



# **Town of Andover, CT Board of Finance**

**Wednesday, June 23rd 2021 at 7:00  
P.M. Location: virtual Zoom meeting**

## **Regular Meeting Packet**

**Town of Andover  
Board of Finance**

Wednesday, June 23<sup>rd</sup>, 2021 at 7:00 P.M.

Location: virtual Zoom meeting

Regular Meeting Agenda

**Call-in Directions to join the Zoom Meeting**

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/82456278705>

Call-in from your phone for audio: +1 646 558 8656

Then enter the Meeting ID: 824 5627 8705, Passcode: 188225

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions of Agenda Items
4. Budget Workshop
5. Town Administrator's Report
6. Finance Department Report
  - a. Town Budget Summary
  - b. Revenue Summary
  - c. TAR Spending
  - d. Over Expenditure Report
7. Budget Transfers
  - a. Budget Transfers/Supplemental Appropriations
  - b. Over Expenditure Requests
8. Old Business
  - a. Software Transition
  - b. Audit Status
  - c. Community Senior Center Building Committee
  - d. Veterans Monument Park Updates
  - e. Building and Land Use Department Online Permitting System
9. New Business

Discuss and act upon the following:

  - a. Request for funding for Planning and Zoning Commission to hire a consultant to develop an Affordable Housing Plan in accordance with new state law.
  - b. Timing for Tax Collection for Upcoming Year.
10. Approval of Meeting Minutes
  - a. Wednesday, May 26<sup>th</sup>, 2021 Regular Meeting Minutes
  - b. Thursday, June 3<sup>rd</sup>, 2021 Special Meeting Minutes
11. Liaison Reports
12. Board Open Discussion
13. Public Speak
14. Adjournment

Helpfully submitted by Board Clerk/Administrative Assistant, Amanda Gibson.

# **1. Call to Order/Pledge of Allegiance**

## **2. Public Speak**

### **3. Additions/Deletions of Agenda Items**

## **4. Budget Workshop**



## Eastern Highlands Health District

4 South Eagleville Road ♦ Mansfield CT 06268 ♦ Tel: (860) 429-3325 ♦ Fax: (860) 429-3321 ♦ Web: [www.EHHD.org](http://www.EHHD.org)

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June 21, 2021

Eric Anderson  
Town Administrator  
Town of Andover  
17 School Road  
Andover CT 06232

Re: American Rescue Plan Act Funding – EHHD request for reimbursement

Greetings EHHD Member Town CEO -

Recent guidance provided by the Connecticut OPM indicates the Eastern Highlands Health District must submit requests for reimbursement from the American Rescue Plan Act (ARPA) funding *through our respective member municipalities*. Through this process of working with our member towns, the health district did receive \$104,000 in pandemic response expense reimbursement from the Town of Mansfield's allocated proportion of the Municipal Coronavirus Relief Fund. The health district is grateful to the Town of Mansfield for this support.

The Eastern Highlands Health District has spearheaded a significant portion of the COVID-19 response in our local communities. Over the past 15 months, health district resources have been largely spent on pandemic response activities including contact tracing, supporting our schools, expanding access to testing services, enforcing Sector Rules, public health education, supporting local businesses, and ramping up and executing a mass vaccination campaign. These efforts involved coordinating and working directly with our community partners, and member town partners to support many of the local needs amplified during this pandemic.

The recent ARPA award notifications to Connecticut town's presents an additional opportunity to work with our member towns in offsetting health district reimbursable pandemic response expenses. The health district has received funding through the Connecticut Department of Public Health in the form of the Coronavirus Crisis Funding, and the Epidemiology and Laboratory Capacity Grant that, thus far, covered most of our response expenses. There remain, however, some expenses that cannot be covered by either of the two funding sources referenced above.

The Eastern Highlands Health District is, therefore, respectfully submitting the following pandemic response expense for reimbursement against our member town's ARPA allotment:

Mansfield Community Center Room Fees for Public COVID-19 Vaccination Clinics - \$20,405

In an effort to apply equity across our member municipalities the above expense is split on a per capita basis among the remaining nine member towns. Using this approach the *Town of Andover's portion of this request is \$1,206.*

If you have any questions, or need any additional information please feel free to contact Robert Miller, Director of Health.

Sincerely,

Elizabeth Paterson, Chairperson  
Eastern Highlands Health District  
Board of Directors

Cc: Robert Miller, Director of Health  
Board of Directors

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*Preventing Illness & Promoting Wellness for Communities In Eastern Connecticut*  
Andover • Ashford • Bolton • Chaplin • Columbia • Coventry • Mansfield • Scotland • Tolland • Willington

## **5. Town Administrator's Report**



## **6. Finance Department Report**

- a. Town Budget Summary**
- b. Revenue Summary**
- c. TAR Spending**
- d. Over Expenditure Report**

**SW - Rev Summary**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	04 Public Safety								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00	--
OBJECT	04 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00	--
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$6,130.91	\$9,083,497.66	\$9,077,366.75	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$22,214.80	(\$17,785.20)	55.54%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$1,492.01	(\$507.99)	74.60%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$6,130.91	\$9,107,204.47	\$8,959,073.56	6409.21%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$6,130.91	\$9,107,204.47	\$8,959,073.56	6409.21%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$2,226.67	(\$4,453.33)	33.33%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$12,174.64	\$9,674.64	486.99%

**SW - Rev Summary**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mid Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,069.28	\$69.28	101.39%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$72,921.59	\$2,270.59	103.21%
PROGRAM	231 Historic Documents Preservation G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$2,004,782.00	\$0.00	100.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$2,004,782.00	\$0.00	100.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$2,077,703.59	\$2,270.59	100.11%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	407 Town Clerks fees, licenses, and pe	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$57,838.18	\$7,838.18	115.68%

**SW - Rev Summary**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$57,838.18	\$7,838.18	115.68%
PROGRAM	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$34,335.00	\$4,335.00	114.45%
PROGRAM	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$1,621.08	\$621.08	162.11%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$35,956.08	\$4,956.08	115.99%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$3,699.77	\$48,425.38	\$9,725.61	127.79%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$3,699.77	\$48,425.38	\$9,725.61	127.79%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$3,699.77	\$142,219.64	\$22,519.87	119.41%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$9,321.19	\$6,321.19	310.71%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$9,830.68	\$11,340,202.80	\$8,952,439.12	476.48%
<b>Grand Total for Report</b>		<b>\$2,377,933.00</b>	<b>\$0.00</b>	<b>\$2,377,933.00</b>	<b>(\$10,030.56)</b>	<b>\$9,830.68</b>	<b>\$11,340,202.80</b>	<b>\$8,952,439.12</b>	<b>476.48%</b>

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100First Selectman Salary	\$2,500.00	\$2,500.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	50.00%
1-100-01-0101-105Selectmen Salary	\$4,800.00	\$4,800.00	\$1,800.00	\$0.00	\$0.00	\$3,000.00	37.50%
1-100-01-0101-115Board Clerk BOS	\$1,500.00	\$1,500.00	\$2,115.00	\$0.00	\$0.00	(\$615.00)	141.00%
1-100-01-0101-836Veteran's Day Committee	\$500.00	\$500.00	\$253.11	\$0.00	\$0.00	\$246.89	50.62%
01 General Government	\$9,300.00	\$9,300.00	\$5,418.11	\$0.00	\$0.00	\$3,881.89	58.26%
0101 Selectmen	\$9,300.00	\$9,300.00	\$5,418.11	\$0.00	\$0.00	\$3,881.89	58.26%
1-100-01-0102-100Town Administrator Salary	\$85,000.00	\$85,000.00	\$59,826.20	\$0.00	\$0.00	\$25,173.80	70.38%
1-100-01-0102-120Adminstrative Assistant	\$20,748.00	\$20,748.00	\$20,418.00	\$0.00	\$0.00	\$330.00	99.99%
1-100-01-0102-330Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535Mobile Phone	\$624.00	\$624.00	\$864.07	\$0.00	\$0.00	(\$240.07)	138.47%
1-100-01-0102-580Mileage	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0102-810Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$62,308.27	\$0.00	\$0.00	\$25,823.73	76.12%
0102 Town Administrator	\$108,132.00	\$108,132.00	\$62,308.27	\$0.00	\$0.00	\$25,823.73	76.12%
1-100-01-0103-121Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$1,580.00	\$0.00	\$0.00	\$120.00	92.94%
1-100-01-0103-310Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$1,580.00	\$0.00	\$0.00	\$2,620.00	37.62%
0103 Board of Finance	\$4,200.00	\$4,200.00	\$1,580.00	\$0.00	\$0.00	\$2,620.00	37.62%
1-100-01-0105-320Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$16,250.00	\$0.00	\$0.00	\$15,750.00	50.78%
1-100-01-0105-325Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$18,625.00	\$0.00	\$0.00	\$18,375.00	50.34%
0105 Auditor/Actuary	\$37,000.00	\$37,000.00	\$18,625.00	\$0.00	\$0.00	\$18,375.00	50.34%
1-100-01-0107-310Legal Retainer	\$14,000.00	\$14,000.00	\$14,010.00	\$0.00	\$0.00	(\$10.00)	100.07%
1-100-01-0107-312Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$14,010.00	\$0.00	\$0.00	\$3,990.00	77.83%
0107 Town Attorney	\$18,000.00	\$18,000.00	\$14,010.00	\$0.00	\$0.00	\$3,990.00	77.83%
1-100-01-0109-100Salary-Treasurer	\$48,048.00	\$48,048.00	\$49,777.85	\$0.00	\$0.00	(\$1,729.85)	103.60%
1-100-01-0109-120Assistant Treasurer	\$26,000.00	\$26,000.00	\$24,688.90	\$0.00	\$0.00	\$1,311.10	94.96%
1-100-01-0109-330Conference/Seminars - Treasurer	\$100.00	\$100.00	\$130.00	\$0.00	\$0.00	(\$30.00)	130.00%
1-100-01-0109-580Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-610Office Supplies - Treasurer	\$200.00	\$200.00	\$527.63	\$0.00	\$0.00	(\$327.63)	263.82%
1-100-01-0109-735Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$74,448.00	\$74,448.00	\$75,124.38	\$0.00	\$0.00	(\$676.38)	100.91%
0109 Treasurer/Financial	\$74,448.00	\$74,448.00	\$75,124.38	\$0.00	\$0.00	(\$676.38)	100.91%
1-100-01-0111-100Salary-Tax Collector	\$36,000.00	\$36,000.00	\$41,135.51	\$0.00	\$0.00	(\$5,135.51)	114.27%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0111-330Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$190.00	\$0.00	\$0.00	\$210.00	47.50%
1-100-01-0111-438Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,686.67	\$0.00	\$0.00	\$172.33	99.99%
1-100-01-0111-580Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810MEMBERSHIP	\$100.00	\$100.00	\$125.00	\$0.00	\$0.00	(\$25.00)	125.00%
1-100-01-0111-901Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$50,660.01	\$0.00	\$0.00	(\$4,701.01)	110.23%
0111 Tax Collector	\$45,959.00	\$45,959.00	\$50,660.01	\$0.00	\$0.00	(\$4,701.01)	110.23%
1-100-01-0113-100Salary-Assessor	\$28,374.00	\$28,374.00	\$27,283.00	\$0.00	\$0.00	\$1,091.00	96.15%
1-100-01-0113-120Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$33,691.41	\$0.00	\$0.00	\$2,464.59	93.18%
1-100-01-0113-335Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610Office Supplies-Assessor	\$425.00	\$425.00	\$1,740.36	\$0.00	\$0.00	(\$1,315.36)	409.50%
1-100-01-0113-612Books / Subs.-Assessor	\$450.00	\$450.00	\$413.00	\$0.00	\$0.00	\$37.00	91.78%
01 General Government	\$83,380.00	\$83,380.00	\$77,752.77	\$0.00	\$0.00	\$5,627.23	93.25%
0113 Assessor	\$83,380.00	\$83,380.00	\$77,752.77	\$0.00	\$0.00	\$5,627.23	93.25%
1-100-01-0115-100Salaries-BAA	\$672.00	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0115-120BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
0115 BD Assess Appeal	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
1-100-01-0117-100Salary-Town Clerk	\$47,900.00	\$47,900.00	\$46,057.25	\$0.00	\$0.00	\$1,842.75	96.15%
1-100-01-0117-120Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$17,403.30	\$0.00	\$0.00	\$5,194.70	77.01%
1-100-01-0117-330Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-335Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$521.98	\$0.00	\$0.00	\$18.02	96.66%
1-100-01-0117-580Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$702.54	\$0.00	\$0.00	\$697.46	50.18%
1-100-01-0117-612Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$10,117.48	\$0.00	\$0.00	(\$17.48)	100.17%
1-100-01-0117-616Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$400.00	\$0.00	\$0.00	\$100.00	80.00%
1-100-01-0117-865Vital Statistics-Town Clerk	\$300.00	\$300.00	\$441.00	\$0.00	\$0.00	(\$141.00)	147.00%
1-100-01-0117-885Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$76,091.61	\$0.00	\$0.00	\$11,246.39	87.12%
0117 Town Clerk	\$87,338.00	\$87,338.00	\$76,091.61	\$0.00	\$0.00	\$11,246.39	87.12%
1-100-01-0119-800Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	100.00%

# TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$3,115.00	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	100.00%
0119 Probate Court	\$3,115.00	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0121-100Salaries-Elections	\$14,377.00	\$14,377.00	\$16,031.12	\$0.00	\$0.00	(\$1,654.12)	111.51%
1-100-01-0121-335Training - Elections	\$550.00	\$550.00	\$793.86	\$0.00	\$0.00	(\$243.86)	144.34%
1-100-01-0121-438Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$750.00	\$0.00	\$0.00	\$2,250.00	25.00%
1-100-01-0121-610Supplies-Elections	\$8,000.00	\$8,000.00	\$5,251.12	\$0.00	\$0.00	\$2,748.88	65.64%
1-100-01-0121-800MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830Meals-Elections	\$550.00	\$550.00	\$506.92	\$0.00	\$0.00	\$43.08	92.17%
01 General Government	\$26,597.00	\$26,597.00	\$23,333.02	\$0.00	\$0.00	\$3,263.98	87.73%
0121 Elections	\$26,597.00	\$26,597.00	\$23,333.02	\$0.00	\$0.00	\$3,263.98	87.73%
1-100-01-0123-432Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490Alarm System-Old Town Hall	\$850.00	\$850.00	\$430.65	\$0.00	\$0.00	\$419.35	50.66%
1-100-01-0123-601Electricity-Old Town Hall	\$600.00	\$600.00	\$523.11	\$0.00	\$0.00	\$76.89	87.19%
1-100-01-0123-603Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$953.76	\$0.00	\$0.00	\$4,096.24	18.89%
0123 Old Town Hall	\$5,050.00	\$5,050.00	\$953.76	\$0.00	\$0.00	\$4,096.24	18.89%
1-100-01-0125-100Salary-Registrars	\$7,906.00	\$7,906.00	\$4,362.00	\$0.00	\$0.00	\$3,544.00	55.17%
1-100-01-0125-120Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330CONF & SEMINARS - Registrars	\$1,200.00	\$1,200.00	\$110.00	\$0.00	\$0.00	\$1,090.00	9.17%
1-100-01-0125-335Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610Office Supplies-Registrars	\$600.00	\$600.00	\$62.85	\$0.00	\$0.00	\$537.15	10.48%
1-100-01-0125-810Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$5,054.85	\$0.00	\$0.00	\$9,671.15	34.33%
0125 Registrars	\$14,726.00	\$14,726.00	\$5,054.85	\$0.00	\$0.00	\$9,671.15	34.33%
1-100-01-0127-540Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$4,929.77	\$0.00	\$0.00	\$70.23	99.99%
01 General Government	\$5,000.00	\$5,000.00	\$4,929.77	\$0.00	\$0.00	\$70.23	99.99%
0127 ADS	\$5,000.00	\$5,000.00	\$4,929.77	\$0.00	\$0.00	\$70.23	99.99%
1-100-01-0129-315Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$6,180.43	\$0.00	\$0.00	\$319.57	95.08%
1-100-01-0129-350Water Testing	\$500.00	\$500.00	\$270.00	\$0.00	\$0.00	\$230.00	54.00%
1-100-01-0129-365Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$2,612.50	\$0.00	\$0.00	\$887.50	74.64%
1-100-01-0129-434Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$170.41	\$0.00	\$0.00	\$329.59	34.08%
1-100-01-0129-439Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$6,814.63	\$0.00	\$0.00	\$185.37	97.35%

# TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0129-442Computer Tech Support	\$7,950.00	\$7,950.00	\$6,531.73	\$0.00	\$0.00	\$1,418.27	82.16%
1-100-01-0129-443Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$2,702.17	\$0.00	\$0.00	(\$22.17)	100.83%
1-100-01-0129-490Alarm System-Town Office	\$500.00	\$500.00	\$535.50	\$0.00	\$0.00	(\$35.50)	107.10%
1-100-01-0129-493TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$13,670.91	\$0.00	\$0.00	(\$1,070.91)	108.50%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$6,233.26	\$0.00	\$0.00	\$1,266.74	83.11%
1-100-01-0129-533Postage Meter Rental-Town Office	\$600.00	\$600.00	\$450.00	\$0.00	\$0.00	\$150.00	75.00%
1-100-01-0129-537Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$1,999.99	\$0.00	\$0.00	(\$624.99)	145.45%
1-100-01-0129-550Printing-Town Office Building	\$1,600.00	\$1,600.00	\$358.55	\$0.00	\$0.00	\$1,241.45	22.41%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$8,394.61	\$0.00	\$0.00	\$605.39	93.27%
1-100-01-0129-603Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$4,299.91	\$0.00	\$0.00	\$700.09	86.00%
1-100-01-0129-609Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	(\$6,305.00)	\$0.00	\$0.00	\$9,305.00	-210.17%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$1,463.08	\$0.00	\$0.00	(\$463.08)	146.31%
1-100-01-0129-735Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$827.51	\$0.00	\$0.00	\$1,072.49	43.55%
01 General Government	\$92,131.00	\$92,131.00	\$69,713.45	\$0.00	\$0.00	\$22,417.55	75.67%
0129 Town Office Building	\$92,131.00	\$92,131.00	\$69,713.45	\$0.00	\$0.00	\$22,417.55	75.67%
1-100-01-0135-100Salary-Civil Preparedness	\$528.00	\$528.00	\$263.94	\$0.00	\$0.00	\$264.06	49.99%
1-100-01-0135-335Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-610Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
0135 Civil Preparedness	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
1-100-01-0137-500Insurance	\$112,530.00	\$112,530.00	\$112,643.21	\$0.00	\$0.00	(\$113.21)	100.10%
01 General Government	\$112,530.00	\$112,530.00	\$112,643.21	\$0.00	\$0.00	(\$113.21)	100.10%
0137 Insurance	\$112,530.00	\$112,530.00	\$112,643.21	\$0.00	\$0.00	(\$113.21)	100.10%
1-100-01-0141-205Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$22,239.56	\$0.00	\$0.00	\$30,260.44	42.36%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$10,913.46	\$0.00	\$0.00	\$1,586.54	87.31%
1-100-01-0141-210Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$7,443.48	\$0.00	\$0.00	\$4,556.52	62.03%
1-100-01-0141-215Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$163,286.74	\$0.00	\$0.00	\$84,213.26	65.97%
1-100-01-0141-221Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$2,019.22	\$0.00	\$0.00	\$480.78	80.77%
1-100-01-0141-225Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$889.20	\$0.00	\$0.00	\$610.80	59.28%
1-100-01-0141-230Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$48,290.93	\$0.00	\$0.00	\$40,709.07	54.26%
1-100-01-0141-280Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$510.00	\$0.00	\$0.00	\$490.00	51.00%
1-100-01-0141-290Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%



**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0141-295Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%
01 General Government	\$423,121.00	\$423,121.00	\$258,583.59	\$0.00	\$0.00	\$164,537.41	61.11%
0141 Employee Benefits	\$423,121.00	\$423,121.00	\$258,583.59	\$0.00	\$0.00	\$164,537.41	61.11%
1-100-01-0143-100Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$17,817.01	\$0.00	\$0.00	\$2,182.99	89.09%
1-100-01-0143-380Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$5,899.56	\$0.00	\$0.00	(\$899.56)	117.99%
1-100-01-0143-603Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$1,210.94	\$0.00	\$0.00	\$1,789.06	40.36%
1-100-01-0143-810Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	(\$40.00)	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$25,355.76	\$0.00	\$0.00	\$3,644.24	87.43%
0143 Andover Senior Transportation	\$29,000.00	\$29,000.00	\$25,355.76	\$0.00	\$0.00	\$3,644.24	87.43%
1-100-01-0145-100Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$3,036.90	\$0.00	\$0.00	\$12,563.10	19.47%
1-100-01-0145-820Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,051.32	\$0.00	\$0.00	\$28.68	97.34%
1-100-01-0145-870Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$4,088.22	\$0.00	\$0.00	\$18,591.78	18.03%
0145 Senior Citizens	\$22,680.00	\$22,680.00	\$4,088.22	\$0.00	\$0.00	\$18,591.78	18.03%
1-100-01-0147-365Cleaning Service	\$9,300.00	\$9,300.00	\$7,680.00	\$0.00	\$0.00	\$1,620.00	82.58%
01 General Government	\$9,300.00	\$9,300.00	\$7,680.00	\$0.00	\$0.00	\$1,620.00	82.58%
0147 Custodian	\$9,300.00	\$9,300.00	\$7,680.00	\$0.00	\$0.00	\$1,620.00	82.58%
1-100-01-0149-434Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-601Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$1,186.46	\$0.00	\$0.00	\$13.54	99.99%
1-100-01-0149-603Fuel Oil-Old Fire House	\$500.00	\$500.00	\$1,601.30	\$0.00	\$0.00	(\$1,101.30)	320.26%
01 General Government	\$2,250.00	\$2,250.00	\$3,037.76	\$0.00	\$0.00	(\$787.76)	135.01%
0149 OLD Fire House	\$2,250.00	\$2,250.00	\$3,037.76	\$0.00	\$0.00	(\$787.76)	135.01%
1-100-01-0151-100Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$3,451.50	\$0.00	\$0.00	\$1,048.50	76.70%
1-100-01-0151-434Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$3,451.50	\$0.00	\$0.00	\$2,123.50	61.91%
0151 Dog Fund	\$5,575.00	\$5,575.00	\$3,451.50	\$0.00	\$0.00	\$2,123.50	61.91%
1-100-01-0153-800Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
0153 HISTORICAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$18,368.24	\$0.00	\$0.00	\$31.76	99.99%
02 Conservation	\$18,400.00	\$18,400.00	\$18,368.24	\$0.00	\$0.00	\$31.76	99.99%
0201 NL - Health Officer	\$18,400.00	\$18,400.00	\$18,368.24	\$0.00	\$0.00	\$31.76	99.99%
1-100-02-0205-843N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
0205 NL- North Central Mental Hlth	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
02 Conservation	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
0207 NL - AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$207,703.02	\$0.00	\$0.00	\$11,281.98	94.85%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$15,038.45	\$0.00	\$0.00	(\$10,038.45)	300.77%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$6,060.56	\$0.00	\$0.00	(\$3,560.56)	242.42%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$568.60	\$0.00	\$0.00	\$31.40	94.77%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$851.79	\$0.00	\$0.00	(\$1.79)	100.21%
1-100-03-0301-435 Vehicle Maint.PUBLIC WORKS	\$30,000.00	\$30,000.00	\$29,576.71	\$0.00	\$0.00	\$423.29	99.99%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$785.95	\$0.00	\$0.00	(\$161.95)	125.95%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$8,051.59	\$0.00	\$0.00	\$11,948.41	40.26%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$2,879.45	\$0.00	\$0.00	\$120.55	95.98%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$770.37	\$0.00	\$0.00	(\$20.37)	102.72%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$1,147.37	\$0.00	\$0.00	(\$347.37)	143.42%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$7,328.83	\$0.00	\$0.00	\$1,671.17	81.43%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$986.35	\$0.00	\$0.00	\$13.65	99.99%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$3,156.10	\$0.00	\$0.00	\$143.90	95.64%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$180.44	\$0.00	\$0.00	\$819.56	18.04%
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$2,476.00	\$0.00	\$0.00	(\$476.00)	123.80%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$3,774.12	\$0.00	\$0.00	(\$774.12)	125.80%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	(\$75.00)	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$291,901.20	\$0.00	\$0.00	\$18,967.80	93.90%
0301 P.W. Dept.	\$310,869.00	\$310,869.00	\$291,901.20	\$0.00	\$0.00	\$18,967.80	93.90%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$14,357.97	\$0.00	\$0.00	\$10,642.03	57.43%
1-100-03-0303-436 Ice Maint. Bldg.-Snow Removal	\$500.00	\$500.00	\$37.11	\$0.00	\$0.00	\$462.89	7.42%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$5,151.63	\$0.00	\$0.00	(\$2,451.63)	190.80%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$58,213.08	\$0.00	\$0.00	\$1,786.92	97.02%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$509.25	\$0.00	\$0.00	\$140.75	78.35%
03 Public Works	\$94,850.00	\$94,850.00	\$78,627.55	\$0.00	\$0.00	\$16,222.45	82.90%
0303 Snow Removal	\$94,850.00	\$94,850.00	\$78,627.55	\$0.00	\$0.00	\$16,222.45	82.90%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$6,019.93	\$0.00	\$0.00	\$480.07	92.61%
03 Public Works	\$6,500.00	\$6,500.00	\$6,019.93	\$0.00	\$0.00	\$480.07	92.61%
0305 Lighting	\$6,500.00	\$6,500.00	\$6,019.93	\$0.00	\$0.00	\$480.07	92.61%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$300.00	50.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$12,964.13	\$0.00	\$0.00	(\$7,964.13)	259.28%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$2,224.92	\$0.00	\$0.00	(\$1,724.92)	444.98%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$1,200.00	\$0.00	\$0.00	(\$700.00)	240.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$1,268.12	\$0.00	\$0.00	\$131.88	90.58%
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$4,181.05	\$0.00	\$0.00	(\$681.05)	119.46%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$3,383.27	\$0.00	\$0.00	\$1,916.73	63.84%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$84.86	\$0.00	\$0.00	\$65.14	56.57%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$936.00	\$0.00	\$0.00	(\$786.00)	624.00%
03 Public Works	\$17,600.00	\$17,600.00	\$26,542.35	\$0.00	\$0.00	(\$8,942.35)	150.81%
0309 Town Garage	\$17,600.00	\$17,600.00	\$26,542.35	\$0.00	\$0.00	(\$8,942.35)	150.81%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
03 Public Works	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
0311 Town Engineer	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$25,399.19	\$0.00	\$0.00	(\$6,899.19)	137.29%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$542.54	\$0.00	\$0.00	\$1,057.46	33.91%
1-100-03-0313-424 Old Cemetery - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$27,141.73	\$0.00	\$0.00	(\$5,041.73)	122.81%
0313 Ground Care	\$22,100.00	\$22,100.00	\$27,141.73	\$0.00	\$0.00	(\$5,041.73)	122.81%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%

# TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

06/10/2021  
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
<b>0401 Fire Department</b>	<b>\$140,650.00</b>	<b>\$140,650.00</b>	<b>\$140,650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>100.00%</b>
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$360.00	\$0.00	\$0.00	(\$160.00)	180.00%
<b>04 Public Safety</b>	<b>\$179,100.00</b>	<b>\$179,100.00</b>	<b>\$360.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$178,740.00</b>	<b>0.20%</b>
<b>0403 Resident Trooper</b>	<b>\$179,100.00</b>	<b>\$179,100.00</b>	<b>\$360.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$178,740.00</b>	<b>0.20%</b>
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$7,391.75	\$0.00	\$0.00	\$296.25	96.15%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$615.00	\$0.00	\$0.00	\$615.00	50.00%
1-100-04-0405-150 Fire - Burning Official Comp	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	(\$95.00)	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$167.45	\$0.00	\$0.00	\$332.55	33.49%
<b>04 Public Safety</b>	<b>\$10,608.00</b>	<b>\$10,608.00</b>	<b>\$8,269.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,338.80</b>	<b>77.95%</b>
<b>0405 Fire Marshal</b>	<b>\$10,608.00</b>	<b>\$10,608.00</b>	<b>\$8,269.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,338.80</b>	<b>77.95%</b>
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-05-0501-850 COVID Expenses	\$0.00	\$0.00	\$4,169.49	\$0.00	\$0.00	(\$4,169.49)	0.00%
<b>05 Public Welfare</b>	<b>\$1,674.00</b>	<b>\$1,674.00</b>	<b>\$4,169.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$2,495.49)</b>	<b>249.07%</b>
<b>0501 WELFARE</b>	<b>\$1,674.00</b>	<b>\$1,674.00</b>	<b>\$4,169.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$2,495.49)</b>	<b>249.07%</b>
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$557.24	\$0.00	\$0.00	\$242.76	69.66%
<b>06 Recreation</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$557.24</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$242.76</b>	<b>69.66%</b>
<b>0601 Memorial Day Comm.</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$557.24</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$242.76</b>	<b>69.66%</b>
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$2,532.00	\$0.00	\$0.00	\$98.00	96.27%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$44.00	\$0.00	\$0.00	(\$44.00)	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$3,539.74	\$0.00	\$0.00	\$2,295.26	60.66%
<b>06 Recreation</b>	<b>\$8,465.00</b>	<b>\$8,465.00</b>	<b>\$6,115.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,349.26</b>	<b>72.25%</b>
<b>0603 Recreation Commission</b>	<b>\$8,465.00</b>	<b>\$8,465.00</b>	<b>\$6,115.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,349.26</b>	<b>72.25%</b>
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$19,993.32	\$0.00	\$0.00	\$606.68	97.05%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,500.00	\$4,500.00	\$3,019.56	\$0.00	\$0.00	\$1,480.44	67.10%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$14,000.00	\$0.00	\$0.00	(\$6,500.00)	186.67%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$37,814.27	\$0.00	\$0.00	\$185.73	99.99%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$28,784.89	\$0.00	\$0.00	\$215.11	99.99%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$825.00	\$0.00	\$0.00	\$75.00	91.67%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$2,259.26	\$0.00	\$0.00	\$340.74	86.89%

# TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-07-0701-803Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$3,031.37	\$0.00	\$0.00	(\$31.37)	101.05%
1-100-07-0701-998Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$38,516.10	\$0.00	\$0.00	\$4,483.90	89.57%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$148,243.77	\$0.00	\$0.00	\$856.23	99.99%
0701 Transfer Station	\$149,100.00	\$149,100.00	\$148,243.77	\$0.00	\$0.00	\$856.23	99.99%
1-100-07-0703-482Hazardous Waste-Recycling	\$0.00	\$0.00	\$2,436.67	\$0.00	\$0.00	(\$2,436.67)	0.00%
1-100-07-0703-484Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485Used Oil Pickup-Recycling	\$450.00	\$450.00	\$639.75	\$0.00	\$0.00	(\$189.75)	142.17%
1-100-07-0703-488Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$1,635.50	\$0.00	\$0.00	(\$635.50)	163.55%
1-100-07-0703-807Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810Dues / Memb.-Recycling	\$250.00	\$250.00	\$555.19	\$0.00	\$0.00	(\$305.19)	222.08%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$6,167.11	\$0.00	\$0.00	(\$4,267.11)	324.58%
0703 Recycling	\$1,900.00	\$1,900.00	\$6,167.11	\$0.00	\$0.00	(\$4,267.11)	324.58%
1-100-08-0801-800Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
0801 Ec Development Comm.	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$1,190.00	\$0.00	\$0.00	\$160.00	88.15%
1-100-08-0803-115Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310Legal/Professional P&Z	\$0.00	\$5,000.00	\$7,232.79	\$0.00	\$0.00	(\$2,232.79)	144.66%
1-100-08-0803-335Training-Planning & Zoning	\$350.00	\$350.00	\$120.00	\$0.00	\$0.00	\$230.00	34.29%
1-100-08-0803-340Planning & Zoning - Mapping	\$300.00	\$300.00	\$130.16	\$0.00	\$0.00	\$169.84	43.39%
1-100-08-0803-610Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$188.60	\$0.00	\$0.00	(\$188.60)	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$8,861.55	\$0.00	\$0.00	(\$1,861.55)	126.59%
0803 P&Z Commission	\$7,000.00	\$7,000.00	\$8,861.55	\$0.00	\$0.00	(\$1,861.55)	126.59%
1-100-08-0805-115Board Clerk - ZBA	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
08 Planning and Land Use	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
0805 Zoning Board of Appeals	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
1-100-08-0807-100Wages - Building Department	\$41,941.00	\$8,600.00	\$15,517.61	\$0.00	\$0.00	(\$6,917.61)	180.44%
1-100-08-0807-120Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$17,106.76	\$0.00	\$0.00	\$16,234.24	51.31%
1-100-08-0807-285Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438Equipment maint.-Building Dept.	\$900.00	\$900.00	\$2,206.50	\$0.00	\$0.00	(\$1,306.50)	245.17%
1-100-08-0807-580Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610Office Supplies-Building Department	\$550.00	\$550.00	\$425.15	\$0.00	\$0.00	\$124.85	77.30%
1-100-08-0807-612Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

06/10/2021  
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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$35,256.02	\$0.00	\$0.00	\$10,584.98	76.91%
0807 Building Department	\$45,841.00	\$45,841.00	\$35,256.02	\$0.00	\$0.00	\$10,584.98	76.91%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$12,527.50	\$0.00	\$0.00	\$3,372.50	78.79%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$1,590.00	\$0.00	\$0.00	(\$290.00)	122.31%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$130.16	\$0.00	\$0.00	\$119.84	52.06%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$14,312.66	\$0.00	\$0.00	\$3,452.34	80.57%
0809 Wetlands	\$17,765.00	\$17,765.00	\$14,312.66	\$0.00	\$0.00	\$3,452.34	80.57%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$202.75	\$0.00	\$0.00	\$97.25	67.58%
08 Planning and Land Use	\$665.00	\$665.00	\$202.75	\$0.00	\$0.00	\$462.25	30.49%
0815 Conservation Commission	\$665.00	\$665.00	\$202.75	\$0.00	\$0.00	\$462.25	30.49%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$15,536.47	\$0.00	\$0.00	\$453.53	97.16%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$15,536.47	\$0.00	\$0.00	\$803.53	95.08%
0817 Zoning Agent	\$16,340.00	\$16,340.00	\$15,536.47	\$0.00	\$0.00	\$803.53	95.08%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
0819 CRCOG, CCM, COST	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$4,420,603.00	\$0.00	\$0.00	\$807,208.00	84.56%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$2,350,837.04	\$0.00	\$0.00	\$1,551,562.96	60.24%
09 Education	\$9,130,211.00	\$9,130,211.00	\$6,771,440.04	\$0.00	\$0.00	\$2,358,770.96	74.17%
0901 Education	\$9,130,211.00	\$9,130,211.00	\$6,771,440.04	\$0.00	\$0.00	\$2,358,770.96	74.17%
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$61,607.09	\$0.00	\$0.00	\$11,992.91	83.71%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$28,293.86	\$0.00	\$0.00	(\$2,004.86)	107.63%
10 Library	\$99,889.00	\$99,889.00	\$89,900.95	\$0.00	\$0.00	\$9,988.05	90.00%
1001 Library	\$99,889.00	\$99,889.00	\$89,900.95	\$0.00	\$0.00	\$9,988.05	90.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$32,614.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

06/10/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-11-1101-715P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$54,114.61	\$0.00	\$0.00	\$0.39	99.99%
1101 Capital Expenditures	\$54,115.00	\$54,115.00	\$54,114.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1201 Debt Retirement	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
12 Debt Service	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1203 Interest Expense	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1-100-13-1305-889 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
1305 Fund Transfers	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
<b>FUND 100 General Fund - Town</b>	<b>\$12,205,287.00</b>	<b>\$12,505,287.00</b>	<b>\$9,571,611.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,933,675.93</b>	<b>76.54%</b>
<b>Grand Total for Report</b>	<b>\$12,205,287.00</b>	<b>\$12,505,287.00</b>	<b>\$9,571,611.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,933,675.93</b>	<b>76.54%</b>

**General Ledger Detail**

Andover Town & School 2020-2021

From 7/1/2020 To 6/10/2021 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key	Check #	PO/Line	Tran #	Account Description	Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006				DT/DF-Farm.-Town Aid Roads				\$178,068.17	OldBal
							0					\$178,068.17	
	8/3/2020	Receipt	16160			/ 1	517				\$93,505.38	\$271,573.55	
	8/4/2020	Expend	W.H.P	20159352		/ 0	354	roll weedwacker string		\$71.16		\$271,502.39	
	9/14/2020	Expend	10751	20159456		/ 0	624			\$1,312.30		\$270,190.09	
	9/14/2020	Expend	11082	20159454		/ 0	625			\$2,227.50		\$267,962.59	
	10/15/2020	Expend	75896	20159514		/ 0	762			\$26,609.50		\$241,353.09	
	10/28/2020	Expend	47148	20159550		/ 0	857	guardrails		\$19,246.63		\$222,106.46	
	11/10/2020	Expend	HAIN	20159585		/ 0	974			\$379.10		\$221,727.36	
	11/10/2020	Expend	21364	20159594		/ 0	994			\$600.00		\$221,127.36	
	11/10/2020	Expend	26629	20159598		/ 0	999			\$14.53		\$221,112.83	
	11/17/2020	Expend	HAIN	20159611		/ 0	1024			\$25,630.00		\$195,482.83	
	11/17/2020	Expend	HAIN	20159611		/ 0	1025			\$25,261.25		\$170,221.58	
	11/17/2020	Expend	HAIN	20159611		/ 0	1026			\$34,978.50		\$135,243.08	
	11/17/2020	Expend	HAIN	20159611		/ 0	1027			\$18,030.25		\$117,212.83	
	12/2/2020	Expend	HAIN	20159640		/ 0	1065			\$226.14		\$116,986.69	
	12/2/2020	Expend	47148	20159626		/ 0	1076			\$996.56		\$115,990.13	
	1/8/2021	Expend	80952	20159735		/ 0	1302			\$1,650.00		\$114,340.13	
	1/8/2021	Expend	52334	20159729		/ 0	1303			\$5,220.45		\$109,119.68	
	1/8/2021	Expend	52334	20159729		/ 0	1304			\$3,005.00		\$106,114.68	
	1/31/2021	Receipt	16160	01/12/2021		/ 1	2383	TAR \$\$			\$93,505.38	\$199,620.06	
	2/3/2021	Expend	HAIN	20159779		/ 0	1449			\$293.01		\$199,327.05	
	2/3/2021	Expend	75847	20159789		/ 0	1456			\$6,000.00		\$193,327.05	
	2/28/2021	J/E					1720	F550 purchase transfer		\$12,000.00		\$181,327.05	
	4/14/2021	Expend	80975	20159945		/ 0	2065			\$213.40		\$181,113.65	
	4/28/2021	Expend	80982	20160009		/ 0	2133			\$4,050.00		\$177,063.65	
	4/28/2021	Expend	80982	20160009		/ 0	2134			\$4,050.00		\$173,013.65	
	5/12/2021	Expend	80982	20160064		/ 0	2244			\$4,050.00		\$168,963.65	
	5/12/2021	Expend	80982	20160064		/ 0	2278			\$5,400.00		\$163,563.65	
	6/9/2021	Expend	21364	20160149		/ 0	2444			\$398.72		\$163,164.93	
	6/9/2021	Expend	80975	20160116		/ 0	2454			\$344.30		\$162,820.63	



# **7. Budget Transfers**

- a. Budget Transfers/Supplemental Appropriations**
- b. Over Expenditure Requests**

June 22, 2021

**TOWN OF ANDOVER  
BUDGET TRANSFERS**

<b>ACCT #</b>	<b>ACCT DESCRIPTION</b>	<b>(TO) DEBIT</b>	<b>(FROM) CREDIT</b>
0101-105	Selectmen Salary	\$ 50.00	
0101-836	Veteran's Day Comm.		\$ 50.00
0102-120	Admin. Asst.	\$ 447.00	
0102-100	Town Admin.		\$ 447.00
0102-535	Mobile Phone	\$ 240.07	
0102-330	Conf./Sem		\$ 240.07
0107-310	Legal Retainer-Town Atty.	\$ 10.00	
0107-312	Legal Counsel		\$ 10.00
0111-810	Membership-Tax Collector	\$ 25.00	
0111-330	Conf. & Sem.		\$ 25.00
0111-901	Equip.	\$ 499.00	
0111-580	Mileage		\$ 200.00
0111-330	Conf. & Sem.		\$ 185.00
0111-438	Equip. Maint.		\$ 114.00
0113-610	Office Supplies-Assessor	\$ 1,315.36	
0113-438	Software		\$ 1,315.36
0117-612	Land Records-Town Clerk	\$ 17.48	
0117-610	Office Supplies		\$ 158.48
0117-865	Vital Stat.	\$ 141.00	
0121-100	Salaries-Elections	\$ 1,711.12	
0121-335	Training	\$ 243.86	
0121-610	Supplies		\$ 1,954.98
0125-100	Salary-Registrars	\$ 866.34	
0125-120	Asst. Salary		\$ 820.00
0125-580	Mileage		\$ 46.34
0129-444	Copier Rental-Town Office Bldg.	\$ 22.17	
0129-490	Alarm System	\$ 35.50	
0129-530	Telephone	\$ 1,070.91	
0129-550	Printing		\$ 1,128.58
0129-537	Internet/Cable	\$ 624.99	
0129-735	Computer Repl.		\$ 624.99
0129-652	Janitorial Supplies	\$ 463.08	
0129-611	Office Furniture		\$ 463.08

0137-500	Insurance	\$ 113.21	
0141-215	Health Insurance-Employee Benefits		\$ 113.21
0143-435	Vehicle Maint.-Senior Transp.	\$ 899.56	
0143-810	Dues/Memberships	\$ 40.00	
0143-603	Fuel		\$ 939.56
0301-111	Temporary-Public Works	\$ 10,038.45	
0301-112	Overtime	\$ 3,560.56	
0301-392	Welding Supply	\$ 1.79	
0301-535	Mobile Phone	\$ 161.95	
0301-636	Hyd. Oil	\$ 20.37	
0301-637	Fuel Add	\$ 347.37	
0301-732	Signs	\$ 476.00	
0301-734	Tools	\$ 774.12	
0301-810	Dues/Memb.	\$ 75.00	
0303-130	Overtime Wages-Snow Removal		\$ 10,455.61
0303-644	Sand		\$ 5,000.00
0303-642	Plow, Blades	\$ 2,451.63	
0303--646	Salt		\$ 1,786.92
0303-130	Overtime Wages		\$ 67.71
0303-643	Sanding Equipment		\$ 597.00
0309-434	Furnance Maint.-Town Garage	\$ 1,724.92	
0309-490	Alarm Syst.	\$ 700.00	
0309-601	Electricity	\$ 681.05	
0309-618	Computer Supplies	\$ 786.00	
0309-603	Fuel Oil		\$ 1,916.73
0311-370	Consulting Fees-Town Engineer		\$ 1,975.24
0401-121	Board Clerk Wages-Fire Dept.	\$ 170.80	
0103-121	Board Clerk Wages-BOF		\$ 120.00
0103-310	Legal		\$ 50.80
0403-901	Office Equip.-Res. Trooper	\$ 160.00	
0403-375	Contract Fee		\$ 160.00
0405-150	Burning Off.-Fire Marshal	\$ 95.00	
0405-335	Training		\$ 95.00
0603-601	Electricity-Recreation Comm.	\$ 44.00	
0603-493	Outside Facility		\$ 44.00
0701-100	Wages-Transfer Station	\$ 185.32	
0701-803	Compactor Lease	\$ 31.37	
0701-442	Brush Pile	\$ 6,500.00	
0701-438	Maint.		\$ 1,480.44
0701-998	Tipping Fees		\$ 4,483.90
0701-601	Electricity		\$ 340.74
0701-481	Bulky Waste		\$ 215.11
0701-480	Hauling Fees		\$ 185.73
0701-493	Outdoor Facility		\$ 10.77
0803-610	Office Supplies-P&Z	\$ 188.60	
0803-335	Training		\$ 188.60
0807-100	Wages-Bldg. Dept.	\$ 6,917.61	
0807-120	Clerk's Wages		\$ 6,917.61
0807-438	Equip. Maint.	\$ 1,306.50	
0807-285	Sub Coverage		\$ 300.00
0807-612	Books & Manuals		\$ 1,000.00
0807-810	Dues		\$ 6.50

0809-115	Board Clerk-Wetlands	\$ 290.00	
0809-335	Training		\$ 250.00
0809-610	Office Supplies		\$ 40.00
0817-100	Salary-Zoning Agent	\$ 453.60	
0817-580	Mileage		\$ 300.00
0817-610	Office Supplies		\$ 50.00
0815-335	Training-Conservation Comm.		\$ 103.60
1001-800	Dues/Fees-Library	\$ 2,004.86	
1001-100	Payroll		\$ 2,004.86
0101-115	Board Clerk-BOS	\$ 815.00	
0109-100	Salary-Treasurer	\$ 1,729.85	
0109-120	Asst. Treasurer	\$ 768.90	
0109-330	Conf./Sem.	\$ 30.00	
0109-580	Mileage		\$ 100.00
0109-610	Office Supplies	\$ 327.63	
0111-100	Salary-Tax Collector	\$ 6,560.89	
0149-603	Fuel Oil-Old Fire House	\$ 1,101.30	
0309-432	Bldg. Maint.-Town Garage	\$ 7,964.13	
0313-420	Mowing-Ground Care	\$ 6,899.19	
0501-850	COVID Expenses	\$ 4,169.49	
0703-482	Hazardous Waste-Recycling	\$ 2,436.67	
0703-484	Antifreeze Pickup		\$ 100.00
0703-485	Used Oil Pickup	\$ 189.75	
0703-488	Tire Pickup	\$ 635.50	
0703-807	Permits-Transfer Station	\$ 800.00	
0703-810	Dues/Memberships	\$ 305.19	
0803-310	Legal/Prof.-P&Z	\$ 2,232.79	
1305-899	Contingency		\$ 36,766.28
		<u>\$ 85,948.80</u>	<u>\$ 85,948.80</u>

## **8. Old Business**

- a. Software Transition**
- b. Audit Status**
- c. Community Senior Center Building Committee**
- d. Veterans Monument Park Updates**
- e. Building and Land Use Department Online Permitting System**

## **9. New Business**

**Discuss and act upon the following:**

- a. Request for funding for Planning and Zoning Commission to hire a consultant to develop an Affordable Housing Plan in accordance with new state law.**
- b. Timing for Tax Collection for Upcoming Year.**

## **10. Approval of Meeting Minutes**

- a. Wednesday, May 26th, 2021 Regular Meeting Minutes**
- b. Thursday, June 3rd, 2021 Special Meeting Minutes**

**Click here to view the meeting minutes.**

## **10. Approval of Meeting Minutes**

- a. Wednesday, May 26th, 2021 Regular Meeting Minutes**
- b. Thursday, June 3rd, 2021 Special Meeting Minutes**



# **11. Liaison Reports**

## **12. Board Open Discussion**

# **13. Public Speak**

# **14. Adjournment**