

**Town of Andover
Board of Finance**
Wednesday, September 22nd 2021 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Call-in Directions to join the Zoom Meeting

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/82032334753>

Call-in from your phone for audio: +1 646 558 8656

Then enter the Meeting ID: 820 3233 4753, Passcode: 863394

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions of Agenda Items
4. Town Administrator's Report
5. Finance Department Report
 - a. Town Budget Summary
 - b. Revenue Summary
 - c. TAR Spending
 - d. Over Expenditure Report
6. Budget Transfers
 - a. Budget Transfers/Supplemental Appropriations
 - b. Over Expenditure Requests
7. Old Business
 - a. Software Transition
 - i. Chart of Accounts Draft
 - b. Audit Status
 - c. Community Senior Center Building Committee
8. New Business
Discuss and act upon the following:
 - a. RHAM Multi Use Turf Field Project
 - b. BOE Request Letter to BOF regarding 2% Transfer of Funds
 - c. Recommendation from BOS for acquisition of excavator and plate compactor.
 - i. Purchase or lease for excavator
 - ii. Purchase of plate compactor
 - iii. Funding Source: Town Aid Road or Equipment Fund
 - d. Credit Card Purchasing Policy
 - e. Open discussion regarding purchasing Rules and Policy for large expenses
 - f. Town Hall Electrical Upgrades
 - g. Road Line Striping
9. Approval of Meeting Minutes
 - a. Wednesday, August 25th 2021 Regular Meeting Minutes
10. Liaison Reports
11. Board Open Discussion
12. Public Speak
13. Adjournment

Helpfully submitted by Board Clerk/Administrative Assistant, Amanda Gibson.

9.22.21 Board of Finance – Regular Meeting Agenda