

**Town of Andover**  
**Planning and Zoning Commission**

**Agenda**

Monday, September 16, 2019 at 7:00 P.M.  
Town Hall Community Room at 17 School Road  
Regular Meeting & Public Hearing Agenda

1. Call to Order
2. Roll Call / Seat Alternates
3. Additions / Changes to Agenda
4. Public Participation
5. Old Business
  - a. Discuss open member position on the Planning & Zoning Commission
6. Suspend Regular Meeting
7. Open Public Hearing
  - a. 8-24 Referral to determine if the Andover Elementary School 3-4 wing conversion is consistent with the Town of Andover's Plan of Conservation and Development (POCD).
    - i. Due to declining enrollment, there is a significant surplus of space in AES. During consolidation, the school has vacated their 3-4 wing. The Town of Andover is in need of space for meetings and a temporary senior/community center and is continuing to explore the possibility of utilizing the space.
    - ii. This meeting is not to determine if it should be completed or details of the project itself. It is only to determine if the project is consistent with the POCD or not. Following the Public Hearing, the P&ZC will make the decision.
    - iii. Due to the project being a change of use in the building space, the town will host another meeting with the P&ZC to determine if it meets the town's zoning regulations.
8. Resume Public Hearing
9. New Business – Possible Action
  - a. 8-24 Referral to determine if the Andover Elementary School 3-4 wing conversion is consistent with the Town of Andover's Plan of Conservation and Development (POCD).
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    - iii. Due to the project being a change of use in the building space, the town will host another meeting with the P&ZC to determine if it meets the town's zoning regulations.

10. Public Participation
11. Commission Open Discussion
  - a. Discuss dates for 2020 P & Z Commission Meetings.
12. Administrative Report from Zoning Agent
13. Approval of Meeting Minutes
  - a. Approval of Monday, August 19<sup>th</sup>, 2019 Regular Meeting Minutes
  - b. Approval of Monday, August 20<sup>th</sup>, 2019 Special Meeting Minutes
14. Adjournment