



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, June 14th, 2021
7:00 P.M.

Location: virtual Zoom meeting

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Board of Selectmen
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Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/89969840300>
Call-in from your phone for audio: +1 646 558 8656. Meeting ID: 899 6984 0300, Passcode: 204565
*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Executive Session for Town Administrator's Review
3. Executive Session for Union Contract Negotiations
4. Public Speak
5. Additions/Deletions to the Agenda
6. Board and Commission Presentations
7. Appointments
 - a. Recreation Commission
 - i. Carol Lee, Regular Member
 - ii. Annmarie Daigle, Regular Member
 - iii. Brian Briggs, Regular Member
 - iv. Kim Hawes, Regular Member
 - v. Cindy Murray, Regular Member
 - b. Conservation Commission
 - i. Mike Palazzi, Regular Member
 - ii. Maryann Gile, Regular Member
 - iii. Hank Gruner, Regular Member
 - iv. Gary Gile, Alternate Member
 - v. Carrie Crompton, Alternate Member
 - c. Norton Children's Fund Commission
 - i. Dianne Grenier, Regular Member
 - ii. Jan Neumuth, Regular Member
 - iii. Heidi Xenophontos, Regular Member
 - iv. Bill Penn, Regular Member
 - v. Charlotte Nelson, Regular Member
 - d. Economic Development Commission
 - i. Elaine Buchardt, Regular Member
 - ii. Catherine Magaldi-Lewis, Regular Member
 - iii. Cathy Palazzi, Regular Member
 - iv. Patrick Dougherty, Regular Member
 - e. Capital Improvement Planning Committee
 - i. Fred Oliver, Regular Member
 - ii. Adrian Mandeville, Regular Member
 - iii. Robert England, Regular Member
 - iv. Shannon Loudon, Regular Member
 - v. Curt Dowling, Regular Member
 - vi. Ed Sarisley, Regular Member
8. Resignations
9. Town Administrator's Report

10. Old Business
 - Discuss and act upon the following:
 - a. Alarm Monitoring for Town Buildings
 - b. COVID Funding
 - c. Community Senior Center Building Committee Update
 - d. Veterans Monument Park
 - i. Updates on Park Updates
 - ii. Brick Fundraising Program
 - iii. June 5th Agent Orange Unveiling Ceremony Recap
 - e. Open Burning Permits
 - f. Blighted Properties
 - g. Memorial Day Car Parade Recap
11. New Business
 - Discuss and act upon the following:
 - a. Reopening of Town Hall
 - b. Senior Center Activities
 - c. Road Notes from CT Circuit Rider
 - d. Letter to Auditor regarding Fraud Final Payment
 - e. Complaint from Resident on Mathieson Drive about Tree Cutting
 - f. Manchester to Village Hill Upgrade Project
 - g. Affordable Housing Plan Grant
 - h. Town Budget Discussion
 - i. Public Library Chimney Repointing Quotes
12. Approval of Meeting Minutes
 - a. Monday, May 10th, 2021 Regular Meeting Minutes
 - b. Tuesday, June 1st, 2021 Special Meeting Minutes
13. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
14. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
15. Tax Collector's Report
 - a. Refunds Requests
16. Assessor's Report
 - a. Revaluation Services
17. Department Reports
 - a. Fire Department
 - b. Burning Official
 - c. Resident State Trooper
 - d. Town Clerk
 - e. Building Department
 - f. Assessor's Office
 - g. Public Works
 - h. Transfer Station
 - i. Library
 - j. Senior Transportation
 - k. Registrars
 - l. AHM
18. Correspondence
19. Public Speak
20. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

1. Call to Order/Pledge of Allegiance

2. Executive Session for Town Administrator's Review

The year in review.

This has been a year of transition with in the town.

Major changes:

Personnel

Combination of the Finance Department for the Board of Education and Town. This is mostly complete. Hire a true Finance Director to more transparently administrate the financial affairs of both entities.

Change from a Union supervisor in Public Works to a salaried position. Increase the total headcount at public works from 3 to 4. Transition control and much of the planning responsibility to new supervisor

Reduced Tax collector to part time in the non-collection months.

Permanently assigned the Senior Services Coordinator roll to the Assistant to the Assessor

Combined the Assistant Town Clerk and Building Admin position into a single Union Position- This is still ongoing and will require changing to Permit Link Software to function properly.

Changed to a more professional Building official- shared Service with Bolton and other towns. Updated the fee structure to match to costs. Given the personnel reduction it is likely that we can pay for the whole building and land use expenses from the fees collected.

Instituted electronic timeclocks for most employees

Projects:

Completion of the IT changes including new server, backups, email system

Completed transfer Station rebuild/ Repave.

Survey/ wetlands determination for Culvert Replacement on Hutchinson Rd

Major Grants

Connectivity grant Slow Progress still active Assuming construction Summer 2021 State project fur upgraded signals/ crosswalk mostly completed

Pegpitia Grant- Completed

STEAP Grant- Grant awarded for \$128,500 for roadwork and Reconstruction

Safety Grant- We received two new solar Powered radar Stop signs

We still have a lot of LOTCIP grant Money we can spend

Grant for Purchase of new Senior Transportation Vehicle Denied Will Resubmit this year when the program reopens in a month or two

Successful Application for the Federal State Local bridge program and State design program with the help of Close Jenson and Miller this is a total of 85% of the cost of design/construction paid by the federal and state governments

Multiple smaller grants through the town clerks Office

Small grant for maintaining the Old Cemetery.

Covid Related Money \$31,000 in two Allotments so far

Anticipate 2 payments of \$160,000 over the next two fiscal years from American Relief Act Funding

Issues Faced.

Pandemic Response

Clearly this year, Covid was a significant source of problems. We managed to function effectively, and had to transition employees to be able to function remotely which was a struggle give the technical capabilities we had.

We also transitioned successfully to 19 Boards and Commissions meeting Remotely via Zoom and other Technological Platforms.

We maintained Critical Links to services for Seniors and disabled residents through the foodbank and foodshare and delivery services. This was a significant effort on the part of the senior services coordinator, emergency management Director, CERT, Senior Transportation Drivers and the Local Foodbank and Food Share

Loss of town treasurer during budget season. I took the primary budgeting responsibility in the absence of a town treasurer

Tropical Storm Isais and fall and Winter Windstorms

Although the eye of the storm passed several hundred miles away, Andover got pounded flat. At the Worst, Andover had 99 % power outage. There was a small sliver near Windrush that still had Power. At one point we had roads blocked at 16 locations, just on town roads with additional blockages on State roads. This storm exposed some weaknesses in our emergency response capabilities, but we were able to maintain communication with residents and Utilities and plan workarounds for accessing all town residents for emergency services. Our ability to communicate with the power company was

problematic and is getting better based on new systems in place. We were able to get two potable water distribution points up and running within two days-

Locally we still have connectivity and power issues that need to be addressed with the town hall offices from the capital building maintenance budget. Public works used a significant amount of overtime dealing with storm response.

We have suffered a lot of power outages due to wind this fall and winter. We are trying to address this with enhanced tree trimming.

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8. Resignations

9. Town Administrator's Report

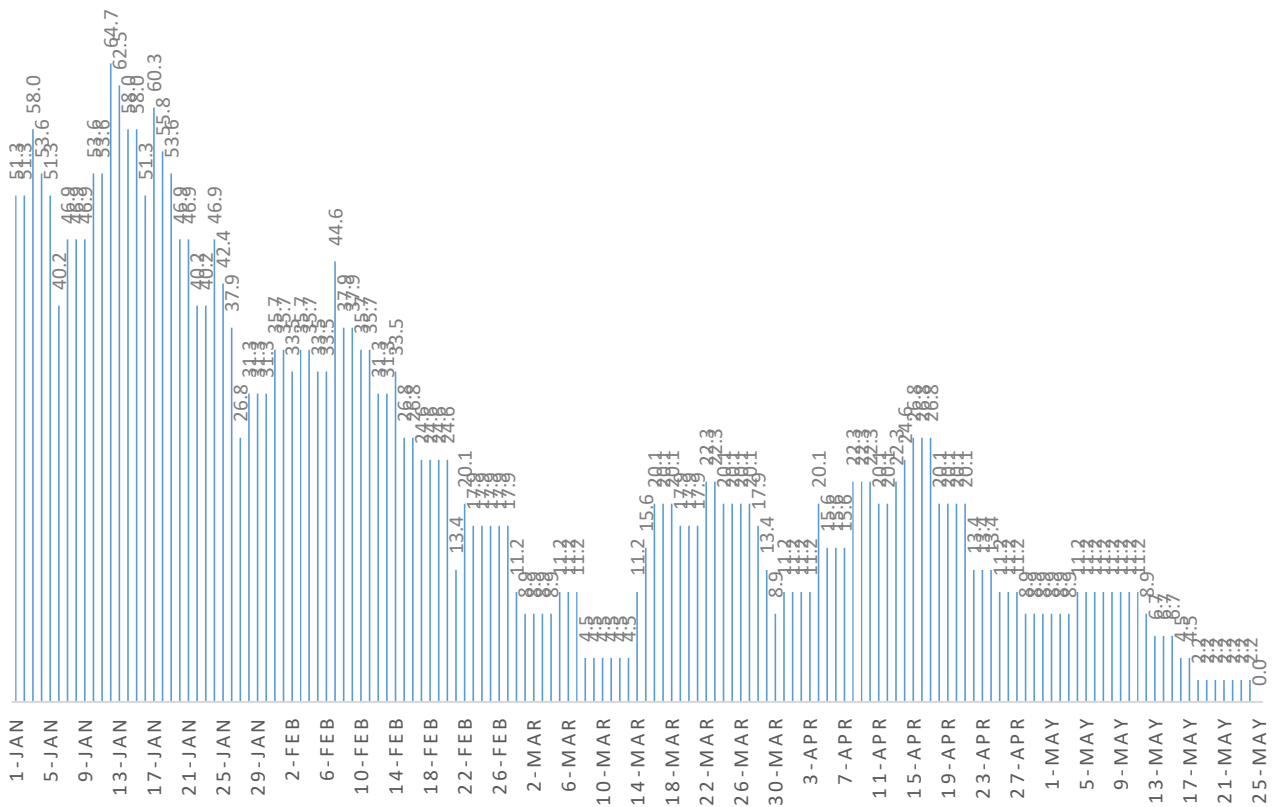
Town Administrator's Report for the 6.14.21 Board of Selectmen Regular Meeting

COVID Update as of 6.8.21:

This is rapidly evolving. As of May 25th, Andover's Covid 19 positivity rate reached Zero for the first time in 7 months and 22 days. Today Andover has zero current infections. It has been a long road.

I hope that everyone will continue to get vaccinated, and we can continue getting back to normal operations. I certainly appreciate everyone's patience and understanding.

ANDOVER COVID 19 INFECTION RATE 14 DAY AVERAGE OF CASES/DAY/100K POPULATION



Big thanks for the following Individuals:

1. Ron Bisson for his help with the Veterans Monument Park
2. Gerry Wright for organizing the whole thing
3. Dattco for supplying a school bus when we broke the Senior Transportation Bus.

Town Hall Operations:

Looking forward to reopening the town hall when the board deems appropriate.

Assessor's Office:

Assessor John Chaponis will be out for 4-6 weeks due to shoulder surgery. There is a plan in place to accomplish everything that needs to be done in his office in his absence.

Finance Office

Audit is complete.

Marina Pandolfi will be out for a week or two recovering from surgery.

Building Department:

Signed a contract with Permit Link. Still not executed yet. Working with the building official/ zoning/wetlands on this. More on this to come. Union negotiations going finally but slowly... This office is problematic right now.

Senior/Social Services:

Currently the Senior Transportation/Services are back in action. We are going to resume normal operations for events outdoor events/luncheons. Indoor activities have resumed with Young at Heart. At this point, we are requiring all participants to be vaccinated. Still providing food delivery and for residents.

Resident State Trooper:

Trooper Christopher Ferreira will be leaving as out resident state trooper. The barracks has assigned an new resident trooper Sebastian Nesci who will be starting June 18th. Stop by to say goodbye to Chris and meet Sebastian if you can.

Burning Official:

No change.

Library:

No new news, they are open to the public. They intend to keep the mask mandate in place for library operations.

Public Works:

Zach Zito hired as the new Public Works Maintainer 2.

It is my intention with Jay Tuttle's concurrence to promote Tom Pearl to Lead Maintainer as of July 1. This is essentially the equivalent of Maintainer III. He currently functions as the crew lead in Jay's absence so is appropriate.

Tree Work:

Distinctive Tree Care did a lot of work in the lake area. This was done in conjunction with Eversource who paid for ½ of the work as a collaboration with the town. I think this went well, but there were some customer complaints, not many considering the scope of the work completed. After the new Fiscal Year we intend to do work on Wheeling Rd, Bear Swamp Rd, Gilead Rd and others.

After words I did a little PR and sent the vegetation managers, as well as, the Eversource energy CEO a nice letter thanking them for working with the town to address a common enemy. See letter in your packet.

Crack sealing ongoing now with Gorchman.

Road shimming going on now Abbey Construction.

We did use some overtime dealing with overflowing culverts after last heavy rain and debris.

I also used Public Works to assist with the Agent Orange Monument unveiling.

Snow Plowing Budget:

No report – it is summer.

Transfer Station:

Transfer station running fairly smoothly. Tom Pearl finished up some welding and fabrication on the compactor chutes left over from last year.

Still awaiting pricing on replacing the shed roof over the recycling can area that was destroyed/rotted waiting on that.

ONGOING PROJECTS...**Bunker Hill Bridge Design:**

Core samples are starting today 6/9 on Bunker Hill Rd for the bridge piling design. Should be done with partial lane closures. I spoke to the state bridge inspection team. They did not think they would put weight limits on it this year on Bunker Hill Road - good news and they did not see signs of pavement undermining in their inspection.

They also inspected Long Hill Bridge. I did not stick around for the full inspection, but the inspector said it has not gotten a lot worse. They probably won't drop it a rating - it is currently a 5 structurally, but he said it should be inspected after any really significant flooding. The bridge deck is getting bad and pitted.

Small Bridges and Culverts

Finished Survey and Wetlands flagging for culvert replacement on Hutchinson Rd. Town Engineer is examining most cost effective alternatives for replacement.

Will be surveying Lake Rd culvert near Bausola Road and wetlands flagging also.

Received 3 bids for inspection services and recommendations for rehabilitation of small bridges for Lake Road near Merritt Valley and also on Merritt. All 3 did site visits and sent proposals. No progress since last report.

Andover Proposed Community Senior Center

We have a tentative RFP for survey/site design, it is being reviewed by the Town Engineer. Meeting 6/10 with Adrian Mandeville and Ed Sarisley to review to ensure we have correct design concepts. Next step is to develop RFP for preliminary drawing.

Andover Veterans Monument:

The June 5th unveiling was very nicely done. Lots of veterans and residents in attendance, about 400 attendees. Thanks to Gerry Wright and all the volunteers that made it happen.

Monument installed as well as the walkway. Looks Great. The town owes a tremendous gratitude to Ron Bisson for the landscaping and walkway install.

Walked it with Jay Tuttle and Rick Langly on 6/9. Need to determine who will be the sprinkler installer.

Public Works will dig for a connection down to the monument.

Times Farm Bridge:

Working on the final close out.

We are making progress with the state and contractor. All paperwork is at DOT for final review, we owe the contractor Black and Warner final retainage, and we have a final reimbursement from the federal DOT.

STEAP Grant:

We submitted all initial paperwork for STEAP grant. Waiting on State Response.

Connectivity Grant:

Submitted final paperwork to DOT after we received the encroachment letter acceptance. Requesting a bid from Gordian Group to act as clerk of the works, which is part of the bid. The revised bid from the Gordian group using the eziqc program is well within the grant funding.

Forestry:

Waiting on proposal from Rick Zulic of Datum Engineering,

Town-Wide Alarm Monitoring and Repair:

Contract assigned to FPT for change over to new monitoring setup.

Town Administrator's Review...

Affordable Housing Grant:

Working with Jed Larson to submit a grant for an Affordable Housing Plan (State Requirement)

**BOS needs to authorize us to submit it.*

Budget:

Referendum Vote on Tue 6/22 at 7:00 P.M. *in-person* in the Town Hall Community Room.

American Recovery Act Funding:

Huge change in funding levels. Andover's allotment of funding from the American recoveries act funding is a lot higher than we were expecting. We were missing the fact that CT has no counties so the state is giving the towns the moneys that would have gone to the county.

We are now getting two allotments of **\$478,848.04 each for a total of \$957,696.08**

Funding for ECS:

The state budget restored the **\$67,000** cut in ECS funding at the last minute.







TOWN OF ANDOVER
17 SCHOOL ROAD
ANDOVER, CT 06232
PHONE: 860.742.7305 x210 FAX: 860.742.7535
E-MAIL: eanderson@andoverct.org
www.andoverct.org

Office of the Town Administrator

June 2nd, 2021

Eversource Energy
Mr. Joe Nolan

Dear Mr. Nolan,

On behalf of the Town of Andover, I would like to thank Eversource Energy for working with us to address tree trimming in Andover. Like many towns we are overwhelmed with dead ash, oak, etc., trees resulting from insect infestation and drought. Last year we suffered many power outages and road closures throughout the summer and fall whenever we had a wind event. The town has become proactive in addressing it cost effectively. As we reviewed last year's trimming program, we wondered how we could do better. We collaborated with the DEEP and Distinctive Tree Care (DTC) for trimming on the East Coast Greenway, and wondered if we could do the same with Eversource Energy. This spring DTC with the help of the town of Andover demonstrated the same concept with Eversource on Shoddy Mill Road in Andover. Namely that a single contractor with a grapple saw can address vegetation management for both the town and utility company at the same time, and do so cost effectively for both parties. This also requires one set of notifications, and the town assists with cleanup and traffic management. After the demonstration we had a meeting with the Eversource arborist Bear LeVangie and proposed a bigger multiday collaboration in an area that had repeated outages and road closures last year, but was not on a branch circuit slated for tree trimming this year. Andover's tree warden Jay Tuttle and Bear reviewed the area and each determined what trees they wanted removed or trimmed. While the contractor was there, the town assigned a public works employee as traffic control, to answer questions from the public, and make decisions about individual tree removal where necessary. Additionally, we used our equipment and personnel to help with the cleanup. From the towns perspective, this was very successful, both time and cost effective. We would welcome discussing how to continue this again in the future, and working better together.

Sincerely,

Eric Anderson, Town Administrator
Andover Connecticut



STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION
DISTRICT I

1107 Cromwell Avenue
Rocky Hill, Connecticut 06067
Phone:



May 13, 2021

Brandon Handfield, P.E.
Yantic River Consultants, LLC
191 Norwich Avenue
Lebanon, CT 06249

Dear Mr. Handfield:

Subject: Andover Community Connectivity
Jonathon Trumbull Highway (Route 6) & Long Hill Road
Town of Andover

We have accepted your plans for the above-noted subject received on April 30, 2021 entitled "ANDOVER CENTER SAFE TRANSIT INITIATIVE STATE PROJECT NO 0170-3515 ". with a revision date of 4/26/2021.

An encroachment permit will be issued upon receipt of the following:

1. A completed encroachment permit application (State form PMT-1 Rev.10/18).
2. A bond (State form CLA-5 Rev. 8/00) in the amount \$ 20,000.00 in the contractor's name.
3. A Certificate of Insurance requiring Bodily Injury Liability of \$1,000,000 and Aggregate of \$2,000,000.
4. A check or money order in the amount \$100.00 made payable to "Treasure – State of Connecticut

This approval is good for only two years from the above date.

"NO WORK ON OR AFFECTING STATE PROPERTY IS TO BEGIN UNTIL AN ENCROACHMENT PERMIT IS ISSUED"

If you have any questions concerning this matter, please contact Mr. Rick Pelletier at (860) 258-4521.

Very truly yours,

Daniel A. DiReinzo
Special Services Section Manager
Bureau of Highway Operation

cc: Town of Andover Planning and Zoning

Community Connectivity Grant Program

Preliminary Construction Cost Estimate

Town Name:

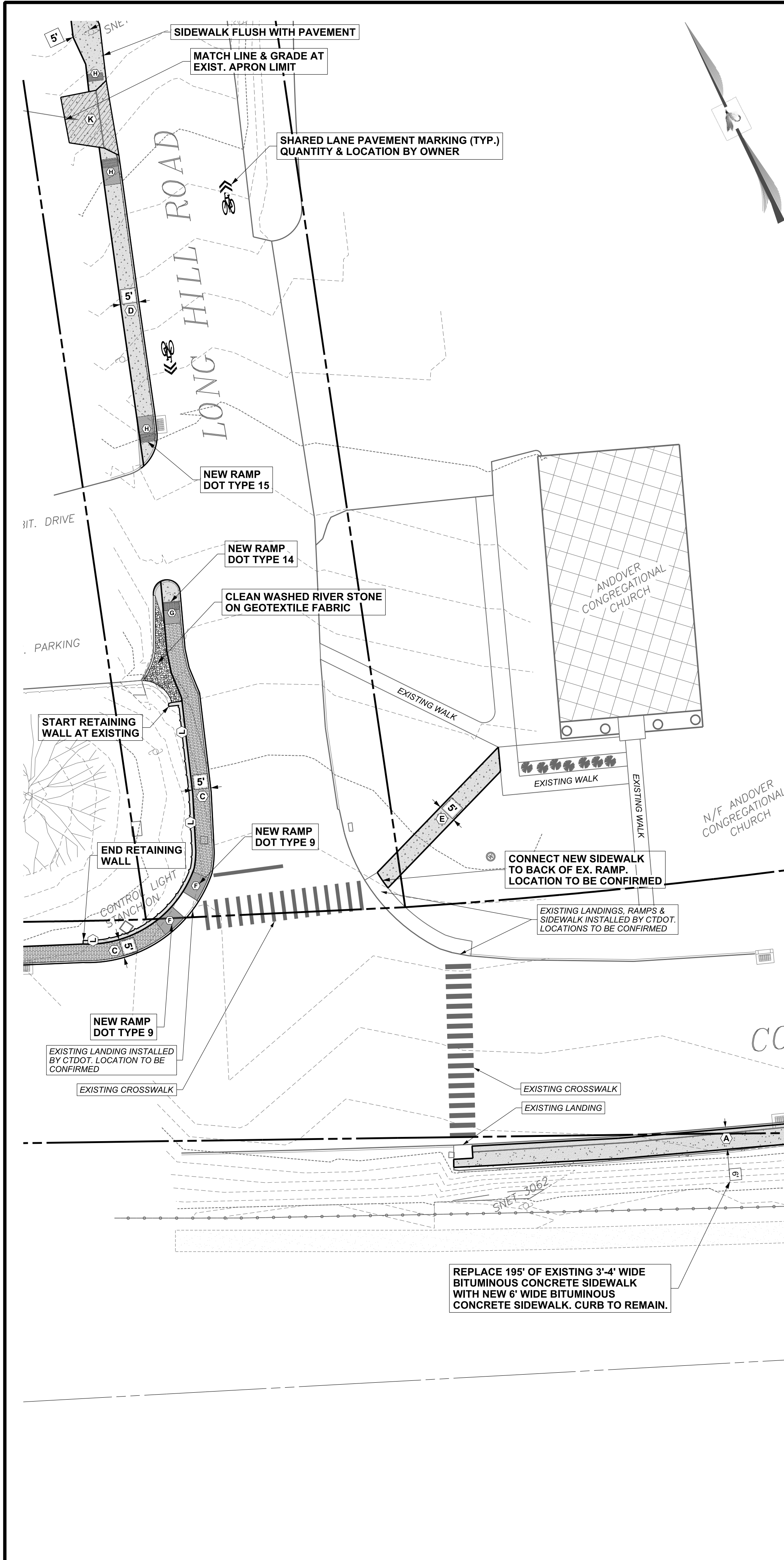
ANDOVER

Project Name:

Andover Center Safe Transit Connection

Major and Minor Contract Items

Item / Description	Unit	Quantity	Unit \$	Total Cost
Project subsection 1 Library church conection and walkway improvements				\$ -
PC Concrete Curbing	L.F	275	\$ 27.00	\$ 7,425.00
Paver sidewalk library	S.F	1530	\$ 22.00	\$ 33,660.00
Paver sidewalk Church 5 t wide	SF	240	\$ 22.00	\$ 5,280.00
Retaining Wall Avg Height 2.5 ft length 190 ft	S.F	475	\$ 75.00	\$ 35,625.00
Earth Excavation	C.Y.	125	\$ 48.00	\$ 6,000.00
Furnish and placed topsoil 250 lin Ft ~ 3 ft width	S.Y	35	\$ 7.00	\$ 245.00
Sodding	S.Y	35	\$ 12.00	\$ 420.00
Instalation of Bicycle Rack at Andover Library entrance	EA	1	\$ 1,200.00	\$ 1,200.00
				\$ -
				\$ -
Project subsection 2 Crosswalk Accessway to Rail Trail				\$ -
Removal of bituminus concrete pathway and curbing 330 L.F 5 ft width	S.Y	62	\$ 10.00	\$ 620.00
pavement recycling 330 L.F 5 ft width	S.Y	62	\$ 6.75	\$ 418.50
Earth Excavation Create Midrise Landing Area for ADA compliance	C.Y	75	\$ 48.00	\$ 3,600.00
PC Concrete Curbing Rt 6 side	L.F	230	\$ 27.00	\$ 6,210.00
PC Concrete Curbing Embankment side	L.F	230	\$ 27.00	\$ 6,210.00
PC Concrete sidewalk 355 length ft 5'6" wide	S.F	1952	\$ 22.00	\$ 42,944.00
Rolled Aggregate Base 355Ln ft 6 ft wide 8" depth	C.Y	60	\$ 40.00	\$ 2,400.00
Furnish and placed topsoil 150 lin Ft ~ 3 ft width	S.Y	17	\$ 7.00	\$ 119.00
Sodding	S.Y	17	\$ 12.00	\$ 204.00
				\$ -
				\$ -
Project subsection 3 Rail Trail Trailhead at Center Street				\$ -
Removal of bituminus concrete old roadway 330 L.F 5 ft width 75X175 ft area	S.Y	208	\$ 10.00	\$ 2,080.00
pavement recycling 330 L.F 5 ft width	S.Y	208	\$ 6.75	\$ 1,404.00
scrape vegetation and remove	S.Y	200	\$ 3.00	\$ 600.00
Regrade Parking Area to Drain	S.Y	408	\$ 6.00	\$ 2,448.00
Install Gravel Parking Area 10" depth including geotextile fabric	C.Y.	100	\$ 45.00	\$ 4,500.00
PC Concrete sidewalk 155 length ft 6' wide	S.F	930	\$ 10.00	\$ 9,300.00
Timber Railing per DEEP Specs 10" treated SYP posts, 3"x8" rails	L.F	200	\$ 50.00	\$ 10,000.00
clear and reestablish drainage ditch	L.F.	190	\$ 5.00	\$ 950.00
Install Bicycle Rack	EA	1	\$ 1,200.00	\$ 1,200.00
Install Trailside Kiosk	EA	1	\$ 800.00	\$ 800.00
Trail Routefinding Signage	EA	8	\$ 42.00	\$ 336.00
Road Signage to Trailhead on rt 6 and Rt 316	EA	4	\$ 160.00	\$ 640.00
install emergency Access vehicle Gate per Eagle fence and guardrail	EA	1	\$ 3,500.00	\$ 3,500.00
				\$ -
Project subsection 4 long Hill Rd to Riverside Dr				\$ -
Sawcut driveway aprons	L.F.	226	\$ 5.00	\$ 1,130.00
Removal of bituminus concrete curbing and driveway apron	S.Y	41	\$ 10.00	\$ 410.00
pavement recycling	S.Y	41	\$ 6.75	\$ 276.75
Remove and recycle Guardrail timber post 14 posts	L.F	135	\$ 5.00	\$ 675.00
Fill and Regrade area near town parking lot 80 ln ft average 2 ft fill 8 ft wide	C.Y	50	\$ 35.00	\$ 1,750.00
Elevate and reset catch basin on town garage property	EA	1	\$ 800.00	\$ 800.00
PC Concrete Curbing	L.F	248	\$ 27.00	\$ 6,696.00
PC Concrete sidewalk 348 length ft 6 wide	S.F	2088	\$ 10.00	\$ 20,880.00
Rolled Aggregate Base 355Ln ft 6 ft wide 8" depth	C.Y	60	\$ 40.00	\$ 2,400.00
Furnish and placed topsoil 350 lin Ft ~ 3 ft width	S.Y	40	\$ 7.00	\$ 280.00
Sodding	S.Y	40	\$ 12.00	\$ 480.00
Pavement Markings to include Crosswalks per St contract Hiway Systems Quote epoxy	EA	1	\$ 2,620.00	\$ 2,620.00
Instalation of Bicycle Rack at Andover Recreational Field	EA	1	\$ 1,200.00	\$ 1,200.00
Install Share the road signage	EA	2	\$ 67.00	\$ 134.00
				\$ -
				\$ -
Major Items Subtotal				\$ 230,070
Minor Items (suggested 0% - 10%)	5	% of Line "A"		\$ 11,504
Major and Minor Contract Items Subtotal (A + B)				\$ 241,574
Other Lump Sum Items (As Needed)				
Clearing and Grubbing (suggested 0% - 2%)	1.0	% of Line "C"		\$ 2,416
M & P of Traffic (suggested 0% - 5%)	5.0	% of Line "C"		\$ 12,079
Mobilization (suggested 2% - 10%)	5.0	% of Line "C"		\$ 12,079
Construction Staking (suggested 0% - 2%)	1.0	% of Line "C"		\$ 2,416
Other Items Subtotal				\$ 28,990
TOTAL CONTRACT COST ESTIMATE (C + D) (Rounded to nearest \$1000)				\$ 270,564
CCGP Project Costs Summary				
Contract Cost Estimate (Line "G")				\$ 270,564
Contingencies (suggested 0% - 10%)	5%			\$ 13,528
Incidentals (suggested 0% - 10%)	5%			\$ 13,528
TOTAL PROJECT COST				\$ 297,620



CONSTRUCTION LEGEND

<p>A 6" BITUMINOUS CONCRETE SIDEWALK</p> <p>B 5" STONE DUST PATH</p> <p>C 5" PAVER SIDEWALK & C.I.P. CURB</p> <p>D 5" CONCRETE SIDEWALK & CURB MONONUTIC</p> <p>E 5" CONCRETE SIDEWALK</p> <p>F SIDEWALK RAMP (DOT TYPE 9)</p> <p>G SIDEWALK RAMP (DOT TYPE 14)</p> <p>H SIDEWALK RAMP (DOT TYPE 15)</p> <p>I HANDICAP RAMP & RAILING (17" FT MAX)</p> <p>J LANDING (1/4" FT MAX)</p> <p>K C.I.P. CONCRETE DRIVEWAY APRON</p> <p>L RETAINING WALL (ACB)</p> <p>M BIKE RACK & PAD</p>	<p>N BIKE WORK STATION & PAD</p> <p>O PICNIC TABLE & PAD</p> <p>P BENCH</p> <p>Q TIMBER GUIDE RAIL</p> <p>R SPLIT RAIL FENCE</p> <p>S TRAIL SIGN</p> <p>T TRAILHEAD KIOSK</p> <p>U</p> <p>V</p> <p>W</p> <p>X</p> <p>Y</p> <p>Z</p>
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MAP REFERENCES

- EXISTING CONDITIONS OBTAINED FROM DIGITAL CAD FILE NAMED "1712-ANDOVER_WALKS_rev2.dwg" OBTAINED FROM CIVIL ENGINEERING SERVICES, LLC AS GENERALLY DEPICTED ON A PLAN SET ENTITLED "NEW PEDESTRIAN/BIKE ACCESS LANES, ANDOVER WALKS / PATHS, ROUTE 6 & LONG HILL ROAD, ANDOVER, CT" SHEETS 1 THROUGH 3 OF 3, DATED 7-12-2019 AS REVISED THROUGH 5/25/20 PREPARED BY CIVIL ENGINEERING SERVICES, LLC.
- PAVEMENT MARKINGS, SIDEWALKS, LANDINGS & RAMPS AT THE INTERSECTION OF ROUTE 6 & LONG HILL ROAD BASED ON PLAN ENTITLED "ANDOVER TRAFFIC CONTROL SIGNAL PLAN, U.S. ROUTE 6 (JONATHAN TRUMBULL HIGHWAY) AT LONG HILL ROAD, INTERSECTION #001-206, PROJECT NO. 0172-0450, DATED 12/06/2018, STAMPED PRELIMINARY.
- APPROXIMATE RIGHT-OF-WAY LINES REFERENCED FROM:
 - *CONNECTICUT STATE HIGHWAY DEPARTMENT RIGHT OF WAY MAP TOWN OF ANDOVER HARTFORD - WILLIMANTIC ROAD FROM BURNAP BROOK SOUTHEASTERLY ABOUT 8,300 FEET, ROUTE NO. 87, DATED MAR. 29, 1934, REVISED THROUGH NOVEMBER 4, 1964.
 - *CONNECTICUT STATE HIGHWAY DEPARTMENT RIGHT OF WAY MAP TOWN OF ANDOVER, LONG HILL ROAD SOUTHERLY SECTION FROM THE HARTFORD - WILLIMANTIC ROAD NORTHERLY TO BEAR SWAMP ROAD, DATED APRIL 13, 1962.

UTILITY STATEMENT

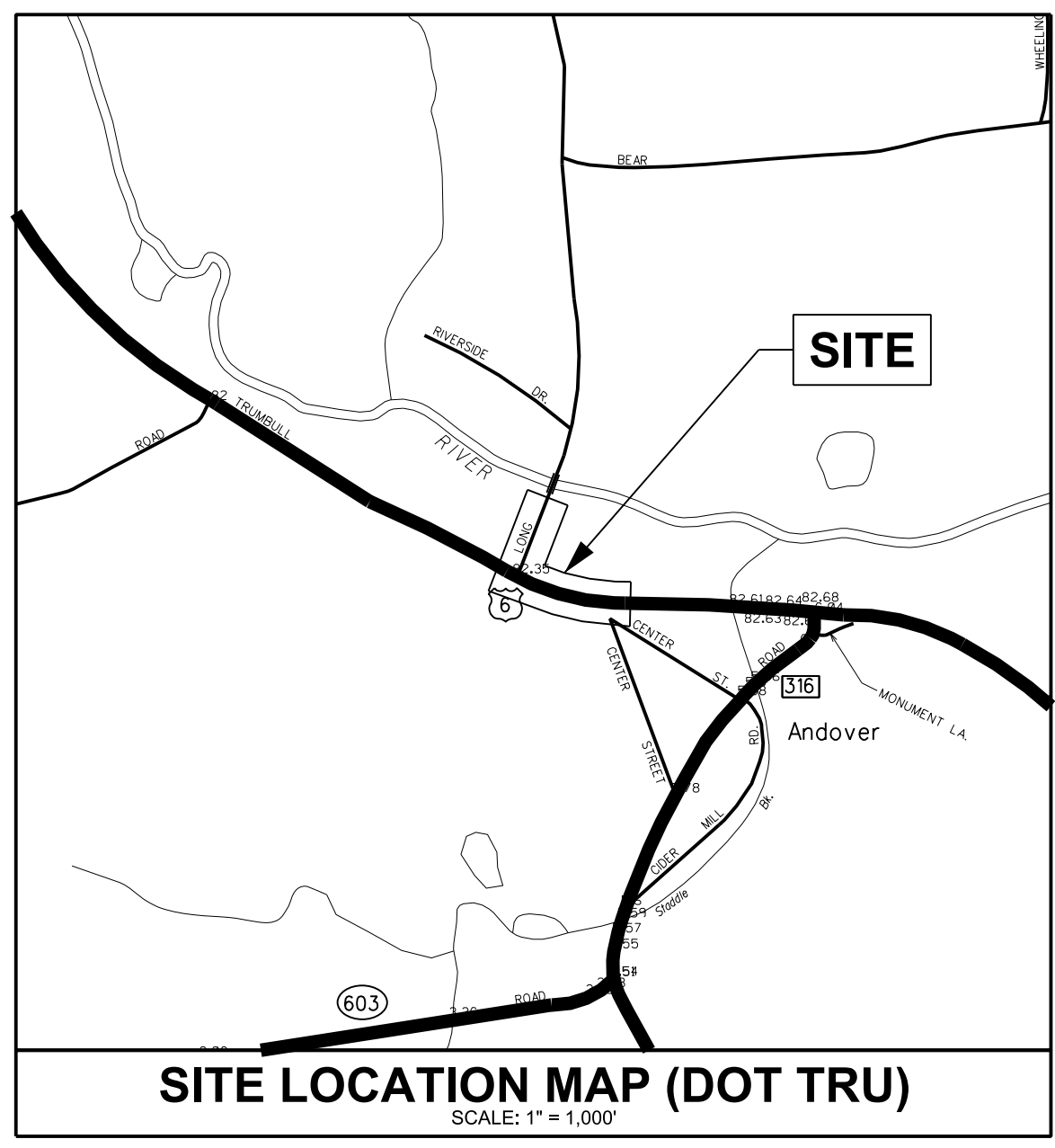
UNDERGROUND UTILITY, STRUCTURE AND FACILITY LOCATIONS DEPICTED AND NOTED HEREON HAVE BEEN COMPILED, IN PART, FROM RECORD MAPPING SUPPLIED BY THE RESPECTED UTILITY COMPANIES OR GOVERNMENT AGENCIES, PAROLE TESTIMONY, FIELD SURVEY AND OTHER SOURCES. THE SURVEYOR AND THIS PLAN SET MAKE NO GUARANTEE THAT THE UNDERGROUND UTILITIES COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN-SERVICE OR ABANDONED. THESE LOCATIONS MUST BE CONSIDERED APPROXIMATE IN NATURE. ADDITIONALLY, OTHER SUCH FEATURES MAY EXIST ON THE SITE. THE SIZE, LOCATION AND EXISTENCE OF ALL SUCH FEATURES MUST BE FIELD DETERMINED AND VERIFIED BY THE APPROPRIATE AUTHORITIES PRIOR TO CONSTRUCTION. CONTRACTOR TO NOTIFY "CALL BEFORE YOU DIG" AT 1-800-922-4455, IN ACCORDANCE WITH CBVD NOTIFICATION PROCEDURES PRIOR TO COMMENCING WORK.

GENERAL NOTES

- ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE STATE OF CONNECTICUT DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROADS, BRIDGES, FACILITIES AND INCIDENTAL CONSTRUCTION FORM 817 AS APPLICABLE.
- ALL DIMENSIONS ARE TO THE EDGE OF PAVEMENT, FACE OF CURBS, OUTSIDE FACE OF THE BUILDING OR OTHER LIMITS AS DEPICTED ON THE PLAN.
- THE PROPOSED PEDESTRIAN AND BIKE FACILITIES ARE GENERALLY PERPENDICULAR TO OR PARALLEL WITH THE EXISTING ROADS OR WALKS.
- THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS IN THE FIELD PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL FIELD DIMENSIONS AND SHALL REPORT ANY DISCREPANCIES BETWEEN THE PLANS AND ACTUAL FIELD CONDITIONS TO THE OWNER.
- CONTRACTOR SHALL PROVIDE SMOOTH TRANSITIONS FROM PROPOSED FEATURES TO EXISTING FEATURES AS NECESSARY.
- ALL DISTURBED AREAS SHALL BE SEEDED OR SODDED AFTER FINISH GRADING IS COMPLETED UNLESS OTHERWISE NOTED. ALL NEW SEEDED OR SODDED AREAS SHALL HAVE A TOPSOIL LAYER OF 4" MINIMUM OR AS DIRECTED BY THE PROJECT LANDSCAPE ARCHITECT. TOP OF TOPSOIL LAYER SHALL BE PLACED 1" BELOW TOPS OF CURBS, WALKS, OR PAVEMENT ELEVATIONS WHERE TOPSOIL ADJUTS THOSE AREAS.
- CONTRACTOR SHALL SUPPLY AND PLACE STRAW MULCH WHEREVER GRASS SEED HAS BEEN PLACED. SEED SHALL BE APPLIED AT THE MINIMUM RATE RECOMMENDED BY THE MANUFACTURER OR THE PROJECT LANDSCAPE ARCHITECT.
- CONTRACTOR SHALL SEAL THE EDGE OF EXISTING ASPHALT PAVEMENT WITH TACK COAT IN ACCORDANCE WITH THE FORM 817 OR THE TOWN OF WATERFORD STANDARDS WHERE NEW ASPHALT JOINS EXISTING ASPHALT.
- CONTRACTOR SHALL REPAIR, RESURFACE, RECONSTRUCT OR REFURBISH ANY AREAS DAMAGED DURING CONSTRUCTION BY THE CONTRACTOR, HIS SUBCONTRACTORS OR SUPPLIERS AT NO ADDITIONAL COST TO THE OWNER.
- ALL PAINT STRIPING SHALL BE 4" TRAFFIC PAINT IN ACCORDANCE WITH FORM 817 AND SHALL BE WHITE OR YELLOW A DEPICTED ON THE PLANS.

GENERAL GRADING NOTES

- THE EXCAVATING CONTRACTOR SHALL TAKE PARTICULAR CARE WHEN EXCAVATING IN AND AROUND EXISTING UTILITY LINES AND EQUIPMENT. VERIFY COVER REQUIREMENTS BY UTILITY COMPANIES SO AS NOT TO CAUSE DAMAGE.
- THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES 72 HOURS BEFORE CONSTRUCTION IS TO START, OR AS REQUIRED BY GOVERNING UTILITY COMPANY, TO VERIFY IF ANY UTILITIES ARE PRESENT ON SITE. ALL VERIFICATIONS (LOCATION, SIZE AND DEPTH) SHALL BE MADE BY THE APPROPRIATE UTILITY COMPANIES. WHEN EXCAVATING IN, AROUND OR OVER UTILITIES, THE CONTRACTOR MUST NOTIFY THE UTILITY COMPANY SO A REPRESENTATIVE IS PRESENT TO INSTRUCT AND OBSERVE.
- TRENCHES FOR ALL STORM DRAIN LINES SHALL BE BACKFILLED COMPLETELY WITH ENGINEERED GRANULAR MATERIAL IF WITHIN 5 FEET OF PAVEMENT.
- AFTER STRIPPING TOPSOIL MATERIAL, PROOFROLL WITH A MEDIUM WEIGHT ROLLER TO DETERMINE LOCATIONS OF ANY POCKETS OF UNSUITABLE MATERIAL. THE NECESSITY FOR SUBDRAINS AND/OR REMOVAL OF ANY UNSUITABLE MATERIAL WILL BE DETERMINED AT THE TIME OF CONSTRUCTION.
- PROVIDE POSITIVE DRAINAGE WITHOUT PONDING. AFTER INSTALLATION, CONTRACTOR TO TEST FOR, AND CORRECT ANY, "BIRD BATH" CONDITIONS.
- ALL PROPOSED SPOT ELEVATIONS ARE THE FINAL PAVEMENT AND FINAL GRADE ELEVATIONS.
- SEE APPROPRIATE DETAILS TO DETERMINE SUBGRADE ELEVATIONS BELOW FINISH GRADE INDICATED ON THE PLANS.
- EXTRACTION, GRADING, FILLING AND/OR PROCESSING SHALL NOT INVOLVE THE REMOVAL OR DEPOSITION OF MORE MATERIAL(S) THAN NECESSARY TO ACCOMMODATE THE PROPOSED WORK. MAINTAIN STABILITY AND MAINTENANCE OF GRADED AREAS UPON COMPLETION OF SITE WORK, AND MAINTAIN NO ADVERSE IMPACT ON ADJUTING PROPERTIES, THE PUBLIC RIGHT OF WAY, PUBLIC SAFETY, NOR NATURAL RESOURCES.



SHEET INDEX

- SHEET 1 PEDESTRIAN & BICYCLE ACCESS IMPROVEMENT PLAN - SOUTH OF ROUTE 6
 - SHEET 2 PEDESTRIAN & BICYCLE ACCESS IMPROVEMENT PLAN - NORTH OF ROUTE 6
 - SHEET 3 PEDESTRIAN & BICYCLE ACCESS IMPROVEMENT PLAN - DETAILS
- CTDOT STANDARD SHEETS (NOT INCLUDED)
- GUIDE SHEET "CONCRETE SIDEWALK RAMPS SHEET 4"
 - GUIDE SHEET "CONCRETE SIDEWALK RAMPS SHEET 6"
 - GUIDE SHEET "DRIVEWAY RAMPS AND SIDEWALKS"

SCALE: 1" = 20'

PROJECT NUMBER:
00076 - 004

YRC
YANTIC RIVER
CONSULTANTS, LLC

CONTACT INFORMATION
YANTIC RIVER CONSULTANTS, LLC
191 NORWICH AVENUE
LEBANON, CONN 06249
Phone: (860) 367-7264
Email: yantriver@gmail.com
Web: www.yantriverconsultants.com

PROFESSIONAL SEAL

**ANDOVER CENTER SAFE TRANSIT INITIATIVE
STATE PROJECT NO. 0170-3513**

PREPARED FOR
TOWN OF ANDOVER
**PEDESTRIAN & BICYCLE ACCESS
IMPROVEMENT PLAN - SOUTH OF ROUTE 6**

CT ROUTE 6 & LONG HILL ROAD ANDOVER, CT

REVISION SUMMARY	
DATE	DESCRIPTION

SHEET	1 OF 3
DATE	4/26/21
REVISED	

GENERAL CONSTRUCTION NOTES:

1. THE CONTRACTOR IS REQUIRED TO OBTAIN ALL NECESSARY PERMITS FOR THE WORK TO BE PERFORMED.
2. THE CONTRACTOR SHALL CONFORM TO ALL REQUIREMENTS OF ALL LOCAL AGENCIES OF THE TOWN OF ANDOVER AND THE STATE OF CONNECTICUT.

SEQUENCE OF CONSTRUCTION:

1. COORDINATE AND COMPLETE A MEETING WITH TOWN, IDENTIFY RESPONSIBLE PARTIES & OBTAIN EMERGENCY CONTACT INFORMATION.
2. FIELD LOCATION & CONSTRUCTION STAKEOUT.
3. INSTALL CONTROL MEASURES AT THE LOCATIONS SHOWN ON THE PLANS OR AS REQUIRED FOR FIELD CONDITIONS.
4. CLEAR AND GRUB AREAS AS REQUIRED.
5. COMPLETE WORK TO SOUTH OF ROUTE 6
 - A. WIDEN BITUMINOUS CONCRETE SIDEWALK
 - B. COMPLETE RAIL/TRAIL PARKING AREA IMPROVEMENTS
 - C. CLEAN, REGRADE & STABILIZE DRAINAGE SWALE
 - D. FINISH GRADE, SPREAD TOPSOIL, SEED & COMPLETE PLANTING
6. COMPLETE WORK TO NORTH OF ROUTE 6
 - A. INSTALL PAVER SIDEWALK WITH C.I.P. CONCRETE CURB
 - B. INSTALL RAMP CONNECTIONS TO LIBRARY PARKING LOT
 - C. INSTALL SIDEWALKS, RAMPS & IMPROVEMENTS ALONG LONG HILL ROAD
 - D. FINISH GRADE, SPREAD TOPSOIL, SEED & COMPLETE PLANTING
7. REMOVE EROSION AND SEDIMENTATION CONTROLS WHEN PERMANENT VEGETATIVE COVER IS ESTABLISHED, CONTACT TOWN PRIOR TO REMOVAL.

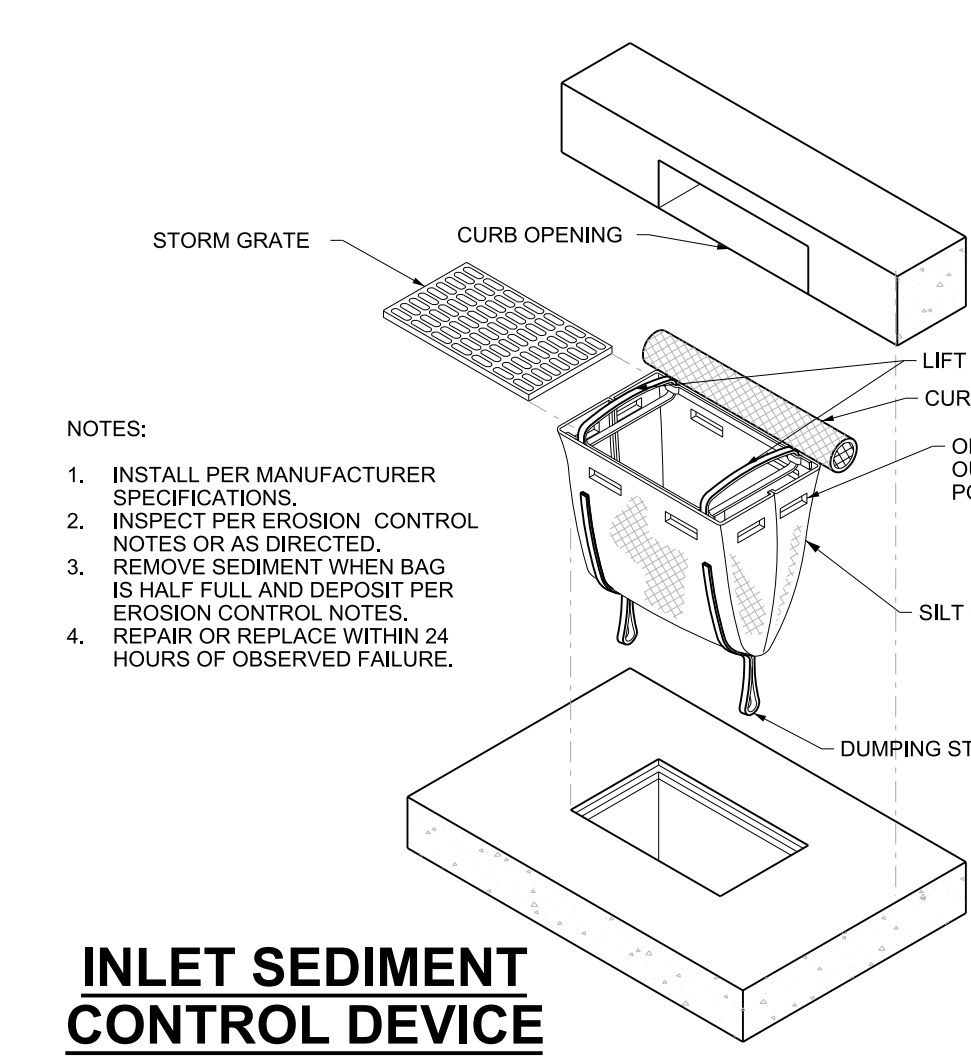
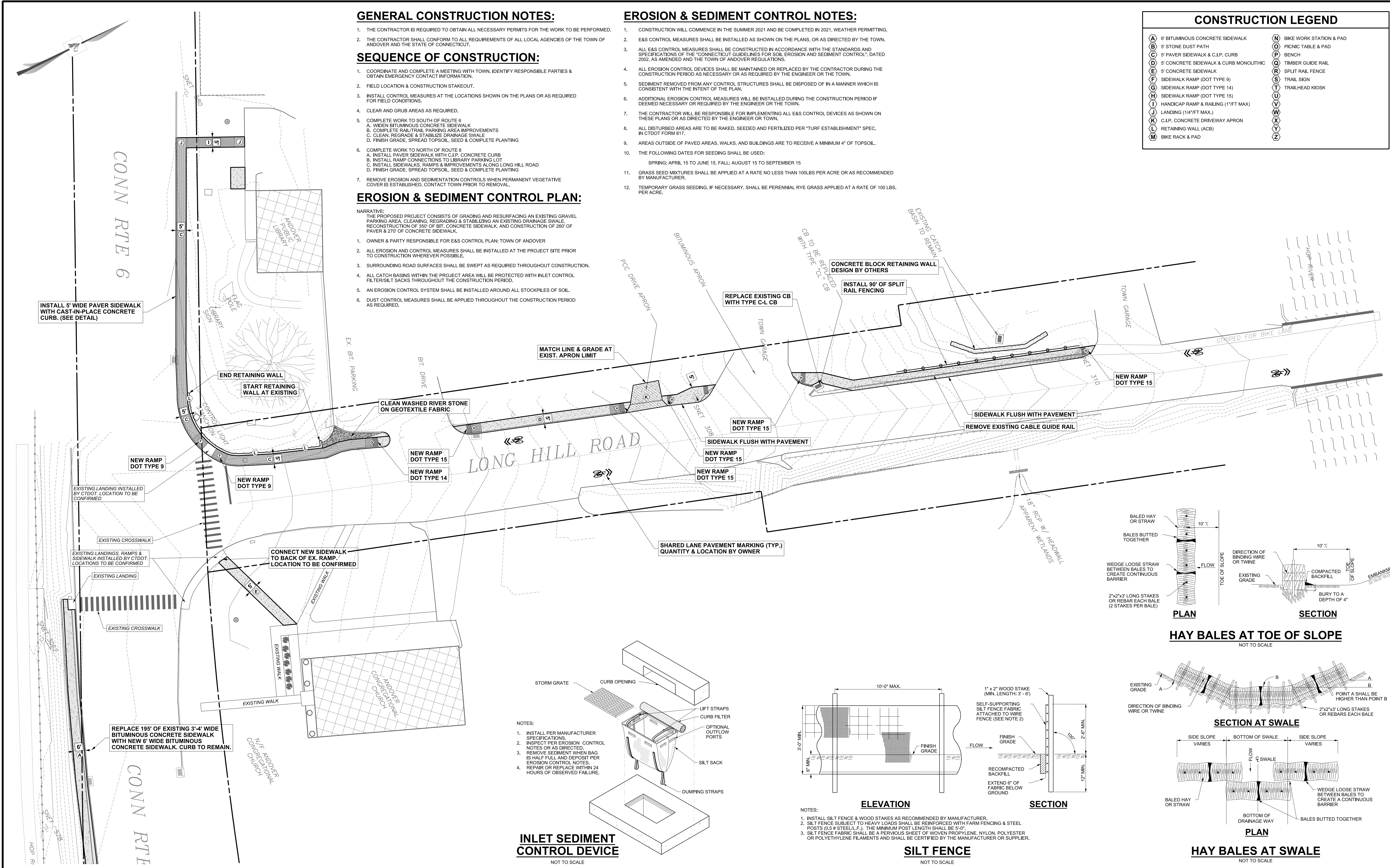
EROSION & SEDIMENT CONTROL PLAN:

- NARRATIVE:
THE PROPOSED PROJECT CONSISTS OF GRADING AND RESURFACING AN EXISTING GRAVEL PARKING AREA, CLEANING, REGRADING & STABILIZING AN EXISTING DRAINAGE SWALE, RECONSTRUCTION OF 350' OF BIT. CONCRETE SIDEWALK, AND CONSTRUCTION OF 260' OF PAVER & 270' OF CONCRETE SIDEWALK.
1. OWNER & PARTY RESPONSIBLE FOR E&S CONTROL PLAN: TOWN OF ANDOVER
 2. ALL EROSION AND CONTROL MEASURES SHALL BE INSTALLED AT THE PROJECT SITE PRIOR TO CONSTRUCTION WHEREVER POSSIBLE.
 3. SURROUNDING ROAD SURFACES SHALL BE SWEEPED AS REQUIRED THROUGHOUT CONSTRUCTION.
 4. ALL CATCH BASINS WITHIN THE PROJECT AREA WILL BE PROTECTED WITH INLET CONTROL FILTERSILT SACKS THROUGHOUT THE CONSTRUCTION PERIOD.
 5. AN EROSION CONTROL SYSTEM SHALL BE INSTALLED AROUND ALL STOCKPILES OF SOIL.
 6. DUST CONTROL MEASURES SHALL BE APPLIED THROUGHOUT THE CONSTRUCTION PERIOD AS REQUIRED.

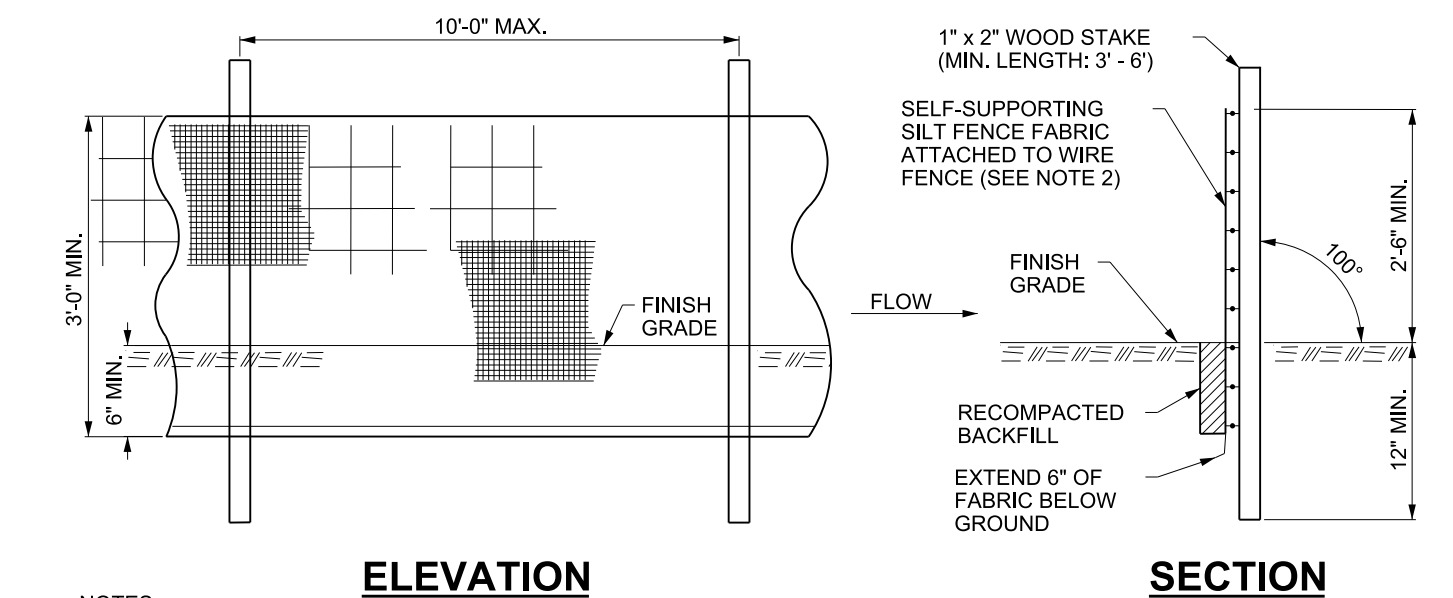
EROSION & SEDIMENT CONTROL NOTES:

1. CONSTRUCTION WILL COMMENCE IN THE SUMMER 2021 AND BE COMPLETED IN 2021, WEATHER PERMITTING.
2. E&S CONTROL MEASURES SHALL BE INSTALLED AS SHOWN ON THE PLANS, OR AS DIRECTED BY THE TOWN.
3. ALL E&S CONTROL MEASURES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE STANDARDS AND SPECIFICATIONS OF THE "CONNECTICUT GUIDELINES FOR SOIL EROSION AND SEDIMENT CONTROL," DATED 2002, AS AMENDED AND THE TOWN OF ANDOVER REGULATIONS.
4. ALL EROSION CONTROL DEVICES SHALL BE MAINTAINED OR REPLACED BY THE CONTRACTOR DURING THE CONSTRUCTION PERIOD AS NECESSARY OR AS REQUIRED BY THE ENGINEER OR THE TOWN.
5. SEDIMENT REMOVED FROM ANY CONTROL STRUCTURES SHALL BE DISPOSED OF IN A MANNER WHICH IS CONSISTENT WITH THE INTENT OF THE PLAN.
6. ADDITIONAL EROSION CONTROL MEASURES WILL BE INSTALLED DURING THE CONSTRUCTION PERIOD IF DEEMED NECESSARY OR REQUIRED BY THE ENGINEER OR THE TOWN.
7. THE CONTRACTOR WILL BE RESPONSIBLE FOR IMPLEMENTING ALL E&S CONTROL DEVICES AS SHOWN ON THESE PLANS OR AS DIRECTED BY THE ENGINEER OR TOWN.
8. ALL DISTURBED AREAS ARE TO BE RAKED, SEEDED AND FERTILIZED PER "TURF ESTABLISHMENT" SPEC. IN CTDOT FORM 817.
9. AREAS OUTSIDE OF PAVED AREAS, WALKS, AND BUILDINGS ARE TO RECEIVE A MINIMUM 4" OF TOPSOIL.
10. THE FOLLOWING DATES FOR SEEDING SHALL BE USED:
SPRING: APRIL 15 TO JUNE 15, FALL: AUGUST 15 TO SEPTEMBER 15
11. GRASS SEED MIXTURES SHALL BE APPLIED AT A RATE NO LESS THAN 100LBS PER ACRE OR AS RECOMMENDED BY MANUFACTURER.
12. TEMPORARY GRASS SEEDING, IF NECESSARY, SHALL BE PERENNIAL RYE GRASS APPLIED AT A RATE OF 100 LBS. PER ACRE.

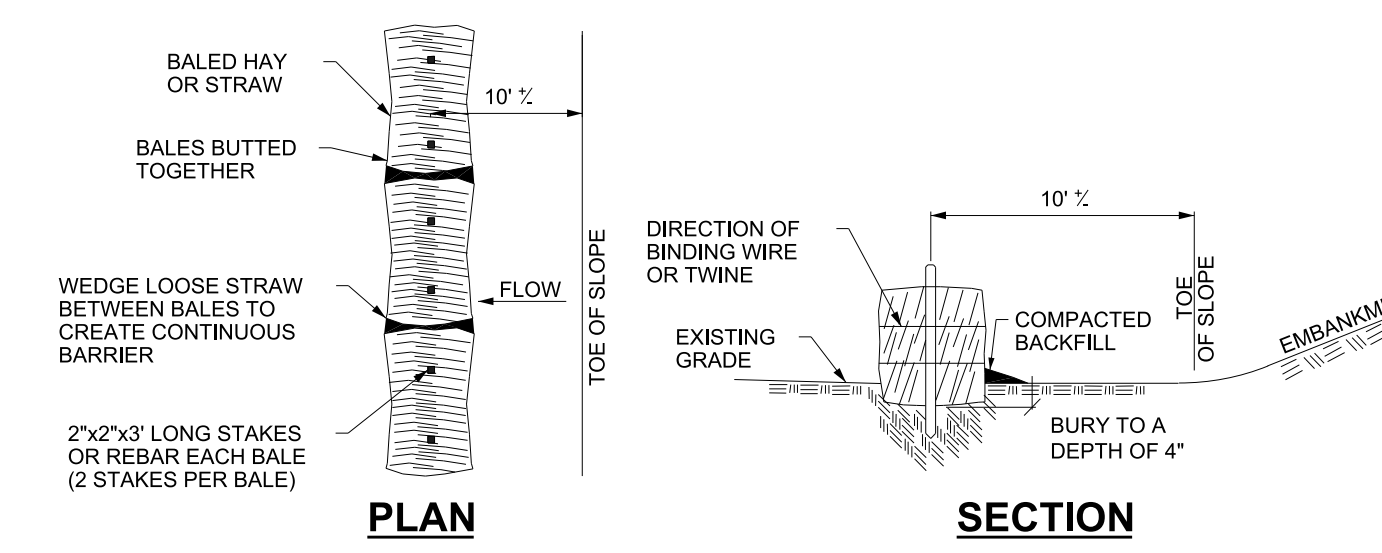
CONSTRUCTION LEGEND	
(A) 6" BITUMINOUS CONCRETE SIDEWALK	(N) BIKE WORK STATION & PAD
(B) 5" STONE DUST PATH	(O) PICNIC TABLE & PAD
(C) 5" PAVER SIDEWALK & C.I.P. CURB	(P) BENCH
(D) 5" CONCRETE SIDEWALK & CURB MONOLITHIC	(Q) TIMBER GUIDE RAIL
(E) 5" CONCRETE SIDEWALK	(R) SPLIT RAIL FENCE
(F) SIDEWALK RAMP (DOT TYPE 9)	(S) TRAIL SIGN
(G) SIDEWALK RAMP (DOT TYPE 14)	(T) TRAILHEAD KIOSK
(H) SIDEWALK RAMP (DOT TYPE 15)	(U) U
(I) HANDICAP RAMP & RAILING (1"7FT MAX)	(V) V
(J) LANDING (14"7FT MAX)	(W) W
(K) C.I.P. CONCRETE DRIVEWAY APRON	(X) X
(L) RETAINING WALL (ACB)	(Y) Y
(M) BIKE RACK & PAD	(Z) Z



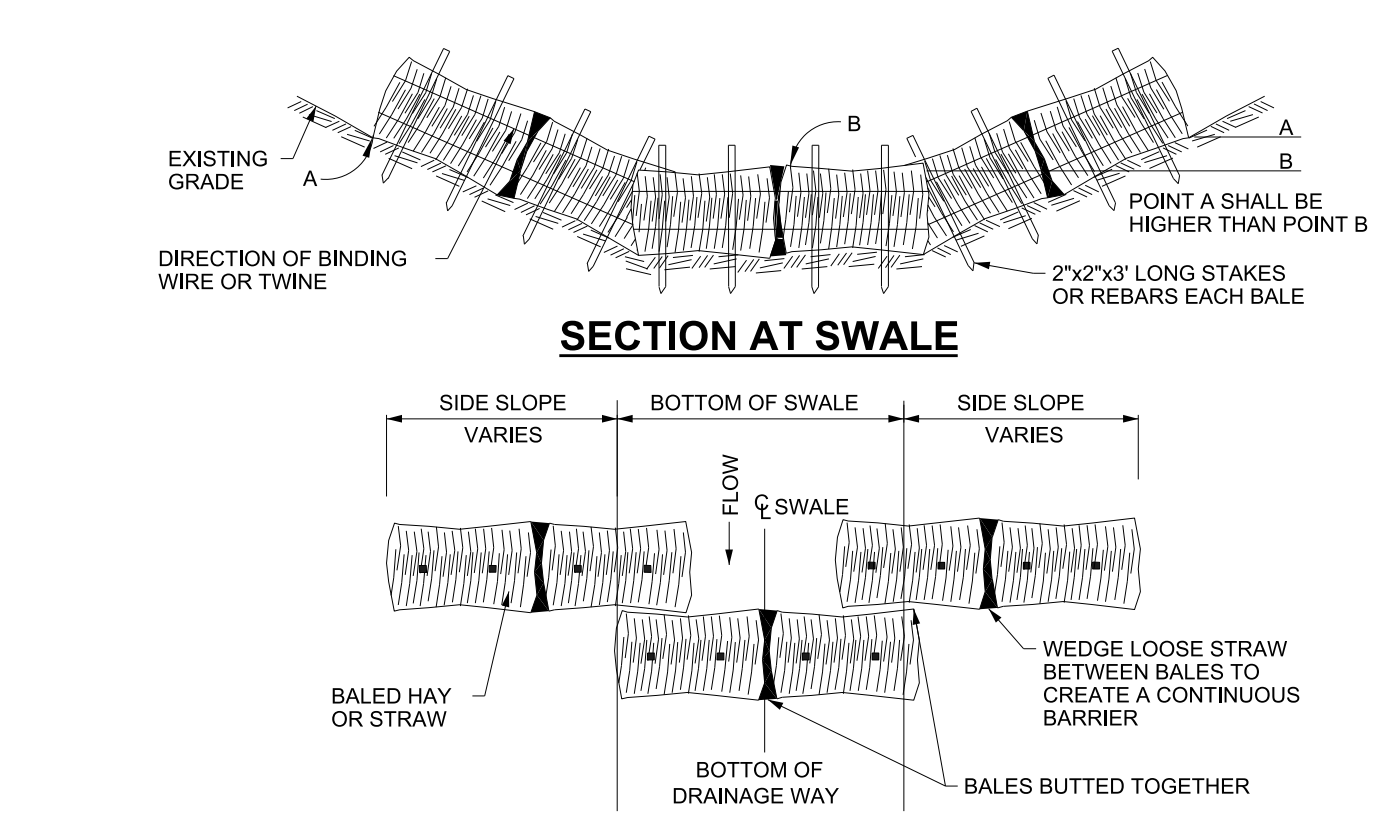
INLET SEDIMENT CONTROL DEVICE
NOT TO SCALE



SILT FENCE
NOT TO SCALE



HAY BALES AT TOE OF SLOPE
NOT TO SCALE



HAY BALES AT SWALE
NOT TO SCALE

SCALE: 1" = 20'

PROJECT NUMBER:
00076 - 004

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PROFESSIONAL SEAL

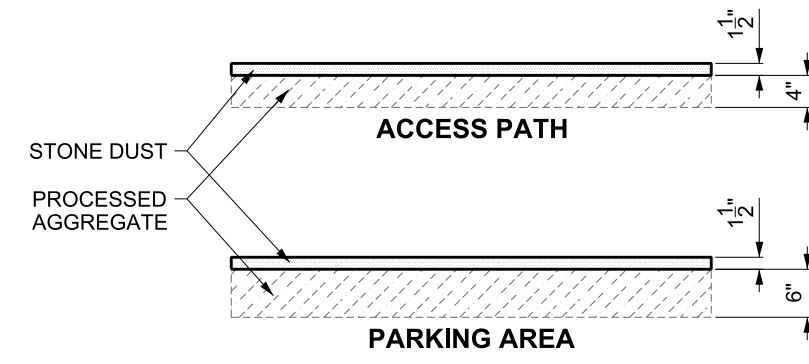
ANDOVER CENTER SAFE TRANSIT INITIATIVE
STATE PROJECT NO. 0170-3513

PREPARED FOR
TOWN OF ANDOVER
PEDESTRIAN & BICYCLE ACCESS
IMPROVEMENT PLAN - NORTH OF ROUTE 6

CT ROUTE 6 & LONG HILL ROAD ANDOVER, CT

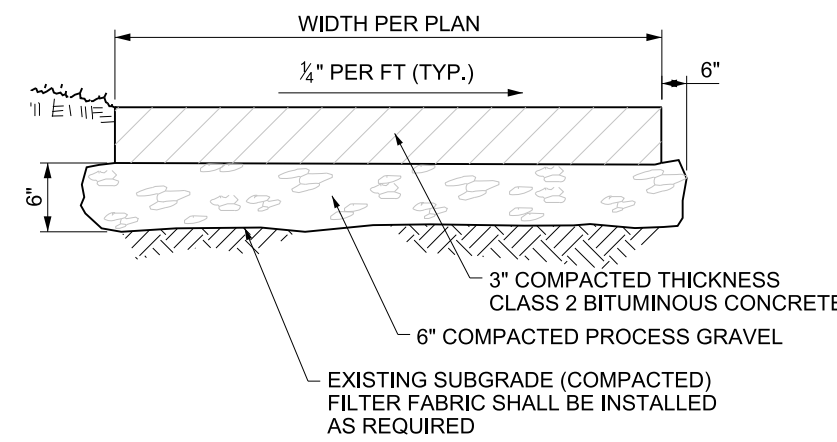
REVISION SUMMARY	
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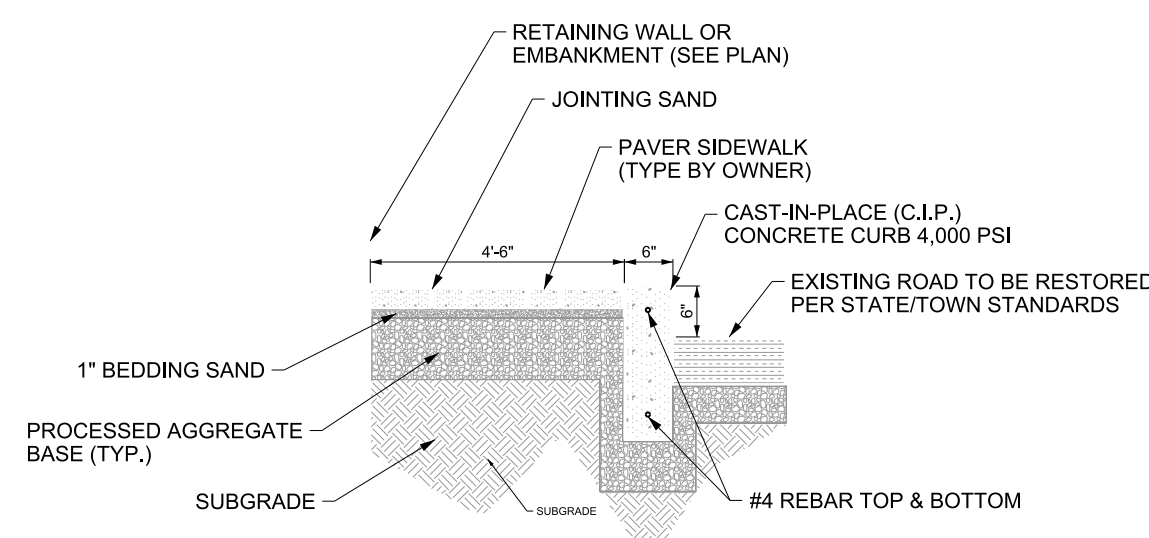
PAVING DETAILS

NOT TO SCALE



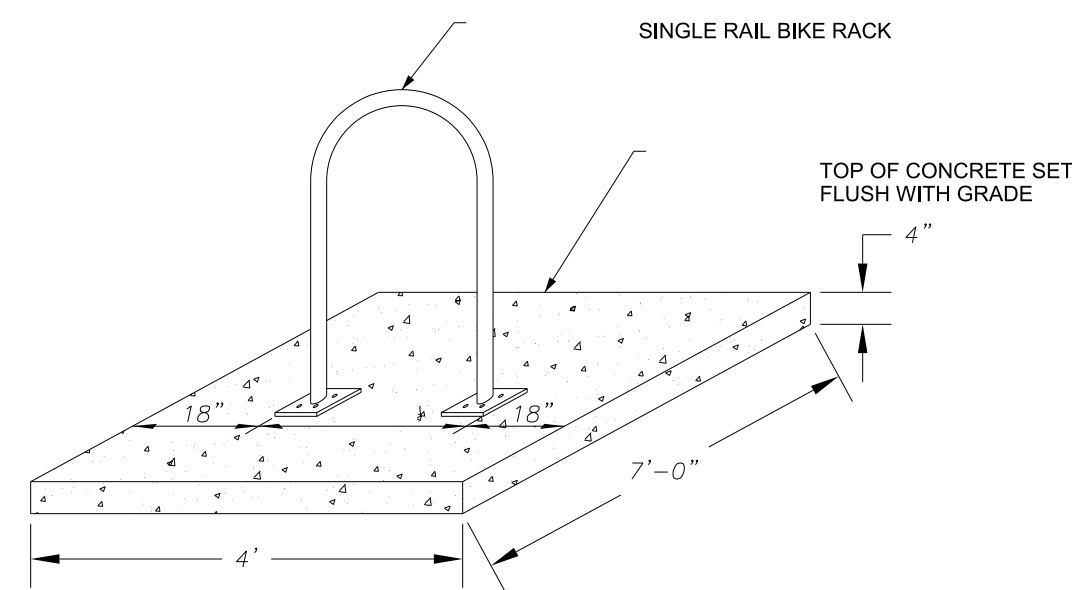
BITUMINOUS CONCRETE WALKWAY DETAIL

NOT TO SCALE



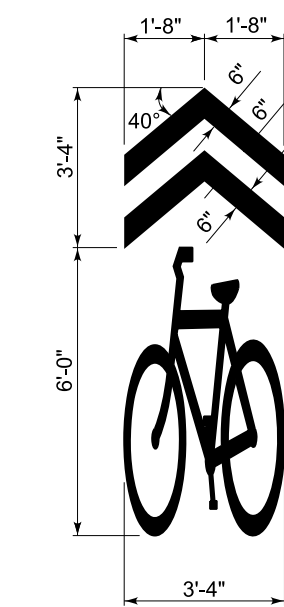
PAVER SIDEWALK W/ CAST-IN-PLACE (C.I.P.) CONCRETE CURB

NOT TO SCALE



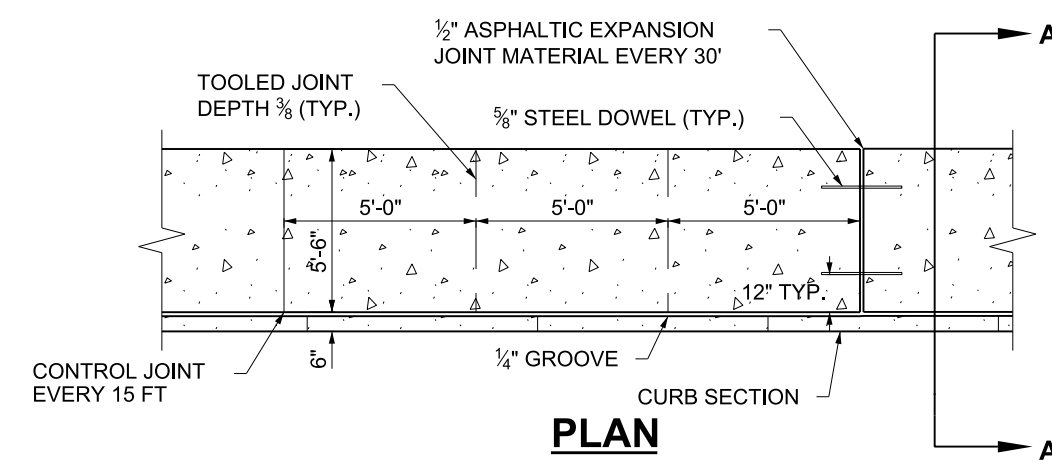
BIKE RACK & CONCRETE PAD

NOT TO SCALE



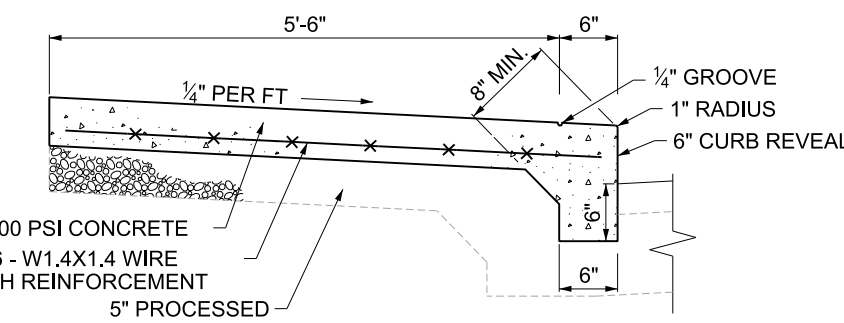
DOT SHARED LANE SYMBOL MARKING

NOT TO SCALE



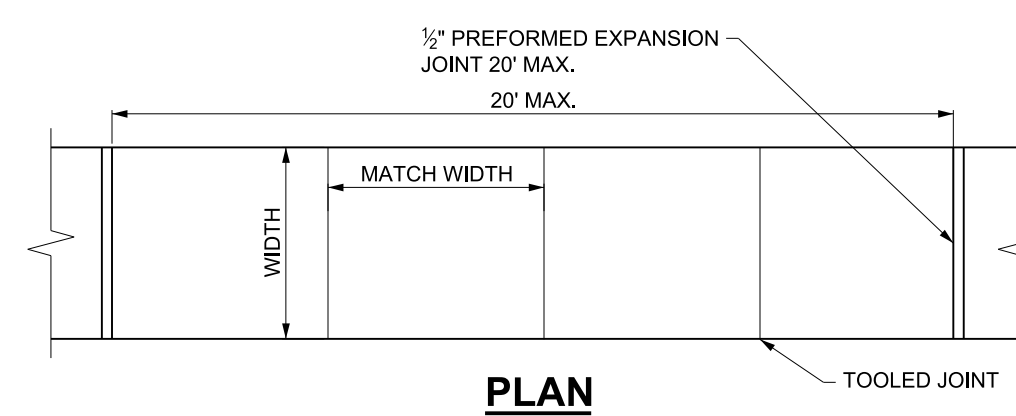
CONCRETE SIDEWALK AND CURB MONOLITHIC

PLAN



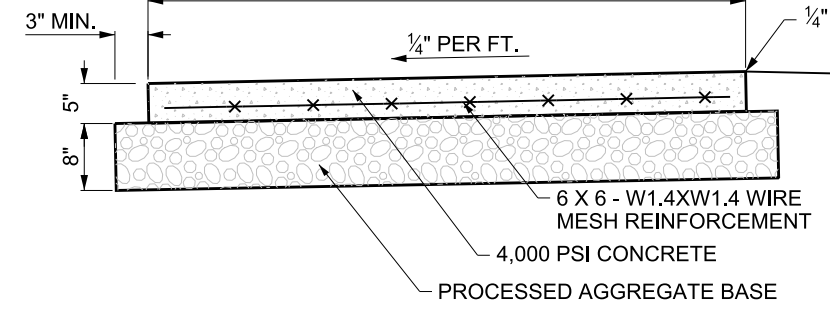
SECTION A-A CONCRETE SIDEWALK AND CURB MONOLITHIC

NOT TO SCALE



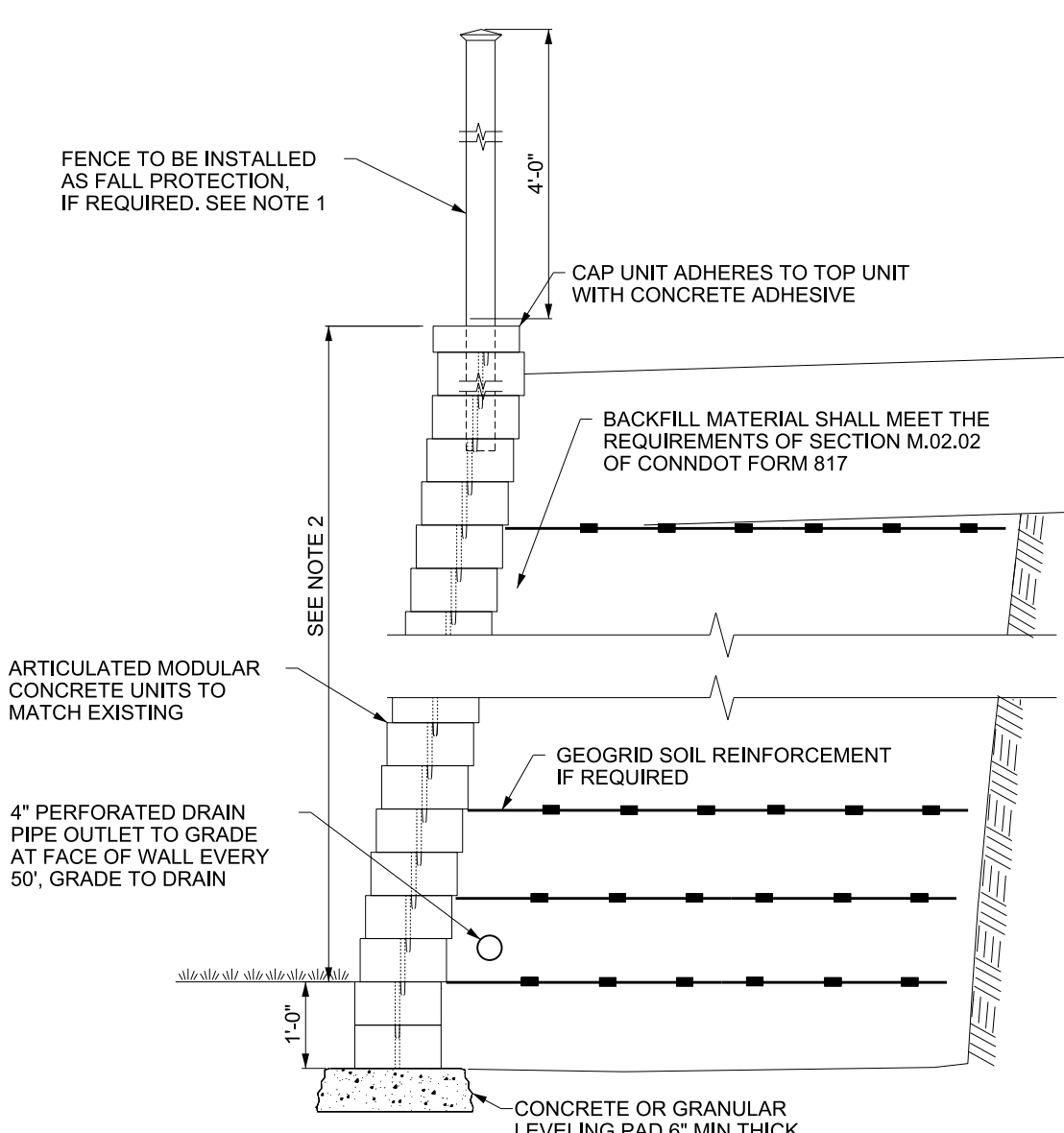
CONCRETE SIDEWALK

PLAN



PROFILE CONCRETE SIDEWALK

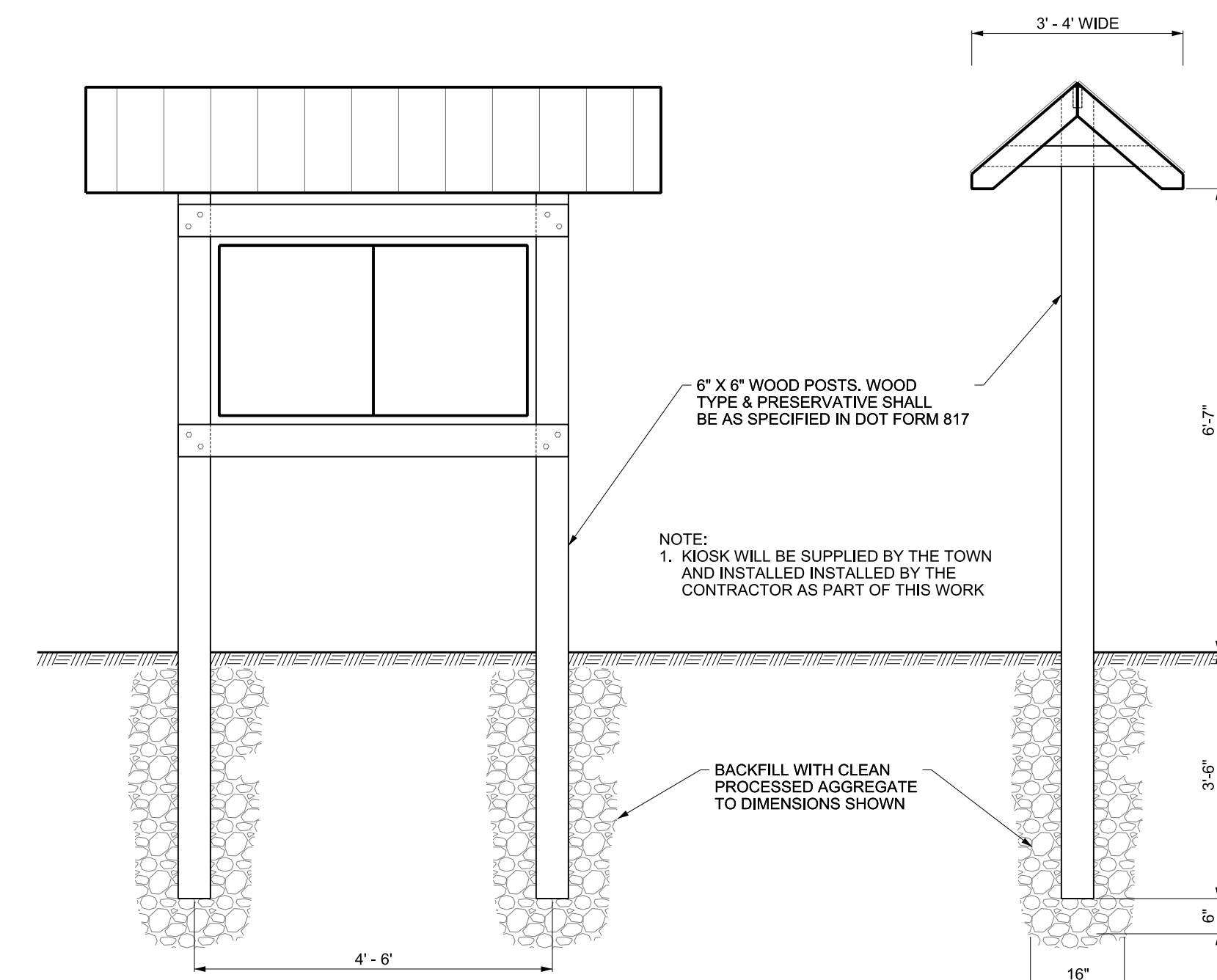
NOT TO SCALE



ACB RETAINING WALL

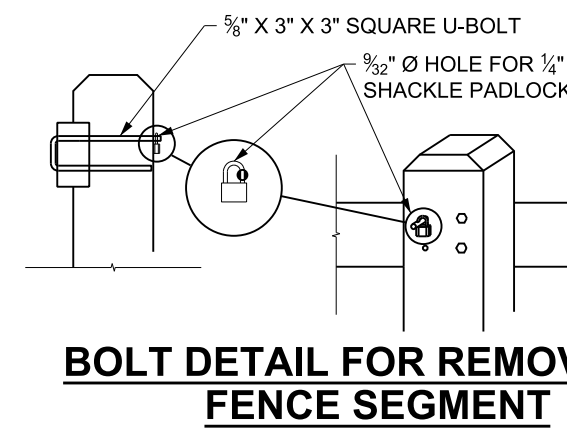
NOT TO SCALE

- NOTE:
- 48" HIGH MIN. CHAIN LINK FENCE SHALL BE INSTALLED ON RETAINING WALL WHERE HEIGHT EXCEEDS 4'
 - PRIOR TO THE CONSTRUCTION OF THE RETAINING WALL, SHOP DRAWINGS CERTIFIED BY A CONNECTICUT LICENSED PROFESSIONAL ENGINEER, BORINGS, AND A GEOTECHNICAL ANALYSIS TO VERIFY DESIGN ASSUMPTIONS AND STABILITY SHALL BE SUBMITTED TO TOWN STAFF.



TRAILHEAD KIOSK DETAIL

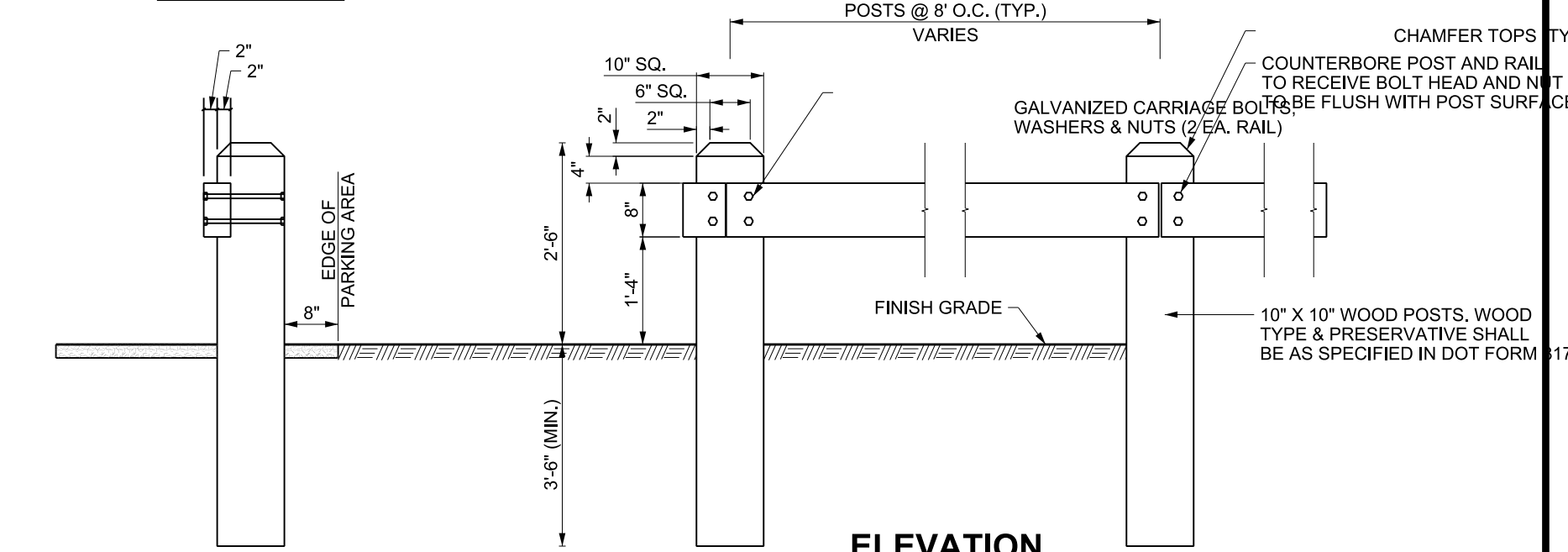
NOT TO SCALE



BOLT DETAIL FOR REMOVABLE FENCE SEGMENT

PLAN VIEW

NOT TO SCALE

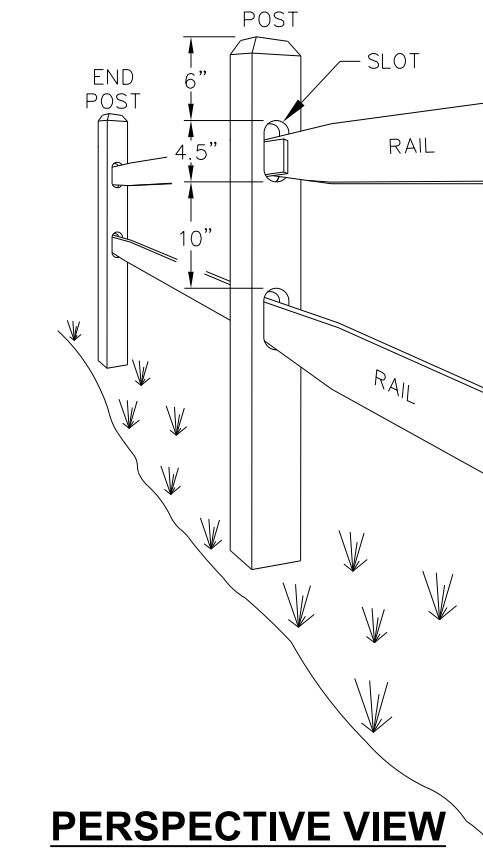


TIMBER GUIDE RAIL DETAIL

NOT TO SCALE

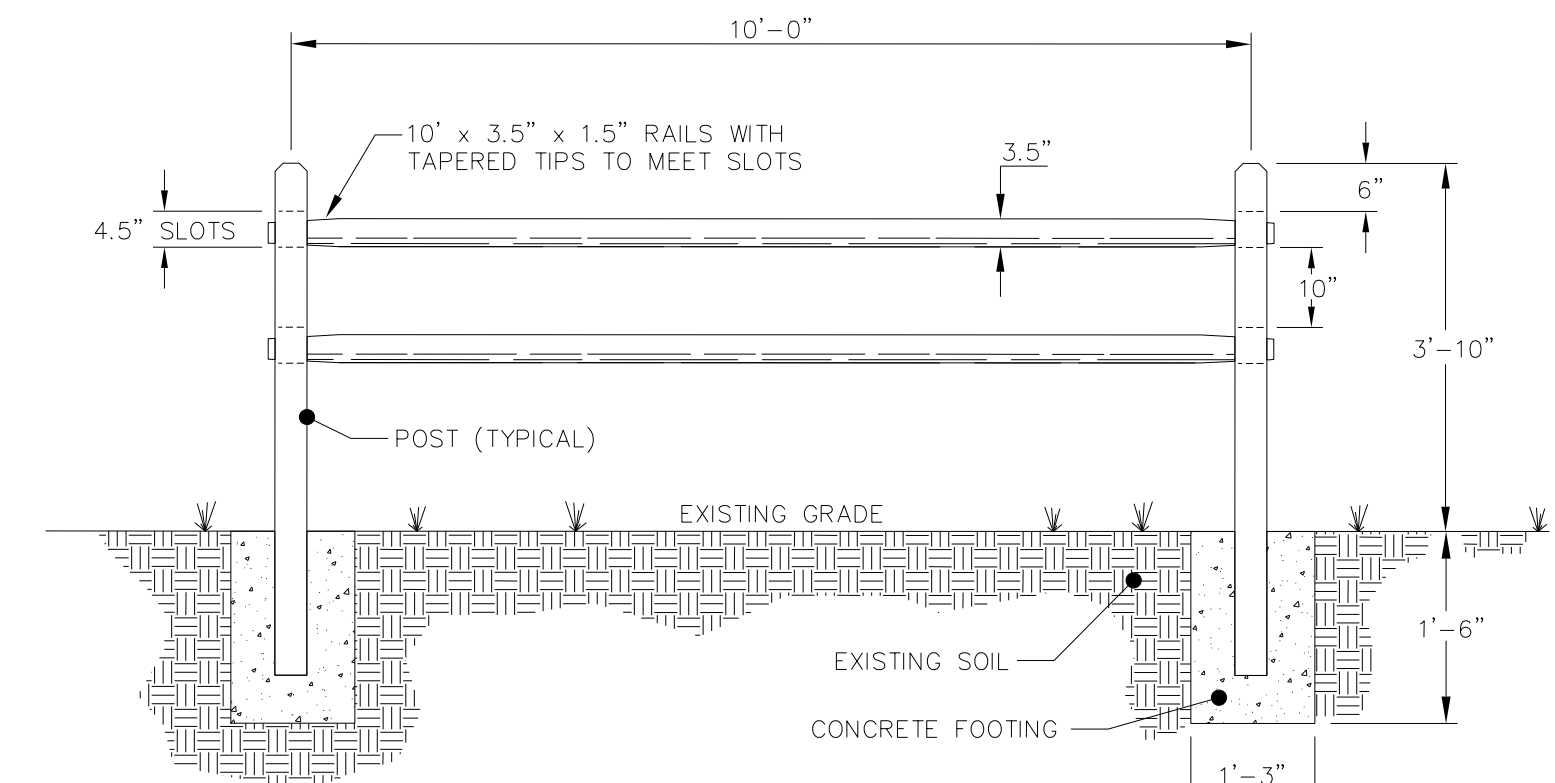
SIDE VIEW

NOT TO SCALE



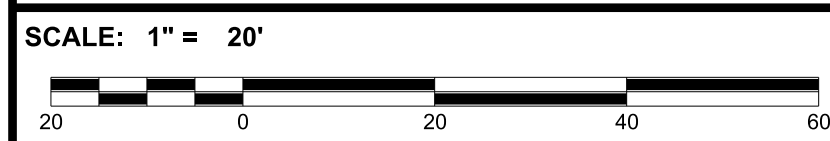
PERSPECTIVE VIEW

- NOTES:
- ALL WOOD FOR SPLIT RAIL FENCE SHALL BE PRESSURE TREATED
 - END POST SHALL BE TERMINAL POST



SPLIT RAIL FENCE DETAIL

NOT TO SCALE



PROJECT NUMBER:
00076 - 004



CONTACT INFORMATION
YANTIC RIVER CONSULTANTS, LLC
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LEBANON, CONN 06249
Phone: (860) 367-7264
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Web: www.yantriverconsultants.com

PROFESSIONAL SEAL

ANDOVER CENTER SAFE TRANSIT INITIATIVE STATE PROJECT NO. 0170-3513
PREPARED FOR TOWN OF ANDOVER
PEDESTRIAN & BICYCLE ACCESS IMPROVEMENT PLAN DETAILS
CT ROUTE 6 & LONG HILL ROAD ANDOVER, CT

REVISION SUMMARY	
DATE	DESCRIPTION

SHEET
3 OF 3
DATE
4/26/21
REVISED

10. Old Business

Discuss and act upon the following:

- a. Alarm Monitoring for Town Buildings**
- b. COVID Funding**
- c. Community Senior Center Building Committee Update**
- d. Veterans Monument Park**
 - i. Updates on Park Updates**
 - ii. Brick Fundraising Program**
 - iii. June 5th Agent Orange Unveiling Ceremony Recap**
- e. Open Burning Permits**
- f. Blighted Properties**
- g. Memorial Day Car Parade Recap**



FIRE PROTECTION TESTING

PROPOSAL, Terms & Conditions

Date: March 25, 2021

Attn:

Project Location: Andover Museum

Email:

Fire Protection Objective:

Supply and install a new combination fire/burglar alarm panel and devices in the Andover Museum Building. Existing panel will be removed and replaced with the new alarm panel. New heat detectors, pull stations and horn strobes will be installed for the fire alarm system. The security system will be a hardwired system including motion detectors and door contacts wired back to the new panel. This proposal includes equipment, installation, programming and testing.

- Sprinklers
- Fire Alarms
- Extinguishers
- Suppression
- 1 – Honeywell Combination Fire/Burg Panel
- 2 - Keypads
- 2 – Pull Stations
- 10 – Heat Detectors
- 4 – Horn Strobes
- 5 – Motion Detectors
- 5 – Door Contacts
- Installation and Programming
- Device Testing

I am pleased to quote the price of: **\$10, 434.00** *plus tax if applicable*

- Test & Inspect
- Installation
- Service

Sincerely,

Chris Bassett, FPTeam

Accepted by: _____

Print Name: _____

P.O.#: _____

Does this proposal comply with your fire protection objectives?

1701 Highland Avenue Cheshire CT 06410
F1-10011 E1-200199

Ph. 203-250-1115 • Fx. 203-250-1116
mark@fireprotectiontesting.com



Payment Terms: net 30.

Proposal Does Not Include:

- *Sprinklers*
 - *Fire Alarms*
 - *Extinguishers*
 - *Suppression*
 - *Test & Inspect*
 - *Installation*
 - *Service*
- Cutting, Patching, or Painting
 - Ceiling/Wall Removal or Replacement
 - Asbestos Removal
 - Fire Watch/Fire Watch Fees
 - Drawings/PE Stamped Drawings
 - Requirements of the AHJ beyond the scope of this proposal
 - Damper Installation or tie in
 - HVAC tie in
 - Shunt trip breaker installation
 - Lift
 - Shift differential

Please do not hesitate to call with any further questions or needs. Otherwise, *please sign above* as acceptance of this proposal and the attached terms and conditions.

TERMS & CONDITIONS

1. The Fire Protection Team, Fire Protection Testing, Inc. and Fire Protection Alarms, hereinafter collectively "FPT", warrants that the workmanship hereunder shall be free from defects for thirty [30] days from date of installation. If any replacement part or equipment proves defective, FPT will extend to Customer the benefits of any warranty FPT has received from the Manufacturer.
2. All work under this Agreement will be performed during FPT's normal working hours. Work necessary on overtime will be billed at prevailing rates, or clearly stated within the scope of work.
3. Customer will promptly pay invoices, and FPT shall be afforded all rights of a contractor provided in Public Act No. 99-153. In addition, should any payment become thirty [30] days delinquent, FPT may stop all work without notice and/or cancel this Agreement in its sole discretion.
4. Customer shall be responsible for all taxes applicable to the services rendered and material provided.
5. Any alteration to, or deviation from, any Agreement involving extra material or labor will become an extra charge (fixed price to be negotiated or on time-and-material basis at FPT's rates then in effect) over the sum stated in the Agreement.
6. FPT does not accept responsibility for problems or conditions that are the result of the improper water pressure or causes beyond FPT's control.
7. If any emergency call is made at Customer's request and inspection indicates a condition that is not covered under this Agreement, FPT may charge Customer at the rate then in effect for such services rendered. Work performed outside of normal working hours will be billed at prevailing rates.
8. Customer shall permit only FPT's personnel or agents to perform the work included in this Agreement.
9. Customer acknowledges that this is a commercial transaction and expressly waives its right to notice and hearing under CT General Statutes Section 52-578a et seq. relative to prejudgment remedies.
10. FPT shall not be liable for failure to render services or any delay, loss, damage or detention due to causes beyond its control, including but not limited to, strikes unavailability of equipment or materials, delays by carriers, work stoppages, fires, lockouts, civil or military authority, insurrection or riot, action of the elements, forces of nature, acts of "God", or any cause beyond FPT's control.
11. Any inspection or testing set forth in this Agreement is conditioned upon the systems covered being in operating condition, free from hidden or latent defects. If repairs are deemed necessary, FPT may submit a quote for approval, at the customer's request.
12. Inspection or testing as set forth in this Agreement applies to the maintainable portion of the system.
13. The owner further agrees that under no circumstances shall FPT be responsible or liable to the owner for any claims, losses, damages, or expenses incurred by the owner as a result of any matter occurring prior to the date of the first inspection and testing or work performed by FPT on behalf of the owner pursuant to this Agreement.
14. To the fullest extent permitted by law, Customer shall indemnify and hold harmless FPT, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of services or work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable.
15. The owner agrees that under no circumstances, whether arising in contract, tort (including negligence) equity or otherwise, will it hold FPT responsible for loss of use, loss of profit, increasing operating or maintenance expenses, claims of customer's tenants or clients, or any special, indirect, or consequential damages of any kind, including, but not limited to, damages arising from the use, loss of use, performance, or failure of the system(s) to, or the work performed as a result of this contract.
16. FPT and the Customer agree that it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the System or failure of any Fire Protection device or failure to perform, damage to the Customer's Systems or negligent performance of services; if, notwithstanding the above provisions, should there arise any liability on the part of FPT, such liability shall be limited to an amount equal to the price of services performed pursuant to this Agreement. Where this Agreement covers multiple sites, liability shall be limited to the amount of the Agreement price allocable to the site where the incident occurred. Such sum shall be complete and exclusive and shall be paid and received as liquidated damages and not as a penalty. If the Customer desires FPT to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by FPT of such greater liability, provided however that such rider shall in no way be interpreted to hold FPT as an insurer.
 - a. In no event shall FPT be liable for any damage, loss, injury or any other claim arising from and servicing, alterations, modifications, changes, or movements of the system(s) or any of its component parts by customer or any third party.

17. The Customer does hereby, for itself and all others claiming for it under this Agreement, release and discharge FPT from and against all hazards covered by all of the Customer's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against FPT.
18. It is agreed that no suit or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of the State of Connecticut shall govern the validity, enforceability, and interpretation of this Agreement.
19. The Customer may not assign this Agreement without FPT's prior written consent. FPT may assign this Agreement to an affiliate without obtaining the Customer's consent.
20. When any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.
21. FPT shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Fire Protection enforcing the terms and conditions of this Agreement.
22. It is understood and agreed by the Customer that FPT is not an insurer and that insurance covering personal injury and property damage on the Customer's premises shall be obtained by the Customer; that the Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury; that the amounts payable to the FPT hereunder are based upon the value of the services and the scope of liability set forth herein; that FPT is not guaranteeing that no loss will occur; and Customer agrees that FPT is not responsible for any losses which may occur.
23. Except as expressly set forth herein, FPT disclaims all warranties, expressed or implied, including but not limited to any implied warranties of merchantability or fitness for a particular purpose with respect to the services performed or the products, systems or equipment supported hereunder.
24. It is understood that this proposal sets forth our entire agreement.
25. This proposal will become a contract between us if accepted by you and thereafter approved in writing by our duly authorized representative.
26. FPT assumes that the Customer's transfer or sale of Site includes all existing records and rights to previous inspection reports on service tickets.

PAYMENT TERMS

Pursuant to Public Act N. 99-153, all bills are payable within 30 days from receipt thereof, and failure to pay in accordance with the terms of Public Act No. 99-153 may subject you to interest payments, legal fees and costs set forth therein. Notwithstanding anything to the contrary, if it is necessary to start legal proceedings to collect any unpaid fees or costs you agree to pay all costs of collection, including, without limitation, reasonable attorneys fees.



FIRE PROTECTION TESTING

PROPOSAL, Terms & Conditions

Date: March 25, 2021
Attn: Eric Anderson
Project Location: Andover Museum
Email: eanderson@andoverct.org

Fire Protection Objective:

Supply and install a new Fire-Lite MS-5UD fire alarm panel and devices in the Andover Museum Building. Existing panel will be removed and replaced with the new fire alarm panel. Existing devices will be swapped out with new devices. This proposal includes equipment, installation, programming and testing.

- Sprinklers
- Fire Alarms
- Extinguishers
- Suppression

- 1 – Fire-Lite fire alarm panel
- 2 – Pull Stations
- 10 – Heat Detectors
- 4 – Horn Strobes
- Installation and Programming
- Device Testing

I am pleased to quote the price of: ~~\$6,565.00~~ plus tax if applicable

\$5,965.00

- Test & Inspect
- Installation
- Service

Sincerely,

Chris Bassett, FPTeam

Accepted by: _____

Print Name: _____

P.O.#: _____



Does this proposal comply with your fire protection objectives?



FIRE PROTECTION TESTING

PROPOSAL, Terms & Conditions

Date: March 31, 2021

Attn:

Project Location: Andover Museum – Security System

Email:

Fire Protection Objective:

Supply and install a new Honeywell Security System. The security system will be a hardwired system including motion detectors and door contacts wired back to the new security panel. This proposal includes equipment, installation, programming and testing.

- 1 – Honeywell Vista 20 Panel
- 1 – Keypad
- 5 – Motion Detectors
- 5 – Door Contacts
- Installation and Programming
- Device Testing

• Sprinklers

• Fire Alarms

• Extinguishers

• Suppression

I am pleased to quote the price of: ~~\$6,817.00~~ plus tax if applicable

\$6,345.00

• Test & Inspect

• Installation

• Service

Sincerely,

Chris Bassett, FPTeam

Accepted by: _____

Print Name: _____

P.O.#: _____



Does this proposal comply with your fire protection objectives?

1701 Highland Avenue Cheshire CT 06410
F1-10011 E1-200199

Ph. 203-250-1115 • Fx. 203-250-1116
mark@fireprotectiontesting.com

COVID Relief Funds - American Rescue Plan Act Grant

Potential uses that the federal government would allow for Andover:

“Wastewater and Storm Water Management”

Could include redoing stormwater drainage structures but not watercourses. I think we could rent the excavator for the drainage work this year with this money, potentially repair basin tops.

Repair of septic system at AES “Decentralized wastewater system”

Expansion of system at Town Hall for new Senior/community Center.

Are there led pipes in the school that need remediation?

Donation to the Andover Food Pantry at the First Congregational Church of Andover - Generator?

Assistance to Hop River Homes.

Purchase of a vehicle for Senior Transportation - small van or minivan with or without ramp.

Small Car for medical trips... Ford Escape, Subaru Forester, etc.

Additional programming and services for Seniors.

Develop an affordable housing plan for the town *required by state law anyway.

Tourism “things for the Historical Society” or Rail Trail - this might be a stretch.

Address educational disparities.

Assistance with afterschool programs, pre-K, etc.

Sprinkler plan for Veterans Monument

Public works will trench from the existing vault to the corner of the veterans Monument park in Mid June

In the trench will be a 1" pipe for water. This will go to a ground box with a valve to make the connections to individual zones

Also in the same trench will be 3 conduits

1. 2" low voltage to accommodate as many zone heads as needed
2. 1 1/2" conduit for up to 6 circuits with #10 wire to account for the distance and voltage drop
These will be GFCI lighting and electrical outlet wiring
3. The third conduit will also be 1 1/2" and will be to future proof in case we add security cameras or additional circuits Can be used for either low or high voltage

There will be a small nema 3B enclosure where the pipes terminate and the low voltage lighting transformers are located.

When the sprinkler heads are installed, we will install conduit to the lighting locations as well as a hose bib for watering of plants.

11. New Business

Discuss and act upon the following:

- a. Reopening of Town Hall**
- b. Senior Center Activities**
- c. Road Notes from CT Circuit Rider**
- d. Letter to Auditor regarding Fraud Final Payment**
- e. Complaint from Resident on Mathieson Drive about Tree Cutting**
- f. Manchester to Village Hill Upgrade Project**
- g. Affordable Housing Plan grant**
- h. Town Budget Discussion**
- i. Public Library Chimney Repointing Quotes**

I decided to put this out as a note to the Board of Selectman because I think this needs to be a topic of discussion at the next BOS meeting. The question about what to do at the town hall should be worked out at the board level. It is a delicate balance between individual freedom, liability for the town, and collective responsibility. Legally we can't be less restrictive than the State mandates. We are legally responsible for the health of our employees, so we have to consider liability, and risk avoidance. We also have to get back to some state of normalcy.

Options from least to most restrictive.

1. Do nothing. Reopen town hall June 1 and hope for the best, contact tracing if there is a known exposure. No requirement for masks if the indoor mandate is lifted on May 19th (likely contradicts what will be the mandates in place based on governor's statements)
2. Ask employees for proof of vaccination status. Relax the mask mandate indoors for employees who are fully vaccinated, require masks for employees who are not vaccinated. Reopen town hall to visitors, require visitors to wear masks in the building. It seems like this is where the governor is going based on his latest speech.
3. Do #2 and have employees who are not vaccinated work from home whenever the infection rate in Andover is greater than a specific threshold.
 - a. Basically whenever there is significant community spread. 5, 10, 15, ?/100,000 per day
4. Do #2 and lay off employees who are not vaccinated whenever the infection rate in Andover is greater than a specific threshold.
 - a. Basically whenever there is significant community spread. 5, 10, 15, ?/100,000 per day
 - b. Would need to allow religious accommodations/exemptions
 - i. Requirement to work from home
 - c. Would need to allow medical exemptions
 - i. Requirement to work from home
5. Require employees to be vaccinated
 - a. Legally we can do this as an employer, but it will be a contentious can of worms.
 - b. We would have to bargain with the unions over the impact of this decision
 - c. Would need to allow religious accommodations/exemptions
 - i. Requirement to work from home for exemptions?
 - d. Would need to allow medical exemptions
 - i. Requirement to work from home for exemptions?

I would suggest that we use signage so that the front door is the entrance and the rear door is the exit.

We should continue to have one bathroom for employees only.

Townwide Road Issues

On May 25th, I met with the Connecticut State Circuit Rider to review Andover Roads. This is a program that the state has for assisting towns in looking at roadway safety auto, pedestrian, and cyclist and geometry issues. We drove and reviewed a range of roads through-out Andover and she made some specific recommendations.

1. All centerlines that we are going to stripe have to be double yellow lines. (to conform with state law/ MUTA) single lines are strongly recommended against.
2. Minimize the places where we use centerline striping, similar to what we do now.
3. In areas with pedestrian traffic, do not use a centerline - use edge line striping only and stripe the edge lines between 18 and 19 ft apart to set 9-9 ½ ft wide travel lanes. Cary the edge line striping around corners at the intersection.
4. Specific Road suggestions
 - a. Townsend Rd: increase speed limit to 35mph based on sightlines and geometry of the road from current 25 mph.
 - b. Long Hill Rd: increase speed limit to 35mph starting 500 ft past Riverside Dr going north. Keep at 25mph to Rt 6. Double centerline stripe +edge line stripe with 10 ft travel lanes.
 - c. Bunker Hill Rd: radar speed sign at the base of the hill.
 - d. Gilead Rd: double centerline striping, edge striping at 10 ft travel lane when it is repaved (discussed but not driven).
 - e. Lake Rd:
 - i. Edgeline striping only with 9-9.5 ft Travel lanes wrap edge line around intersections and return to edge of pavement.
 - ii. Keep Sharows
 - iii. Realign the intersection of Lake Rd and Mathieson Dr using the existing paving. Cut away the bank on Lake Road to the west to increase visibility. Do this as a temporary project to gauge interest.
 - iv. Convert intersection of Lake Rd and Lakeside Dr to a traffic circle. Do it as a temporary 6-week project to gauge feedback. Will likely need to be adjusted a few times. Will need to coordinate with Fire Dept

and EMS when it is installed. There will be a lot of complaints the first two weeks. After the third week, follow up with the neighbors and ask for feedback, start taking feedback seriously on the third week.

v. Move Stop bar on Erdoni Rd down 15 ft to tighten up intersection. Carry edge line through intersection then dead end it on Erdoni Rd.

vi. Near the 400's, realign the road by alternating bumpouts in otherwards make it a slight chicane using existing pavement

f. Lakeside Drive

i. Edgeline striping only with 9-9.5 ft Travel lanes

ii. Keep Sharrows

g. Island St

i. At the intersection of lakeside and Island place a barrier to turning onto Island so all traffic enters from Lake rd. Do this summer only when parking is a problem since the road is not wide enough for 2 way traffic and parking on both sides.

Eric Anderson

Town Administrator



TOWN OF ANDOVER
17 SCHOOL ROAD
ANDOVER, CT 06232
PHONE: 860.742.7305 x210 FAX: 860.742.7535
E-MAIL: eanderson@andoverct.org
www.andoverct.org

Office of the Town Administrator

May 14th, 2021

Michael J VanDeventer
MahoneySabol
180 Glastonbury BLvd, Suite 400
Glastonbury, CT 06033

Dear Mike,

As you know, the town of Andover was subject to business identity fraud and made a payment for Last years Audit of 32,000 to a fraudulent ACH Account. At this point we have recovered part of the money from the bank that the account went to. We have also recovered part of the money from our insurance company. The unrecovered moneys amount to \$5,000. The town would propose that we split that amount with Mahoney Sabol and pay \$2500 to settle the final debt for the 2019 audit. We appreciate your patience in this matter.
You can call me at 860.771.1072 to discuss if needed.

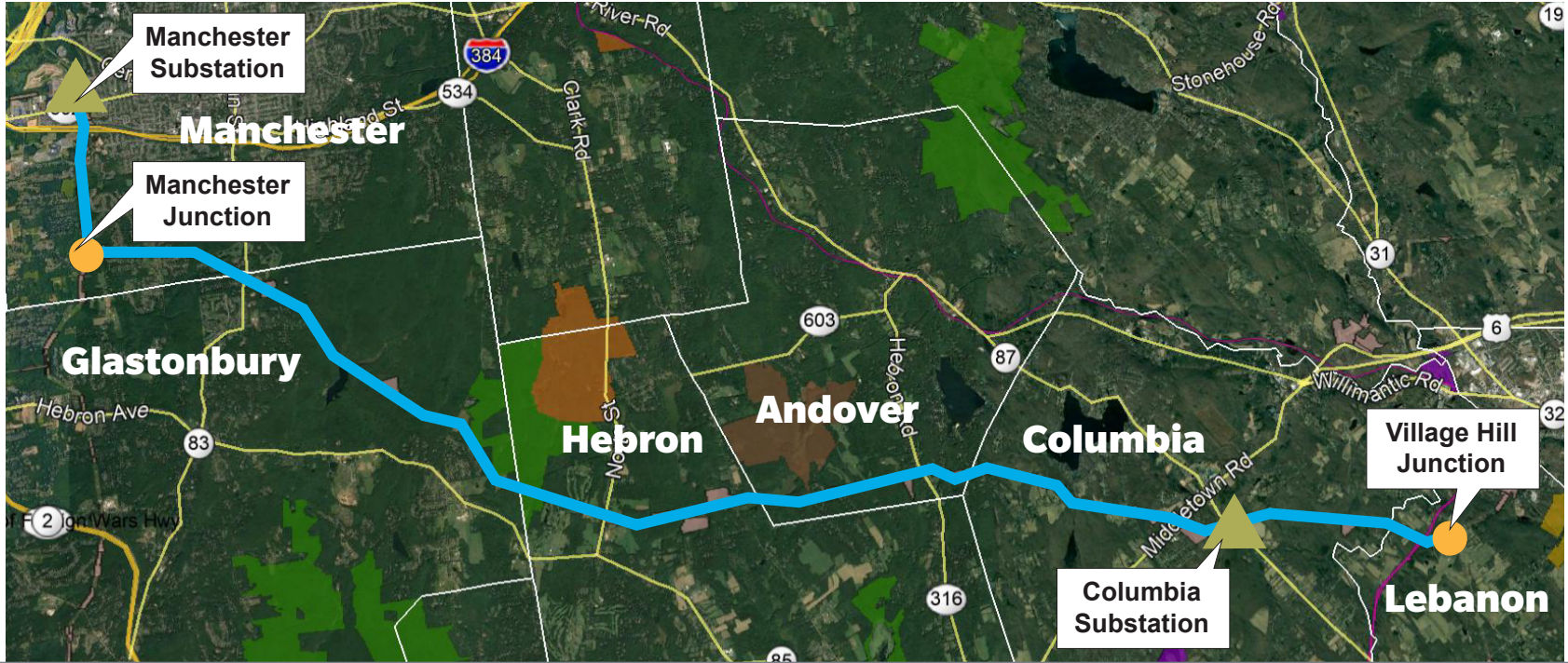
Sincerely,

Eric Anderson, Town Administrator




*The Town of Andover is an equal opportunity provider and employer
and prohibits discrimination in its practices and policies on the basis of sex, race, religion or national origin*

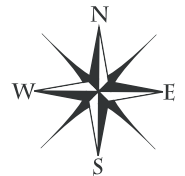
Manchester to Village Hill Upgrade Project

Overview Map - May 2021



LEGEND

-  Existing overhead transmission line right of way (powerline corridor)
-  Existing Eversource substation
-  Existing transmission line junction



**TOWN OF ANDOVER, CONNECTICUT
BOARD OF SELECTMEN
RESOLUTION**

BE IT RESOLVED: That the Board of Selectmen as the legislative body of the Town of Andover hereby authorizes Eric Anderson, Town Administrator to apply for and accept a grant from the Affordable Housing Plan – Planning Grant. As part of this resolution Eric Anderson, Town Administrator is authorized to enter into and execute all agreements, contracts and documents necessary to obtain the grant.

Adopted and signed this _____ day of _____, 2021.

Jeffrey Maguire
First Selectman

Jeffrey Murray
Selectman

Paula King
Selectman

Scott Person
Selectman

Adrian Mandeville
Selectman

3. **APPLICANT CERTIFICATION**

My signature below, for and on behalf of the Town of Andover Connecticut, indicates acceptance of the following and further certifies that:

1. I have the authority to submit this grant application;
2. I have read, understand, and will comply with the General Grant Conditions;
3. I understand that funding associated with this grant application is one-time in nature and that there is no obligation for additional funding from the Department of Housing or the State of Connecticut;
4. **I understand that should this grant application be approved, such state funds shall be expended no later than October 31, 2022;**
5. **I understand that requests to extend the grant end date shall be submitted in writing to the Department of Housing no later than ninety (90) days before the grant end date of October 31, 2022;**
6. I understand that unexpended funds shall be returned to the State of Connecticut within sixty (60) days of the grant end date;
7. I understand that if this organization meets the requirements of the State Single Audit Act, Sections 4-230 through 4-236, as amended, of the Connecticut General Statutes, the organization is required to submit a State Single Audit, at its own expense, no later than six (6) months after the end of the audit period. If this organization is not required to submit a State Single Audit, the organization is required to submit a final accounting of the grant expenditures within sixty (60) days of the grant end date; and
8. I hereby certify that the statements contained in the responses to this application and accompanying documents are true to the best of my knowledge and belief and that I know of no reason why the applicant cannot complete the project in accordance with the representations contained herein.

Certifying Representative:

1. Type Name and Title: Eric Anderson Town Administrator
2. Signature: _____
3. Date: 6/14/2021

Attachment #1				
	TASK	TIMEFRAME	ESTIMATED COST	Deliverable
1	Kick off - Introduction - State Statutes, proposed legislation, reg review, what has been done	1 month	\$1500	Technical Memorandum #1. attendance at public meeting in Andover
2	What is "affordable housing" in Andover Myths and perceptions	1 month	\$1,500	Technical Memorandum #2.
3	Current situation - Andover Housing, values, sales and income, market for and cost of new construction, % of income to housing, age profile,	1 month	\$2,000	Technical Memorandum #3 Power point presentation, attendance at public meeting in Andover
4	Need – 8-30g – 10%, Is there a need, naturally occurring affordable housing. Federal Fair Housing – the real need - diversity	1 month	\$1,500	Technical Memorandum #4. Power point presentation
5	Goals and recommendations What is Andover's "fair share"	2 month	\$3,000	Final report – Public hearing in Andover to adopt as part of POCD
TOTAL		6 months	\$9,500	

The town of Andover will hire a consultant to help us with the project. The Andover Planning and Zoning Commission has made strides to enable affordable housing in Andover through regulation change. The town commissioned an affordable housing study in 2013, and has adopted cluster zoning, allowed ADU's by right, as well as a mixed use floating zone, in an effort to spur the creation of affordable housing. Andover is looking to take the next step in creating an affordable housing plan to further these goals

Riteway Chimney LLC

Family Owned & Operated
License #602553 & Fully Insured
(860)537-7704

www.ritewaychimney.com



www.ncsg.org

"Building a flawless
reputation one satisfied
customer at a time"

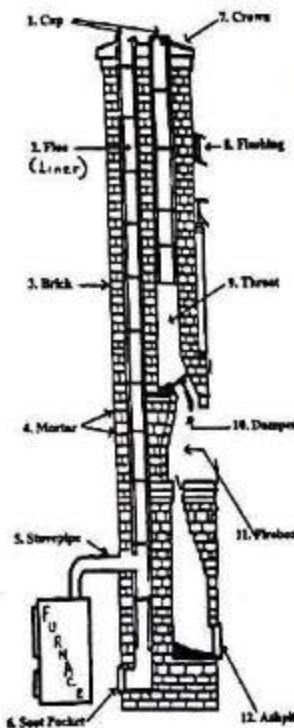


www.ccsa.org

Customer: ANDOVER PUBIC LIBRARY
Address: 355 ROUTE 4
City: ANDOVER State: CT Zip: _____
Phone: 416-9073 CONTACT USA KURTZ
Estimate: 5/7/21 PK1 Time: 12-2
Presold: _____ Time: _____
Directions to Home: _____

ESTIMATE - M/R

Flue Size: 8 x 8 8 x 13 13 x 13 8 x 17
 13 x 17 6 Round 8 Round _____
Outside Chimney Dimensions: _____ x _____
Fireplace Opening Size: _____ x _____
How did you hear about us?
 Newspaper Yellow Pages Online
 Direct Mail Referral Repeat Customer
 Other: USA KURTZ



RECEIPT / INVOICE

Date: _____

DESCRIPTION	PRICE
GRIND OUT AND REPOINT TOP 10 COURSES OF MORTAR ON CHIMNEY AND REPOINT	1500-
INSTALL APPROX 35' OF 6" DIAMETER 2 PLY SMOOTH WALL STAINLESS STEEL CHIMNEY RELINE SYSTEM FOR HEATING SYSTEM FULLE	1800-
APPLY CROWN COAT TO CROWN	250-
50' BOOM LIFT RENTAL	650-
NOTES: Ⓢ NEED 50' BOOM LIFT	
CALL BETWEEN MARCH AND JUNE FOR YOUR ANNUAL SWEEP.	
DATE COMPLETED	
SUBTOTAL	4200-
TOTAL	▶

Special Order / Proposal

Start Date: _____ Completion Date: _____
Description of Work to be Performed: _____
Total Cost \$ _____ Deposit on Work \$ _____ Balance Due Upon Completion \$ _____

We propose hereby to furnish and labor - complete in the accordance with the above specifications YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO THE MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE REVERSE NOTICE.

Signature of Contractor or Authorized Representative: _____

(I/WE) have read the terms stated herein, they have been explained to (ME/US), and (I/WE) find them to be satisfactory and hereby accept them.

Signature of Homeowner(s): _____





MG Masonry LLC
60 Route 87.
Andover, CT 0623
mgmasonry@snet.net (860) 989-7824
HIC. 0562928
INVOICE

Date:10/3/20

Attention: Diane Grenier

Project location: 355 Jonathan Trumbull Hwy 06232

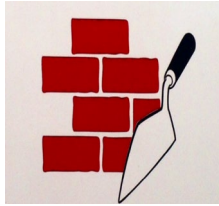
Scope of work

Erected staging to access chimney and protect roof. Remove existing stainless steel and cracked concrete cap and approximately 10 courses of brick and rebuild with new brick and form and pour new concrete cap overhanging brick and reinstall stainless steel cap. Wash new work and take down staging and remove off site.

Total cost for labor + materials. \$7,850.00 (no tax on chimney repair)

Thank you for your business





www.necmasonry.com

NEW ENGLAND CUSTOM MASONRY, INC.

845 Wrights Mill Rd.
Coventry, CT 06238
(860) 742 - 2822 office
(860) 916 - 2826 cell

necmasonry@charter.net

email

PROPOSAL SUBMITTED TO:

NAME	Lisa Kurts
ADDRESS	355 Jonathan Trumbull Hwy Andover, CT 06232
PHONE NO.	

WORK TO BE PERFORMED AT:

ADDRESS	355 Jonathan Trumbull Hwy Andover, CT 06232
DATE OF PLANS	
ARCHITECT/OWNER/BUILDER	

**We hereby propose to perform the labor necessary for the completion of:
chimney repoint**

After inspection chimney is due to be re-pointed about 5 feet down from top of chimney

After repoint we will acid wash chimney to clean the brick

No foundation work needed foundation in great shape

6200

Total \$6,200.00

Materials installed by New England Custom Masonry Inc.

material to be supply by Laroche Builders and labor to be supplied by NEC Masonry Inc

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workman like manner in the sum of:

DOLLARS \$6,200.00

A \$0 down payment is due on the day job begins. The balance of \$6,200.00 is due upon completion of job.

Respectfully submitted by NEW ENGLAND CUSTOM MASONRY, INC.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Per Leo Masson, President

Note-this proposal may be withdrawn by New England Custom Masonry, Inc. if not accepted within 20 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. New England Custom Masonry, Inc. is authorized to do the work as specified. Payments will be made as outlined above.

Date 2/15/2021

Signature
New England Custom Masonry, Inc.
Signature
Customer

12. Approval of Meeting Minutes

- a. Monday, May 10th, 2021 Regular Meeting Minutes**
- b. Tuesday, June 1st, 2021 Special Meeting Minutes**

13. Finance Department Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**

SW - Rev Summary
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	04 Public Safety								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00	--
OBJECT	04 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00	--
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$6,130.91	\$9,083,497.66	\$9,077,366.75	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$22,214.80	(\$17,785.20)	55.54%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$1,492.01	(\$507.99)	74.60%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$6,130.91	\$9,107,204.47	\$8,959,073.56	6409.21%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$6,130.91	\$9,107,204.47	\$8,959,073.56	6409.21%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$2,226.67	(\$4,453.33)	33.33%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$12,174.64	\$9,674.64	486.99%

SW - Rev Summary
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mid Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,069.28	\$69.28	101.39%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$72,921.59	\$2,270.59	103.21%
PROGRAM	231 Historic Documents Preservation G	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$2,004,782.00	\$0.00	100.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$2,004,782.00	\$0.00	100.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$2,077,703.59	\$2,270.59	100.11%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	407 Town Clerks fees, licenses, and pe	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$57,838.18	\$7,838.18	115.68%

SW - Rev Summary
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$57,838.18	\$7,838.18	115.68%
PROGRAM	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$34,335.00	\$4,335.00	114.45%
PROGRAM	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$1,621.08	\$621.08	162.11%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$35,956.08	\$4,956.08	115.99%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$3,699.77	\$48,425.38	\$9,725.61	127.79%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$3,699.77	\$48,425.38	\$9,725.61	127.79%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$3,699.77	\$142,219.64	\$22,519.87	119.41%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$9,321.19	\$6,321.19	310.71%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$9,830.68	\$11,340,202.80	\$8,952,439.12	476.48%
Grand Total for Report		\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$9,830.68	\$11,340,202.80	\$8,952,439.12	476.48%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100First Selectman Salary	\$2,500.00	\$2,500.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	50.00%
1-100-01-0101-105Selectmen Salary	\$4,800.00	\$4,800.00	\$1,800.00	\$0.00	\$0.00	\$3,000.00	37.50%
1-100-01-0101-115Board Clerk BOS	\$1,500.00	\$1,500.00	\$2,115.00	\$0.00	\$0.00	(\$615.00)	141.00%
1-100-01-0101-836Veteran's Day Committee	\$500.00	\$500.00	\$253.11	\$0.00	\$0.00	\$246.89	50.62%
01 General Government	\$9,300.00	\$9,300.00	\$5,418.11	\$0.00	\$0.00	\$3,881.89	58.26%
0101 Selectmen	\$9,300.00	\$9,300.00	\$5,418.11	\$0.00	\$0.00	\$3,881.89	58.26%
1-100-01-0102-100Town Administrator Salary	\$85,000.00	\$85,000.00	\$59,826.20	\$0.00	\$0.00	\$25,173.80	70.38%
1-100-01-0102-120Adminstrative Assistant	\$20,748.00	\$20,748.00	\$20,418.00	\$0.00	\$0.00	\$330.00	99.99%
1-100-01-0102-330Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535Mobile Phone	\$624.00	\$624.00	\$864.07	\$0.00	\$0.00	(\$240.07)	138.47%
1-100-01-0102-580Mileage	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0102-810Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$62,308.27	\$0.00	\$0.00	\$25,823.73	76.12%
0102 Town Administrator	\$108,132.00	\$108,132.00	\$62,308.27	\$0.00	\$0.00	\$25,823.73	76.12%
1-100-01-0103-121Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$1,580.00	\$0.00	\$0.00	\$120.00	92.94%
1-100-01-0103-310Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$1,580.00	\$0.00	\$0.00	\$2,620.00	37.62%
0103 Board of Finance	\$4,200.00	\$4,200.00	\$1,580.00	\$0.00	\$0.00	\$2,620.00	37.62%
1-100-01-0105-320Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$16,250.00	\$0.00	\$0.00	\$15,750.00	50.78%
1-100-01-0105-325Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$18,625.00	\$0.00	\$0.00	\$18,375.00	50.34%
0105 Auditor/Actuary	\$37,000.00	\$37,000.00	\$18,625.00	\$0.00	\$0.00	\$18,375.00	50.34%
1-100-01-0107-310Legal Retainer	\$14,000.00	\$14,000.00	\$14,010.00	\$0.00	\$0.00	(\$10.00)	100.07%
1-100-01-0107-312Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$14,010.00	\$0.00	\$0.00	\$3,990.00	77.83%
0107 Town Attorney	\$18,000.00	\$18,000.00	\$14,010.00	\$0.00	\$0.00	\$3,990.00	77.83%
1-100-01-0109-100Salary-Treasurer	\$48,048.00	\$48,048.00	\$49,777.85	\$0.00	\$0.00	(\$1,729.85)	103.60%
1-100-01-0109-120Assistant Treasurer	\$26,000.00	\$26,000.00	\$24,688.90	\$0.00	\$0.00	\$1,311.10	94.96%
1-100-01-0109-330Conference/Seminars - Treasurer	\$100.00	\$100.00	\$130.00	\$0.00	\$0.00	(\$30.00)	130.00%
1-100-01-0109-580Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-610Office Supplies - Treasurer	\$200.00	\$200.00	\$527.63	\$0.00	\$0.00	(\$327.63)	263.82%
1-100-01-0109-735Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$74,448.00	\$74,448.00	\$75,124.38	\$0.00	\$0.00	(\$676.38)	100.91%
0109 Treasurer/Financial	\$74,448.00	\$74,448.00	\$75,124.38	\$0.00	\$0.00	(\$676.38)	100.91%
1-100-01-0111-100Salary-Tax Collector	\$36,000.00	\$36,000.00	\$41,135.51	\$0.00	\$0.00	(\$5,135.51)	114.27%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0111-330Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$190.00	\$0.00	\$0.00	\$210.00	47.50%
1-100-01-0111-438Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,686.67	\$0.00	\$0.00	\$172.33	99.99%
1-100-01-0111-580Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810MEMBERSHIP	\$100.00	\$100.00	\$125.00	\$0.00	\$0.00	(\$25.00)	125.00%
1-100-01-0111-901Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$50,660.01	\$0.00	\$0.00	(\$4,701.01)	110.23%
0111 Tax Collector	\$45,959.00	\$45,959.00	\$50,660.01	\$0.00	\$0.00	(\$4,701.01)	110.23%
1-100-01-0113-100Salary-Assessor	\$28,374.00	\$28,374.00	\$27,283.00	\$0.00	\$0.00	\$1,091.00	96.15%
1-100-01-0113-120Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$33,691.41	\$0.00	\$0.00	\$2,464.59	93.18%
1-100-01-0113-335Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610Office Supplies-Assessor	\$425.00	\$425.00	\$1,740.36	\$0.00	\$0.00	(\$1,315.36)	409.50%
1-100-01-0113-612Books / Subs.-Assessor	\$450.00	\$450.00	\$413.00	\$0.00	\$0.00	\$37.00	91.78%
01 General Government	\$83,380.00	\$83,380.00	\$77,752.77	\$0.00	\$0.00	\$5,627.23	93.25%
0113 Assessor	\$83,380.00	\$83,380.00	\$77,752.77	\$0.00	\$0.00	\$5,627.23	93.25%
1-100-01-0115-100Salaries-BAA	\$672.00	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0115-120BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
0115 BD Assess Appeal	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
1-100-01-0117-100Salary-Town Clerk	\$47,900.00	\$47,900.00	\$46,057.25	\$0.00	\$0.00	\$1,842.75	96.15%
1-100-01-0117-120Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$17,403.30	\$0.00	\$0.00	\$5,194.70	77.01%
1-100-01-0117-330Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-335Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$521.98	\$0.00	\$0.00	\$18.02	96.66%
1-100-01-0117-580Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$702.54	\$0.00	\$0.00	\$697.46	50.18%
1-100-01-0117-612Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$10,117.48	\$0.00	\$0.00	(\$17.48)	100.17%
1-100-01-0117-616Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$400.00	\$0.00	\$0.00	\$100.00	80.00%
1-100-01-0117-865Vital Statistics-Town Clerk	\$300.00	\$300.00	\$441.00	\$0.00	\$0.00	(\$141.00)	147.00%
1-100-01-0117-885Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$76,091.61	\$0.00	\$0.00	\$11,246.39	87.12%
0117 Town Clerk	\$87,338.00	\$87,338.00	\$76,091.61	\$0.00	\$0.00	\$11,246.39	87.12%
1-100-01-0119-800Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	100.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

06/10/2021

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$3,115.00	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	100.00%
0119 Probate Court	\$3,115.00	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0121-100Salaries-Elections	\$14,377.00	\$14,377.00	\$16,031.12	\$0.00	\$0.00	(\$1,654.12)	111.51%
1-100-01-0121-335Training - Elections	\$550.00	\$550.00	\$793.86	\$0.00	\$0.00	(\$243.86)	144.34%
1-100-01-0121-438Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$750.00	\$0.00	\$0.00	\$2,250.00	25.00%
1-100-01-0121-610Supplies-Elections	\$8,000.00	\$8,000.00	\$5,251.12	\$0.00	\$0.00	\$2,748.88	65.64%
1-100-01-0121-800MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830Meals-Elections	\$550.00	\$550.00	\$506.92	\$0.00	\$0.00	\$43.08	92.17%
01 General Government	\$26,597.00	\$26,597.00	\$23,333.02	\$0.00	\$0.00	\$3,263.98	87.73%
0121 Elections	\$26,597.00	\$26,597.00	\$23,333.02	\$0.00	\$0.00	\$3,263.98	87.73%
1-100-01-0123-432Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490Alarm System-Old Town Hall	\$850.00	\$850.00	\$430.65	\$0.00	\$0.00	\$419.35	50.66%
1-100-01-0123-601Electricity-Old Town Hall	\$600.00	\$600.00	\$523.11	\$0.00	\$0.00	\$76.89	87.19%
1-100-01-0123-603Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$953.76	\$0.00	\$0.00	\$4,096.24	18.89%
0123 Old Town Hall	\$5,050.00	\$5,050.00	\$953.76	\$0.00	\$0.00	\$4,096.24	18.89%
1-100-01-0125-100Salary-Registrars	\$7,906.00	\$7,906.00	\$4,362.00	\$0.00	\$0.00	\$3,544.00	55.17%
1-100-01-0125-120Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330CONF & SEMINARS - Registrars	\$1,200.00	\$1,200.00	\$110.00	\$0.00	\$0.00	\$1,090.00	9.17%
1-100-01-0125-335Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610Office Supplies-Registrars	\$600.00	\$600.00	\$62.85	\$0.00	\$0.00	\$537.15	10.48%
1-100-01-0125-810Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$5,054.85	\$0.00	\$0.00	\$9,671.15	34.33%
0125 Registrars	\$14,726.00	\$14,726.00	\$5,054.85	\$0.00	\$0.00	\$9,671.15	34.33%
1-100-01-0127-540Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$4,929.77	\$0.00	\$0.00	\$70.23	99.99%
01 General Government	\$5,000.00	\$5,000.00	\$4,929.77	\$0.00	\$0.00	\$70.23	99.99%
0127 ADS	\$5,000.00	\$5,000.00	\$4,929.77	\$0.00	\$0.00	\$70.23	99.99%
1-100-01-0129-315Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$6,180.43	\$0.00	\$0.00	\$319.57	95.08%
1-100-01-0129-350Water Testing	\$500.00	\$500.00	\$270.00	\$0.00	\$0.00	\$230.00	54.00%
1-100-01-0129-365Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$2,612.50	\$0.00	\$0.00	\$887.50	74.64%
1-100-01-0129-434Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$170.41	\$0.00	\$0.00	\$329.59	34.08%
1-100-01-0129-439Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$6,814.63	\$0.00	\$0.00	\$185.37	97.35%

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1-100-01-0129-442Computer Tech Support	\$7,950.00	\$7,950.00	\$6,531.73	\$0.00	\$0.00	\$1,418.27	82.16%
1-100-01-0129-443Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$2,702.17	\$0.00	\$0.00	(\$22.17)	100.83%
1-100-01-0129-490Alarm System-Town Office	\$500.00	\$500.00	\$535.50	\$0.00	\$0.00	(\$35.50)	107.10%
1-100-01-0129-493TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$13,670.91	\$0.00	\$0.00	(\$1,070.91)	108.50%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$6,233.26	\$0.00	\$0.00	\$1,266.74	83.11%
1-100-01-0129-533Postage Meter Rental-Town Office	\$600.00	\$600.00	\$450.00	\$0.00	\$0.00	\$150.00	75.00%
1-100-01-0129-537Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$1,999.99	\$0.00	\$0.00	(\$624.99)	145.45%
1-100-01-0129-550Printing-Town Office Building	\$1,600.00	\$1,600.00	\$358.55	\$0.00	\$0.00	\$1,241.45	22.41%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$8,394.61	\$0.00	\$0.00	\$605.39	93.27%
1-100-01-0129-603Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$4,299.91	\$0.00	\$0.00	\$700.09	86.00%
1-100-01-0129-609Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	(\$6,305.00)	\$0.00	\$0.00	\$9,305.00	-210.17%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$1,463.08	\$0.00	\$0.00	(\$463.08)	146.31%
1-100-01-0129-735Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$827.51	\$0.00	\$0.00	\$1,072.49	43.55%
01 General Government	\$92,131.00	\$92,131.00	\$69,713.45	\$0.00	\$0.00	\$22,417.55	75.67%
0129 Town Office Building	\$92,131.00	\$92,131.00	\$69,713.45	\$0.00	\$0.00	\$22,417.55	75.67%
1-100-01-0135-100Salary-Civil Preparedness	\$528.00	\$528.00	\$263.94	\$0.00	\$0.00	\$264.06	49.99%
1-100-01-0135-335Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-610Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
0135 Civil Preparedness	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
1-100-01-0137-500Insurance	\$112,530.00	\$112,530.00	\$112,643.21	\$0.00	\$0.00	(\$113.21)	100.10%
01 General Government	\$112,530.00	\$112,530.00	\$112,643.21	\$0.00	\$0.00	(\$113.21)	100.10%
0137 Insurance	\$112,530.00	\$112,530.00	\$112,643.21	\$0.00	\$0.00	(\$113.21)	100.10%
1-100-01-0141-205Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$22,239.56	\$0.00	\$0.00	\$30,260.44	42.36%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$10,913.46	\$0.00	\$0.00	\$1,586.54	87.31%
1-100-01-0141-210Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$7,443.48	\$0.00	\$0.00	\$4,556.52	62.03%
1-100-01-0141-215Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$163,286.74	\$0.00	\$0.00	\$84,213.26	65.97%
1-100-01-0141-221Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$2,019.22	\$0.00	\$0.00	\$480.78	80.77%
1-100-01-0141-225Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$889.20	\$0.00	\$0.00	\$610.80	59.28%
1-100-01-0141-230Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$48,290.93	\$0.00	\$0.00	\$40,709.07	54.26%
1-100-01-0141-280Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$510.00	\$0.00	\$0.00	\$490.00	51.00%
1-100-01-0141-290Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%

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1-100-01-0141-295Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%
01 General Government	\$423,121.00	\$423,121.00	\$258,583.59	\$0.00	\$0.00	\$164,537.41	61.11%
0141 Employee Benefits	\$423,121.00	\$423,121.00	\$258,583.59	\$0.00	\$0.00	\$164,537.41	61.11%
1-100-01-0143-100Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$17,817.01	\$0.00	\$0.00	\$2,182.99	89.09%
1-100-01-0143-380Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$5,899.56	\$0.00	\$0.00	(\$899.56)	117.99%
1-100-01-0143-603Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$1,210.94	\$0.00	\$0.00	\$1,789.06	40.36%
1-100-01-0143-810Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	(\$40.00)	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$25,355.76	\$0.00	\$0.00	\$3,644.24	87.43%
0143 Andover Senior Transportation	\$29,000.00	\$29,000.00	\$25,355.76	\$0.00	\$0.00	\$3,644.24	87.43%
1-100-01-0145-100Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$3,036.90	\$0.00	\$0.00	\$12,563.10	19.47%
1-100-01-0145-820Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,051.32	\$0.00	\$0.00	\$28.68	97.34%
1-100-01-0145-870Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$4,088.22	\$0.00	\$0.00	\$18,591.78	18.03%
0145 Senior Citizens	\$22,680.00	\$22,680.00	\$4,088.22	\$0.00	\$0.00	\$18,591.78	18.03%
1-100-01-0147-365Cleaning Service	\$9,300.00	\$9,300.00	\$7,680.00	\$0.00	\$0.00	\$1,620.00	82.58%
01 General Government	\$9,300.00	\$9,300.00	\$7,680.00	\$0.00	\$0.00	\$1,620.00	82.58%
0147 Custodian	\$9,300.00	\$9,300.00	\$7,680.00	\$0.00	\$0.00	\$1,620.00	82.58%
1-100-01-0149-434Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-601Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$1,186.46	\$0.00	\$0.00	\$13.54	99.99%
1-100-01-0149-603Fuel Oil-Old Fire House	\$500.00	\$500.00	\$1,601.30	\$0.00	\$0.00	(\$1,101.30)	320.26%
01 General Government	\$2,250.00	\$2,250.00	\$3,037.76	\$0.00	\$0.00	(\$787.76)	135.01%
0149 OLD Fire House	\$2,250.00	\$2,250.00	\$3,037.76	\$0.00	\$0.00	(\$787.76)	135.01%
1-100-01-0151-100Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$3,451.50	\$0.00	\$0.00	\$1,048.50	76.70%
1-100-01-0151-434Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$3,451.50	\$0.00	\$0.00	\$2,123.50	61.91%
0151 Dog Fund	\$5,575.00	\$5,575.00	\$3,451.50	\$0.00	\$0.00	\$2,123.50	61.91%
1-100-01-0153-800Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
0153 HISTORICAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

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1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$18,368.24	\$0.00	\$0.00	\$31.76	99.99%
02 Conservation	\$18,400.00	\$18,400.00	\$18,368.24	\$0.00	\$0.00	\$31.76	99.99%
0201 NL - Health Officer	\$18,400.00	\$18,400.00	\$18,368.24	\$0.00	\$0.00	\$31.76	99.99%
1-100-02-0205-843N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
0205 NL- North Central Mental Hlth	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
02 Conservation	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
0207 NL - AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$207,703.02	\$0.00	\$0.00	\$11,281.98	94.85%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$15,038.45	\$0.00	\$0.00	(\$10,038.45)	300.77%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$6,060.56	\$0.00	\$0.00	(\$3,560.56)	242.42%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$568.60	\$0.00	\$0.00	\$31.40	94.77%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$851.79	\$0.00	\$0.00	(\$1.79)	100.21%
1-100-03-0301-435 Vehicle Maint.Public Works	\$30,000.00	\$30,000.00	\$29,576.71	\$0.00	\$0.00	\$423.29	99.99%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$785.95	\$0.00	\$0.00	(\$161.95)	125.95%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$8,051.59	\$0.00	\$0.00	\$11,948.41	40.26%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$2,879.45	\$0.00	\$0.00	\$120.55	95.98%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$770.37	\$0.00	\$0.00	(\$20.37)	102.72%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$1,147.37	\$0.00	\$0.00	(\$347.37)	143.42%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$7,328.83	\$0.00	\$0.00	\$1,671.17	81.43%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$986.35	\$0.00	\$0.00	\$13.65	99.99%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$3,156.10	\$0.00	\$0.00	\$143.90	95.64%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$180.44	\$0.00	\$0.00	\$819.56	18.04%
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$2,476.00	\$0.00	\$0.00	(\$476.00)	123.80%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$3,774.12	\$0.00	\$0.00	(\$774.12)	125.80%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	(\$75.00)	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$291,901.20	\$0.00	\$0.00	\$18,967.80	93.90%
0301 P.W. Dept.	\$310,869.00	\$310,869.00	\$291,901.20	\$0.00	\$0.00	\$18,967.80	93.90%

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1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$14,357.97	\$0.00	\$0.00	\$10,642.03	57.43%
1-100-03-0303-436 Ice Maint. Bldg.-Snow Removal	\$500.00	\$500.00	\$37.11	\$0.00	\$0.00	\$462.89	7.42%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$5,151.63	\$0.00	\$0.00	(\$2,451.63)	190.80%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$58,213.08	\$0.00	\$0.00	\$1,786.92	97.02%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$509.25	\$0.00	\$0.00	\$140.75	78.35%
03 Public Works	\$94,850.00	\$94,850.00	\$78,627.55	\$0.00	\$0.00	\$16,222.45	82.90%
0303 Snow Removal	\$94,850.00	\$94,850.00	\$78,627.55	\$0.00	\$0.00	\$16,222.45	82.90%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$6,019.93	\$0.00	\$0.00	\$480.07	92.61%
03 Public Works	\$6,500.00	\$6,500.00	\$6,019.93	\$0.00	\$0.00	\$480.07	92.61%
0305 Lighting	\$6,500.00	\$6,500.00	\$6,019.93	\$0.00	\$0.00	\$480.07	92.61%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$300.00	50.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$12,964.13	\$0.00	\$0.00	(\$7,964.13)	259.28%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$2,224.92	\$0.00	\$0.00	(\$1,724.92)	444.98%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$1,200.00	\$0.00	\$0.00	(\$700.00)	240.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$1,268.12	\$0.00	\$0.00	\$131.88	90.58%
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$4,181.05	\$0.00	\$0.00	(\$681.05)	119.46%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$3,383.27	\$0.00	\$0.00	\$1,916.73	63.84%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$84.86	\$0.00	\$0.00	\$65.14	56.57%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$936.00	\$0.00	\$0.00	(\$786.00)	624.00%
03 Public Works	\$17,600.00	\$17,600.00	\$26,542.35	\$0.00	\$0.00	(\$8,942.35)	150.81%
0309 Town Garage	\$17,600.00	\$17,600.00	\$26,542.35	\$0.00	\$0.00	(\$8,942.35)	150.81%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
03 Public Works	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
0311 Town Engineer	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$25,399.19	\$0.00	\$0.00	(\$6,899.19)	137.29%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$542.54	\$0.00	\$0.00	\$1,057.46	33.91%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$27,141.73	\$0.00	\$0.00	(\$5,041.73)	122.81%
0313 Ground Care	\$22,100.00	\$22,100.00	\$27,141.73	\$0.00	\$0.00	(\$5,041.73)	122.81%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

06/10/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
0401 Fire Department	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$360.00	\$0.00	\$0.00	(\$160.00)	180.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$360.00	\$0.00	\$0.00	\$178,740.00	0.20%
0403 Resident Trooper	\$179,100.00	\$179,100.00	\$360.00	\$0.00	\$0.00	\$178,740.00	0.20%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$7,391.75	\$0.00	\$0.00	\$296.25	96.15%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$615.00	\$0.00	\$0.00	\$615.00	50.00%
1-100-04-0405-150 Fire - Burning Official Comp	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	(\$95.00)	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$167.45	\$0.00	\$0.00	\$332.55	33.49%
04 Public Safety	\$10,608.00	\$10,608.00	\$8,269.20	\$0.00	\$0.00	\$2,338.80	77.95%
0405 Fire Marshal	\$10,608.00	\$10,608.00	\$8,269.20	\$0.00	\$0.00	\$2,338.80	77.95%
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-05-0501-850 COVID Expenses	\$0.00	\$0.00	\$4,169.49	\$0.00	\$0.00	(\$4,169.49)	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$4,169.49	\$0.00	\$0.00	(\$2,495.49)	249.07%
0501 WELFARE	\$1,674.00	\$1,674.00	\$4,169.49	\$0.00	\$0.00	(\$2,495.49)	249.07%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$557.24	\$0.00	\$0.00	\$242.76	69.66%
06 Recreation	\$800.00	\$800.00	\$557.24	\$0.00	\$0.00	\$242.76	69.66%
0601 Memorial Day Comm.	\$800.00	\$800.00	\$557.24	\$0.00	\$0.00	\$242.76	69.66%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$2,532.00	\$0.00	\$0.00	\$98.00	96.27%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$44.00	\$0.00	\$0.00	(\$44.00)	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$3,539.74	\$0.00	\$0.00	\$2,295.26	60.66%
06 Recreation	\$8,465.00	\$8,465.00	\$6,115.74	\$0.00	\$0.00	\$2,349.26	72.25%
0603 Recreation Commission	\$8,465.00	\$8,465.00	\$6,115.74	\$0.00	\$0.00	\$2,349.26	72.25%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$19,993.32	\$0.00	\$0.00	\$606.68	97.05%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,500.00	\$4,500.00	\$3,019.56	\$0.00	\$0.00	\$1,480.44	67.10%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$14,000.00	\$0.00	\$0.00	(\$6,500.00)	186.67%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$37,814.27	\$0.00	\$0.00	\$185.73	99.99%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$28,784.89	\$0.00	\$0.00	\$215.11	99.99%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$825.00	\$0.00	\$0.00	\$75.00	91.67%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$2,259.26	\$0.00	\$0.00	\$340.74	86.89%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-07-0701-803Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$3,031.37	\$0.00	\$0.00	(\$31.37)	101.05%
1-100-07-0701-998Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$38,516.10	\$0.00	\$0.00	\$4,483.90	89.57%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$148,243.77	\$0.00	\$0.00	\$856.23	99.99%
0701 Transfer Station	\$149,100.00	\$149,100.00	\$148,243.77	\$0.00	\$0.00	\$856.23	99.99%
1-100-07-0703-482Hazardous Waste-Recycling	\$0.00	\$0.00	\$2,436.67	\$0.00	\$0.00	(\$2,436.67)	0.00%
1-100-07-0703-484Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485Used Oil Pickup-Recycling	\$450.00	\$450.00	\$639.75	\$0.00	\$0.00	(\$189.75)	142.17%
1-100-07-0703-488Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$1,635.50	\$0.00	\$0.00	(\$635.50)	163.55%
1-100-07-0703-807Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810Dues / Memb.-Recycling	\$250.00	\$250.00	\$555.19	\$0.00	\$0.00	(\$305.19)	222.08%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$6,167.11	\$0.00	\$0.00	(\$4,267.11)	324.58%
0703 Recycling	\$1,900.00	\$1,900.00	\$6,167.11	\$0.00	\$0.00	(\$4,267.11)	324.58%
1-100-08-0801-800Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
0801 Ec Development Comm.	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$1,190.00	\$0.00	\$0.00	\$160.00	88.15%
1-100-08-0803-115Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310Legal/Professional P&Z	\$0.00	\$5,000.00	\$7,232.79	\$0.00	\$0.00	(\$2,232.79)	144.66%
1-100-08-0803-335Training-Planning & Zoning	\$350.00	\$350.00	\$120.00	\$0.00	\$0.00	\$230.00	34.29%
1-100-08-0803-340Planning & Zoning - Mapping	\$300.00	\$300.00	\$130.16	\$0.00	\$0.00	\$169.84	43.39%
1-100-08-0803-610Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$188.60	\$0.00	\$0.00	(\$188.60)	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$8,861.55	\$0.00	\$0.00	(\$1,861.55)	126.59%
0803 P&Z Commission	\$7,000.00	\$7,000.00	\$8,861.55	\$0.00	\$0.00	(\$1,861.55)	126.59%
1-100-08-0805-115Board Clerk - ZBA	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
08 Planning and Land Use	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
0805 Zoning Board of Appeals	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
1-100-08-0807-100Wages - Building Department	\$41,941.00	\$8,600.00	\$15,517.61	\$0.00	\$0.00	(\$6,917.61)	180.44%
1-100-08-0807-120Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$17,106.76	\$0.00	\$0.00	\$16,234.24	51.31%
1-100-08-0807-285Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438Equipment maint.-Building Dept.	\$900.00	\$900.00	\$2,206.50	\$0.00	\$0.00	(\$1,306.50)	245.17%
1-100-08-0807-580Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610Office Supplies-Building Department	\$550.00	\$550.00	\$425.15	\$0.00	\$0.00	\$124.85	77.30%
1-100-08-0807-612Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$35,256.02	\$0.00	\$0.00	\$10,584.98	76.91%
0807 Building Department	\$45,841.00	\$45,841.00	\$35,256.02	\$0.00	\$0.00	\$10,584.98	76.91%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$12,527.50	\$0.00	\$0.00	\$3,372.50	78.79%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$1,590.00	\$0.00	\$0.00	(\$290.00)	122.31%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$130.16	\$0.00	\$0.00	\$119.84	52.06%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$14,312.66	\$0.00	\$0.00	\$3,452.34	80.57%
0809 Wetlands	\$17,765.00	\$17,765.00	\$14,312.66	\$0.00	\$0.00	\$3,452.34	80.57%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$202.75	\$0.00	\$0.00	\$97.25	67.58%
08 Planning and Land Use	\$665.00	\$665.00	\$202.75	\$0.00	\$0.00	\$462.25	30.49%
0815 Conservation Commission	\$665.00	\$665.00	\$202.75	\$0.00	\$0.00	\$462.25	30.49%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$15,536.47	\$0.00	\$0.00	\$453.53	97.16%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$15,536.47	\$0.00	\$0.00	\$803.53	95.08%
0817 Zoning Agent	\$16,340.00	\$16,340.00	\$15,536.47	\$0.00	\$0.00	\$803.53	95.08%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
0819 CRCOG, CCM, COST	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$4,420,603.00	\$0.00	\$0.00	\$807,208.00	84.56%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$2,350,837.04	\$0.00	\$0.00	\$1,551,562.96	60.24%
09 Education	\$9,130,211.00	\$9,130,211.00	\$6,771,440.04	\$0.00	\$0.00	\$2,358,770.96	74.17%
0901 Education	\$9,130,211.00	\$9,130,211.00	\$6,771,440.04	\$0.00	\$0.00	\$2,358,770.96	74.17%
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$61,607.09	\$0.00	\$0.00	\$11,992.91	83.71%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$28,293.86	\$0.00	\$0.00	(\$2,004.86)	107.63%
10 Library	\$99,889.00	\$99,889.00	\$89,900.95	\$0.00	\$0.00	\$9,988.05	90.00%
1001 Library	\$99,889.00	\$99,889.00	\$89,900.95	\$0.00	\$0.00	\$9,988.05	90.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$32,614.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

06/10/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-11-1101-715P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$54,114.61	\$0.00	\$0.00	\$0.39	99.99%
1101 Capital Expenditures	\$54,115.00	\$54,115.00	\$54,114.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1201 Debt Retirement	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
12 Debt Service	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1203 Interest Expense	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1-100-13-1305-889 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
1305 Fund Transfers	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$9,571,611.07	\$0.00	\$0.00	\$2,933,675.93	76.54%
Grand Total for Report	\$12,205,287.00	\$12,505,287.00	\$9,571,611.07	\$0.00	\$0.00	\$2,933,675.93	76.54%

General Ledger Detail
Andover Town & School 2020-2021
From 7/1/2020 To 6/10/2021 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key	Check #	PO/Line	Tran #	Account Description	Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006				DT/DF-Farm.-Town Aid Roads				\$178,068.17	OldBal
							0					\$178,068.17	
	8/3/2020	Receipt	16160			/ 1	517				\$93,505.38	\$271,573.55	
	8/4/2020	Expend	W.H.P	20159352		/ 0	354	roll weedwacker string		\$71.16		\$271,502.39	
	9/14/2020	Expend	10751	20159456		/ 0	624			\$1,312.30		\$270,190.09	
	9/14/2020	Expend	11082	20159454		/ 0	625			\$2,227.50		\$267,962.59	
	10/15/2020	Expend	75896	20159514		/ 0	762			\$26,609.50		\$241,353.09	
	10/28/2020	Expend	47148	20159550		/ 0	857	guardrails		\$19,246.63		\$222,106.46	
	11/10/2020	Expend	HAIN	20159585		/ 0	974			\$379.10		\$221,727.36	
	11/10/2020	Expend	21364	20159594		/ 0	994			\$600.00		\$221,127.36	
	11/10/2020	Expend	26629	20159598		/ 0	999			\$14.53		\$221,112.83	
	11/17/2020	Expend	HAIN	20159611		/ 0	1024			\$25,630.00		\$195,482.83	
	11/17/2020	Expend	HAIN	20159611		/ 0	1025			\$25,261.25		\$170,221.58	
	11/17/2020	Expend	HAIN	20159611		/ 0	1026			\$34,978.50		\$135,243.08	
	11/17/2020	Expend	HAIN	20159611		/ 0	1027			\$18,030.25		\$117,212.83	
	12/2/2020	Expend	HAIN	20159640		/ 0	1065			\$226.14		\$116,986.69	
	12/2/2020	Expend	47148	20159626		/ 0	1076			\$996.56		\$115,990.13	
	1/8/2021	Expend	80952	20159735		/ 0	1302			\$1,650.00		\$114,340.13	
	1/8/2021	Expend	52334	20159729		/ 0	1303			\$5,220.45		\$109,119.68	
	1/8/2021	Expend	52334	20159729		/ 0	1304			\$3,005.00		\$106,114.68	
	1/31/2021	Receipt	16160	01/12/2021		/ 1	2383	TAR \$\$			\$93,505.38	\$199,620.06	
	2/3/2021	Expend	HAIN	20159779		/ 0	1449			\$293.01		\$199,327.05	
	2/3/2021	Expend	75847	20159789		/ 0	1456			\$6,000.00		\$193,327.05	
	2/28/2021	J/E					1720	F550 purchase transfer		\$12,000.00		\$181,327.05	
	4/14/2021	Expend	80975	20159945		/ 0	2065			\$213.40		\$181,113.65	
	4/28/2021	Expend	80982	20160009		/ 0	2133			\$4,050.00		\$177,063.65	
	4/28/2021	Expend	80982	20160009		/ 0	2134			\$4,050.00		\$173,013.65	
	5/12/2021	Expend	80982	20160064		/ 0	2244			\$4,050.00		\$168,963.65	
	5/12/2021	Expend	80982	20160064		/ 0	2278			\$5,400.00		\$163,563.65	
	6/9/2021	Expend	21364	20160149		/ 0	2444			\$398.72		\$163,164.93	
	6/9/2021	Expend	80975	20160116		/ 0	2454			\$344.30		\$162,820.63	

14. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

15. Tax Collector's Report

a. Refunds Requests

MAY 2021

Deposits

	ON-LINE	OFFICE	TOTAL
	\$ 9,098.10		\$ 9,098.10
	\$ 7,077.10		\$ 7,077.10
5/1	\$ 126.63		\$ 126.63
5/2	\$ 3,325.08		\$ 3,325.08
5/3	\$ 1,624.51	\$ 137,087.61	\$ 138,712.12
5/4		\$ 2,364.88	\$ 2,364.88
5/5	\$ 2,019.55		\$ 2,019.55
5/6	\$ 2,670.94	\$ 10,807.10	\$ 13,478.04
5/7			\$ -
5/8			\$ -
5/9			\$ -
5/10	\$ 215.86	\$ 12,120.66	\$ 12,336.52
5/11	\$ 111.30	\$ 3,671.47	\$ 3,782.77
5/12			\$ -
5/13	\$ 13,388.95		\$ 13,388.95
5/14	\$ 231.94		\$ 231.94
5/15			\$ -
5/16	\$ 131.40		\$ 131.40
5/17	\$ 104.56	\$ 10,752.05	\$ 10,856.61
5/18			\$ -
5/19		\$ 1,930.36	\$ 1,930.36
5/20	\$ 1,545.76		\$ 1,545.76
5/21			\$ -
5/22	\$ 1,396.87		\$ 1,396.87
5/23			\$ -
5/24	\$ 541.41	\$ 8,180.02	\$ 8,721.43
5/25	\$ 984.07		\$ 984.07
5/26			\$ -
5/27		\$ 4,644.09	\$ 4,644.09
5/28			
5/29			
5/30			
5/31			
TOTAL:	\$ 44,594.03	\$ 191,558.24	\$ 236,152.27

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2014							
2015			434.11		920.73	214.72	1,569.56
2016							0.00
2017	219.09	15.81		74.08	271.46	29.00	609.44
2018	6,005.03	976.13	745.65	277.75	3,395.75	88.00	11,488.31
2019	145,334.04	65,818.84	4,471.94	2,858.59	3,891.55	110.00	222,484.96
TOTAL	151,558.16	66,810.78	5,651.70	3,210.42	8,479.49	441.72	236,152.27

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL	
2006				\$ 207.27	\$ 207.27	
2007		\$	476.65	\$ 71.26	\$ 547.91	
2008		\$	520.26	\$ 28.15	\$ 548.41	
2009		\$	579.60		\$ 579.60	
2010		\$	211.42		\$ 211.42	
2011	\$	439.82	\$ 4,592.58	\$ 249.48	\$ 5,281.88	
2012	\$	2,828.18	\$ 3,146.24	\$ 204.03	\$ 6,178.45	
2013	\$	12.13	\$ 3,485.83	\$ 1,486.53	\$ 783.06	\$ 5,767.55
2014	\$	1,225.76	\$ 4,551.81	\$ 2,103.08	\$ 2,991.24	\$ 10,871.89
2015	\$	1,225.76	\$ 4,740.57	\$ 9,887.57	\$ 2,446.88	\$ 18,300.78
2016	\$	5,181.18	\$ 7,114.75	\$ 9,297.27	\$ 2,452.26	\$ 24,045.46
2017	\$	24,249.52	\$ 7,713.86	\$ 13,378.17	\$ 4,063.17	\$ 49,404.72
2018	\$	60,051.97	\$ 11,978.69	\$ 16,806.83	\$ 3,605.58	\$ 92,443.07
2019	\$	198,512.91	\$ 18,220.94	\$ 30,662.76	\$ 12,371.35	\$ 259,767.96
TOTAL	290,459.23	61,074.45	93,148.96	29,473.73	474,156.37	

Town Only

Terminal / Batch	
Terminal	5
Batch	62

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

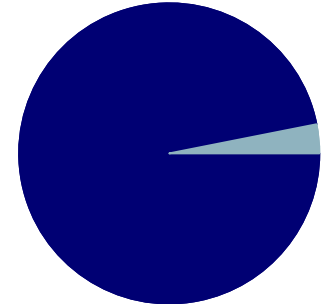
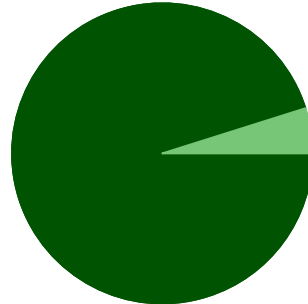
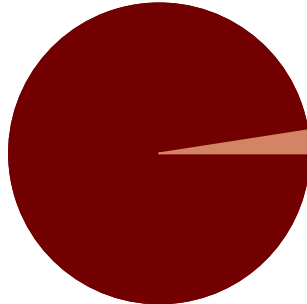
Last Assessor Bridge	
Run on:	01/28/2021

Percent Collection as of 06/01/2021

REAL ESTATE
 Uncollected - 2.46%
 Collected - 97.54%

PERSONAL PROPERTY
 Uncollected - 4.84%
 Collected - 95.16%

MV REGULAR
 Uncollected - 3.09%
 Collected - 96.91%



■	Total Due = \$198,441.92
■	Total Paid = \$7,865,407.54

■	Total Due = \$18,097.25
■	Total Paid = \$355,486.31

■	Total Due = \$30,662.76
■	Total Paid = \$960,746.15

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,063,849.46	7,865,407.54	198,441.92	97.54
PERSONAL PRO	373,583.56	355,486.31	18,097.25	95.16
MOTOR VEHICL	991,408.91	960,746.15	30,662.76	96.91
MOTOR VEHICL	130,396.99	118,025.64	12,371.35	90.51
TOTALS:	\$9,559,238.92	\$9,299,665.64	\$259,573.28	

16. Assessor's Report

a. Revaluation Services

17. Department Reports

- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**

Assessor's office monthly activity –APRIL 2021

Processing conveyances	16
Processing building permits	
Prorating motor vehicle grand list	18
Updating field cards	4
Correspondence/ Phone	34
Providing assistance-town hall customers	5
Providing assistance to other departs	
Researching mapping issue or questions	3
Reports & communication with the State	3
MLS research	5
Scheduling meeting and appointments	
Office work	
Personal property grand list	10
Personal Property Discovery	
Homeowner's program	
Veteran's program	
Income & expenses	
Renter's rebate program	
Tax exemptions	
Adds to the re, pp or mv grand list	1
Pa 490	
Provided assistance to BAA	11
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
MLS review	5
Town board/dept assistance	
Review & Approve C of Cs	33
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	3
Mapping Research/Discrepancies	3

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
296 1	CONNECTICUT ESTONIAN SOC INC THE 3 RUSSELL ST WALLINGFORD CT 6492-0	723 MARGUS T LAAN	08116R	C 2020 04/22/2021	60,100 0 60,100	0 60,100 -60,100	60,100 60,100 0
568 1	GRIMALDI VINCENT & PATRICIA A 353 LAKE RD ANDOVER CT 6232-0	102351	08094R	B 2020 04/19/2021 BAA	74,500 0 74,500	-5,300 0 -5,300	69,200 0 69,200
757 1	KLOCK PETER & SUSAN PO BOX 36 EAST GLASTONBURY CT 6025-0	1537	08095R	C 2020 04/19/2021 BRIDGE ERROR- OLD TO NEW VISION	233,700 0 233,700	28,100 0 28,100	261,800 0 261,800
758 1	KLOCK PETER & SUSAN PO BOX 36 EAST GLASTONBURY CT 6025-0	1538	08096R	C 2020 04/19/2021 BRIDGE ERROR- OLD TO NEW VISION	167,500 0 167,500	33,800 0 33,800	201,300 0 201,300
1369 1	STOLZENBACH LYNN 5 DANA PARK HOPEDALE MA 1747-0	854	08098R	C 2020 04/19/2021 BRIDGE ERROR- OLD TO NEW VISION	263,000 0 263,000	46,900 0 46,900	309,900 0 309,900
40013 1	AMERICAN DREAM UNLIMITED LLC 212 GILEAD RD ANDOVER CT 6232-0	07PP119 00212 GILEAD RD	08091P	B 2020 04/19/2021 BAA	14,500 0 14,500	-1,693 0 -1,693	12,807 0 12,807
40092 1	FORAN DENNIS 145 HEBRON RD ANDOVER CT 6232-0	20PP023 00000	08090P	B 2020 04/19/2021 BAA	3,350 0 3,350	-3,195 0 -3,195	155 0 155
40212 1	SALISBURY JASON 44 WALES RD ANDOVER CT 6232-0	09PP027 00044 WALES RD	08092P	B 2020 04/19/2021 BAA	20,136 0 20,136	-16,386 0 -16,386	3,750 0 3,750
40213 1	SALISBURY JASON 44 WALES RD ANDOVER CT 6232-0	15PP016 00044 WALES RD	08093P	B 2020 04/19/2021 BAA	32,560 0 32,560	1,820 0 1,820	34,380 0 34,380
40230 1	SKLODOSKY KENNETH S 146 LONG HILL RD ANDOVER CT 6232-0	19PP036 00146 LONG HILL RD	08087P	B 2020 04/05/2021	2,890 0 2,890	-2,260 0 -2,260	630 0 630
40250 2	SKLODOSKY KENNETH S 146 LONG HILL RD ANDOVER CT 6232-0	17PP030 00146 LONG HILL RD	08084P	B 2017 04/05/2021 BAA	3,760 0 3,760	-3,130 0 -3,130	630 0 630
40262 2	FORAN DENNIS 143 HEBRON RD ANDOVER CT 6232-0	18PP043 00143 HEBRON RD	08088P	B 2018 04/05/2021 BAA	3,810 0 3,810	-3,180 0 -3,180	630 0 630
40263 2	SKLODOSKY KENNETH S 146 LONG HILL RD ANDOVER CT 6232-0	18PP045 00146 LONG HILL RD	08085P	B 2018 04/05/2021 BAA	3,440 0 3,440	-2,810 0 -2,810	630 0 630
40272 2	FORAN DENNIS 143 HEBRON RD ANDOVER CT 6232-0	19PP035 00143 HEBRON RD	08089P	B 2019 04/19/2021 BAA	3,380 0 3,380	-3,225 0 -3,225	155 0 155

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
40273 2	SKLODOSKY KENNETH S 146 LONG HILL RD ANDOVER CT 6232-0	19PP036 00146 LONG HILL RD	08086P	B 2019 04/05/2021 BAA	3,180 0 3,180	-2,550 0 -2,550	630 0 630
50188 1	BANAS TED S 100 CONE RD ANDOVER CT 6232-1601	50191 2020 01 HYUND SONATA L 5NPEH4J20LH046330	08107M	C 2020 04/20/2021 SOLD 4/21	25,640 0 25,640	-10,692 0 -10,692	14,948 0 14,948
50420 1	BRAINARD HAROLD W 121 GILEAD RD ANDOVER CT 6232-1608	50422 2005 01 JEEP LIBERTY 1J8GL58KX5W596966	08106M	C 2020 04/20/2021 SOLD 4/21	3,190 0 3,190	-1,330 0 -1,330	1,860 0 1,860
51039 1	FATICANTI JUDYANN S 231 GILEAD RD ANDOVER CT 6232-1605	51041 2000 03 GMC SIERRA K 1GTGK24U7YE244762	08111M	C 2020 04/21/2021 SOLD 2/21	500 0 500	-291 0 -291	209 0 209
51203 1	GIARNELLA THOMAS 20 BEAR SWAMP RD ANDOVER CT 6232-1102	51205 2016 01 HYUND ACCENT S KMHCT5AE8GU257725	08104M	C 2020 04/19/2021 SOLD 4/21	6,280 0 6,280	-2,619 0 -2,619	3,661 0 3,661
51296 1	GRIMALDI CHRISTINE H 90 LAKESIDE DR ANDOVER CT 6232-1518	51297 2016 01 TOYOT RAV4 HV JTM DJREV5GD020528	08110M	C 2020 04/20/2021 SOLD 3/21	16,470 0 16,470	-8,235 0 -8,235	8,235 0 8,235
51430 1	HERNANDEZ-RIQUIAC ESTELA 94 HENDEE RD ANDOVER CT 6232-1010	51431 2001 01 HONDA ACCORD V 1HGCF86611A133661	08105M	C 2020 04/19/2021 SOLD 1/21	1,930 0 1,930	-1,287 0 -1,287	643 0 643
51630 1	JP MORGAN CHASE BANK NA PO BOX 901098 FORT WORTH TX 76101-2098	51642 2017 01 SUBAR LEGACY 2 4S3BNAB69H3055154	08100M	C 2019 04/19/2021 SOLD 1/2020	11,180 0 11,180	-7,457 0 -7,457	3,723 0 3,723
51634 1	JP MORGAN CHASE BANK NA PO BOX 901098 FORT WORTH TX 76101-2098	51646 2018 01 SUBAR IMPREZA 4S3GTAA63J3708290	08101M	C 2019 04/19/2021 SOLD 8/19	12,160 0 12,160	-12,160 0 -12,160	0 0 0
52639 1	OLBRIAS JOSEPH T 2 CENTER ST APT 1B ANDOVER CT 6232-1342	52631 2002 01 DODGE DURANGO 1B4HS48N62F131841	08112M	C 2020 04/21/2021 SOLD 3/21	2,050 0 2,050	-1,025 0 -1,025	1,025 0 1,025
52760 1	PERSON KIMBERLY R 58 HEBRON RD ANDOVER CT 6232-1343	52751 1976 25 TRIUM SPITFIRE FM4453U	08102M	C 2020 04/19/2021 SOLD 3/21	500 0 500	-250 0 -250	250 0 250
52792 1	PISCH RAYMOND G 25 LAKESIDE DR ANDOVER CT 6232-1516	52783 1963 11 HOLSC TRLR 7B097	08114M	C 2020 04/21/2021 SOLD 3/21	330 0 330	-165 0 -165	165 0 165
53419 1	STRATTON EDWARD A 40 RIDGE RD ANDOVER CT 6232-1231	53419 2017 11 CARRY 5X8SPW 4YMBU0816GV048462	08099M	C 2020 04/19/2021 QDS BRIDGE ERROR	1,210,120 0 1,210,120	-1,209,100 0 -1,209,100	1,020 0 1,020
53442 1	STRAUSS MELVIN L 3RD 430 LAKE RD ANDOVER CT 6232-1534	53432 2015 03 TOYOT TUNDRA C 5TFHY5F19FX459908	08113M	C 2020 04/21/2021 SOLD 12/20	24,640 0 24,640	-18,480 0 -18,480	6,160 0 6,160
53773 1	WAZER MICHAEL R 3RD 344 HEBRON RD ANDOVER CT 6232-1718	53763 2000 11 WILDW WDT37BHS 4X4TWDN28YB035604	08103M	C 2020 04/19/2021 SOLD 3/21	2,150 0 2,150	-1,075 0 -1,075	1,075 0 1,075

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
53920	ZIMMERMAN EMERALD F	53911	08109M	C	500	-250	250
1	95 BUNKER HILL RD	1993 01	TOYOT CAMRY LE	2020 04/20/2021	0	0	0
	ANDOVER CT 6232-1334		4T1VK12W3PU064281	SOLD 3/21	500	-250	250
53922	ZITO ZACHARY A	53913	08115M	C	500	-250	250
1	186 LONG HILL RD	1994 03	FORD F350	2020 04/21/2021	0	0	0
	ANDOVER CT 6232-1124		2FTHF36M8RCA26154	SOLD 3/21	500	-250	250
53936	ZUJEWSKI VINCENT JR	53927	08108M	C	4,080	-3,399	681
1	28 HEBRON RD	2004 01	TOYOT HIGHLAND	2020 04/20/2021	0	0	0
	ANDOVER CT 6232-1310		JTEEP21A740051596	SOLD 11/20	4,080	-3,399	681
53939	EL REINO UN MINSTERIO NUEVO	20A022	08097M	C	0	46,530	46,530
0	129 HEBRON RD	2020 01	GMC YUKON XL	2020 04/19/2021	0	0	0
	ANDOVER CT 6232-0		1GKS2HKJ7LR280110	ADD FROM MANCHESTER	0	46,530	46,530

TOTAL	# Of Accts 33				2,212,026	-1,164,644	1,047,382
					0	60,100	60,100
					2,212,026	-1,224,744	987,282

YEAR 2020	# Of Accts 33				2,212,026	-1,164,644	1,047,382
					0	60,100	60,100
					2,212,026	-1,224,744	987,282

GRAND TOTAL	# Of Accts 33				2,212,026	-1,164,644	1,047,382
					0	60,100	60,100
					2,212,026	-1,224,744	987,282

Public Works Monthly Report May 2021

Mostly since last report we have been concentrating on our planned road maintenance and mowing.

- 1) Rails Trail has had one pass either side with the mower.
- 2) Roadside Mower has been out making a single pass and opening up intersections (sight lines). So far has completed a little more than half the town.
- 3) Approx. 300 trees were removed from Lake Road, Lakeview, Erdoni, West, Mathieson and Rockledge.
- 4) Crackseal and Shimming has begun on the lake area roads slated for preservation this year.
- 5) Edging of the roads on Truck 10 Route is almost complete.
- 6) Driftwood has been removed in front of and placed on side of road for removal from Bunker Hill Road Bridge.
- 7) Making preparations to start drainage work on Shoddy.

Respectfully Submitted,

Jay Tuttle

Publicworks Supervisor / Tree Warden

ANDOVER PUBLIC LIBRARY -
LIBRARIAN'S REPORT - May 2021

	May-21	YTD 20-21 (July 1, 2020 - June 30, 2021)
Adult:		
Fiction	392	4617
Non-fiction	85	960
Video	34	765
Audio	26	389
Magazines	8	47
E-reader (Kindle)	0	0
Total Adult	545	6778
Children:		
Fiction	239	1592
Non-fiction	41	293
Video	12	71
Audio	0	2
Total Children	292	1958
Young Adult:		
Fiction	35	292
Non-fiction	2	23
Audio	0	1
Magazines	0	0
Total Young Adult	37	316
Total Fiction	666	6501
Total Non-fiction	128	1276
Total Video	46	836
Total Audio	26	392
Total Magazines	0	47
Total Uncategorized**	22	206
Total Passes	0	0
Total OverDrive	125	1541
Total E-readers	0	0
Total Circulation	1013	10799
Out-of-town circ.	117	1138
Ref. questions	19	283
Patrons registered:		
Andover	3194	
Out-of-town	475	
Total Patrons	3669	
Collection size *	20283	
Public Computer Usage (hrs.)	73.75	725
ILL provided	20	401
ILL received	48	431
# Patrons (inc. programs):	369	3476
PROGRAM ATTENDANCE	59	330
Number of programs:	8	41
** NOTE: Library door unlocked with no restrictions.		

ANDOVER SENIOR TRANSPORTATION
MONTH OF MAY 2021

Dated 6/7//2021
Cathy Palazzi
Senior Coordinator

Month of May:

1) Drug tests – none.

2) List of Clients Serviced May

- Medicals 27
- Special Events 4
- Maintenance 3
- Incident Log 0
- Disabled 5
- Veterans 1
- Meetings 0
- Shopping 4 seniors 4 trips (one per week)

After over one year of not being able to be together the seniors were overjoyed to be outside during the month of May. They went to Lenny & Joe's in Westbrook for lunch, movies at Buckland having reserved a theater for safety, to see "War with Grandpa", lunch in East Hampton at Robert's Lake House and Lunch at Maine Moose in Coventry. These were wonderful trips out and seniors were driven by our two buses. Seniors were very happy to see one another and thank the BOS and TA for allowing this to happen. Seniors had temps taken, wore masks and stayed a safe distance.

MOTTO: "NO SENIOR LEFT BEHIND"

Dated 6/07/2021
Cathy Palazzi
Senior Coordinator

Registrar of Voters
May 2021 Activity Report

Processed 41 voters

Worked at 2 Budget Hearings

Ordered Ballots for 2 Referendums

Worked with Town Clerk on Absentee Ballots

Worked 2 Referendums, (RHAM Budget),(Town Budget)

Linda Derick ROV

Wallace Barton ROV

18. Correspondence

19. Public Speak

20. Adjournment