



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, July 13th, 2020
7:00 P.M.

Location: virtual Zoom meeting

Town of Andover
Board of Selectmen
Monday, July 13th, 2020 at 7:00 P.M.
Location: virtual meeting via Zoom platform

Regular Meeting Agenda

Call-in Directions to join the Zoom Meeting

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/83927051007>

Call-in from your phone for audio: 1-646-558-8656

Meeting ID: 839 2705 1007, Password: 175876

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations and Appointments
 - a. Conservation Commission
 - i. CT ERT Report
 - ii. Land Parcels
 - b. Website Development Committee
 - i. New Website Launched!
 - c. Traffic Safety Committee
 - i. Initial Meeting
 - d. 175th Anniversary Committee
 - i. Initial Meeting
 - e. BOS/BOE Combined Finance Department Committee
 - i. Town Accounting Software
 - ii. Combined Finance Department
5. Town Administrator's Report
6. Old Business

Discuss and act upon the following:

 - a. Town's Personnel Policies
 - b. Community Connectivity Grant
 - c. Email Provider Office 365
 - d. Transfer Station Operations and Policy
7. New Business

Discuss and act upon the following:

 - a. Plans for Reopening Town Hall
 - b. Upcoming Road Maintenance Projects
 - c. Agent Orange Monument
 - d. Lake St. Block Party
 - e. Administrator Overpayment
8. Approval of Meeting Minutes
 - a. Monday, June 8th, 2020 Regular Meeting Minutes
9. Treasurer's Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Tax Collections YTD
 - f. Over Expenditure Report

10. Budget
 - a. Transfers
 - b. Refunds
 - c. Over Expenditure Requests
11. Tax Collector's Report
 - a. Refunds Requests
12. Assessor's Report
 - a. Revaluation Services
13. Department Reports
 - a. Fire Department
 - b. Resident State Trooper
 - c. Town Clerk
 - d. Building Department
 - e. Assessor's Office
 - f. Town Garage
 - g. Transfer Station
 - h. Library
 - i. Senior Transportation
 - j. Registrars
14. Resignations
 - a. Maureen Brancato, Effective July 21
 - b. George Knox, Effective June 30
15. Correspondence
16. Public Speak
17. Executive Session to Discuss Town Personnel Issues
18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

**Call to Order/
Pledge of Allegiance**

Public Speak

Additions/ Deletions to Agenda

**Board &
Commission
Presentations
and
Appointments**

July 3, 2020

To: Andover Board of Selectmen
Eric Anderson, Town Administrator

One year ago, the Town of Andover received an offer of 8.54 acres of land currently owned by the Northern CT Land Trust. Shortly after this, we received an offer of 7.84 acres of land from Thomas D. Talbot. These parcels abut properties totaling 21.36 acres already owned by the Town of Andover, and, if accepted, would enlarge the town's open space holdings, as recommended in Section 8 of the 2015 Andover Plan of Conservation and Development (POCD):

Andover's 18.2% [current open space] can be compared to established state goals that call for 21% of the state to be preserved as open space by 2023. To reach this 21% open space goal in Andover an additional 284 acres would have to be acquired. This figure is a reasonable goal for the next ten (10) years.

The parcels are associated with the Western Highlands Open Space Corridor identified within the POCD as a priority area for open space preservation (Figure D, Section 8: Protecting Natural Resources – An Open Space Plan).

The Andover Conservation Commission enlisted the CT Resource Conservation and Development's (CT RC&D) Environmental Review Team (ERT) to look at these properties to determine their worth as open space in terms of conservation values.

A completed ERT Review has been received, and is attached herewith. The conclusions of the ERT indicate that these tracts of land do have high value as a natural resource protection area, as well as having historic value. The parcels are core forest, containing important agricultural soils, and are adjacent to significant wetland resources within the Burnap Brook watershed.

Every member of the Andover Conservation Commission has walked these properties with the ERT and agrees with the assessment of the reviewers. Members voted at their June 2020 meeting to recommend that the town acquire the Northern CT Land Trust property and the Talbot property to enlarge its protected district in the Western Corridor.

The Andover Conservation Commission supports the conclusions of the ERT review and strongly recommends that the Board of Selectmen accept these two gifts of land.

Sincerely,

Michael Palazzi, Chair

Hank Gruner

Carrie Crompton

Maryann Gile

Gary Gile

Summary of Priorities

B M S I	E d m u n d s	Q B o o k s
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Finance – General Ledger, Budget, Purchasing, A/P, A/R

Comments

Technology

Windows and Office compatible	✓	✓	✓
Audit trail with history or changes	✓	✓	✓
Scan & attach files in multiple formats	✓	✓	✓
User-levels	✓	✓	✓
Query and reporting	✓	✓	✓
Menus and screens	✓	✓	✓
Query and Reporting tools	✓	✓	✓
Allows formatting of data	✓	✓	✓
Drop down and/or drag and drop criteria selection	✓	✓	✓
Define and save. Ability to refresh.	✓	✓	✓
Reports	✓	✓	✓
Generate in multiple formats	✓	✓	✓
Library of pre-built	✓	✓	✓
Searchable fields	✓	✓	✓

QB account number limitations. Explain memorized reports

BMSI - Not in memo fields

Finance

General Ledger			
Periods			
Support 13 accounting periods			
Multiple years open	✓	✓	✓
Role driven	✓	✓	✓
Date driven closings	✓	✓	✓
Ability to report on detail or roll up	✓	✓	
Journal entries	✓	✓	✓
Multiple journal entry types	✓	✓	✓
Short and long descriptions	✓	✓	
Attachments	✓	✓	no
Workflow routing for approval	FUp	FUp	no
Self-balancing interfund	FUp	FUp	no
Mapping to UCOA/ED001			

Date driven

QB account number limitation. Subaccount option

QB limited to 26 characters

QB has no workflow

More detail needed for all vendors

Funds

Accommodate pooled cash for multiple funds	✓	✓	
Grant Management			
Ability to report on multi-year basis	FUp	FUp	no
Bank Reconciliations	✓	✓	✓
Ability to import bank information	✓	✓	
Reconcile all banking transactions	✓	✓	✓

QB needs to research

Summary of Priorities

Finance – General Ledger, Budget, Purchasing, A/P, A/R

	B M S I	E d m u n d s	Q B o o k s	
Define check sort and print order				
Canceled check report	✓	✓	✓	
Budgeting				
Up to 3 year budget and actual	✓	✓	no	QB Current and last year. Actual only
Ability to specify # of years	✓	✓		Edmunds up to 5 years
Excel export and import	✓	✓		QB does not import
What-if modelling. Identify variations.	✓	✓		
Budget adjustments/transfer. Multiple budget iterations per year with versioning for each.	✓	✓		QB with limitations
Budget vs Actual	✓	✓	✓	
With or without encumbrances	✓	✓		QB encumbrance does not function
Drill down to source data	✓	✓	✓	
System generated alerts when nearing budget tolerances	✓	✓	no	
Route budget requests for approval via workflow	FUp	FUp	no	
Budget worksheets to distribute to departments for entry. Workflow routing for approval and review. Posting capabilities. Tools to support creation and distribution of "budget book".				
Capture Budget line item assumptions and attach supporting documentation.	FUp	✓	No	
Forecasting analysis with unique formulas based on budget type or category.	✓	✓	no	
Budgeting dashboard with drill down capabilities	No	No	No	
Purchase Orders				
Support multiple addresses	FUp	FUp	No	QB PO function not recommended
Ability to email	✓	✓	No	
Work flow approval and security settings	✓	✓	No	
Budget verification with settings to warn or block	✓	✓	No	
Allow multiple G/L accounts per line.	✓	✓	No	
Reference to contract, quote, etc	✓	✓	No	
Create PO without requisition	✓	✓	No	
Convert requisition to PO	✓	✓	No	
Pre-encumbrance vs encumbrance	✓	✓	No	
Ability to flag line item as fixed asset	✓	✓	No	
Utility to unencumber at year end	✓	✓	No	
Accounts Payable				
Vendor and/or customer master file data	✓	✓	✓	
1099 tracking with ability to print and/or transmit	✓	✓	✓	
Prevention of duplicate vendors	FUp	FUp	No	
Deactivate and retain history				

Summary of Priorities

	B M S I	E d m u n d s	Q B o o k s
Finance – General Ledger, Budget, Purchasing, A/P, A/R			
Duplicate invoice management	✓	✓	✓
Ability to flag invoice for separate check	✓	✓	✓
Support multiple forms of payment	✓	✓	No
Ability to scan invoices; route for review. Route a single invoice concurrently to multiple approvers, ability to re-route and add reviewer while in process. Online visibility to invoice approval routing queue.			
Import electronic invoices into A/P	✓	✓	NO
Process multiple invoices to a PO	✓	✓	
Generate recurring payables templates	✓	✓	✓
Distribute invoice to multiple G/L accounts by pre-defined rules	✓	✓	✓
Manage partial payments	✓	✓	✓
Two or three way matching; PO to invoice or PO to receiving	✓	✓	
Accounts Receivable			
Ability to process payments in multiple formats	✓	✓	✓
Ability to flag receipts for tax reporting (tuition payments)	FUp	FUp	
Generate invoices	✓	✓	✓
Miscellaneous			
# of characters in GL number	30		7
# of segments in GL number	9		0
Ability to opt not to print "0" amounts	FUp	FUp	FUp
Cost estimates			
Conversion	6,000	8,200	30,000
Application/License Fees		21,000	500
Project Management		8,000	
Training	3,000		
Upfront cost	9,000	37,200	30,500
Annual Maintenance	9,800	5,500	

QB can not initiate an EFT/ATF

QB to vendor file

QB PO function not recommended

QB PO function not recommended

QB by generating statements by customer

QB Includes GL accounts and memorized reports. Data transfer extra

ED - Training included

BMSI - batch process

All systems recommended two data bases - Town & BOE

QB account number limited to 7 characters. Not segmentable.

QB custom reports not driven by account number

QB recommends separate data base for each fund.

2-3 for BOE (school, grants, student activities)

2-3 for town (general govt, capital projects)

**Town
Administrator's
Report**

Town Administrator's Report

Board of Selectmen Regular Meeting July 13th, 2020

COVID-19:

The town of Andover has not had a new case of COVID-19 in over eight weeks the entire Eastern Highlands Health District is averaging about three cases per week between the 9 towns. At this point the risk appears to be relatively low but that does not mean we should not stay Vigilant. There are clear trends from other states that have not been so lucky

Website:

As of 7/9/2020 the new town website is live. Thanks to all the members of the website committee for their efforts in making it happen. Over the next few months there will be continued improvement. Please forward all feedback to Amanda. The website committee will stay active while the site is refined.

- The conversion to a new domain screwed up our email since they were both the same provider

Public Works:

Roadwork-

Since the last meeting the town has accomplished quite a bit of roadwork with chip sealing of Wales Road, Juravody Road, School Road., Lakeside Drive, Stanley and Chesterbrook, Oak Farms Road, as well as Riverside Drive. At this point all these roads have been swept and are looking pretty decent. The current plan is on Friday July 10th to microseal School Road, Lakeside Drive, Island Street and Oak Farms Road.

Delayed due to weather. This will be followed by the roads that are not getting micro sealed getting fog coated sometime in August.

Additionally we treated multiple roads with a rejuvenating fog seal designed to extend the pavement life. Roads treated includes Sunset Lane, and Andover/s portion of E. Street, Townsend Rd., and Windrush Lane

We have just about completed one full mowing of the town roads. Next we will go back over and redo sightlines and go from there on further mowing.

Bunker Hill Bridge- We have received an official Number from the federal bridge program and agreement by the state of CT DOT for ROW acquisition.

Transfer Station Updates:

We had to go back out to get new quotes for the concrete slabs at the transfer station. This delayed pouring the slab's about two weeks. the tentative plan is to form the slabs Friday on the 10th and start pouring the following Monday on the 13th.

The shed at the transfer station has been delivered. * **Some controversy over orientation of the shed**

We are still operating without the compactors and will hopefully be reinstalling compactors in about two weeks. We currently have bulky waste and metal open but at reduced capacity.

Per the request from Jeff Murray, Dennis O'Brien, the towns attorney is presenting an option for amending the transfer station ordinance.

I sent around to board of selectmen members a copy of a letter that was sent to the Fitch residence last month

Other Contractor Work:

Lenco electric installed the flagpole lighting at the end over town hall to comply with federal law looks great.

There's also been work done at the Andover museum/old town Hall. We are installing the Camera system that used to be in town halls in the old town hall, but it needed some electrical work and security lighting prior.

Veterans Memorial:

The water has been temporarily restored. I asked M&M to replace the contactor which is sticking and make sure the pressure tank is OK.

I also asked Lenco to evaluate and give me a quote on redoing the electrical system which trips regularly. We may have an issue with the legality of the installation since there is no meter.

Town Hall:

As you all know the Town hall is not open but is fully staffed at this point. There have been several grievances filed from the unions over the requirements of the reopening. We can discuss the grievances in executive session if the board would like.

Separately I am presenting a plan for the gradual reopening of town Hall and other town services. There's also separately attached what we're proposing for senior luncheon/senior programming for the end of July and August. These are of course negotiable based on how the state is doing with COVID-19.

The radar speed sign that we ordered should arrive within the next few days

The Cameras and equipment that we purchased through the PEGPITIA grant should arrive next week. I look forward to the day when we all be present in the community room and can livestream meetings.

Many of you know that the mural at the Andover library was vandalized. The individuals in question have been identified and arrest warrants have been issued. The mural has an anti-graffiti coating and I'm reaching out to the paint manufacturer to get recommendations on cleaning. We are hoping that we can clean it without doing any long-term damage to the mural.

Spoke to the Paint manufacturer. If we are lucky we can clean carefully with Mineral spirits. If not we will need to strip the outer coat of varnish and varnish. We need to find a competent Paint restorer for the work.

We have had a request for a resident to hold a block party on Lake Road between the intersection of Lakeside Drive and Island Street. I worked with the applicant on the location selection to minimize its effect on traffic. The applicant will be before the board of selectmen at this meeting to discuss this. I had assumed I would just issue administrative approval for this but several board members asked that this be brought before the full board of selectmen to discuss prior to the event

Athletic Events on Town Property:

Veterans Memorial Field-

I've spoken again with the representative from HAMR Softball, FC North soccer and the adult soccer league. We should have signed agreements in place by the board of selectmen meeting.

Jeff Murray has a request for a running time trial on the rail trail.

We are also experiencing much heavier usage of town and State Trails. The Hop River Rail Trail usage has basically doubled since last year.

Eric Anderson
Town Administrator



TOWN OF ANDOVER
17 SCHOOL ROAD
ANDOVER, CT 06232
PHONE: 860.742.7305 X210 FAX: 860.742.7535
E-MAIL: eanderson@andoverct.org
www.andoverct.org

Office of the Town Administrator

July, 13 2020

Joseph Wagner
61 Ridgewood Rd.
Willimantic, CT 06226

Dear Joseph,

Starting Wednesday, July 13, 2020, you have been hired for the part-time position as Inland Wetlands and Watercourses Officer of the Town of Andover for 10 hours weekly at an initial hourly rate of \$25.00. The specific requirements of this position are outlined in the IWWC Job Description. This is your contract of employment with the Town per section 702G of the Charter of the Town of Andover. At such time as you retake the DEEP Inland Wetlands and Watercourses Training Program to qualify to act as the Commission's Duly Authorized Agent to approve activities in the Upland Review Area, and the Inland Wetlands and Watercourses Commission designates you as the Commission's Agent, your hourly rate will increase to \$30.00. It is anticipated that this will occur within the first 6 months of Hire.

This is an at-will position with no employee benefits. You will be eligible for mileage reimbursement calculated at standard governmental rates from the town hall to locations within Andover. You will be required to complete the DEEP Training Program no later than two months after the online training is offered to qualify to act as the Commission's Duly Authorized Agent to approve activities in the Upland Review Area.

Employment may be terminated by either party at any time without cause. Please familiarize yourself with the Town of Andover Personnel Policies that you received and, if you have any questions, please don't hesitate to ask. This letter/contract and will take priority over any variances between this letter/contract and the Personnel Policies.

In signing below, you confirm receipt of the Town of Andover Personnel Policies and that you agree to the above terms of employment and this letter/contract.

On behalf of the Town of Andover, I welcome you and look forward to working with you.

Sincerely,

Eric Anderson, Town Administrator

Joseph Wagner

The Town of Andover is an equal opportunity provider and employer and prohibits discrimination in its practices and policies on the basis of sex, race, religion or national origin

SUMMARY OF THE COVID- 19 OPORTIONAL PLAN FOR SENIORS

SHOPPING:

- Roberta will call seniors for shopping, food share, food pantry starting **Monday, July 27th**.
- Begin **Tuesday, July 28** shopping for seniors:
- seniors would wear masks and four would be allowed on the 12-passenger bus, social distancing using every other opposite seat. (chart attached)
- Should more than four seniors want to shop another trip could be added on Thursdays.
- Roberta will organize this and notify Cathy Palazzi for a driver and vehicle.
- Shopping will be limited to Stop & Shop in Willimantic only at this time.
- Early Morning shopping on Tuesday
- Noon or later shopping on Thursdays
- Bus will be thoroughly cleaned prior to seniors getting on board.
- Bus will be thoroughly cleaned after seniors arrive home.
- Seniors will be picked up at home and driven directly to store and back home. No secondary stops.

MEDICALS:

- Currently, we have only one medical scheduled for July 28th and permission has been granted from the TA that this one may be done.
- Medicals will begin Monday, August 3rd using the van. Senior would wear mask and sit in back seat opposite side of driver.
- Van will be cleaned thoroughly prior to going to medical.
- Van will be cleaned thoroughly after senior returns home.

FOOD SHARE/FOOD PANTRY:

- At this time senior transportation will continue to deliver Food Share/Food Pantry.

YOUNG AT HEART MEETINGS:

- No senior meetings until September.

MOVIES:

- No senior movies at Fire House until September.

EXERCISE PROGRAMS:

- No exercise programs until September.

LUNCHESES:

- Begin with an outdoor lunch at Town Hall on Friday, July 31st.
- Pizza will be served by Andover Pizza.
- Look into the possibility for outdoor lunches on August 14th and 28th.
- Perhaps begin indoor lunches at Andover Pizza in September.
- Please see SENIOR LUNCHEON PROCEDURE and layout of people on bus/van for the Friday July 31 outdoor lunch.

SENIOR LUNCHEON PROCEDURE

Friday July 31, 2020 -12:00

Friday July 31, 2020 -12:00- the Town of Andover is planning on having an outdoor lunch for the Seniors. Following rules will apply.

- Seniors that can drive themselves there will be asked to drive and other seniors will be picked up using senior transportation and following Covid guidelines.
- Seniors will be required to wear a mask at all times, except when eating.
- Prior to Seniors arriving at 12:30, all tables will be set up and cleaned. 9 picnic tables and 8 folded white tables. Awning tent can be placed over table where Hop River seniors sit to help shade them. They will be unable to use picnic tables. Mike Palazzi will be responsible for putting up tent.
- Some tables and picnic tables will be placed on the grass and some will be placed in the parking lot. Tables will be spaced 15 feet apart from each other.
- One table will be used for food purposes only, clean prior to the food arriving.

Food will be:

- Pizzas (Andover Pizza)-will be plated and handed out by a person wearing a mask and gloves.
- Individual packaged chip bags -handed out by a person wearing a mask and glove.
- Canned Soda and/or bottled Water – will handed out by a person wearing a mask and gloves
- Dessert will be prepackaged Ice cream, also handed out by a person wearing a mask and gloves.
- Senior will be asked to sit at opposite ends of the table and only seniors that came together will be able to sit next to each other.
- After seniors finish eating a person wearing mask and gloves will clean up all trash from tables.
- Seniors will be asked to put their masks back on after eating.
- Senior will be advised of these procedures prior to the luncheon.

TOWN OF ANDOVER, CONNECTICUT
17 School Road, Andover, CT 06232

TOWN FACILITY REQUEST FORM AGREEMENT

Please provide the following information to better assure your league or group the use of the requested facility. We will make every effort to provide you with safe and playable fields and facilities. In the event of a conflict, you will be notified to re-schedule your request or to make other arrangements. Because of the growing concern for liability and insurance, each group requesting facilities must complete this form. If you are applying on behalf of an organized group, please attach a copy of your Organizations/ business Certificate of Insurance.

Date of Application: 7.1.2020 Email: scmtois@modernstructuraleng.com

Name of Applicant: Jon Comtois Contact # 603-608-9272

Organization/business Name: HARR SOFTBALL INC Contact # _____
(If applicable)

Address: 17 Parker Rd Town Marlborough Zip 01447

Purpose of Outdoor Use: Youth Softball Games & Practices

Date(s) of Use: 7/1/2020-7/1/2021 Hours: 5 PM to 8 PM - Week Days

8 AM TO 8 PM - WEEKENDS

Indicate facilities requested:

Long Hill Rd Softball field

Athletic Field Rules

1. The field and adjacent Town property must be left clean. Remove and Dispose of all waste off site.
2. The Applicant is responsible for the supervision of parking and for the control and good behavior of players and spectators. Any minor under age thirteen must be supervised by an adult.
3. Park only in designated areas and not on the grass except along the field side of Riverside Drive.
4. Smoking and the consumption of alcoholic beverages or illegal drugs is strictly forbidden.
5. No pets are allowed on the athletic fields.
6. Good judgment must be used by the Applicant in case of bad weather. Do not use the fields when the weather is likely to cause harm to a participant or the field. The Town reserves the absolute right to determine field use during or before bad weather.
7. Any damages, loss of equipment or inadequate cleanup may be charged to the Applicant.
8. Users of Town of Andover athletic fields must obey all rules and conditions set forth in this Request Form/Agreement and promptly pay any charges assessed against the Applicant or the Town in its discretion may cancel this Agreement upon notice of seven calendar days.

Hold Harmless Agreement

I, Jon Comtois, a resident of Marlborough, Connecticut, and residing at 17 Parker Rd, hereby apply on behalf of myself and the Organization identified below (the "User"), for a permit to use Town property. The Town property to be used and the date(s) of use are as follows: Property:

Long Hill Rd Softball Field; Date(s) of Use: 7/1/20 - 7/1/21.

I am applying for this permit on behalf of HAMR Softball Inc. (the "Organization"), of which I am President. I hereby represent that I have been authorized by the Organization to make this application and to bind the Organization/business to this Hold Harmless Agreement.

In exchange for the consideration given by the Town of Andover in permitting the use of Town property, the undersigned User agrees that it shall not hold the Town of Andover and its officials and employees responsible for any claims or injuries of any nature whatsoever that may arise out of the use of the property. The undersigned User further agrees to indemnify and hold the Town harmless from any and all claims, losses, damages, judgments, costs, settlements, fines, penalties, and expenses (including legal fees) that the Town may incur, directly or indirectly, as the result of the use of the property, including with limitation claims, losses, etc. that may result from a claim by the User or a member of the User or by a third party.

HAMR Softball Inc.

Print Name of Organization/business

7.1.20

Date of Application

By: Jon Comtois

Its: President

The Applicant agrees to pay a usage fee as follows:

\$0

In making this application, we hereby agree to comply strictly with the rules and regulations and Covid-19 guidelines as approved by the Town of Andover, State of Connecticut, Health Department, and CDC. The organization/business also agrees that they will follow the Covid-19 plan submitted by the applicant organization/business to accompany this application.

Jon Comtois

Print Name, Duly Authorize



Signature

7.1.20

Date

The town reserves the right to cancel any permit which does not comply with the rules, regulations and Covid-19 plan.

Accepted and **AGREED** this _____ day of _____, 2020.

Eric Anderson, Town Administrator

Town of Andover
17 School Road
Andover, CT 06232
ATHLETIC FIELD USE AGREEMENT

Applicant/Group Representative: Jon Contois

Group/Organization: HAMR Softball Inc.

Address: 17 Parker Rd, Marlborough, CT 06447

City/State/Zip: _____

Phone Number: 603-608-9272 Alternative Phone Number: _____

Field(s) & Location Requested Long Hill Rd Softball Field

Dates/Days 7/1/2020 - 7/1/2021

Weeks/Hours Requested 5pm - 8pm weekdays / 8am - 8pm weekends

Estimated Number of Attendees Expected 12 @ Practice / 24 @ game

The Applicant agrees to pay a usage fee of \$ 1.00 (fee waived for in kind services) to hold the date(s) of the requested field usage. No Field Use Agreement may extend for more than one year. Any damages, loss of equipment or inadequate cleanup will be charged to the Applicant. Users of Town of Andover athletic fields must obey all rules, regulations and conditions set forth herein and promptly pay all charges assessed against the Applicant or the Town in its complete discretion will have the absolute right to cancel this Agreement upon notice of seven calendar days. The Applicant will have the right to use an on-site storage facility if one is available under conditions specified by the Town. The storage facility conditions will be attached hereto as Exhibit B. The signature of the Town Administrator on this Agreement is necessary to bind the Town of Andover to it.

Athletic Field Rules for the Applicant:

1. The field and adjacent town property must be left clean. Remove and Dispose of all waste offsite.
2. The Applicant is responsible for the supervision of parking and for the control and good behavior of spectators and players. Any child under the age of thirteen must be supervised by an adult.

3. Park only in designated areas and not on the grass.
4. Smoking and the consumption of alcoholic beverages or illegal drugs is strictly forbidden.
5. No pets are allowed on the athletic fields.
6. Good judgment must be used by the Applicant in case of bad weather. Do not use the fields when the weather is likely to cause harm to a participant or the field. The Town reserves the absolute right to determine field use during or before bad weather.

The Governor has issued Executive Orders to prevent the spread of the novel coronavirus or COVID 19. The Applicant is required to submit with this application a written plan detailing how the Applicant plans to comply with the applicable Orders of the State, Health Department, Town and CDC while using the Town of Andover field it wants to use, to be attached hereto.

In exchange for the consideration given by the Town of Andover in permitting the use of Town property, the Applicant will defend, indemnify and hold harmless the Town of Andover and Town officials, employees and agents from and against any losses arising from any claim, lawsuit, action, legal fees or proceeding resulting from any claims of injuries of any nature, including death, damages and losses incurred by any participant using the property as part of the Applicant group or organization and including but not limited to any third party and the general public, which may arise or may be alleged to have arisen out of or in connection with the Applicant group or organization's use of the Town's field or any adjacent Town property.

The Applicant will provide to the satisfaction of the Town of Andover a certificate of liability insurance covering the Town of Andover for the Applicant's use of the field and adjacent town property for general liability for a minimum of \$1,000,000.00 for each occurrence and \$2,000,000.00 in the aggregate for any claims made against the Applicant group or organization or the Town of Andover in any way related to any activity or event covered by this Agreement. The certificate of insurance will be attached hereto.

I, the undersigned, am applying for this permit on behalf of HAMR Softball Inc.
 _____ . I hereby represent that I have been authorized by the organization/business/group to make this application and to bind the organization to this Hold Harmless Agreement.

AGREED THAT THIS IS A BINDING AGREEMENT IF SIGNED BY THE TOWN ADMINISTRATOR.


 Signature of Applicant
 Duly Authorized

Jon Comtois / President
 Print Name Here

7.1.20
 Date

 Eric Anderson, Town Administrator.

 Date

Old Business

From: SUSAN M JOHNSON [mailto:dennis.o.brien@snet.net]
Sent: Wednesday, July 8, 2020 4:18 PM
To: Eric Anderson <eanderson@andoverct.org>
Subject: Fwd: Transfer Station Ordinances

More pertaining to the transfer station ordinances

Begin forwarded message:

From: SUSAN M JOHNSON <dennis.o.brien@snet.net <mailto:dennis.o.brien@snet.net> >
Subject: Transfer Station Ordinances
Date: July 11, 2018 at 11:38:54 AM EDT
To: Joe Higgins <jhiggins@andoverct.org <mailto:jhiggins@andoverct.org> >
Cc: Bob Burbank <rfburbank@comcast.net <mailto:rfburbank@comcast.net> >, Jeff Maguire <jmaguire@andoverct.org <mailto:jmaguire@andoverct.org> >, Julia Haverl <JuliaHaverl@gmail.com <mailto:JuliaHaverl@gmail.com> >, Cathy Desrosiers <cathleendesrosiers@yahoo.com <mailto:cathleendesrosiers@yahoo.com> >, Carol Lee <andovertownclerk@sbcglobal.net <mailto:andovertownclerk@sbcglobal.net> >

Dear Joe, Active Members of the Board of Selectmen, and Town Clerk Carol Lee,

It has come to my attention that at the Board of Selectmen's April 4, 2018 meeting, the four active members of the Board unanimously passed a resolution calling for "an annual fee of \$40.00/household for one [transfer station] sticker and \$20.00 for each additional sticker per year . . . implementation date to be July 1."

This action by the BOS appears to have been understandably somewhat controversial, legally and otherwise, as motions to amend the April 4 resolution were brought forward and failed at BOS meetings on May 2 and June 6, 2018. Moreover, the Andover town clerk has drafted a proposed "Ordinance for Transfer Station," apparently patterned after a Town of Columbia enactment.

When the selectmen passed the sticker resolution on April 4, it was apparently a matter of concern that their action may have violated the "Ordinance to Regulate Andover Disposal Area," 90-01, wherein it is stated that "There will be no fee charged to residents." On the other hand, in unanimously passing the April 4, 2018 fee resolution, the four active members of the BOS were apparently mindful of "An Ordinance Regulating the Recycling of Solid Waste in the Town of Andover," 91-03, apparently enacted a bit less than a year after Ordinance 90-01, to comply with major changes in State law regarding the processing of solid waste, regarding in large part the recycling of such material.

Contrary to the prior ordinance, section 7 of 91-03 provides that "the Town by action of the Board of Selectmen, may levy a charge for the collection and/or processing of Solid Waste brought to the Town's Recycling Drop Off Center for recycling."

Nothing in 91-03 says that the later ordinance repeals the earlier one in whole or in part, which is what is normally done when the later act is to replace the prior ordinance. This has apparently led to some confusion and uncertainty as to whether the authorization to charge a fee in 91-03 replaced the ban on fees in 90-01. Nevertheless, the site of the activity and the general process of solid waste disposal being the same covered in somewhat different ways by both enactments, it is my opinion that although both ordinances remain in place and are still effective, the later enactment prevails in places where they conflict, and they do conflict with regard to charging a fee to residents for solid waste disposal services.

It is therefore my conclusion that the action taken by resolution of the Board of Selectmen of the Town of Andover on April 4, 2018 was legally authorized by section seven of Ordinance 91-03, "An Ordinance Regulating the Recycling of Solid Waste in the Town of Andover."

As to the draft ordinance dutifully prepared by our town clerk, there is in my professional opinion no immediate need for it to resolve the conflict between 90-01 and 91-03 as to resident fees. Due to the complexity of the interaction of the two previously enacted ordinances and the draft of the town clerk, integration of the three into one all encompassing proposal to be considered by town meeting is likely in order, but in my opinion that is a task that should be initiated with the convening of a group including the town clerk, the transfer station attendant, you as town administrator and me as town counsel, which activity may or not be among the highest priorities of the BOS or yourself at this time,

Please let me know if you need any more on this from me at this time.

Very truly yours,
Attorney Dennis O'Brien
860-208-2345

ORDINANCE FOR TRANSFER STATION

TOWN OF ANDOVER, CT

For the purposes of this Ordinance, the words and phrases stated below shall have the following meaning:

"Bulky Waste" means furniture, appliances and other items defined as bulky waste by the regulations of the Department of Environmental Protection.

"Hazardous Waste" means those substances possessing radio-active, caustic, toxic, explosive or pathological properties including those substances considered "hazardous" or "toxic" under any law or regulation of any federal or State of Connecticut agency.

"Recycled" means solid waste that is collected, sorted, separated, treated and altered for the purpose of reuse. Materials to be recycled shall include, but not be limited to; newspaper, white paper, corrugated cardboard, bottles, cans, scrap metal, waste oil and batteries.

"Residence" means real estate containing one or more units that provide living quarters for its occupants, excluding hospitals, motels and hotels.

"Residential Use" means a use related to a persons' residence.

"Solid Waste" means unwanted or discarded solids, liquids, or semisolids including bulky waste and items to be recycled.

"Transfer Station" means the facility owned by the Town of Andover located on Shoddy Mill Road specifically designated and set aside for the receipt and transfer of solid waste. The Town may change the location of the Transfer Station at any time at its discretion.

USE OF THE TRANSFER STATION

1. Solid waste generated at residences in the Town of Andover may be brought to the Transfer Station. Any such solid waste will be disposed of pursuant to the policies set forth by the Andover Board of Selectmen and in accordance with signs and directions posted at the Transfer Station. Only solid waste that is generated at residences or from places owned by the Town of Andover may be brought to the Transfer Station. All solid waste must be delivered to the Transfer Station by the occupants or ***non-commercial owners*** of such residence. (If house is a rental, only the occupants will be eligible for a sticker, the owner will not be eligible)

****No solid waste may be deposited at the Transfer Station by commercial or business entities.**

2. The Transfer Station **shall not** accept the following;

Hazardous waste;

Septic waste;

Closed lid paint cans. All paint cans must be clear of liquid and be dried out;

Large motorized vehicles such as tractors or cars;

All other excluded items as determined by the Andover Board of Selectmen.

3. The Andover Board of Selectmen shall establish fees, hours of operation and procedures for using the Transfer Station. Any violation of set hours or procedures shall be deemed a violation of this ordinance.

4. An annual sticker will be required. All stickers will be subject to the fees set by the Andover Board of Selectmen. Stickers will only be issued to vehicles registered to an Andover residence as defined on page one of this ordinance. Stickers will be valid July 1st to June 30th of the following year. (**Exceptions)

****Seasonal stickers, which will also be issued on an annual basis, are the only exception to this vehicle registration requirement. Seasonal stickers will be issued to seasonal home owners who occupy their home on a seasonal basis and they will be valid April 1st to October 31st each year.**

****There will be "permission to use Transfer Station" letters issued under special circumstances. For example; (1)Vehicle is registered in Florida because Andover home owner resides there but is here at certain times of the year. (2) Andover home owner is using a rental / borrowed vehicle to go to Transfer Station. (3) Owner of a home that is rented to others must clean out what prior tenants left. These 'special circumstance' letters will be issued for a specific, limited period of time.**

INDIVIDUALS WHO CLEAN OUT HOUSES

If the Transfer Station Attendant observes large amounts of refuse being brought to Transfer Station for disposal that is deemed to be more than the amount that would normally be generated by a family, the permit number will be noted and this information will be provided to the Board of Selectmen. After review, if it is deemed that this refuse is being collected by a business entity or individual who provides such clean out service, the sticker(s) shall be revoked.

REFRIGERATORS, FREEZERS AND AIR CONDITIONERS

All items requiring Freon removal must be placed in the area set aside for these appliances. ****Doors MUST BE REMOVED** prior to these items being placed in disposal area. ******The Board of Selectmen reserves the right to establish individual fees for these items.**

MOTOR OIL

Disposal is limited to 6 gallons of motor oil per day. ****Special area for disposal**

ANTIFREEZE

Disposal is limited to 2 gallons of antifreeze per day. ****Special area for disposal**

TIRES

Disposal of tires will be a maximum of 4 tires per day and the maximum of 16 inches in size.

TREES AND LEAVES

Trees and limbs can be no larger than 3 inches in diameter and 12 feet long. Leaves must be dumped in the area provided, they must be loose no plastic bags are allowed.

****Arrival at Transfer Station must be by 3 p.m. for the disposal of trees, brush and leaves.**

NO SCAVENGING WILL BE ALLOWED - Pursuant to Appendix Part I. General Operating Conditions Section W4 of the DEEP General Permit for a Municipal Transfer Station Issue Date November 29, 2012 with an Expiration Date of November 29, 2022.

*****NO WALK-INS ALLOWED TRASH MUST BE BROUGHT IN BY A VEHICLE THAT HAS A TRANSFER STATION STICKER OR SPECIAL PASS*****

**Board of Selectmen reserve the right to create / terminate a " put and or take " area where residents can place useful items / take useful items to reduce bulky waste costs.
No loitering will be permitted should this area be created.

GAS CYLINDERS

Disposal of gas cylinders at the Transfer Station is prohibited. No gas cylinders will be accepted.

BUILDING MATERIALS / CONSTRUCTION DEBRIS

As required by Andover Town Ordinance 01-04, on site dumpsters are required for any project that requires a building permit. Debris from construction that doesn't require a permit is limited to one pick-up truck load.

VIOLATIONS

Violation of any section of this ordinance by any person shall be punishable by one or all of the following:

1. **Suspension or revocation of the right to use the Transfer Station.** If at a hearing held after at least five (5) days of written notice an individual is found to have violated this ordinance.
2. **A fine of not more than \$100.00** for each offense and each day that the violation exists or continues shall be deemed a separate offense.
3. **Any other fine or penalty permitted under state or federal law.**

INVALIDITY

If any provision of this ordinance or its application to any person, situation or circumstances is held invalid, such invalidity shall not affect any other provision or application of same.

AMENDMENT TO THE “ORDINANCE TO REGULATE ANDOVER DISPOSAL AREA,” NO. 90-01
to insert a **SECTION 14B**, as follows

**SECTION 14B: PROHIBITED BEHAVIOR AND SUSPENSION OR TERMINATION OF TRANSFER
STATION PERMIT AND USE.**

1. Transfer Station users shall not threaten, harass or direct insults or foul language toward any Town of Andover employed landfill attendant.
2. Transfer Station users must cooperate with employed attendants trying to inspect refuse to determine the type of waste and appropriate containers for such waste.
3. Users may not ignore the directions of any attendant regarding the placement of waste in appropriate containers.
4. In response to any report from the attendant of any such prohibited behavior, the Town Administrator may write a warning letter to the offender informing them that a second offense will result in a suspension of eligibility to use the transfer station for two weeks.
5. A second offense within three months after a first written warning may result in a letter from the Town Administrator imposing a two-week suspension with a warning that a third violation within the next three months may result in a suspension of six weeks.
6. For a third offense within six months of a second written warning, the Town Administrator may issue a letter including a suspension of participation for one month and a warning that any additional offense against an attendant may result in a six week suspension, and depending on the gravity of the offenses, possibly a permanent revocation of the offender’s permit to be determined by the Board of Selectmen.
7. It is expected that attendants will behave in a business like and courteous manner towards permittees/users and do their best not to engage them in negative dialogue, while reporting any misbehavior, preferably in writing, to the Town Administrator.

New Business

ROAD CLOSURES 7/6, 7/7, 7/10

THIS NOTICE IS TO INFORM YOU THAT THERE WILL BE LIMITED ACCESS TO THE FOLLOWING STREETS AND/OR DRIVEWAYS FOR FOG SEALING ON THE TIME AND DATES LISTED BELOW:

Monday, July 6th on Windrush Lane and East Street

Tuesday, July 7th on Sunset Lane and Townsend Rd

TIME work will commence at approximately **7:30 A.M.** Please have your cars removed by **8:00 A.M.** time if you are planning on using them and please turn off all lawn sprinkler systems 12 hours in advance. Streets will be reopened to traffic approximately 3 (three) hours following completion.

Rejuvenating Fog Seal is a fast, economical method for reducing the effects of oxidation of the pavement and replacing some of the hydrocarbon compounds. It is designed to sink into the pavement and restore missing compounds. The goal of using Fog Seal is to preserve the pavement and delay the need for repaving. After the compound is spray applied, you should not drive on it for 2-3 hours. Initially the sprayed areas will look brown or black, but after a few days the pavement will look like it did prior to the treatment. This is done to proactively maintain their roads.

THIS NOTICE IS TO INFORM YOU THAT YOU WILL HAVE LIMITED ACCESS TO THE FOLLOWING STREETS AND/OR DRIVEWAYS FOR MICROSURFACING ON THE TIME AND DATES LISTED BELOW:

Friday, July 10th (Rain Date: Monday, July 13th) on Island Street, School Street, Lakeside Drive, Oak Farms Road

TIME work will commence at approximately **7:30 A.M.** Please have your cars removed by this time if you are planning on using them and please turn off all lawn sprinkler systems. Streets will be reopened to traffic approximately one (1) hour following completion.

MICRO SURFACING is a fast, economical method for providing a wearing surface to new or existing pavement. Micro Surfacing is the “Modern” pavement maintenance approach. Made of fine graded aggregates and asphalt emulsions, Micro Surfacing mixes are prepared on the job and spread quickly, easily and evenly on the road. Micro Surfacing pavement is considered by experts to be a non-polluting asphaltic product that improves skid resistance. Your community now joins many others who are Ecologically and Safety conscious.

Please ensure your car is NOT parked on the road the day of roadwork.

If there are any additional questions or if an emergency should arise, please contact Eric Anderson the Andover Town Administrator at eanderson@andoverct.org. If residents have scheduling conflicts, the town will try to work around them as best we can. The crew from Indus Inc. will make every effort to work with residents to allow emergency access.

Cheers,

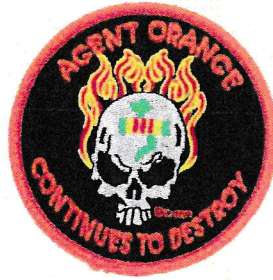
Eric Anderson

Andover Town Administrator

1SG(Ret.) Gerry Wright

Gerald Wright enlisted in the United States Army in October, 1968 and was deployed to Vietnam from May 1969 to December 1970. While there, as a member of the 19th Engineering Battalion, 18th EN Brigade, he was responsible for road work, mine sweeps, security, and reconnaissance; and Gerry spent 30 days working in and out of Cambodia during search and destroy missions. In April 1970, he was attached to the Seventh Special Forces Group and was sent to Pathfinder School where he earned the coveted skill and designation as a Pathfinder; and On November 16, 1971, after two tours in Vietnam, Gerry left active duty, returning to Connecticut where he built his home, family, and business. Then feeling a call to once again serve his country, he joined the CT Army National Guard in 1982, and during his more than 17 years with them, he was called to federal active duty for Operation Desert Storm. He retired from the Guard in 1999 as a First Sergeant; and Gerald Wright's decorations and Awards include the National Defense Service Medal, the Army Service Ribbon, the Army Reserve Component Achievement Medal, the NCO Professional Development Ribbon, the Army Commendation Medal, the Army Achievement Medal, the Armed Forces Reserve Medal, the CT State Long Service Medal, the Vietnam Service Medal, the Vietnam Campaign Medal, the Pathfinder Badge, and the Sharpshooter Badge; and whereas Gerry is a Life Member of the VFW, the Disabled American Veterans (DAV), the American Legion, Vietnam Veterans of America (VVA), and an AmVets member as well. Gerry is a 2014 inductee into the Connecticut Veterans Hall of Fame. Gerry has travelled more than 20,800 miles on his orange trike motorcycle, pulling a small trailer lettered with a grim reaper and sprayed and betrayed markings, seeking signatures in support of the veterans crippled by Agent Orange and to secure their treatment for related maladies.





AGENT ORANGE EXPOSURE FAIRNESS ACT

Three illnesses believed to be caused by contact with Agent Orange, under VA rating regulations, must be at least 10% disabling within 1 year of contact of herbicides.

1. Chloracne - skin condition, skin rash, looks like acne, appears anywhere on the body anytime, lesions often found behind the ears, armpits, groin region are itchy and get red hot.
2. Peripheral Neuropathy - illness of the nervous system that causes numbness, tingling of hands, feet and legs, weakness of muscles, loss of coordination and loss of reflexes.
3. Porphyria Cutanea Tarda - a rare illness that can make your liver stop working correctly, can cause your skin to thin, blister & scar, changes in pigmentation when in the sun and excessive hair growth.

Ask Congress of the United States, the national institutes of Health and the President of the United States to amend the 38 CFR, 3.309 and USC116 to eliminate onset dates for the presumptive diseases. Certain limitations were placed on the aforementioned diseases, establishing unreasonable and punitive onset dates resulting in loss of earned disability compensation. Therefore we ask our elected and appointed officials to remedy this wrong and award earned benefits through the Department of Veteran Affairs.

Question: Why were we not asked at time of discharge, if we were sprayed or came in contact with Agent Orange? We were treated for skin rash in Vietnam but treatment was never entered into our medical files. No blood test was ever given. Why is it every Vietnam veteran I speak with has the same illness but no record was recorded? Why weren't we given protective gear (masks, gloves, protective suits)?

How could we request treatment when we didn't hear about Agent Orange until 1978, when most of us had been discharged by then? How can the Government put an end date on an illness?

Agent Orange Exposure Fairness Act, HR-566 & S-332 NEEDS your support! Call your house & senate reps to co-sponsor this bill and bring justice to our veterans! Go to congress.gov and type in S332 &/or HR- 566 to see the bill.

"sprayed and betrayed AO" on Facebook

WORLD WAR II
THE GREATEST GENERATION
1917 - 1945
THE SPIRIT OF AMERICA IS THE WIND OF CHANGE

AGENT ORANGE

IN MEMORY
OF ALL THOSE
WHO DIED
BECAUSE
OF THIS
CHEMICAL



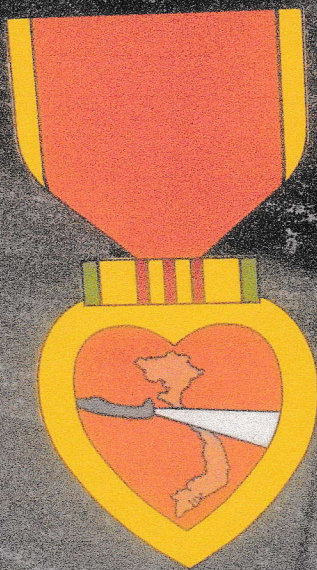
PLEASE PRAY
FOR THOSE
VETERANS WHO
CONTINUE TO
SUFFER
BECAUSE OF IT

**REMEMBER
THEIR SACRIFICE**

DONATED BY
HONOR FLIGHT OF ELLIS COUNTY
WORLD WAR II VETERANS

AGENT ORANGE

IN MEMORY
OF ALL THOSE
WHO DIED
BECAUSE
OF THIS
CHEMICAL



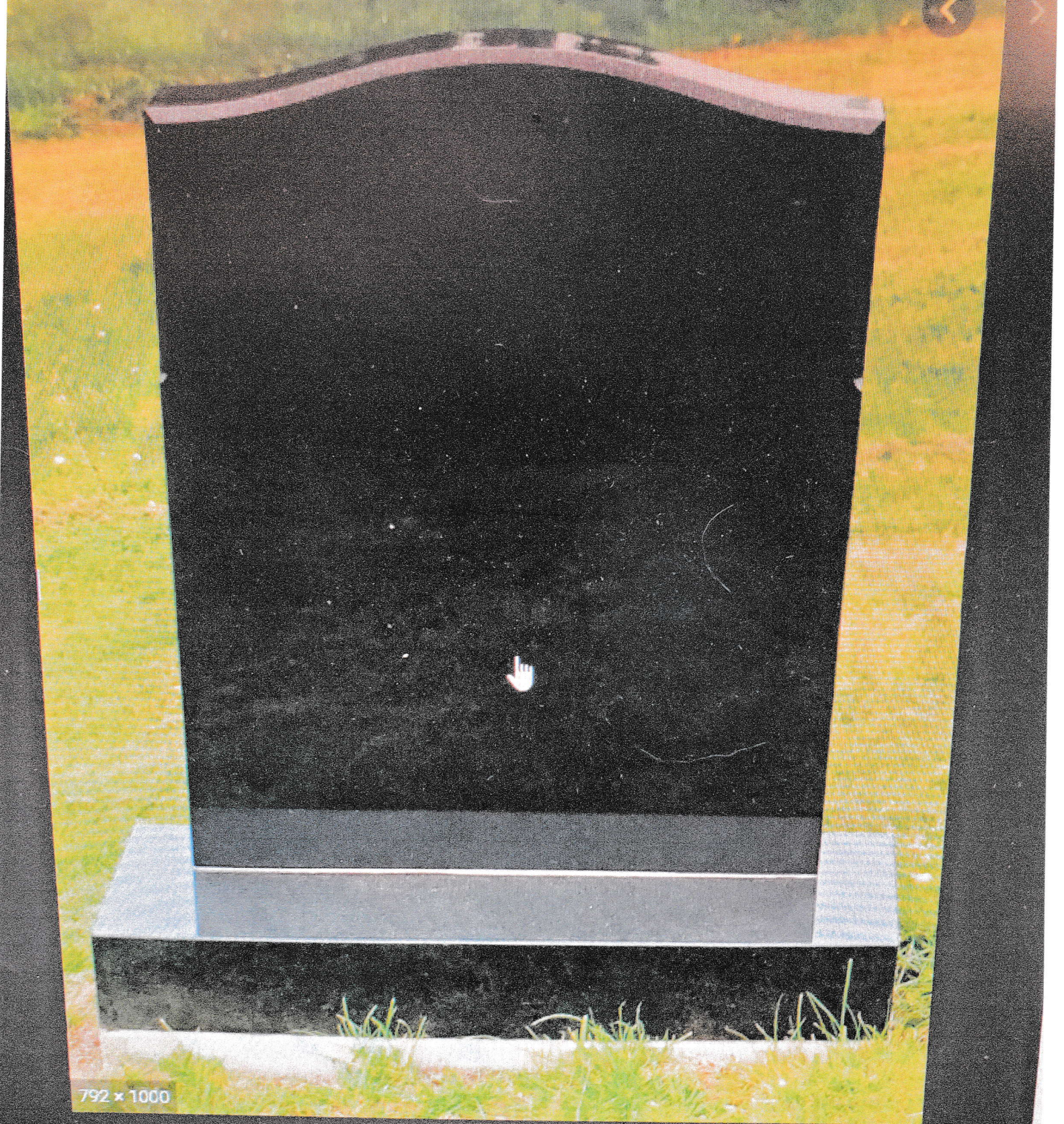
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HONOR FLIGHT OF ELLIS COUNTY
WORLD WAR II VETERANS



Placement of agent orange monument 6-29-20



792 x 1000


 Pinterest




INDIA BLACK GRANITE STONE ORDERED FOUR WEEKS OUT

6-24-20

AO monument for the Town of Andover, Ct

 **Nolan's Monument** <nolansmonuments@att.net>

To Gerry Wright

Reply Forward Delete 

Good morning,

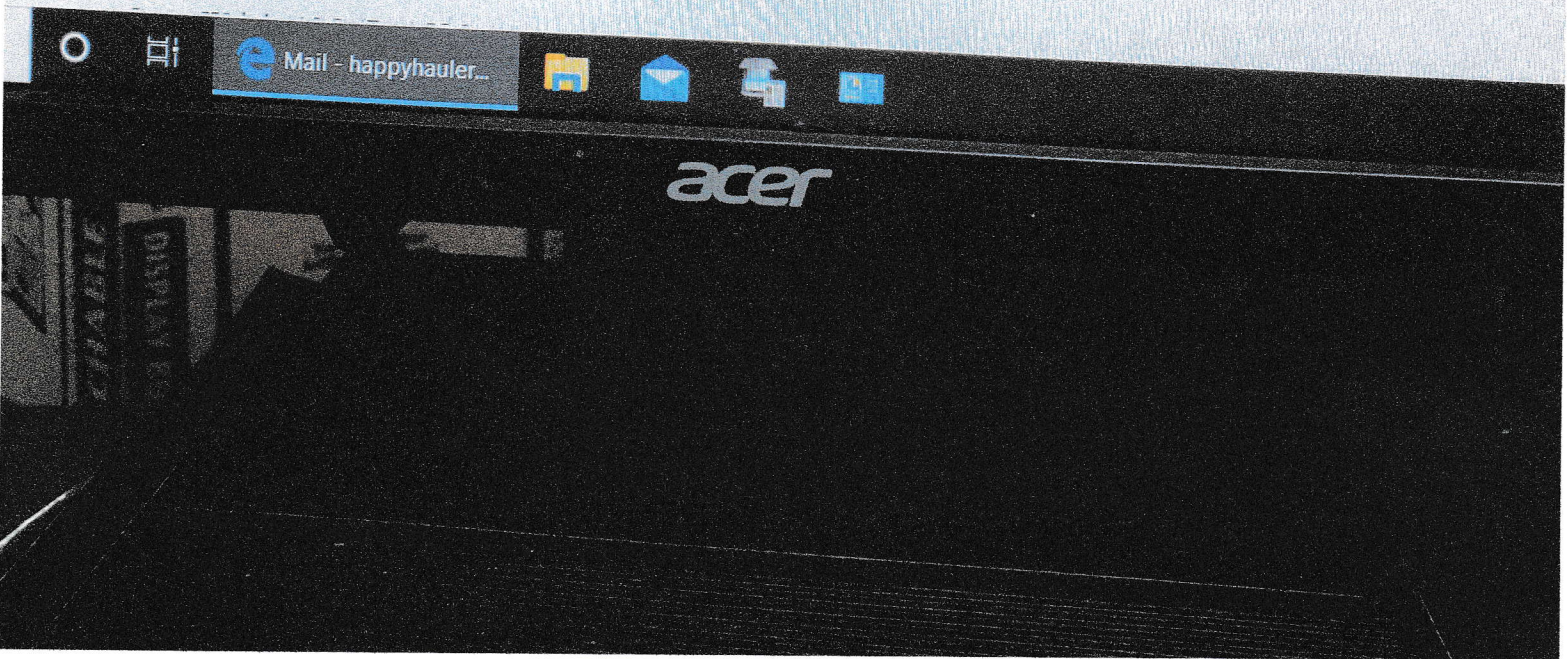
I would suggest the solid black. Those light wavy lines can interfere with the etching, which you would not want. We will be able to do whatever you want. I spoke with our artist and she can work with you as well. The benches are all polished, 4 feet long 14 inches wide and 4 inches thick. The legs are 1 ft long 4 inches thick and 14 inches high. They can be epoxied to the foundation. Would you be doing the foundation or would we? If we are, that would have to be figured into the price. The price for each bench would be \$1,600.00.

*Nolan's Hamden Monument Company
Lichtenstein Co.
323 Washington Ave., Hamden CT 06518
(203) 288-8486 office
(203) 287-1593 fax*

Hi John.

So many question. The board of selectmen in Andover what me to do a presentation soon. Not sure when. Must get their permission in writing in the minutes. Questions I have. Can you send me a picture of the color of the stone? I really like the one in TX and I'm nervous having not worked with you before. I'm working on donations with the VVA Vietnam Veterans of America. Once I see and approved the stone, tell me how much down to order and I give you a deposit. 2. how big are the benches and how are they anchored down? Color of them? Size? I'm just trying to put together a great presentation to get this pass and in production soon. 3. paint specs for the orange, yellow and green? Meeting with the artist next Monday. Anything else I need to know tell me. I met your wife and niece today. Looking forward to meeting you as well.

The scene on the back will tell the story of the front. This will be the one and only AO monument like it in the county with that scene. I hope you can do it.... OH by the way you have the job of the monument.. Gerry



Fwd: Re: mounment

Subject

Fwd: Re: mounment

Attach Files

Signatures Options

Rich text editor toolbar with icons for undo, redo, bold, italic, underline, bulleted list, numbered list, decrease indent, increase indent, text color, background color, link, unlink, insert image, spell check, and smiley.

On June 11, 2020 at 4:30 PM Nolan's Monument <nolansmonuments@att.net> wrote:

After our talk I thought of a couple of things we can do. I think we should use India black, a nice deep black no white waves. Also I think it should be a little larger this will give you more room for your detailed etching on the back. Size of the die 4'0"x0'8"x2'10" shell rock 3 sides on front polished front and back rough top and both ends. Base 5'0"x1'4"x0'10" polished top bevel front polished balance rock. The weight of the 2 pieces would be about 2600 lbs. The front will be carved and lettered as requested and back will have full etching of Vietnam scene. Also 2 black granite benches would accent the memorial Total price \$18950.00 Hope this is helpful John

Received your emails - havent had a chance to look at them yet but I will

*Nolan's Hamden Monument Company
Lichtenstein Co.*

323 Washington Ave., Hamden CT 06518
(203) 288-8486 office
(203) 287-1593 fax

Send

Save

Discard

Draft saved at 4:25 PM

Re: mounment - Fw...

acer

BACK

THEY SERVED, THEY FOUGHT, THEY DIED AND RECEIVED
NEITHER THEIR COUNTRY'S GLORY NOR THEIR COUNTRY'S COMPASSION

1"

FRONT

MAY THIS SMALL PLOT OF GROUND SERVE AS A SPECIAL REMINDER FOR THOSE
EXPOSED TO CHEMICAL AND GENETIC WARFARE FOR GENERATIONS TO COME.

1"

From: michellevale <michellevale@sbcglobal.net>

Sent: Friday, June 12, 2020 9:38 AM

To: eanderson@andoverct.org <eanderson@andoverct.org>; Amanda Gibson <adminassistant@andoverct.org>

Subject: Block Party

Growing up in New York City the community would have block parties where I lived. They would close off one section of the street so that no cars would pass through. Children parents and everyone of all ages felt safe and secure. I remember taking chalk and drawing on the sidewalks and in the streets of anything I wanted to with my friends.

The parents grilled hamburgers, hot dogs, water and we had music. It was a great way to come together as a community. Because in your area where you live everybody knows everybody and is very supportive throughout the year.

The dates that I'm considering are on a Saturday either July 11th or July 18th, the time would be between 4 o'clock p.m. and 9 o'clock p.m.. I would need road signs and detour signs to close off from the corner of Island street to the corner of Lake road and Lakeside drive, also the bottom of Brown dr. The area that the gathering would take place is between 164 Lake road to 174 Lake road. The only neighbor were blocking in is Jeff Ballard who lives at 174 Lake road and he does not have a problem with it. All other neighbors will be able to get in-and-out of their driveway if need to but the road would be closed so that we can feel safe and secure.

I don't plan on inviting others from all over Andover to come to this block party. It would pretty much be us in that neighborhood who want to come out and enjoy some community time together.

If you have any questions for me you can call me at 860-805-5219 or email me.

Town Administrator Over Payment:

To the Board of Selectmen,

We (as in the treasurers office and myself) screwed up my compensation in a big way. When I was hired, apparently Maureen took my annual salary, divided it into the remaining pay periods of the year as opposed to dividing it into 26 pay periods. The difference was substantial- I was overpaid a total of \$12,293 since I was hired.

Barbara caught it Friday when she was recalculating the salary's and Merf for this upcoming year. In past years, Maureen has done the calculations, but this year Barbara was doing it, because Maureen makes too many mistakes. Frankly we have shifted most of the responsibilities for payroll to Barbara over the last 4 months for that reason.

I should have probably caught it when I did my taxes, but since I had only been paid ~ 4 months from the town, with most of my earnings from Tesla, I did not pick it up.

Barbara and I look at the Budget numbers each month, and we still underspent the administrators budget line item for the year, even after doing a \$5000 fund transfer from that line item to fund other expenses. I look at the percentage of spending vs how far into the year we are, and we were always underspent on the line item so it never really caught my eye. That of course is just an excuse.

Obviously, I am going to repay the town. I can't just write a check since I have already paid taxes, merf, etc on that money. My plan is to repay it as follows:

For the next 3 pay periods, I will forego my pay except the portion that funds my part of the healthcare plan. That wipes out about 2/3 of the overpayment. The rest I will just amortize over the remaining pay periods between now and December- Presuming this is acceptable to the BOS. Here is how it would work out.

Eric Anderson					FY 2021Salary reimbursement		
FY 2020 salary overpayment					gross		
pp ending	pay date	paid	s/b	diff	pay date	re-paid	pay
8/31/2019	9/4/2019	2137					
9/14/2019	9/18/2019	3469.97	2884.61	585.36	7/8/2020	2836.39	48.22
9/28/2019	10/2/2019	3469.97	2884.61	585.36	7/22/2020	2836.39	48.22
10/12/2019	10/16/2019	3469.97	2884.61	585.36	8/5/2020	2836.39	48.22
10/26/2019	10/30/2019	3469.97	2884.61	585.36	8/19/2020	378	2506.61
11/9/2019	11/13/2019	3469.97	2884.61	585.36	9/2/2020	378	2506.61
11/23/2019	11/27/2019	3469.97	2884.61	585.36	9/16/2020	378	2506.61
12/7/2019	12/11/2019	3469.97	2884.61	585.36	9/30/2020	378	2506.61
12/21/2019	12/25/2019	3469.97	2884.61	585.36	10/14/2020	378	2506.61
1/4/2020	1/8/2020	3469.97	2884.61	585.36	10/28/2020	378	2506.61
1/18/2020	1/22/2020	3469.97	2884.61	585.36	11/11/2020	378	2506.61
2/1/2020	2/5/2020	3469.97	2884.61	585.36	11/25/2020	378	2506.61
2/15/2020	2/19/2020	3469.97	2884.61	585.36	12/9/2020	378	2506.61
2/29/2020	3/4/2020	3469.97	2884.61	585.36	12/23/2020	381	2503.61
3/14/2020	3/18/2020	3469.97	2884.61	585.36			
3/28/2020	4/1/2020	3469.97	2884.61	585.36			
4/11/2020	4/15/2020	3469.97	2884.61	585.36			
4/25/2020	4/29/2020	3469.97	2884.61	585.36			
5/9/2020	5/13/2020	3469.97	2884.61	585.36			
5/23/2020	5/27/2020	3469.97	2884.61	585.36			
6/6/2020	6/10/2020	3469.97	2884.61	585.36			
6/20/2020	6/24/2020	3469.97	2884.61	585.36			
				12292.6		12292.17	
insurance co-pay			48.22				
salary less co-pay			2836.39				

Approval of Meeting Minutes

Please visit the town website to review the following minutes:
Monday, June 8th, 2020 Regular Meeting Minutes

Treasurer's Report

SW - Rev Summary
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$16,810.97	\$637.39	(\$16,173.58)	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$35,000.00	\$0.00	\$35,000.00	\$0.00	\$0.00	\$40,091.91	\$5,091.91	114.55%
PROGRAM	104 Lien on Active Taxes	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$5,538.91	\$4,338.91	461.58%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$136,200.00	\$0.00	\$136,200.00	\$0.00	\$16,810.97	\$46,268.21	(\$106,742.76)	21.63%
OBJECT	10 Property Taxes	\$136,200.00	\$0.00	\$136,200.00	\$0.00	\$16,810.97	\$46,268.21	(\$106,742.76)	21.63%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,128.78	\$1,128.78	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$2,620.00	\$0.00	100.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$4,453.33	(\$2,226.67)	66.67%
PROGRAM	226 State Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,045.00	\$45.00	101.50%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$450.00	\$0.00	\$450.00	\$0.00	\$0.00	\$372.38	(\$77.62)	82.75%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$4,772.01	(\$227.99)	95.44%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--

SW - Rev Summary
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	419FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$71,201.00	\$0.00	\$71,201.00	\$0.00	\$0.00	\$69,842.50	(\$1,358.50)	98.09%
PROGRAM	231 Historic Documents Preservation G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	219 Education Cost Sharing	\$1,921,253.00	\$0.00	\$1,921,253.00	\$0.00	\$0.00	\$2,055,296.00	\$134,043.00	106.98%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0900 Education	\$1,921,253.00	\$0.00	\$1,921,253.00	\$0.00	\$0.00	\$2,055,296.00	\$134,043.00	106.98%
OBJECT	20 Intergovernmental Revenues	\$1,992,454.00	\$0.00	\$1,992,454.00	\$0.00	\$0.00	\$2,125,138.50	\$132,684.50	106.66%
	30 Investment Income								
PROGRAM	303 Interest	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$7,421.99	\$44,461.61	\$12,039.62	148.16%
FUNCTION	0000 General Revenue	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$7,421.99	\$44,461.61	\$12,039.62	148.16%
OBJECT	30 Investment Income	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$7,421.99	\$44,461.61	\$12,039.62	148.16%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0.00%
PROGRAM	407 Town Clerks fees, licenses, and pe	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$11.00	\$53,935.50	\$8,924.50	119.83%
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$45,500.00	\$0.00	\$45,500.00	\$0.00	\$11.00	\$53,935.50	\$8,424.50	118.52%

SW - Rev Summary
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	413 Transfer Station Receipts	\$36,000.00	\$0.00	\$36,000.00	\$0.00	\$40.00	\$22,720.00	(\$13,320.00)	63.00%
PROGRAM	415 Waste Redemption	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$2,416.20	\$1,916.20	483.24%
FUNCTION	0700 Sanitation and Waste	\$36,500.00	\$0.00	\$36,500.00	\$0.00	\$40.00	\$25,136.20	(\$11,403.80)	68.76%
PROGRAM	405 Building Department Receipts	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$4,118.87	\$45,002.08	\$8,883.21	127.76%
FUNCTION	0800 Planning and Land Use	\$32,000.00	\$0.00	\$32,000.00	\$0.00	\$4,118.87	\$45,002.08	\$8,883.21	127.76%
OBJECT	40 Licenses, Fees and Charges for G	\$114,000.00	\$0.00	\$114,000.00	\$0.00	\$4,169.87	\$124,073.78	\$5,903.91	105.18%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$411.30	\$6,494.59	\$3,083.29	202.78%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$563.00	\$2,063.00	\$0.00	100.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$974.30	\$8,557.59	\$3,083.29	168.52%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$974.30	\$8,557.59	\$3,083.29	168.52%
FUND	100 General Fund - Town	\$2,272,154.00	\$0.00	\$2,272,154.00	\$0.00	\$29,377.13	\$2,348,499.69	\$46,968.56	102.07%
Grand Total for Report		\$2,272,154.00	\$0.00	\$2,272,154.00	\$0.00	\$29,377.13	\$2,348,499.69	\$46,968.56	102.07%

TOWN BUDGET SUMMARY
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100First Selectman Salary	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0101-105Selectmen Salary	\$4,800.00	\$4,800.00	\$3,600.00	\$0.00	\$0.00	\$1,200.00	75.00%
1-100-01-0101-115Board Clerk BOS	\$1,500.00	\$1,500.00	\$1,947.50	\$0.00	\$0.00	(\$447.50)	129.83%
1-100-01-0101-330CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810Dues/ Memberships	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0101-836Veteran's Day Committee	\$500.00	\$500.00	\$176.63	\$0.00	\$0.00	\$323.37	35.33%
01 General Government	\$9,400.00	\$9,400.00	\$8,224.13	\$0.00	\$0.00	\$1,175.87	87.49%
1-100-01-0102-100Town Administrator Salary	\$87,550.00	\$82,550.00	\$82,789.79	\$0.00	\$0.00	(\$239.79)	100.29%
1-100-01-0102-120Adminstrative Assistant	\$13,840.00	\$18,840.00	\$17,956.52	\$0.00	\$0.00	\$883.48	95.31%
1-100-01-0102-150Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330Conference/Seminars	\$300.00	\$300.00	\$85.00	\$0.00	\$0.00	\$215.00	28.33%
1-100-01-0102-535Mobile Phone	\$650.00	\$650.00	\$1,467.72	\$0.00	\$0.00	(\$817.72)	225.80%
1-100-01-0102-580Mileage	\$1,600.00	\$1,600.00	\$1,000.00	\$0.00	\$0.00	\$600.00	62.50%
1-100-01-0102-810Dues/Memberships	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
01 General Government	\$104,290.00	\$104,290.00	\$103,299.03	\$0.00	\$0.00	\$990.97	99.99%
1-100-01-0103-121Board Clerk Wages-BOF	\$1,715.00	\$1,715.00	\$1,187.50	\$0.00	\$0.00	\$527.50	69.24%
1-100-01-0103-310Legal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-01-0103-610Office Supplies-BOF	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
01 General Government	\$6,765.00	\$6,765.00	\$1,187.50	\$0.00	\$0.00	\$5,577.50	17.55%
1-100-01-0105-320Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$25,250.00	\$0.00	\$0.00	\$6,750.00	78.91%
1-100-01-0105-322Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325Actuarial Services	\$3,500.00	\$3,500.00	\$5,075.00	\$0.00	\$0.00	(\$1,575.00)	145.00%
01 General Government	\$35,500.00	\$35,500.00	\$30,325.00	\$0.00	\$0.00	\$5,175.00	85.42%
1-100-01-0107-310Legal Retainer	\$19,000.00	\$19,000.00	\$6,805.50	\$0.00	\$0.00	\$12,194.50	35.82%
1-100-01-0107-311P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312Assessor - Legal Counsel	\$6,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$25,000.00	\$20,000.00	\$6,805.50	\$0.00	\$0.00	\$13,194.50	34.03%
1-100-01-0109-100Salary-Treasurer	\$61,800.00	\$61,800.00	\$60,839.22	\$0.00	\$0.00	\$960.78	99.99%
1-100-01-0109-120Assistant Treasurer	\$28,388.00	\$28,388.00	\$28,413.00	\$0.00	\$0.00	(\$25.00)	100.09%
1-100-01-0109-155FY18 Treasurer Office Supplement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-330Conference/Seminars	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-438Equip. Maint.-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609Equipment-Treasurer	\$2,000.00	\$2,000.00	\$106.34	\$0.00	\$0.00	\$1,893.66	5.32%
1-100-01-0109-735Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$92,388.00	\$92,388.00	\$89,358.56	\$0.00	\$0.00	\$3,029.44	96.72%

TOWN BUDGET SUMMARY
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0111-100Salary-Tax Collector	\$43,941.00	\$43,941.00	\$44,394.57	\$0.00	\$0.00	(\$453.57)	101.03%
1-100-01-0111-109DMV Fees	\$850.00	\$850.00	\$263.14	\$0.00	\$0.00	\$586.86	30.96%
1-100-01-0111-330Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$212.00	\$0.00	\$0.00	\$188.00	53.00%
1-100-01-0111-371Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438Equip. Maint.-Tax Collector	\$8,500.00	\$8,500.00	\$8,227.75	\$0.00	\$0.00	\$272.25	96.80%
1-100-01-0111-580Mileage-Tax Collector	\$150.00	\$150.00	\$76.09	\$0.00	\$0.00	\$73.91	50.73%
1-100-01-0111-610Office Supplies-Tax Collector	\$680.00	\$680.00	\$285.00	\$0.00	\$0.00	\$395.00	41.91%
1-100-01-0111-810MEMBERSHIP	\$100.00	\$100.00	\$95.00	\$0.00	\$0.00	\$5.00	95.00%
1-100-01-0111-901 Tax Collector-Equipment	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
01 General Government	\$55,121.00	\$55,121.00	\$53,553.55	\$0.00	\$0.00	\$1,567.45	97.16%
1-100-01-0113-100Salary-Assessor	\$28,374.00	\$28,374.00	\$27,828.65	\$0.00	\$0.00	\$545.35	99.99%
1-100-01-0113-120Salary-Asst. Assessor	\$34,765.00	\$34,765.00	\$35,083.32	\$0.00	\$0.00	(\$318.32)	100.92%
1-100-01-0113-335Training/Assessor	\$610.00	\$610.00	\$0.00	\$0.00	\$0.00	\$610.00	0.00%
1-100-01-0113-438Software-Assessor	\$16,162.00	\$21,162.00	\$18,962.00	\$0.00	\$0.00	\$2,200.00	89.60%
1-100-01-0113-580Mileage-Assessor	\$500.00	\$500.00	\$55.92	\$0.00	\$0.00	\$444.08	11.18%
1-100-01-0113-610Office Supplies-Assessor	\$400.00	\$400.00	\$288.19	\$0.00	\$0.00	\$111.81	72.05%
1-100-01-0113-612Books / Subs.-Assessor	\$450.00	\$450.00	\$405.00	\$0.00	\$0.00	\$45.00	90.00%
01 General Government	\$81,261.00	\$86,261.00	\$82,623.08	\$0.00	\$0.00	\$3,637.92	95.78%
1-100-01-0115-100Salaries-BAA	\$656.00	\$656.00	\$328.00	\$0.00	\$0.00	\$328.00	50.00%
1-100-01-0115-120BAA-Clerk	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0115-335BAA-Training	\$150.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	100.00%
01 General Government	\$906.00	\$906.00	\$478.00	\$0.00	\$0.00	\$428.00	52.76%
1-100-01-0117-100Salary-Town Clerk	\$46,731.00	\$46,731.00	\$45,832.68	\$0.00	\$0.00	\$898.32	99.99%
1-100-01-0117-120Asst. Salary-Town Clerk	\$21,940.00	\$21,940.00	\$20,510.33	\$0.00	\$0.00	\$1,429.67	93.48%
1-100-01-0117-330Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$809.00	\$0.00	\$0.00	\$191.00	80.90%
1-100-01-0117-335Training-Town clerk	\$1,000.00	\$1,000.00	\$641.00	\$0.00	\$0.00	\$359.00	64.10%
1-100-01-0117-438Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	0.00%
1-100-01-0117-580Mileage-Town Clerk	\$500.00	\$500.00	\$123.54	\$0.00	\$0.00	\$376.46	24.71%
1-100-01-0117-610Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$730.22	\$0.00	\$0.00	\$669.78	52.16%
1-100-01-0117-612Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$7,606.73	\$0.00	\$0.00	\$2,493.27	75.31%
1-100-01-0117-616Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0117-810Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$420.00	\$0.00	\$0.00	\$80.00	84.00%
1-100-01-0117-865Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$795.33	\$0.00	\$0.00	\$204.67	79.53%
01 General Government	\$85,611.00	\$85,611.00	\$77,468.83	\$0.00	\$0.00	\$8,142.17	90.49%
1-100-01-0119-800Misc. Expenses-Probate Court	\$3,054.00	\$3,054.00	\$3,054.00	\$0.00	\$0.00	\$0.00	100.00%
01 General Government	\$3,054.00	\$3,054.00	\$3,054.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0121-100Salaries-Elections	\$14,095.00	\$14,095.00	\$1,662.21	\$0.00	\$0.00	\$12,432.79	11.79%
1-100-01-0121-335Training - Elections	\$550.00	\$550.00	\$131.84	\$0.00	\$0.00	\$418.16	23.97%

TOWN BUDGET SUMMARY

Andover Town & School 2019-2020

07/08/2020

Fiscal Year 2019-2020

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0121-438Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610Supplies-Elections	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-100-01-0121-800MISC/CANV	\$120.00	\$120.00	\$60.00	\$0.00	\$0.00	\$60.00	50.00%
1-100-01-0121-830Meals-Elections	\$550.00	\$550.00	\$48.28	\$0.00	\$0.00	\$501.72	8.78%
01 General Government	\$25,315.00	\$25,315.00	\$2,502.33	\$0.00	\$0.00	\$22,812.67	9.88%
1-100-01-0123-432Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$1,669.65	\$0.00	\$0.00	\$1,530.35	52.18%
1-100-01-0123-490Alarm System-Old Town Hall	\$800.00	\$800.00	\$824.20	\$0.00	\$0.00	(\$24.20)	103.03%
1-100-01-0123-530Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601Electricity-Old Town Hall	\$570.00	\$570.00	\$517.81	\$0.00	\$0.00	\$52.19	90.84%
1-100-01-0123-603Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$4,970.00	\$4,970.00	\$3,011.66	\$0.00	\$0.00	\$1,958.34	60.60%
1-100-01-0125-100Salary-Registrars	\$7,712.00	\$7,712.00	\$7,712.00	\$0.00	\$0.00	\$0.00	99.99%
1-100-01-0125-120Asst. Salary-Registrars	\$800.00	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0125-330CONF & SEMINARS	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00%
1-100-01-0125-335Registrar-Training	\$3,500.00	\$3,500.00	\$702.72	\$0.00	\$0.00	\$2,797.28	20.08%
1-100-01-0125-580Mileage-Registrars	\$500.00	\$500.00	\$122.96	\$0.00	\$0.00	\$377.04	24.59%
1-100-01-0125-610Office Supplies-Registrars	\$600.00	\$600.00	\$82.27	\$0.00	\$0.00	\$517.73	13.71%
1-100-01-0125-810Dues / Memberships-Registrars	\$200.00	\$200.00	\$170.00	\$0.00	\$0.00	\$30.00	85.00%
01 General Government	\$14,512.00	\$14,512.00	\$9,589.95	\$0.00	\$0.00	\$4,922.05	66.08%
1-100-01-0127-540Legal Ads-Advertising	\$5,500.00	\$5,500.00	\$3,106.74	\$0.00	\$0.00	\$2,393.26	56.49%
01 General Government	\$5,500.00	\$5,500.00	\$3,106.74	\$0.00	\$0.00	\$2,393.26	56.49%
1-100-01-0129-315Payroll Service-Town Office	\$7,185.00	\$7,185.00	\$5,923.47	\$0.00	\$0.00	\$1,261.53	82.44%
1-100-01-0129-330CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350Water Testing	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-365Elevator-Service Contract	\$2,400.00	\$2,400.00	\$5,583.20	\$0.00	\$0.00	(\$3,183.20)	232.63%
1-100-01-0129-401Elevator Permit	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00	0.00%
1-100-01-0129-430ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$255.00	\$0.00	\$0.00	\$745.00	25.50%
1-100-01-0129-432Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$996.22	\$0.00	\$0.00	\$2,503.78	28.46%
1-100-01-0129-434Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-439Software Maint.-Town Office Building	\$4,000.00	\$4,000.00	\$3,208.48	\$0.00	\$0.00	\$791.52	80.21%
1-100-01-0129-442Computer Tech Support	\$8,000.00	\$8,000.00	\$5,343.75	\$0.00	\$0.00	\$2,656.25	66.80%
1-100-01-0129-444Copier Rental-Town Office	\$2,600.00	\$2,600.00	\$2,534.83	\$0.00	\$0.00	\$65.17	97.49%
1-100-01-0129-490Alarm System-Town Office	\$300.00	\$300.00	\$250.00	\$0.00	\$0.00	\$50.00	83.33%
1-100-01-0129-493TN 911	\$10,069.00	\$10,069.00	\$10,068.80	\$0.00	\$0.00	\$0.20	99.99%
1-100-01-0129-530Telephone-Town Office Building	\$10,600.00	\$10,600.00	\$12,457.32	\$0.00	\$0.00	(\$1,857.32)	117.52%
1-100-01-0129-531Postage-Town Office	\$7,500.00	\$7,500.00	\$6,597.34	\$0.00	\$0.00	\$902.66	87.96%
1-100-01-0129-533Postage Meter Rental-Town Office	\$600.00	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-537Internet Cable-Office Building	\$1,650.00	\$1,650.00	\$1,360.26	\$0.00	\$0.00	\$289.74	82.44%
1-100-01-0129-550Printing-Town Office Building	\$1,400.00	\$1,400.00	\$1,517.12	\$0.00	\$0.00	(\$117.12)	108.37%

TOWN BUDGET SUMMARY
Andover Town & School 2019-2020

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0129-601 Electricity-Town Office Building	\$7,700.00	\$7,700.00	\$5,982.86	\$0.00	\$0.00	\$1,717.14	77.70%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$5,171.06	\$0.00	\$0.00	(\$171.06)	103.42%
1-100-01-0129-609 Equipment-Town Office Building	\$1,500.00	\$1,500.00	\$99.97	\$0.00	\$0.00	\$1,400.03	6.66%
1-100-01-0129-610 Office Supplies-Town Office Building	\$2,000.00	\$2,000.00	\$3,234.72	\$0.00	\$0.00	(\$1,234.72)	161.74%
1-100-01-0129-611 Office Furniture	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$528.80	\$0.00	\$0.00	\$471.20	52.88%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$0.00	\$0.00	\$2,866.41	\$0.00	\$0.00	(\$2,866.41)	0.00%
01 General Government	\$79,844.00	\$79,844.00	\$75,079.61	\$0.00	\$0.00	\$4,764.39	94.03%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0133-815 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$515.00	\$515.00	\$515.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$169.95	\$0.00	\$0.00	\$180.05	48.56%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$952.56	\$0.00	\$0.00	\$47.44	95.26%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$750.00	\$750.00	\$296.02	\$0.00	\$0.00	\$453.98	39.47%
01 General Government	\$2,615.00	\$2,615.00	\$1,933.53	\$0.00	\$0.00	\$681.47	73.94%
1-100-01-0137-500 Insurance	\$109,252.00	\$109,252.00	\$109,737.00	\$0.00	\$0.00	(\$485.00)	100.44%
01 General Government	\$109,252.00	\$109,252.00	\$109,737.00	\$0.00	\$0.00	(\$485.00)	100.44%
1-100-01-0141-205 Social Security-Employee Benefits	\$46,500.00	\$46,500.00	\$45,743.21	\$0.00	\$0.00	\$756.79	99.99%
1-100-01-0141-207 Medicare-Employee Benefits	\$10,800.00	\$10,800.00	\$10,697.82	\$0.00	\$0.00	\$102.18	99.99%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$7,500.00	\$7,500.00	\$7,920.67	\$0.00	\$0.00	(\$420.67)	105.61%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$205,000.00	\$205,000.00	\$201,321.01	\$0.00	\$0.00	\$3,678.99	99.99%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,100.00	\$2,100.00	\$2,360.35	\$0.00	\$0.00	(\$260.35)	112.40%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,200.00	\$1,200.00	\$1,168.00	\$0.00	\$0.00	\$32.00	97.33%
1-100-01-0141-230 Retirement-Employee Benefits	\$80,000.00	\$80,000.00	\$77,721.89	\$0.00	\$0.00	\$2,278.11	97.15%
1-100-01-0141-280 Physicals-Employee Benefits	\$2,500.00	\$2,500.00	\$999.00	\$0.00	\$0.00	\$1,501.00	39.96%
1-100-01-0141-290 Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,990.00	\$0.00	\$0.00	\$0.00	100.00%
01 General Government	\$358,721.00	\$358,721.00	\$351,052.95	\$0.00	\$0.00	\$7,668.05	97.86%
1-100-01-0143-100 Salaries-Drivers/Dispatch	\$15,107.00	\$15,107.00	\$12,443.47	\$0.00	\$0.00	\$2,663.53	82.37%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$600.00	\$0.00	\$0.00	\$400.00	60.00%

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0143-435Vehicle Maint.-Dial a Ride	\$3,000.00	\$3,000.00	\$2,882.42	\$0.00	\$0.00	\$117.58	96.08%
1-100-01-0143-580Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603Fuel-Dial a Ride	\$2,000.00	\$2,000.00	\$2,321.14	\$0.00	\$0.00	(\$321.14)	116.06%
1-100-01-0143-630Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$21,107.00	\$21,107.00	\$18,247.03	\$0.00	\$0.00	\$2,859.97	86.45%
1-100-01-0145-100Municipal Agent-Salary	\$2,265.00	\$2,265.00	\$1,765.06	\$0.00	\$0.00	\$499.94	77.93%
1-100-01-0145-330Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,080.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0145-840Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0145-875Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$1,738.00	\$0.00	\$0.00	\$2,262.00	43.45%
1-100-01-0145-901Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$9,345.00	\$9,345.00	\$6,583.06	\$0.00	\$0.00	\$2,761.94	70.44%
1-100-01-0147-365Cleaning Service	\$10,000.00	\$10,000.00	\$7,395.00	\$0.00	\$0.00	\$2,605.00	73.95%
01 General Government	\$10,000.00	\$10,000.00	\$7,395.00	\$0.00	\$0.00	\$2,605.00	73.95%
1-100-01-0149-432Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434Furance Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-01-0149-530Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$2,200.00	\$2,200.00	\$962.13	\$0.00	\$0.00	\$1,237.87	43.73%
1-100-01-0149-603Fuel Oil-Old Fire House	\$500.00	\$500.00	\$2,233.19	\$0.00	\$0.00	(\$1,733.19)	446.64%
1-100-01-0149-605Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$3,250.00	\$3,250.00	\$3,195.32	\$0.00	\$0.00	\$54.68	99.99%
1-100-01-0151-100Dog Warden Salary-Dog Fund	\$3,500.00	\$3,500.00	\$3,434.60	\$0.00	\$0.00	\$65.40	99.99%
1-100-01-0151-434Furnace Maintenance - Dog Pound	\$165.00	\$165.00	\$0.00	\$0.00	\$0.00	\$165.00	0.00%
1-100-01-0151-580Dog Warden-Mileage	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0151-610Dog Warden - Supplies	\$750.00	\$750.00	\$304.40	\$0.00	\$0.00	\$445.60	40.59%
01 General Government	\$4,815.00	\$4,815.00	\$3,739.00	\$0.00	\$0.00	\$1,076.00	77.65%
1-100-01-0153-800Historical Society	\$200.00	\$200.00	\$180.76	\$0.00	\$0.00	\$19.24	90.38%
01 General Government	\$200.00	\$200.00	\$180.76	\$0.00	\$0.00	\$19.24	90.38%
1-100-01-0155-800TOWN ETHICS COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-02-0201-841 Health Director	\$17,600.00	\$17,600.00	\$17,604.16	\$0.00	\$0.00	(\$4.16)	100.02%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$17,600.00	\$17,600.00	\$17,604.16	\$0.00	\$0.00	(\$4.16)	100.02%
1-100-02-0203-842 Visiting Nurse Assoc.	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
02 Conservation	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	100.00%
02 Conservation	\$231.00	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-02-0207-844 AHM Youth Services	\$41,503.00	\$41,503.00	\$41,459.20	\$0.00	\$0.00	\$43.80	99.99%
02 Conservation	\$41,503.00	\$41,503.00	\$41,459.20	\$0.00	\$0.00	\$43.80	99.99%
1-100-03-0301-100 Salary-Public Works	\$168,833.00	\$168,833.00	\$171,001.03	\$0.00	\$0.00	(\$2,168.03)	101.28%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$3,481.69	\$0.00	\$0.00	\$1,518.31	69.63%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$2,680.46	\$0.00	\$0.00	(\$180.46)	107.22%
1-100-03-0301-390 Tree Removal-Public Works Department	\$10,000.00	\$13,000.00	\$12,910.00	\$0.00	\$0.00	\$90.00	99.99%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$335.85	\$0.00	\$0.00	\$264.15	55.98%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$532.71	\$0.00	\$0.00	\$317.29	62.67%
1-100-03-0301-431 Tires Maint.-Public Works	\$600.00	\$600.00	\$388.00	\$0.00	\$0.00	\$212.00	64.67%
1-100-03-0301-435 Vehicle Maint.Public Works	\$12,000.00	\$18,081.68	\$20,914.38	\$0.00	\$0.00	(\$2,832.70)	115.67%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$400.00	\$634.26	\$997.05	\$0.00	\$0.00	(\$362.79)	157.20%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$9,263.94	\$0.00	\$0.00	\$10,736.06	46.32%
1-100-03-0301-603 Fuel-Public Works	\$4,000.00	\$4,000.00	\$4,301.98	\$0.00	\$0.00	(\$301.98)	107.55%
1-100-03-0301-620 Brooms-Public Works	\$950.00	\$950.00	\$0.00	\$0.00	\$0.00	\$950.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$1,500.00	\$1,500.00	\$293.73	\$0.00	\$0.00	\$1,206.27	19.58%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,500.00	\$1,500.00	\$320.93	\$0.00	\$0.00	\$1,179.07	21.40%
1-100-03-0301-634 Grease-Public Works Department	\$130.00	\$130.00	\$0.00	\$0.00	\$0.00	\$130.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$750.00	\$515.74	\$515.74	\$0.00	\$0.00	\$0.00	100.00%
1-100-03-0301-638 Shop Supplies-Public Works	\$2,600.00	\$2,600.00	\$2,217.92	\$0.00	\$0.00	\$382.08	85.30%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$500.00	\$500.00	\$1,718.35	\$0.00	\$0.00	(\$1,218.35)	343.67%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$2,700.00	\$2,700.00	\$2,827.38	\$0.00	\$0.00	(\$127.38)	104.72%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$1,007.90	\$0.00	\$0.00	(\$7.90)	100.79%
1-100-03-0301-732 Signs-Public works	\$2,150.00	\$2,150.00	\$1,829.00	\$0.00	\$0.00	\$321.00	85.07%
1-100-03-0301-734 Tools-Public Works	\$2,700.00	\$2,700.00	\$2,378.24	\$0.00	\$0.00	\$321.76	88.08%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
03 Public Works	\$242,563.00	\$251,644.68	\$239,916.28	\$0.00	\$0.00	\$11,728.40	95.34%

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1-100-03-0303-130 Overtime Wages-Snow Removal	\$20,000.00	\$11,000.00	\$10,864.23	\$0.00	\$0.00	\$135.77	99.99%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.--Snow Removal	\$400.00	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-03-0303-624 Paint-Snow Removal	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,400.00	\$2,632.78	\$2,632.78	\$0.00	\$0.00	\$0.00	100.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$145.60	\$0.00	\$0.00	\$854.40	14.56%
1-100-03-0303-644 Sand-Snow Removal	\$24,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$40,000.00	\$42,693.31	\$42,693.31	\$0.00	\$0.00	\$0.00	100.00%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$335.54	\$335.54	\$0.00	\$0.00	\$0.00	100.00%
03 Public Works	\$88,550.00	\$58,161.63	\$57,071.46	\$0.00	\$0.00	\$1,090.17	99.99%
1-100-03-0305-410 Street Lighting	\$7,500.00	\$7,500.00	\$5,258.95	\$0.00	\$0.00	\$2,241.05	70.12%
03 Public Works	\$7,500.00	\$7,500.00	\$5,258.95	\$0.00	\$0.00	\$2,241.05	70.12%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$4,000.00	\$4,000.00	\$2,057.72	\$0.00	\$0.00	\$1,942.28	51.44%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0309-490 Alarm Systems-Town Garage	\$300.00	\$300.00	\$250.00	\$0.00	\$0.00	\$50.00	83.33%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,200.00	\$1,200.00	\$1,399.46	\$0.00	\$0.00	(\$199.46)	116.62%
1-100-03-0309-601 Electricity-Town Garage	\$3,600.00	\$3,600.00	\$2,245.60	\$0.00	\$0.00	\$1,354.40	62.38%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,100.00	\$5,100.00	\$3,494.00	\$0.00	\$0.00	\$1,606.00	68.51%
1-100-03-0309-610 Office Supplies-Town Garage	\$100.00	\$100.00	\$369.60	\$0.00	\$0.00	(\$269.60)	369.60%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$15,750.00	\$15,750.00	\$9,816.38	\$0.00	\$0.00	\$5,933.62	62.33%
1-100-03-0311-370 Consulting Fees-Engineer	\$6,000.00	\$6,000.00	\$3,427.50	\$0.00	\$0.00	\$2,572.50	57.13%
03 Public Works	\$6,000.00	\$6,000.00	\$3,427.50	\$0.00	\$0.00	\$2,572.50	57.13%
1-100-03-0313-420 Mowing-Ground Care	\$14,000.00	\$14,000.00	\$27,349.82	\$0.00	\$0.00	(\$13,349.82)	195.36%
1-100-03-0313-422 Beautifications-Ground Care	\$1,500.00	\$1,500.00	\$470.44	\$0.00	\$0.00	\$1,029.56	31.36%
1-100-03-0313-424 Old Cemetary - Maintenance	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
03 Public Works	\$17,000.00	\$17,000.00	\$27,820.26	\$0.00	\$0.00	(\$10,820.26)	163.65%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$156.13	\$0.00	\$0.00	(\$156.13)	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$136,650.00	\$136,650.00	\$136,650.00	\$0.00	\$0.00	\$0.00	100.00%
04 Public Safety	\$136,650.00	\$136,650.00	\$136,806.13	\$0.00	\$0.00	(\$156.13)	100.11%

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1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$175,356.00	\$175,356.00	\$502.56	\$0.00	\$0.00	\$174,853.44	0.29%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$1,238.80	\$0.00	\$0.00	(\$1,038.80)	619.40%
04 Public Safety	\$175,556.00	\$175,556.00	\$1,741.36	\$0.00	\$0.00	\$173,814.64	0.99%
1-100-04-0405-100 Salary - Fire Marshall	\$7,500.00	\$7,500.00	\$7,355.73	\$0.00	\$0.00	\$144.27	99.99%
1-100-04-0405-110 Deputy Salary	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-04-0405-335 Training-Fire Marshall	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$125.00	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$247.37	\$0.00	\$0.00	\$252.63	49.47%
04 Public Safety	\$10,395.00	\$10,395.00	\$8,803.10	\$0.00	\$0.00	\$1,591.90	84.69%
1-100-05-0501-100 Social Worker Sal.-Welfare	\$800.00	\$800.00	\$467.68	\$0.00	\$0.00	\$332.32	58.46%
1-100-05-0501-530 Social Services Phone	\$350.00	\$350.00	\$134.21	\$0.00	\$0.00	\$215.79	38.35%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$250.00	\$250.00	\$31.89	\$0.00	\$0.00	\$218.11	12.76%
1-100-05-0501-845 Social Services-ACCESS	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
05 Public Welfare	\$1,600.00	\$1,600.00	\$633.78	\$0.00	\$0.00	\$966.22	39.61%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$480.85	\$0.00	\$0.00	\$319.15	60.11%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$480.85	\$0.00	\$0.00	\$319.15	60.11%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$1,488.00	\$0.00	\$0.00	\$1,142.00	56.58%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$3,192.14	\$0.00	\$0.00	\$2,642.86	54.71%
06 Recreation	\$8,465.00	\$8,465.00	\$4,680.14	\$0.00	\$0.00	\$3,784.86	55.29%
1-100-07-0701-100 Wages-Transfer Station	\$20,000.00	\$20,000.00	\$20,424.93	\$0.00	\$0.00	(\$424.93)	102.12%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,800.00	\$4,800.00	\$954.28	\$0.00	\$0.00	\$3,845.72	19.88%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$40,000.00	\$40,000.00	\$36,559.22	\$0.00	\$0.00	\$3,440.78	91.40%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$25,000.00	\$25,000.00	\$28,805.66	\$0.00	\$0.00	(\$3,805.66)	115.22%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$900.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$52.78	\$0.00	\$0.00	(\$52.78)	0.00%

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1-100-07-0701-601 Electricity-Transfer Station	\$2,700.00	\$2,700.00	\$1,854.70	\$0.00	\$0.00	\$845.30	68.69%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$3,020.56	\$0.00	\$0.00	(\$20.56)	100.69%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$55,000.00	\$55,000.00	\$40,603.51	\$0.00	\$0.00	\$14,396.49	73.82%
07 Sanitation and Waste	\$159,100.00	\$159,100.00	\$133,175.64	\$0.00	\$0.00	\$25,924.36	83.71%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$236.70	\$0.00	\$0.00	(\$36.70)	118.35%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$500.00	\$500.00	\$344.38	\$0.00	\$0.00	\$155.62	68.88%
1-100-07-0703-486 Freon Removal-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-488 Tire Pickup-Recycling	\$550.00	\$550.00	\$1,474.50	\$0.00	\$0.00	(\$924.50)	268.09%
1-100-07-0703-631 Oil Filters-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$800.00	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$500.00	\$500.00	\$491.61	\$0.00	\$0.00	\$8.39	99.99%
07 Sanitation and Waste	\$2,550.00	\$2,550.00	\$3,347.19	\$0.00	\$0.00	(\$797.19)	131.26%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999 Economic Development Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$920.00	\$0.00	\$0.00	\$430.00	68.15%
1-100-08-0803-115 Board Clerk - PZC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$5,000.00	\$5,000.00	\$625.00	\$0.00	\$0.00	\$4,375.00	12.50%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$110.00	\$110.00	\$0.00	\$0.00	\$0.00	\$110.00	0.00%
08 Planning and Land Use	\$7,010.00	\$7,010.00	\$1,545.00	\$0.00	\$0.00	\$5,465.00	22.04%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$260.00	\$0.00	\$0.00	\$240.00	52.00%
1-100-08-0805-610 Supplies	\$100.00	\$100.00	\$103.52	\$0.00	\$0.00	(\$3.52)	103.52%
08 Planning and Land Use	\$600.00	\$600.00	\$363.52	\$0.00	\$0.00	\$236.48	60.59%
1-100-08-0807-100 Wages - Building Department	\$8,360.00	\$8,360.00	\$8,792.09	\$0.00	\$0.00	(\$432.09)	105.17%
1-100-08-0807-120 Clerk's Wages-Building Department	\$34,230.00	\$34,230.00	\$32,949.29	\$0.00	\$0.00	\$1,280.71	96.26%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330 Conf. / Seminars-Building Department	\$75.00	\$75.00	\$85.00	\$0.00	\$0.00	(\$10.00)	113.33%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$434.00	\$0.00	\$0.00	\$466.00	48.22%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-08-0807-610 Office Supplies-Building Department	\$500.00	\$500.00	\$472.16	\$0.00	\$0.00	\$27.84	94.43%

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1-100-08-0807-612Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810Dues / Membership-Building Department	\$155.00	\$155.00	\$0.00	\$0.00	\$0.00	\$155.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$46,270.00	\$46,270.00	\$42,982.54	\$0.00	\$0.00	\$3,287.46	92.90%
1-100-08-0809-100Wages-Inland/Wetlands	\$4,600.00	\$4,600.00	\$8,178.99	\$0.00	\$0.00	(\$3,578.99)	177.80%
1-100-08-0809-115Board Clerk - IWC	\$1,000.00	\$1,000.00	\$1,210.00	\$0.00	\$0.00	(\$210.00)	121.00%
1-100-08-0809-335 Training-Inland/Wetlands	\$0.00	\$0.00	\$130.00	\$0.00	\$0.00	(\$130.00)	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$300.00	\$300.00	\$27.25	\$0.00	\$0.00	\$272.75	9.08%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$50.00	\$50.00	\$55.00	\$0.00	\$0.00	(\$5.00)	110.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	(\$65.00)	0.00%
08 Planning and Land Use	\$5,950.00	\$5,950.00	\$9,666.24	\$0.00	\$0.00	(\$3,716.24)	162.46%
1-100-08-0815-330 Conservation-membership	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	(\$65.00)	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$65.00	\$0.00	\$0.00	\$235.00	21.67%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$600.00	\$600.00	\$130.00	\$0.00	\$0.00	\$470.00	21.67%
1-100-08-0817-100 Salary-Zoning Agent	\$10,600.00	\$10,600.00	\$7,509.61	\$0.00	\$0.00	\$3,090.39	70.85%
1-100-08-0817-580 Mileage-Zoning Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$10,600.00	\$10,600.00	\$7,509.61	\$0.00	\$0.00	\$3,090.39	70.85%
1-100-08-0819-810 Capital Region Council of Govt.	\$7,861.00	\$7,861.00	\$7,861.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$7,861.00	\$7,861.00	\$7,861.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$4,890,623.00	\$4,890,623.00	\$4,890,623.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-09-0901-595 Board of Education Expenses	\$4,065,000.00	\$4,065,000.00	\$4,217,074.50	\$0.00	\$0.00	(\$152,074.50)	103.74%
09 Education	\$8,955,623.00	\$8,955,623.00	\$9,107,697.50	\$0.00	\$0.00	(\$152,074.50)	101.70%
1-100-10-1001-100 Library Payroll	\$71,800.00	\$71,800.00	\$69,135.44	\$0.00	\$0.00	\$2,664.56	96.29%
1-100-10-1001-800 Library	\$26,079.00	\$26,079.00	\$27,579.00	\$0.00	\$0.00	(\$1,500.00)	105.75%
10 Library	\$97,879.00	\$97,879.00	\$96,714.44	\$0.00	\$0.00	\$1,164.56	99.99%
1-100-11-1101-451 Road Improvement	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$32,614.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$21,306.69	\$12,656.40	\$0.00	\$0.00	\$8,650.29	59.40%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$39,114.98	\$0.00	\$0.00	(\$39,114.98)	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-715 P & Z-Capital POCD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$193,014.34	\$0.00	\$0.00	(\$193,014.34)	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$39,000.00	\$39,000.00	\$38,811.01	\$0.00	\$0.00	\$188.99	99.99%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$296,615.00	\$317,921.69	\$516,211.34	\$0.00	\$0.00	(\$198,289.65)	162.37%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$10,845.00	\$10,845.00	\$10,845.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$10,845.00	\$10,845.00	\$10,845.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-898 Working Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-899 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-900 Reclass of transfers for Statement D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 Town Owned Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-907 Transfer - Multi Use Public Building	\$250,000.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$412,000.00	\$412,000.00	\$0.00	\$0.00	\$0.00	\$412,000.00	0.00%
1-100-13-1305-909 Transfer Station Repair	\$25,000.00	\$25,000.00	\$17,682.80	\$0.00	\$0.00	\$7,317.20	70.73%
1-100-13-1305-910 Web Site	\$20,000.00	\$20,000.00	\$13,539.00	\$0.00	\$0.00	\$6,461.00	67.70%
13 Transfers to other funds	\$757,000.00	\$757,000.00	\$31,221.80	\$0.00	\$0.00	\$725,778.20	4.12%

TOWN BUDGET SUMMARY
Andover Town & School 2019-2020

07/08/2020
 Fiscal Year 2019-2020

		Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
FUND	100 General Fund - Town	\$12,368,158.00	\$12,368,158.00	\$11,667,182.49	\$0.00	\$0.00	\$700,975.51	94.33%
Grand Total for Report		\$12,368,158.00	\$12,368,158.00	\$11,667,182.49	\$0.00	\$0.00	\$700,975.51	94.33%

General Ledger Detail
Andover Town & School 2019-2020
From 7/1/2019 To 7/8/2020 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key	Check #	PO/Line	Tran #	Account Description	Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006				DT/DF-Farm.-Town Aid Roads				\$99,509.35	OldBal
							0					\$99,509.35	
	8/13/2019	Expend	HAIN		20157552	/ 0	373	CLASS 2 MIX		\$393.70		\$99,115.65	
	8/21/2019	Expend	21364		20157590	/ 0	482	ROAD MARKING PAINT		\$50.88		\$99,064.77	
	8/21/2019	Expend	HAIN		20157577	/ 0	505	CLASS 2 MIX		\$77.50		\$98,987.27	
	8/21/2019	Expend	HAIN		20157577	/ 0	506	CLASS 2 MIX		\$76.73		\$98,910.54	
	9/17/2019	Expend	26578		20157626	/ 0	705	BLADES		\$723.00		\$98,187.54	
	9/25/2019	Expend	HAIN		20157679	/ 0	794	SUNSET/TOWNSEND LOAM		\$334.00		\$97,853.54	
	10/3/2019	Expend	21364		20157708	/ 0	823	GRASS SEED MIX		\$324.39		\$97,529.15	
	10/3/2019	Expend	HAIN		20157701	/ 0	824	SCREENED LOAM		\$334.00		\$97,195.15	
	10/3/2019	Expend	5529		20157694	/ 0	831	SITE VISITS,MEETINGS		\$1,381.25		\$95,813.90	
	10/9/2019	Expend	132		20157722	/ 0	923	TARP, ROPE		\$106.95		\$95,706.95	
	10/9/2019	Expend	21364		20157732	/ 0	924	BASIN SLAB		\$180.00		\$95,526.95	
	10/16/2019	Expend	10751		20157755	/ 0	950	RIP RAP		\$945.21		\$94,581.74	
	10/16/2019	Expend	HAIN		20157741	/ 0	957	LOAM		\$98.00		\$94,483.74	
	10/30/2019	Expend	HAIN		20157767	/ 0	1000	LOAM		\$334.00		\$94,149.74	
	11/6/2019	Expend	21364		20157792	/ 0	1058	24" FLARED END SECTION		\$183.15		\$93,966.59	
	11/20/2019	Expend	HAIN		20157820	/ 0	1189	CLASS 2 MIX		\$624.65		\$93,341.94	
	12/31/2019	Expend	75847		20157927	/ 0	1437	PAVEMENT MGMT./YEAR 1		\$6,000.00		\$87,341.94	
	1/15/2020	Expend	HAIN		20157958	/ 0	1500	COLD PATCH		\$504.00		\$86,837.94	
	1/29/2020	Expend	HAIN		20158007	/ 0	1601	COLD PATCH		\$504.00		\$86,333.94	
	2/11/2020	Expend	CME		20158033	/ 0	1663	PROJECT 2003138.100		\$2,350.15		\$83,983.79	
	2/26/2020	Expend	HAIN		20158080	/ 0	1820	COLD PATCH		\$504.00		\$83,479.79	
	2/28/2020	J/E			aje 2-16		1969	to 3700-031			\$2,350.15	\$85,829.94	
	4/7/2020	Expend	HAIN		20158166	/ 0	1992	COLD PATCH		\$504.00		\$85,325.94	
	4/7/2020	Expend	21364		20158178	/ 0	1993	CATCH BASIN BLOCKS,SOLID BLOCKS		\$568.00		\$84,757.94	
	4/7/2020	Expend	52332		20158162	/ 0	1995	SEED		\$405.93		\$84,352.01	
	4/14/2020	Expend	10751		20158205	/ 0	2039	PROCESS GRAVEL		\$2,034.63		\$82,317.38	
	4/21/2020	Expend	21364		20158213	/ 0	2074	DRAINAGE PIPE		\$4,190.55		\$78,126.83	
	4/30/2020	Receipt	16160			/ 1	2253	ACH			\$93,676.19	\$171,803.02	
	4/30/2020	Receipt	16160			/ 1	2254	ACH			\$93,676.19	\$265,479.21	

General Ledger Detail

Andover Town & School 2019-2020
 From 7/1/2019 To 7/8/2020 (Effective Date)

Account Number		Account Key			Account Description		Debits	Credits	Balance
Effective Date	Type	Ven #	Check #	PO/Line	Tran #	Transaction Description			
5/5/2020	Expend	11082	20158230	/ 0	2149	CATCH BASIN COMPONENTS	\$2,981.00		\$262,498.21
6/2/2020	Expend	R.BRUCE	20158281	/ 0	2297	VACUUMED CATCH BASINS	\$12,333.44		\$250,164.77
6/16/2020	Expend	52332	20158307	/ 0	2381	SAND MIX	\$284.76		\$249,880.01
6/16/2020	Expend	HAIN	20158309	/ 0	2382	COLD PATCH	\$504.00		\$249,376.01
6/23/2020	Expend	10885	20158320	/ 0	2420	CHAIN LOOP W/SPROCKET	\$1,001.48		\$248,374.53
6/23/2020	Expend	26578	20158316	/ 0	2421	COMBO BLADE	\$299.00		\$248,075.53
6/23/2020	Expend	HAIN	20158330	/ 0	2422	HOT PATCH	\$155.78		\$247,919.75
6/23/2020	Expend	11082	20158340	/ 0	2423	DRAINAGE	\$3,215.00		\$244,704.75
7/2/2020	Expend	75896	20158347	/ 0	2487	CHIPSEALING	\$66,636.58		\$178,068.17
							\$111,143.71	\$189,702.53	\$178,068.17 End Bal

People's United Bank
Cash Accounts

Month ending: May 31, 2020	Bank Account #	Bank Balance	General Ledger Account		GL Balance	Difference
Municipal checking	5111	600,000.00	A-100-00-0000-990		600,000.00	
Municipal interest checking	5096	3,581,685.05	A-100-00-0000-990		4,113,177.64	68,507.41
Working capital	5757	487,883.98	A-100-00-0000-108		488,723.16	0.00
Open Space	5137	259,556.60	A-100-00-1980-001	L-100-00-2980-001	260,003.05	0.00
Driveway fund	5187	26,828.40	A-100-00-1949-001	L-100-00-3949-001	26,874.55	0.00
Equipment fund	5252	25,183.52	A-100-00-1949-002	L-100-00-3949-002	25,226.84	0.00
Fire Engine fund	5343	53,774.42	A-100-00-1949-003	L-100-00-3949-003	53,866.92	0.00
Irene Mooney	5567	11,802.42	A-100-00-1949-004	L-100-00-3949-004	11,822.72	0.00
Library fund	5575	182,244.02	A-100-00-1949-005	L-100-00-3949-005	182,557.49	0.00
Library grant	5608	508.08	A-100-00-1949-006	L-100-00-3949-006	508.95	0.00
Nonrecurring Reserve	5624	40,799.46	A-100-00-1949-007	L-100-00-3949-007	40,869.64	0.00
Norton Childrens fund	5632	14,266.02	A-100-00-1949-008	L-100-00-3949-008	14,290.56	0.00
Norton Library fund	5658	3,681.78	A-100-00-1949-009	L-100-00-3949-009	3,688.12	0.00
Norton School fund	5666	9,255.20	A-100-00-1949-010	L-100-00-3949-010	9,271.12	0.00
School Improvement	5690	164,807.16	A-100-00-1949-011	L-100-00-3949-011	165,090.64	0.00
Severance Pay	5723	38,982.22	A-100-00-1949-012	L-100-00-3949-012	39,049.27	0.00
WB & Lizza Sprague	5731	3,267.02	A-100-00-1949-013	L-100-00-3949-013	3,272.64	0.00
Brown & Brown School	5749	25,991.57	A-100-00-1949-014	L-100-00-3949-014	26,036.28	0.00
Zoning bond	5765	12,600.34	A-100-00-1949-016	L-100-00-3949-016	12,622.15	0.00
Boivin construction	5773	728.94	A-100-00-1949-017	L-100-00-3949-017	730.19	0.00
Town Clerk preservation	5781	1,145.86	A-100-00-1949-018	L-100-00-3949-018	1,147.73	0.00
Revaluation Fund	5799	48,131.24	A-100-00-1949-019	L-100-00-3949-019	48,214.03	0.00
AES Expansion	0934	8,708.74	A-100-00-1980-002	L-100-00-2980-002	8,723.72	0.00

TAX COLLECTION YTD SUMMARY

SCHEDULE OF PROPERTY
TAXES LEVIED,
COLLECTED AND
OUTSTANDING

FOR FISCAL YEAR 2020

Grand List Year	Balance Uncollected June 30, 2019	Current Levy													Taxes Collected YTD	Balance Uncollected
			july	aug	sept	oct	nov	dec	jan	feb	mar	apr	may	june	June 2020	June 30, 2020
2018		9,152,376	2,821,712.12	287,872.00	147,178.61	1,625,373.54	177,803.18	482,653.60	1,391,000.40	214,358.34	176,972.80	1,528,882.41	166,255.25	68,844.24	9,088,906	63,470
2017	142,063		19,319.47	13,002.81	11,396.61	5,131.19	2,864.79	2,571.64	2,689.02	194.20	3,080.70	4,902.30	1,431.05	4,830.76	71,415	70,648
2016	33,097		1,412.62	851.58	392.33		611.49	420.56	847.83	83.20	223.29	124.93	64.73	278.40	5,311	27,786
2015	22,002				582.14		0.00		859.24		62.98				1,504	20,498
2014	14,977			117.66	81.20	53.11	51.24		981.20						1,284	13,693
2013	8,365			121.41			72.35		84.07			173.26			451	7,914
2012	8,853		56.89						74.66	62.46	230.99				425	8,428
2011	7,517														0	7,517
2010	1,462						16.56							164.50	181	1,281
2009	580													176.92	177	403
2008	548														0	548
2007	548														0	548
2006	207														0	207
2005												64.43			64	
2004												45.90			46	
Total	240,219	9,152,376	2,842,501.10	301,965.46	159,630.89	1,630,557.84	181,419.61	485,645.80	1,396,536.42	214,698.20	180,854.35	1,533,909.64	167,751.03	74,294.82	9,169,765	222,940

Budget

July 9, 2020
 Appropriation Transfers
 To Board of Selectmen for 7/13/2020 BOS Regular Meeting

Board of Selectmen	to	0101-115	Board Clerk	448	
	from		0102-120 admin assistant		448
Town Administrator	to	0102-100	Admin salary	240	
	to	0102-535	mobile phone	818	
	from	0102-120	admin assistant		240
	from	0102-580	mileage		600
	from	0102-810	dues/memberships		218
auditor/actuary	to	0105-325	Actuarial Services	1,575	
	from	0105-320	Auditor		1,575
Town Office Bldg	to	0129-365	Elevator Svc contract	3,183	
	to	0129-530	telephone	1,857	
	to	0129-550	printing	117	
	to	0129-603	fuel oil	171	
	to	0129-610	office supplies	1,235	
	to	0129-735	computer repl & svs	2,867	
	from	0129-315	payroll serv		1,260
	from	0129-401	elevator permit		240
	from	0129-430	procomm maint		745
	from	0129-432	bldg maint		2,500
	from	0129-434	furnace maint		500
	from	0129-439	software maint		790
	from	0129-531	postage		900
	from	0129-537	internet		290
	from	0129-601	electricity		805
	from	0129-609	equipment		1,400
				9,430	9,430
Insurance	to	0137-500	insurance	485	
	from		0105-320 Auditor		485
Employee Benefits	to	0141-210	unempl comp	421	
	to	0141-223	disability	260	
	from	0141-205	social security		681
senior trans	to	0143-435	Vehical maint.	321	
	from	0143-380	comm drivers tests		321
old fire house	to	0149-603	fuel oil	1,733	
	from	0149-434	furnace maint.		300
	from	0149-490	alarm maint		250
	from	0149-601	electricity		1,183
DPW	to	0301-100	salary	2,170	
	to	0301-112	OT	180	
	to	0301-435	Vehical maint.	2,835	
	to	0301-535	mobile phone	363	
	to	0301-603	fuel	302	
	to	0301-640	Sweeper supplies	1,218	

	to	0301-654	uniforms and shoes	127	
	from	0301-111	temp		1,500
	from	0301-391	fire ext		260
	from	0301-392	welding		300
	from	0301-448	rental		700
	from	0301-602	diesel		710
	from	0301-620	brooms		950
	from	0301-622	tires		1,200
	from	0301-630	lub oils		200
	from	0301-633	filters		1,175
	from	0301-636	hyd. Oil		200
				<u>7,195</u>	<u>7,195</u>
Town Garage	to	0309-537	internet cable	200	
	to	0309-610	office supplies	270	
	from	0309-434	furnace maint.		470
mowing ground care	to	0313-420	field maint.	13,350	
	from	1305-899	contingency		13,350
law enforcement	to	0403-901	office equipment	1,039	
	from	0403-375	contract		1,039
Transfer Station	to	0701-100	wages	425	
	to	0701-481	bulky waste	3,806	
	to	0701-580	mileage	53	
	to	0701-803	compactor lease	21	
	from	0701-998	tipping fees		4,305
transfer station	to	0703-484	anti-freeze - recycling	40	
	to	0703-488	tire pick up - recycling	925	
	from	0701-998	tipping fees		965
Building dept	to	0807-100	building official wages	432	
	from	0807-120	clerk's wages		432
IWC	to	0809-335	Training	130	
	to	0809-810	Dues/Memberships	65	
	to	0809-610	Office Supplies	5	
	to	0809-100	wages	3,580	
	to	0809-115	board clerk	210	
	from	0803-100	wages - PZC		430
	from	0803-335	training - PZC		200
	from	0809-580	mileage - IWC		270
	from	0817-100	salary - ZA		3,090
				<u>3,990</u>	<u>3,990</u>
Conservation Comm	to	0815-330	membership	65	
	from	0815-810	conferences		65
library	to	1001-800	water tank replacement	1,500	
	from	1001-100	Library payroll		1,500
Board of Selectmen	to	3700-005	senior citizens	1,200	
	from	0101-105	Selectmen Salary		1,200

Summary of overexpenditure requests to date

Department	Acct #	Description	balance
town office bldg	0129-365	Elevator Service contract	(3,183.00)
DPW	0301-435	Vehical maint.	(2,833.00)
DPW	0309-490	Alarm system - town garage	50.00
transfer station	0703-488	tire pick up - recycling	(925.00)
auditor/actuary	0105-325	Actuarial Services	(1,575.00)
IWC	0809-335	Training	(130.00)
IWC	0809-810	Dues/Memberships	(65.00)
IWC	0809-610	Office Supplies	(5.00)
old fire house	0149-603	fuel oil	(1,733.00)
senior trans	0143-435	Vehical maint.	(321.00)
law enforcement	0403-901	office equipment	(1,039.00)
snow removal	0303-646	salt	-
mowing ground care	0313-420	field maint.	(13,350.00)
DPW	0301-390	tree removal	90.00
assessor	0113-438	Assessor software	2,200.00
DPW	0301-640	Sweeper supplies	(1,218.35)
library	1001-800	water tank replacement	(1,500.00)

Tax Collector's Report

Tax Collector's Report JUNE 2020

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL	DIFFERENCE
6/1	1,521.98			1,521.98	0.00
6/2				0.00	0.00
6/3				0.00	0.00
6/4	2,233.15	1,236.92	1,236.92	3,470.07	0.00
6/4	1,850.76	537.16	537.16	2,387.92	0.00
6/5	7,269.17	4,939.65	4,939.65	12,208.82	0.00
6/6				0.00	0.00
6/7				0.00	0.00
6/8	2,766.59			2,766.59	0.00
6/9	3,929.69	15,341.30	15,341.30	19,270.99	0.00
6/10	1,606.77			1,606.77	0.00
6/11				0.00	0.00
6/11		14,552.35	14,552.35	14,552.35	0.00
6/12	280.03			280.03	0.00
6/13	2,663.06			2,663.06	0.00
6/14				0.00	0.00
6/15		1,146.89	1,146.89	1,146.89	0.00
6/16	11.84	1,266.88	1,266.88	1,278.72	0.00
6/17	195.90	7,013.71	7,013.71	7,209.61	0.00
6/18	609.53			609.53	0.00
6/19				0.00	0.00
6/20				0.00	0.00
6/21				0.00	0.00
6/22				0.00	0.00
6/23	1,801.04	2,280.45	2,280.45	4,081.49	0.00
6/24	988.88			988.88	0.00
6/25	1,321.51	408.86	408.86	1,730.37	0.00
6/26				0.00	0.00
6/27	201.49			201.49	0.00
6/28				0.00	0.00
6/29		671.74	671.74	671.74	0.00
6/30				0.00	0.00
TOTAL	29,251.39	49,395.91		78,647.30	

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2009*			176.92		311.82	78.31	567.05
2010*			164.50		260.32	68.72	593.54
2014							493.54
2015							0.00
2016			130.98	147.42	120.73	15.00	414.13
2017	4,211.50		473.95	145.31	1,123.30	49.00	6,003.06
2018	65,022.38	1,684.71	1,538.09	599.06	2,183.28	142.00	71,169.52
TOTAL	69,233.88	1,684.71	2,484.44	891.79	3,999.45	353.03	78,647.30

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				207.27	207.27
2007			476.65	71.26	547.91
2008			520.26	28.15	548.41
2009			579.60		579.60
2010			211.42		211.42
2011		439.82	4,592.58	249.48	5,281.88
2012		2,828.18	3,146.24	204.03	6,178.45
2013	12.13	3,485.83	1,486.53	783.06	5,767.55
2014	1,225.76	4,551.81	2,201.38	2,991.24	10,970.19
2015	1,679.64	4,740.57	10,416.91	2,480.67	19,317.79
2016	9,335.21	7,582.11	9,342.12	2,452.26	28,711.70
2017	44,375.19	9,121.70	17,980.73	5,685.25	77,162.87
2018	146,490.77	16,406.50	35,227.17	12,388.66	210,513.10
TOTAL	203,118.70	49,156.52	86,181.59	27,541.33	365,998.14

Carol Kukucka	\$71.90	Sec 12-129 Refund of excess payment
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7/13/2020 Tax Refunds Total: \$71.90

Sec. 12-129. Refund of excess payments. Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

Assessor's Report

Department Reports

JUNE					
6/3/2020					
6/5/2020	4556	MJT Roofing	25	Cidermill RD	Roof
6/6/2020	4555	MJT Roofing	491	Lake Road	Roof
6/7/2020	4554	MJT Roofing	25-27	Hebron Rd	Roof
6/8/2020	4560	Timoth Stern	80	Bausola Rd	Roof Top Solar
6/8/2020	4550	JT Burk & Son	167	Shoddy Mill Rd	Roof
6/9/2020	4545	Dennis Alusia	53	Juravoty Rd	Replace Door with Window
6/9/2020	4562	Charles Caisse	184	Wheeling Rd	Concrete Pad for Electrical
6/10/2020	4551	MF Barrea Plumbing	15	Erodoni Rd	Rough Plumbing & Finish Bsmnt
6/11/2020	4552	Claude Layace	290	Route 6	Roof
6/11/2020	4522	Zak Jak Improvement	22	Route 6	Concrete Pad
6/11/2020	4529	CD Builders	2	Lake Rd	Sunroom Addition
6/11/2020	4532	My Tech	326	Hebron Rd	LP Gas Boiler & Fired Water Tank
6/13/2020	4546	Earthlight	98	Bearswamp Rd	Roof Top Solar
6/13/2020	4369	Johan Achterberg	233	Route 6	Shed
6/16/2020	4557	Eric Nunes	4	Shadblow Ln	Eletric for Shed
6/16/2020	4544	Southern NE Windows	25	Cidermill RD	3 Replacement Windows
6/16/2020	4561	Ray Donald	121	Bunker Hill Rd	Replace Crumbling Foundation
6/16/2020	4560	Timothy Stern	80	Bausola Rd	Roof Top Solar
6/23/2020	4562	Charles Caisse	184	Wheeling Rd	Concrete Peir for Electrical
6/10/2020	4565	Jaso Rosa	2	Lake Rd	Wire Addition
6/23/2020	4575	George & Judy Knox	236	Boston Hil Rd	Install 3 Replacement Windows
6/24/2020	4558	Patricia Klayman	25	Cidermill RD	Install Windows
TOTAL PERMITS ISSUED = 22					

Register Report JUNE 2020 - Last month

6/1/2020 through 6/30/2020

7/6/2020

Page 1

Date	Account	Num	Description	Memo	Category	Tag	T...	Amount
BALANCE 5/31/2020								42,620.55
6/4/2020	Building D...		25 Cider Mill Rd		[Permit receipts]			45.14
6/4/2020	Building D...		4 Shadblow Lane ...		[Permit receipts]			20.52
6/4/2020	Building D...		290 Route 6		[Permit receipts]			69.77
6/4/2020	Building D...		25 Cider Mill Rd		[Permit receipts]			87.21
6/4/2020	Building D...		121 Gilead Rd.		[Permit receipts]			111.83
6/10/2020	Building D...		S 372 Hebron Rd		[Permit receipts]			51.30
					State Zoning Fee			60.00
6/10/2020	Building D...		167 Shoddy Mill ...		[Permit receipts]			46.17
6/11/2020	Building D...		121 Wales Rd.		Driveway:fee	Dri...		50.00
6/12/2020	Building D...		184 Wheeling Rd		[Permit receipts]			90.78
6/17/2020	Building D...		94 Hendee Rd		[Permit receipts]			76.95
6/22/2020	Building D...		236 Boston Hill Rd		[Permit receipts]			101.57
6/22/2020	Building D...		2 Lake Rd		[Permit receipts]			61.56
6/22/2020	Building D...		61 Times Farm Rd		[Permit receipts]			20.52
6/22/2020	Building D...		61 Times Farm Rd		[Permit receipts]			20.52
6/22/2020	Building D...		491 Lake Rd.		[Permit receipts]			148.77
6/22/2020	Building D...		25-27 Hebron Rd		[Permit receipts]			116.98
6/22/2020	Building D...		265 Ropute 6		[Permit receipts]			183.12
6/22/2020	Building D...		84 Long Hill Rd	Pedro	Driveway:bond			50.00
6/23/2020	Building D...		60 Hendee Rd.		[Permit receipts]			25.65
6/1/2020 - 6/30/2020								1,438.36
BALANCE 6/30/2020								44,058.91
OVERALL TOTAL								1,438.36
TOTAL INFLOWS								1,438.36
TOTAL OUTFLOWS								0.00
NET TOTAL								1,438.36

State-IWWC-PZC-ZBA1-10-2019 - Last month

6/1/2020 through 6/30/2020

7/6/2020

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Date	Account	Num	Description	Memo	Category	T... N T... Clr	Amount
6/10/2020	Building D...	S	372 Hebron Rd		State Zoni...		60.00
6/10/2020	Permit rec...	4562	...184 Wheeling Rd	State Zoning Fee	State Zoni...		c60.00
6/22/2020	Permit rec...	4576	...256 Route 6		State Zoni...		60.00
6/1/2020 - 6/30/2020							180.00
TOTAL INFLOWS							180.00
TOTAL OUTFLOWS							0.00
NET TOTAL							180.00

State Ed Report - 12/24/191 - Last month

6/1/2020 through 6/30/2020

7/6/2020

Page 1

Category	6/1/2020- 6/30/2020
INFLOWS	
Ed Fee - State	30.05
TOTAL INFLOWS	30.05
OVERALL TOTAL	30.05

Assessor's office monthly activity –MAY 2020

Processing conveyances	7
Processing building permits	13
Prorating motor vehicle grand list	16
Updating field cards	
Correspondence/Phone	19
Providing assistance to town hall customers (ie taxpayer, title searchers, appraisers etc)	
Providing assistance to other departments	
Researching mapping issue or questions	2
Reports and communication with the State of Connecticut/ US Census	2
MLS research	
Scheduling meeting and appointments	
Office work – ie filing, updating sales book, scanning documents etc	
Personal property grand list	
Personal Property Discovery	
Homeowner's program	

Veteran's program	8
Income & expenses	
Renter's rebate program	
Tax exemptions	2
Adds to the re, pp or mv grand list	
Pa 490	
Provided assistance to BAA	Mailed out letters regarding BAA
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
Mls review	
Town board/dept assistance	
Review & Approve C of Cs	35
Review & Approve Farmland & Forestland Assessment Applications	
Review, Approve, & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
331 1	COVELL SHAWN M & WHITNEY T 45 BOSTON HILL RD ANDOVER CT 6232-0	499	07876R	B 2019 05/20/2020 BAA	337,400 0 337,400	-25,900 0 -25,900	311,500 0 311,500
686 1	JANDZINSKI JANUSZ & AGNIESZKA 34 OLD COVENTRY RD ANDOVER CT 6232-0	479	07875R	B 2019 05/20/2020 BAA	171,900 0 171,900	-31,900 0 -31,900	140,000 0 140,000
1111 1	PISCH RAYMOND G 25 LAKESIDE DR ANDOVER CT 6232-0	1566	07892R	C 2019 05/27/2020 ADD EAB EXMPT	202,100 0 202,100	0 1,000 -1,000	202,100 1,000 201,100
1360 1	STEIN DARRYL & GRETCHEN LINDBERG 530 LAKE RD ANDOVER CT 6232-0	1004	07874R	B 2019 05/20/2020 BAA	176,100 0 176,100	-93,367 0 -93,367	82,733 0 82,733
1380 1	SURDAM IRVING K & MARGARET 83 MERRITT VALLEY RD ANDOVER CT 6232-0	1018 C C	07894R	C 2019 05/27/2020 ADD EAB EXMPT	146,400 10,500 135,900	0 1,000 -1,000	146,400 11,500 134,900
40045 1	BUNCE DONALD R 157 JAMES RD ASHFORD CT 6278-0	2003 00086 ROUTE 6	07872P	B 2019 05/20/2020 BAA	46,550 0 46,550	-36,050 0 -36,050	10,500 0 10,500
40132 1	KING STEPHEN 126 WALES RD ANDOVER CT 6232-0	17PP009 00126 WALES RD	07871P	B 2019 05/20/2020 BAA	3,760 0 3,760	-2,729 0 -2,729	1,031 0 1,031
40244 1	SYMONDS DON PO BOX 372 ANDOVER CT 6232-0	19PP001 00277 LONG HILL RD	07873P	B 2019 05/20/2020 BAA	3,760 0 3,760	-3,260 0 -3,260	500 0 500
50219 1	BATOR ALYSIA J 211 LONG HILL RD ANDOVER CT 6232-1126	50230 2013 01 CHEVR CRUZE LS 1G1PB5SH3D7290202	07883M	C 2019 05/27/2020 CGS 12-81 (53)	4,660 0 4,660	0 4,660 -4,660	4,660 4,660 0
50220 1	BATOR RYAN M 211 LONG HILL RD ANDOVER CT 6232-1126	50231 2005 03 CHEVR AVALANCH 3GNEK12Z55G200142	07884M	C 2019 05/27/2020 CGS 12-18 (53)	5,370 0 5,370	0 5,370 -5,370	5,370 5,370 0
50223 1	BAZZANI JANICE C 322 LAKE RD ANDOVER CT 6232-1511	50234 2004 01 VOLKS JETTA GL WVWSR61J54W186386	07881M	C 2019 05/27/2020 SOLD 3/20	2,910 0 2,910	-1,455 0 -1,455	1,455 0 1,455
50621 1	CHEMERKA MICHAEL T 177 HEBRON RD ANDOVER CT 6232-1707	50633 1996 01 JEEP CHEROKEE 1J4FJ68S3TL122073	07879M	C 2019 05/27/2020 SOLD 4/20	500 0 500	-208 0 -208	292 0 292
50656 1	CLONCH BRANDON M 167 LONG HILL RD ANDOVER CT 6232-1106	50668 2017 01 FORD ESCAPE S 1FMCU9GD9HUC30134	07887M	C 2019 05/27/2020 CGS 12-81 (53)	11,520 0 11,520	0 11,520 -11,520	11,520 11,520 0
50929 1	DUNPHY THOMAS F 19 SHODDY MILL RD ANDOVER CT 6232-1213	50941 2004 03 FORD F150 1FTPX14594NA60504	07878M	C 2019 05/27/2020 SOLD 5/20	4,390 0 4,390	-1,462 0 -1,462	2,928 0 2,928
51246 1	GRAHAM CORY 31 OLD COVENTRY RD ANDOVER CT 6232-1000	51258 2013 01 NISSA ALTIMA 2 1N4AL3AP7DC232503	07885M	C 2019 05/27/2020 CGS 12-81 (53)	5,640 0 5,640	0 5,640 -5,640	5,640 5,640 0

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET	
51704 1	KELLY THERESA L 78 JUROVATY RD ANDOVER CT 6232-1409	51716 2016 01	CHEVR COLORADO 1GCGTCE39G1307570	07891M 2019 05/27/2020	C CGS 12-81 (53)	17,550 0 17,550	0 17,550 -17,550	17,550 17,550 0
51725 1	KING JOSEPH R 86 SCHOOL RD ANDOVER CT 6232-1525	51737 1997 03	MAZDA B2300 4F4CR12A7VTM27669	07882M 2019 05/27/2020	C SOLD 4/20	500 0 500	-208 0 -208	292 0 292
52169 1	MARC SERVICES LLC 316 HEBRON RD ANDOVER CT 6232-1718	52181 2011 03	CHEVR SILVERAD 1GC2KXC88BZ406961	07899M 2019 05/27/2020	C DELETE FROM DMV	16,870 0 16,870	-16,870 0 -16,870	0 0 0
52279 1	MCENTIRE LUCAS A 74 WINDRUSH LN ANDOVER CT 6232-1610	52291 2019 01	SUBAR WRX LIMITI JF1VA1H67K9819982	07890M 2019 05/27/2020	C CGS 12-81 (53)	24,480 0 24,480	0 24,480 -24,480	24,480 24,480 0
52281 1	MCENTIRE VICTOR A 74 WINDRUSH LN ANDOVER CT 6232-1610	52293 2012 03	GMC SIERRA K 1GTR2VE7XCZ237289	07889M 2019 05/27/2020	C CGS 12-81 (53)	11,850 0 11,850	0 11,850 -11,850	11,850 11,850 0
53337 1	SKORKA KATHLEEN D 170 BOSTON HILL RD ANDOVER CT 6232-1404	53350 2000 01	MERCE E320 WDBJF65JXYB068912	07905M 2019 05/27/2020	C SOLD 3/20	1,930 0 1,930	-965 0 -965	965 0 965
53340 1	SHAKIR KATHLEEN J 680 ROUTE 6 ANDOVER CT 6232-1318	53342 1998 01	DODGE DAKOTA 1B7GL22X6WS653134	07877M 2018 05/27/2020	C SOLD 12/18	2,270 0 2,270	-1,702 0 -1,702	568 0 568
53377 1	SMITH MAUREEN 4 HICKORY HILL DR ANDOVER CT 6232-1012	53390 2013 01	MAZDA CX-5 TOU JM3KE4CE6D0123114	07880M 2019 05/27/2020	C SOLD 5/20	8,050 0 8,050	-2,681 0 -2,681	5,369 0 5,369
53608 1	TOWNSEND CRAIG R 37 BIRCH DR ANDOVER CT 6232-1203	53621 2016 01	TOYOT 4RUNNER JTEBU5JR1G5364265	07886M 2019 05/27/2020	C CGS 12-81 (53)	21,070 0 21,070	0 21,070 -21,070	21,070 21,070 0
53651 1	TRUEMAN TINA M 31 BIRCH DR ANDOVER CT 6232-1203	53664 2013 01	VOLKS GTI WVWFV7AJ8DW002657	07888M 2019 05/27/2020	C CGS 12-81 (53)	7,470 0 7,470	0 7,470 -7,470	7,470 7,470 0
53995 0	BURNS MATTHEW 295 LAKE RD ANDOVER CT 6232-0	19A010 2004 01	JEEP LIBERTY 1J4GL58K34W146267	07893M 2019 05/27/2020	C ADD FROM WINDHAM	0 0 0	2,850 0 2,850	2,850 0 2,850
53996 0	BURNS MATTHEW E 295 LAKE RD ANDOVER CT 6232-0	19A011 2015 01	JEEP CHEROKEE 1C4PJMCS0FW614200	07895M 2019 05/27/2020	C ADD FROM WINDHAM	0 0 0	10,520 0 10,520	10,520 0 10,520
53997 0	SLATER FRANCES S 15 SHODDY MILL RD ANDOVER CT 6232-0	19A012 2015 11	COUGA 330RBK 4YDF33022F2500630	07896M 2019 05/27/2020	C ADD FROM STONINGTON	0 0 0	19,150 0 19,150	19,150 0 19,150
53998 0	VEGA IRIS N 25 RIVERSIDE DR APT 4E ANDOVER CT 6232-0	19A013 2014 01	HONDA ACCORD 1HGCR2F52EA154455	07897M 2019 05/27/2020	C ADD FROM EAST HARTFORD	0 0 0	9,080 0 9,080	9,080 0 9,080
53999 0	SCAGLIOLA GERARD L 15 OAK FARMS ROAD ANDOVER CT 6232-0	19A014 2019 01	HONDA CR-V 2HKRW2H81KH604383	07898M 2019 05/27/2020	C ADD FROM EAST HARTFORD	0 0 0	21,810 0 21,810	21,810 0 21,810

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
54000	LALONDE MARC S	19A009	07900M	C	0	16,870	16,870
0	316 HEBRON RD	2011 03	CHEV SILVERAD	2019 05/27/2020	0	0	0
	ANDOVER CT 6232-0		1GC2KXC88BZ406961	ADD FROM DMV	0	16,870	16,870
54001	KAPLAN WILLIAM D	19A015	07901M	C	0	2,100	2,100
0	7 JUROVATY RD	2004 12	SUZUK SV650	2019 05/27/2020	0	0	0
	ANDOVER CT 6232-0		JS1VP53A542102398	ADD FROM WETHERSFIELD	0	2,100	2,100
54002	KAPLAN WILLIAM D	19A016	07902M	C	0	500	500
0	7 JUROVATY RD	1998 03	FORD F150	2019 05/27/2020	0	0	0
	ANDOVER CT 6232-0		1FTZF1824WNA19406	ADD FROM WETHERSFIELD	0	500	500
54003	KING JULIE S	19A017	07903M	C	0	13,685	13,685
0	126 WALES RD	2007 03	DODGE RAM 2500	2019 05/27/2020	0	0	0
	ANDOVER CT 6232-1220		3D7KS28A07G852582	ADD FROM DMV	0	13,685	13,685
54003	KING JULIE S	19A017	07904M	C	13,685	-10,264	3,421
1	126 WALES RD	2007 03	DODGE RAM 2500	2019 05/27/2020	0	0	0
	ANDOVER CT 6232-1220		3D7KS28A07G852582	SOLD 12/19	13,685	-10,264	3,421
TOTAL	# Of Accts 35				1,248,685	-132,456	1,116,229
					10,500	111,610	122,110
					1,238,185	-244,066	994,119
YEAR 2019	# Of Accts 35				1,248,685	-132,456	1,116,229
					10,500	111,610	122,110
					1,238,185	-244,066	994,119
GRAND TOTAL	# Of Accts 35				1,248,685	-132,456	1,116,229
					10,500	111,610	122,110
					1,238,185	-244,066	994,119

ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - May 2020		
	Jun-20	YTD 19-20 (July 1, 2019 - June 30, 2020)
Adult:		
Fiction	356	4489
Non-fiction	45	1131
Video	48	1187
Audio	28	449
Magazines	0	35
E-reader (Kindle)	0	0
Total Adult	477	7291
Children:		
Fiction	73	1749
Non-fiction	19	245
Video	8	149
Audio	0	59
Total Children	100	2202
Young Adult:		
Fiction	13	312
Non-fiction	0	16
Audio	0	3
Magazines	0	0
Total Young Adult	13	331
Total Fiction	442	6550
Total Non-fiction	64	1392
Total Video	56	1336
Total Audio	28	511
Total Magazines	0	35
Total Uncategorized**	13	227
Total Passes	0	12
Total OverDrive	224	1960
Total E-readers	0	0
Total Circulation	827	12023
Out-of-town circ.	59	1038
Ref. questions	33	457
Patrons registered:		
Andover	3177	
Out-of-town	467	
Total Patrons	3644	
Collection size *	19971	
Public Computer Usage (hrs.)	40	530.75
ILL provided	0	499
ILL received	0	397
# Patrons (inc. programs):	146	6060
PROGRAM ATTENDANCE	37	1455
Number of programs:	3	115
LIBRARY OPEN FOR CURBSIDE SERVICE ONLY (6/1-6/16/20); LIMITED INSIDE SERVICE BEG. 6/17/20		

ANDOVER SENIOR TRANSPORTATION
MONTH OF JUNE 2020

Dated 7/6//2020
Cathy Palazzi
Senior Coordinator

Month of June:

1) Shopping Trips:

- (4) shopping trips – 2 people alternating Tuesdays

2) Driver delivered Food Share/Food Pantry to seniors who had no transportation

- Four Wednesdays in June

3) Drug tests – none.

4) List of Clients Serviced June

• :Medicals	0
• Shopping	2 Alternating Tuesdays
• Special Events	0 (No movies June)
• Maintenance	1 Van Washed
• Incident Log	0
• Disabled	0
• Veterans	0
• Meetings	0
Total Passengers	2

MOTTO: “NO SENIOR LEFT BEHIND”

Dated 7/03/2020
Cathy Palazzi
Senior Coordinator

From: Wally Barton [mailto:Repregistrar@andoverct.org]

Sent: Wednesday, July 8, 2020 8:27 AM

To: adminassistant@andoverct.org

Subject: Registrars June Report

During the month of June the Registrar's office processed 22 voters, either new voters or voters who moved. We also participated in a number of conference calls with the Secretary of State's Office on preparations for the August Primary and COVID 19 precautions and requirements for voting.

Wallace Barton

Linda Derick

Registrar of Voters

Resignations

Correspondence

Public Speak

Executive Session to Discuss Town Personnel Issues



Employee Notice

7/1/2020

Andover Town Employees:

The town of Andover is required by Executive order of the governor of Connecticut to comply with certain precautions in light of the COVID 19 Pandemic. The town has also signed a Public Health and Civil Preparedness Emergency Declaration.

I have been observing a major lack of compliance on the part of certain employees. This cannot continue. I ask for your cooperation.

When you enter the Building, all employees will fill out the Health Questionnaire and record their temperature.

Employees are required to do the proscribed cleaning when you are on the schedule or when you are asked to do it.

Employees are required to wear masks when they enter and in the building unless they are in their own office Area. If you cannot, for some medical reason wear a mask, you are expected to wear a face shield when a mask is called for.

If you enter a different area of the building or the common areas, you are expected to wear a mask.

Multiple employees have expressed concern with other employees entering offices and being in the hallway without masks. I have issued multiple verbal warnings to employees.

I am officially notifying you as employees that will not be tolerated going forward. Employees have the right to work in a safe environment. From this point on, failure to comply will result in disciplinary action ranging from a written warning up to and including a recommendation to the Board of Selectmen for employee termination.

Eric Anderson Town Administrator

Adjournment