

**Town of Andover
Board of Selectmen
Regular Meeting**
Monday, May 16th, 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us06web.zoom.us/j/87007353426>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 870 0735 3426

Passcode: 006920

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. Economic Development Commission
5. Appointments
6. Resignations
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

 - a. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal
 - b. Town Hall Upgrades
 - c. Edmunds Financial Software Status
 - d. Community Center RFP for Design Build
 - e. Municipal Veterans Service Contact Person
 - f. Authorize UCONN Energy Benchmarking Study
 - g. AHM Capital Request for HVAC Repairs
 - h. Confirmation of Letter and Settlement for Amanda Gibson, Admin Assistant
 - i. Town Personnel Policy
 - i. Part time employee status (health care and MERF)
 - ii. Return to work after injury
 - iii. Longevity payments
 - iv. Senior Transportation Drivers
 - j. Finance Department Office Structure
 - k. Upcoming In-Person Town Meetings
9. New Business

Discuss and act upon the following:

 - a. US Army Donations Program - Qualification Checklist
 - b. Fiscal Year 2022-2023 Proposed Town Budget
 - i. Referendum on Tuesday, May 17th from 6am-8pm
 - c. Longevity Bonus for Town Employees per old contract
 - d. Vision Government Solutions
 - i. Discussion of local hosting vs Cloud hosting for data base
 - e. Board Clerk Employment
 - f. Town Communications Policy
 - g. AHM Mental Health Little Library
 - h. Senior Transportation Vehicle Parking

10. Approval of Meeting Minutes
 - a. Monday, April 11th, 2022 Regular Meeting Minutes
11. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
13. Tax Collector's Report
 - a. Refunds Requests
14. Assessor's Report
 - a. Revaluation Services
15. Department Reports
 - a. Fire Department
 - b. Burning Official
 - c. Resident State Trooper
 - d. Town Clerk
 - e. Building Department
 - f. Assessor's Office
 - g. Public Works
 - h. Transfer Station
 - i. Library
 - j. Senior Transportation
 - k. Registrars
 - l. AHM
16. Correspondence
17. Public Speak
18. Executive Session to Discuss
 - a. Consider renewal of Town Administrator's contract
 - b. Union contracts discussion
19. Adjournment

Helpfully submitted by the Administrative Assistant, Amanda Gibson.