



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, May 16th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

**Town of Andover
Board of Selectmen
Regular Meeting**
Monday, May 16th, 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us06web.zoom.us/j/87007353426>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 870 0735 3426

Passcode: 006920

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. Economic Development Commission
5. Appointments
6. Resignations
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

 - a. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal
 - b. Town Hall Upgrades
 - c. Edmunds Financial Software Status
 - d. Community Center RFP for Design Build
 - e. Municipal Veterans Service Contact Person
 - f. Authorize UCONN Energy Benchmarking Study
 - g. AHM Capital Request for HVAC Repairs
 - h. Confirmation of Letter and Settlement for Amanda Gibson, Admin Assistant
 - i. Town Personnel Policy
 - i. Part time employee status (health care and MERF)
 - ii. Return to work after injury
 - iii. Longevity payments
 - iv. Senior Transportation Drivers
 - j. Finance Department Office Structure
 - k. Upcoming In-Person Town Meetings
9. New Business

Discuss and act upon the following:

 - a. US Army Donations Program - Qualification Checklist
 - b. Fiscal Year 2022-2023 Proposed Town Budget
 - i. Referendum on Tuesday, May 17th from 6am-8pm
 - c. Longevity Bonus for Town Employees per old contract
 - d. Vision Government Solutions
 - i. Discussion of local hosting vs Cloud hosting for data base
 - e. Board Clerk Employment
 - f. Town Communications Policy
 - g. AHM Mental Health Little Library
 - h. Senior Transportation Vehicle Parking

10. Approval of Meeting Minutes
 - a. Monday, April 11th, 2022 Regular Meeting Minutes
11. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
13. Tax Collector's Report
 - a. Refunds Requests
14. Assessor's Report
 - a. Revaluation Services
15. Department Reports
 - a. Fire Department
 - b. Burning Official
 - c. Resident State Trooper
 - d. Town Clerk
 - e. Building Department
 - f. Assessor's Office
 - g. Public Works
 - h. Transfer Station
 - i. Library
 - j. Senior Transportation
 - k. Registrars
 - l. AHM
16. Correspondence
17. Public Speak
18. Executive Session to Discuss
 - a. Consider renewal of Town Administrator's contract
 - b. Union contracts discussion
19. Adjournment

Helpfully submitted by the Administrative Assistant, Amanda Gibson.

1. Call to Order/Pledge of Allegiance

2. Public Speak

3. Additions/Deletions to the Agenda

4. Board and Commission Presentations
a. Economic Development Commission

5. Appointments

6. Resignations

7. Town Administrator's Report

Town Administrator's Report for the 5.16.22 Board of Selectmen Regular Meeting

Town Hall Operations:

Cleaning/Custodian: William Bell has the building looking better than it has in recent memory. He has done a lot of interior painting in the town hall. He will power wash the exterior of the town hall in the near future now that it is warming up. We are addressing a minor rodent problem as well as a sugar ant problem.

2 employees currently have covid minimal impact to operations at the moment

Assessor's Office:

No indication of any pending lawsuits for this year. We are at the end of the audit period and we need to either pay to continue the cloud version of Vision GSI or install it on our server. Our network administrator recommends using the cloud based version, but I do not have the info on the costs of the server license to install locally (Yet). The problem with local install is that Vision needs access to install updates regularly and other towns have had issues with this running smoothly. Cloud hosting price: **Year 1: \$2,500 Year 2: \$2,750** I requested more information on the security they have for the cloud hosting as well as the cost of local hosting. I added the info that I have on the server location/ data center that they use

Administrator's Office:

See separate letter from my Admin Assistant agreeing to the towns settlement offer.

One of the things that we became aware of as part of the audit is the relationship between the town and the fire department. In the past the town has not accounted for the Fire dept vehicles or most equipment. I always assumed that the Fire dept was maintaining the inventory and the capital assets did not fall under the towns Jurisdiction. I was incorrect.

I now have a copy of the registrations, certificates of origin, etc and a copy of the ESIP insurance policy. We will maintain this going forward.

We hosted an employee picnic and cookout that went well on May fifth

We currently have 2 employees that have tested positive for COVID and are quarantining.

Town Clerks office

We are getting ready for the issuing of transfer station stickers. Working on a plan so that it is easy to administer, and any employee can help out if the office is backed up.

We are planning on doing one Saturday sticker issuing day in June at the town hall for those that work on the weekdays.

I need authorization to sign a Letter with the Union AFSCME extending the probationary period with the assistant town clerk. You all have separately received a copy of the letter. The Union Agreed to it so if the board agrees both parties can sign it.

Finance Office:

Major effort this period has been complying with the auditor to get the required info for the audit.

Per the board of selectman, the finance office will revert back to an independent office with the new fiscal year. Assuming the budget passes, we will need to advertise for a part time treasurer.

We have started working on the Transition Plan. We will be firming this up in the coming weeks. The budget accommodates a part time treasurer to oversee Marina. Next big task to accomplish is bringing the reconciliations up to date.

Edmunds is functional on the computers directly without a remote server

Unfortunately this is causing us a problem with access to phoenix which we are not trying to resolve.

Building Department:

We have finally gone live with online payments for the building department with Point and Pay for the building and land use permits. So far it is running smoothly. We have had to make a few changes to our online forms This will make things more efficient as well as. The Wetlands permitting are live in permit link, zoning should be going live

shortly. This will make it much easier to track.

At this point the only thing we are planning on not running through permit link will be bond payments for driveway aprons, etc. as these are tracked separately in a bond account.

I asked the towns attorney for a legal opinion on whether we can just transfer the old bonds that we no longer have info on into to the general fund

Town Engineer:

The town consulting engineer, Brandon Hanfield of Yantic River consulting is dropping all municipal work as of July 1. So we have to find a new town engineer fairly quickly. I added a request for qualifications I want to send out. I polled the surrounding towns and got the names of 2 firms that they use. 3 of the towns use Jacobson, one town uses Anchor engineering.

Public Works:

I am attaching an RFP for reclamation that will go out at the end of the week for the work on Long Hill Rd and Shoddy Mill Rd

Drainage work underway on Shoddy Mill Rd and Birch Dr. pictures attached

Initial mark outs for road shimming are underway on the north side of town. Pictures attached

Completed parking area on Lake Rd and connection to trail. This is an improved gravel surface.

Tree Work:

None currently on the schedule- there are a lot of singletons that need to be addressed

Snow Plowing Budget:

Over budget on Overtime, underbudget on salt so overall the winter snow removal will make budget this year. We are planning on using the CRCOG bid for salt.

Bunker Hill Bridge Design:

Public information meeting completed. I approved the final meeting notes and they were submitted to the dot State Archeological dig was conducted nothing of significance was found fortunately I approved the final Now we wait on the project to get state approval for the 30% design stage

Small Bridges and Culverts:

Working with Brandon Handfield to get an RFP together for a final design for Hutchinson Rd culvert replacement

Andover Proposed Community Senior Center:

Public informational meeting held. Lots of community interest and feedback. Last month the BOS authorized the community to develop an RFP for a design build firm to complete the project.

Andover Veterans Monument:

Repair of damage to the monument grounds has been completed by Ron Bisson Still waiting on refund from Amica submitted again through CIRMA

Hired Randazzo design to fertilize the area and get the grass to grow.

We are waiting on the final brick order to install the walkway- hopefully by Memorial day.

Times Farm Bridge:

Working on the final close out.

Received what should be the final state change order paperwork from the State DOT 3/15/2022 so they may finally be closing the project out.

STEAP Grant:

Full approval of STEAP grant Next up develop the RFP for the work. Starting this with Brandon Handfield

Connectivity Grant:

Contractor has restarted work. New Ramp to front door is poured and grind stone recovered for the andover museum

They will be starting on the granite steps are now finished. There is a temp railing going up. Currently they are working on the walkway along Route 6. The retaining wall near the andover Library is complete. Project should be complete in the next few months so we should plan on a dedication sometime In August. We have ordered and received signage for the project that will be installed on the rail trail. See walkway pictures

Town-Wide Alarm Monitoring and Repair:

FPT repaired alarm systems in the town hall and Library Next up is Public Works. Supposedly they are still back for install in the next few weeks

There was a secondary request by Jeff Murray based on feedback from employees that they wanted panic buttons installed.

Possibility 1. Our existing phone systems have an alert feature that lets other offices know there is a problem. Option 2 tie panic buttons into our firelight alarm panel may or may not work. I requested an evaluation of our panel to see if it will work

Affordable Housing Grant:

Bill Warner hired and is working with PZC on this project for the grant. Due for completion by June. They are scheduled a public hearing for May 14th 9:30-11:30. BOS members should attend if possible.

Budget:

Continues to be very tight

American Recovery Act Funding:

We have first allotments of **\$478,848.04** **We should be getting our second allotment sometime soon**

The board of selectman have voted to devote all of the American recovery act funding to construction of the community center.

Town Hall Projects”

At this point we are on hold because the architect for the new building is proposing that they use a ductless split AC system for the proposed community center That will potentially change the plan for the town Hall.
The water bottle filler is on hold due to supply issues.
The VOIP system is up and running smoothly.

Transfer Station

The compactors have all be modified to cycle 2-3 times per button push.
Stickers are being handed out now for the transfer station.

Safety committee quarterly

Met 5/10/2022 nothing significant to report school and town have elevated levels of covid infections but none are significant.
Minutes posted

Library walkway and new steps



New walkway along Rt 6 and long hill Rd



Daffodils planted by Beautification Committee



Drainage work on Shoddy Mill Rd Installing new Basin



Mark outs for Abbey construction to start shimming next week





Town of Andover Request for Qualifications

Title: Invitation to submit Qualifications for **Contract Town Engineering Services**

Category: Professional

Status: Open

Description: **The town of Andover is seeking an individual or firm to provide engineering services to the town of andover to support the land use commissions as well as public works.**

Sealed proposals for Contract Town Engineering Services must be received by **the Town Administrators office, 17 School Rd Andover CT 06232 by 2 pm local time on 6/15/2022**

Applicants are encouraged to speak to the town administrator Eric Anderson prior to submitting a proposal. Email contact eanderson@andoverct.org or 860.771.1072

Scope of work. The town of andover does not have its own engineering staff. The town is seeking a consulting engineer or firm to provide on call engineering services.

1. Plan review to support the Land Use commissions, including the Planning and Zoning Commission, Inland Wetlands and Watercourses Commission and the Zoning Board of Appeals
2. Engineering review and support for the public works department for Drainage improvements and Roadwork Projects
3. Design oversight and or design services for large culvert replacement projects including federal and state permitting.
4. Assisting the town in reviewing bids for roadwork and other capital projects
5. Monitoring and quality review of paving reconstruction and significant roadwork projects.
6. Other Municipal support as needed.

Application Requirements

- Name, address and description of firm, description of similar municipal services and projects completed by the firm in the last five years including client contact name and phone number, municipal references preferred
- Fee structure for services outlined in the scope of work.

- The CV for the engineer who will act as the primary town engineer.
- Proof of insurance
- Must certify affirmative action to insure equal employment opportunities (Unless sole proprietor)
- The applicant must file a written non-discrimination certification with the town of Andover

The town of Andover reserves the right, as its sole jurisdiction to reject any or all applications, to waive all informality's or defects of an application or to accept any application that in the judgement of the town of Andover will be in its best interest.

Publication Date: 5/17/2022

Contact: **Eric Anderson** <eanderson@andoverct.org>

Closing Date: 2 pm *6/15/2022*

Bid Number AN-2021-22 # 05

Bid Title: Invitation to bid on 2022 Reclaim and Repaving work in Andover CT

Category: Road Construction

Status: Open

Description: **Reclaim and Repave in Andover Ct**

1. Shoddy Mill Road from Route 6 to 260 ft past the Intersection of Wales Road

2. Long Hill Road from route 6 to 140 ft past the intersection of Bear Swamp Road

Sealed Bids for 2022 Reclaim and Repaving work in Andover CT must be received by the Town Managers office, 17 School Rd Andover CT 06232 by 2 pm local time on 6/13/2022. At this time, they will be publicly opened and read.

A pre-bid review of the sites will be held at **8 AM** local time on 5/26/2022, at the **Andover Public Works 12 Long Hill Rd Andover CT. Attendance at the pre-bid conference is Recommended unless there is previous communication with the Town Managers office.** Eric Anderson eanderson@andoverct.org>

Any questions about this bid shall be mailed to Eanderson@andoverct.org as well as publicworks@andoverct.org

Bid Requirements

- The successful bidder will be required to provide a performance bond equal to 100% of the Bid amount.
- All Contract documents must certify affirmative action on the part of all contractor and subcontractors to insure equal employment opportunities
- The Contractor is exempt from payment of Sales and Use Taxes on all materials and equipment used on this project. These taxes shall not be included in the Bid.
- The contractor must file a written non-discrimination certification with the town of Andover
- Bids may be withdrawn prior to the opening of bids. After opening Bids, they may not be withdrawn for 60 days.
- Bid should include the following information: Name, address and description of firm, description of similar projects completed by the firm in the last five years including client contact name and phone number, fee structure, additional information not included above which you feel may be useful and applicable to this project.

Qualifications of Bidder.

The Town may make whatever investigations it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the Town all information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the Town that the bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted.

Insurance Requirements

The Town requires the Contractor to carry commercial general liability insurance to protect it from loss. The following minimum limits shall be met:

- **General Liability:** \$1,000,000 each occurrence; \$2,000,000 aggregate
- **Automobile Liability:** \$1,000,000 combined single limit for each accident

- **Workers' Compensation:** Shall be in accordance with State of Connecticut requirements at the time of the contract. The policy must contain a waiver of subrogation in favor of the Town of Andover, executed by the insurance company
- **Umbrella/Excess Liability:** \$5,000,000 each occurrence; \$5,000,000 aggregate and providing coverage over the Commercial General Liability, Commercial Automobile Liability, and the Employer Liability section of the Workers Compensation coverage.

The Town of Andover shall be named as additional insured on all policies, except Workers Compensation, on a primary and non-contributory basis. Thirty (30) days' notice of cancellation is required and must be provided to the Town of Andover via certified mail.

If the Contractor has any subcontractors perform work on this project, we will need to have a list of the contractors, what work they are performing and their insurance that also meets the above standards.

Indemnification

The Contractor shall indemnify and hold harmless the Town against any and all damages to property or injuries to or death of any person or persons, including property and employees or agents of the Town and shall defend suits, actions or proceedings of any kind or nature including workmen's compensation claims, of or by anyone whomsoever in any way resulting from or arising out of the operations of the contractor. Insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the Contractor under the terms of the contract. The Contractor shall procure and maintain, at his own cost and expense, any additional kinds and amount of insurance which in his own judgment, may be necessary for his proper protection in the execution of his work. The Contractor agrees to save and indemnify and hold harmless well and truly

the Town of Andover against all liability, judgments, costs, and expenses which may in any way come against the Town or which may in any way result from carelessness, omission or neglect of the contractor or his agent, employees or workmen in any way arising or resulting from the operation in connection herewith.

Damage to Abutting Properties

The Contractor shall be responsible for, and reimburse the Town, adjacent property owners and/or others for, any and all losses, damage or expense which the Town or those others may suffer, either directly or indirectly or through any claims of any person or party, for any trespass outside the spaces and rights of way provided by the Town to the Contractor, or any violation or disregard of the terms and conditions established for the use or occupancy of those rights or for negligence in the exercise of those rights. The Town may retain or deduct from any sum or sums due or to become due to the Contractor such amount or amounts as may be proper to insure the Town against loss or expense, by reason of the failure of the Contractor to observe the limits and conditions of the rights of way, rights of access, etc., provided by the Town.

Timing of Work

It is the intention of the Town to have the paving work completed by Sept 16, 2022 at the latest unless there are weather or other events that are out of the control of the Contractor. Work can start as early as Monday August 11, 2022. The Town will make the determination if the delays are caused by conditions out of the Contractor's control. Additionally, the contractor should make every effort to start the paving within (5) five calendar days of the completion of the reclaiming and grading so as to not leave the road in a gravel condition for an unnecessary length of time. If there is a delay past the five calendar days, it would be the contractor's responsibility to provide some form of dust control unless some arrangement is agreed upon with the Town in advance.

Maintenance & Protection of Traffic

The Contractor shall comply with all requirements of the Occupational Safety and Health Act (OSHA) including wearing appropriate traffic safety vests as needed in and around vehicular traffic. It is the Contractor's responsibility to set up a safe traffic work zone pursuant to the latest edition of the Manual of Uniform Traffic Control (MUTCD). The cost of setting up the work zone safety pattern shall be incorporated into the unit pricing on the bid form.

Any required Flaggers for traffic control will be provided by or paid for by the Contractor.

Measurement of Quantities & Payment

The Contractor will be responsible to measure the roads in question and provide their own estimates for all quantities involved and shall list these quantities and their unit costs on the bid submission. Unless some other arrangement is approved by the Town, the Contractor will submit one invoice at the end of the job covering all the work completed. The Town will make every effort to pay the Contractor in a timely fashion upon receipt of the final invoice.

Asphalt Escalation

To protect the contractor from escalating asphalt costs, the Town will adjust the per ton cost of bituminous concrete installed in place in conjunction with the CT DOT's Asphalt Adjustment calculation. The Asphalt Base Price for this project is to be considered \$650.00 at the time of the bid. The Asphalt Period Price will be taken from the link below for the week that the paving occurs.

<https://portal.ct.gov/-/media/DOT/documents/dconstruction/asphalt.pdf>

Scope of work and Technical Specifications.

1. The Town is requesting that the Contractor coordinate the work of all subcontractors including the reclaiming contractor so that once the work commences there is a continuous flow of work until completion. The paving contractor will need to begin paving no later than five (5) calendar days after the final grading is finished or the contractor would be responsible for dust control.
2. Attached with these bid documents is a map of the project area in relation to the Town along with separate maps of the for the Contractor's reference.
3. The Contractor will notify the Town, by email at publicworks@andoverct.org and eanderson@andoverct.org at least 7 days in advance prior to commencing work.
4. Reclaiming. Contractor shall provide full-depth reclamation, consisting of pulverizing and mixing a depth of 10" over a contiguous area of approximately 15,444 square yards (measured of combined surface area only) and contractor shall field determine total amount based on their own measurements, Limits of removal shall be staked or painted by the Town prior to pre bid conference.
5. The Contractor shall rough grade the roads after reclaiming. Rough grading may consist of adjusting the profile of the road up to 12" to address areas of concern for drainage. Excess material will be removed by the contractor and disposed of at a location approximately 2 miles from the site of construction. Every effort will be made to keep final grades similar to avoid redoing driveway aprons.
6. Where possible the contractor shall provide a separate estimate of the cost to stabilize the base with Calcium Chloride applied at a rate of 0.75 gallons of liquid calcium chloride and then remixed into the top 4 inches of the base.
7. Contractor shall perform fine grading of the site in preparation for vibratory rolling and paving. Contractor shall compact the surface using a vibratory roller (10-12 ton)
8. Basin tops shall be set by paving contractor based on final grading
 - Hot rolled asphalt will consist of 2 courses:
 - 2" binder course – Minimum Final Thickness Class 1 with 3/4" aggregate
 - 2" wearing course. - Minimum Final Thickness Class 2
 - A thickness tolerance of +/- 1/4 inch shall be applied to each course
9. All thickness of paving are for post compaction and shall be field verified. Based on this, the estimated tonnage of Class 1 and Class 2 bituminous should be included in the bid form.
10. The Town is looking to put bituminous cape cod curbing back in the same locations as existing. The estimated quantities of curbing should be included in the bid form. The Curbing shall be installed on the first course (binder course). The Town will backfill behind the

curbs with loam once the contractor is done with the curb installation, and second course.

11. All of the driveways will be cut by the contractor as close to the road as feasible (within $\pm 1'$) before reclaiming operation begins. The contractor will need to remove the cut piece on the roadway side during the grading operation and will need to put a windrow of reclaimed material along the edge until final paving. It is the contractor's responsibility to touch down as best as possible with existing driveways during the final pavement operation.
12. The Town plans on hiring an independent lab to perform density testing. Because of this, the contractor is expected to have suitable vibratory rollers that will meet DOT standards for compaction. Base and bituminous compaction shall be pursuant to the CONNDOT Form 818 with the goal of achieving 95% compaction or better.
13. Since the contractor will be paid by the bituminous tonnage installed, the contractor is responsible for getting copies of all the bituminous delivery tickets to the Town Engineer or his agent in the field.
14. With regards to the Reclaim pay item, the contractor will be responsible for removing all the existing curb before the contractor reclaims and will also provide a payloaders with operator and trucking to remove all the excess material that is pushed up in windrows by the grader. In this way, the contractor is only responsible for reclaiming, rough and finish grading, and compaction of the road prior to paving.
15. Tying into all side roads will be at existing grade and will require the contractor to sawcut as directed by the Town before the reclaiming operation and before the final paving to get a clean edge. The contractor will also be responsible for making a windrow of material after grading and rolling at the edge of all Roads and driveways to provide a smooth transition for vehicles until the paving operation commences.

The town of Andover reserves the right, as its sole jurisdiction to reject any or all bids, to waive all informalities or defects of a bid or to accept any bid that in the judgement of the town of Andover will be in its best interest.

End of Bid Invitation

Publication Date: 5/19/2022

Closing Date: 2 pm 6/13/2022
Rd Andover CT

Pre bid Meeting: 8 am 5/26/2022 *Public works at 12 Long Hill*

Appendix AN-2021-22 # 05-1

Answers to questions raised at the walk through or submitted via email to the town administrator Eric Anderson at: <eanderson@andoverct.org>

Will be posted in Addenda #1 on 5/9/2022

Town of Andover

CONTRACT

Lump Sum Price Bidder will complete the Project titled **Reclaim Grade and Pave 2022 Town Roads in Andover, CT** work in accordance with the Contract Documents for the following price:

Lump Sum Cost excluding CaCl extra fill _\$_____ PRICE

*** All associated work to complete the work as requested by the Town shall be included. there shall be no additional costs except for CaCl, Fill and Curbing*

Cost for CaCl base Stabilization and remix _____PRICE

Cost Per Ton delivered and Installed ¾ " process gravel _____\$/ton

Cost Per Linear Ft of Cape Cod Curbing _____\$/ft

Estimated Quantity of any Fill Required _____ tons

Submitted On: _____, 2022

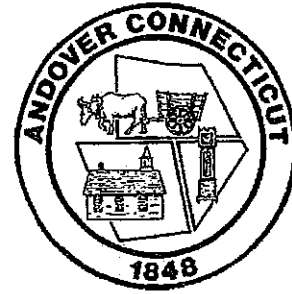
By: _____

Title: _____

Bidder: _____

Address: _____

Town of Andover
17 School Road
Andover, CT 06232



(860)742-7305 Fax (860) 742-7535

May 9, 2022

Mailed Certified

Gary Eucalitto
Garrett Homes, LLC
59 Field Street
Torrington, CT 06790

Dear Mr. Eucalitto:

Please be advised that at the Special Meeting of the Andover Planning and Zoning Commission held on May 3, 2022 the Commission took the following action on your application for a Site Plan Review for the property known as 580 Lake Road, Andover, CT

MOVE TO APPROVE:

Application of Garrett Homes, LLC for a Site Plan Review in accordance with their application and plan entitled "Land Development Plans Issued for Permitting, Proposed Retail Development, 580 Lake Road, Andover, Connecticut Prepared for Garrett Homes, LLC by BL Companies", dated November 18, 2021, as revised through March 18, 2022, sheets 1 through 33 with the following conditions:

PRIOR TO SIGNING THE FILING THE FINAL PLANS THE MYLARS SHALL BE MODIFIED SO TO SHOW THE FOLLOWING:

The sidewalk shown along the Lake Road frontage shall extend in a northerly direction to the Route 6 pavement with a landing area adjacent to the pedestrian button pole;

A sidewalk landing shall be shown so as to extend from the new sidewalk along Lake Road out to Lake Road at the southeasterly corner and adjacent to the proposed driveway;

Add the sign detail which includes dimensions to the final plan and which shall be in conformance with the Zoning Regulations;

Rights to drain on to subject property shall be granted to adjoining property currently in the name of Lake Road, LLC situated to the southwest. Plans shall note same and the requisite documentation shall be submitted to the Town of Andover's Building and Land-use Office for review and approval prior to filing with the Town Clerk;

A note shall be added indicating that sightline improvements shall be performed in accordance with the Andover Zoning Regulations and the Town Engineer's recommendation in his correspondence dated April 13, 2022, which has been incorporated into the public record of this application;

The Letter of Approval of the application listing all conditions of approval issued by the Town of Andover shall be added to the final mylars.

The design engineer shall assess the option of discharging the runoff from the roof into the subsurface system so as to further encourage infiltration during all seasons, including the winter freeze conditions and shall provide the assessment to the Town Engineer. If upon consultation with the Town Engineer, the plan should be modified to reflect same.

Notes shall be added 1) to address the fact that a final engineered design for the pervious pavement structure shall be submitted to the Town Engineer for review and approval and 2) the design engineer shall oversee the installation of the pervious pavement structure engineer who will provide a certification that the installation was performed substantially in accordance with the design;

The pavement at the southerly end of the parking lot west of Lake Road shall be extended to the property line with the adjacent Ben Franklin Plumbing site to facilitate a future interconnection with that parking lot. The proposed driveway onto Lake Road may be constructed and may remain in use only until such time as the Ben Franklin Plumbing property provides, or is required to provide, a shared access driveway serving both properties. At that time, the separate driveway from Lake Road serving only 580 Lake Road will be removed or shared with the Ben Franklin Plumbing property, and the parties shall exchange cross easements for the new shared driveway and a vehicular and pedestrian connection between the two parking lots. Such cross easements will be subject to review and approval by the Commission's attorney.

The plans shall note that the strip of land between the sidewalk along Lake Road and the road itself shall be an 8-foot grass buffer.

The preceding conditions are integral to this motion for approval in that without them, the application would have been in violation of the Zoning Regulations and the Commission would have had no choice but to deny it.

REQUIREMENTS PRIOR TO THE ISSUANCE OF A ZONING PERMIT PER SECTION 12.D OF THE ZONING REGULATIONS:

File final plans and associated documents with the Town Clerk in accordance with applicable regulations.

Clearing along the neighboring property shall be done so as to provide the requisite sightline and a sight line demonstration shall be submitted to the Andover Building and Land-Use Office for review and approval.

Applicant to provide the Andover Building and Land-Use Department with documentation of approval by the Department of Transportation to utilize the existing culvert crossing Route 6.

DURING THE CONSTRUCTION PROCESS:

Prior to commencement of construction the applicant shall provide an anticipated construction schedule and participate in a pre-construction conference with town staff.

Please review the conditions and feel free to contact me with any questions. I can be reached at zoning@andoverct.org or 860.742.4036, extension 3.

Thank you.

Sincerely,

Jim Hallisey
Zoning Agent

8. Old Business

Discuss and act upon the following:

- a. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal**
- b. Town Hall Upgrades**
- c. Edmunds Financial Software Status**
- d. Community Center RFP for Design Build**
- e. Municipal Veterans Service Contact Person**
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- k. Upcoming In-Person Town Meetings**

RESOLUTION TO AUTHORIZE ABATEMENT OF TAXES TO HOP RIVER HOMES OF ANDOVER

WHEREAS, Hop River Homes owned by Eastern Connecticut Housing Organization, Inc. (ECHO) or their predecessor has for decades received a series of real property tax abatements from the Town Meeting of the Town of Andover; and

WHEREAS, the Town Meeting in 2017 did pass an **ORDINANCE** duly delegating responsibility for determining any such tax abatement to a nonprofit entity like Hop River Homes to this Board of Selectmen; and

WHEREAS, soon thereafter, this Board of Selectmen authorized a tax abatement to Hop River Homes in the amount of \$12,000 for each fiscal year until June 30, 2022; and

WHEREAS, the proper legal authority for such abatement is General Statutes section 8-215 which requires that any such abatement serve one or more of the following purposes:

1. To reduce rents and improve the quality of such housing;
2. To effect occupancy of units by persons and families of varying income levels within limits determined by the Commissioner of Housing; and
3. To provide necessary related facilities or services in such housing; and

WHEREAS, this most recent tax abatement is about to expire and Hop River Homes has submitted a letter to the Town of Andover requesting a new tax abatement beginning on July 1, 2022, along with a detailed statement of the eligibility of Hop River Homes for the abatement they seek pursuant to the foregoing legal requirements, and the extent of their request; and

THEREFORE, it is found that Hop River Homes has sufficiently demonstrated their need and eligibility for a Section 8-215 abatement of taxes, and so it is **RESOLVED** that a tax abatement in the amount of _____ per fiscal year be awarded to Hop River Homes owned by Eastern Connecticut Housing Organization, Inc. (ECHO) continuously until _____ pursuant to a written contract prepared by the town attorney that complies with the requirements of General Statutes section 8-215.

So moved by Selectman _____

And Seconded by Selectman _____

This _____ day of _____, 2022.

April 1, 2022

Attorney Dennis O'Brien
Town Attorney, Andover, CT
120 Bolivia St.
Willimantic, CT 06226

RE: Hop River Homes

Dear Atty. O'Brien:

Our office is in receipt of your letter dated March 15, 2022 requesting documentation related to Hop River Home's tax abatement from the town of Andover.

Hop River Homes is a 24 unit apartment complex funded by a USDA Rural Development section 515 mortgage and subsidy, along with a HUD section 8 subsidy contract. It is owned by the Eastern Connecticut Housing Organization (ECHO) which is a 501 c(3) tax exempt non profit organization and as such pays no federal or state taxes. Hop River Homes provides affordable housing to eligible elderly and disabled residents as its sole purpose, and its only assets are the housing facilities. 18 units at Hop River Homes have HUD Section 8 subsidies, 1 unit has USDA rental assistance, and 5 units are subject to the basic rent minimum payment of \$751.

The abated taxes are used to keep the rent affordable for the residents who do not have a direct rental subsidy, and to fund maintenance and repairs at the facility. For each additional \$5,000 in expenses, we must raise rents \$17.36 per unit, per month. Adding \$12,000 to the tax expenditure of Hop River Homes would require a rent increase of \$41.66 per unit, per month. Rent increases in the past 8 years have varied from \$9 to \$18 per unit, per month, which barely covers increased expenses. The abatement also helps fund the budget account which is used for capital improvements projects and unforeseen emergency expenses. Denying the \$12,000 tax abatement would cause a financial hardship for Hop River Homes.

Hop River Homes is currently planning for significant capital improvement projects important to the current and future success of the facility, and to the wellbeing of the residents. These include a new emergency backup generator to replace the original generator which has failed, an installation of energy efficient heat pumps in the social hall, and a redesign of the kitchen and laundry area in the social hall to accommodate an additional washer and dryer. There is currently one washer and one dryer for the entire community of 24 apartments. Continuing the tax abatement will help make these expensive projects possible.

Recent improvements to Hop River Homes include a complete modernization of the original water system comprising a state required filtration system, as well as an upgrade to the water storage and pump assembly to provide better water quality, pressure, and emergency access for the system. The social hall has been renovated with new LED light fixtures, durable vinyl flooring, and refreshed paint on the ceiling and walls. Many apartments have been modified from their original state to increase handicap accessibility by replacing bathtubs with accessible, walk-in showers. Ultimately, the bath tubs will be replaced in all units.

Hop River Homes operates on a balanced budget, reviewed and approved by USDA-RD each year. There is no profit, excess cash, or corporate funds available to pay an additional \$12,000 in property taxes.

Hop River Homes represents a critical service to the Town of Andover, and accounts for Andover's only affordable elderly and disabled housing - along with much of its total affordable housing stock. Rental subsidies are available so that Hop River Homes residents pay only 30% of their income for rent and electricity, allowing them to age in place safely and comfortably.

Hop River Homes is requesting a tax abatement of 50% of the total assessed tax amount. Hop River Homes has special restrictions on its operation, not allowing it to be anything other than non profit affordable housing. Our tax assessment is based on values of similar for-profit apartments, which does not represent the true value of Hop River Homes, considering its status as restricted use, non profit, affordable housing. Therefore, we believe that reducing the assessed tax burden by 50% represents a fair valuation of this restricted use facility.

Sincerely,

Maria Tulman, Chairperson
Hop River Homes Board of Director



STATE OF CONNECTICUT
DEPARTMENT OF VETERANS AFFAIRS
OFFICE OF ADVOCACY & ASSISTANCE
287 West Street
Rocky Hill, CT 06067



Thomas J. Saadi
Commissioner

April 1, 2022

Jeffrey J. Maguire
First Selectman of Andover
Town Office Building
17 School Road
Andover, Connecticut 06232

Dear First Selectman Maguire:

As we continue our work to ensure that our Veterans and Service Members statewide have access to the support services to which they are entitled, we are writing to the Chief Executive Officials of each Connecticut municipality to confirm and/or update the existence of the statutorily required Veterans' Advisory Committee (VAC) in your municipality, or, in lieu thereof, that you have appointed a Veterans' Service Contact Person (VSCP) also referred to as "VetRep", and that such representative receives program training from the CT Department of Veterans Affairs (DVA) Office of Advocacy & Assistance (OA&A). These requirements are codified in Connecticut General Statutes Section 27-135, which states in pertinent part that:

"(a) Any [municipality] . . . may, by ordinance, establish a local veterans' advisory committee which shall have the responsibilities of carry out locally the duties and purposes of [C.G.S. Sec. 27-135] . . . (b) Any city or town that (1) has not established a local veterans' advisory committee pursuant to subsection (a) of this section, and (2) does not otherwise provide funding for veterans' service officer shall designate a city or town employee to serve as a municipal veterans' representative in such city or town. Any city or town employee designated as a municipal veterans' representative shall carry out the duties described in subsection (a) of this section and may complete an annual training course conducted by the veterans' advocacy and assistance unit."

"(b) Each employee so designated on or after July 1, 2016, shall complete such training course not later than one year after the date of such designation. Upon completion of such training course, a veterans' service contact person may thereafter receive electronically any new or updated training information from the veterans' advocacy and assistance unit and not be required to complete any other such training course."

The services veteran advisor municipal committees, veterans' service officers, or designated VSCP's are to provide include:

MUNICIPAL VETERANS' SERVICE CONTACT PERSON INFORMATION

Name of Municipality:

Full Name of VSCP:

Mailing Address:

City/Town:

Zip-code:

Phone – Work:

Phone – Cell:

E-Mail:

Fax:

Please return the form to the attention of John S. Carragher by e-mail: john.s.carragher@ct.gov, fax: (860) 616-3562, or U.S. mail: Connecticut Department of Veterans Affairs, 287 West Street, Rocky Hill, CT 06067

9. New Business

Discuss and act upon the following:

- a. US Army Donations Program - Qualification Checklist**
- b. Fiscal Year 2022-2023 Proposed Town Budget**
 - i. Referendum on Tuesday, May 17th from 6am-8pm**
- c. Longevity Bonus for Town Employees per old contract**
- d. Vision Government Solutions**
 - i. Discussion of local hosting vs Cloud hosting for data base**
- e. Board Clerk Employment**
- f. Town Communications Policy**
- g. AHM Mental Health Little Library**
- h. Senior Transportation Vehicle Parking**

**United States Army Donations Program
Qualification Checklist for Donations of Combat Materiel
Municipalities**

Please complete the following questionnaire and return this form with the required documents outlined below:

Full Name of Organization (ORG): _____

ORG Physical Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ FAX Number: _____

ORG E-mail Address: _____

ORG Mailing Address (if different than above): _____

City: _____ State: _____ Zip Code: _____

ORG Representative (REP): _____

Contact Information (If Different than above), Telephone Number: _____

Contact E-mail Address (If Different than above): _____

Name of Organization that owns the display site: _____

Address of Display site (if different from ORG): _____

City: _____ State: _____ Zip Code: _____

GPS Display Site Coordinates: _____

Type of Combat Equipment being requested (**check only one**):

Tracked Vehicle Towed Artillery Helicopter Any Combat Material

Size Restrictions, maximum Length and Width: _____ Feet x _____ Feet

Do you currently possess combat equipment as static display? _____ Yes _____ No

REP's Signature

Date

**United States Army Donations Program
Qualification Checklist for Donation of Combat Materiel
Municipalities Continued**

Please read the following conditions and initial after each.

Combat Material issued to your organization cannot be loaned, sold, transferred, given to or used by any other organization. This equipment remains the property of the United States Government and must be returned to the US Army when no longer needed by your organization. _____ (Initial)

Upon receipt and approval of your application, you will be offered a suitable display piece as they become available. The availability of any Army equipment for use as a static display is very limited. It is recommended you apply for a static piece in order to maintain your request in an open status until an asset becomes available. _____ (Initial)

Upon acceptance of an item, your organization will be responsible for all release, demilitarization, display site preparation and transportation costs associated with the conditional loan of display equipment. Depending upon the type of equipment available: demilitarization, radiological and release costs can exceed several thousand dollars. _____ (Initial)

Please identify **maximum dollar amount** that you are prepared to pay for demilitarization/radiological and release costs (**check one**):

Not to Exceed \$1000 Not to Exceed \$10,000 Exceeds \$10,001

Transportation of an item will be at your expense via a commercial carrier. Combat equipment can be located throughout the Continental United States of America, distance from current location to display site will vary. This cost will be dependent upon the commercial carrier you hire to move the item for you and the distance from its current location to your display site. _____ (Initial)

Due to the distance combat equipment may have to be transported and associated costs, please identify the distance your organization is willing to consider for an offer (**check one**):

With-in State With-in Region No prohibition on distance

In the event that an offer for combat equipment is not made within a three year period from the date of this request or an offer is made and refused by the organization, the organization must reapply for qualification of combat material under this program.
_____ (Initial)

**United States Army Donations Program
Qualification Checklist for Donation of Combat Materiel
Municipalities Continued**

Retain this page for your records.

Please submit the following information to:

US Army Tank-automotive and Armaments Command (TACOM)
ATTN: AMTA-LCL-IFD, M/S: 419D
6501 E. 11 Mile Road
Detroit Arsenal, MI 48397-5000

- (1) **Checklist** for Donations of Combat Materiel Municipalities. (Pages 1&2)
- (2) **Municipality Written Request** signed by the Mayor, City Manager, County Commissioner, or Governor as appropriate for combat equipment under 10 USC 2572, the request must identify the intended use of the equipment.
- (3) **Certificate of Incorporation** under State Law, City/County Charter, or other legal documentation substantiating recognition, as a governmental entity of the state.
- (4) **A Copy of the approved Minutes or Resolution** citing board approval from the City/Township Council, County Board of Commissioners, and/or other appropriate law making governing body. This document must show that the appropriate governing body will assume all responsibility for the upkeep and safety of the display item with the understanding that equipment cannot be placed on privately owned property.
- (5) **A Site photograph** depicting the proposed display site of the donated item.
- (6) **Annual Certification of Army Material Status.** Complete for each piece of equipment currently in the organization's possession.
- (7) **Site photograph(s).** These photograph(s) must show where you intend to place the display item. It must include surrounding landmarks including your facility or the Park signs and setting.
- (8) **Static Display Photograph(s).** Photograph(s) must clearly show any display equipment your organization received. This includes display items located in parks and cemeteries or at memorial sites.
- (9) **Map of the Local Area/GPS Coordinates.** This map must pinpoint the location of your organization's proposed display site. It must be detailed enough to permit visitors and/or inspectors unfamiliar with the local area to easily find the display.

**LEGAL NOTICE
TOWN OF ANDOVER
REFERENDUM
TUESDAY, MAY 17, 2022**

The Electors and Citizens qualified to vote in the Town of Andover are hereby warned to meet at their respective polling place in said Town on Tuesday, May 17, 2022 for the following purpose;

To adopt the Budget for the Fiscal Year July 1, 2022 to June 30, 2023.

The location of the polling place is as follows;

Community Room of the Town Office Building - 17 School Road – Andover, CT

The polls will be open from 6:00 a.m. to 8:00 p.m.

Absentee Ballots are available in the Town Clerk's Office for anyone who is eligible to vote in the Town of Andover who will not be able to vote in person at the polls.

Dated at Andover, Connecticut this 4th day of May, 2022.

Carol H. Lee

Town Clerk

Dear Vision Customer:

For your aid in developing budgets for the coming year, please find enclosed updates to our Vision CAMA maintenance pricing, effective July 2021.

Community Name: Andover, CT

<i>Maintenance Service</i>	<i>Budgetary Pricing for Next Renewal</i>
Version 8 CAMA Maintenance	\$7,146
GIS Maintenance	Inquire for quote
Website Hosting for Public Access	\$1,694
Cloud Hosting of Vision CAMA	Inquire for quote

The 2021 cost for our PRC to PDF service is \$450 and is billed upon request to our Customer Support team.

We thank you for your continued support and feedback as we strive to provide the very best CAMA support in the industry. Newly released enhancements to our maintenance package are:

- Customer Support Help Desk that has grown to 15 team members
- Monthly online training webinars, covering topics from Sketch to Sales Analysis
- Online Customer Portal with training resource library
 - Did You Know?** Find us at www.vgsi.com/portal, Password: VisionFamily
- Digital Future of Assessing webinar series, sharing best practices in a post-Covid world
 - Did You Know?** Find us at www.vgsi.com/digital-future-of-assessing
- Monthly Vision e-Newsletter
- State-specific and national virtual teleconference User Groups, plus tele-hosting of many State organization events from Massachusetts to Virginia
- Continued CAMA enhancements through regular patch releases with online code update scheduler
- More than 45% of Vision 8 customers now hosted on Vision cloud

We look forward to continuing to serve you in the upcoming year. In the meantime, please don't hesitate to reach out to our Finance team (accounting@vgsi.com) with any budgeting questions.

Sincerely,

The Vision Finance Team
Vision Government Solutions, Inc.

Data Center

BOSTON-MARLBOROUGH

TierPoint helps your organization manage risk, drive performance and improve agility. Our state-of-the-art facility in Boston MetroWest (Marlborough, MA) near the 495 Technology Corridor, is part of a nationwide network of data centers with a shared commitment to:

1. Carrier Neutrality and Redundancy

By having many on-net carriers and by supporting cross connects to other carriers, you get access to the Internet bandwidth and connectivity services of your choice.

2. Security and Compliance

Equally important is a company-wide emphasis on security and compliance including the establishment of a national office to define and deploy best practices to serve client needs.

3. Responsiveness and Expertise

All of our data centers are supported by people who are passionate about client success, are responsive to unique client requirements and who have the technical expertise and desire to help clients achieve their business goals.

DATA CENTER HIGHLIGHTS

- Three additional TierPoint facilities located within 100 miles (Andover, MA, Charlestown, MA and Waterbury, CT)
- 30 miles from Boston, but located on a different power grid
- Connected to a vital New England-area fiber-regeneration plant
- Private 10G fiber to multiple, nationwide POPs with our gigabit Ethernet IP backbone
- 10G connectivity, 11 on-net carriers plus cross connects to the carrier of your choice
- Three power sources totaling 11MW
- 14.25MW of generator backup power
- Extensive chilled water mechanical plant with onsite storage
- Offers custom built recovery workstation space or pre-configured DR seating to match industry requirements (such as a trading-floor workspace)
- Includes one of the region's largest enterprise operations centers (EOCs)
- 203,840 sq. ft. campus environment

Boston-Marlborough Data Center Specifications

Facility

- 40,000 sq. ft. of raised floor space
- SSAE I6 SOCI and SOC2, Type II
- Single story with concrete masonry walls
- Raised floor design supports 150+ watts/sq. ft.

Network

- Cisco powered network infrastructure running BGP4 protocol

Security

- 24x7x365 onsite personnel
- Level 2 and 3 engineers onsite/on call
- Monitoring, alerting and notifications
- Iris scanner
- Mantrap with photo ID card access system
- Closed circuit video surveillance

Power

- Redundant, UPS-protected power system
- N+1 diesel generators

BGP4 Protocol

- Private I0G fiber ring connecting data centers in Hawthorne, NY and Waterbury, CT
- Carrier neutral facility

Connectivity

On-Premise Carriers

- AT&T
- Century Link
- Charter
- Comcast
- Cox
- DirecTV
- Expedient
- Level 3
- Lightower
- One Communications
- RCN
- Verizon

LEARN MORE

Find out how TierPoint can help you with your cloud, colocation and managed services initiatives.

Call: **844.267.3687**

E-mail: sales@tierpoint.com

Visit: tierpoint.com



ABOUT TIERPOINT

TierPoint is a leading national provider of hybrid IT services that help clients improve response times, drive performance and manage risk. The company offers state-of-the-art cloud, colocation and managed services, backed by 39 highly-redundant, carrier-neutral data centers in 20 markets coast to coast.

CLOUD HOSTING

Safe, Secure, Affordable

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GOVERNMENT SOLUTIONS

CLOUD HOSTING

———— Safe, Secure, Affordable ————



COST SAVINGS

- Over 70% of Vision 8 communities are moving to the cloud
- Average of \$10k+ of savings by removing the need for servers and server maintenance



IMPROVED SECURITY

- Host your data in a fully secure, professionalized data center to combat increasing ransomware attacks on in-house servers



IMMEDIATE SUPPORT

- Our support team has instant access to your database which allows them to make immediate edits and reduce your wait time when troubleshooting



FASTER UPDATES

- Cloud hosting enables our team to perform high speed updates to maintain the security and accuracy of your data



INCREASED MOBILITY

- Cloud hosting gives you freedom to access or edit your data from anywhere with an internet connection

For more information

Contact us at (508) 351-3628 or sales@vgsi.com

Unrivaled **Service** | *Unparalleled* **CAMA System** | *Unmatched* **Appraisal Expertise**



TOWN OF ANDOVER
17 SCHOOL ROAD
ANDOVER, CT 06232
PHONE: 860.742.7305 x210 FAX: 860.742.7535
E-MAIL: eanderson@andoverct.org
www.andoverct.org

Office of the Town Administrator

May 05, 2022

EMPLOYMENT CONTRACT

Dear _____

You are being offered a contract for position of Board Clerk in the Town of Andover. This is a per diem position and does not confer or count towards health or retirement benefits. This position is paid as an independent contractor and be issued 1099's.

Compensation:

The per meeting fee for the board clerk shall be \$65. This shall cover the time required to type up the minutes after the meeting. Additionally, the board clerk will be compensated 19\$ per hour of meeting length with a 1 hour minimum for attendance at the meeting. A minimum fee of 40 dollars shall be paid if there is no quorum or the meeting is canceled without providing the board clerk 24 hours advance notice. As an example, A clerk attends and transcribes the minutes for the Board of Finance. The meeting lasts 1 hour and 15 minutes. The total compensation would be \$65 plus 1.25 times 19 or \$88.75

Responsibilities:

Meetings

The board clerk shall be responsible for attending the Meeting and accurately transcribing the Minutes of the meeting. With prior arrangement with the town administrator or board chairman, the clerk may transcribe the minutes from the meeting recording if unable to attend the meeting. The board clerk shall scan any materials presented to the board that that chairman would like to add to the minutes, as well as the attendance roster if provided.

As per **CT General Statutes Sec. 1-225**, the votes of each member (motions) shall be emailed to the Town Clerk and Town Administrator's assistant within 48 hours of the completion of the meeting and meeting minutes shall be emailed to the Town Clerk and Town Administrator's assistant no later than seven days of the completion of the meeting. If the meeting is conducted via zoom or hybrid format, the board clerk shall insure that the meeting is recorded. If the meeting is in person, the board clerk must attend and shall make an audio record of the meeting and save the audio record of the meeting in accordance with Town of Andover retention policy.

The Board Clerk shall monthly fill out a Meeting recording form that will list for each meeting clerked the following information:

What board conducted the meeting,

date of the meeting,

length of the meeting rounded to the nearest 15 minutes

Initialed that the votes of members and minutes were emailed to the town clerk and administrative assistant in the required time.

All reimbursement forms shall be emailed to the finance office mpandolfi@andoverct.org and cc eanderson@andoverct.org This modifies the policy on electronic time cards dated 15 march 2021.

Print name

Date

Eric Anderson, Andover Town Administrator

Date

*The Town of Andover is an equal opportunity provider and employer
and prohibits discrimination in its practices and policies on the basis of sex, race, religion or national origin*

Procedure for Town Communication Posts

Effective 4/20/2022

From now on, this is the procedure I would like to follow for all town posting.

Ordinary postings

Board and commission meetings agendas, minutes, and calendar posts. These do not require approval other than from the boards and commissions themselves.

Other routine communications:

Once per week on Mondays All I the other posts for social media, community alerts and the town website presented to the town administrator for approval. When signed off, they can be scheduled for posting. Assume It will take at least 24 hours to review.

Emergency communications:

Email or call the town administrator for approval. If town administrator is unavailable call the first selectman

Phone communications

No alterations to the phone communications system without a storyboard of what changes are anticipated and the written permission of the Town Administrator.

In the case that the town administrator is unavailable, please ask Selectwoman Paula King for review/ approval.

Eric Anderson

Town Administrator

Subject: Here 4 You Mental Health Little Library

Hello Andy, Mark, Eric and Greg,

I hope you are enjoying the start of Spring and warmer weather.

AHM has been busy planning more events and initiatives that supports our “Here 4 You” mental health campaign. With the thawing of the ground, we are excited to offer an opportunity to each of the four towns that we serve.

As explained in our “Here 4 You” strategic plan presentations, we would like to provide each town with a Mental Health Little Library. These little libraries will be funded, stocked and maintained by AHM. Each little library will host a variety of books, literature and resources supporting mental health for residents of all ages. AHM’s Clinical staff have been busy researching quality, age-appropriate resources for youth, adults, parents and care-takers and have found wonderful options to fill the little library shelves with. Our goal is for community members to have a location where they can access materials free from judgement, stigma or fees. It is our hope that by providing these types of resources, our residents will have additional ways to improve their mental health as well as know how to support others.

I am reaching out to each of you to collaborate in finding the perfect location in your town for these little libraries. The location should be safe, well lit and easy to access. I would love the opportunity to talk with each of you about a location and begin to look at moving this project forward. I have included some photos of the little libraries we plan to purchase, as well as some examples of our “Here 4 You” logo that we would like to have on the little library door.

Thank you for your continued support, I hope to hear from each of you soon!



Tressa Giordano

Executive Director



AHM Youth and Family Services

25 Pendleton Drive

Hebron, CT 06248

Phone: (860) 228-9488 Ext. 13

ahmyouth.org

10. Approval of Meeting Minutes

a. Monday, April 11th, 2022 Regular Meeting Minutes

11. Finance Department Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**

Account Range: First to Last		Include Zero Activity Accounts: No				
Current Date Range: 04/01/22 to 04/30/22		Year To Date As Of: 05/10/22				
Account Id	Description	Adopted	Current Revenue	YTD Revenue	Excess/Deficit	% Realized
100-04-0100-401	Fire - Burn Permits	0.00	0.00	120.00	120.00	0.00
100-10-0000-101	Current Grand List	9,739,497.00	2,196.94-	7,399,942.97	2,339,554.03-	75.98
100-10-0000-103	Interest on Active Taxes	40,000.00	0.00	33,738.03	6,261.97-	84.35
100-10-0000-104	Lien on Active Taxes	2,000.00	0.00	3,479.43	1,479.43	173.97
100-10-0000-108	Prior Yr Taxes	100,000.00	0.00	127,732.58	27,732.58	127.73
100-20-0000-209	STATE PROPERTY PILOT	12,127.00	0.00	8,947.56	3,179.44-	73.78
100-20-0000-211	Veteran's Tax Relief	0.00	0.00	1,373.40	1,373.40	0.00
100-20-0000-222	Municipal Grants in Aid	2,620.00	0.00	0.00	2,620.00-	0.00
100-20-0000-223	Pequot Funds	6,680.00	2,226.67	4,453.33	2,226.67-	66.67
100-20-0000-226	State Miscellaneous/COVID Funds	2,500.00	168.00	588.00	1,912.00-	23.52
100-20-0000-227	Municipal Stabilization Grant	43,820.00	0.00	43,820.00	0.00	100.00
100-20-0000-238	Disabled Programs	400.00	0.00	495.38	95.38	123.85
100-20-0000-239	Telecommunications' Personal Prop. Tax	5,000.00	4,257.63	4,257.63	742.37-	85.15
100-20-0100-227	MRSA Municipal Revenue Sharing	20,219.00	0.00	3,179.64	17,039.36-	15.73
100-20-0100-231	Historic Document Preservation Grant	0.00	0.00	5,500.00	5,500.00	0.00
100-20-0900-219	E.C.S.	2,004,782.00	1,002,390.00	2,004,782.00	0.00	100.00
100-30-0000-303	Interest	40,000.00	204.89	2,683.39	37,316.61-	6.71
100-40-0100-407	Town Clerk Fees	50,000.00	8,305.20	77,219.92	27,219.92	154.44
100-40-0700-413	Transfer Station Permits	35,000.00	1,043.50	25,931.00	9,069.00-	74.09

Account Id	Description	Adopted	Current Revenue	YTD Revenue	Excess/Deficit	% Realized
100-40-0700-415	Waste Redemption	1,000.00	0.00	768.50	231.50-	76.85
100-40-0800-405	Building Department	55,000.00	8,502.08	75,649.78	20,649.78	137.55
100-80-0000-801	Miscellaneous	3,000.00	1,618.90	1,618.90	1,381.10-	53.96
100-80-0000-803	Rentals	1,500.00	7,500.00	8,900.00	7,400.00	593.33
Anticipated Total		12,165,145.00	1,034,019.93	9,835,181.44	2,329,963.56-	80.85
Unanticipated Total		0.00	0.00	0.00	0.00	0.00
Fund Total		12,165,145.00	1,034,019.93	9,835,181.44	2,329,963.56-	80.85
201-20-0100-226	Connectivity Grant	297,620.00	0.00	297,620.00	0.00	100.00
201-20-1001-225	CT State Library ARPA Funds Grant	15,457.00	0.00	15,457.00	0.00	100.00
Anticipated Total		0.00	0.00	0.00	0.00	0.00
Unanticipated Total		313,077.00	0.00	313,077.00	0.00	0.00
Fund Total		313,077.00	0.00	313,077.00	0.00	0.00
Final Total		12,478,222.00	1,034,019.93	10,148,258.44	2,329,963.56-	78.82

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 05/10/22
Current Period: 04/01/22 to 04/30/22 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-01-0101-000	Selectmen					
100-01-0101-105	Selectmen Salary	4,800.00	0.00	4,300.00	500.00	90
100-01-0101-115	Board Clerk BOS	1,500.00	299.50	2,008.75	508.75-	134
100-01-0101-836	Veteran's Day Committee	500.00	0.00	300.37	199.63	60
Control Total		6,800.00	299.50	6,609.12	190.88	97
FUNCTION Total		6,800.00	299.50	6,609.12	190.88	97
100-01-0102-000	Town Administrator					
100-01-0102-100	Town Administrator Salary	82,500.00	6,346.11	72,808.74	9,691.26	88
100-01-0102-120	Adminstrative Assistant	21,370.00	1,470.84	18,765.87	2,604.13	88
100-01-0102-330	Conference/Seminars	200.00	0.00	0.00	200.00	0
100-01-0102-535	Telephone	852.00	71.17	854.69	2.69-	100
100-01-0102-580	Travel	1,200.00	100.00	1,100.00	100.00	92
Control Total		106,122.00	7,988.12	93,529.30	12,592.70	88
FUNCTION Total		106,122.00	7,988.12	93,529.30	12,592.70	88
100-01-0103-000	Board of Finances					
100-01-0103-121	Board Clerk Wages-BOF	1,700.00	177.50	1,407.75	292.25	83
100-01-0103-310	Legal Fees	2,500.00	0.00	0.00	2,500.00	0
Control Total		4,200.00	177.50	1,407.75	2,792.25	34
FUNCTION Total		4,200.00	177.50	1,407.75	2,792.25	34
100-01-0105-000	Auditor/Actuary					
100-01-0105-320	Annual Audit-Auditor	33,000.00	0.00	22,000.00	11,000.00	67
100-01-0105-325	Actuarial Services	5,000.00	0.00	5,200.00	200.00-	104
Control Total		38,000.00	0.00	27,200.00	10,800.00	72
FUNCTION Total		38,000.00	0.00	27,200.00	10,800.00	72
100-01-0107-000	Town Attorney					
100-01-0107-310	Legal Fees	14,000.00	3,295.00	10,430.00	3,570.00	74
100-01-0107-312	Assessor - Legal Counsel	6,000.00	0.00	664.00	5,336.00	11
Control Total		20,000.00	3,295.00	11,094.00	8,906.00	55

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
FUNCTION Total		20,000.00	3,295.00	11,094.00	8,906.00	55
100-01-0109-000	Treasurer/Finance					
100-01-0109-120	Assistant Treasurer	53,560.00	4,314.95	53,033.10	526.90	99
100-01-0109-330	Conference/Seminars - Treasurer	500.00	0.00	0.00	500.00	0
100-01-0109-610	Office Supplies - Treasurer	200.00	0.00	50.55	149.45	25
Control Total		54,260.00	4,314.95	53,083.65	1,176.35	98
FUNCTION Total		54,260.00	4,314.95	53,083.65	1,176.35	98
100-01-0111-000	Tax Collector					
100-01-0111-100	Salary-Tax Collector	42,651.00	3,819.81	38,520.87	4,130.13	90
100-01-0111-330	Conf. & Seminars-Tax Collector	400.00	45.00	140.00	260.00	35
100-01-0111-438	Contracted Software Maint.-Tax Collector	8,859.00	9,856.83-	5,579.39	3,279.61	63
100-01-0111-580	Mileage-Tax Collector	200.00	92.66	92.66	107.34	46
100-01-0111-610	Office Supplies-Tax Collector	400.00	0.00	96.67	303.33	24
100-01-0111-810	Dues/Membership	100.00	75.00	75.00	25.00	75
Control Total		52,610.00	5,824.36-	44,504.59	8,105.41	85
FUNCTION Total		52,610.00	5,824.36-	44,504.59	8,105.41	85
100-01-0113-000	Assessor					
100-01-0113-100	Salary-Assessor	28,374.00	2,248.08	26,101.20	2,272.80	92
100-01-0113-120	Salary-Asst. Assessor	36,156.00	2,864.17	33,138.69	3,017.31	92
100-01-0113-335	Training/Assessor	650.00	0.00	179.00	471.00	28
100-01-0113-438	Contracted Software Maint.-Assessor	18,098.00	0.00	15,690.00	2,408.00	87
100-01-0113-580	Mileage-Assessor	500.00	0.00	0.00	500.00	0
100-01-0113-610	Office Supplies-Assessor	425.00	0.00	548.96	123.96-	129
Control Total		84,203.00	5,112.25	75,657.85	8,545.15	90
FUNCTION Total		84,203.00	5,112.25	75,657.85	8,545.15	90
100-01-0115-000	BD Assess Appeal					
100-01-0115-100	Salaries-BAA	680.00	0.00	680.00	0.00	100
100-01-0115-120	BAA-Clerk	400.00	0.00	496.00	96.00-	124
100-01-0115-335	BAA-Training	150.00	0.00	166.25	16.25-	111
Control Total		1,230.00	0.00	1,342.25	112.25-	109
FUNCTION Total		1,230.00	0.00	1,342.25	112.25-	109

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-01-0117-000	Town Clerk					
100-01-0117-100	Salary-Town Clerk	50,774.00	3,905.66	45,010.32	5,763.68	89
100-01-0117-120	Asst. Salary-Town Clerk	23,275.00	1,936.98	19,831.80	3,443.20	85
100-01-0117-330	Conf. / Seminars-Town Clerk	1,000.00	0.00	1,027.50	27.50-	103
100-01-0117-335	Training-Town clerk	2,000.00	0.00	0.00	2,000.00	0
100-01-0117-438	Equip. Maint.-Town Clerk	540.00	980.00	980.00	440.00-	181
100-01-0117-580	Travel-Registars	400.00	0.00	57.12	342.88	14
100-01-0117-610	Office Supplies-Town Clerk	1,400.00	0.00	645.41	754.59	46
100-01-0117-612	Land Records-Town Clerk	10,100.00	214.90	6,841.30	3,258.70	68
100-01-0117-616	Maps Filming & Indexing-Town Clerk	600.00	0.00	0.00	600.00	0
100-01-0117-810	Dues / Memberships-Town Clerk	500.00	0.00	561.99	61.99-	112
100-01-0117-865	Vital Statistics-Town Clerk	300.00	0.00	0.00	300.00	0
100-01-0117-885	Restoration-Town Clerk	1,000.00	980.00-	639.61	360.39	64
Control Total		91,889.00	6,057.54	75,595.05	16,293.95	82
FUNCTION Total		91,889.00	6,057.54	75,595.05	16,293.95	82
100-01-0119-000	Probate Court					
100-01-0119-800	Misc. Expenses-Probate Court	3,200.00	0.00	3,054.00	146.00	95
Control Total		3,200.00	0.00	3,054.00	146.00	95
FUNCTION Total		3,200.00	0.00	3,054.00	146.00	95
100-01-0121-000	Elections					
100-01-0121-100	Salaries-Elections	16,000.00	0.00	7,441.39	8,558.61	47
100-01-0121-335	Training - Elections	600.00	20.00	217.00	383.00	36
100-01-0121-438	Equip. Maint.-Elections	3,000.00	0.00	675.00	2,325.00	22
100-01-0121-610	Supplies-Elections	8,000.00	0.00	545.62	7,454.38	7
100-01-0121-800	MISC/CANV	120.00	0.00	78.00	42.00	65
100-01-0121-830	Meals-Elections	600.00	0.00	131.57	468.43	22
Control Total		28,320.00	20.00	9,088.58	19,231.42	32
FUNCTION Total		28,320.00	20.00	9,088.58	19,231.42	32
100-01-0123-000	Old Town Hall					
100-01-0123-432	Building Maint.- Old Town Hall	2,500.00	0.00	2,968.75	468.75-	119
100-01-0123-490	Alarm System-Old Town Hall	500.00	0.00	334.95	165.05	67
100-01-0123-601	Electricity-Old Town Hall	600.00	125.70	749.83	149.83-	125
100-01-0123-603	Fuel Oil-Old Town Hall	400.00	0.00	0.00	400.00	0
Control Total		4,000.00	125.70	4,053.53	53.53-	101

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
FUNCTION Total		4,000.00	125.70	4,053.53	53.53-	101
100-01-0125-000	Registrars					
100-01-0125-100	Salary-Registrars	12,000.00	410.00-	5,967.52	6,032.48	50
100-01-0125-120	Asst. Salary-Registrars	1,000.00	410.00	410.00	590.00	41
100-01-0125-330	CONF & SEMINARS - Registrars	1,200.00	0.00	440.00	760.00	37
100-01-0125-335	Registrar-Training	3,500.00	320.00	360.00	3,140.00	10
100-01-0125-580	Travel-Registrars	500.00	94.77	114.66	385.34	23
100-01-0125-610	Office Supplies-Registrars	300.00	0.00	188.82	111.18	63
100-01-0125-810	Dues / Memberships-Registrars	200.00	0.00	190.00	10.00	95
Control Total		18,700.00	414.77	7,671.00	11,029.00	41
FUNCTION Total		18,700.00	414.77	7,671.00	11,029.00	41
100-01-0127-000	ADS					
100-01-0127-540	Legal Ads-Advertising	4,000.00	928.22	4,987.56	987.56-	125
Control Total		4,000.00	928.22	4,987.56	987.56-	125
FUNCTION Total		4,000.00	928.22	4,987.56	987.56-	125
100-01-0129-000	Town Office Building					
100-01-0129-315	Payroll Service-Town Office	6,500.00	0.34-	6,275.11	224.89	97
100-01-0129-350	Water Testing	500.00	0.00	405.00	95.00	81
100-01-0129-365	Elevator-Service Contract	2,300.00	0.00	2,292.21	7.79	100
100-01-0129-401	Elevator Permit	240.00	0.00	0.00	240.00	0
100-01-0129-430	ProComm.Maint.Agr.-Town Office Bldg.	600.00	0.00	0.00	600.00	0
100-01-0129-432	Building Maint.-Town Office Building	3,500.00	1,070.47-	4,445.53	945.53-	127
100-01-0129-439	Software Maint.-Town Office Building	7,500.00	7,231.25-	7,770.35	270.35-	104
100-01-0129-442	Computer Tech Support	8,000.00	289.75	5,106.27	2,893.73	64
100-01-0129-443	Website Fees	4,618.00	4,831.25	4,831.25	213.25-	105
100-01-0129-444	Copier Rental-Town Office	2,680.00	223.32	2,233.20	446.80	83
100-01-0129-490	Tolland 911 Dispatch-Town Office	10,531.00	0.00	10,031.60	499.40	95
100-01-0129-530	Telephone-Town Office Building	10,500.00	1,022.84	8,826.75	1,673.25	84
100-01-0129-531	Postage-Town Office	7,000.00	1,493.69-	1,965.25	5,034.75	28
100-01-0129-533	Postage Meter Rental-Town Office	600.00	0.00	450.00	150.00	75
100-01-0129-537	CEN Fiberoptic Internet-Office Building	1,500.00	369.00	1,107.00	393.00	74
100-01-0129-550	Printing-Town Office Building	1,600.00	0.00	0.00	1,600.00	0
100-01-0129-601	Electricity-Town Office Building	7,500.00	569.01	7,017.94	482.06	94
100-01-0129-603	Fuel Oil-Town Office Building	5,800.00	546.90	3,370.37	2,429.63	58
100-01-0129-610	Office Supplies-Town Office Building	3,000.00	76.93	2,880.00	120.00	96

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-01-0129-652	Custodial Supplies - Town office Buildin	1,000.00	0.00	891.05	108.95	89
100-01-0129-730	Equipment-Town Office Building	750.00	0.00	0.00	750.00	0
100-01-0129-735	Computer Services Town Office	1,900.00	258.00-	763.96	1,136.04	40
Control Total		88,119.00	2,124.75-	70,662.84	17,456.16	80
FUNCTION Total		88,119.00	2,124.75-	70,662.84	17,456.16	80
100-01-0135-000	Civil Preparedness					
100-01-0135-100	Salary-Civil Preparedness	600.00	0.00	0.00	600.00	0
100-01-0135-335	Civil Preparedness Training	350.00	0.00	0.00	350.00	0
100-01-0135-435	Vehicle Maintenance	1,000.00	0.00	891.00	109.00	89
100-01-0135-610	Office/Training Supplies - Civil Prep	850.00	0.00	376.62	473.38	44
Control Total		2,800.00	0.00	1,267.62	1,532.38	45
FUNCTION Total		2,800.00	0.00	1,267.62	1,532.38	45
100-01-0137-000	Insurance					
100-01-0137-500	Insurance	113,000.00	22,895.00	105,359.92	7,640.08	93
Control Total		113,000.00	22,895.00	105,359.92	7,640.08	93
FUNCTION Total		113,000.00	22,895.00	105,359.92	7,640.08	93
100-01-0141-000	Employee Benefits					
100-01-0141-205	Social Security-Employee Benefits	52,086.00	3,797.77	46,107.61	5,978.39	89
100-01-0141-207	Medicare-Employee Benefits	12,060.00	888.18	10,797.51	1,262.49	90
100-01-0141-210	Unempl. Comp.-Employee Benefits	10,000.00	145.82	7,151.89	2,848.11	72
100-01-0141-215	Health Insurance-Employee Benefits	177,456.00	1,740.75-	131,113.20	46,342.80	74
100-01-0141-221	Longevity	1,500.00	0.00	0.00	1,500.00	0
100-01-0141-223	Disability-Employee Benefits	2,500.00	238.36	2,296.85	203.15	92
100-01-0141-225	Life Ins.-Employee Benefits	1,500.00	93.60	858.00	642.00	57
100-01-0141-230	Retirement-Employee Benefits	95,576.00	0.00	84,928.94	10,647.06	89
100-01-0141-280	CDL, Physicals, Drug Testing-Employee	750.00	150.00	450.00	300.00	60
100-01-0141-295	Adm. Fee Merf.-Employee Benefits	3,000.00	0.00	0.00	3,000.00	0
Control Total		356,428.00	3,572.98	283,704.00	72,724.00	80
FUNCTION Total		356,428.00	3,572.98	283,704.00	72,724.00	80
100-01-0143-000	Andover Senior Transportation					
100-01-0143-100	Salaries-Drivers/Dispatch	18,600.00	2,575.74	24,143.59	5,543.59-	130
100-01-0143-380	Comm. Drivers Test-Dial a Ride	1,000.00	0.00	300.00	700.00	30

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-01-0143-435	Vehicle Maint.-Dial a Ride	5,000.00	109.93	3,225.50	1,774.50	65
100-01-0143-603	Fuel-Dial a Ride	3,000.00	0.00	3,813.91	813.91-	127
Control Total		27,600.00	2,685.67	31,483.00	3,883.00-	114
FUNCTION Total		27,600.00	2,685.67	31,483.00	3,883.00-	114
100-01-0145-000	Senior Citizens					
100-01-0145-100	Municipal Agent-Salary	4,000.00	246.88	2,835.96	1,164.04	71
100-01-0145-820	Senior Lunch-Senior Citizens	1,080.00	0.00	1,045.68	34.32	97
100-01-0145-870	Programs-Senior Citizens	2,000.00	0.00	2,016.77	16.77-	101
100-01-0145-875	Trips-Senior Citizens	4,000.00	500.00	2,637.49	1,362.51	66
Control Total		11,080.00	746.88	8,535.90	2,544.10	77
FUNCTION Total		11,080.00	746.88	8,535.90	2,544.10	77
100-01-0147-000	Custodian					
100-01-0147-365	Custodian	9,300.00	587.50	7,806.25	1,493.75	84
Control Total		9,300.00	587.50	7,806.25	1,493.75	84
FUNCTION Total		9,300.00	587.50	7,806.25	1,493.75	84
100-01-0149-000	Old Fire House					
100-01-0149-434	Furance Maint.-Old Fire House	300.00	0.00	0.00	300.00	0
100-01-0149-490	Alarm Maint.-Old Fire House	250.00	0.00	0.00	250.00	0
100-01-0149-601	Eletricity-Old Fire House	500.00	121.34	1,061.90	561.90-	212
100-01-0149-603	Fuel Oil-Old Fire House	1,000.00	0.00	1,733.94	733.94-	173
Control Total		2,050.00	121.34	2,795.84	745.84-	136
FUNCTION Total		2,050.00	121.34	2,795.84	745.84-	136
100-01-0151-000	Dog Fund					
100-01-0151-100	Dog Warden Salary-Dog Fund	4,635.00	0.00	7,360.26	2,725.26-	159
100-01-0151-434	Furnace Maintenance - Dog Pound	175.00	0.00	0.00	175.00	0
100-01-0151-580	Dog Warden-Travel	100.00	0.00	0.00	100.00	0
100-01-0151-610	Dog Warden - Supplies	800.00	0.00	0.00	800.00	0
Control Total		5,710.00	0.00	7,360.26	1,650.26-	129
FUNCTION Total		5,710.00	0.00	7,360.26	1,650.26-	129

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-01-0153-000	Historical					
100-01-0153-800	Town Historian	200.00	0.00	0.00	200.00	0
Control Total		200.00	0.00	0.00	200.00	0
FUNCTION Total		200.00	0.00	0.00	200.00	0
100-02-0201-000	NL - Health Officer					
100-02-0201-841	Health Director-Eastern Highlands	19,060.00	0.00	18,396.66	663.34	97
Control Total		19,060.00	0.00	18,396.66	663.34	97
FUNCTION Total		19,060.00	0.00	18,396.66	663.34	97
100-02-0205-000	NL - North Central Mental Hlth					
100-02-0205-843	Amplify Mental Health	250.00	0.00	231.00	19.00	92
Control Total		250.00	0.00	231.00	19.00	92
FUNCTION Total		250.00	0.00	231.00	19.00	92
100-02-0207-000	NL - AHM Youth Services					
100-02-0207-844	AHM Youth Services	88,684.00	0.00	88,684.00	0.00	100
Control Total		88,684.00	0.00	88,684.00	0.00	100
FUNCTION Total		88,684.00	0.00	88,684.00	0.00	100
100-03-0301-000	P.W. Dept					
100-03-0301-100	Salary-Public Works	246,350.00	18,938.46	223,050.57	23,299.43	91
100-03-0301-111	Temp/PW	2,500.00	0.00	359.28	2,140.72	14
100-03-0301-112	Overtime/PW	7,000.00	0.00	8,267.84	1,267.84-	118
100-03-0301-391	Fire Ext. Ck.-Public Works	500.00	0.00	526.68	26.68-	105
100-03-0301-392	Welding Supply-Public Works	850.00	0.00	433.71	416.29	51
100-03-0301-435	Vehicle Maint.Public Works	22,000.00	3,272.49	30,753.77	8,753.77-	140
100-03-0301-448	Misc. Labor/Rental-Town Garage	1,500.00	0.00	0.00	1,500.00	0
100-03-0301-535	Telephone - Public Works	852.00	71.17	712.42	139.58	84
100-03-0301-602	Diesel-Public Works	14,000.00	32.00-	11,951.45	2,048.55	85
100-03-0301-603	Fuel-Public Works	5,760.00	0.00	7,967.44	2,207.44-	138
100-03-0301-620	Supplies - Public Works	12,000.00	1,299.81	13,705.27	1,705.27-	114
100-03-0301-730	Equipment - Public Works	6,400.00	1,503.62-	504.16-	6,904.16	8-
100-03-0301-810	Dues/ Memberships-Public works	75.00	0.00	75.00	0.00	100
Control Total		319,787.00	22,046.31	297,299.27	22,487.73	93

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
FUNCTION Total		319,787.00	22,046.31	297,299.27	22,487.73	93
100-03-0302-000	Connectivity Grant					
100-03-0302-330	Contractual Serv.-Connectivity Grant	297,620.00	0.00	0.00	0.00	0
Control Total		297,620.00	0.00	0.00	0.00	0
FUNCTION Total		297,620.00	0.00	0.00	0.00	0
100-03-0303-000	Snow Removal					
100-03-0303-130	Overtime Wages-Snow Removal	15,000.00	0.00	19,310.63	4,310.63-	129
100-03-0303-436	Ice Maint. Bldg.--Snow Removal	500.00	0.00	184.72	315.28	37
100-03-0303-642	Supplies - Snow Removal	67,700.00	0.00	47,437.49	20,262.51	70
100-03-0303-730	Sanding Equip-Snow Removal	500.00	0.00	182.07	317.93	36
100-03-0303-830	Meals-Snow Removal	650.00	0.00	427.89	222.11	66
Control Total		84,350.00	0.00	67,542.80	16,807.20	80
FUNCTION Total		84,350.00	0.00	67,542.80	16,807.20	80
100-03-0305-000	Lighting					
100-03-0305-410	Street Lighting	6,000.00	509.64	5,709.39	290.61	95
Control Total		6,000.00	509.64	5,709.39	290.61	95
FUNCTION Total		6,000.00	509.64	5,709.39	290.61	95
100-03-0309-000	Town Garage					
100-03-0309-330	Conf/Seminars-Town Garage	500.00	150.00-	700.00	200.00-	140
100-03-0309-432	Building Maint.-Town Garage	5,000.00	0.00	5,536.33	536.33-	111
100-03-0309-537	Internet Cable-Town Garage	1,400.00	0.00	1,042.65	357.35	74
100-03-0309-601	Electricity-Town Garage	3,000.00	455.44	4,680.26	1,680.26-	156
100-03-0309-603	Fuel Oil-Town Garage	5,000.00	467.74	3,397.02	1,602.98	68
100-03-0309-610	Office Supplies-Town Garage	150.00	58.26	128.24	36.50-	124
100-03-0309-618	Computer Supplies-Town Garage	300.00	0.00	0.00	300.00	0
Control Total		15,350.00	831.44	15,484.50	192.76-	101
FUNCTION Total		15,350.00	831.44	15,484.50	192.76-	101
100-03-0311-000	Town Engineer					
100-03-0311-370	Consulting Fees-Engineer	10,000.00	0.00	0.00	10,000.00	0
Control Total		10,000.00	0.00	0.00	10,000.00	0

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
FUNCTION Total		10,000.00	0.00	0.00	10,000.00	0
100-03-0313-000	Ground Care					
100-03-0313-420	Mowing-Ground Care	20,000.00	7,570.82	13,277.45	6,722.55	66
100-03-0313-422	Beautifications-Ground Care	2,050.00	0.00	634.78	1,415.22	31
100-03-0313-424	Old Cemetary - Ground Care	2,000.00	0.00	0.00	2,000.00	0
Control Total		24,050.00	7,570.82	13,912.23	10,137.77	58
FUNCTION Total		24,050.00	7,570.82	13,912.23	10,137.77	58
100-04-0401-000	Fire Department					
100-04-0401-800	Fire Department	140,650.00	0.00	134,158.23	6,491.77	95
Control Total		140,650.00	0.00	134,158.23	6,491.77	95
FUNCTION Total		140,650.00	0.00	134,158.23	6,491.77	95
100-04-0403-000	Resident Trooper					
100-04-0403-375	Contract St. Fee-Law Enforcement	176,000.00	0.00	0.00	176,000.00	0
100-04-0403-610	Office Supplies-Law Enforcement	450.00	0.00	144.00	306.00	32
Control Total		176,450.00	0.00	144.00	176,306.00	0
FUNCTION Total		176,450.00	0.00	144.00	176,306.00	0
100-04-0405-000	Fire Marshall					
100-04-0405-100	Salary - Fire Marshall	7,919.00	609.08	6,995.55	923.45	88
100-04-0405-110	Deputy Salary	1,267.00	0.00	633.45	633.55	50
100-04-0405-150	Fire - Burning Official Comp	0.00	0.00	180.00	180.00-	0
100-04-0405-335	Training-Fire Marshall	300.00	0.00	0.00	300.00	0
100-04-0405-610	Office Supplies-Fire Marshall	50.00	0.00	0.00	50.00	0
100-04-0405-612	Subscriptions/Fire Marshall	700.00	0.00	173.75	526.25	25
100-04-0405-730	Equipment-Fire Marshall	500.00	0.00	0.00	500.00	0
100-04-0405-810	Dues / Memberships-Fire Marshall	140.00	0.00	826.92	686.92-	591
Control Total		10,876.00	609.08	8,809.67	2,066.33	81
FUNCTION Total		10,876.00	609.08	8,809.67	2,066.33	81
100-05-0501-000	Welfare					
100-05-0501-580	Social Services - Travel	50.00	0.00	0.00	50.00	0
100-05-0501-845	Social Services-ACCESS	400.00	400.00	400.00	0.00	100
100-05-0501-850	COVID Expenses	0.00	1,206.00-	1,379.99	1,379.99-	0

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
Control Total		450.00	806.00-	1,779.99	1,329.99-	396
FUNCTION Total		450.00	806.00-	1,779.99	1,329.99-	396
100-06-0601-000	Memorial Day Comm.					
100-06-0601-800	Misc. Exp-Memorial Day	800.00	206.40	206.40	593.60	26
Control Total		800.00	206.40	206.40	593.60	26
FUNCTION Total		800.00	206.40	206.40	593.60	26
100-06-0603-000	Recreation Commission					
100-06-0603-493	Outside Facility-Recreation Comm	2,630.00	1,860.00	1,860.00	770.00	71
100-06-0603-870	Programs-Recreation Comm	5,835.00	0.00	2,696.19	3,138.81	46
Control Total		8,465.00	1,860.00	4,556.19	3,908.81	54
FUNCTION Total		8,465.00	1,860.00	4,556.19	3,908.81	54
100-07-0701-000	Transfer Station					
100-07-0701-100	Wages-Transfer Station	21,218.00	1,632.00	19,727.28	1,490.72	93
100-07-0701-438	Maintence-Transfer Station	2,500.00	851.30-	2,056.20	443.80	82
100-07-0701-442	Brush Pile Removal	7,500.00	0.00	0.00	7,500.00	0
100-07-0701-480	Hauling Fees-Transfer Station	39,520.00	2,459.28	25,708.49	13,811.51	65
100-07-0701-481	Bulky Waste-Transfer Station	30,160.00	3,091.32	23,002.78	7,157.22	76
100-07-0701-493	Outdoor Facility-Transfer Station	900.00	75.00	675.00	225.00	75
100-07-0701-601	Electricity-Transfer Station	2,400.00	240.21	2,214.15	185.85	92
100-07-0701-803	Compactor Lease Transfer Station	3,120.00	257.50	2,575.00	545.00	83
100-07-0701-807	Transfer Station Permits	0.00	1,157.07	1,157.07	1,157.07-	0
100-07-0701-998	Tipping Fees-Transfer Station	44,720.00	251.37-	32,674.41	12,045.59	73
Control Total		152,038.00	7,809.71	109,790.38	42,247.62	72
FUNCTION Total		152,038.00	7,809.71	109,790.38	42,247.62	72
100-07-0703-000	Recycling					
100-07-0703-484	Antifreeze Pickup-Recycling	100.00	0.00	0.00	100.00	0
100-07-0703-485	Used Oil Pickup-Recycling	450.00	0.00	683.63	233.63-	152
100-07-0703-488	Tire Pickup-Recycling	800.00	0.00	854.00	54.00-	107
100-07-0703-807	Mid-Neroc Fees - Recycling	800.00	3,025.79	4,178.16	3,378.16-	522
Control Total		2,150.00	3,025.79	5,715.79	3,565.79-	266
FUNCTION Total		2,150.00	3,025.79	5,715.79	3,565.79-	266

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-08-0801-000	Ec Development Comm					
100-08-0801-800	Economic Development Comm.	500.00	0.00	430.00	70.00	86
Control Total		500.00	0.00	430.00	70.00	86
FUNCTION Total		500.00	0.00	430.00	70.00	86
100-08-0803-000	P&Z Commission					
100-08-0803-100	Wages-Planning & Zoning	1,350.00	326.75	2,157.75	807.75-	160
100-08-0803-310	Legal/Professional P&Z	5,000.00	129.50	8,970.00	3,970.00-	179
100-08-0803-335	Training-Planning & Zoning	350.00	0.00	0.00	350.00	0
100-08-0803-340	Planning & Zoning - Mapping	300.00	0.00	0.00	300.00	0
Control Total		7,000.00	456.25	11,127.75	4,127.75-	159
FUNCTION Total		7,000.00	456.25	11,127.75	4,127.75-	159
100-08-0805-000	Zoning Board of Appeals					
100-08-0805-115	Board Clerk - ZBA	500.00	0.00	355.00	145.00	71
Control Total		500.00	0.00	355.00	145.00	71
FUNCTION Total		500.00	0.00	355.00	145.00	71
100-08-0807-000	Building Department					
100-08-0807-100	Wages - Building Department	13,354.00	3,646.71	16,015.52	2,661.52-	120
100-08-0807-120	Clerk's Wages-Building Department	19,240.00	2,226.97	21,613.48	2,373.48-	112
100-08-0807-438	Equipment maint.-Building Dept.	1,500.00	0.00	0.00	1,500.00	0
100-08-0807-580	Mileage-Building Department	250.00	0.00	0.00	250.00	0
100-08-0807-610	Office Supplies-Building Department	550.00	0.00	353.81	196.19	64
100-08-0807-612	Bks. & Manuals-Building Department	500.00	0.00	120.00	380.00	24
100-08-0807-810	Dues / Membership-Building Department	200.00	0.00	0.00	200.00	0
100-08-0807-890	PermitLink Fees - Building Department	0.00	2,760.00	2,760.00	2,760.00-	0
100-08-0807-901	Building Dept.-Equipment	250.00	0.00	320.03	70.03-	128
Control Total		35,844.00	8,633.68	41,182.84	5,338.84-	115
FUNCTION Total		35,844.00	8,633.68	41,182.84	5,338.84-	115
100-08-0809-000	Wetlands					
100-08-0809-100	Wages-Inland/Wetlands	16,470.00	1,197.38	14,006.80	2,463.20	85
100-08-0809-115	Board Clerk - IWC	1,300.00	98.25	972.50	327.50	75
100-08-0809-335	Training-Inland/Wetlands	250.00	0.00	0.00	250.00	0
100-08-0809-610	Office Supplies-Inland/Wetland	250.00	0.00	0.00	250.00	0

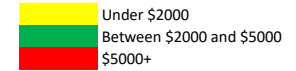
Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-08-0809-810	Dues / Memberships-Inland/Wetlands	65.00	0.00	0.00	65.00	0
Control Total		18,335.00	1,295.63	14,979.30	3,355.70	82
FUNCTION Total		18,335.00	1,295.63	14,979.30	3,355.70	82
100-08-0815-000	Conservation Commission					
100-08-0815-330	Conservation-membership	65.00	0.00	0.00	65.00	0
100-08-0815-335	Conservation-training	200.00	0.00	0.00	200.00	0
100-08-0815-609	Conservation-equipment	100.00	0.00	176.21	76.21-	176
100-08-0815-810	Conservation-conferences	300.00	0.00	0.00	300.00	0
Control Total		665.00	0.00	176.21	488.79	26
FUNCTION Total		665.00	0.00	176.21	488.79	26
100-08-0817-000	Zoning Agent					
100-08-0817-100	Salary-Zoning Agent	16,470.00	1,749.77	16,641.82	171.82-	101
100-08-0817-580	Mileage-Zoning Agent	300.00	0.00	0.00	300.00	0
Control Total		16,770.00	1,749.77	16,641.82	128.18	99
FUNCTION Total		16,770.00	1,749.77	16,641.82	128.18	99
100-08-0819-000	CRCOG, CCM, Cost					
100-08-0819-810	Capital Region Council of Govt.	8,216.00	0.00	8,111.00	105.00	99
Control Total		8,216.00	0.00	8,111.00	105.00	99
FUNCTION Total		8,216.00	0.00	8,111.00	105.00	99
100-09-0901-000	Education					
100-09-0901-590	RHAM Payment	5,119,757.00	0.00	4,339,879.36	779,877.64	85
100-09-0901-595	Board of Education Expenses	3,902,400.00	10,810.20-	2,740,089.44	1,146,853.56	71
Control Total		9,022,157.00	10,810.20-	7,079,968.80	1,926,731.20	79
FUNCTION Total		9,022,157.00	10,810.20-	7,079,968.80	1,926,731.20	79
100-10-1001-000	Library					
100-10-1001-100	Library Payroll	75,808.00	5,686.65	68,776.24	7,031.76	91
100-10-1001-800	Library-Operations	26,289.00	0.00	41,746.00	0.00	100
Control Total		102,097.00	5,686.65	110,522.24	7,031.76	93
FUNCTION Total		102,097.00	5,686.65	110,522.24	7,031.76	93

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-11-1101-000	Capital Expenditures					
100-11-1101-701	Town Garage-Capital Expenditure	32,615.00	0.00	32,614.61	0.39	100
100-11-1101-714	Revaluation	16,500.00	0.00	16,500.00	0.00	100
100-11-1101-715	P & Z-Capital POCD	5,000.00	0.00	5,000.00	0.00	100
Control Total		54,115.00	0.00	54,114.61	0.39	100
FUNCTION Total		54,115.00	0.00	54,114.61	0.39	100
100-12-1201-000	Debt Service					
100-12-1201-960	School-Debt	90,000.00	0.00	90,000.00	0.00	100
Control Total		90,000.00	0.00	90,000.00	0.00	100
FUNCTION Total		90,000.00	0.00	90,000.00	0.00	100
100-12-1203-000	Interest Expense					
100-12-1203-950	School Interest	3,000.00	0.00	2,193.75	806.25	73
Control Total		3,000.00	0.00	2,193.75	806.25	73
FUNCTION Total		3,000.00	0.00	2,193.75	806.25	73
100-13-1305-000	Fund Transfers					
100-13-1305-860	Insurance Severance	25,000.00	0.00	25,000.00	0.00	100
100-13-1305-899	Contingency	50,000.00	0.00	500.00	49,500.00	1
100-13-1305-901	DPW Equipment	100,000.00	0.00	100,000.00	0.00	100
100-13-1305-907	Transfer-Multi-Use Public Bldg.	50,000.00	0.00	50,000.00	0.00	100
100-13-1305-908	Fire Dept. Equip. Fund	60,000.00	0.00	60,000.00	0.00	100
100-13-1305-911	Road Improvement Fund	290,000.00	0.00	290,000.00	0.00	100
100-13-1305-912	tree removal fund	50,000.00	0.00	50,000.00	0.00	100
100-13-1305-913	bunker hill bridge	120,000.00	0.00	120,000.00	0.00	100
100-13-1305-914	bridge and culvert	90,000.00	0.00	90,000.00	0.00	100
100-13-1305-915	building maintenance	40,000.00	0.00	40,000.00	0.00	100
Control Total		875,000.00	0.00	825,500.00	49,500.00	94
FUNCTION Total		875,000.00	0.00	825,500.00	49,500.00	94
Fund Budgeted		12,725,050.00	102,068.78	9,965,577.68	2,461,794.06	80
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0
Fund Total		12,725,050.00	102,068.78	9,965,577.68	2,461,794.06	80

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
201-03-0302-000	Connectivity Grant					
201-03-0302-330	Contractual Serv.-Connectivity Grant	297,620.00	0.00	45,660.80	251,959.20	15
Control Total		297,620.00	0.00	45,660.80	251,959.20	15
FUNCTION Total		297,620.00	0.00	45,660.80	251,959.20	15
201-10-1001-000	CT State Library ARPA Grant					
201-10-1001-800	Dues and Fees-CT State Library ARPA GRT	15,457.00	0.00	15,457.72	0.72-	100
Control Total		15,457.00	0.00	15,457.72	0.72-	100
FUNCTION Total		15,457.00	0.00	15,457.72	0.72-	100
Fund Budgeted		313,077.00	0.00	61,118.52	251,958.48	20
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0
Fund Total		313,077.00	0.00	61,118.52	251,958.48	20
Final Budgeted		13,038,127.00	102,068.78	10,026,696.20	2,713,752.54	79
Final Non-Budgeted		0.00	0.00	0.00	0.00	0
Final Total		13,038,127.00	102,068.78	10,026,696.20	2,713,752.54	79

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-04-0405-810	Dues / Memberships-Fire Marshall	140.00	0	826.92	-686.92	590.6600
100-07-0703-807	Mid-Neroc Fees - Recycling	800.00	3,025.79	4,178.16	-3,378.16	522.2700
100-01-0149-601	Electricity-Old Fire House	500.00	121.34	1,061.90	-561.90	212.3800
100-01-0117-438	Equip. Maint.-Town Clerk	540.00	980.00	980.00	-440.00	181.4800
100-08-0803-310	Legal/Professional P&Z	5,000.00	129.50	8,970.00	-3,970.00	179.4000
100-08-0815-609	Conservation-equipment	100.00	0	176.21	-76.21	176.2100
100-01-0149-603	Fuel Oil-Old Fire House	1,000.00	0	1,733.94	-733.94	173.3900
100-08-0803-100	Wages-Planning & Zoning	1,350.00	326.75	2,157.75	-807.75	159.8300
100-01-0151-100	Dog Warden Salary-Dog Fund	4,635.00	0	7,360.26	-2,725.26	158.8000
100-03-0309-601	Electricity-Town Garage	3,000.00	455.44	4,680.26	-1,680.26	156.0100
100-07-0703-485	Used Oil Pickup-Recycling	450.00	0	683.63	-233.63	151.9200
100-03-0309-330	Conf/Seminars-Town Garage	500.00	-150.00	700.00	-200.00	140.0000
100-03-0301-435	Vehicle Maint.Public Works	22,000.00	3,272.49	30,753.77	-8,753.77	139.7900
100-03-0301-603	Fuel-Public Works	5,760.00	0	7,967.44	-2,207.44	138.3200
100-01-0101-115	Board Clerk BOS	1,500.00	299.50	2,008.75	-508.75	133.9200
100-01-0143-100	Salaries-Drivers/Dispatch	18,600.00	2,575.74	24,143.59	-5,543.59	129.8000
100-01-0113-610	Office Supplies-Assessor	425.00	0	548.96	-123.96	129.1700
100-03-0303-130	Overtime Wages-Snow Removal	15,000.00	0	19,310.63	-4,310.63	128.7400
100-08-0807-901	Building Dept.-Equipment	250.00	0	320.03	-70.03	128.0100
100-01-0143-603	Fuel-Dial a Ride	3,000.00	0	3,813.91	-813.91	127.1300
100-01-0129-432	Building Maint.-Town Office Building	3,500.00	-1,070.47	4,445.53	-945.53	127.0200
100-01-0123-601	Electricity-Old Town Hall	600.00	125.70	749.83	-149.83	124.9700
100-01-0127-540	Legal Ads-Advertising	4,000.00	928.22	4,987.56	-987.56	124.6900
100-03-0309-610	Office Supplies-Town Garage	150.00	58.26	128.24	-36.50	124.3300
100-01-0115-120	BAA-Clerk	400.00	0	496.00	-96.00	124.0000
100-08-0807-100	Wages - Building Department	13,354.00	3,646.71	16,015.52	-2,661.52	119.9300
100-01-0123-432	Building Maint.- Old Town Hall	2,500.00	0	2,968.75	-468.75	118.7500
100-03-0301-112	Overtime/PW	7,000.00	0	8,267.84	-1,267.84	118.1100
100-03-0301-620	Supplies - Public Works	12,000.00	1,299.81	13,705.27	-1,705.27	114.2100
100-01-0117-810	Dues / Memberships-Town Clerk	500.00	0	561.99	-61.99	112.4000
100-08-0807-120	Clerk's Wages-Building Department	19,240.00	2,226.97	21,613.48	-2,373.48	112.3400
100-01-0115-335	BAA-Training	150.00	0	166.25	-16.25	110.8300
100-03-0309-432	Building Maint.-Town Garage	5,000.00	0	5,536.33	-536.33	110.7300
100-07-0703-488	Tire Pickup-Recycling	800.00	0	854.00	-54.00	106.7500
100-03-0301-391	Fire Ext. Ck.-Public Works	500.00	0	526.68	-26.68	105.3400
100-01-0129-443	Website Fees	4,618.00	4,831.25	4,831.25	-213.25	104.6200
100-01-0105-325	Actuarial Services	5,000.00	0	5,200.00	-200.00	104.0000
100-01-0129-439	Software Maint.-Town Office Building	7,500.00	-7,231.25	7,770.35	-270.35	103.6000
100-01-0117-330	Conf. / Seminars-Town Clerk	1,000.00	0	1,027.50	-27.50	102.7500
100-08-0817-100	Salary-Zoning Agent	16,470.00	1,749.77	16,641.82	-171.82	101.0400
100-01-0145-870	Programs-Senior Citizens	2,000.00	0	2,016.77	-16.77	100.8400
100-01-0102-535	Telephone	852.00	71.17	854.69	-2.69	100.3200
100-01-0115-100	Salaries-BAA	680.00	0	680.00	0.00	100.0000
100-02-0207-844	AHM Youth Services	88,684.00	0	88,684.00	0.00	100.0000
100-03-0301-810	Dues/ Memberships-Public Works	75.00	0	75.00	0.00	100.0000
100-05-0501-845	Social Services-ACCESS	400.00	400.00	400.00	0.00	100.0000
100-10-1001-800	Library-Operations	26,289.00	0	41,746.00	0.00	100.0000
100-11-1101-701	Town Garage-Capital Expenditure	32,615.00	0	32,614.61	0.39	100.0000
100-11-1101-714	Revaluation	16,500.00	0	16,500.00	0.00	100.0000
100-11-1101-715	P & Z-Capital POCD	5,000.00	0	5,000.00	0.00	100.0000
100-12-1201-960	School-Debt	90,000.00	0	90,000.00	0.00	100.0000
100-13-1305-860	Insurance Severance	25,000.00	0	25,000.00	0.00	100.0000
100-13-1305-901	DPW Equipment	100,000.00	0	100,000.00	0.00	100.0000
100-13-1305-907	Transfer-Multi-Use Public Bldg.	50,000.00	0	50,000.00	0.00	100.0000
100-13-1305-908	Fire Dept. Equip. Fund	60,000.00	0	60,000.00	0.00	100.0000
100-13-1305-911	Road Improvement Fund	290,000.00	0	290,000.00	0.00	100.0000
100-13-1305-912	tree removal fund	50,000.00	0	50,000.00	0.00	100.0000
100-13-1305-913	bunker hill bridge	120,000.00	0	120,000.00	0.00	100.0000
100-13-1305-914	bridge and culvert	90,000.00	0	90,000.00	0.00	100.0000

Current as of 4/30/2022 83% of FY



100-13-1305-915	building maintenance	40,000.00	0	40,000.00	0.00	100.0000
201-10-1001-800	Dues and Fees-CT State Library ARPA GRT	15,457.00	0	15,457.72	-0.72	100.0000
100-01-0129-365	Elevator-Service Contract	2,300.00	0	2,292.21	7.79	99.6600
100-01-0109-120	Assistant Treasurer	53,560.00	4,314.95	53,033.10	526.90	99.0200
100-08-0819-810	Capital Region Council of Govt.	8,216.00	0	8,111.00	105.00	98.7200
100-01-0145-820	Senior Lunch-Senior Citizens	1,080.00	0	1,045.68	34.32	96.8200
100-01-0129-315	Payroll Service-Town Office	6,500.00	-0.34	6,275.11	224.89	96.5400
100-02-0201-841	Health Director-Eastern Highlands	19,060.00	0	18,396.66	663.34	96.5200
100-01-0129-610	Office Supplies-Town Office Building	3,000.00	76.93	2,880.00	120.00	96.0000
100-01-0119-800	Misc. Expenses-Probate Court	3,200.00	0	3,054.00	146.00	95.4400
100-04-0401-800	Fire Department	140,650.00	0	134,158.23	6,491.77	95.3800
100-01-0129-490	Tolland 911 Dispatch-Town Office	10,531.00	0	10,031.60	499.40	95.2600
100-03-0305-410	Street Lighting	6,000.00	509.64	5,709.39	290.61	95.1600
100-01-0125-810	Dues / Memberships-Registrars	200.00	0	190.00	10.00	95.0000
100-01-0129-601	Electricity-Town Office Building	7,500.00	569.01	7,017.94	482.06	93.5700
100-01-0137-500	Insurance	113,000.00	22,895.00	105,359.92	7,640.08	93.2400
100-07-0701-100	Wages-Transfer Station	21,218.00	1,632.00	19,727.28	1,490.72	92.9700
100-02-0205-843	Amplify Mental Health	250.00	0	231.00	19.00	92.4000
100-07-0701-601	Electricity-Transfer Station	2,400.00	240.21	2,214.15	185.85	92.2600
100-01-0113-100	Salary-Assessor	28,374.00	2,248.08	26,101.20	2,272.80	91.9900
100-01-0141-223	Disability-Employee Benefits	2,500.00	238.36	2,296.85	203.15	91.8700
100-01-0102-580	Travel	1,200.00	100.00	1,100.00	100.00	91.6700
100-01-0113-120	Salary-Asst. Assessor	36,156.00	2,864.17	33,138.69	3,017.31	91.6500
100-10-1001-100	Library Payroll	75,808.00	5,686.65	68,776.24	7,031.76	90.7200
100-03-0301-100	Salary-Public Works	246,350.00	18,938.46	223,050.57	23,299.43	90.5400
100-01-0111-100	Salary-Tax Collector	42,651.00	3,819.81	38,520.87	4,130.13	90.3200
100-01-0101-105	Selectmen Salary	4,800.00	0	4,300.00	500.00	89.5800
100-01-0141-207	Medicare-Employee Benefits	12,060.00	888.18	10,797.51	1,262.49	89.5300
100-01-0129-652	Custodial Supplies - Town office Buildin	1,000.00	0	891.05	108.95	89.1100
100-01-0135-435	Vehicle Maintenance	1,000.00	0	891.00	109.00	89.1000
100-01-0141-230	Retirement-Employee Benefits	95,576.00	0	84,928.94	10,647.06	88.8600
100-01-0117-100	Salary-Town Clerk	50,774.00	3,905.66	45,010.32	5,763.68	88.6500
100-01-0141-205	Social Security-Employee Benefits	52,086.00	3,797.77	46,107.61	5,978.39	88.5200
100-04-0405-100	Salary - Fire Marshall	7,919.00	609.08	6,995.55	923.45	88.3400
100-01-0102-100	Town Administrator Salary	82,500.00	6,346.11	72,808.74	9,691.26	88.2500
100-01-0102-120	Adminstrative Assistant	21,370.00	1,470.84	18,765.87	2,604.13	87.8100
100-01-0113-438	Contracted Software Maint.-Assessor	18,098.00	0	15,690.00	2,408.00	86.6900
100-08-0801-800	Economic Development Comm.	500.00	0	430.00	70.00	86.0000
100-03-0301-602	Diesel-Public Works	14,000.00	-32.00	11,951.45	2,048.55	85.3700
100-01-0117-120	Asst. Salary-Town Clerk	23,275.00	1,936.98	19,831.80	3,443.20	85.2100
100-08-0809-100	Wages-Inland/Wetlands	16,470.00	1,197.38	14,006.80	2,463.20	85.0400
100-09-0901-590	RHAM Payment	5,119,757.00	0	4,339,879.36	779,877.64	84.7700
100-01-0129-530	Telephone-Town Office Building	10,500.00	1,022.84	8,826.75	1,673.25	84.0600
100-01-0147-365	Custodian	9,300.00	587.50	7,806.25	1,493.75	83.9400
100-03-0301-535	Telephone - Public Works	852.00	71.17	712.42	139.58	83.6200
100-01-0129-444	Copier Rental-Town Office	2,680.00	223.32	2,233.20	446.80	83.3300
100-01-0103-121	Board Clerk Wages-BOF	1,700.00	177.50	1,407.75	292.25	82.8100
100-07-0701-803	Compactor Lease Transfer Station	3,120.00	257.50	2,575.00	545.00	82.5300
100-07-0701-438	Maintenance-Transfer Station	2,500.00	-851.30	2,056.20	443.80	82.2500
100-01-0129-350	Water Testing	500.00	0	405.00	95.00	81.0000
100-07-0701-481	Bulky Waste-Transfer Station	30,160.00	3,091.32	23,002.78	7,157.22	76.2700
100-01-0111-810	Dues/Membership	100.00	75.00	75.00	25.00	75.0000
100-01-0129-533	Postage Meter Rental-Town Office	600.00	0	450.00	150.00	75.0000
100-07-0701-493	Outdoor Facility-Transfer Station	900.00	75.00	675.00	225.00	75.0000
100-08-0809-115	Board Clerk - IWC	1,300.00	98.25	972.50	327.50	74.8100
100-01-0107-310	Legal Fees	14,000.00	3,295.00	10,430.00	3,570.00	74.5000
100-03-0309-537	Internet Cable-Town Garage	1,400.00	0	1,042.65	357.35	74.4800
100-01-0141-215	Health Insurance-Employee Benefits	177,456.00	-1,740.75	131,113.20	46,342.80	73.8800
100-01-0129-537	CEN Fiberoptic Internet-Office Building	1,500.00	369.00	1,107.00	393.00	73.8000
100-12-1203-950	School Interest	3,000.00	0	2,193.75	806.25	73.1300

83%

100-07-0701-998	Tipping Fees-Transfer Station	44,720.00	-251.37	32,674.41	12,045.59	73.0600
100-01-0141-210	Unempl. Comp.-Employee Benefits	10,000.00	145.82	7,151.89	2,848.11	71.5200
100-08-0805-115	Board Clerk - ZBA	500.00	0	355.00	145.00	71.0000
100-01-0145-100	Municipal Agent-Salary	4,000.00	246.88	2,835.96	1,164.04	70.9000
100-06-0603-493	Outside Facility-Recreation Comm	2,630.00	1,860.00	1,860.00	770.00	70.7200
100-09-0901-595	Board of Education Expenses	3,902,400.00	-10,810.20	2,740,089.44	1,146,853.56	70.6100
100-03-0303-642	Supplies - Snow Removal	67,700.00	0	47,437.49	20,262.51	70.0700
100-03-0309-603	Fuel Oil-Town Garage	5,000.00	467.74	3,397.02	1,602.98	67.9400
100-01-0117-612	Land Records-Town Clerk	10,100.00	214.90	6,841.30	3,258.70	67.7400
100-01-0123-490	Alarm System-Old Town Hall	500.00	0	334.95	165.05	66.9900
100-01-0105-320	Annual Audit-Auditor	33,000.00	0	22,000.00	11,000.00	66.6700
100-03-0313-420	Mowing-Ground Care	20,000.00	7,570.82	13,277.45	6,722.55	66.3900
100-01-0145-875	Trips-Senior Citizens	4,000.00	500.00	2,637.49	1,362.51	65.9400
100-03-0303-830	Meals-Snow Removal	650.00	0	427.89	222.11	65.8300
100-07-0701-480	Hauling Fees-Transfer Station	39,520.00	2,459.28	25,708.49	13,811.51	65.0500
100-01-0121-800	MISC/CANV	120.00	0	78.00	42.00	65.0000
100-01-0143-435	Vehicle Maint.-Dial a Ride	5,000.00	109.93	3,225.50	1,774.50	64.5100
100-08-0807-610	Office Supplies-Building Department	550.00	0	353.81	196.19	64.3300
100-01-0117-885	Restoration-Town Clerk	1,000.00	-980.00	639.61	360.39	63.9600
100-01-0129-442	Computer Tech Support	8,000.00	289.75	5,106.27	2,893.73	63.8300
100-01-0111-438	Contracted Software Maint.-Tax Collector	8,859.00	-9,856.83	5,579.39	3,279.61	62.9800
100-01-0125-610	Office Supplies-Registrars	300.00	0	188.82	111.18	62.9400
100-01-0101-836	Veteran's Day Committee	500.00	0	300.37	199.63	60.0700
100-01-0141-280	CDL, Physicals, Drug Testing-Employee	750.00	150.00	450.00	300.00	60.0000
100-01-0129-603	Fuel Oil-Town Office Building	5,800.00	546.90	3,370.37	2,429.63	58.1100
100-01-0141-225	Life Ins.-Employee Benefits	1,500.00	93.60	858.00	642.00	57.2000
100-03-0301-392	Welding Supply-Public Works	850.00	0	433.71	416.29	51.0200
100-04-0405-110	Deputy Salary	1,267.00	0	633.45	633.55	50.0000
100-01-0125-100	Salary-Registrars	12,000.00	-410.00	5,967.52	6,032.48	49.7300
100-01-0121-100	Salaries-Elections	16,000.00	0	7,441.39	8,558.61	46.5100
100-01-0111-580	Mileage-Tax Collector	200.00	92.66	92.66	107.34	46.3300
100-06-0603-870	Programs-Recreation Comm	5,835.00	0	2,696.19	3,138.81	46.2100
100-01-0117-610	Office Supplies-Town Clerk	1,400.00	0	645.41	754.59	46.1000
100-01-0135-610	Office/Training Supplies - Civil Prep	850.00	0	376.62	473.38	44.3100
100-01-0125-120	Asst. Salary-Registrars	1,000.00	410.00	410.00	590.00	41.0000
100-01-0129-735	Computer Services Town Office	1,900.00	-258.00	763.96	1,136.04	40.2100
100-03-0303-436	Ice Maint. Bldg.--Snow Removal	500.00	0	184.72	315.28	36.9400
100-01-0125-330	CONF & SEMINARS - Registrars	1,200.00	0	440.00	760.00	36.6700
100-03-0303-730	Sanding Equip-Snow Removal	500.00	0	182.07	317.93	36.4100
100-01-0121-335	Training - Elections	600.00	20.00	217.00	383.00	36.1700
100-01-0111-330	Conf. & Seminars-Tax Collector	400.00	45.00	140.00	260.00	35.0000
100-04-0403-610	Office Supplies-Law Enforcement	450.00	0	144.00	306.00	32.0000
100-03-0313-422	Beautifications-Ground Care	2,050.00	0	634.78	1,415.22	30.9600
100-01-0143-380	Comm. Drivers Test-Dial a Ride	1,000.00	0	300.00	700.00	30.0000
100-01-0129-531	Postage-Town Office	7,000.00	-1,493.69	1,965.25	5,034.75	28.0800
100-01-0113-335	Training/Assessor	650.00	0	179.00	471.00	27.5400
100-06-0601-800	Misc. Exp-Memorial Day	800.00	206.40	206.40	593.60	25.8000
100-01-0109-610	Office Supplies - Treasurer	200.00	0	50.55	149.45	25.2800
100-04-0405-612	Subscriptions/Fire Marshall	700.00	0	173.75	526.25	24.8200
100-01-0111-610	Office Supplies-Tax Collector	400.00	0	96.67	303.33	24.1700
100-08-0807-612	Bks. & Manuals-Building Department	500.00	0	120.00	380.00	24.0000
100-01-0125-580	Travel-Registrars	500.00	94.77	114.66	385.34	22.9300
100-01-0121-438	Equip. Maint.-Elections	3,000.00	0	675.00	2,325.00	22.5000
100-01-0121-830	Meals-Elections	600.00	0	131.57	468.43	21.9300
201-03-0302-330	Contractual Serv.-Connectivity Grant	297,620.00	0	45,660.80	251,959.20	15.3400
100-03-0301-111	Temp/PW	2,500.00	0	359.28	2,140.72	14.3700
100-01-0117-580	Travel-Registrars	400.00	0	57.12	342.88	14.2800
100-01-0107-312	Assessor - Legal Counsel	6,000.00	0	664.00	5,336.00	11.0700
100-01-0125-335	Registrar-Training	3,500.00	320.00	360.00	3,140.00	10.2900
100-01-0121-610	Supplies-Elections	8,000.00	0	545.62	7,454.38	6.8200

100-13-1305-899	Contingency	50,000.00	0	500.00	49,500.00	1.0000
100-01-0102-330	Conference/Seminars	200.00	0	0	200.00	0.0000
100-01-0103-310	Legal Fees	2,500.00	0	0	2,500.00	0.0000
100-01-0109-330	Conference/Seminars - Treasurer	500.00	0	0	500.00	0.0000
100-01-0113-580	Mileage-Assessor	500.00	0	0	500.00	0.0000
100-01-0117-335	Training-Town clerk	2,000.00	0	0	2,000.00	0.0000
100-01-0117-616	Maps Filming & Indexing-Town Clerk	600.00	0	0	600.00	0.0000
100-01-0117-865	Vital Statistics-Town Clerk	300.00	0	0	300.00	0.0000
100-01-0123-603	Fuel Oil-Old Town Hall	400.00	0	0	400.00	0.0000
100-01-0129-401	Elevator Permit	240.00	0	0	240.00	0.0000
100-01-0129-430	ProComm.Maint.Agr.-Town Office Bldg.	600.00	0	0	600.00	0.0000
100-01-0129-550	Printing-Town Office Building	1,600.00	0	0	1,600.00	0.0000
100-01-0129-730	Equipment-Town Office Building	750.00	0	0	750.00	0.0000
100-01-0135-100	Salary-Civil Preparedness	600.00	0	0	600.00	0.0000
100-01-0135-335	Civil Preparedness Training	350.00	0	0	350.00	0.0000
100-01-0141-221	Longevity	1,500.00	0	0	1,500.00	0.0000
100-01-0141-295	Adm. Fee Merf.-Employee Benefits	3,000.00	0	0	3,000.00	0.0000
100-01-0149-434	Furnace Maint.-Old Fire House	300.00	0	0	300.00	0.0000
100-01-0149-490	Alarm Maint.-Old Fire House	250.00	0	0	250.00	0.0000
100-01-0151-434	Furnace Maintenance - Dog Pound	175.00	0	0	175.00	0.0000
100-01-0151-580	Dog Warden-Travel	100.00	0	0	100.00	0.0000
100-01-0151-610	Dog Warden - Supplies	800.00	0	0	800.00	0.0000
100-01-0153-800	Town Historian	200.00	0	0	200.00	0.0000
100-03-0301-448	Misc. Labor/Rental-Town Garage	1,500.00	0	0	1,500.00	0.0000
100-03-0302-330	Contractual Serv.-Connectivity Grant	297,620.00	0	0.00	0.00	0
100-03-0309-618	Computer Supplies-Town Garage	300.00	0	0	300.00	0.0000
100-03-0311-370	Consulting Fees-Engineer	10,000.00	0	0	10,000.00	0.0000
100-03-0313-424	Old Cemetary - Ground Care	2,000.00	0	0.00	2,000.00	0.0000
100-04-0403-375	Contract St. Fee-Law Enforcement	176,000.00	0	0	176,000.00	0.0000
100-04-0405-150	Fire - Burning Official Comp	0.00	0	180.00	-180.00	0
100-04-0405-335	Training-Fire Marshall	300.00	0	0	300.00	0.0000
100-04-0405-610	Office Supplies-Fire Marshall	50.00	0	0	50.00	0.0000
100-04-0405-730	Equipment-Fire Marshall	500.00	0	0	500.00	0.0000
100-05-0501-580	Social Services - Travel	50.00	0	0	50.00	0.0000
100-05-0501-850	COVID Expenses	0.00	-1,206.00	1,379.99	-1,379.99	0
100-07-0701-442	Brush Pile Removal	7,500.00	0	0	7,500.00	0.0000
100-07-0701-807	Transfer Station Permits	0	1,157.07	1,157.07	-1,157.07	0
100-07-0703-484	Antifreeze Pickup-Recycling	100.00	0	0	100.00	0.0000
100-08-0803-335	Training-Planning & Zoning	350.00	0	0	350.00	0.0000
100-08-0803-340	Planning & Zoning - Mapping	300.00	0	0	300.00	0.0000
100-08-0807-438	Equipment maint.-Building Dept.	1,500.00	0	0	1,500.00	0.0000
100-08-0807-580	Mileage-Building Department	250.00	0	0	250.00	0.0000
100-08-0807-810	Dues / Membership-Building Department	200.00	0	0	200.00	0.0000
100-08-0807-890	PermitLink Fees - Building Department	0	2,760.00	2,760.00	-2,760.00	0
100-08-0809-335	Training-Inland/Wetlands	250.00	0	0	250.00	0.0000
100-08-0809-610	Office Supplies-Inland/Wetland	250.00	0	0	250.00	0.0000
100-08-0809-810	Dues / Memberships-Inland/Wetlands	65.00	0	0.00	65.00	0.0000
100-08-0815-330	Conservation-membership	65.00	0	0	65.00	0.0000
100-08-0815-335	Conservation-training	200.00	0	0	200.00	0.0000
100-08-0815-810	Conservation-conferences	300.00	0	0	300.00	0.0000
100-08-0817-580	Mileage-Zoning Agent	300.00	0	0	300.00	0.0000
100-03-0301-730	Equipment - Public Works	6,400.00	-1,503.62	-504.16	6,904.16	-7.8800

Town Aid Roads

G/L Account No: L-100-00-3700-006

Date	Description	Payee	Amount	Balance
	Opening Balance			138,460.56
7/21/2021	Check # 46 PO #22-00047	The Gorman Group LLC	\$ (39,060.00)	\$ 99,400.56
7/21/2021	Check #15 PO #22-00048	AEN Asphalt	\$ (48,020.25)	\$ 51,380.31
8/31/2021	Cash Receipt State of Connecticut		\$ 93,562.28	\$ 144,942.59
9/1/2021	Check #143 PO #22-00132	AEN Asphalt	\$ (40,556.25)	\$ 104,386.34
9/1/2021	Check #142 PO #22-00145	Adelman Sand & Gravel Inc	\$ (224.40)	\$ 104,161.94
9/15/2021	Check #203 PO #22-00186	Target Enterprises, Inc.	\$ (211.76)	\$ 103,950.18
9/29/2021	Check #207 PO #22-00193	Able Tool & Equipment LLC	\$ (9,500.00)	\$ 94,450.18
12/22/2021	Check #493 PO #22-00446	Weatherworks	\$ (1,650.00)	\$ 92,800.18
1/19/2022	Check #566 PO #22-00513	Streetscan, Inc.	\$ (6,000.00)	\$ 86,800.18
1/19/2022	Check #544 PO #22-00526	Fastenal Company	\$ (185.63)	\$ 86,614.55
1/31/2022	Cash Receipt State of Connecticut		\$ 93,562.28	\$ 180,176.83
2/3/2022	Check #571 PO #22-00565	Adelman Sand & Gravel Inc	\$ (140.80)	\$ 180,036.03
3/3/2022	Check #639 PO #22-00634	Adelman Sand & Gravel Inc	\$ (118.80)	\$ 179,917.23
3/3/2022	Check #645 PO #22-00636	Coit Excavating Inc	\$ (422.39)	\$ 179,494.84
4/13/2022	Check #763 PO# 22-00788	Adelman Sand & Gravel Inc	\$ (155.10)	\$ 179,339.74
5/11/2022	Check #866 PO# 22-00839	Target Enterprises, Inc.	\$ (88.88)	\$ 179,250.86
5/11/2022	Check #863 PO# 22-00846	Red's Building Supplies LLC	\$ (473.50)	\$ 178,777.36
5/11/2022	Check #831 PO# 22-00847	Adelman Sand & Gravel Inc	\$ (115.50)	\$ 178,661.86

Current as of 5/11/2022

Bunker Hill Bridge Fund**G/L Account No: L-100-00-3700-050**

Date	Description	Payee	Amount	Balance
	Opening Balance			160,000.00
9/1/2021	Check #148 PO# 22-00130	Coit Excavating, Inc	\$ (1,903.69)	\$ 158,096.31
11/22/2021	Budget Transfer		\$ 120,000.00	\$ 278,096.31

Fire Department Equipment Fund

G/L Account No: L-100-00-3700-016

Date	Description	Payee	Amount	Balance
	Opening Balance			30,504.52
10/14/2021	Check #264 PO# 22-00231	Firematic Supply Co Inc	\$ (35,125.31)	\$ (4,620.79)
11/22/2021	Budget Transfer		\$ 60,000.00	\$ 55,379.21
12/22/2021	Check #462	Daniels Equipment Co Inc	\$ (15,265.00)	\$ 40,114.21

Public Works Capital Equipment Fund

G/L Account No: L-100-00-3700-059

Date	Description	Payee	Amount	Balance
	Opening Balance			1,166.60
8/12/2021	Cash Receipt	GovPlanet Equip Auction Sales	\$ 11,055.53	\$ 12,222.13
8/31/2021	Cash Receipt	GovPlanet Equip Auction Sales	\$ 97.75	\$ 12,319.88
8/31/2021	Cash Receipt	GovPlanet Equip Auction Sales	\$ 1,564.00	\$ 13,883.88
11/22/2021	Budget Transfer		\$ 100,000.00	\$ 113,883.88
11/22/2021	Budget Transfer		\$ (84,678.75)	\$ 29,205.13

Tree Removal Fund

G/L Account No: L-100-00-3700-049

Date	Description	Payee	Amount	Balance
	Opening Balance			5,727.50
8/4/2021	Check #98 PO# 22-00068	Tennett Tree Service Inc	\$ (540.00)	\$ 5,187.50
8/4/2021	Check #98 PO# 22-00068	Tennett Tree Service Inc	\$ (1,485.00)	\$ 3,702.50
9/29/2021	Check #221 PO# 22-00221	Distinctive Tree Care LLC	\$ (450.00)	\$ 3,252.50
10/14/2021	Check #258 PO# 22-0240	Distinctive Tree Care LLC	\$ (35,197.50)	\$ (31,945.00)
11/22/2021	Budget Transfer		\$ 50,000.00	\$ 18,055.00
11/30/2021	Cash Receipt	Town of Coventry - Tree Work Reimb	\$ 1,640.00	\$ 19,695.00
12/22/2021	Check #464 PO# 22-00447	Distinctive Tree Care LLC	\$ (400.00)	\$ 19,295.00
2/3/2022	Check #595 PO# 22-00566	Tennett Tree Service Inc	\$ (1,485.00)	\$ 17,810.00

Building Maintenance Fund

G/L Account No: L-100-00-3700-052

Date	Description	Payee	Amount	Balance
	Opening Balance			84,360.59
7/21/2021	Check #51 PO# 22-00027	William Allen	\$ (175.48)	\$ 84,185.11
7/21/2021	Check #57 PO# 21-00016	Fire Protection Testing	\$ (2,430.00)	\$ 81,755.11
7/21/2021	Check #57 PO# 21-00016	Fire Protection Testing	\$ (1,600.00)	\$ 80,155.11
8/19/2021	Check #130 PO# 22-00088	Regan Renovations LLC	\$ (300.00)	\$ 79,855.11
10/14/2021	Check #286 PO# 22-00251	Target Enterprises, Inc	\$ (610.60)	\$ 79,244.51
10/14/2021	Check #273 PO# 22-00271	Lenco Electrical Contractors	\$ (2,187.58)	\$ 77,056.93
10/27/2021	Check #305 PO# 22-00156	Fire Protection Testing	\$ (830.00)	\$ 76,226.93
10/27/2021	Check #305 PO# 22-00156	Fire Protection Testing	\$ (764.00)	\$ 75,462.93
10/27/2021	Check #305 PO# 22-00156	Fire Protection Testing	\$ (460.00)	\$ 75,002.93
10/27/2021	Check #323 PO# 22-00316	Ron's Professional Lawn Care	\$ (4,500.00)	\$ 70,502.93
10/27/2021	Check #323 PO# 22-00316	Ron's Professional Lawn Care	\$ (2,118.00)	\$ 68,384.93
11/10/2021	Check #355 PO# 22-00340	Lenco Electrical Contractors	\$ (9,999.99)	\$ 58,384.94
11/22/2021	Budget Transfer		\$ 40,000.00	\$ 98,384.94
11/24/2021	Check #379 PO# 22-00351	KDC - Kaulback Design Co	\$ (2,800.00)	\$ 95,584.94
11/24/2021	Check #385 PO# 22-00370	MG Masonry LLC	\$ (2,710.00)	\$ 92,874.94
1/4/2022	Reclassify Funds		\$ (2,372.50)	\$ 90,502.44
1/4/2022	Reclassify Funds		\$ (3,120.63)	\$ 87,381.81
3/3/2022	Check #661 PO# 22-00662	Lenco Electrical Contractors	\$ (1,077.48)	\$ 86,304.33
3/3/2022	Check #661 PO# 22-00662	Lenco Electrical Contractors	\$ (6,409.97)	\$ 79,894.36
3/3/2022	Check #661 PO# 22-00662	Lenco Electrical Contractors	\$ (647.50)	\$ 79,246.86
3/16/2022	Check #701 PO# 22-00683	Lenco Electrical Contractors	\$ (882.93)	\$ 78,363.93

3/16/2022	Check #701 PO# 22-00683	Lenco Electrical Contractors	\$	(1,093.33)	\$	77,270.60
3/17/2022	Check #729 PO# 22-00726	Genie Innovations Inc	\$	(6,350.00)	\$	70,920.60
3/31/2022	Check #747 PO# 22-00755	D & S Comfort Control	\$	(258.00)	\$	70,662.60
3/31/2022	Check #747 PO# 22-00755	D & S Comfort Control	\$	(60.00)	\$	70,602.60
3/31/2022	Check #747 PO# 22-00755	D & S Comfort Control	\$	(2,500.00)	\$	68,102.60
3/31/2022	Check #747 PO# 22-00755	D & S Comfort Control	\$	(539.00)	\$	67,563.60
4/13/2022	J/E Adjustment	Lifesafe Transfer	\$	(284.17)	\$	67,279.43
4/13/2022	J/E Adjustment	FPT Transfer	\$	(411.25)	\$	66,868.18
4/13/2022	J/E Adjustment	FPT Transfer	\$	(456.65)	\$	66,411.53
4/13/2022	J/E Adjustment	Transfer Station Garage Door	\$	(980.00)	\$	65,431.53
5/11/2022	Check #850 PO# 22-00834	Lenco Electrical Contractors	\$	(536.65)	\$	64,894.88
5/11/2022	Check #850 PO# 22-00834	Lenco Electrical Contractors	\$	(719.85)	\$	64,175.03

Road Improvement Fund

G/L Account No: L-100-00-3700-048

Date	Description	Payee	Amount	Balance
	Opening Balance			257,972.02
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (4,050.00)	\$ 253,922.02
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (2,700.00)	\$ 251,222.02
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (4,500.00)	\$ 246,722.02
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (3,217.50)	\$ 243,504.52
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (3,802.50)	\$ 239,702.02
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (3,375.00)	\$ 236,327.02
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (3,802.50)	\$ 232,524.52
7/21/2021	Check #14 PO# 22-00042	Abby's Contracting	\$ (4,050.00)	\$ 228,474.52
8/4/2021	Check #78 PO# 22-00072	Coit Excavating Inc	\$ (4,290.98)	\$ 224,183.54
8/4/2021	Check #71 PO# 22-00073	Abby's Contracting	\$ (4,311.00)	\$ 219,872.54
8/4/2021	Check #71 PO# 22-00073	Abby's Contracting	\$ (3,748.50)	\$ 216,124.04
8/4/2021	Check #71 PO# 22-00073	Abby's Contracting	\$ (3,150.00)	\$ 212,974.04
8/4/2021	Check #71 PO# 22-00073	Abby's Contracting	\$ (3,937.50)	\$ 209,036.54
8/4/2021	Check #71 PO# 22-00073	Abby's Contracting	\$ (2,362.50)	\$ 206,674.04
8/4/2021	Check #97 PO# 22-00075	Target Enterprises Inc	\$ (498.40)	\$ 206,175.64
8/4/2021	Check #76 PO# 22-00076	CBR CT Inc	\$ (4,275.00)	\$ 201,900.64
8/19/2021	Check #114 PO# 22-00106	Coit Excavating Inc	\$ (2,787.36)	\$ 199,113.28
8/19/2021	Check #114 PO# 22-00108	Coit Excavating Inc	\$ (2,703.71)	\$ 196,409.57
9/1/2021	Check #148 PO# 22-00126	Coit Excavating Inc	\$ (1,447.16)	\$ 194,962.41
9/1/2021	Check #141 PO# 22-00133	Able Tool & Equipment LLC	\$ (1,450.00)	\$ 193,512.41
9/1/2021	Check #146 PO# 22-00146	CBR CT Inc	\$ (4,275.00)	\$ 189,237.41

9/29/2021	Check #217 PO# 22-00194	Coit Excavating Inc	\$ (1,244.28)	\$ 187,993.13
10/14/2021	Check #254 PO# 22-00233	CBR CT Inc	\$ (84,678.75)	\$ 103,314.38
10/27/2021	Check #324 PO# 22-00298	Safety Marking Inc	\$ (22,901.72)	\$ 80,412.66
10/27/2021	Check #330 PO# 22-00299	The Gorman Group LLC	\$ (288,437.31)	\$ (208,024.65)
11/22/2021	Budget Transfer		\$ 290,000.00	\$ 81,975.35
11/22/2021	Budget Transfer		\$ 84,678.75	\$ 166,654.10

Bridge & Culvert Fund

G/L Account No: L-100-00-3700-051

Date	Description	Payee	Amount	Balance
	Opening Balance			60,000.00
9/15/2021	Check #184 PO# 22-00188	EJP HDPE Fabrication	\$ (780.00)	\$ 59,220.00
9/29/2021	Check #217 PO# 22-00194	Coit Excavating Inc	\$ (851.93)	\$ 58,368.07
9/29/2021	Check #224 PO# 22-00195	EJP HDPE Fabrication	\$ (870.00)	\$ 57,498.07
9/29/2021	Check #206 PO# 22-00196	Abby's Contracting LLC	\$ (2,362.50)	\$ 55,135.57
9/29/2021	Check# 214 PO# 22-00197	Builder's Concrete East	\$ (3,654.00)	\$ 51,481.57
10/14/2021	Check #259 PO# 22-00241	East Coast Sign & Supply	\$ (884.00)	\$ 50,597.57
10/14/2021	Check #259 PO# 22-00241	East Coast Sign & Supply	\$ (1,278.00)	\$ 49,319.57
10/14/2021	Check #246 PO# 22-00242	Abby's Contracting LLC	\$ (1,800.00)	\$ 47,519.57
10/14/2021	Check #247 PO# 22-00243	AEN Asphalt	\$ (1,575.75)	\$ 45,943.82
10/14/2021	Check #252 PO# 22-00252	Builder's Concrete East	\$ (6,090.00)	\$ 39,853.82
10/27/2021	Check #302 PO# 22-00280	CT Concrete Products	\$ (548.00)	\$ 39,305.82
10/27/2021	Check #332 PO# 22-00281	Robert Jay Tuttle	\$ (177.98)	\$ 39,127.84
10/27/2021	Check #322 PO# 22-00282	Red's Building Supplies LLC	\$ (12.64)	\$ 39,115.20
10/27/2021	Check #300 PO# 22-00283	Coit Excavating Inc	\$ (391.04)	\$ 38,724.16
11/10/2021	10/27/2021 Voided Check		\$ 177.98	\$ 38,902.14
11/10/2021	Check #335 PO# 22-00330	AEN Asphalt	\$ (1,568.00)	\$ 37,334.14
11/10/2021	Check #340 PO# 22-00343	Cash True Value	\$ (108.44)	\$ 37,225.70
11/22/2021	Budget Transfer		\$ 90,000.00	\$ 127,225.70
12/9/2021	Credit Card Charge	Center Sports	\$ (177.98)	\$ 127,047.72
2/3/2022	Check #590 PO# 22-0577	Safety Marking Inc	\$ (119.70)	\$ 126,928.02

Connectivity Grant**Expenditure Account 1-201-03-0302-330**

Date	Description	Payee	Amount	Balance
	Opening Balance			297,620.00
3/15/2022	Reclassify Expenditures		\$ (45,660.80)	\$ 251,959.20
5/11/2022	Check #838 PO# 22-00867	East Coast Sign & Supply	\$ (665.00)	\$ 251,294.20

ARPA Fund - Library

Expenditure Acct # 1-201-10-1001-800

Date	Description	Payee	Amount	Balance
	Opening Balance			15,457.00
2/28/2022	Reclassify Expenses		\$ (1,596.00)	\$ 13,861.00
3/16/2022	Check #719 PO# 22-00704	W. B. Mason	\$ (151.50)	\$ 13,709.50
3/16/2022	Check #719 PO# 22-00704	W. B. Mason	\$ (171.02)	\$ 13,538.48
3/16/2022	Check #719 PO# 22-00704	W. B. Mason	\$ (343.42)	\$ 13,195.06
3/16/2022	Check #719 PO# 22-00704	W. B. Mason	\$ (496.11)	\$ 12,698.95
3/16/2022	Check #707 PO# 22-00709	Ornasi LLC	\$ (1,213.20)	\$ 11,485.75
3/16/2022	Check #715 PO# 22-00710	Sun Charge Systems	\$ (3,100.00)	\$ 8,385.75
3/16/2022	Check #697 PO# 22-00711	Hertz Furniture	\$ (2,323.57)	\$ 6,062.18
3/16/2022	Check #686 PO# 22-00712	Citadel PPE DBA	\$ (1,265.00)	\$ 4,797.18
3/16/2022	Check #689 PO# 22-00713	DEMCO Inc	\$ (1,441.84)	\$ 3,355.34
3/31/2022	Check #746 PO# 22-00746	DEMCO Inc	\$ (2,756.44)	\$ 598.90
3/31/2022	Check #761 PO# 22-00747	W. B. Mason	\$ (9.83)	\$ 589.07
3/31/2022	Check #761 PO# 22-00747	W. B. Mason	\$ (589.79)	\$ (0.72)

Range of Checking Accts: POOLED to POOLED Range of Check Dates: 04/01/22 to 04/30/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
POOLED				
762	04/13/22	ACCES005 ACCESS	400.00	29
763	04/13/22	ADELM005 ADELMAN SAND & GRAVEL INC	155.10	29
764	04/13/22	BACHE005 BACHER CORPORATION OF C	6.71	29
765	04/13/22	BARTO010 WALLACE BARTON	94.77	29
766	04/13/22	BRICK005 BRICKS R US	28.40	29
767	04/13/22	CASHT005 CASH TRUE VALUE	31.16	29
768	04/13/22	CHRON005 CHRONICLE MEDIA LLC	310.73	29
769	04/13/22	CIRMA005 CIRMA	22,895.00	29
770	04/13/22	CONST005 CONSTELLATION NEW ENERGY INC	750.29	29
771	04/13/22	DASOF005 DAS-OFFICE OF THE STATE B	192.26	29
772	04/13/22	DIMEO005 DIME OIL COMPANY LLC	1,014.64	29
773	04/13/22	DUBOI005 DUBOIS AUTOMOTIVE, INC.	44.95	29
774	04/13/22	EVERS005 EVERSOURCE	1,271.05	29
775	04/13/22	GOODS005 GOODSPEED MUSICALS, GROUP SALE	500.00	29
776	04/13/22	GRANI005 GRANITE TELECOMMUNICATIONS	959.82	29
777	04/13/22	HDPO0005 DAS-ACCT.REC.- HDP	336.00	29
778	04/13/22	INQUI005 JOURNAL INQUIRER	127.49	29
779	04/13/22	JEFFR005 JEFFREY MINER	20.74	29
780	04/13/22	KAINE005 KAINEN, ESCALERA AND MCH	1,045.00	29
781	04/13/22	LEAF0005 LEAF	223.32	29
782	04/13/22	MIDNE005 MID-NEROC	190.36	29
783	04/13/22	NE000005 GLASTONBURY CITIZEN/RIVEREAST	230.00	29
784	04/13/22	NICHO010 NICHOLAS GLOWACKI	1,166.76	29
785	04/13/22	OBRIE005 ATTY DENNIS O'BRIEN	2,250.00	29
786	04/13/22	OFFIO005 OFFICE OF THE TREASURER	3,535.00	29
787	04/13/22	OFFIC010 THE OFFICE WORKS	76.93	29
788	04/13/22	PAPER005 WILLIMANTIC WASTE PAPER	5,181.51	29
789	04/13/22	PIZZA005 ANDOVER PIZZA	396.00	29
790	04/13/22	POINT005 POINT SOFTWARE	360.00	29
791	04/13/22	RECEI005 ACCOUNTS RECEIVABLE	317.00	29
792	04/13/22	RONSP005 RON'S PROFESSIONAL LAWN CARE	800.00	29
793	04/13/22	STAPL005 STAPLES	58.26	29
794	04/13/22	SWISS005 SWISS UNIFORM RENTAL	266.90	29
795	04/13/22	THEPE005 The Peterbilt Store - RI	13.20	29
796	04/13/22	USBLE005 USB LEASING LT	1,009.44	29
797	04/13/22	WILLI005 WILLIMANTIC AUTO & TRUCK	1,560.45	29
798	04/26/22	AFSCM005 AFSCME, LOCAL 1303	275.30	30
799	04/26/22	AIGRE005 AIG RETIREMENT SERVICES	750.00	30
800	04/26/22	ALLST005 ALLSTON SUPPLY CO INC	81.60	30
801	04/26/22	AMERI005 AMERI-LOO	1,935.00	30
802	04/26/22	ANTHE005 ANTHEM LIFE & DISABILITY INSUR	331.96	30
803	04/26/22	AVENU005 AVENU HOLDINGS, LLC	214.90	30
804	04/26/22	BSCGR005 BSC GROUP - CONNECTICUT INC	6,081.25	30
805	04/26/22	CBRCT005 CBR CT INC	184.09	30
806	04/26/22	CHOIC005 CHOICE DISTRIBUTION INC	1,118.44	30
807	04/26/22	CTTAX005 CT TAX COLLECTORS ASSOCI	45.00	30
808	04/26/22	CTTAX010 CT TAX COLLECTORS ASSO	75.00	30
809	04/26/22	CURTI005 EILEEN CURTIN	92.66	30
810	04/26/22	DUBOI005 DUBOIS AUTOMOTIVE, INC.	64.98	30

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED		Continued			
811	04/26/22	FASTE005 FASTENAL COMPANY	119.08		30
812	04/26/22	FLAGM005 FLAGMAN	206.40		30
813	04/26/22	FRONT005 FRONTIER COMMUNICATION	63.02		30
814	04/26/22	GOVTS005 VISION GOV'T.SOLUTIONS	760.18		30
815	04/26/22	GULEM005 GULEMO PRINTERS INC	97.51		30
816	04/26/22	HALLO005 HALLORAN & SAGE LLP	129.50		30
817	04/26/22	LEE00005 CAROL LEE	171.60		30
818	04/26/22	MEUI0005 MEUI	125.10		30
819	04/26/22	MPNAR005 MPN ARCHITECTS	2,000.00		30
820	04/26/22	NE000005 GLASTONBURY CITIZEN/RIVEREAST	260.00		30
821	04/26/22	NUTME005 NUTMEG INTERNATIONAL TR	372.13		30
822	04/26/22	PAPER005 WILLIMANTIC WASTE PAPER	3,610.43		30
823	04/26/22	RECRE005 HEBRON PARKS & RECREATI	6,819.50		30
824	04/26/22	STATE045 STATE OF CONNECTICUT	369.00		30
825	04/26/22	SUPER005 SUPER SPRING & BRAKE CO I	2,757.84		30
826	04/26/22	TOWN0025 TOWN OF SOUTH WINDSOR	289.75		30
827	04/26/22	TOWN0030 TOWN OF BOLTON	3,646.71		30
828	04/26/22	VERIZ005 VERIZON WIRELESS	142.34		30
829	04/26/22	WBMAS005 W B MASON CO., INC.	1,157.07		30
830	04/26/22	WHPRE005 W.H. PREUSS SONS, INC.	156.53		30

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	69	0	82,323.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	69	0	82,323.11	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	69	0	82,323.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	69	0	82,323.11	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	2-100	65,002.98	2,563.20	14,756.93	82,323.11
Total of All Funds:		<u>65,002.98</u>	<u>2,563.20</u>	<u>14,756.93</u>	<u>82,323.11</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	100	65,002.98	2,563.20	14,756.93	82,323.11
Total of All Funds:		<u>65,002.98</u>	<u>2,563.20</u>	<u>14,756.93</u>	<u>82,323.11</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	2-100	65,002.98	0.00	0.00	0.00	65,002.98
Total of All Funds:		<u>65,002.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,002.98</u>

12. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

June 2022

**TOWN OF ANDOVER
BUDGET TRANSFERS**

AS OF 5/10/2022 Prepared by:
Marina Pandolfi

ACCT #	ACCT DESCRIPTION		(FROM) DEBIT	(TO) CREDIT	
100-01-0101-836	Veteran's Day Committee		\$ 199.63		
100-01-0111-810	Dues/Membership - Tax Collector	only \$25 left	\$ 25.00		
100-01-0101-115	Board Clerk BOS			\$ 224.63	*current balance in account is -508.75
100-01-0103-310	Legal Fees		\$ 2,500.00		
100-01-0107-312	Assessor Legal Counsel		\$ 2,500.00		
100-08-0803-335	Training - Planning & Zoning		\$ 350.00		
100-08-0803-310	Legal/Professional P&Z			\$ 5,350.00	
100-01-0107-312	Assessor Legal Counsel		\$ 2,000.00		
100-01-0113-580	Mileage - Assessor		\$ 500.00		
100-01-0113-438	Contracted Software Maint - Assessor			\$ 2,500.00	
100-01-0815-810	Conservation - Conferences		\$ 200.00		
100-01-0105-325	Actuarial Services			\$ 200.00	
100-01-0117-335	Training Town Clerk		\$ 27.50		
100-01-0117-330	Conf./Seminars - Town Clerk			\$ 27.50	
100-01-0117-335	Training Town Clerk		\$ 440.00		
100-01-0117-438	Equip. Maint - Town Clerk			\$ 440.00	
100-01-0117-335	Training Town Clerk		\$ 61.99		
100-01-0117-810	Dues / Memberships - Town Clerk			\$ 61.99	
L-100-00-3700-052	Town Wide Building Maint Fund		\$ 468.75		
100-01-0123-432	Building Maint - Old Town Hall			\$ 468.75	
100-01-0123-603	Fuel Oil - Old Town Hall		\$ 400.00		
100-01-0123-601	Electricity - Old Town Hall			\$ 400.00	
100-01-0129-430	ProComm.Maint.Agr - Town Office Bldg		\$ 600.00		
100-01-0129-490	Tolland 911 Dispatch- Town Office		\$ 263.93		
100-01-0129-432	Building Maint - Town Office Building			\$ 863.93	*current balance in account is -945.53
100-01-0129-490	Tolland 911 Dispatch- Town Office		\$ 235.46		
100-01-0129-439	Software Maint - Town Office Building			\$ 235.46	*current balance in account is -270.35
100-02-0201-841	Health Director - Eastern Highlands		\$ 663.34		
100-01-0143-603	Fuel - Dial a Ride			\$ 663.34	*current balance in account is -813.91
100-01-0149-434	Furnace Maint - Old Fire House		\$ 300.00		
100-01-0149-490	Alarm Maint - Old Fire House		\$ 250.00		
100-01-0149-603	Fuel Oil - Old Fire House			\$ 550.00	*current balance in account is -733.94
100-01-0151-434	Furnace Maint - Dog Pound		\$ 175.00		
100-01-0151-580	Dog Warden - Travel		\$ 100.00		
100-01-0151-610	Dog Warden - Supplies		\$ 800.00		
100-01-0151-100	Dog Warden Salary - Dog Fund			\$ 1,075.00	*current balance in account is -2725.26
L-100-00-3700-059	Public Works Capital Equipment Fund		\$ 8,000.00		
100-03-0301-435	Vehicle Maint Public Works			\$ 8,000.00	
100-04-0405-335	Training - Fire Marshall		\$ 300.00		
100-04-0405-610	Office Supplies - Fire Marshall		\$ 50.00		
100-04-0405-730	Equipment - Fire Marshall		\$ 336.92		
100-04-0405-810	Dues/Memberships - Fire Marshall			\$ 686.92	
100-07-0701-442	Brush Pile Removal		\$ 4,000.00		
100-07-0703-807	Mid-Neroc Fees - Recycling			\$ 4,000.00	
100-08-0803-335	Training - Planning & Zoning		\$ 350.00		
100-08-0817-580	Mileage - Zoning Agent		\$ 300.00		
100-08-0803-100	Wages - Planning & Zoning			\$ 650.00	*current balance in account is -807.75
100-08-0807-438	Equipment Maint - Building Dept		\$ 1,500.00		

100-08-0807-580	Mileage - Building Dept		\$ 250.00						
100-08-0807-810	Dues/Memberships - Building Dept		\$ 130.00						
100-08-0807-120	Clerk's Wages - Building Department				\$ 1,880.00	*current balance in account is -2373.48			
100-08-0807-810	Dues/Memberships - Building Dept		\$ 70.03						
100-08-0807-901	Building Dept - Equipment				\$ 70.03				
100-08-0815-335	Conservation - Training		\$ 76.21						
100-08-0815-609	Conservation - Equipment				\$ 76.21				
100-08-0817-810	Capital Region Council of Govt		\$ 96.00						
100-01-0115-120	BAA - Clerk				\$ 96.00				

13. Tax Collector's Report
a. Refunds Requests

Town Only

Terminal / Batch	
Terminal	47
Batch	230

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

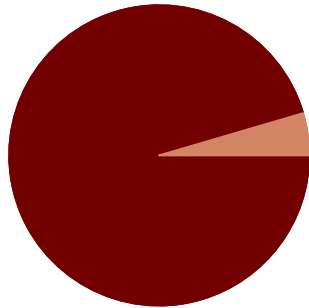
Last Assessor Bridge	
Run on:	01/20/2022

Percent Collection as of 05/03/2022

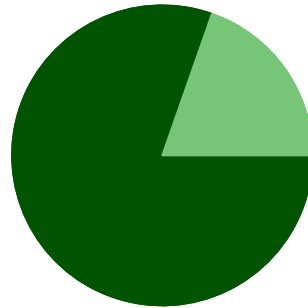
REAL ESTATE
 Uncollected - 4.54%
 Collected - 95.46%

PERSONAL PROPERTY
 Uncollected - 19.63%
 Collected - 80.37%

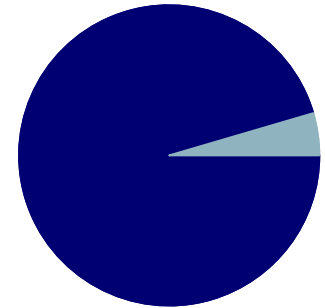
MV REGULAR
 Uncollected - 4.54%
 Collected - 95.46%



■	Total Due = \$372,546.30
■	Total Paid = \$7,830,953.00



■	Total Due = \$85,126.20
■	Total Paid = \$348,476.18



■	Total Due = \$48,571.46
■	Total Paid = \$1,021,115.49

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,203,499.30	7,830,953.00	372,546.30	95.46
PERSONAL PRO	433,602.38	348,476.18	85,126.20	80.37
MOTOR VEHICL	1,069,686.95	1,021,115.49	48,571.46	95.46
MOTOR VEHICL	158,389.81	127,860.50	30,529.31	80.73
TOTALS:	\$9,865,178.44	\$9,328,405.17	\$536,773.27	

APRIL 2022

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL
	\$ 3,042.34			\$ 3,042.34
	\$ 6,733.68			\$ 6,733.68
4/1	\$ 2,251.64			\$ 2,251.64
4/2	\$ 491.82			\$ 491.82
4/3				
4/4	\$ 1,047.99	\$ 102,863.47	\$ 102,863.47	\$ 103,911.46
4/5	\$ 1,578.02	\$ 5,198.90	\$ 5,198.90	\$ 6,776.92
4/6	\$ 687.60	\$ 21,421.40	\$ 21,421.40	\$ 22,109.00
4/7	\$ 5,743.45	\$ 18,015.16	\$ 18,015.17	\$ 23,758.61
4/8	\$ 2,480.22	\$ 68,945.14	\$ 68,945.14	\$ 71,425.36
4/9				\$ -
4/10	\$ 1,792.80			\$ 1,792.80
4/11		\$ 54,277.73	\$ 54,277.73	\$ 54,277.73
4/12		\$ 11,889.90	\$ 11,889.90	\$ 11,889.90
4/13	\$ 5,390.70	\$ 17,087.13	\$ 17,087.13	\$ 22,477.83
4/14	\$ 4,939.32	\$ 9,150.85	\$ 9,150.85	\$ 14,090.17
4/15				\$ -
4/16				\$ -
4/17				\$ -
4/18	\$ 1,358.74	\$ 69,077.69	\$ 69,077.69	\$ 70,436.43
4/19		\$ 13,116.29	\$ 13,116.29	\$ 13,116.29
4/20		\$ 37,838.56	\$ 37,838.56	\$ 37,838.56
4/21	\$ 1,855.91	\$ 25,703.00	\$ 25,703.00	\$ 27,558.91
4/22	\$ 2,604.72	\$ 74,184.05	\$ 74,184.05	\$ 76,788.77
4/23	\$ 5,123.25			\$ 5,123.25
4/24	\$ 2,954.70	\$ 754,277.23	\$ 754,277.23	\$ 757,231.93
4/25	\$ 522.00	\$ 86,834.00	\$ 86,834.00	\$ 87,356.00
4/26		\$ 29,800.80	\$ 29,800.00	\$ 29,800.80
4/27	\$ 5,294.70	\$ 44,494.74	\$ 44,494.74	\$ 44,494.74
4/28	\$ 4,699.86	\$ 59,889.88		\$ 59,889.88
4/29	\$ (2,689.11)			\$ (2,689.11)
4/30				\$ -
TOTAL	\$57,904.35	\$1,504,065.92	\$1,444,175.25	\$1,551,975.71

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2017			\$ 99.13		\$ 68.40	\$ 5.00	\$ 172.53
2018		\$ 93.69	\$ 98.67		\$ 84.05	\$ 5.00	\$ 281.41
2019		\$ 737.89	\$ 865.32	\$ 557.19	\$ 512.22	\$ 25.00	\$ 2,697.62
2020	\$ 1,538,388.34	\$ 6,560.68	\$ 4,852.11	\$ 2,592.26	\$ 3,716.10	\$ 155.00	\$ 1,556,264.49
REFUND	\$ (2,196.94)						\$ (2,196.94)
NSF	\$ (5,243.40)						\$ (5,243.40)
TOTAL	\$ 1,536,191.40	\$ 7,392.26	\$ 5,915.23	\$ 3,149.45	\$ 4,380.77	\$ 190.00	\$ 1,551,975.71

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				\$207.27	\$207.27
2007			\$476.65	\$71.26	\$547.91
2008			\$520.26	\$28.15	\$548.41
2009			\$579.60		\$579.60
2010			\$211.42		\$211.42
2011		\$439.82	\$4,314.46	\$249.48	\$5,003.76
2012		\$2,828.18	\$3,146.24	\$204.03	\$6,178.45
2013	\$12.13	\$3,485.83	\$1,486.53	\$783.06	\$5,767.55
2014	\$1,225.76	\$4,551.81	\$2,103.08	\$2,991.24	\$10,871.89
2015	\$1,225.76	\$4,740.57	\$9,522.35	\$2,286.15	\$17,774.83
2016	\$3,692.73	\$7,114.75	\$7,996.26	\$2,452.26	\$21,256.00
2017	\$22,857.68	\$7,576.96	\$10,787.10	\$2,922.86	\$44,144.60
2018	39,204.77	8,568.30	11,973.42	2,100.92	61,847.41
2019	54,402.42	9,077.49	15,904.55	5,089.91	84,474.37
2020	372,546.30	85,126.20	48,571.46	30,529.31	536,773.27
TOTAL	495,167.55	133,509.91	117,593.38	49,915.90	796,186.74

Shea Kevin	\$544.50	Sec 12-129 Refund of excess payment
McGregor Kristin	\$28.80	Sec 12-129 Refund of excess payment

03/14/2022 Tax Refunds Total: \$572.30

Sec. 12-129. Refund of excess payments. Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

14. Assessor's Report

a. Revaluation Services

15. Department Reports

- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

May 2, 2022

The Andover Fire Department responded to 20 calls in April. Here is the breakdown.

Medical Calls 16

Fire Alarms 2

Brush Fire 1

Structure Fire 1

Meetings 1

Drills 2

Ron Mike

Andover Fire Chief

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	4	533.32	34,255.00	0.00	0.00	0.00	0.00	0.00	0.00	8.32	45.00	480.00
Electrical Permit	6	700.40	37,650.00	0.00	0.00	0.00	0.00	0.00	0.00	10.40	90.00	600.00
Gas Permit	3	121.30	3,942.00	0.00	0.00	0.00	0.00	0.00	0.00	1.30	45.00	75.00
Mechanical Permit	3	472.28	27,730.00	0.00	0.00	0.00	0.00	0.00	0.00	7.28	45.00	420.00
Grand Totals	16	1,827.30	103,577.00	0.00	0.00	0.00	0.00	0.00	0.00	27.30	225.00	1,575.00
Grand # Voids	0											

+ 360.00 (Driveways + IWWC Permit)
 + 1000.00 (Bonds)

 Total - 3187.30

receipt	amount	date	address	name	site address	description
273241	\$75.00	4/18/2022	224 Rogers Rd norwich CT	the driveway guys	91 lakeside Drive	Driveway Permit
273243	\$75.00	4/18/2022	224 Rogers Rd norwich CT	the driveway guys	93 lakeside Drive	Driveway Permit
273254	\$150.00	4/28/2022	880 East Street	Shane Vertefeuille	880/874 East street	IWWC permit
273254	\$60.00	4/28/2022	880 East Street	Shane Vertefeuille	880/874 East street	State fee
TOTAL	\$360.00					

273242	\$500.00	4/18/2022	224 Rogers Rd norwich CT	The Driveway Guys	91 Lakeside Drive	Driveway Bond
273244	\$500.00	4/18/2022	224 Rogers Rd norwich CT	The Driveway Guys	93 Lakeside Drive	Driveway Bond
TOTAL	\$1,000.00					

Assessor's office monthly activity –MARCH 2022

Processing conveyances	10
Processing building permits	24
Prorating motor vehicle grand list	0
Updating field cards	3
Correspondence/ Phone	20
Providing assistance-town hall customers	9
Providing assistance to other departs	7
Researching mapping issue or questions	3
Reports & communication with the State	3
MLS research	4
Scheduling meeting and appointments	
Office work	
Personal property grand list	
Personal Property Discovery	
Homeowner's program	8
Veteran's program	
Income & expenses	
Renter's rebate program	
Tax exemptions	
Adds to the re, pp or mv grand list	
Pa 490	
Provided assistance to BAA	Provide Assistance to the BAA
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	3
Attorney correspondence	
Tax appeal review/appraisal	
MLS review	4
Town board/dept assistance	
Review & Approve C of Cs	0
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

ANDOVER SENIOR TRANSPORTATION
MONTH OF APRIL 2022

Dated 5/2/2022
Cathy Palazzi
Senior Coordinator

1) Drug tests – none.

2) List of Clients Serviced in April

- Medicals 73
 - Events 1 Senior Fundraiser
 - Maintenance 2 2017 Ford E series oil change and 2014vDodge Caravan
 - Incident Log 0
 - Disabled 8
 - Veterans 3
 - Meetings 5 includes YAH meetings, movies and lunch
 - Shopping 5-6 seniors 4 trips (one per week) depending on week.
-
- If funds are available in the future, it would be useful and cost saving to have a car for medicals. An electric car would be useful for conserving energy and better for the environment. Due to increase in medicals as seniors age I am making this request again. Believe a cost savings would be realized by taking a senior in a car compared with the cost of running the bus. On a normal schedule we have both small bus and van going out every day for medicals. Vehicles are out at a minimum of 4-6 times per day.
 - Bus transportation continues to drive our seniors, disabled and veterans to their medical appointments plus meetings, movies, luncheons, town meetings and voting sessions.

MOTTO: “NO SENIOR LEFT BEHIND”

Cathy Palazzi
Senior Coordinator

Registrars of Voters Monthly Report for March 2022

Processed 30 voter changes (additions, changes, deletions) in CVRS.

Processed the ERIC and Canvass reports.

Wally Barton, Republican Registrar of Voters

Linda Derick, Democratic Registrar of Voters

**Registrar of Voters
17 School Road
Andover, Connecticut 06232**

April Monthly Report

Processed 99 Voters

Completed State required Canvas voting project on status of voters.

Took on line Security Training

Took on line State CEU training

Attended Spring ROVAC conference and seminar

Linda Derick

Wallace Barton

ROV's

16. Correspondence

17. Public Speak

18. Executive Session to Discuss

- a. Consider renewal of Town Administrator's contract**
- b. Union contracts discussion**

19. Adjournment