

**Town of Andover
Board of Selectmen
Regular Meeting**
Monday, August 8th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda DRAFT

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/87237750412>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 872 3775 0412

Passcode: 092775

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. 175th anniversary presentation
5. Appointments
6. Resignations
7. Town Administrator's Report
8. Old Business
Discuss and act upon the following:
 - a. Finance Department employment
 - b. Community Center RFP for Design Build
 - c. 15 Center Street STEAP grant
 - i. Resolution of Support and Application
 - d. Car charging Station at town Hall
 - i. PO for install
 - e. Employee Educational funding for Job skills
 - f. Purchase of a Portable PA system.
 - g. Emergency department Panic Buttons in Town Hall
9. New Business
Discuss and act upon the following:
 - a. Long Hill Rd bridge Replacement
 - b. Audit Status
 - c. 2021-22 Financial Status
 - d. Cool Program contract with town
 - e. Discussion of Rivereast Article "Coup Attempt"
 - f. Town assistance in remedying a hoarding situation
 - g. Set a date for a town meeting to elect a RHAM representative
 - h. Status of RFQ for Town Consulting Engineer
 - i. Motion to Hire
 - i. Surge Suppressors for the irrigation system at the Veterans memorial field
 - j. Moving the shed for Community garden

- k. Hop River homes Letter to BOS
- l. Status of open board positions
 - i. Town treasurer
 - ii. Board Clerk

10. Approval of Meeting Minutes

- a. Monday, July 11th, 2022 Regular Meeting Minutes
- b. Monday, July 25th, 2022 Special Meeting Minutes

11. Finance Department Report

- a. Revenue Summary
- b. Town Budget Summary
- c. Town Aid Road (TAR) Update
- d. Town Cash Report
- e. Over Expenditure Report

12. Budget

- a. Appropriation Transfers
- b. Over Expenditure Requests

13. Tax Collector's Report

- a. Refunds Requests

14. Department Reports

- a. Assessor's report
- b. Fire Department
- c. Burning Official
- d. Resident State Trooper
- e. Town Clerk
- f. Building Department
- g. Assessor's Office
- h. Public Works
- i. Transfer Station
- j. Library
- k. Senior Transportation
- l. Registrars
- m. AHM

15. Correspondence

16. Public Speak

17. Executive session to discuss Union Bargaining

18. Adjournment

Call to Order

Public speak

**Additions /Deletions/ Changes to the
agenda**

**Board and Committee Presentations
(175th anniversary committee)**

Appointments

Resignations Marina Pandolfi

Town Administrator's Report for the 8.08.22 Board of Selectmen Regular Meeting

Town Hall Operations:

Cleaning/Custodian: William Bell Will be painting the front entrance of the library. He will also be power washing the town hall to clean up the outside

Assessor's Office:

Nothing big right now

Administrator's Office:

So far, I have not been successful finding a replacement admin assistant

Generally busy we have a lot of projects going right now. See the list of ongoing projects at the end of this report

Working on future grant STEAP see details later in the packet, executing previous STEAP grant and the federal local bridge program

Still no admin assistant chosen

Town Clerks office

We are issuing transfer station stickers. As of August 1, we had issued 1065 total

Revenue from the stickers:

April \$800, May \$1250, June \$17,600, July \$ 18,665 total so far \$38,315 collected

Finance Office:

We have the draft audit from Mahoney Sable

The auditor gave us a series of Journal entries to make to the financial software in Phoenix to correct issues that arose. Phoenix is rebuilt on the school server.

Audit expenses will exceed budgeted amount significantly

Marina Pandolfi's last day is August 5th, but she will be staying on part time just ofr payroll and AP until we hire her replacement.

Building Department:

We are live with online payments for all for the land use agencies and it appears to be going smoothly.

Overall building department operations are going well.

At this point the only thing we are planning on not running through permit link will be bond payments for driveway aprons, etc. as these are tracked separately in a bond account.

Town Engineer:

We received 14 solicitations for town Engineer. A committee including myself, Jed Larson (PZC chair) and Ed Sarisley (Retired PHD in civil engineering) narrowed it down to 4 candidates and then we interviewed 4 firms. Nathan Jacobson, BSC, Close Jenson and Miller and Lenard Engineering. Adrian Mandeville also attended the interviews. We then narrowed it down to 2 firms. I would like to utilize Nathan L Jacobson and would like to have a discussion about where the boundaries would be between what we just assign to Jacobson and when we go back out to formal RFP

Public Works:

Roadside mowing is going on right now basically full time.

Shoddy Mill rail trail crossing is complete

Drainage mostly complete on Shoddy Mill Rd

Received Notice to proceed for 2000 STEAP grant and working on getting a contract with B and W paving (Low bidder on the RFP)

Next Up is Gorman Inc Chipsealing in the next few weeks

Debris management

If we are going to set ourselves up for claiming it during FEMA storms there is an enormous amount of paperwork and we would need to hire a “clerk of the works” during the storm if we do it. This will take a lot of resources and we will need to work out a management process and documentation. Alternatively, we would hire a firm to document for this would we pay a retaining fee, etc. All of this must be done ahead of time.

Still working on this in the background

Tree Work:

Distinctive Tree care working on Gilead. They are willing to honor the pricing from our original bid in 2020 so we are not sending this back to RFP. Eversource agreed to contribute \$35,000 and to Partner with us on the work. Anticipating that Gilead rd will be a major focus of our efforts this year. We have hired Tennant for so individual trees that needed to be addressed as they are more cost effective for singles

Bunker Hill Bridge Design:

The 30% design stage complete.

Long Hill Rd Bridge Design

I signed the initial intent to fund letter. The first Project Scope meeting was held Thursday 7/7 and I met later with the state and contractor on site.

Small Bridges and Culverts:

Waiting on selection of new Engineering firm to get an RFP together for a final design for Hutchinson Rd culvert replacement

Andover Proposed Community Senior Center:

Still developing the RFP for a design build firm to complete the project.

Andover Veterans Monument:

We are working with Randazzo design on the fertilization and weed eradication program and will plan on slit seeding in August at some point. Overall, it looks very nice

Times Farm Bridge:

Working on the final close out.

Received what should be the final state change order paperwork from the State DOT 3/15/2022 so they may finally be closing the project out. We just got billed for the holdback from CJM who the states Rep is doing the closeout so still making slow progress.

STEAP Grant:

We are applying for a STEAP Grant. I don't have enough cost data yet to assume we know how much we are asking for. The school would also like to submit for a grant. I would think that whatever the difference between what the town asked for and 500K would be allotted to the School to submit a second STEAP grant.

Full approval of STEAP grant Due August 15 Currently we have:

1. 8-24 Referral to Planning and Zoning commission on behalf of the BOS Approved see letter in the packet
2. the asbestos and Lead Sampling,

3. estimates from demolition contractors,
4. materials cost for the shell,
5. the survey is complete with topo. We still need to file with the town clerks office.
6. Application for the ZBA for a variance for Front and Side Yard Setbacks as well as a use variance. Variance granted at the July 20 meeting
7. Engineering design for the Foundation Still in the works
8. Met with Millennium Builders (CRCOG EZIQC approved contractor for construction)
9. Will need a formal resolution by the BOS. See resolution in your packet

Connectivity Grant:

Contractor has restarted work. Project is delayed waiting on the contractor for the timber rail fence Expected start dated 8/8/2022 for the fence. Repair station and bike rack and picnic table installed. On the library side the solar charger and bike rack installed.

Town-Wide Alarm Monitoring and Repair:

There was a secondary request by Jeff Murray based on feedback from employees that they wanted panic buttons installed.

Possibility We are putting together what a package would be to do this. We would need another cellular modem, a monitoring service separate from the fire alarm. Likely we would use a double button or a latch release system to cut down on false trips No progress on this lately

Budget:

2021-22 budget finished in the black. Spending appears to be aprox \$70,000 under budget at this point- the money to pay the resident state trooper has been encumbered so is not part of this amount. Resident State trooper came in way low ~\$121,000

American Recovery Act Funding:

We have first allotments of **\$478,848.04** **We should be getting our second allotment sometime soon**

The board of selectman have voted to devote all of the American recovery act funding to construction of the community center.

Town Hall Projects"

We installed the water bottle filler.

Some one set the thermostat for the community room to 60 deg over the weekend. The AC unit for the community room froze up again and leaked onto the roof in the bathroom. To correct it installed a temp sensor cut off on the coil, a new secondary drain pan to the existing floor drain and rest the thermostat so it can't be set below 72 degrees.

The VOIP system is up and running smoothly. Minor issues at both the fire house (messages not rolling to email) and the Library is requesting that the fax machine be made to work again and a secondary phone installed in the basement

Transfer Station

Mr Lunberg completed his eagle scout project and there are now sorting bins at the transfer station. Thank you for that work. It is taking the public some time to put the right bottle in the right bins to make life easier Tires are relocated to the blue building

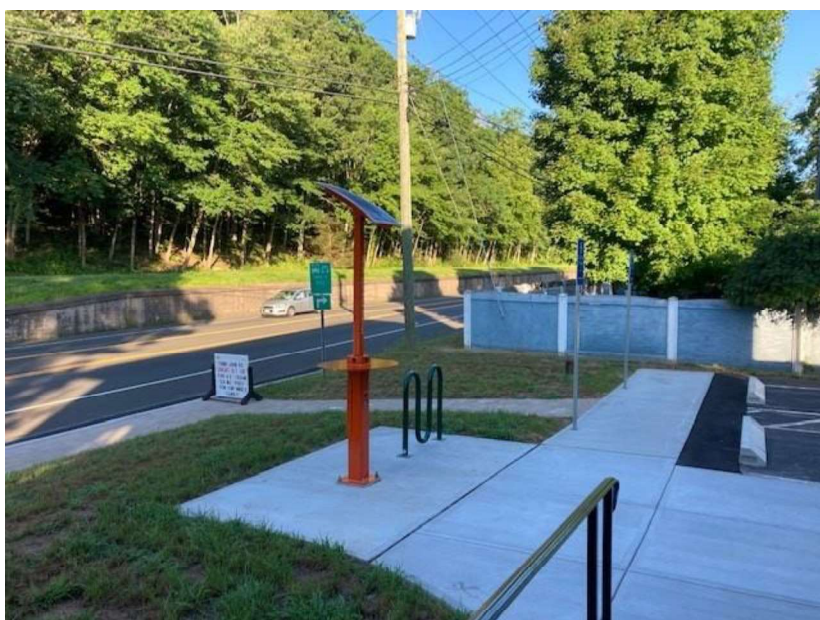
Safety committee quarterly

Nothing new this month.

Garden Shed Restored by the Community Garden Group We have created a spot for it next to the fire dept shed.
We are waiting until it is fully moved to paint it.



Connectivity grant progress
Solar charger and bike rack



Bike Rack and repair stand at Center St



Shoddy Mill Rd trail crossing



July 21, 2022

To: Andover Board of Selectmen

Eric Anderson, Town Administrator

From: Jed Larson, Planning and Zoning Commission Chair

Subject: Connecticut General Statute Chapter 26 Section 8-24 referral on behalf of the Board of Selectmen for a municipal improvement at 15 Center Street.

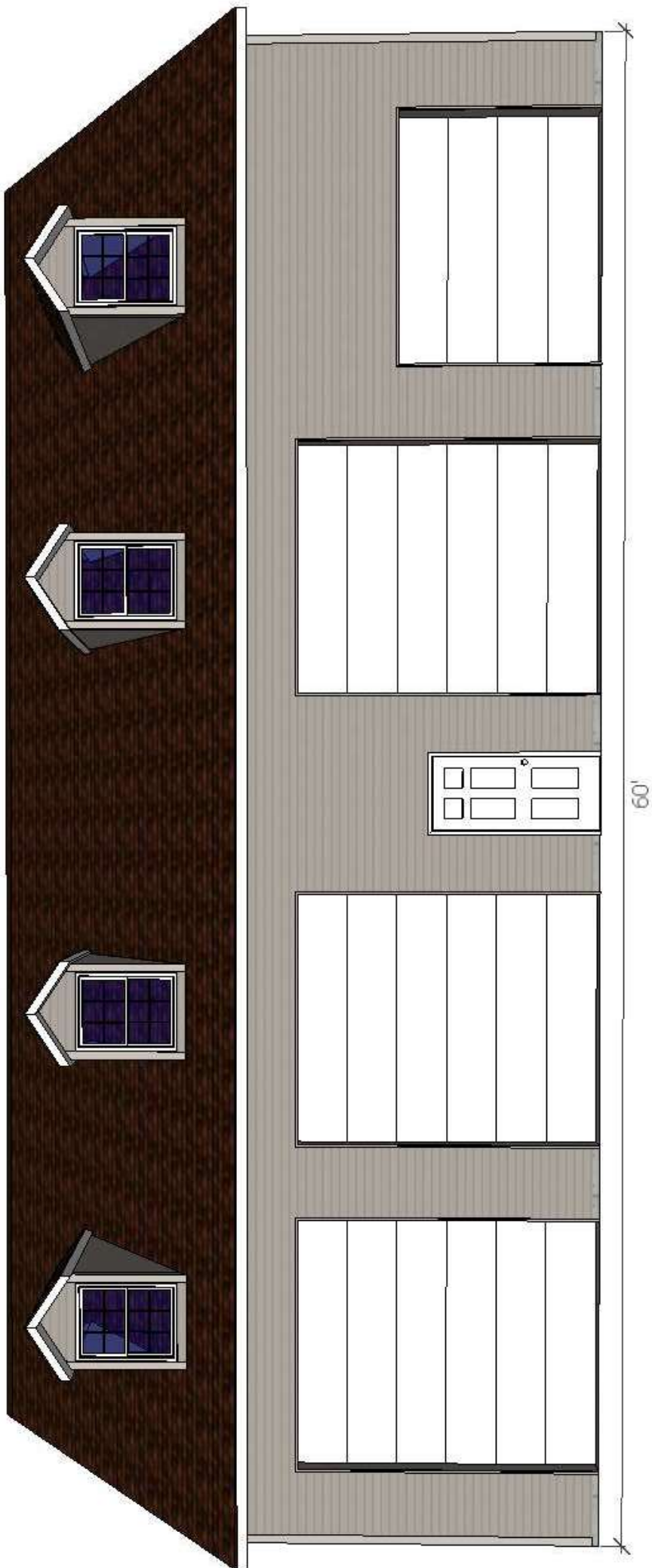
The Planning and Zoning Commission was requested by the Board of Selectmen to determine if demolition of the old fire house at 15 Center Street and replacing it with a new 4 bay vehicle storage facility at the same location is consistent with Andover's Plan of Conservation and Development. This evaluation is required by Chapter 126 section 8-24 of the Connecticut General Statutes.

The Commission was initially briefed on the project at the June 20th meeting and further discussed at the July 18th meeting. The Commission unanimously voted that the project was consistent with the POCD and would in fact make a significant improvement for the town and a good use for this property.

Sincerely,

Jed Larson, Chair

Planning and Zoning Commission





201-A Commerce Drive New Holland, PA 17557

Phone #
717-354-4794
Fax #
717-355-9418

Estimate

Date	Estimate #
7/7/2022	27597

Name / Address	
Town of Andover 15 Center St. Andover, CT 06232 REP: PATRICK CORRIGAN	
Company Business Number	(860) 742-7305
Customer Fax	

Project Name		Rep
		TDB
		Prepared By
		TDB

Qty	Description	Placement	Cost	Total
	SIZE: 36' x 60' x 14' TRUSS: (31) 36' Span 8/12 Pitch Attic / Gable-24"o.c. (ORDER) HEADERS: 3-Ply 11 7/8" LVL Garage Door Headers, 3-Ply 2x12 Entry Door Header, 3-Ply 2x10 Dormer Window Headers STUD FRAMING: 2 x 6 at 24" o.c. SKIRTBOARD: N/A ROOFING: 5/8" Zip Panel System with Arch. Shingles SIDING: 5/8" Zip Panel System with D4.5 Vinyl Siding OVERHANGS: 24" Eave & 12" Gable Overhangs All Around with Vented Aluminum Soffit RIDGE: Vented GARAGE DOORS: (3) 10' x 12' & (1) 10' x 8' R-10 Insulated OHD with Steel Back & Deco Glass Row. ENTRY: DOOR: (1) 6068 9-Lite Double Entry Door Unit (INSWING) & (1) 3068 9-Lite Entry Door with Lockset WINDOWS: (2) Provia 3040 & (4) 2640 DH Windows with Grids (LOW-E) VAPOR BARRIER: House Wrap on Walls FOOTINGS: Foundation by Others INTERIOR: None DELIVERY: (1) MOFFIT UNLOAD JOB NOTES:			

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	Sales Tax (6.35%)
	Total



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29	36' Span Attic Storage Truss- 45-5-5 Loading- 8/12 Pitch- 22.5" Cantilevered OH- 24"o.c.- Attic Size: 18' x 8'- Attic Floor Loading: 60#		483.74	14,028.46T
1	36' Span Gable Truss- 45-5-5 Loading- 8/12 Pitch- 22.5" Cantilevered OH- 24"o.c.- 2 x 4 Laterals 24"o.c.- Framed 6068 Entry Door Unit		694.12	694.12T
1	36' Span Gable Truss- 45-5-5 Loading- 8/12 Pitch- 22.5" Cantilevered OH- 24"o.c.- 2 x 4 Laterals 24"o.c.- (2) Framed 3' x 4' Window Openings		702.16	702.16T
8	2x12x16' # 2 Pressure Treated	Sill Plates	47.48	379.84T
1	2x12x10' # 2 Pressure Treated	Sill Plates	29.39	29.39T
1	2x6x12' # 2 Pressure Treated	Bottom Plate	15.79	15.79T
1	2x8x10' # 2 Pressure Treated	Bottom Plate	17.82	17.82T
1	2x4x12 # 2 Pressure Treated	Interior	11.26	11.26T
1	2x4x10' # 2 Pressure Treated	Interior	10.65	10.65T
12	Lin. FT. 1 3/4"x 11 7/8" 2.0E LVL, (In Stock)	OHD Headers	13.40	160.80T
5	2x12x12 White Fir	Entry Door Headers / OHD Frmg	30.94	154.70T
4	2x10x12 #2 SPF	Dormer Window Headers	30.46	121.84T
4	2x8x16 #2 SPF	Dormer Ridge	30.76	123.04T
6	2x6x20' # 2 SPF	Top Plates	36.40	218.40T
6	2x6x18 #2 SPF	Face / Rake	25.47	152.82T
42	2x6x16 #2 SPF	Face / Rake / Top Plates	21.14	887.88T
36	2x6x14 #2 SPF	Face / Studs	20.10	723.60T
38	2x6x12 #2 SPF	Face / Plates / OHD	15.59	592.42T
4	2x6x10 #2 SPF	Rake	14.31	57.24T
48	2x6x8 #2 SPF	Studs	11.36	545.28T
6	2x4x20 #2 SPF	Interior	19.61	117.66T

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Project Name		Rep
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		Prepared By
		TDB

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12	2x4x18 #2 SPF	Bracing	18.20	218.40T
40	2x4x16 #2 SPF	Bracing / Misc.	17.08	683.20T
46	3/4"x4x8 T&G LP 350 Rated Sub Flooring	Attic Decking	50.95	2,343.70T
1	24"x48"x8' 3" pro-techt lumber cover		9.07	9.07T
12	VOC Sub-Floor Solvent Based Adhesive, 29 oz. tube (12 tubes per case)		6.91	82.92T
Roofing:				
109	Zip System 5/8" x 4' x 8' OSB Sheathing		51.97	5,664.73T
1	24"x48"x8' 3" pro-techt lumber cover		9.07	9.07T
8	ZIP System 90-ft Panel System Tape		36.40	291.20T
34	SQ of HD (high definition), Fiberglass asphalt shingle 3bundles= 1 SQ (100sq ft.) 130mph ltd. wind warranty Lifetime ltd. Tranferable warranty Pricing based on standard colors		135.00	4,590.00T
2	Bundles of ProStart starter shingles (1) bundle = 120.33 lineal ft of coverage 38pcs per bundle 6-1/2" wide x 38" long Lifetime ltd. Tranferable warranty		63.00	126.00T
4	Bundles of Seal-A-Ridge cap shingles (1) bundle = 25 lineal ft of coverage 6-2/3" exposure x approx 12" wide Lifetime ltd. Tranferable warranty		69.86	279.44T
3	Roll Vent, 10.5" x 3/4" (50' per roll)		97.35	292.05T
15	30 lb. Felt Paper (216 Sq. Ft.)		18.65	279.75T
4	Ice / Water Guard, (36" x 65' - 2 sq. per roll)		56.16	224.64T
4	2"x3"x7" Alu. Prebend Step Flashing (100-per pk.)		34.56	138.24T
36	#10 6"x10' Post Trim,		16.37	589.32T

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2	#10 11" Post Trim,		24.30	48.60T
36	#60, 10' 2" Drip Edge		16.46	592.56T
	Siding:			
30	Zip System 5/8" x 4' x 8' OSB Sheathing		51.97	1,559.10T
1	24"x48"x8' 3" pro-techt lumber cover		9.07	9.07T
4	ZIP System 90-ft Panel System Tape		36.40	145.60T
16	Cedar Peaks D 4.5 Dutch Lap Vinyl Siding (COLOR)		130.83	2,093.28T
25	Universal 1/2" F-Channel (COLOR)		8.34	208.50T
28	1/2 J Chan Matte (COLOR)		4.77	133.56T
4	12' Ocp Stp Cp 3/4 (COLOR)		26.55	106.20T
14	Undersill (COLOR)		4.58	64.12T
10	Steel Starter Strip 3" x 12'		9.08	90.80T
1	10x150' Barricade Woven House Wrap		93.88	93.88T
3	GRWRWDT4 4" x 75' Grip Rite Window and Door Tape		29.64	88.92T
1	1-7/8"x165 White Barricade Seam Tape		18.36	18.36T
	Interior Metal:			
735	Everlast II, 29 Ga Painted Economy Series, (60) 12' 3" (WHITE)	Ceiling	4.14	3,042.90T
210	Everlast II, 29 Ga Painted Economy Series, (15) 14' 0" (WHITE)	Walls	4.14	869.40T
3	#03 Base Angle,		9.92	29.76T
31	#06 J- Channel,		9.92	307.52T
6	#34, 10' 2" C&T Trim,		20.33	121.98T
8	#10 6"x10' Post Trim,		16.37	130.96T
6	#10 11" Post Trim,		24.30	145.80T
2,000	10x1" White metal screws (250 per bag)		0.13269	265.38T

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4	K1231, 23" R-21 insulation kraft faced (103.97 sq.ft. per a bundle)		162.43	649.72T
25	K1243, 24" R-30 Insulation (88 sq. ft. per bundle)		116.70	2,917.50T
126	H2.5A Hurricane Ties / Mitek RT7A		0.67	84.42T
1	1 lb box 1 1/4" #15 Brite White Stainless Steel Trim Nails		13.99	13.99T
29	SUT4FV10 White Vented 12"x12' Triple 4 Vinyl soffit		14.78	428.62T
2	D5408B01, Norwood, Lever BSP Entry lock set		62.67	125.34T
1	6.0x6.8 Double Fiberglass door, smooth, 9-Lite, Adj. Sill , Vinyl jamb & brickmold 4 9/16" Jamb, standard bore, Right Hinge Most Operable, Left Door Flush Bolts Top & Bottom , Inswing (standing outside)		942.38	942.38T
1	3.0x6.8 Fiberglass door, smooth, 9-lite GBG, Adj. Sill , Vinyl Jamb & brickmold, 4 9/16" jamb, standard bore, Left Hinge, Outswing (standing outside)		414.55	414.55T
2	Provia 36" 'x 48" Double Hung Vinyl Window , Colonial GBG , White , Snap-on J Channel , Full Screen- LOW-E		384.20	768.40T
4	Provia 30" 'x 48" Double Hung Vinyl Window , Colonial GBG , White , Snap-on J Channel , Full Screen- LOW-E		258.72	1,034.88T
3	PD 6410 Standard: 10' x 12' OHD, R-10 Insulated With 26ga. Steel Back, Raised Panel Wood Grain, White, Torsion Springs, Standard Track, Weather Stripping, Steel Angle, Slide Lock, (1) Row of Glass		2,819.96	8,459.88T
3	8587W 12' Rail, 3/4 HP, MYQ Tech, Wall Control, Safety Sensor, One Remote		778.40	2,335.20T

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1	PD 6410 Standard: 10' x 8' OHD, R-10 Insulated With 26ga. Steel Back, Raised Panel Wood Grain, White, Torsion Springs, Standard Track, Weather Stripping, Steel Angle, Slide Lock, (1) Row of Glass		1,904.65	1,904.65T
1	8165W 8' Rail, Chain Rail, MYQ Tech, Wall Control, Safety Sensor, One Remote		348.60	348.60T
	subtotal			66,161.28
1	Delivery- CT. State Delivery Charge with Overnight Stay		1,925.00	1,925.00T
1	Moffett Unload		190.00	190.00T
1	Garage Door Delivery & Installation		3,765.00	3,765.00T
1	Engineering Fee for Building Plan Review / Engineer's Stamping and Seals / Prints / Shipping		1,600.00	1,600.00T

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	Sales Tax (6.35%)	\$4,676.22
	Total	\$78,317.50



Municipal Certification of Resolution - STEAP 2022

I, Carol Lee, Town Clerk of the Town of Andover, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at the Board of Selectman Meeting of said municipality at the Regular Monthly Meeting held on August 8, 2022:

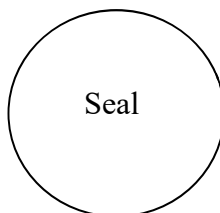
“RESOLVED, that Town Administrator Eric Anderson be, and hereby is, authorized to accept on behalf of the Town of Andover, a 2022 Connecticut STEAP Grant in the amount of \$275,000 for Andover Municipal Parking Hub at 15 Center St); and

FURTHER RESOLVED, that Town Administrator Eric Anderson is hereby authorized to enter into and execute any and all agreements, contracts and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut.”

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that Eric Anderson is the Town Administrator of the Town of Andover, and has been since August 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of _____ this ____ day of _____, 2022.



Signature/Town Clerk

TOWN OF ANDOVER 2022 SUMMER DAY CAMP AGREEMENT

WHEREAS, in the past, with the approval and support of the Town of Andover, CT Board of Selectmen, the Community Organized and Operated Latchkey, Inc. (C.O.O.L.) program of Andover successfully operated a summer day camp program Monday through Friday for mostly Andover children ages 3 or 4 to age 12, whose parent(s) or guardian(s) paid a fee to COOL.; and

WHEREAS, the Andover Board of Selectmen once again approve and wish to enable COOL to operate a similar summer day camp program from _____ 2022 to _____, 2022, inclusive, pursuant to this Agreement, and subject to the requirements of State and local law and other rules and provisions, including but not limited to the special guidelines for summer camps established by the Connecticut Office of Early Childhood;

WHEREFORE, it is AGREED by the parties that:

On behalf of the Town of Andover, C.O.O.L. will again operate, on a fee for service basis paid by parents and guardians, a summer day camp on weekdays starting _____, 2022 and concluding on _____, 2022.

—
The Town of Andover will make its insurance coverage secondarily available for the benefit of C.O.O.L., the camp, and its participants.

The Town of Andover will provide C.O.O.L. with one 12 or 20 seat Senior transportation bus to enable C.O.O.L. personnel to transport children on “field trips,” and also provide access to the Town property located behind the Andover Elementary School. and

In return for being enabled to use Town property and insurance of the Town at no cost payable to the Town to operate the summer day camp on behalf of the Town, C.O.O.L., agrees to pay one dollar (\$1.00) to the Town, and abide by the applicable laws and requirements of the State of Connecticut, the Town, and an agent of the Town, the Eastern Highlands Health District, pertaining to the operation of a municipally sponsored summer day camp as noted above,

C.O.O.L. will provide the availability of a registered nurse on call during camping hours. C.O.O.L. also agrees to indemnify and hold the Town of Andover and the Town’s employees, agents and assigns harmless to the greatest extent permitted by the law of the State of Connecticut from any claims, causes of action, liability and litigation arising from C.O.O.L.’s operation of this 2022 summer day camp; and

In response to any failure of C.O.O.L. to fulfill its obligations under this Agreement deemed sufficiently substantial by the Board of Selectmen of the Town, the Board may vote to terminate this Agreement and the Town’s involvement in and support and sponsorship of this summer day camp upon one week’s written notice to C.O.O.L., without resort to appeal.

SO AGREED, this _____ day of _____, 2022, as follows:

TOWN OF ANDOVER, CT

By _____
Jeffrey Maguire, First Selectman

Date _____

COMMUNITY ORGANIZED & OPERATED
LATCHKEY, INC.

By _____
Duly Authorized

Date _____.

AGREEMENT

Maryanne E. Bucher is the owner, and until July 14, 2022, the occupant of a single-family residence at 157 Wales Road, Andover CT 06232.

Beginning on September 29, 2003, 157 Wales Road was co-owned by Maryanne E. Bucher and her now former husband Donald K. Bucher, but on March 16, 2021, the property was conveyed to Maryanne E. Bucher as sole owner by Mr. Bucher as the result of the dissolution of their marriage ordered by the Superior Court on January 1, 2021.

As the result of an eventful July 7, 2022 visit to 157 Wales Road by animal control authorities, on July 14, 2022, various public officials visited Maryanne E. Bucher at her home, and as a result she agreed to relocate herself to the residence of a friend in Manchester, CT, due to various substantial violations of State and local codes regarding public health and safety at her home.

Soon thereafter, official notices of said substantial violations of the health and building codes were served upon Maryanne Bucher by proper officials of the Town of Andover, including those who administer the State building and public health codes.

Maryanne Bucher wishes to correct the violations of the public health and safety codes, and also the local blight ordinance, but she lacks sufficient financial resources to do so without assistance from the Town of Andover or some other source.

Though not legally obligated to do so, the Town of Andover is willing to try to help Ms. Bucher correct the public health, building code and blight violations on her property in stages by securing contractors to do the work over time and paying for it, as long as Maryanne Bucher is willing to reimburse the Town by agreeing to have the work done in that manner and executing consensual liens on the subject property in favor of the Town from time to time once any stage of the work is completed and billed to the Town for a certain price.

Maryanne E. Bucher has been made aware that pursuant to Connecticut General Statutes section 49-73b the Town of Andover is legally authorized by State law to place liens on her home for any expenses the Town incurs "in order to remedy a blighted condition on such real estate or to make it safe and sanitary under any provision of the general statutes or any municipal health, housing or safety codes or regulations . . ."

The Town of Andover agrees that if any such lien is placed on the residence of Maryanne E. Bucher at 147 Wales Road, Andover, the Town will not foreclose on any lien unless a foreclosure or other legal action threatening the viability of any lien of the Town is legally initiated for any other reason by any lien holder including the revenue collector of the Town of Andover.

With all of the foregoing firmly in mind, Maryanne E. Bucher hereby agrees to permit the Town of Andover to begin voluntarily assisting her to adequately address and fix any blighted

conditions or public health and safety code violations on her residential property at 157 Wales Road, Andover, CT both inside and outside of the residence, to execute a consensual lien on said property for any of the expenses incurred by the Town as each particular expense is incurred, and to continue to reside elsewhere until the said premises are deemed habitable by the proper public health and safety code authorities; and in return, the Town agrees to assist Ms. Bucher to make a good faith effort to remedy said conditions in the manner set forth above, and as authorized by the laws of the State of Connecticut and the Town of Andover.

A copy of this duly executed Agreement shall be recorded in the Land Records of the Town of Andover.

SO AGREED:

TOWN OF ANDOVER

MARYANNE E. BUCHER

Eric Anderson, Town Administrator
Duly Authorized

Maryanne E. Bucher

Date Signed _____

Date Signed _____

WITNESSED BY:

To Town Administrator, Eric Anderson and the Andover Board of Selectmen,

We, the board of directors of Hop River Homes (HRH), are requesting to meet with you to address the ball field lease agreement and the HRH Tax Abatement. We would like to avoid the delays and confusion that happened this past year regarding these two separate issues so would prefer to meet to discuss the concerns each of our boards have.

The HRH board feels the two concerns are not linked to each other and would like to come to agreements for each separately. Our concerns for each are stated below.

HRH Tax Abatement – Historically the tax abatement has been granted in 5 year increments since the inception of HRH. This tax abatement does benefit HRH's budget and these units help full fill the state requirement for low cost housing in Andover.

Ball Field – Our board is responsible for ensuring the safety of the HRH residents which is why we limit the use of the field to certain age groups and time of usage. The USDA has to approve any lease agreement that HRH makes.

We are available to meet the following dates and would appreciate it if your board could send your concerns regarding these two issues prior to the date of the meeting.

Available dates for a meeting are Sept 13th- 28th and Oct 24th – Nov 4th.

Regards,

Hop River Homes Board of Directors



Municipal Certification of Resolution - STEAP 2022

I, Carol Lee, Town Clerk of the Town of Andover, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at the Board of Selectman Meeting of said municipality at the Regular Monthly Meeting held on August 8, 2022:

“RESOLVED, that Town Administrator Eric Anderson be, and hereby is, authorized to accept on behalf of the Town of Andover, a 2022 Connecticut STEAP Grant in the amount of \$220,000 for the AES playground upgrade and adaptation; and

“FURTHER RESOLVED, that Town Administrator Eric is authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut”.

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that Eric Anderson is the Town Administrator of the Town of Andover, and has been since August 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of _____ this ____ day of _____, 2022.



Signature/Town Clerk



Municipal Certification of Resolution - STEAP 2022

I, Carol Lee, Town Clerk of the Town of Andover, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at the Board of Selectman Meeting of said municipality at the Regular Monthly Meeting held on August 8, 2022:

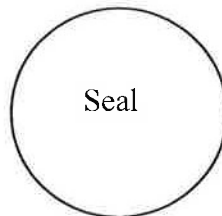
“RESOLVED, that Town Administrator Eric Anderson be, and hereby is, authorized to accept on behalf of the Town of Andover, a 2022 Connecticut STEAP Grant in the amount of \$220,000 for the AES playground upgrade and adaptation; and

“FURTHER RESOLVED, that Superintendent Valerie Bruneau is authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut, provided all agreement are funding fully by the grant or preapproved BOE general funds”.

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that Eric Anderson is the Town Administrator of the Town of Andover, and has been since August 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of _____ this ____ day of _____, 2022.



Signature/Town Clerk



Municipal Certification of Resolution - STEAP 2022

I, Carol Lee, Town Clerk of the Town of Andover, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at the Board of Selectman Meeting of said municipality at the Regular Monthly Meeting held on August 8, 2022:

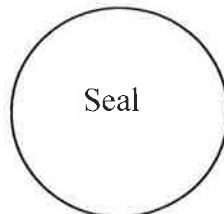
“RESOLVED, that Town Administrator Eric Anderson be, and hereby is, authorized to accept on behalf of the Town of Andover, a 2022 Connecticut STEAP Grant in the amount of \$220,000 for the AES playground upgrade and adaptation; and

“FURTHER RESOLVED, Valerie Bruneau, Superintendent, is authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut”.

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that Eric Anderson is the Town Administrator of the Town of Andover, and has been since August 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of _____ this ____ day of _____, 2022.



Signature/Town Clerk



Municipal Certification of Resolution - STEAP 2022

I, Carol Lee, Town Clerk of the Town of Andover, a municipality organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of the resolution adopted at the Board of Selectman Meeting of said municipality at the Regular Monthly Meeting held on August 8, 2022:

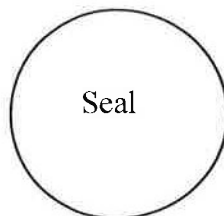
“RESOLVED, that Town Administrator Eric Anderson be, and hereby is, authorized to accept on behalf of the Town of Andover, a 2022 Connecticut STEAP Grant in the amount of \$220,000 for the AES playground upgrade and adaptation; and

“FURTHER RESOLVED, that Town Administrator Eric Anderson (as oversight for Superintendent Valerie Bruneau) is authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said 2022 STEAP Grant with the State of Connecticut”.

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

AND I DO FURTHER CERTIFY that Eric Anderson is the Town Administrator of the Town of Andover, and has been since August 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of _____ this ____ day of _____, 2022.



Signature/Town Clerk

7-1-22

58°/87°

Mostly Sunny

Jay
8.5

5:30 - 2:30

- Admin
- Work with crew

Equip: Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
3.5	• Mow/Trim Doris Chamberlin Nature Pond Park	Tom	3.5	/	Trk 4 Trimmers Roadside Mower Trk 1
	• Remove Tree, Mow/Trim & re-establish Trailhead at Percy Cook Trail	Rich	3.0		
		Zach	3.5		
		Jay	3.5		
4.5	• Box Out & Construct Stone Pad for Re-purposed shed for Garden Club	Tom	4.5	8) yds Gravel	Back Hoe Truck 7
		Zach	4.5	8) yds 1 1/4" Stone	Truck 4 w/ tools
		Jay	4.0	12' x 16' filter fabric	Loader Compactor
5.0	• Roadside Mow - Finish Rail Trail & start on Truck 7 Route	Rich	5.0	/	Roadside Mower

7-5-22 67°/75° Mostly cldy

Jay 5:30-4:30
10.5

- Admin
- Payroll
- Work with Crew

Equip: Trk 1

Job	Staff	Time	Material	Equip
.75 • Trash Compaction @ T.S.	Tom	.75	/	Back Hoe
3.5 { • finished Stone Pad for Garden Shed & Walkway to Percey Cook Trail at Town Hall	Jay	3.5	5) yds Stone dust	Trk 4 Trk 7 Back Hoe Loader
	Zach	3.5	15'x4' Filter Fabric	
	Tom	2.75	7) yds Loam 5 lbs Grass seed	
5.5 { • Fill in Erosion & Patch around Catch Basin Shoddy Mill • Re-locate Boulder from Shoddy Mill to Gilead for Ballast at Bottom of an Eroded outfall	Tom	4.5	1 Ton Patch	Trk 4 Trk 7 Back Hoe Loader
	Zach	4.5		
Vacation	Rich	8.0	/	

7-6-22 68°/83° Prtly Cldy

Jay 5:00 - 3:00
10

- Admin
- Pay Bills
- Work with crew

Equip: Trk 1

* No Lunch

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
1.0	• Trash Run	Tom	1.0	/	Trk 4
	• Lower flags Half Staff	Zach	1.0		
7.5	• Drainage Shoddy Mill: Excavate & establish drainage swale area #34 shoddy	Tom	6.5	89 yds Spoils	Trk 10
		Zach	2.5	24 yds Rip-Rap	Trk 7
		Jay	7.5		Excavator Back Hoe Trk 1 Loader
	• Personal Time	Tom	1.0	/	/
	• Vacation Day	Rich	8.0	/	/

7-7-22 57°/79° Mostly Sunny

Jay
8.5 5:30 - 2:30

• Admin

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
.75	• Trash Compact @ T.S.	Tom	.75	/	Back Hoe
8.0	• Drainage Shoddy Mill: Continue drainage swale in front of #34 and establish Plunge Pool at Back of Catch Basin. Lay 24" pipe From Catch Basin to Plunge Pool. Secure Job For the night	Tom	7.25	56 yds Spoils 16 yds Rip-Rap	Trk 10 Trk 7
		Zach	8	2 yds 1 1/4" Stone	Excavator Back Hoe
		Jay	8	8'x24" ADS Pipe 1) 24" ADS Flair 12'x15' Filter fabric	Trk 1 Loader
	Vacation Day	Rich	8	/	/

7-8-22 57°/83° Cloudy w/Pssbl PM Shwrs

Jay 5:30 - 2:30

4.5

- Admin
- Work with Crew on Shoddy Mill

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip</u>
7.0	Drainage Shoddy Mill: Complete Plunge Pool behind Catch Basin and Mortar around Pipe then Back Fill at #34. Re-direct drainage swale at outlet that borders #23	Tom	6.0	5) yds Rip-Rap	Trk 1 w/ tools
		Zach	6.0	4) 80lb bags Mortar	Trk 7
		Jay	7.0	16) CB Brick 4) Patio Block 4' x 15' filter fabric	Trk 10 Excavator Back Hoe
2.0	Roadside Mow Siteline at Wales and Boston Hill (Tom train Zach on mower)	Tom	2.0	/	Roadside Mwr
		Zach	2.0		Trk 4
	Vacation Day	Rich	8.0		

7-11-22 53°/82° Sunny

Jay 5:30 - 2:30
8.5

- Admin
- Pay Bills
- Work with Crew Shoddy mill

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
6.5	<ul style="list-style-type: none"> • Repair Roadside Mower • " Back Hoe <i>diagnose</i>	Zach	6.5	/	Shop
2.5	<ul style="list-style-type: none"> • Raise Flags ^{AM} / Lower Flags ^{PM} • Compact Trash @ T.S. 	Rich	2.5	/	Trk 4 Back Hoe
5.5	<ul style="list-style-type: none"> • Drainage Shoddy Mill: Complete Swale & Plunge Pool, Loam & seed at Outlet that Borders #23 Start Re-shaping of swale at #43 	Jay	5.5	18) yds spoils	Trk 1 w/Tools
		Rich	5.5	8) yds Rip-Rap	Trk 3 Excavator
		Zach	1.5	1) yrd 2" stone 2) yds Loam	Loader Trk 7
8.0	Vacation Day	Tom	8.0	/	

7-12-22 62°/84° Sunny

Jay 5:30 - 2:45
8.75

- Admin
- Work with Crew Shoddy Mill Rd.
- Meet w/ Chipseal Contractor - Review work site's and adjusted work

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>material</u>	<u>Equip</u>	
7.5	<ul style="list-style-type: none"> • Shoddy Mill Drainage: Continue Re-shaping of Swale at #43, Install CB Slab at Cross Culvert Outlet add 3 Waste Blocks as supporting Walls to Headwall then armor banks w/ Rip-Rap and Loam yard 	Jay	7.5	1) CB slab	Trk 3	
		Rich	7.5	2) 2'x2'x6' waste Block	Trk 7 Excavator	
		Zach	7.5	1) 2'x2'x3' waste Block 2) 80 lb bags Mortar 7) yrds spoils 8) yrds Rip-Rap 1) yrd Loam 3 lbs grass seed	Trk 9 Loader	
.75	<ul style="list-style-type: none"> • Tree down w/ Wires Wales Rd: FD on scene waiting for Eversource Close Road & Set up Cones 	Jay		/	Trk 1	
		Rich	.75			Trk 4
		Zach	.75			
8.0	Vacation Day	Tom	8.0	/		

7-13-22 65°/87° Sunny

Jay 8.75 5:30 - 2:45

- Admin
- Work with Crew Shoddy Mill
- Finish Shaping of Embankment at #23 and seed
- Grade driveway at #28 to divert water off driveway into property swale so water from property does not enter roadway
- Open Wales Road (Pick up signs)

Equip: Trk 1
Excavator

	Job	Staff	Time	Material	Equip
2.0	• Drainage Shoddy Mill: Complete Mortar (cement work) of outlet area at #43	Jay	2.0	2) 80lb bags Mortar	Trk 1
		Rich	2.0		Trk 4
		Zach	2.0		
1.0	• Trash Run:	Rich	1.0	/	Trk 4
		Zach	1.0		
3.0	• Haul Fill (Bank Run) From Pit to Shop & Back Fill Behind walls for Material Bins	Rich	3.0	32) yds Bank Run	Trk 3 Loader
		Zach	3.0		
2.0	• Union meeting: at Town Hall	Rich	2.0	/	Trk 4
		Zach	2.0		
		Tom	2.0		
6.0	• Vacation 3/4 Day	Tom	6.0	/	

7-14-22 64°/82° Mstly Sunny

Jay 5:30 - 3:00
9.0

- Admin
- Work with Crew on shoddy

	<u>Job</u>	<u>staff</u>	<u>Time</u>	<u>material</u>	<u>Equip</u>
0.75	• Trash Compaction @ T.S.	Zach	0.75	/	Back Hoe
2.0	• Tree Clean up - Wales Rd	Jay	2.0	1) Load Brush	Trk 1
		Rich	2.0	1) Load Wood	Trk 3
		Zach	1.25		Back Hoe
6.0	Drainage Shoddy Mill:				
	• Complete work in area of #34 & Remove Sediment build up discharge side of Driveway culvert	Jay	6.0	12) yds Spoils	Trk 1 Excavator
		Rich	6.0	16) yds Gravel	Trk 3
		Zach	6.0	32) yds Dirty Loam	Trk 7 Loader
	• Start re-alignment of Rail Trail				
	• Load & Haul Material from Pit to Jobsite and shop				
8.0	• Vacation Day	Tom	8.0	/	/

7-15-22 57°/84° Sunny

Jay 5:30 - 3:00
9.0

- Admin
- Work with crew at Shoddy Mill Re-Alignment Rail Trail

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Materials</u>	<u>Equip.</u>
8.25 {	• Re-Alignment Rail Trail at Shoddy Mill	Jay	8.25	7) yds Spoils	Trk 1
		Rich	8.0	40) yds Gravel	Excavator
		Zach	4.0	16) yds Process 48) yds Dirty Loam	Trk 3 Trk 7 Compactor Loader
4.25 {	• Haul Gravel From Pit to Shop	Zach	4.25	48) yds Gravel	Loader Trk 7

7-18-22 70°/78° Cloudy w/T-storms

Jay 5:30 - 3:00
9.0

- Admin
- Payroll
- Ck/Clear Catch Basins & Waterways - Trk 3 Route
- Office / Budget / Purchasing - work

Equip: Trk 1

Job	Staff	Time	Material	Equip
2.5 • Ck/Clear Waterways & CB's	Jay	2.5	/	Trk 1
	Rich	2.5		Trk 4
	Tom	2.5		
	Zach	2.5		
.75 { • Trash Compaction @ T.S. • Raise Flags Full staff	Tom	.75	/	Back Hoe
	Rich	.75		Trk 4
.5 { • Remove Drift Wood From Inlet of Pipe at Bunker Hill Bridge	Tom	.5	/	Trk 4
	Rich	.5		Back Hoe
	Zach	.5		
5.0 { • Shop - Equipment Maintenance R&R Hyd Pump on Roadside Mower Transport to Get Repaired at Devine Hydraulics. Transport Back Hoe to get Repaired at W.I. Clark	Zach	5.0	/	Trk 4
	Tom	4.25		Trk 10
	Rich	4.25		w/Trailer

7-19-22 68°/89° Sunny * Hot/Muggy *

Jay 5:30 - 3:00
9.0

- Admin
- Work With Crew at Shoddy Mill Re-alignment Rail Trail & Set Ballards

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
8.0	• Re-Alignment Rail Trail at Shoddy Mill: Set New Ballards (gate) on West side, set new grades for approach, Loam sides of Trail, set Border Stones & Compact	Jay	8	8) yds on site Material	Trk 1
		Tom	8	32) yds Dirty Loam	Trk 4 Excavator
		Rich	8	2) 2'x4' Ballard Bases	Trk 3 Trk 7
		Zach	8		Loader Compactor

7-20-22 69°/94° Sunny

* HOT!! *

Jay
8.25

5:45 - 2:30

Muggy!!

- Admin
- Work with crew at Shoddy Mill Re-alignment Rail Trail
- Meeting with Sign Vendor

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
8.0	• Re-Alignment Rail Trail at Shoddy Mill:	Jay	7		Trk 1
	Finish West side of Trail;			4) yds Process	Trk 4
	Grade, Loam, set boarder stones, Install ballard Posts, & seed.	Tom	8	24) yds Gravel	Trk 3
		Rich	8	6) yds Loam	Trk 7
				8 lbs seed	Loader
	Start East side of Trail; Install ballard bases & re-grading of Trail	Zach	8		Compactor Excavator

7-21-22 69°/90° Mstly Sunny w/Pssbl PM T-storms

Jay 5:30 - 3:00
9.0

* Scorcher !! *

- Admin
- Work on Re-Alignment Rail Trail Shaddy Mill

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>material</u>	<u>Equip</u>
8.0	• Re-Alignment Rail Trail at Shaddy Mill:	Jay	8	32) yds Gravel	Trk 1
	Continue work on East Side of Trail; Bring Trail up to Grade & Back Fill Sides	Rich	2	28) yds Process	Excavator
		Zach	2	16) yds Dirty Loam	Trk 3 Trk 7 Compactor
1.0	• Trash Compaction at T.S.	Tom	1	/	Loader
7.0	• Load & Haul Material From T.S. to Pit	Tom	7		Loader
	&	Rich	6	64) yds Compost	Trk 3
	Pit to Shop	Zach	6	40) yds Dirty Loam	Trk 7

7-22-22 69°/92° Sunny

* HOT
HOT
HOT 000

Jay
8.5

5:30 - 2:30

- Admin
- Work With Crew at Shoddy Mill Re-Alignment Rail Trail
- Meet w/Cathy Pallazi @ Senior Bus Garage - Broken Garage Door (Door For small van out of service, opener Busted).

Trk 1

	Job	Staff	Time	materials	Equip
6.0	<ul style="list-style-type: none"> • Re-Alignment Rail Trail at Shoddy Mill: Re-set ballards on East side (too High), back fill, & Compact. Install Ballard Posts. Loam sides of Trail. 	Jay	6	on site Materials 8) yds Loam	Trk 1
					Trk 4
		Tom	6		Trk 3
		Rich	6		Trk 7
		Zach	6	Excavator	
				Loader	
				Compactors	
2.0	<ul style="list-style-type: none"> • Shop - Clean up R & R office chairs. Pick up Grill from T.H. ETC.. 	Tom	2	/	Trk 1
		Rich	2		Trk 4
		Zach	2		

7-25-22 74°/86° Cldy w/ Pssbl shwrs & T-Strms PM

Jay 5:30 - 2:30
8.5

Muggy #
Muggy

- Admin
- Work w/crew Complete Re-Alignment Rail Trail at Shoddy

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
.5	• Trash Compaction at T.S.	Tom	.5	/	Loader
2.5	• Re-Alignment Rail Trail at Shoddy Mill: Complete East Side of Trail; Set barrier Stones & Seed.	Jay	2.5	On site Stones and	Trk 1
		Tom	2.0	Stones From Shop	Trk 4
		Rich	2.5	and T.S.	Excavator
		Zach	2.5	10 lbs Seed	Loader
3.0	• Pick up Back Hoe From W.I. Clark (Plainfield)	Tom	3.0	/	Trk 10
		Rich	3.0	/	w/Trailer
5.5	• Shop - Inventory Oil, Filters & lubes; order & pick up supplies from (4) vendors, Then Put away.	Zach	5.5	/	Trk 4
2.5	R&R mower head on Roadside Mower w/old grass head.	Tom	2.5	/	Roadside mower
		Rich	2.5	/	

7-26-22 59°/80° Mstly cldy

Jay 9.0 5:30 - 3:00

- Admin
- Pay Bills
- Meeting w/Marina - Go over DPW Budget #s For FY 22-23
- Meeting w/Lubrication Vendor/supplier
- Driveway Inspections
- Meet w/Eric - Review work

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
4.0	• Parts Run and Finish Assembly Spare Mower head for Roadside Mower	Rich	4.0	Hyd Fittings	Trk 1
		Tom	4.0		
		Zach	2.0		
4.0	• Roadside Mowing	Rich	4.0	/	Roadside Mower
4.0	• Drainage Shoddy Mill Rd: Start R&R next Catch Basin. Saw Cut Roadway for Repair of Cross Culvert Pipe.	Tom	4.0	/	Trk 4 Trk 7 Excavator Roadsaw
		Zach	4.0		
2.0	• Parts Run Various Vendors: Filter Supplies for Equipment	Zach	2.0	/	Trk 4

7-27-22 56°/85° Prtly cldy

Jay 5:30 - 3:15
9.25

- Admin
- Trash Run
- Clean Office/Breakroom/Bathroom Areas
- Flush/Clean water Filter behind Museum for Sprinkler System
- Tree inspection Hendee Rd - Notify Eversource for Removal?
- Parts Run to Devine Hydraulics & W.I. Clark
- Meet w/ Ron's Landscaping at Museum to work on sprinkler system

Trk 1

Job	Staff	Time	Materials	Equip
2.5 - Mow & Trim @ DPW	Tom Rich Zach	2.5 2.5 2.5	/	Trimmer Roadside Mower Steiner w/ mower
5.5 - Roadside Mow	Rich	5.5	/	Roadside mower
5.5 { Drainage Shoddy Mill Rd: Excavate & Remove old Basin and set Sump	Tom	5.5	24 yds Spoils	Trk 4
	Zach	5.5	1 CB Sump	Trk 7 Excavator

7-28-22 63°/83° Mstly cldy - w/Pssbl PM T-Storms

Jay 5:30 - 3:00
9.0

- Admin
- DPW yard Clean up around building
- Pick up supplies for drainage Shoddy Mill & deliver to site
- Phone Meeting w/Eversource rep - discuss & Review Tree work on Gilead Road
- Review Maintainer 1 Job Applications & Resume's - 1st Rnd Vetting

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
8.0	<ul style="list-style-type: none"> • Drainage Shoddy Mill Rd: Connect Pipes to Catch Basin, set Riser, Mortar, Back Fill & Compact 	Tom	8.0	4'x18" ADS pipe	Trk 4 w/tools
		Rich	8.0	1) 18" RCP to ADS Adaptor	Excavator
		Zach	7.0	1) 18" ADS Collar	Trk 3
				1) 6" x 16' SDR Pipe	Trk 7
				1) 6" x 6" Fernco	Loader
				1) 30" CB Riser	Compactors
				3) 80lb bags Mortar	
				14) CB Brick	
				16 yds Gravel	
1.0	• Trash Compaction @ T.S.	Zach	1.0		Backhoe

7-29-22 70°/87° Mstly cldy

Jay 5:30-2:30
8.5

- Admin
- Mark out Tree Removals on Gilead Rd

Trk 1

	<u>Job</u>	<u>Staff</u>	<u>Time</u>	<u>Material</u>	<u>Equip</u>
3.5	• Drainage work Shoddy Mill: Set CB Top to grade, Backfill & Compact, Loam & seed, secure site	Tom	3.5	1) 4" Grade Ring	Trk 4
		Zach	3.5	1) CB Top 2) 80lb bag Mortar 1) 4rds Millings 1) 4rd Loam 2 lbs seed	Trk 7 Excavator Loader
4.5	• Work at Transfer Station: Clean up down Back by brush Pile; separate old waste block to be used For Storm debris Management site	Tom	4.5	/	Trk 4 Back Hoe Loader
		Zach	4.5		
8.0	• Roadside mowing:	Rich	8.0	/	Roadside Mower



ANDREW J. TIERNEY
TOWN MANAGER

Town of Hebron

**TOWN OFFICE BUILDING
15 GILEAD STREET
HEBRON, CONNECTICUT 06248
TELEPHONE: (860) 228-5971
FAX: (860) 228-4859
www.hebronct.com**

DANIEL LARSON
CHAIRMAN

GAIL B. RICHMOND
VICE CHAIRMAN

PETER D. KASPER
SELECTMAN

MARC P. RUBERA
SELECTMAN

TIFFANY V. THIELE
SELECTMAN

July 13, 2022

Mr. Eric Anderson, Town Administrator
Town of Andover
17 School Road
Andover, CT 06232

Re: Mutual Aid Assistance

Dear Mr. Anderson,

On behalf of the Town of Hebron, I am writing to thank you and your fire department for the mutual aid assistance provided during the incident at Ted's IGA, 127 Main Street, Hebron on July 11, 2022. The members of your fire department were not only courageous in their duties, but they conducted themselves in a very professional manner throughout the event. Your Town should be proud of the service that these individuals provide. We are fortunate to have entered into the Mutual Aid Agreement.

If there is ever a time that Hebron may reciprocate with any type of service, please feel free to reach out to me at the Town Manager's Office.

Hebron is lucky to be surrounded by communities like yours!

Respectfully,

Andrew J. Tierney
Town Manager

AJT:dw

cc: Board of Selectmen
P. Starkel, Fire Chief



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

August 1 2022

The Andover Fire Department responded to 39 calls in July. Here is the breakdown.

Medical Calls 25

Fire Alarms 2

Brush Fire 1

MVA 5

Structure Fire 2

Wire Related 3

Investigation Call 1

Work Detail 1

Meetings 1

Drills 2

Ron Mike

Andover Fire Chief

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	CoFee	Zoning	State	Point	TownFee
Building Permit	14	3,506.16	212,395.65	0.00	0.00	0.00	0.00	0.00	0.00	56.16	210.00	3,240.00
Electrical Permit	6	1,235.28	75,762.00	0.00	0.00	0.00	0.00	0.00	0.00	20.28	90.00	1,125.00
Gas Permit	1	76.04	3,200.00	0.00	0.00	0.00	0.00	0.00	0.00	1.04	15.00	60.00
Mechanical Permit	7	1,402.10	82,215.86	0.00	0.00	0.00	0.00	0.00	0.00	22.10	105.00	1,275.00
Plumbing Permit	1	15.78	2,926.46	0.00	0.00	0.00	0.00	0.00	0.00	0.78	15.00	0.00
Grand Totals	29	6,235.36	376,499.97	0.00	0.00	0.00	0.00	0.00	0.00	100.36	435.00	5,700.00
Grand # Voids	0											

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	CoFee	Zoning	State	Point	TownFee
Wetlands Permit Applic	1	140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	15.00	65.00
ZBA Application	2 3	230.00 430.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	30.00	140.00
Zoning Permit Applicat	4	560.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240.00	60.00	260.00
Grand Totals	7 8	930.00 1130.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00	105.00	465.00
Grand # Voids	0											

receipt	amount	date	address	name	site address	description
273292	\$75.00	7/1/2022	60 FIELD ST TORRINGTON, CT	GARRET HOMES	580 LAKE RD	DRIVEWAY PERMIT
273293	\$500.00	7/1/2022	59 FIELD ST TORRINGTON, CT	GARRET HOMES	580 LAKE RD	DRIVEWAY BOND
273296	\$40.00	7/5/2022	BL COMPANIES	JORDAN BUSLEWICZ	580 LAKE RD	SIGNS
273299	\$20.00	7/7/2022	12 CENTER ST	NAHIN PUERTO	12 CENTER ST	SIGNS
273303	\$25.00	7/21/2022	345 HEBRON RD	CARRINA TRANTALIS	345 HEBRON RD	HOME OCCUPATION
TOTAL	\$660.00					

TOTAL BUILDING	\$6,235.36
TOTAL ZONING	\$1,130.00
TOTAL MISC	\$660.00
FINAL TOTAL FOR JULY	\$8,025.36