24,282.83	16.27%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$150.00	\$0.00	\$0.00	\$750.00	16.67%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$122.86	\$0.00	\$0.00	\$2,477.14	4.73%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$750.00	\$0.00	\$0.00	\$2,250.00	25.00%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$8,242.82	\$0.00	\$0.00	\$34,757.18	19.17%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$28,329.42	\$0.00	\$0.00	\$120,770.58	19.00%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
1-100-07-0703-486 Freon Removal-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-488 Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-07-0703-631 Oil Filters-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00	0.00%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$100.00	\$0.00	\$0.00	\$1,250.00	7.41%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$499.50	\$0.00	\$0.00	\$4,500.50	9.99%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$599.50	\$0.00	\$0.00	\$6,400.50	8.56%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$959.56	\$0.00	\$0.00	\$7,640.44	11.16%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$4,177.84	\$0.00	\$0.00	\$29,163.16	12.53%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%

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Andover Town & School 2020-2021**

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$209.60	\$0.00	\$0.00	\$340.40	38.11%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$5,347.00	\$0.00	\$0.00	\$40,494.00	11.66%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$1,185.00	\$0.00	\$0.00	\$14,715.00	7.45%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$220.00	\$0.00	\$0.00	\$1,080.00	16.92%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$1,405.00	\$0.00	\$0.00	\$16,360.00	7.91%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$1,921.88	\$0.00	\$0.00	\$14,068.12	12.02%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$1,921.88	\$0.00	\$0.00	\$14,418.12	11.76%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$7,861.00	\$0.00	\$0.00	\$387.00	95.31%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$7,861.00	\$0.00	\$0.00	\$387.00	95.31%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$627,878.00	\$0.00	\$0.00	\$4,599,933.00	12.01%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$168,824.25	\$0.00	\$0.00	\$3,733,575.75	4.33%
09 Education	\$9,130,211.00	\$9,130,211.00	\$796,702.25	\$0.00	\$0.00	\$8,333,508.75	8.73%

**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$8,149.88	\$0.00	\$0.00	\$65,450.12	11.07%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$14,241.06	\$0.00	\$0.00	\$12,047.94	54.17%
10 Library	\$99,889.00	\$99,889.00	\$22,390.94	\$0.00	\$0.00	\$77,498.06	22.42%
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$0.00	\$0.00	\$0.00	\$32,615.00	0.00%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-898 Working Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-899 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-900 Recloass of transfers for Statement D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

09/21/2020
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$2,007,264.85	\$0.00	\$0.00	\$10,498,022.15	16.05%
Grand Total for Report	\$12,205,287.00	\$12,505,287.00	\$2,007,264.85	\$0.00	\$0.00	\$10,498,022.15	16.05%

**SW - Rev Summary
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$0.00	\$0.00	(\$142,000.00)	0.00%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$0.00	\$0.00	(\$142,000.00)	0.00%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$0.00	(\$9,631.00)	0.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00)	0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$200.00	(\$2,300.00)	8.00%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$0.00	(\$43,820.00)	0.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--

**SW - Rev Summary
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$200.00	(\$70,451.00)	0.28%
PROGRAM	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$200.00	(\$2,075,233.00)	0.01%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$1,563.18	(\$38,436.82)	3.91%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$1,563.18	(\$38,436.82)	3.91%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$1,563.18	(\$38,436.82)	3.91%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	407 Town Clerks fees, licenses, and	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$10,466.38	(\$39,533.62)	20.93%
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$10,466.38	(\$39,533.62)	20.93%

**SW - Rev Summary
Andover Town & School 2020-2021**

09/21/2020
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$8,360.00	(\$21,640.00)	27.87%
PROGRAM	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$397.85	(\$602.15)	39.79%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$8,757.85	(\$22,242.15)	28.25%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$0.00	\$10,234.58	(\$24,765.42)	29.24%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$0.00	\$10,234.58	(\$24,765.42)	29.24%
OBJECT	40 Licenses, Fees and Charges for	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$0.00	\$29,458.81	(\$86,541.19)	25.40%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$3,000.62	\$0.62	100.02%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$3,000.62	(\$1,499.38)	66.68%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$3,000.62	(\$1,499.38)	66.68%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$0.00	\$34,222.61	(\$2,343,710.39)	1.44%
Grand Total for Report		\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$0.00	\$34,222.61	(\$2,343,710.39)	1.44%

General Ledger Detail
Andover Town & School 2020-2021
From 7/1/2020 To 9/21/2020 (Effective Date)

Account Number Effective Date	Type	Ven #	Account Key Check # PO/Line	Tran #	Account Description Transaction Description	Debits	Credits	Balance
L-100-00-3700-006			L-100-00-3700-006		DT/DF-Farm.-Town Aid Roads			\$178,068.17 OldBal
				0				\$178,068.17
8/3/2020	Receipt	16160	/ 1	517			\$93,505.38	\$271,573.55
8/4/2020	Expend	W.H.P	20159352 / 0	354	roll weedwacker string	\$71.16		\$271,502.39
9/14/2020	Expend	10751	20159456 / 0	624		\$1,312.30		\$270,190.09
9/14/2020	Expend	11082	20159454 / 0	625		\$2,227.50		\$267,962.59
						\$3,610.96	\$93,505.38	\$267,962.59 End Bal

6. Budget Transfers

July 9, 2020

Appropriation Transfers
To Board of Selectmen for 7/13/2020 BOS meeting

Board of Selectmen	to	0101-115	Board Clerk	448	
	from		0102-120 admin assistant		448
Town Administrator	to	0102-100	Admin salary	240	
	to	0102-535	mobile phone	818	
	from		0102-120 admin assistant		240
	from		0102-580 mileage		600
	from		0102-810 dues/memberships		218
auditor/actuary	to	0105-325	Actuarial Services	1,575	
	from		0105-320 Auditor		1,575
Town Office Bldg	to	0129-365	Elevator Svc contract	3,183	
	to	0129-530	telephone	1,857	
	to	0129-550	printing	117	
	to	0129-603	fuel oil	171	
	to	0129-610	office supplies	1,235	
	to	0129-735	computer repl & svs	2,867	
	from		0129-315 payroll serv		1,260
	from		0129-401 elevator permit		240
	from		0129-430 procomm maint		745
	from		0129-432 bldg maint		2,500
	from		0129-434 furnace maint		500
	from		0129-439 software maint		790
	from		0129-531 postage		900
	from		0129-537 internet		290
	from		0129-601 electricity		805
	from		0129-609 equipment		1,400
				9,430	9,430
Insurance	to	0137-500	insurance	485	
	from		0105-320 Auditor		485
Employee Benefits	to	0141-210	unempl comp	421	
	to	0141-223	disability	260	
	from		0141-205 social security		681
senior trans	to	0143-435	Veheical maint.	321	
	from		0143-380 comm drivers tests		321
old fire house	to	0149-603	fuel oil	1,733	
	from		0149-434 furnace maint.		300
	from		0149-490 alarm maint		250
	from		0149-601 electricity		1,183
DPW	to	0301-100	salary	2,170	
	to	0301-112	OT	180	
	to	0301-435	Veheical maint.	2,835	
	to	0301-535	mobile phone	363	
	to	0301-603	fuel	302	
	to	0301-640	Sweeper supplies	1,218	
	to	0301-654	uniforms and shoes	127	
	from		0301-111 temp		1,500
	from		0301-391 fire ext		260
	from		0301-392 welding		300
	from		0301-448 rental		700
	from		0301-602 diesel		710
	from		0301-620 brooms		950
	from		0301-622 tires		1,200
	from		0301-630 lub oils		200
	from		0301-633 filters		1,175
	from		0301-636 hyd. Oil		200
				7,195	7,195
Town Garage	to	0309-537	internet cable	200	
	to	0309-610	office supplies	270	
	from		0309-434 furnace maint.		470
mowing ground care	to	0313-420	field maint.	13,350	
	from		1305-899 contingency		13,350
law enforcement	to	0403-901	office equipment	1,039	
	from		0403-375 contract		1,039
Transfer Station	to	0701-100	wages	425	
	to	0701-481	bulky waste	3,806	
	to	0701-580	mileage	53	
	to	0701-803	compactor lease	21	
	from		0701-998 tipping fees		4,305
transfer station	to	0703-484	anti-freeze - recycling	40	
	to	0703-488	tire pick up - recycling	925	
	from		0701-998 tipping fees		965
Building dept	to	0807-100	building official wages	432	
	from		0807-120 clerk's wages		432
IWC	to	0809-335	Training	130	
	to	0809-810	Dues/Memberships	65	
	to	0809-610	Office Supplies	5	
	to	0809-100	wages	3,580	
	to	0809-115	board clerk	210	
	from		0803-100 wages - PZC		430
	from		0803-335 training - PZC		200
	from		0809-580 mileage - IWC		270
	from		0817-100 salary - ZA		3,090
				3,990	3,990
Conservation Comm	to	0815-330	membership	65	
	from		0815-810 conferences		65
library	to	1001-800	water tank replacement	1,500	
	from		1001-100 Library payroll		1,500
Board of Selectmen	to	3700-005	senior citizens	1,200	
	from		0101-105 Selectmen Salary		1,200

September 9, 2020

FY 2020 Appropriation Transfers
 To Board of Selectmen for 9/14/2020 BOS meeting

Old Town Hall	to	0123-490	alarm system - old TH	25	
	from	0123-432	bldg maint - old TH		25
Town Office Bldg for time clocks	to	0129-315	payroll serv	2,075	
	from	1305-899	contingency		2,075
Engineer	to	0311-370	consulting fees	3,015	
	from	1305-899	contingency		3,015
PZC	to	0803-310	legal fees	1,470	
	from	1305-899	contingency		1,470
Capital	to	1305-909	transfer station repair	53,225	
	from	1101-718	plow truck		6,900
		1101-724	trans station shed		17,450
		1305-899	contingency		28,875

 Appropriation Transfers approved in July that need to be modified due to additional spending

DPW	to	0301-435	Vehical maint.	296	
	to	0301-730	radios	8	
	from	0301-638	shop supplies		304
mowing ground care sprinkler system	to	0313-420	field maint.	14,140	
	from	1305-899	contingency		14,140
law enforcement	to	0403-901	office equipment	4,400	
	from	0403-375	contract		4,400

 to fund capital projects

	to	1101-451	road improvement	50,000	
	to	3949-002	equipment fund	50,000	
	to	1305-XXX	tree removal fund	25,000	
	from	0103-310	BOF legal	5,000	
	from	0105-320	auditor	4,600	
	from	0107-310	legal retainer	8,000	
	from	0109-609	equipment - treasurer	1,890	
	from	0111-901	equip - tax collector	540	
	from	0113-438	software - assessor	2,200	
	from	0117-100	salary	890	
	from	0117-120	asst town clerk salary	1,425	
	from	0117-438	equip maint - town clerk	500	
	from	0117-610	supplies - town clerk	600	
	from	0117-612	land records	1,180	
	from	0117-616	maps	600	
	from	0121-100	salaries - elections	12,400	
	from	0121-438	equip maint - elections	2,400	
	from	0121-610	supplies - elections	5,300	
	from	0121-830	meals - elections	500	
	from	0123-432	bldg maint - old TH	1,000	
	from	0125-330	registrars conf	1,200	
	from	0125-335	registrar training	2,790	
	from	0127-540	legal ads	2,270	
	from	0141-215	health ins	3,650	
	from	0141-230	employee retirement	2,275	
	from	0141-280	employee physicals	1,500	
	from	0143-100	salarrie - senior trans	2,600	
	from	0145-875	trips - seniors	2,200	
	from	0147-365	cleaning services	2,000	
	from	0301-602	diesel - DPW	7,000	
	from	0305-410	street lighting	1,700	
	from	0309-432	bldg maint - town garage	1,900	
	from	0309-601	electricity - town garage	1,200	
	from	0309-603	fuel oil - town garage	1,600	
	from	0403-375	contract - law enforcement	14,390	
	from	0603-493	outside facility - rec	1,100	
	from	0603-870	programs - rec	2,100	
	from	0701-438	maint - transfer station	3,700	
	from	0701-442	brush pile removal	7,500	
	from	0701-480	hauling fees - transfer station	2,400	
	from	0701-998	tipping fees - trans station	8,800	
	from	0807-612	bks/manuals - bldg dept	1,000	
	from	1001-100	library payroll	1,100	
					<u>125,000</u>

7. Old Business

8. New Business



Andover School District

35 SCHOOL ROAD
ANDOVER, CT 06232
TEL. (860) 742-7339
FAX (860) 742-8288
www.andoverelementaryct.org

Dr. Sally Doyen
Superintendent

Mr. John Briody
Principal/Director of Curriculum

Mrs. Holly Maiorano
Director of Special Education

June 23, 2020

Marc Brinker, Chair
Andover Board of Finance
Town of Andover
17 School Road
Andover, CT 06232

Dear Marc,

At its June 10, 2020 meeting, the Andover Board of Education approved the following motion that impacts the Board of Finance. Please include at your next Board of Finance meeting and forward us a copy of the minutes.

A motion to request to the Board of Finance that unexpended funds in an amount not to exceed 2% of the 2019-2020 budget, or \$81,300, be placed in the School Improvement non-lapsing account was made by D. Foran, seconded by S. Fuss, followed by a unanimous vote in favor of the motion by the Board of Education.

Please let me know if you need additional information.

Thank you.

Sincerely,

Sally E. Doyen, Ed.D., BCBA
Superintendent

Cc: Shannon Loudon, Chairperson, Andover Board of Education

Town of Andover
Board of Selectmen
Monday, September 14th, 2020 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Minutes

4. Boards and Commission Presentations

a. i. Assistant Finance Officer Job Posting

Jeff Maguire MOVED motion to appoint Town Administrator Eric Anderson and Board of Selectman Adrian Mandeville, with Board of Finance Vice Chair Diane Choquette as the Alternate Member if Adrian is not capable, as the Town's representative for the hiring committee for the Assistant Finance Officer for the Town of Andover. These members will join 2 representatives from Andover Elementary School and one outside representative. The board delegated the determination of a local Finance Director to the Town Administrator.

Adrian Mandeville SECONDED

MOTION CARRIED 5:0:0

Transportation Infrastructure Overview:

Jeff Maguire asked me to put together a short outline of what our infrastructure needs are relative to transportation related and bridges

This serves as a big picture overview of our **transportation infrastructure**

We have 34 ½ miles of paved roads and one small gravel road left near the lake. This does not count state roads which we are not responsible for.

About 40% of the road network is rated as poor, very poor or failing. To bring it all up top good condition would require between 4 and 5 million dollars of expenditure.

Roads in Connecticut age at a rate of about \$10,000 per mile per year. Our baseline to keep them from getting worse is around \$340,000 annual expenditure. We are shifting expenditure to pavement preservation.

This year we will spend \$300,000 from the general budget + ~ \$120,000 from Town Aid Road

If we can add \$50,000 from fiscal year transfers it will help.

If we get the steep grant that will add \$128,000 for next spring .

Total Current Need \$ 4,200,000

Spend this fiscal year \$400K to \$600K

Bridges

Bunker Hill We have 2 bridges over the Hop River that need replacement on Bunker Hill and Long Hill Rd. We are in the design phase for Bunker Hill Road bridge. We are looking at april 2022 to start construction on that bridge. We applied for and got accepted into an accelerated design program where the State DOT manages (and pays for) the design phase. We will pay 20% of the construction costs so assume we will have a total exposure of \$450K

Long Hill Rd bridge Will need to be replaced after Bunker Hill. This will also be done using the federal local bridge program. I would assume we would start the design phase in 2023 or 2024. Assume this one will be roughly 10- 25% more expensive than Bunker hill. I would assume the town will be liable for~ \$450,000 for that one

The remaining larger bridges are in good condition.

Currently we have \$160,000 in the fund allocated for Bunker Hill Bridge

Total costs for Bridge Replacement ~6,000,000

Andover is responsible for 20% of that cost minus the engineering costs

Assume total expenditure of 1,000,000 by the town of Andover over the next 8 years

Culverts

At this point we have a series of Large culverts that will need replacement.

I am ignoring culverts less than 30" in diameter from this discussion since those can generally be replaced with repaving and other drainage projects. At this point I want to focus on the two most critical ones. One is on Hutchinson Rd and then one is on Lake Road by Basola Rd. Right now we are lining up to get both of them surveyed with Topo since that is the first step. Our engineer indicated that both culverts are vulnerable to complete washout in a largescale storm event.

Based on recent RFP awards for similar projects Hutchinson will be in the neighborhood of \$200,000 if we can do it without utility relocation. This is not eligible for state or federal local bridge funding

The second one on Basola is estimated at around \$600,000. We will be applying for the state local bridge program for this which will bring our town total costs to ~300,000.

Over the next 15 years, we have 5-6 other culverts that will need replacement, but are not critical now most are in the 100-300,000 dollar range

Currently we have \$60,000 in the fund

Total Current need \$500,000 in the next 5 years

Total Expenditures over 15 years ~ 1.5 million

Guardrails

We are slowly switching to metal guardrails as our existing post and wire guardrails fail.

On our list of priority sections to replace we have \$119,000 needed currently. To replace ALL of the failed guardrail sections would be at least twice that.

This year we are repairing storm damage in a few spots, and replacing a section on bunker hill and another on lake road. We are planning on expending ~ 20,000 from TAR

Currently we have ? \$ in the fund

Total Current need \$120,000 in the next 5 years (priority sections only)

Total Current need \$240,000 Total replacement of failed locations

Expenditure this year 20,000

Treework

We have massive amounts of treework to do. We are in the midst of a huge tree die off. We have lost about ½ of all the ash trees in the town and will likely lose the rest in the next few years.

Since about 8% of the total tree canopy is ash, plus a significant die off of mature red white and black oak from the gypsy moths and the drought, roughly 10% of all the trees in the towns ROW are dead already with many more to come.

This year I asked for the tree budget to be increased to \$100,000 from \$10,000 we have been spending. We ended up with 50K. Right now we are using distinctive tree care for tree removal because they are about 3 times cheaper than using a conventional bucket truck. If we lucky, we can take down about ½ of the total number of trees that are already dead this year. We are not even cutting the dying trees- knowing in future years we are going to have to go back for them. I am trying to shift more money into treework from unexpended funds in which case I will have around 75K to spend this year. This will make a big dent in our problem but will not fix it. There are a bunch of trees that will require a bucket truck and they will cost at least 3 times as much as the ones that we can cut with the Grapple saw.

As some point, we need to get all the dead trees down, remove the trees within ~ 6 ft of the pavement, and remove the canopy that is low over the roads that cause busses and trucks problems. I could easily spend a million dollars doing that if we could afford it.

The town is only responsible for the side of the road that is not near the wires. The Utility company has an enormous amount of work to do also.

We are incredibly vulnerable to a big storm. We just had a storm with 60 mph winds and it trashed the town. Imagine what a real Hurricane will do?

Currently we have \$50,000 in the fund. I am hoping we can add another \$25,000

Total Current need \$350,000 in the next 5 years Very rough estimate- assuming no catastrophic storms or tree infestations.

Infrastructure	Current Budget	Adjusted budget	Current Backlog	5 year expenditure	15 year expenditure	Notes
Paving and Roadwork	400,000	600,000	4,200,000			
Bridges	160,000	160,000	6,000,000 1,000,000= town	500,000	1,000,000	Replace Bunker Hill and Long Hill bridges over 10 years
Culverts	60,000	60,000	1,500,000- 1,000,000=town	500,000	1,500,000	Replace Hutchinson and lake Rd at Basola next 5 years, than one every other year
Tree and canopy work	50,000	75,000	150,000	325,000		spend 75K per year for 3 years than 50 K for 2 years
Guardrails	20,000	20,000	120,000	100,000	300,000	Spend 20K per year and we should be caught up in ~15 years
Drainage	10,000	10,000	150,000	50,000		Very rough guess not including labor assume PW install

9. Approval of Meeting Minutes

10. Liaison Reports

11. Board Open Discussion

12. Public Speak

13. Adjournment