



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, April 12th, 2021
7:00 P.M.

Location: virtual Zoom meeting

Town of Andover
Board of Selectmen
Monday, April 12th 2021
Regular Meeting at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/85445737540>

Call-in from your phone for audio: +1 646 558 8656

Meeting ID: 854 4573 7540

Passcode: 170899

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
5. Appointments
6. Resignations
 - a. Timothy Higley
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

 - a. Alarm Monitoring for Town Buildings
 - b. Chamberlain Pond Cleanup
 - c. Library Mural Vandalism Restitution Update
 - d. Community Senior Center Building Committee Update
9. New Business

Discuss and act upon the following:

 - a. Town Budget Discussion
 - b. COVID Funding Update
 - c. Updates to Veterans Monument Park
 - d. Memorial Day Parade Plans
 - e. Building and Land Use Department
 - i. Administrative Assistant
 - ii. Online Permitting System
 - iii. Driveway Bonds

10. Approval of Meeting Minutes
 - a. Monday, March 8th, 2021 Regular Meeting Minutes
 - b. Tuesday, March 16th, 2021 Special Meeting Minutes

11. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report

12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests

13. Tax Collector's Report
 - a. Refunds Requests

14. Assessor's Report
 - a. Revaluation Services

15. Department Reports
 - a. Fire Department
 - b. Burning Official
 - c. Resident State Trooper
 - d. Town Clerk
 - e. Building Department
 - f. Assessor's Office
 - g. Public Works
 - h. Transfer Station
 - i. Library
 - j. Senior Transportation
 - k. Registrars
 - l. AHM

16. Correspondence

17. Public Speak

18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

1. Call to Order/Pledge of Allegiance

2. Public Speak

3. Additions/Deletions to Agenda

4. Board and Commission Presentations

5. Appointments

Resignations

- a. Timothy Higley, Public Works Maintainer 2**

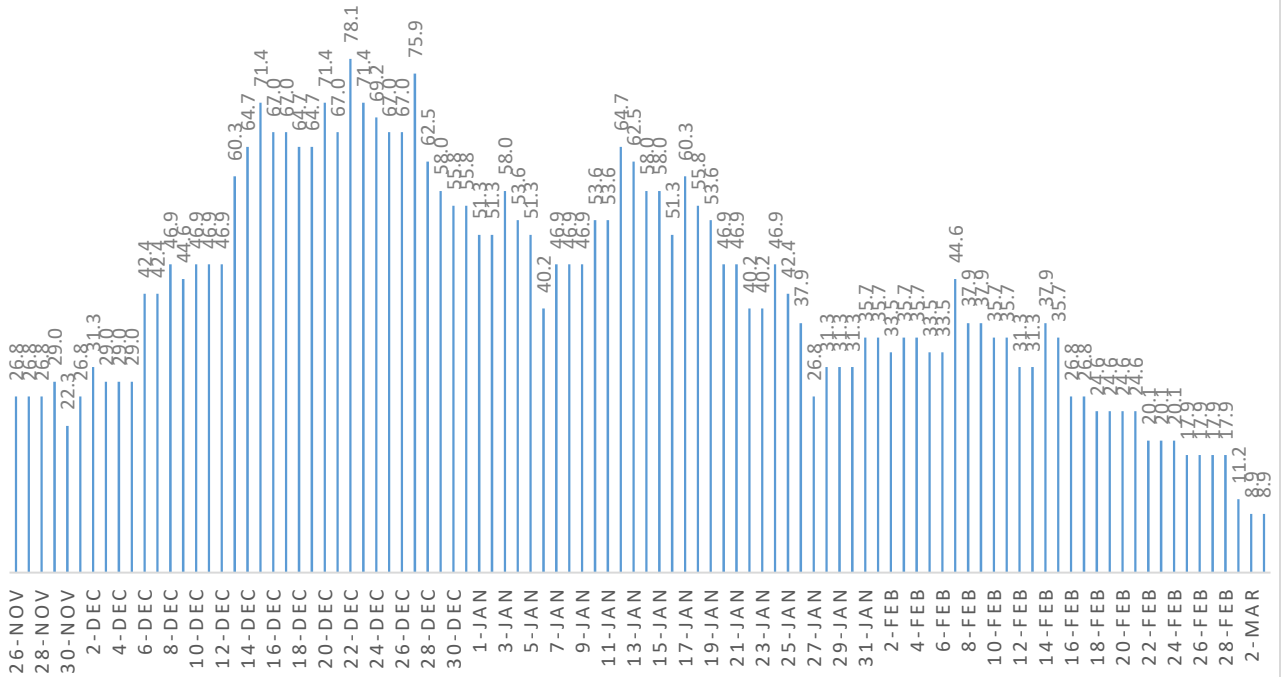
7. Town Administrator's Report

Town Administrator's Report for the 4.12.21 Board of Selectmen Regular Meeting

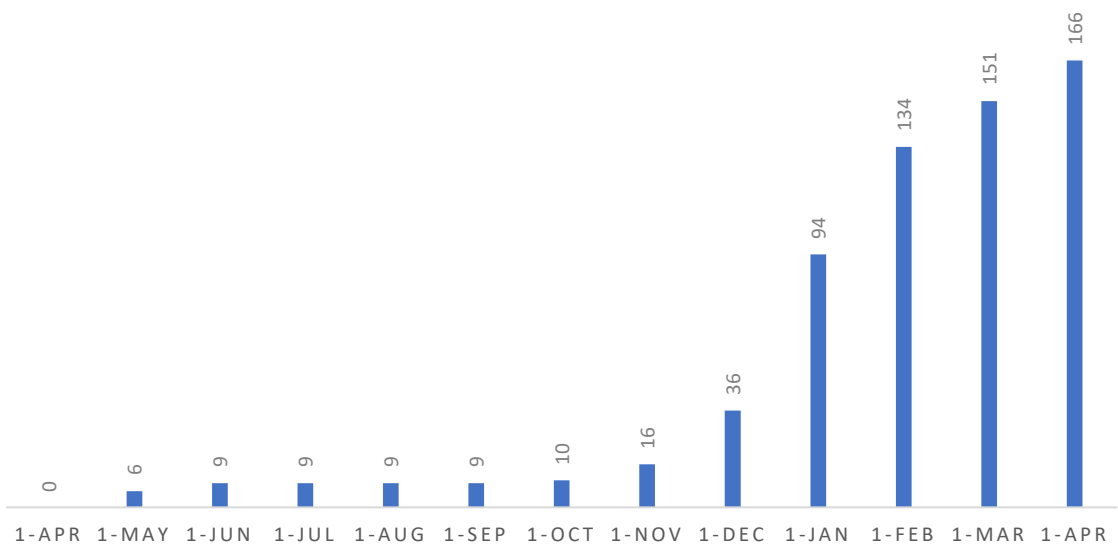
Covid Update as of 4.8.21:

This is rapidly evolving. As of today 34/6 Andover has had 170 positive Covid cases and 3 deaths from the disease. We are back over 20 for a case rate Here is Andover's numbers for infection rate.

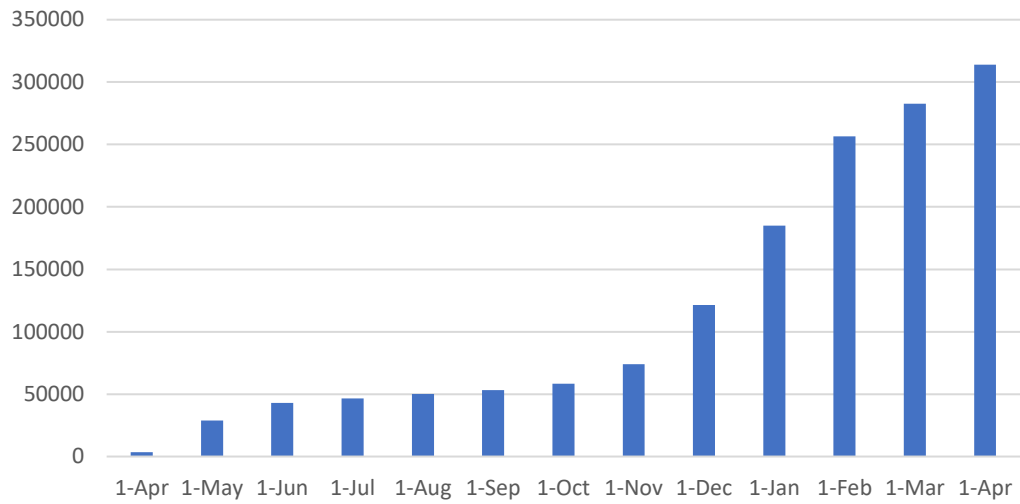
ANDOVER COVID 19 INFECTION RATE 14 DAY AVERAGE OF CASES/DAY/100K POPULATION



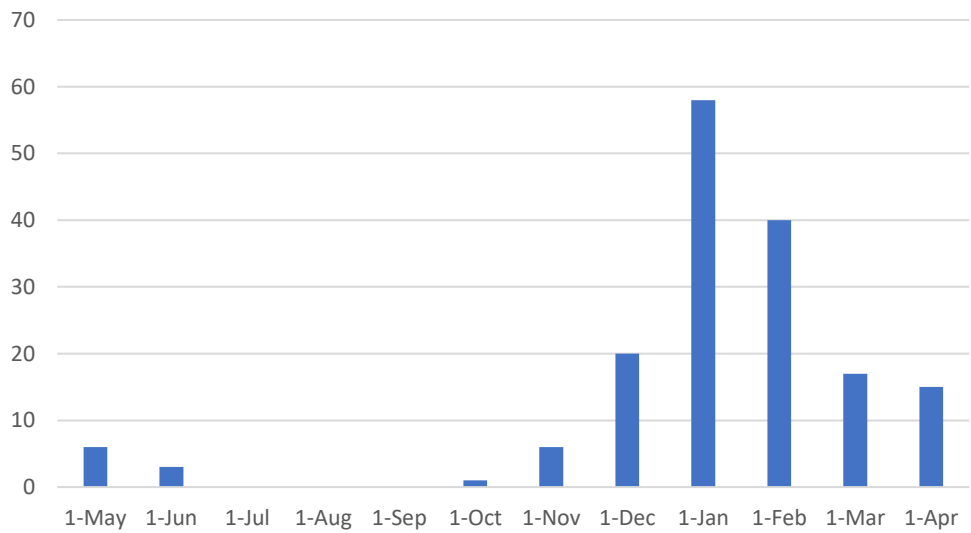
ANDOVER CUMULATIVE COVID 19 CASES



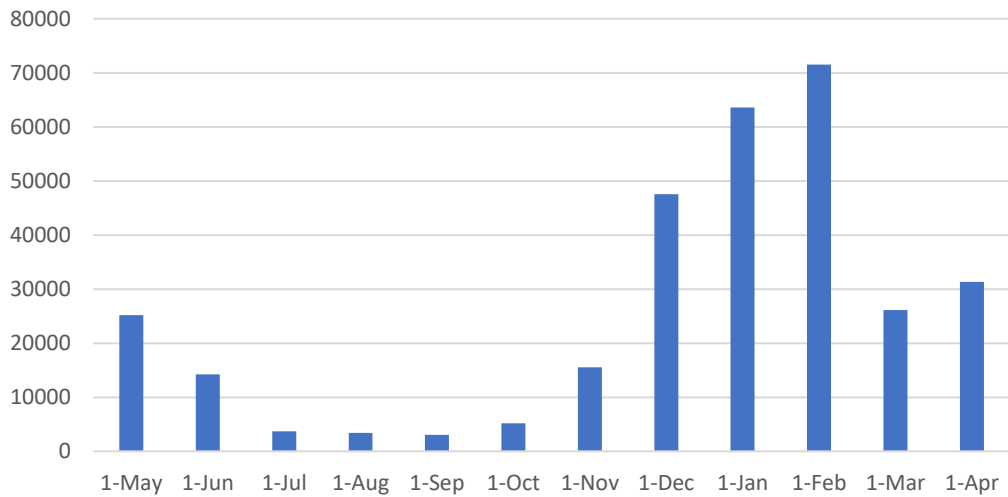
Connecticut Cumulative Covid 19Cases



Andover Covid 19 Cases per Month



Connecticut Covid 19 Cases per Month



One Employee is currently Covid Positive and one other employee is in Quarantine

Town Hall Operations:

The Town hall is open by appointment but is mostly staffed at this point. We should discuss reopening plans at our May Meeting. I sent another reminder of the Covid policy

Finance Office:

The auditor estimates that the Audit will be finished by the end of April. The new Software is being installed this month. The finance director is working on the new chart of Accounts.

Assessor's Office:

The revaluation process by the assessor's office is well underway. Initial Field Collection is complete. We are beginning the interior inspections, but the success rate is likely to be low as people refuse the interior inspection

Building Department:

The BOE has approved the adoption of an online permitting system _ Permit Link. I sent the contract to the Attorney to review and am discussing modifications to the contract with Permit Link. We will be looking at implementing an online permitting software for July 1. Working with the building official on this. More on this to come
Currently the Assistant Town Clerk is covering the building department with the eventual aim of making it permanent.

Senior/Social Services:

Currently the Senior transportation is suspended due to safety. We hope to resume on the 19th
We are unfortunately providing very limited services for seniors at this time.

Resident State Trooper:

Trooper Christopher Ferreira is covering as our Resident Trooper for at least the next few months. No word yet on a permanent assignment

Burning Official:

Scott Yeoman's has completed the course to be appointed Andover's Burning Official. I have officially appointed him. DEEP has approved and processed it. In the packet is the report from the burning official

Library:

No new news they are open to the public

We had a problem with the phone and alarm system at the library Working with Paul Cheeny to resolve it. The alarm system currently is not working- unknown how long it has been faulty

Public Works:

Tim Higley Resigned. We are interviewing for his replacement At least 12 applicants so far.

Pothole filling going on with cold patch in multiple spots. Complaints about multiple roads Long Hill, Bunker, Merritt, Bear Swamp, the Usual suspects

Finishing up equipment Maintenance prior to spring

Basin and waterway cleaning going on now

Snow Plowing Budget:

We are going to spend the remaining salt budget to top us off in anticipation of much higher prices next year.

F550 Mason Dump Truck:

On Hand and in service New logos applied Radios being reinstalled.

Transfer Station:

Transfer station running smoothly. brand new sign installed at the entrance- required by law and old one was unreadable.

We added the garage door to the blue building

I asked a local carpenter to price out replacing the shed roof over the recycling can area that was destroyed/ rotted waiting on that

Ongoing projects:

Bunker Hill Bridge Design:

In progress going to bid on the coring to determine soil Characteristics- Part of the design phase.

Small Bridges and Culverts

Finished Survey and Wetlands Flagging for Culvert replacement on Hutchinson Rd. Town Engineer will be examining most cost effective alternatives for replacement.

Will Be surveying Lake Rd culver near Basola and wetlands flagging also.

Received 3 bids for inspection services and recommendations for Rehabilitation of small bridges for Lake Road Near Merritt Valley and also on Merritt. All 3 did sight visits and sent proposals.

See proposals by G2, close Jenson and Miller, and Cardinal Engineering. If we go forward it will chew up some significant dollars, but we will have enough data to apply for the state local bridge program to help pay for the Rehabilitation

Andover proposed Community Center

Pumped, inspected and camera inspected the septic system for the town all and Fire Dept.

Staked so accurate As builts can be Produced. Also staked and inspected the drainage culvert that crosses the area.

Next Step Develop RFP for preliminary drawing.

Andover Veterans Monument:

We are going to reexamine the upper well before committing to drilling a new well. I found the original details for the well 300 ft deep drilled in 1986 flow rate of 15 gpm when installed. Drilled in 1986 by chowanec Original test by CEL OK

Initial recommendation

1. Hire Chowanec to do a Static flow test with existing pump. Determine flow rate from pump, run it to empty and or measure water decrease rate
2. Shock it with slow release chlorine when that is finished then run it for 3-4 days and then have Colombia environmental test the water. Figure about 500\$ to test flow, static head, shock and water quality.
3. Based on Water quality report, make follow up recommendations. There are some environmental considerations- the well is right next to the old outhouse, as well as the location of the old in-ground oil tank, and current above ground tank so there is a reasonable chance that we will have water quality issues

Also getting drilling estimates from 3 vendors if we need to drill a new well

Times Farm Bridge:

Working on the final close out

We are making Progress with the state and Contractor

STEAP Grant:

Working on paperwork for STEAP grant.

Connectivity Grant:

Hoping to resubmit revised drawings to the DOT by April 12 for the letter to allow the encroachment of Rt 6 working with Brandon Hanfield and Franklin Surveying to get it done. Making some progress.

Forestry:

We had a meeting with Rick Zulic of Datum Engineering. Myself and Scott Person We sightwalked a number of properties. Hope to have a discussion worthy set of options in a few months.

Town-wide Alarm Monitoring and Repair:

Basic problem with systems

1. 6 different locations each one has a different system type. Two systems are priority school and fire Department.
2. Except for the school, none of the systems are maintained or tested annually
 - a. Public works system needs full rewiring and modification
 - b. Library alarm currently does not call out.
 - c. System in museum non-functional needs to be done from scratch.

Lowest bid so far for garage is aprox 11,000 reuse sensors and rewire* presuming fire marshal approves of existing locations of detectors.

Trying for 4 bids on the alarm systems monitoring and repair/ upgrade

Monitoring services

1. There are a few big hubs that do monitoring will not be local. Likely neither Albany NY or in MA.
2. Copper phone lines are 35\$ per month and fairly unreliable
3. Monitoring via phone line ~17-20 dollars/month each should use 2 lines
4. Cost to monitor via cellular monitoring ~ 45-48\$/month each.
5. Similar cost if we use a vhf radio based system
6. None of the systems work well with VOIP or straight internet connection.

My working assumption is that we are going to use a cell based monitoring system. See the included Proposals. With BOS concurrence will submit to CIP this month and then BOF for funding.



8. Old Business

Discuss and act upon the following:

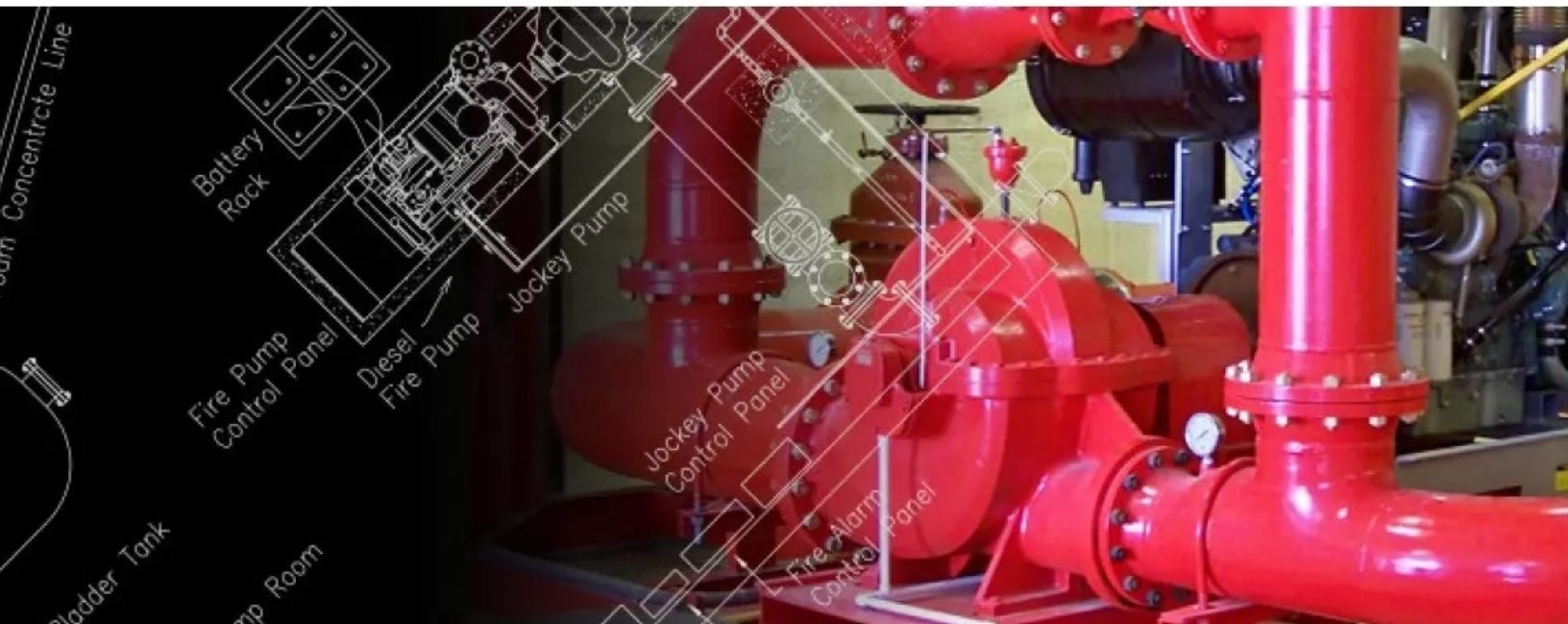
- a. Alarm Monitoring for Town Buildings**
- b. Chamberlain Pond Cleanup**
- c. Library Mural Vandalism Restitution Update**
- d. Community Senior Center Building Committee Update**



Inspection, Testing, and Maintenance Fire Protection Testing Proposal

Eric Anderson
Andover Connecticut
17 School Road
Andover, Connecticut 06232

Christopher Bussett
Fire Protection Testing
1701 Highland Ave
Cheshire, Connecticut 06410
chrisb@fpteam.com



Mar 12, 2021

Eric Anderson
Town Administrator
Andover Connecticut
17 School Road
Andover, Connecticut 06232

Dear Eric Anderson,

Thank you for your continued interest in Fire Protection Team. I am pleased to provide you with the following proposal for the work requested at the above referenced location. Before you review the enclosed pricing and terms I would like to provide you with some information that we hope you will find helpful when making your final decision.

- Fire Protection Testing is a locally owned and operated family run business for over 25 years serving the state of Connecticut and neighboring New York, Massachusetts and Rhode Island counties.
- We are fully equipped to provide 24/7 emergency service, system renovations, inspections, and complete system installations for fire sprinklers, fire alarms, fire extinguishers, and other specialized fire suppression systems.
- All of our service technicians AND inspectors are licensed in their field of expertise.
- We have close to 40 service trucks on the road ready to respond to emergencies.
- The personal service that you would expect from a family owned business.

I hope that you will find this proposal to meet your needs, however, if you have any further questions or concerns please do not hesitate to contact me and I would be happy to address them with you.

Thank you again for the opportunity and I look forward to working with you in the future.

Sincerely,

Christopher Bussett
Fire Protection Testing
chrisb@fpteam.com

Table of Contents

1. Pricing
2. Clarifications
3. This Contract's Scope
4. Not Just Fire Alarm Inspection
5. What Happens During a Annual Fire Alarm Inspection
6. Building Owner's Fire Alarm Responsibilities
7. Deficiencies & Recommendations
8. Terms & Conditions
9. Acceptance

1. Pricing

Name	
Town Hall Building	
Annual Fire Alarm Inspection (1)FACP; (22)Smoke Detector; (6)Pull Station; (4)Heat Detector	
Fire Station	
Annual Fire Alarm Inspection (1)FACP; (6)Smoke Detector; (4)Pull Station; (5)Heat Detector	
Museum of Andover History Building	
Annual Fire Alarm Inspection (1)FACP; (3)Pull Station; (10)Heat Detector	
Town Library	
Annual Fire Alarm Inspection (1)FACP; (7)Smoke Detector; (2)Pull Station; (1)Heat Detector	
Public Works Building	
Annual Fire Alarm Inspection (1)FACP; (2)Pull Station; (25)Heat Detector	
Total	\$1,600.00

2. Clarifications

1. This quote is for day time inspection (7:00am to 3:00pm) Monday to Friday
2. Customer to provide any fire alarm panel passwords for us to gain entry into the panel
3. Customer to notify their own building occupants and tenants of testing
4. Your total cost for service is **\$1,600.00** plus tax. This Price will remain in effect for thirty (30) days from the date of the proposal.
5. Terms: Net 30 days. The contract will be automatically renewed on a yearly basis unless written notice of termination is received prior to the anniversary date

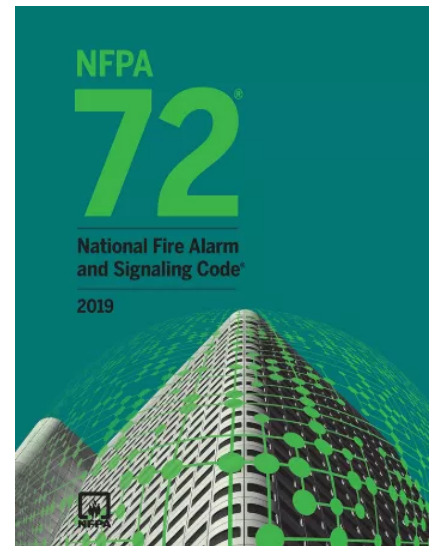
3. This Contract's Scope

NFPA 72, National Fire Alarm and Signaling Code (aka Fire Code), specifies the minimum requirements for periodic inspection, testing, and maintenance (ITM) for fire alarm and signaling systems. The intent of this standard is to confirm that the system components in place are in good working order and will function properly if a fire event occurs. However, the application of this standard, when considering inspection related activities, is limited to wear and tear issues and does not cover deficiencies in the design or installation of the system.

The scope of this inspection does not include a review of the original system design/installation to confirm that it is still appropriate for the present occupancy or design —as your contractor we are not hired under this contract to provide an engineered evaluation to confirm the building's installation concepts such as spacing of devices, proper wiring installation, or to check that the right technology has been selected.

NFPA 72, National Fire Alarm and Signaling Code, includes Inspection, Testing, and Maintenance (IMT) requirements in Chapter 10. While the installation requirements of NFPA 72 are not generally retroactive, the ITM requirements in Chapter 10 are retroactive. What this means is that even older fire alarm system installations are required to conform to the ITM requirements of latest edition of NFPA 72 being enforced.

The purpose of periodic inspections is to make sure there are no changes since the original equipment installation that would affect the equipment performance. This can occur when the building is remodeled or furnishings are changed. Detectors may have been covered or disabled during remodeling activities and not restored to normal once the activities are complete. The addition of walls or partitions could affect the basis of the original spacing of devices or appliances and thereby affect their performance. Visual inspections should also check for obvious impairment such as physical damage to equipment.





4. Not Just Fire Alarm Inspection

We are not just selling you an inspection. When a system is fully inspected, tested, and maintained (when needed and according to all the testing and inspection requirements in NFPA 72) we provide you with peace of mind that your system's life expectancy will be lengthen.

It's a sharp fact that fire alarm systems alert occupants in facilities in the event of a fire. However, if a system is not properly maintained, there is the possibility it will not work optimally; resulting in property loss, mission interruption, or even fatality. Choosing to perform all of the inspection, testing, and maintenance services identified in NFPA 72 ensures the preparedness of your fire protection system. Fully inspected, tested, and maintained services provide facilities with the peace of mind that fire protection systems are fully operational in case of fire.

Fire Protection Testing provides these services for fire alarms in Connecticut for all projects, no matter how big or small. The company is staffed with licensed fire alarm repair technicians, licensed electricians, and licensed inspectors. We also have on staff a NICET Level IV (National Institute for Certification in Engineering Technologies) Engineer.

5. What Happens During a Annual Fire Alarm Inspection

As a building manager, we know that you have many tasks to juggle to keep your property safe and functioning. Sometimes there's a lot on your plate and your fire alarm system isn't your first priority—but it is our first priority. Our fire alarm inspection service helps ensure that your fire alarm system is working correctly and complies with your state and local codes.

During an annual fire alarm inspection, our expert technicians will test that the following:

- Manual pull stations
- Notification appliances including horns and strobes
- Smoke, heat, and duct detectors
- Tamper devices
- Main alarm panel
- Communication equipment

Our fire alarm system inspection process includes:

- Testing of smoke detectors
- Checking heat detectors with a heat gun and verify proper alarm activation
- Testing and inspecting all audible and visual devices to ensure that they are unobstructed



Maintenance of your fire alarm system is vital to preserving a safe environment! When properly maintained, your fire alarm system will provide early detection and a warning to building occupants, helping to prevent fatalities from occurring should a fire unexpectedly ignite.

Whether our inspection turns up a system malfunction that needs to be resolved or you would like us to perform regular maintenance, Fire Protection Testing can repair or maintain any fire alarm component that may be causing you trouble. Our trained technicians provide preventative maintenance to keep your systems running reliably. As all panels and programs aren't typical, any repairs will be above and beyond the cost of this basic inspection contract.

6. Building Owner's Fire Alarm Responsibilities

The most basic facility manager's fire alarm responsibility is to ensure the fire alarm system is inspected, tested, and maintained according to NFPA and the Authority Having Jurisdiction requirements. But not many facility managers are clear about their responsibilities for fire alarm system documents, testing records, coordinating system services, and evaluating the original fire alarm system's design. By understanding a facility manager's fire alarm responsibilities, you can ensure your facility is ready for a visit from your authority having jurisdiction.



A building owner / manager's basic responsibilities for fire alarm safety include:

- Continual Fire Alarm Inspection, Testing and Maintenance
- Fire Alarm System Alternations when needed (repairs, upgrades, modifications)
- Original Fire Installation documentation (permitting information, installing contractor info)
- Alarm Design Records (plans, calculations, booklets)

Facility Manager's Maintenance Responsibilities Prior to Testing

Facility occupants must receive a notification prior to fire alarm testing. To ensure this occurs, the facility manager should consult with us about the fire alarm service schedule.

The facility manager is responsible for to coordinate their vendors with us during testing to prevent and work around interruptions to important facility or building systems such as elevators, HVAC (Building Automation) systems, fire sprinklers, computer rooms (EPO), specialized fire suppression systems (clean agents, kitchen hoods, fuel islands, transformers, etc).

Facility Managers Responsibility for Fire Alarm System Alternations, Original Fire Installation, and Design Records

A major misconception is that fire protection service companies evaluate the fire alarm system's design to ensure it meets code requirements during inspections. This contract is a standard fire alarm system inspection, testing, and maintenance contract and doesn't cover evaluating a system's design.

Another aspect of the facility manager's fire alarm responsibility includes reevaluating the fire alarm system's original design. This typically occurs when the facility undergoes any type of construction or change because building expansions affect fire alarm systems in many ways. As the building owner / facility manager you should contact us to re-examine the building's fire alarm's design. We'll make sure it's appropriate for the facility's use and hazards.

The facility manager must update the fire alarm system to meet code requirements if there are issues discovered due to technology failure, UL/NFPA 72 implications, environmental impacts, or life safety risks.

In addition to modification and alternation documents, owner's must maintain documents regarding system design and function for the life of the fire alarm system. These documents include:

Owner's manual and manufacturer's published instructions covering all system equipment

- Record (as-built) drawings
- Completed record of completion form
- For software-based systems, record copy of the site-specific software

Required for all new Fire Alarm installations, a document box can be installed for your existing system. While these boxes are not included in this pricing they are affordable for an additional fee. The boxes are super helpful for when any fire alarm technician works on your panel. They can also be used for storing:

- Fire alarm keys
- Fire alarm drawings
- Fire alarm programming point lists
- Technician notes
- System installation permitting documents
- Certificate of Installation
- Fire Alarm manuals
- and so much more

Ask us for more information on how you can have one installed today!

7. Deficiencies & Recommendations

When a facility is being thoroughly inspected a comprehensive checklist is used. When the facility's:

- fire protection system equipment doesn't meet requirements of NFPA 25, 2001, or 12
- fire alarm system equipment doesn't meet requirements of NFPA 72
- fire extinguisher equipment doesn't meet requirements of NFPA 10

..it's called a "deficiency." All deficiencies are clearly stated in our report to the building owner or facility manager. When deficiencies are found, it is important to get each one resolved.

Our capable team of technicians can resolve any deficiency found in an inspection.

Sometimes a facility may have no deficiencies, per se; however, we may note any recommendations for the fire protection system. It is important to understand that while recommendations are not deficiencies per NFPA 25, 2001, 12, 72, or 10, they are still issues that if not resolved could potentially cause greater property damage or endanger occupants in the event of a fire. This is because the codes speak of only the equipment currently installed. For example, if a facility has a structure or room that does not have an adequate number of sprinkler heads, that would not be categorized as a NFPA 25 deficiency, but we will recommend that more be installed where needed. Any recommendations will be provided in a report with a detailed comment for each issue found.

When a facility is visited by the Fire Marshal they will request to review the inspection records. The report provided by us should satisfy this record-keeping requirement for building owners, and also serve as proof that your facility's system and equipment were inspected as required by NFPA 25, 2001, 12, 72, or 10.

When the Fire Marshal or an insurance provider inspects a facility, they may agree with the recommendations in the report, or they may have their own requirements. What a Fire Marshal or insurance provider requires must be adhered to by the facility even if it goes beyond what is required by NFPA 25, 2001, 12, 72, or 10. So while it is always important to comply with NFPA, it is not the final word on what may be necessary.



TERMS & CONDITIONS

8. Terms & Conditions

- The Fire Protection Team, Fire Protection Testing, Inc. and Fire Protection Alarms, hereinafter collectively “FPT”, warrants that the workmanship hereunder shall be free from defects for thirty (30) days from date of installation. If any replacement part or equipment proves defective, FPT will extend to Customer the benefits of any warranty FPT has received from the Manufacturer.
- It is stated in NFPA 72 that the property owner is responsible to obtain an evaluation of the fire protection systems for any changes made related to building use occupancy, occupancy, process, or materials; this evaluation is not considered part of the normal ITM required by the standard or by this contract.
- All work under this Agreement will be performed during FPT’s normal working hours. Work necessary on overtime will be billed at prevailing rates, or clearly stated within the scope of work.
- Customer will promptly pay invoices, and FPT shall be afforded all rights of a contractor provided in Public Act No. 99-153. In addition, should any payment become thirty (30) days delinquent, FPT may stop all work without notice and/or cancel this Agreement in its sole discretion.
- Customer shall be responsible for all taxes applicable to the services rendered and material provided.
- Any alteration to, or deviation from, any Agreement involving extra material or labor will become an extra charge (fixed price to be negotiated or on time-and-material basis at FPT's rates then in effect) over the sum stated in the Agreement.
- FPT does not accept responsibility for problems or conditions that are the result of the improper water pressure or causes beyond FPT's control.
- If any emergency call is made at Customer's request and inspection indicates a condition that is not covered under this Agreement, FPT may charge Customer at the rate then in effect for such services rendered. Work performed outside of normal working hours will be billed at prevailing rates.
- Customer shall permit only FPT's personnel or agents to perform the work included in this Agreement.
- Customer acknowledges that this is a commercial transaction and expressly waives its right to notice and hearing under CT General Statutes Section 52-578a et seq. relative to prejudgment remedies.
- FPT shall not be liable for failure to render services or any delay, loss, damage or detention due to causes beyond its control, including but not limited to, strikes unavailability of equipment or materials, delays by carriers, work stoppages, fires, lockouts, civil or military authority, insurrection or riot, action of the elements, forces of nature, acts of “God”, or any cause beyond FPT's control.

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- Any inspection or testing set forth in this Agreement is conditioned upon the systems covered being in operating condition, free from hidden or latent defects. If repairs are deemed necessary, FPT may submit a quote for approval, at the customer's request.
 - Inspection or testing as set forth in this Agreement applies to the maintainable portion of the system.
 - The owner further agrees that under no circumstances shall FPT be responsible or liable to the owner for any claims, losses, damages, or expenses incurred by the owner as a result of any matter occurring prior to the date of the first inspection and testing or work performed by FPT on behalf of the owner pursuant to this Agreement.
 - To the fullest extent permitted by law, Customer shall indemnify and hold harmless FPT, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of services or work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable.
 - The owner agrees that under no circumstances, whether arising in contract, tort (including negligence) equity or otherwise, will it hold FPT responsible for loss of use, loss of profit, increasing operating or maintenance expenses, claims of customer's tenants or clients, or any special, indirect, or consequential damages of any kind, including, but not limited to, damages arising from the use, loss of use, performance, or failure of the system(s) to, or the work performed as a result of this contract.
 - FPT and the Customer agree that it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the System or failure of any Fire Protection device or failure to perform, damage to the Customer's Systems or negligent performance of services; if, notwithstanding the above provisions, should there arise any liability on the part of FPT, such liability shall be limited to an amount equal to the price of services performed pursuant to this Agreement. Where this Agreement covers multiple sites, liability shall be limited to the amount of the Agreement price allocable to the site where the incident occurred. Such sum shall be complete and exclusive and shall be paid and received as liquidated damages and not as a penalty. If the Customer desires FPT to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by FPT of such greater liability, provided however that such rider shall in no way be interpreted to hold FPT as an insurer. In no event shall FPT be liable for any damage, loss, injury or any other claim arising from and servicing, alterations, modifications, changes, or movements of the system(s) or any of its component parts by customer or any third party.
 - The Customer does hereby, for itself and all others claiming for it under this Agreement, release and discharge FPT from and against all hazards covered by all of the Customer's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against FPT.
 - It is agreed that no suit or cause of action or other proceeding shall be brought against either party

more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of the State of Connecticut shall govern the validity, enforceability, and interpretation of this Agreement.

- The Customer may not assign this Agreement without FPT's prior written consent. FPT's may assign this Agreement to an affiliate without obtaining the Customer's consent.
- If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.
- FPT shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Fire Protection enforcing the terms and conditions of this Agreement.
- It is understood and agreed by the Customer that FPT is not an insurer and that insurance covering personal injury and property damage on the Customer's premises shall be obtained by the Customer; that the Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury; that the amounts payable to the FPT hereunder are based upon the value of the services and the scope of liability set forth herein; that FPT is not guaranteeing that no loss will occur; and Customer agrees that FPT is not responsible for any losses which may occur.
- Except as expressly set forth herein, FPT disclaims all warranties, expressed or implied, including but not limited to any implied warranties of merchantability or fitness for a particular purpose with respect to the services performed or the products, systems or equipment supported hereunder.
- It is understood that this proposal sets forth our entire agreement.
- This proposal will become a contract between us if accepted by you and thereafter approved in writing by our duly authorized representative.
- FPT assumes that the Customer's transfer or sale of Site includes all existing records and rights to previous inspection reports on service tickets.

9. Acceptance

Valued Client, please sign below and date:

Sign

Date

Eric Anderson

Print

Account Executive, please sign below and date:

Sign

Date

Christopher Bussett

Print

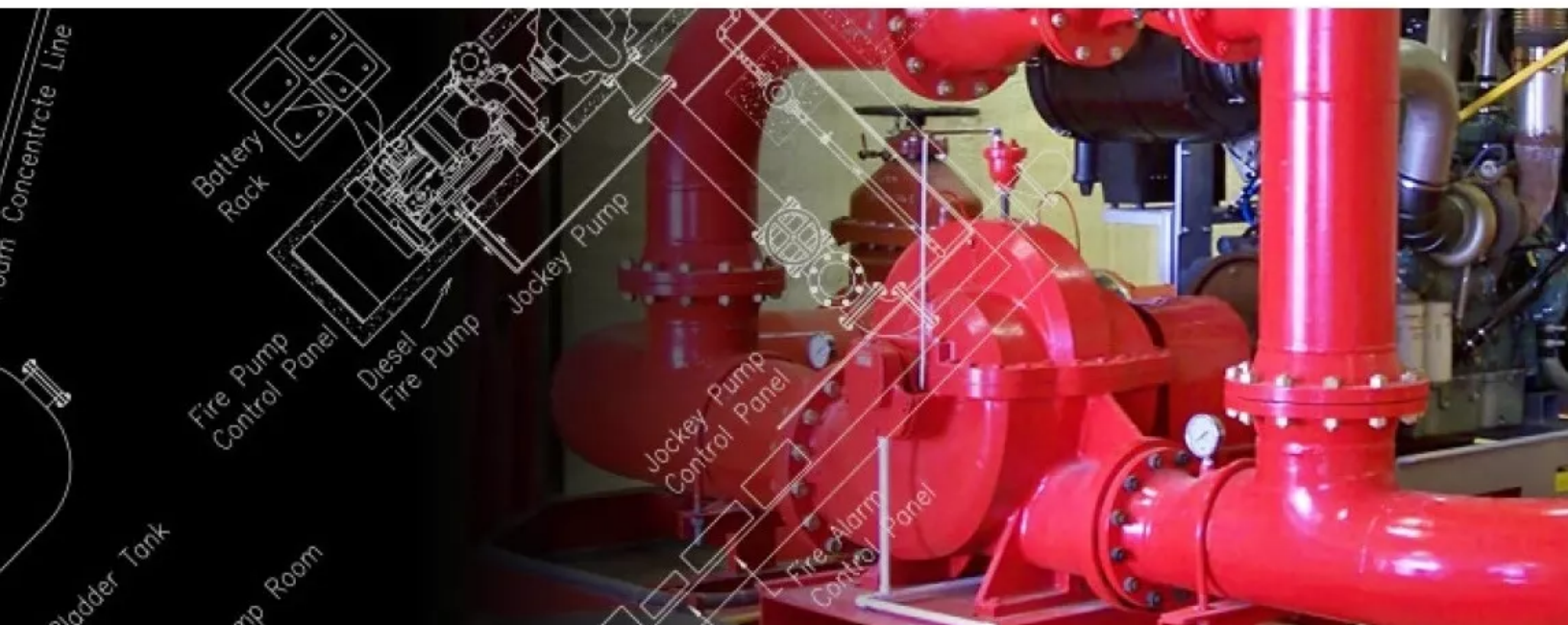
Upload your Purchase Order (if necessary) by clicking [here](#)
Supported file types: .jpg, .zip, .docx, .pdf; max size - 50mb.



Fire System Monitoring Proposal

Eric Anderson
Andover Connecticut
17 School Road
Andover, Connecticut 06232

Christopher Bussett
Fire Protection Testing
1701 Highland Ave
Cheshire, Connecticut 06410
chrisb@fpteam.com



Mar 12, 2021

Eric Anderson
Town Administrator
Andover Connecticut
17 School Road
Andover, Connecticut 06232

Dear Eric Anderson,

Thank you for your continued interest in Fire Protection Team. I am pleased to provide you with the following proposal for the work requested at the above referenced location. Before you review the enclosed pricing and terms I would like to provide you with some information that we hope you will find helpful when making your final decision.

- Fire Protection Testing is a locally owned and operated family run business for over 25 years serving the state of Connecticut and neighboring New York, Massachusetts and Rhode Island counties.
- We are fully equipped to provide 24/7 emergency service, system renovations, inspections, and complete system installations for fire sprinklers, fire alarms, fire extinguishers, and other specialized fire suppression systems.
- All of our service technicians AND inspectors are licensed in their field of expertise.
- We have close to 40 service trucks on the road ready to respond to emergencies.
- The personal service that you would expect from a family owned business.

I hope that you will find this proposal to meet your needs, however, if you have any further questions or concerns please do not hesitate to contact me and I would be happy to address them with you.

Thank you again for the opportunity and I look forward to working with you in the future.

Sincerely,

Christopher Bussett
Fire Protection Testing
chrisb@fpteam.com

Table of Contents

1. Pricing
2. Clarifications
3. This Contract's Scope
4. System 24/7/365 Monitoring
5. Building Owner's Fire Alarm Responsibilities
6. Deficiencies & Recommendations
7. Terms & Conditions
8. Acceptance

1. Pricing

Name	Price	QTY	Subtotal
Annual Cellular Monitoring Fee *Price Per Building	\$486.00	5	\$2,430.00
Installation & Programing Fee *Price Per Building **One Time Fee	\$980.00	5	\$4,900.00
		Total	\$7,330.00

2. Clarifications

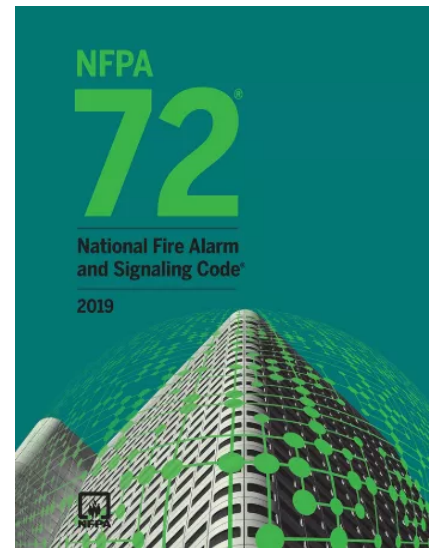
1. This quote is for the monitoring of the fire alarm systems at the Town Hall, Fire Station, Museum of Andover History, Town Library & Public Works Building.
2. Customer to provide us with their current fire alarm panel password.
3. This quote is for day time (7:00am to 3:00pm) Monday to Friday
4. Customer to provide a contact list of the three people you would like us to notify in the event of an alarm signal.
5. Your Cost for the monitoring service will be billed at \$2,430.00 plus tax per year. This Price will remain in effect for thirty (30) days from the date of the proposal.
6. Terms: Net 30 days. The contract will be automatically renewed on a yearly basis unless written notice of termination is received prior to the anniversary date.

3. This Contract's Scope

Fire alarm monitoring is a critical part of a comprehensive fire protection system. When a fire alarm goes off in your building, monitoring ensures that the signal is quickly assessed to verify that it's not a false alarm and then transmitted to first responders within minutes.

With fire alarm monitoring, business owners can be confident that even if a fire breaks out when their building is unoccupied, it will still be quickly reported to emergency services, saving potentially tens of thousands of dollars in property damage.

The scope of this contract is to install and program cellular monitoring equipment so that it will communicate its signals to our state of the art monitoring station as required by your local authority having jurisdiction (AHJ) and based on the International Building Code (IBC) occupancy classifications or the National Fire Protection Association (NFPA) *101 Life Safety Code*.



4. System 24/7/365 Monitoring



If your fire alarm system detects smoke, heat, fire sprinkler water flow or is manually activated our alarm monitoring teams are aware of it the moment it happens. The Fire Department can be called into action immediately, filled in on the details about your home or business, and we will call the designated contact at your address.

Our monitoring services provide offsite, round-the-clock monitoring of your alarm systems by trained personnel. Our alarm monitoring services provide constant security; providing attention to your alarm and security systems 24 hours a day, 365 days a year. Even when your building is unoccupied, you can have the peace of mind that your building will get live attention if a fire breaks out.

Fire Protection Testing in conjunction with Rapid Response monitoring centers provide for you a UL Listed product for monitoring commercial fire protection systems using multiple formats for:

- Fire alarm systems
- Fire pump signals
- Sprinkler flow alarms
- Sprinkler systems
- Suppression and special hazard systems
- Tamper, supervisory/trouble

We provide a telephone based monitoring system, and if you desire, we can also offer wireless monitoring systems. As technology evolves in the marketplace, so does our offerings.



East Coast Monitoring Center



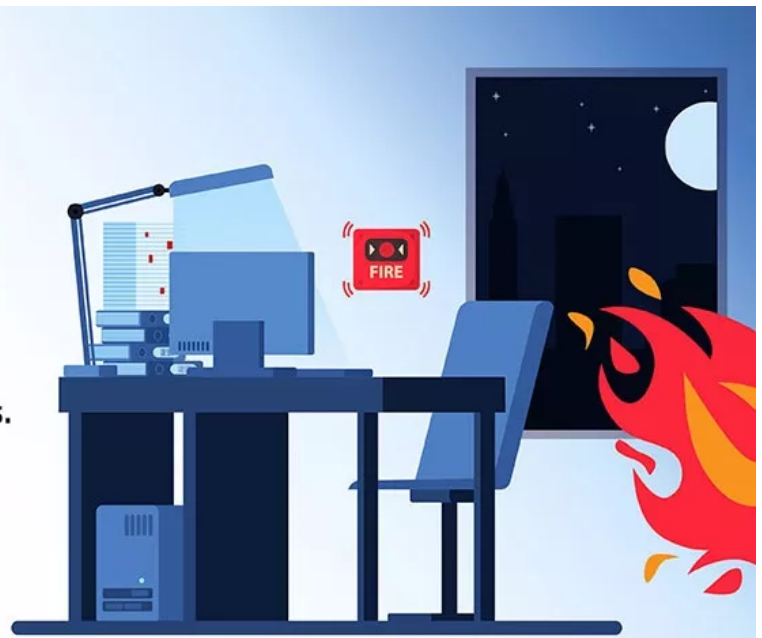
West Coast Monitoring Center

Rapid Response Monitoring has created the industry's preeminent monitoring service with mirrored reliability on both coasts: Syracuse, NY, a 75,000 sq. ft. headquarters facility and in Corona, CA, a 35,000 sq. ft. full-load capable monitoring center. Rapid is a quantum leap ahead of other security monitoring providers. Every aspect of their technology, infrastructure and operations is multi-redundant to work faultlessly and assure error-free, uninterrupted service.

Rapid's East Coast Monitoring Center features four digitally controlled Caterpillar diesel generators. Two supply 1.2 megawatts of secure standby power supported by independent 1,200-gallon fuel tanks and an additional two provide a supplemental 1.6 megawatts of secure standby power supported by independent 3,100-gallon fuel tanks. Additionally, four Liebert 150kVA Uninterrupted Power Supply units wired quad-buss style provide unfailing power.

Over **60%** of fires occur when buildings are unoccupied.

Monitored fire alarms preserve business continuity, data and assets.



5. Building Owner's Fire Alarm Responsibilities

The most basic facility manager's fire alarm responsibility is to ensure the fire alarm system is inspected, tested, and maintained according to NFPA and the Authority Having Jurisdiction requirements. But not many facility managers are clear about their responsibilities for fire alarm system documents, testing records, coordinating system services, and evaluating the original fire alarm system's design. By understanding a facility manager's fire alarm responsibilities, you can ensure your facility is ready for a visit from your authority having jurisdiction.



A building owner / manager's basic responsibilities for fire alarm safety include:

- Continual Fire Alarm Inspection, Testing and Maintenance
- Fire Alarm System Alternations when needed (repairs, upgrades, modifications)
- Original Fire Installation documentation (permitting information, installing contractor info)
- Alarm Design Records (plans, calculations, booklets)

Facility Manager's Maintenance Responsibilities Prior to Testing

Facility occupants must receive a notification prior to fire alarm testing. To ensure this occurs, the facility manager should consult with us about the fire alarm service schedule.

The facility manager is responsible for to coordinate their vendors with us during testing to prevent and work around interruptions to important facility or building systems such as elevators, HVAC (Building Automation) systems, fire sprinklers, computer rooms (EPO), specialized fire suppression systems (clean agents, kitchen hoods, fuel islands, transformers, etc).

Facility Managers Responsibility for Fire Alarm System Alternations, Original Fire Installation, and Design Records

A major misconception is that fire protection service companies evaluate the fire alarm system's design to ensure it meets code requirements during inspections. This contract is a standard fire alarm system inspection, testing, and maintenance contract and doesn't cover evaluating a system's design.

Another aspect of the facility manager's fire alarm responsibility includes reevaluating the fire alarm system's original design. This typically occurs when the facility undergoes any type of construction or change because building expansions affect fire alarm systems in many ways. As the building owner / facility manager you should contact us to re-examine the building's fire alarm's design. We'll make sure it's appropriate for the facility's use and hazards.

The facility manager must update the fire alarm system to meet code requirements if there are issues discovered due to technology failure, UL/NFPA 72 implications, environmental impacts, or life safety risks.

In addition to modification and alternation documents, owner's must maintain documents regarding system design and function for the life of the fire alarm system. These documents include:

Owner's manual and manufacturer's published instructions covering all system equipment

- Record (as-built) drawings
- Completed record of completion form
- For software-based systems, record copy of the site-specific software

Required for all new Fire Alarm installations, a document box can be installed for your existing system. While these boxes are not included in this pricing they are affordable for an additional fee. The boxes are super helpful for when any fire alarm technician works on your panel. They can also be used for storing:

- Fire alarm keys
- Fire alarm drawings
- Fire alarm programming point lists
- Technician notes
- System installation permitting documents
- Certificate of Installation
- Fire Alarm manuals
- and so much more

Ask us for more information on how you can have one installed today!

6. Deficiencies & Recommendations

When a facility is being thoroughly inspected a comprehensive checklist is used. When the facility's:

- fire protection system equipment doesn't meet requirements of NFPA 25, 2001, or 12
- fire alarm system equipment doesn't meet requirements of NFPA 72
- fire extinguisher equipment doesn't meet requirements of NFPA 10

..it's called a "deficiency." All deficiencies are clearly stated in our report to the building owner or facility manager. When deficiencies are found, it is important to get each one resolved.

Our capable team of technicians can resolve any deficiency found in an inspection.

Sometimes a facility may have no deficiencies, per se; however, we may note any recommendations for the fire protection system. It is important to understand that while recommendations are not deficiencies per NFPA 25, 2001, 12, 72, or 10, they are still issues that if not resolved could potentially cause greater property damage or endanger occupants in the event of a fire. This is because the codes speak of only the equipment currently installed. For example, if a facility has a structure or room that does not have an adequate number of sprinkler heads, that would not be categorized as a NFPA 25 deficiency, but we will recommend that more be installed where needed. Any recommendations will be provided in a report with a detailed comment for each issue found.

When a facility is visited by the Fire Marshal they will request to review the inspection records. The report provided by us should satisfy this record-keeping requirement for building owners, and also serve as proof that your facility's system and equipment were inspected as required by NFPA 25, 2001, 12, 72, or 10.

When the Fire Marshal or an insurance provider inspects a facility, they may agree with the recommendations in the report, or they may have their own requirements. What a Fire Marshal or insurance provider requires must be adhered to by the facility even if it goes beyond what is required by NFPA 25, 2001, 12, 72, or 10. So while it is always important to comply with NFPA, it is not the final word on what may be necessary.



TERMS & CONDITIONS

7. Terms & Conditions

- The Fire Protection Team, Fire Protection Testing, Inc. and Fire Protection Alarms, hereinafter collectively “FPT”, warrants that the workmanship hereunder shall be free from defects for thirty (30) days from date of installation. If any replacement part or equipment proves defective, FPT will extend to Customer the benefits of any warranty FPT has received from the Manufacturer.
- It is stated in NFPA 72 that the property owner is responsible to obtain an evaluation of the fire protection systems for any changes made related to building use occupancy, occupancy, process, or materials; this evaluation is not considered part of the normal ITM required by the standard or by this contract.
- All work under this Agreement will be performed during FPT’s normal working hours. Work necessary on overtime will be billed at prevailing rates, or clearly stated within the scope of work.
- Customer will promptly pay invoices, and FPT shall be afforded all rights of a contractor provided in Public Act No. 99-153. In addition, should any payment become thirty (30) days delinquent, FPT may stop all work without notice and/or cancel this Agreement in its sole discretion.
- Customer shall be responsible for all taxes applicable to the services rendered and material provided.
- Any alteration to, or deviation from, any Agreement involving extra material or labor will become an extra charge (fixed price to be negotiated or on time-and-material basis at FPT's rates then in effect) over the sum stated in the Agreement.
- FPT does not accept responsibility for problems or conditions that are the result of the improper water pressure or causes beyond FPT's control.
- If any emergency call is made at Customer's request and inspection indicates a condition that is not covered under this Agreement, FPT may charge Customer at the rate then in effect for such services rendered. Work performed outside of normal working hours will be billed at prevailing rates.
- Customer shall permit only FPT's personnel or agents to perform the work included in this Agreement.
- Customer acknowledges that this is a commercial transaction and expressly waives its right to notice and hearing under CT General Statutes Section 52-578a et seq. relative to prejudgment remedies.
- FPT shall not be liable for failure to render services or any delay, loss, damage or detention due to causes beyond its control, including but not limited to, strikes unavailability of equipment or materials, delays by carriers, work stoppages, fires, lockouts, civil or military authority, insurrection or riot, action of the elements, forces of nature, acts of “God”, or any cause beyond FPT's control.

-
- Any inspection or testing set forth in this Agreement is conditioned upon the systems covered being in operating condition, free from hidden or latent defects. If repairs are deemed necessary, FPT may submit a quote for approval, at the customer's request.
 - Inspection or testing as set forth in this Agreement applies to the maintainable portion of the system.
 - The owner further agrees that under no circumstances shall FPT be responsible or liable to the owner for any claims, losses, damages, or expenses incurred by the owner as a result of any matter occurring prior to the date of the first inspection and testing or work performed by FPT on behalf of the owner pursuant to this Agreement.
 - To the fullest extent permitted by law, Customer shall indemnify and hold harmless FPT, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance of services or work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by any active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable.
 - The owner agrees that under no circumstances, whether arising in contract, tort (including negligence) equity or otherwise, will it hold FPT responsible for loss of use, loss of profit, increasing operating or maintenance expenses, claims of customer's tenants or clients, or any special, indirect, or consequential damages of any kind, including, but not limited to, damages arising from the use, loss of use, performance, or failure of the system(s) to, or the work performed as a result of this contract.
 - FPT and the Customer agree that it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the System or failure of any Fire Protection device or failure to perform, damage to the Customer's Systems or negligent performance of services; if, notwithstanding the above provisions, should there arise any liability on the part of FPT, such liability shall be limited to an amount equal to the price of services performed pursuant to this Agreement. Where this Agreement covers multiple sites, liability shall be limited to the amount of the Agreement price allocable to the site where the incident occurred. Such sum shall be complete and exclusive and shall be paid and received as liquidated damages and not as a penalty. If the Customer desires FPT to assume greater liability, the parties shall amend this agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by FPT of such greater liability, provided however that such rider shall in no way be interpreted to hold FPT as an insurer. In no event shall FPT be liable for any damage, loss, injury or any other claim arising from and servicing, alterations, modifications, changes, or movements of the system(s) or any of its component parts by customer or any third party.
 - The Customer does hereby, for itself and all others claiming for it under this Agreement, release and discharge FPT from and against all hazards covered by all of the Customer's insurance, it being expressly agreed and understood that no insurance company or insurer will have any right of subrogation against FPT.
 - It is agreed that no suit or cause of action or other proceeding shall be brought against either party

more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of the State of Connecticut shall govern the validity, enforceability, and interpretation of this Agreement.

- The Customer may not assign this Agreement without FPT's prior written consent. FPT's may assign this Agreement to an affiliate without obtaining the Customer's consent.
- If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.
- FPT shall be entitled to recover from the Customer all reasonable legal fees incurred in connection with Fire Protection enforcing the terms and conditions of this Agreement.
- It is understood and agreed by the Customer that FPT is not an insurer and that insurance covering personal injury and property damage on the Customer's premises shall be obtained by the Customer; that the Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury; that the amounts payable to the FPT hereunder are based upon the value of the services and the scope of liability set forth herein; that FPT is not guaranteeing that no loss will occur; and Customer agrees that FPT is not responsible for any losses which may occur.
- Except as expressly set forth herein, FPT disclaims all warranties, expressed or implied, including but not limited to any implied warranties of merchantability or fitness for a particular purpose with respect to the services performed or the products, systems or equipment supported hereunder.
- It is understood that this proposal sets forth our entire agreement.
- This proposal will become a contract between us if accepted by you and thereafter approved in writing by our duly authorized representative.
- FPT assumes that the Customer's transfer or sale of Site includes all existing records and rights to previous inspection reports on service tickets.

8. Acceptance

Valued Client, please sign below and date:

Sign

Date

Eric Anderson

Print

Account Executive, please sign below and date:

Sign

Date

Christopher Bussett

Print

Upload your Purchase Order (if necessary) by clicking [here](#)
Supported file types: .jpg, .zip, .docx, .pdf; max size - 50mb.

Summary of Fire Alarm Systems for Andover Buildings and Properties

Problem

1. Our monitoring service is Tolland dispatch. They are no longer doing monitoring after July 1
2. Most of our systems are not tested on a regular basis
3. Several of our systems are non functional/ poorly functional/ non existent

Locations

1. Andover Elementary School (currently in good condition)
2. Andover Town Hall (currently functioning reprogramed and tested 3/2021)
3. Andover Fire Station (currently functioning reprogramed and tested 3/2021)
4. Andover Library (currently non functioning needs to be reprogramed and tested alarms but does not call out)
5. Andover Museum system removed by bob Burbank- non functional system In place
6. Andover Public Works (new panel, old detectors that are recalled non code compliant wiring)
7. Old senior center system taken offline recently will not be repaired.

Goals

1. Single monitoring company for all of the town.
 - a. Likely a cellular or uhf based system reduce reliance on copper phone lines
 - b. Reliable dispatch service
2. Annual testing of all systems in town to NFP code so we know they are working
3. Repair/upgrade systems in the Public Works building, installation of new system in Andover Museum

Companies approached

1. Paul Cheeny- American Alarm systems with Lenco electric
2. Dubaldo Security Systems
3. Fire Protection Team
4. FASD

Proposals

American Alarm verbal

1. Monitoring ~27\$/ month using existing landlines just reprogramming for new location (1,944 year + cost of copper lines ~36\$/month)
2. Monitoring ~45\$ month via Cellular reprogramming for new location (3240 year)
3. Design Cost for layout for public works building redesign aprox \$1500 Estimated cost for all work at public works \$28,000 no firm estimate until cad drawing of building complete
4. No estimate for Museum
5. Testing done at hourly rate

Dubaldo Security Systems

1. Monitoring ~27\$/ month using existing landlines just reprogramming for new location (1,944 year + cost of copper lines ~36\$/month)
2. Monitoring ~45\$ month via Cellular reprogramming for new location (3240 year) +~ 4,000 in equipment costs
3. public works building rewire replace detectors new pull stations new horn strobes new panel approx. \$11,780 Assumes fire marshal allows existing detector placement
4. Reuse panel from Public works in museum \$3985 for complete system add \$1650 for burglar alarm installation Don't reuse original panel \$5135
5. Asking for a quote for annual monitoring. \$4,080 per year
 - a. **Public Works: \$985 (if system is replaced, 1st year inspection is included)**
 - b. **Town Hall: \$1095**
 - c. **Fire Department: \$1000**
 - d. **Library: \$500**
 - e. **Museum: \$500 (again, if system is replaced, 1st year inspection is included)**

Fire Protection Team

1. Monitoring services
 - a. Annual Fee 2,430
 - b. Installation and programing fee \$4,900
 - c. Does not include AES since they already have a contract with them.
2. Annual inspection
 - a. All except AES \$1600
3. Public works full rebuild new system with new Panel \$14,967 minimal system no panel \$12,934
4. Museum fire Alarm system \$6,565.00
5. Museum burglar Alarm system \$6,817.00

FASTD (North Windham)

1. Monitoring services
 - a. Annual Fee \$3,000
 - b. Does not include AES reprogramming since that is proprietary.

2. Annual inspection cost
 - a. \$2900 annually for all buildings except School
3. Museum alarm \$3,200 combo fire and security alarm
4. Public Works
 - a. 15,000 dollars
 - b. New panel and control all new sensors 6 pull stations smoke/co for office

Plan,

1. Give all proposals to CIP to evaluate on the 15th
2. Board of Finance meeting on April 21 to approve spending from capital fund for initial alarm work.
3. Will need to couple this with work in Public works to correct problem with low voltage due to wiring defect.
 - a. I don't have an estimate on this yet



CT License #125692

415 Boston Post Rd.

North Windham, CT 06256

Tel: 860-786-1849

Fax: 860-786-1850

Proposal

ANDOVER PUBLIC WORKS GARAGE FIRE ALARM SYSTEM REPLACEMENT

We hereby submit specifications and estimates to Eric Anderson, Town Administrator, (860) 742-7305 to replace the fire alarm system in the public works garage at 12 Long Hill Road, Andover, CT 06232.

- We will obtain an electrical permit and provide submittals to the fire marshal for review. Proposal is only valid with fire marshal approval.
- We will install an analog addressable fire alarm system utilizing wiring in conduit or MC cable.
- We will install a fire alarm control panel in the first-floor entry.
- We will install 6 manual pull stations, 1 smoke detector, 1 smoke/CO detector, 43 heat detectors, and 16 indicating appliances.
- We will provide wire, boxes, conduit, fittings, and labor for installation, programming, and testing the alarm system.
- Proposal excludes items not listed.
- We will provide a closeout package that includes an NFPA 72 Record of completion and equipment manual.

We propose to furnish materials and labor in accordance with above specifications, for the sum of Fifteen Thousand Dollars and no cents, \$15,000.00.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the sum mentioned in this contract. Agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire and other necessary insurance.

Scott R. Duplisea

Scott R. Duplisea, General Manager

March 10, 2021

This proposal may be withdrawn by us if not accepted within thirty (30) days.

This quote is confidential, please treat accordingly.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

We are committed to providing a work environment that is free from discrimination. Fire Alarm Specialty Design, LLC prohibits discrimination in employment against any employee or job applicant because of that person's race, color, religion, sex, national origin, disability, age, or any other legally protected status. If you believe that you or someone else has been subject to discrimination prohibited by this Policy, you immediately should report this to the General Manager or your supervisor. Anyone engaging in unlawful discrimination may be subject to discipline up to and including termination.

REASONABLE ACCOMMODATION

It is also our policy to comply with applicable laws providing for nondiscrimination in employment against individuals with disabilities. An employee who believes he or she has a disability and may require an accommodation must contact the General Manager.

TERMS: ALL INVOICES ARE DUE UPON RECEIPT

In the event the undersigned purchaser fails to make payment as hereinafter set forth, then the undersigned purchaser agrees to pay all costs of collection, including reasonable attorney's fees, incurred in any action brought to collect said payment. The undersigned purchaser further agrees to pay charges at the rate of 1 1/2% per month (18% per annum) on the unpaid balance, from the due date.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

Signature

Date



CT License #125692
415 Boston Post Rd.
North Windham, CT 06256
Tel: 860-786-1849 Fax: 860-786-1850

Proposal ANDOVER MUSEUM ALARM SYSTEM REPLACEMENT

We hereby submit specifications and estimates to Eric Anderson, Town Administrator, (860) 742-7305 to replace the alarm system in the museum at 1 Monument Lane, Andover, CT 06232.

- We will obtain an electrical permit and provide submittals to the fire marshal for review. Proposal is only valid with fire marshal approval.
- We will install a combination fire/security alarm system utilizing wiring in free air.
- We will install 1 keypad, 4 manual pull stations, 11 heat detectors, 5 indicating appliances, 6 door contacts and 3 motion detectors.
- We will provide wire, boxes, conduit, fittings, and labor for installation, programming, and testing the alarm system.
- Proposal excludes items not listed.
- We will provide a closeout package that includes an NFPA 72 Record of completion and equipment manual.

We propose to furnish materials and labor in accordance with above specifications, for the sum of Three Thousand Two Hundred Dollars and no cents, \$3,200.00.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the sum mentioned in this contract. Agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire and other necessary insurance.

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Date



CT License #125692
415 Boston Post Rd.
North Windham, CT 06256
Tel: 860-786-1849 Fax: 860-786-1850

Proposal
ANDOVER ALARM MONITORING

We hereby submit specifications and estimates to Eric Anderson, Town Administrator, (860) 742-7305 to monitor fire alarm systems in town owned buildings.

- We will provide alarm monitoring with a UL listed central station for alarm, supervisory, trouble and daily test signals using RF technology for.
 - Fire Station
 - Town Hall
 - School
 - Public Works
 - Museum
- We will provide radio transmitters, antennas, wiring and labor.
- We will utilize existing fire alarm control panels. Owner may need to obtain the services of vendors to program internal dialers. (school)
- Owner will provide internet connections at the fire station and school.
- Access to monitoring accounts can be performed with *Rapid Web*. Customer can lease radios for contract's duration at no additional costs and radios must be returned within thirty-days of contract's termination.
- Proposal excludes items not listed, taxes, permits, or fees.

We propose to furnish materials and labor in accordance with above specifications, for the sum of Three Thousand Dollars and no cents, \$3,000.00 annually. Monitoring will automatically renew unless party cancels with thirty-days' notice.

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the sum mentioned in this contract. Agreements are contingent upon strikes, accidents, or delays beyond our control. Owner is to carry fire and other necessary insurance.

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Scott R. Duplisea, General Manager

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ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete the work as specified. Payment will be made as outlined above.

Signature

Date

1	Pull Station	EAST ENTRANCE	Zφ2
2	Smoke	ELEV MACHINE ROOM	Zφ1 Z1φ Z12
3	Relay	ELEV cab light	Z12
4	Relay	ELEVATOR RECALL	Z10
5	Relay	ELEVATOR ALT FLOOR	Z11
6	Smoke	Near ASSESSOR OFFICE	Zφ1
7	Pull Station	Near ASSESSOR	Zφ2
8	Smoke	Near 1st Selectman	Zφ1
9	Smoke	1st Selectman office	Zφ1
10	Smoke	TAX collector Office	Zφ1
11	Smoke	North east office	Zφ1
12	Smoke	Assessor office	Zφ1
13	Smoke	Town ^{//} clerk - Vault	Zφ1
14	Smoke	Town clerk office	Zφ1
15	Pull Station	South Entrance lobby	Zφ2
16	Smoke	Near Town clerk	Zφ1
17	Heat (conv.)	Attic North	Zφ3
18	Heat (conv.)	Attic South	Zφ3
19	Pull Station	conference Rm EXIT	Zφ2
20	Smoke	conference Room North	Zφ1
21	Smoke	Conference Room South	Zφ1
22	Smoke	Near Bathrooms	Zφ1
23	Smoke	^{lobby} EAST V Entrance	Zφ1
24	Smoke	Lower Elev lobby	Zφ1 Z1φ
25	Smoke	State Police Office	Zφ1
26	Smoke	REG ^{of} Voters Vault	Zφ1
27	Smoke	Registers ^{of} Voters	Zφ1
28	Smoke	near Building Dept	Zφ1
29	Pull station	Near Building Dept	Zφ2

30	Smoke	Building Dept.	ZØ1
31	Heat (conv.)	Boiler Room	ZØ3
32	Smoke	NEAR State police	ZØ1
33	pull station	Near State police	ZØ2
34	Heat (conv.)	upper mechanical Rm	ZØ3
35	Smoke DUCT-P	AHU Upper Mechanical	ZØ4
36	Relay	AHU FAN Shutdown	ZØ4
37	Smoke	mid Elevator Lobby	Z1, Z11
38	Smoke	upper Elevator Lobby	Z1, Z10

Central Station

Report 1st Available

Call Limit 10

Zone Report

Primary

Secondary

24

24

0557

0557

0210

0214

9871 2874

9875 7198

Contact ID

Contact ID

Loop Seton
 1 Style 4
 2 Clip
 Nac
 Bell
 200
 Study



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590FES

TO : Town of Andover 17 School Road Andover, CT 06232	DATE :	SALESPERSON :
	2/4/2021	DJD
	SYSTEM LOCATION :	
	Town Hall 17 School Road	
	TELEPHONE :	CONTACT :
	860-742-7305	Eric

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for Central Station Monitoring of existing Notifier NFW50 Fire Alarm System at Andover Town Hall. The proposed modifications are priced separately and not listed in the pricing section below.

The system proposals are as follows:

OPTION 1

- Reprogram for phoneline (No VOIP) Central Station Monitoring.
- Reprogram - No Charge, U.L. Monitoring - \$27/mo.

OPTION 2

- Reprogram for Cellular Central Station Monitoring: Cell Communicator - \$650, U.L. Monitoring - \$45/mo.

****NOTE****

This proposal is based on the assumption that the system is in good working order.

This proposal is subject to approval of local Fire Marshal. Pricing does not include permit fees.

Any work beyond the scope of this proposal will be priced separately.

DuBaldo Security will require a complete list of all points from TEC Controls/Customer that are on the system.

Annual system inspection or maintenance contract is available and priced separately.

Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications

Payable as follows:

DEPOSIT:	\$0
DUE-COMPLETION OF ROUGH WIRING:	\$0
DUE - COMPLETION OF SYSTEM :	\$0
CT SALES TAX :	\$0
TOTAL :	\$0

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.

CENTRAL STATION MONITORING

The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: **\$0.00** per month

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : **30** days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590FPW

TO : Town of Andover 17 School Road Andover, CT 06232	DATE :	SALESPERSON :
	2/4/2021	DJD
	SYSTEM LOCATION :	
	Public Works 12 Long Hill Road	
	TELEPHONE :	CONTACT :
	860-742-7305	Eric/Jay

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for the modification to the existing Firelite MS5UD fire system located at 12 Long Hill Road. The existing MS-5UD FACP is a five-zone panel which consists of conventional input devices. The system includes battery backup to meet NFPA72 requirements. All pricing includes materials, install, & program. The proposed modifications are priced separately and not listed in the pricing section below. The system proposals are as follows:

OPTION 1 --> \$9250.

- Utilize existing MS5UD FACP and replace all non fire rated wiring with FPL red fire rated wire.
- Piping installed where necessary, open wiring in protected areas.
- Add smoke detector over FACP. - Replace only as necessary existing heat detectors @ \$40/ea.
- Add three (3) dual-action pull stations (BG-12L) - Add six (6) Horn/Strobe audible visual wall units (P2RL)
- Reconfigure existing fire panel to meet current specifications

OPTION 2

- Reprogram for phoneline (No VOIP) Central Station Monitoring: Reprogram - No Charge, Monitoring - \$27/mo.

OPTION 3

- Reprogram for Cellular Central Station Monitoring: Cell Communicator - \$650, Monitoring - \$45/mo.

OPTION 4

- Replace existing panel with MS10UD 10 zone conventional FACP - \$1450, Replace all existing Heat Detectors - \$1080.

****NOTE****

This proposal is subject to approval of local Fire Marshal. Pricing does not include permit fees. Any work beyond the scope of this proposal will be priced separately. Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

<p>We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications</p> <p style="text-align: center;">Payable as follows:</p> <table style="width: 100%;"> <tr> <td style="text-align: right;">DEPOSIT:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">DUE-COMPLETION OF ROUGH WIRING:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">DUE - COMPLETION OF SYSTEM :</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">CT SALES TAX :</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">TOTAL :</td> <td style="text-align: right;">\$0</td> </tr> </table>	DEPOSIT:	\$0	DUE-COMPLETION OF ROUGH WIRING:	\$0	DUE - COMPLETION OF SYSTEM :	\$0	CT SALES TAX :	\$0	TOTAL :	\$0	<p>All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.</p> <p style="text-align: center;">CENTRAL STATION MONITORING</p> <p>The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: \$0.00 per month</p>
DEPOSIT:	\$0										
DUE-COMPLETION OF ROUGH WIRING:	\$0										
DUE - COMPLETION OF SYSTEM :	\$0										
CT SALES TAX :	\$0										
TOTAL :	\$0										

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : **30** days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590SM

TO : Town of Andover 17 School Road Andover, CT 06232	DATE : 2/4/2021	SALESPERSON : DJD
	SYSTEM LOCATION : Museum 1 Monument Lane	
	TELEPHONE : 860-742-7305	CONTACT : Eric

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for a new Museum security system.

The system will be a Honeywell VISTA-20P control communicator. The VISTA-20P panel is a self contained security system with battery backup, communication capabilities of burglar, and panic signals to Central Monitoring Station. The protected area will be divided up into easily identifiable zones.

The price below includes materials, installation and tax for the above system.

The system is itemized as follows:

- Honeywell VISTA-20P includes LTE Cellular Control/Communicator *
- One(1) English language (6160) control touchpad.
- Perimeter Protection: Four (4) doors (entry door, front and side)
- Interior Protection: Three (3) dual tec motion detectors
- Cellular Secured Monitoring (LTE) eliminates the need for telephone line.

**** OPTIONS **** (Optional items priced separately and do not include tax)

- > Low temperature detector -- \$175 --> Water leakage detector -- \$145
- > Additional Dual Tec motion detectors -- \$125/ea. -->C/O, Natural Gas, or Propane gas detector --> \$185/ea.
- > Additional English language (6160) control touchpad - \$235
- > Total Connect** remote services -- \$8/mo. **Mobile app for arm/disarm, status, alert notifications, etc.

* Cellular Communication to DuBaldo Security U.L. approved 24-Hour Central Station Monitoring

Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.

Payable as follows:

DEPOSIT:	\$500
DUE-COMPLETION OF ROUGH WIRING:	\$0
DUE - COMPLETION OF SYSTEM :	\$1,150
CT SALES TAX :	\$0
TOTAL :	\$1,650

CENTRAL STATION MONITORING

The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: **\$36.00** per month

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : 30 days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590FM

TO : Town of Andover 17 School Road Andover, CT 06232	DATE :	SALESPERSON :
	2/4/2021	DJD
	SYSTEM LOCATION :	
	Museum 1 Monument Lane	
	TELEPHONE :	CONTACT :
	860-742-7305	Eric

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for the installation of a Firelite MS5UD fire system. DuBaldo Security's recommendation is to relocate The existing MS-5UD FACP from Public Works and replace Public Works panel with a MS10UD.

The system includes battery backup to meet NFPA72 requirements.

The proposed modifications are priced separately and not listed in the pricing section below.

The system proposals are as follows:

OPTION 1 --> \$3985.

- Relocate existing MS5UD FACP from Public Works building and install additional devices listed below.
- Five (5) Photoelectric smoke detectors (replace existing heat detectors)
- Four (4) dual-action pull stations (BG-12L)
- Two (2) Horn/Strobe audible visual wall units (P2RL)
- Pricing includes materials, installation, & programming.

OPTION 2

- Reprogram for phoneline (No VOIP) Central Station Monitoring: Reprogram - No Option

OPTION 3

- Cellular Central Station Monitoring: Cell Communicator - \$650, Monitoring - \$45/mo. (below)

OPTION 4

- New MS5UD FACP - \$1150 (added to option 1 if not relocated from Public Works)

****NOTE****

This proposal is subject to approval of local Fire Marshal. Pricing does not include permit fees.

Any work beyond the scope of this proposal will be priced separately.

Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications

Payable as follows:

DEPOSIT:	\$0
DUE-COMPLETION OF ROUGH WIRING:	\$0
DUE - COMPLETION OF SYSTEM :	\$0
CT SALES TAX :	\$0
TOTAL :	\$0

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.

CENTRAL STATION MONITORING

The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: **\$45.00** per month

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : **30** days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590FL

TO : Town of Andover 17 School Road Andover, CT 06232	DATE :	SALESPERSON :
	2/4/2021	DJD
	SYSTEM LOCATION :	
	Library 355 Route 6	
	TELEPHONE :	CONTACT :
	860-742-7305	Eric

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for Central Station Monitoring of existing Honeywell Vista32FB Fire Alarm System at Andover Library. The proposed modifications are priced separately and not listed in the pricing section below.

The system proposals are as follows:

OPTION 1

- Reprogram for phoneline (No VOIP) Central Station Monitoring.
- Reprogram - No Charge, U.L. Monitoring - \$27/mo.

OPTION 2

- Reprogram for Cellular Central Station Monitoring: Cell Communicator - \$650, U.L. Monitoring - \$45/mo.
- Control Upgrade to accept Cellular Communication - \$400

****NOTE****

This proposal is based on the assumption that the system is in good working order.

This proposal is subject to approval of local Fire Marshal. Pricing does not include permit fees.

Any work beyond the scope of this proposal will be priced separately.

Annual system inspection or maintenance contract is available and priced separately.

Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications

Payable as follows:

DEPOSIT:	\$0
DUE-COMPLETION OF ROUGH WIRING:	\$0
DUE - COMPLETION OF SYSTEM :	\$0
CT SALES TAX :	\$0
TOTAL :	\$0

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.

CENTRAL STATION MONITORING

The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: **\$0.00** per month

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : **30** days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590FFD

TO : Town of Andover 17 School Road Andover, CT 06232	DATE :	SALESPERSON :
	2/4/2021	DJD
	SYSTEM LOCATION :	
	Town Fire Department 11 School Road	
	TELEPHONE :	CONTACT :
	860-742-7305	Eric

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for Central Station Monitoring of existing Simplex 4002 Fire Alarm System at Andover Fire Department. The proposed modifications are priced separately and not listed in the pricing section below.

The system proposals are as follows:

OPTION 1

- Reprogram for phoneline (No VOIP) Central Station Monitoring.
- Communication signal conversion hardware - \$350
- Reprogram - No Charge, U.L. Monitoring - \$27/mo.

OPTION 2

- Reprogram for Cellular Central Station Monitoring: Cell Communicator - \$650, U.L. Monitoring - \$45/mo.
- Communication signal conversion hardware - \$350

****NOTE****

- This proposal is based on the assumption that the system is in good working order.
- This proposal is subject to approval of local Fire Marshal. Pricing does not include permit fees.
- Any work beyond the scope of this proposal will be priced separately.
- DuBaldo Security will require a complete list of all points from Customer that are connected to the system.
- Annual system inspection or maintenance contract is available and priced separately.

Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

<i>We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications</i>	All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.										
<p style="text-align: center;"><i>Payable as follows:</i></p> <table style="width: 100%;"> <tr> <td style="text-align: right;">DEPOSIT:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">DUE-COMPLETION OF ROUGH WIRING:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">DUE - COMPLETION OF SYSTEM :</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">CT SALES TAX :</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">TOTAL :</td> <td style="text-align: right;">\$0</td> </tr> </table>	DEPOSIT:	\$0	DUE-COMPLETION OF ROUGH WIRING:	\$0	DUE - COMPLETION OF SYSTEM :	\$0	CT SALES TAX :	\$0	TOTAL :	\$0	<p>CENTRAL STATION MONITORING</p> <p>The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: \$0.00 per month</p>
DEPOSIT:	\$0										
DUE-COMPLETION OF ROUGH WIRING:	\$0										
DUE - COMPLETION OF SYSTEM :	\$0										
CT SALES TAX :	\$0										
TOTAL :	\$0										

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : 30 days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE



DuBaldo Security Systems, Inc.

Burglar, Fire, & Camera Systems

Sales - Service - Installation

24 - Hour U.L. Monitoring

CT Lic. # ELC 185503-L5

110 Tracy Drive - Manchester, CT 06042

(860) 645-6500 - Fax (860) 643-5591 - Toll Free (877) DUBALDO - www.DUBALDO.com

PROTECTION SYSTEM

PROPOSAL 6590FES

TO : Town of Andover 17 School Road Andover, CT 06232	DATE : 2/4/2021	SALESPERSON : DJD
	SYSTEM LOCATION : Elementary School 35 School Road	
	TELEPHONE : 860-742-7305	CONTACT : Eric

DUBALDO SECURITY SYSTEMS HEREBY SUBMITS THE FOLLOWING SPECIFICATIONS AND ESTIMATES :

This proposal is for Central Station Monitoring of existing EST 3X Fire Alarm System at Andover Elementary School. The proposed modifications are priced separately and not listed in the pricing section below.

The system proposals are as follows:

OPTION 1

- Reprogram for phoneline (No VOIP) Central Station Monitoring.
- Reprogram - cost incurred by EST, U.L. Monitoring - \$27/mo.

OPTION 2

- Reprogram for Cellular Central Station Monitoring: Cell Communicator - \$650, U.L. Monitoring - \$45/mo.
- Any panel reprogramming by EST that may be required will be billed at cost incurred.

****NOTE****

- This proposal is based on the assumption that the system is in good working order.
- This proposal is subject to approval of local Fire Marshal. Pricing does not include permit fees.
- Any work beyond the scope of this proposal will be priced separately.
- DuBaldo Security will require a complete list of all points from EST that are on the system.
- Annual system inspection or maintenance contract is available and priced separately.

Thank you for the opportunity to offer this proposal to you. If you have any questions, please contact me.

David J. DuBaldo

We propose hereby to furnish this Protection System including material and labor complete in accordance with above specifications

Payable as follows:

DEPOSIT:	\$0
DUE-COMPLETION OF ROUGH WIRING:	\$0
DUE - COMPLETION OF SYSTEM :	\$0
CT SALES TAX :	\$0
TOTAL :	\$0

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations deviations from the above specifications involving extra costs will be done only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon delays beyond our control. Owners to carry fire and all necessary insurance.

CENTRAL STATION MONITORING

The current monthly rate for 24 hour U.L. approved Central Station Monitoring is: **\$0.00** per month

David J. DuBaldo

2/4/2021

AUTHORIZED COMPANY REP.

DATE

This proposal may be withdrawn by DuBaldo Security Systems Inc.

if not accepted within : **30** days

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and hereby accepted.

DuBaldo Security Systems Inc. is authorized to do the work specified.

Payment will be made as outlined above.

SIGNATURE

DATE

Public Library Mural Vandalism Restitution Update

Upcoming Court Dates for Defendants:

Tuesday, April 6th at 10:00 A.M.

Kevin Perez

Arrestment

Awaiting Plea

Tuesday, April 13th at 10:00 A.M.

Max Schletter

Arrestment

Awaiting Plea

Monday, May 17th at 10:00 A.M.

Paul Friedman

Arrestment

Awaiting Disposition/Referred to Adult Probation

9. New Business

Discuss and act upon the following:

- a. Town Budget Discussion**
- b. COVID Funding Update**
- c. Updates to Veterans Monument Park**
- d. Memorial Day Parade Plans**
- e. Building and Land Use Department**
 - i. Administrative Assistant**
 - ii. Online Permitting System**
 - iii. Driveway Bonds**

New Business

a. Town Budget Discussion

**LEGAL NOTICE
TOWN OF ANDOVER
BOARD OF FINANCE
PUBLIC BUDGET HEARING
WEDNESDAY, APRIL 21, 2021
7:00 P.M.**

Pursuant to Andover Town Charter section 802 (C), and Executive Orders 7B and 9H of the Governor of the State of Connecticut, the Public Hearing of the Board of Finance of the Town of Andover is scheduled to be held in hybrid fashion starting by telephone or computer at 7:00 p.m. on Wednesday, April 21, 2021 and therefore;

The Electors and Citizens of the Town of Andover are hereby notified that a Public Hearing of the Board of Finance on a proposed budget for the Fiscal Year July 1, 2021 to June 30, 2022 will be held via Zoom application on Wednesday, April 21, 2021 at 7:00 p.m. to receive input from the public.

Dated at Andover, CT this 5th day of April, 2021

Andover Board of Finance

Directions to join the virtual meeting via the Zoom platform:

Join by Computer:

<https://zoom.us/j/95820539431>

Join by Phone: +1 646 558 8656

Meeting ID: 958 2053 9431

Passcode: 383671

Municipal YSB Formula

	Andover	Hebron	Marlborough	Totals
Pre-K-12 Enrollment as of OCT 2020	391	1,234	906	2,531
	<i>15.45%</i>	<i>48.76%</i>	<i>35.80%</i>	<i>100%</i>
Cerc Town Profile census data as of 2019	3,159	9,566	6,268	18,993
	<i>16.63%</i>	<i>50.37%</i>	<i>33.00%</i>	<i>100%</i>
Combined Avg.	16.04%	49.56%	34.40%	100.00%

FY 21/22	\$ 88,684	\$ 274,010	\$ 190,184	\$ 552,877
FY 20/21	93,071	259,079	184,623	
Difference	\$ (4,387)	\$ 14,931	\$ 5,561	

Municipal YSB Formula

	Andover	Hebron	Marlborough	Totals
Pre-K-12 Enrollment as of OCT 2020	391	1,234	906	2,531
	<i>15.45%</i>	<i>48.76%</i>	<i>35.80%</i>	<i>100%</i>
Cerc Town Profile census data as of 2019	3,159	9,566	6,268	18,993
	<i>16.63%</i>	<i>50.37%</i>	<i>33.00%</i>	<i>100%</i>
Combined Avg.	16.04%	49.56%	34.40%	100.00%

FY 21/22 \$ 88,684 \$ 274,010 \$ 190,184 \$ 552,877

Andover - Budget Breakdown Prior to FY22	
1/2 Town	44,342.00
1/4 Elementary	22,171.00
1/4 RHAM	22,171.00
\$	88,684.00

Additional Service Agreement #1 Add'l Hours - 1/2 Day to a total of 13 hours 4.50 hrs. per wk. (includes Growth & Development Series)	\$10,553.00
Additional Service Agreement #2 Add'l Hours - 1/2 Day to a total of 17 hrs. per week	\$10,553.00
	\$21,106.00

**AHM YOUTH & FAMILY SERVICES
FY 2021-2022
BUDGET PROPOSAL**

ACCOUNT	INCOME
4000 · Federated Campaigns	2,500
4100 · Fundraising Events	
4120 · Fall - Auction & Concert	15,500
4130 · Winter - Holiday Auction	8,000
4140 · Spring - Annual Appeal	52,000
4150 · Summer - Golf Tourn.	19,100
4160 · Fundraising Events	27,900
4400 · Government Grants	
4440 · Local	2,000
4450 · State	81,590
4460 · Federal	125,000
4500 · Coporate/Foundations/Individual	
4510 · Corporate	4,400
4520 · Donor Advised Funds	7,500
4525 · Faith Based	8,950
4530 · Foundations/Trust	68,974
4540 · Individual	14,500
4550 · Legacy/Bequest	5,550
4560 · Non-profit	4,950
4570 · Small Business	1,000
4700 · Program Service Revenue	
4710 · Program Revenue	188,695
4720 · Local Service Contracts	248,477
Andover	88,684
Hebron	274,010
Marlborough	190,184
4730 · State Service Contracts	-
4740 · Federal Service Contracts	-
4800 · Investment Income	
4810 · Interest/Dividends	35,250
TOTAL INCOME	1,474,713

Town Agreement
FY 20/21 \$536,774
3% requested increase
FY 21/22 \$552,877

ACCOUNT	EXPENSE
5100 · Personnel	-
5110 · Salaries/Wages	1,041,938
5110 · COLA/Increases	31,258
5120 · FICA - Medicare/Soc. Sec.	79,708
5130 · CT - Unemployment	11,001
5200 · Fringe Benefits	-
5210 · Health Insurance	52,005
5215 · HSA Contributions	5,000
5220 · Dental Insurance	-
5230 · STD/LTD Disability Ins.	12,001
5240 · Workers' Comp Ins.	5,501
5250 · 401K - Match	25,003
5260 · 401K - Discretionary	19,502
6000 · Professional/Contractual	-
6010 · Investment Mgt.	15,002
6020 · Accounting	12,001
6030 · Legal	500
6040 · Contractor Services	33,700
6100 · Advertising/Promotion	3,185
6200 · Office Expense	-
6210 · Program Supplies	23,273
6220 · Office Supplies	3,000
6230 · Telephone	1,884
6240 · Postage/Shipping	1,017
6250 · Equipment Rental	3,850
6255 · Printing	1,856
6260 · Bank Fees	1,532
6270 · Credit Card Processing	3,000
6275 · Awards/Recognition	3,000
6280 · Recruiting/Pre-Employment	1,333
6300 · Technology	-
6310 · Tech. Gen	13,264
6320 · Hardware	1,500
6330 · Tech Support	8,851
6400 · Occupancy	-
6410 · Utilities	13,001
6420 · Maintenance & Repairs	14,001
6430 · Property Insurance	5,701
6500 · Travel	-
6510 · Airfare	1,400
6520 · Lodging	4,253
6530 · Mileage	1,350
6540 · Per Diem	1,080
6550 · Ground Transportation	1,620
6600 · Professional Development	6,565
6900 · Insurance	-
6910 · Liability Ins.	3,300
6920 · D&O Ins.	1,900
6930 · Prof. Liability Ins.	2,400
6940 · Auto Ins.	375
6980 · Membership/Dues	3,100
Total Expenses	1,474,713

New Business

b. COVID Funding Update

Acceptable Use of Funds for Local Government Under the American Rescue Plan

- (A) To respond to the public health emergency with respect to COVID–19 or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (B) To respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers of local government that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- (C) For the provision of government services to the extent of the reduction in revenue of such local government due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; or
- (D) To make necessary investments in water, sewer, or broadband infrastructure.

Local governments cannot use funds for deposit into any pension fund. In addition, cannot be used for directly or indirectly offsetting a tax cut.

Other Key Provisions:

- Funding for towns and cities will be distributed in a modified CDBG formula with entitlement cities (those with a population over 50,000) receiving funding directly from the Treasury Department and non-entitlement towns (those with a population under 50,000) distributed by the State as a passthrough.
- There is a particular provision that will allow states—like Connecticut—to receive additional funds which would have been allocated if the State had county governments. Therefore, Connecticut would not miss on additional funding.
- Funds must be spent by the end of calendar year 2024.
- State and local governments must provide periodic reports to the Treasury Department with a detailed accounting of the use of funds. States and territories must also provide any modifications to tax revenue sources. Funds can be recouped by the Treasury Department if the recipient does not comply with the eligible uses.
- Local governments will receive allocations in two tranches—the first half 60 days after enactment and the other half one year later. For non-entitlement units of local government, those deadlines are the dates for Treasury to send the funding to the state, which has an additional 30 days to distribute to each non-entitlement unit of local government.
- States have NO discretionary authority to change the amount of, or attach additional requirements to, the payments allocated to local governments.
- For non-entitlement towns, funding may not exceed 75% of the most recent adopted local budget as of January 27, 2020. Those funds will be returned to the Treasury Department.

City	Estimated Allocations
Bridgeport	\$85,162,538
Bristol	\$16,696,137
Danbury	\$16,031,885
East Hartford	\$14,427,530
Fairfield	\$13,003,677
Greenwich	\$20,636,503
Hamden	\$11,931,157
Hartford	\$92,589,710
Manchester	\$14,288,058
Meriden	\$27,459,923
Middletown	\$12,031,417
Milford	\$12,849,399
New Britain	\$42,811,852
New Haven	\$94,766,334
New London	\$21,811,153
Norwalk	\$22,097,449
Norwich	\$21,465,852
Stamford	\$24,360,497
Stratford	\$15,328,820
Waterbury	\$55,820,838
West Hartford	\$24,828,317
West Haven	\$18,761,332
Total	\$679,160,378

City/Town	County	Allocation
Andover town	Tolland County	\$319,500
Ansonia town	New Haven County	\$1,841,763
Ashford town	Windham County	\$420,108
Avon town	Hartford County	\$1,804,442
Barkhamsted town	Litchfield County	\$356,031
Beacon Falls town	New Haven County	\$614,316
Berlin town	Hartford County	\$2,017,705
Bethany town	New Haven County	\$547,770
Bethel town	Fairfield County	\$1,954,911
Bethlehem town	Litchfield County	\$335,889
Bloomfield town	Hartford County	\$2,094,223
Bolton town	Tolland County	\$482,211
Bozrah town	New London County	\$269,146
Branford town	New Haven County	\$2,754,648
Bridgewater town	Litchfield County	\$161,428
Brookfield town	Fairfield County	\$1,675,793
Brooklyn town	Windham County	\$816,718
Burlington town	Hartford County	\$958,104
Canaan town	Litchfield County	\$103,966
Canterbury town	Windham County	\$501,464
Canton town	Hartford County	\$1,012,407
Chaplin town	Windham County	\$221,063
Cheshire town	New Haven County	\$2,857,034
Chester town	Middlesex County	\$415,962
Clinton town	Middlesex County	\$1,276,123
Colchester town	New London County	\$1,560,868
Colebrook town	Litchfield County	\$138,226
Columbia town	Tolland County	\$531,084
Cornwall town	Litchfield County	\$134,474
Coventry town	Tolland County	\$1,224,979
Cromwell town	Middlesex County	\$1,366,364
Darien town	Fairfield County	\$2,145,268
Deep River town	Middlesex County	\$438,670
Derby town	New Haven County	\$1,218,265
Durham town	Middlesex County	\$707,421
East Granby town	Hartford County	\$507,487
East Haddam town	Middlesex County	\$888,300
East Hampton town	Middlesex County	\$1,263,781
East Haven town	New Haven County	\$2,820,700
East Lyme town	New London County	\$1,822,807
East Windsor town	Hartford County	\$1,152,015
Eastford town	Windham County	\$176,732

Easton town	Fairfield County	\$742,570
Ellington town	Tolland County	\$1,625,834
Enfield town	Hartford County	\$4,310,579
Essex town	Middlesex County	\$658,351
Farmington town	Hartford County	\$2,517,392
Franklin town	New London County	\$189,567
Glastonbury town	Hartford County	\$3,404,507
Goshen town	Litchfield County	\$282,672
Granby town	Hartford County	\$1,136,119
Griswold town	New London County	\$1,138,785
Groton town	New London County	\$3,794,897
Guilford town	New Haven County	\$2,185,255
Haddam town	Middlesex County	\$808,919
Hampton town	Windham County	\$181,866
Hartland town	Hartford County	\$209,314
Harwinton town	Litchfield County	\$535,132
Hebron town	Tolland County	\$938,357
Kent town	Litchfield County	\$274,181
Killingly town	Windham County	\$1,711,633
Killingworth town	Middlesex County	\$628,336
Lebanon town	New London County	\$705,348
Ledyard town	New London County	\$1,443,574
Lisbon town	New London County	\$416,653
Litchfield town	Litchfield County	\$799,144
Lyme town	New London County	\$228,665
Madison town	New Haven County	\$1,780,154
Mansfield town	Tolland County	\$2,516,405
Marlborough town	Hartford County	\$625,473
Middlebury town	New Haven County	\$769,919
Middlefield town	Middlesex County	\$431,858
Monroe town	Fairfield County	\$1,918,775
Montville town	New London County	\$1,827,348
Morris town	Litchfield County	\$222,544
Naugatuck town	New Haven County	\$3,071,383
New Canaan town	Fairfield County	\$1,997,663
New Fairfield town	Fairfield County	\$1,370,215
New Hartford town	Litchfield County	\$657,166
New Milford town	Litchfield County	\$2,646,535
Newington town	Hartford County	\$2,963,369
Newtown town	Fairfield County	\$2,753,759
Norfolk town	Litchfield County	\$160,935
North Branford town	New Haven County	\$1,396,675
North Canaan town	Litchfield County	\$320,981

North Haven town	New Haven County	\$2,338,291
North Stonington town	New London County	\$513,016
Old Lyme town	New London County	\$721,342
Old Saybrook town	Middlesex County	\$993,352
Orange town	New Haven County	\$1,374,954
Oxford town	New Haven County	\$1,308,704
Plainfield town	Windham County	\$1,493,335
Plainville town	Hartford County	\$1,731,182
Plymouth town	Litchfield County	\$1,145,104
Pomfret town	Windham County	\$414,974
Portland town	Middlesex County	\$914,958
Preston town	New London County	\$456,640
Prospect town	New Haven County	\$957,906
Putnam town	Windham County	\$927,003
Redding town	Fairfield County	\$900,049
Ridgefield town	Fairfield County	\$2,464,274
Rocky Hill town	Hartford County	\$1,986,012
Roxbury town	Litchfield County	\$212,473
Salem town	New London County	\$403,126
Salisbury town	Litchfield County	\$355,438
Scotland town	Windham County	\$165,081
Seymour town	New Haven County	\$1,622,872
Sharon town	Litchfield County	\$265,493
Shelton town	Fairfield County	\$4,060,785
Sherman town	Fairfield County	\$358,400
Simsbury town	Hartford County	\$2,507,322
Somers town	Tolland County	\$1,064,735
South Windsor town	Hartford County	\$2,583,050
Southbury town	New Haven County	\$1,932,301
Southington town	Hartford County	\$4,327,857
Sprague town	New London County	\$282,277
Stafford town	Tolland County	\$1,174,230
Sterling town	Windham County	\$373,408
Stonington town	New London County	\$1,832,384
Suffield town	Hartford County	\$1,561,362
Thomaston town	Litchfield County	\$743,952
Thompson town	Windham County	\$926,016
Tolland town	Tolland County	\$1,443,277
Torrington town	Litchfield County	\$3,361,262
Trumbull town	Fairfield County	\$3,522,098
Union town	Tolland County	\$82,837
Vernon town	Tolland County	\$2,898,699
Voluntown town	New London County	\$247,820

Wallingford town	New Haven County	\$4,376,434
Warren town	Litchfield County	\$137,732
Washington town	Litchfield County	\$338,456
Waterford town	New London County	\$1,850,847
Watertown town	Litchfield County	\$2,130,458
Westbrook town	Middlesex County	\$678,196
Weston town	Fairfield County	\$1,012,210
Westport town	Fairfield County	\$2,812,999
Wethersfield town	Hartford County	\$2,567,845
Willington town	Tolland County	\$578,970
Wilton town	Fairfield County	\$1,811,057
Winchester town	Litchfield County	\$1,046,964
Windham town	Windham County	\$2,424,978
Windsor Locks town	Hartford County	\$1,269,113
Windsor town	Hartford County	\$2,836,892
Wolcott town	New Haven County	\$1,637,682
Woodbridge town	New Haven County	\$863,913
Woodbury town	Litchfield County	\$938,160
Woodstock town	Windham County	\$775,843
	Total	\$191,247,380

Name	Allocation						
Fairfield County	\$182,953,432						
Hartford County	\$172,943,603		**Distributed in each county on a per capita basis				
Litchfield County	\$34,974,475						
Middlesex County	\$31,503,462						
New Haven County	\$165,774,857						
New London County	\$51,435,071						
Tolland County	\$29,231,410						
Windham County	\$22,649,150						
Total	\$691,465,459						

School District	Estimated Allocation
Regional High School District 19	\$803,000
Andover School District	\$0
Ansonia School District	\$7,358,000
Ashford School District	\$471,000
Avon School District	\$711,000
Barkhamsted School District	\$58,000
Berlin School District	\$822,000
Bethany School District	\$507,000
Bethel School District	\$2,902,000
Bloomfield School District	\$3,701,000
Bolton School District	\$169,000
Bozrah School District	\$242,000
Branford School District	\$3,690,000
Bridgeport School District	\$127,349,000
Bristol School District	\$18,865,000
Brookfield School District	\$886,000
Brooklyn School District	\$1,430,000
Canaan School District	\$0
Canterbury School District	\$842,000
Canton School District	\$396,000
Chaplin School District	\$211,000
Cheshire School District	\$857,000
Chester School District	\$183,000
Clinton School District	\$1,791,000
Colchester School District	\$2,395,000
Colebrook School District	\$0
Columbia School District	\$204,000
Cornwall School District	\$18,000
Coventry School District	\$554,000
Cromwell School District	\$1,260,000
Danbury School District	\$27,205,000
Darien School District	\$964,000
Deep River School District	\$237,000
Derby School District	\$4,233,000
East Granby School District	\$550,000
East Haddam School District	\$268,000
East Hampton School District	\$530,000
East Hartford School District	\$22,984,000
East Haven School District	\$7,020,000
East Lyme School District	\$1,791,000
East Windsor School District	\$2,276,000
Eastford School District	\$0

Easton School District	\$286,000
Ellington School District	\$379,000
Enfield School District	\$7,482,000
Essex School District	\$122,000
Fairfield School District	\$2,886,000
Farmington School District	\$2,546,000
Franklin School District	\$173,000
Glastonbury School District	\$1,387,000
Granby School District	\$554,000
Greenwich School District	\$10,215,000
Griswold School District	\$2,553,000
Groton School District	\$7,088,000
Guilford School District	\$921,000
Hamden School District	\$10,321,000
Hampton School District	\$151,000
Hartford School District	\$127,312,000
Hartland School District	\$248,000
Hebron School District	\$163,000
Kent School District	\$173,000
Killingly School District	\$3,291,000
Lebanon School District	\$993,000
Ledyard School District	\$1,845,000
Lisbon School District	\$442,000
Litchfield School District	\$313,000
Madison School District	\$892,000
Manchester School District	\$17,085,000
Mansfield School District	\$734,000
Marlborough School District	\$134,000
Meriden School District	\$25,323,000
Middletown School District	\$8,105,000
Milford School District	\$4,790,000
Monroe School District	\$1,078,000
Montville School District	\$2,535,000
Naugatuck School District	\$8,037,000
New Britain School District	\$52,494,000
New Canaan School District	\$1,096,000
New Fairfield School District	\$2,859,000
New Hartford School District	\$121,000
New Haven School District	\$90,002,000
New London School District	\$18,493,000
New Milford School District	\$2,471,000
Newington School District	\$3,140,000
Newtown School District	\$1,172,000

Norfolk School District	\$19,000
North Branford School District	\$606,000
North Canaan School District	\$421,000
North Haven School District	\$1,985,000
North Stonington School District	\$507,000
Norwalk School District	\$27,573,000
Norwich School District	\$17,239,000
Old Saybrook School District	\$831,000
Orange School District	\$303,000
Oxford School District	\$553,000
Plainfield School District	\$3,355,000
Plainville School District	\$3,474,000
Plymouth School District	\$1,328,000
Pomfret School District	\$169,000
Portland School District	\$939,000
Preston School District	\$604,000
Putnam School District	\$2,927,000
Redding School District	\$332,000
Regional School District 06	\$233,000
Regional School District 10	\$659,000
Regional School District 12	\$239,000
Regional School District 13	\$472,000
Regional School District 14	\$496,000
Regional School District 15	\$1,108,000
Regional School District 16	\$705,000
Regional School District 17	\$461,000
Regional School District 18	\$798,000
Regional High School District 11	\$313,000
Regional High School District 01	\$334,000
Regional High School District 04	\$280,000
Regional High School District 05	\$536,000
Regional High School District 07	\$198,000
Regional High School District 08	\$257,000
Regional High School District 09	\$192,000
Ridgefield School District	\$1,003,000
Rocky Hill School District	\$889,000
Salem School District	\$181,000
Salisbury School District	\$58,000
Scotland School District	\$151,000
Seymour School District	\$2,179,000
Sharon School District	\$530,000
Shelton School District	\$4,898,000
Sherman School District	\$169,000

Simsbury School District	\$991,000
Somers School District	\$356,000
South Windsor School District	\$1,323,000
Southington School District	\$4,143,000
Sprague School District	\$780,000
Stafford School District	\$1,590,000
Stamford School District	\$37,280,000
Sterling School District	\$658,000
Stonington School District	\$2,557,000
Stratford School District	\$16,512,000
Suffield School District	\$1,321,000
Thomaston School District	\$696,000
Thompson School District	\$1,083,000
Tolland School District	\$461,000
Torrington School District	\$6,128,000
Trumbull School District	\$1,807,000
Union School District	\$0
Vernon School District	\$4,423,000
Voluntown School District	\$356,000
Wallingford School District	\$4,639,000
Waterbury School District	\$90,324,000
Waterford School District	\$2,374,000
Watertown School District	\$1,769,000
West Hartford School District	\$10,321,000
West Haven School District	\$19,851,000
Westbrook School District	\$734,000
Weston School District	\$525,000
Westport School District	\$1,638,000
Wethersfield School District	\$2,632,000
Willington School District	\$604,000
Wilton School District	\$863,000
Winchester School District	\$1,745,000
Windham School District	\$14,074,000
Windsor School District	\$5,168,000
Windsor Locks School District	\$2,417,000
Wolcott School District	\$1,726,000
Woodbridge School District	\$464,000
Woodstock School District	\$1,353,000
Total	\$995,328,000

New Business

c. Updates to Veterans Monument Park

BUY A BRICK PROGRAM

We are raising money for Andover Veteran's Monument Park. The bricks will be placed in a walkway at this park. *Engraving will be all caps. Engraving on the 4 x 8 brick is up to 3 lines with 18 characters per line. Cost per 4 x 8 brick is \$80 + additional \$10 for military branch insignia. Engraving on the 8 x 8 brick is up to 6 lines with 18 characters per line. Cost per 8 x 8 brick is \$175 with or without the military branch insignia. Please see back for additional information.*

Yes, we'd like to reserve a permanent brick. Please engrave our brick as follows:

ANY SYMBOL IS CONSIDERED ONE SPACE (PERIOD, COMMA, DASH)
ALL TEXT IS CENTERED UNLESS OTHERWISE NOTED

4 x 8 Brick

SYMBOL:

8 x 8 Brick

SYMBOL:

EXAMPLE

J	O	S	E	P	H		O		H	A	R	L	A	N	D		
U	S		A	R	M	Y											
W	O	R	L	D		W	A	R		I	I						

PLEASE RETURN THIS FORM AND YOUR CHECK PAYABLE TO; Town of Andover
Please write "brick" on memo line

Town of Andover
17 School Road
Andover, CT 06232





















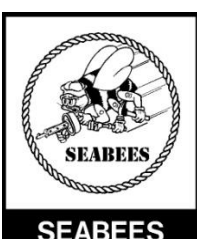
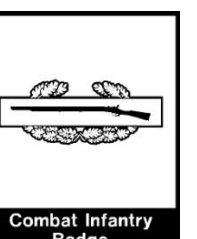
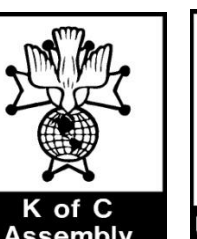


Name: _____ Phone: (____) _____
Address: _____
City: _____ State: _____ Zip: _____
Email Address: _____ Amount Paid: _____

FORMS & PAYMENT MUST BE RECEIVED BY June 30, 2021.

If you have any questions, please call Gerry Wright 860-982-3944 or Carol Lee 860-989-6988.

THANK YOU FOR YOUR SUPPORT WE RESERVE THE RIGHT TO APPROVE ALL ENGRAVING OF BRICKS PRIOR TO INSTALLATION

The following insignia are available to be added to the military brick for an additional **\$10 on 4 x 8 bricks**. If you choose to add an insignia, please write the name or number of the insignia on the appropriate line under your engraving.

1	2	3	4	5	6	7
						
POW MIA	Vietnam Veterans of America	101st AIRBORNE	82nd AIRBORNE	A.L. Auxiliary	Airborne	Air National Guard
8	9	10	11	12	13	14
						
US Coast Guard	AMVETS	Special Forces Airborne	US Air Force	US Army	Army Ranger	U.S. Army 2
15	16	17	18	19	20	21
						
Shriners International	Basic EOD	Men's Auxiliary VFW	Ladies Auxiliary VFW	US NAVY 2	Disabled American Veterans	US Veterans of Foreign Wars
22	23	24	25	26	27	28
						
Navy Seal Trident	First Cavalry Division	Basic Parachute	Knights of Columbus	A.L. Auxiliary	A.L. Sons	US Marine
29	30	31	32	33	34	35
						
Special Forces Airborne	SEABEES	Masonic Square & Compasses	Elks Club	Combat Infantry Badge	K of C Assembly	US National Guard
36	37	38	39	40	41	42
						
A.L. Auxiliary	American Flag	Medal with star	Medal with star	Medal with star	Medal with star	Medal with star

BUY A BRICK PROGRAM

CIVILIAN SUPPORTER

We are raising money for Andover Veteran's Monument Park. The bricks will be placed in a walkway at this park. *Engraving will be all caps. Engraving on the 4 x 8 brick is up to 3 lines with 18 characters per line. Cost per 4 x 8 brick is \$80. Engraving on the 8 x 8 brick is up to 6 lines with 18 characters per line. Cost per 8 x 8 brick is \$175.*

PLEASE SEE BACK SIDE FOR ADDITIONAL INFORMATION

Yes, we'd like to reserve a permanent brick. Please engrave our brick as follows:

ANY SYMBOL IS CONSIDERED ONE SPACE (PERIOD, COMMA, DASH, SPACE)
ALL TEXT IS CENTERED UNLESS OTHERWISE NOTED

4 x 8 Brick

SYMBOL: _____

8 x 8 Brick

SYMBOL: _____

EXAMPLE

H	A	R	L	A	N	D		F	A	M	I	L	Y				

PLEASE RETURN THIS FORM AND YOUR CHECK PAYABLE TO; Town of Andover

Please write "brick" on memo line

Town of Andover
17 School Road
Andover, CT 06232

Name: _____ Phone: (____) _____

Address: _____

City: _____ State: _____ Zip: _____






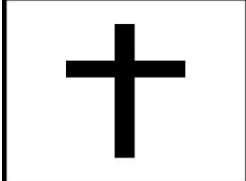





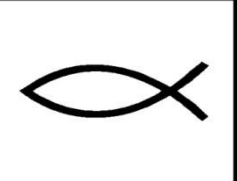





Email Address: _____ Amount Paid: _____

FORMS & PAYMENT MUST BE RECEIVED BY June 30, 2021.

If you have any questions, please call Gerry Wright 860-982-3944 or Carol Lee 860-989-6988.

THANK YOU FOR YOUR SUPPORT. WE RESERVE THE RIGHT TO APPROVE ALL ENGRAVING OF BRICKS PRIOR TO INSTALLATION

The following symbols are available to be added to the civilian supporter brick for an additional **\$10 each**. If you choose to add a symbol, please write the name or number of the symbol on the appropriate line under the engraving.

- | | | | | | | | |
|----|--|----|---|----|--|----|---|
| 1 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Tree of Life</div> | 2 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Three Crosses</div> | 3 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Dove</div> | 4 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">World</div> |
| 5 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">LILY</div> | 6 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Cross</div> | 7 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Jewish Star</div> | 8 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Praying Hands</div> |
| 9 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Menorah</div> | 10 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Heart</div> | 11 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Flag</div> | 12 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Jesus Fish</div> |
| 13 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Star of life</div> | 14 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Fire Department</div> | 15 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Maltese Cross</div> | 16 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Police</div> |
| | | 17 |  <div style="position: absolute; bottom: 5px; left: 5px; background-color: black; color: white; padding: 2px;">Home</div> | | | | |

New Business

d. Memorial Day Parade Plans

New Business

e. Building and Land Use Department

- i. Administrative Assistant**
- ii. Online Permitting System**
- iii. Driveway Bonds**

PERMITLINK SERVICES CONTRACT

This PermitLink Services Contract (“PSC”) governs the agreement by and between Point Software, Inc., a Massachusetts corporation with its principal place of business in East Longmeadow, Massachusetts (“POINT”) and the Town of Andover, with its principal place of business in Town of Andover, Connecticut (“CLIENT”).

Section 1. Term and Termination:

The term of this PSC shall begin as of its execution date and will continue until June 30, 2021. Thereafter, this Agreement shall renew for successive one-year periods beginning on the first (1st) day of each fiscal year of CLIENT provided, however, the CLIENT may terminate the PSC at any time upon ninety (90) days’ prior written notice to POINT. The CLIENT shall not, however, cancel the PSC at any time prior to the first six (6) month anniversary of this Agreement. If termination occurs at any time prior to the six (6) month anniversary, the CLIENT will pay POINT \$3,000.00 (three thousand dollars and zero cents).

CLIENT agrees that it has been granted a “license to use” POINT’s PSC software. POINT represents to CLIENT that it has clear title and ownership to the software that is being licensed hereunder free of all liens and encumbrances. Upon termination by CLIENT of this PSC, CLIENT shall have no further right to use the license granted hereunder. If any payments to POINT due hereunder are not paid by CLIENT within forty-five (45) days of receipt of any invoice, POINT shall be permitted to suspend or terminate CLIENT’s license hereunder.

CLIENT’s access to the software shall terminate on the effective termination date and as of such date CLIENT shall have no further access to the software. Any proprietary content or information that was obtained as a result of the license to use the software in CLIENT’s possession shall be destroyed.

Section 2. PSC Fees Charged for Software Use:

CLIENT agrees to pay POINT the applicable PSC Fee set forth on Schedule A hereto for each permit issued by CLIENT using the software during the term of the PSC contract. POINT will guarantee the fee amounts set forth on Schedule A for two (2) years from the date hereof. After the first (2) years of this Agreement, POINT reserves the right to modify the cost of any PSC Fee with ninety (90) days prior written notice to CLIENT. Termination of the PSC shall not relieve CLIENT of its obligation to pay the PSC Fees for permits entered to the system during the term of the PSC.

CLIENT agrees that during the term of the PSC, the list of permits and services provided by POINT may be modified to include additional permits by the integration and use of such fee based forms or permits within the software and without amendment or inclusion of such permits on Schedule A. Unless otherwise agreed the Base.

PSC fee as defined on Schedule A will be paid to POINT for the use of any permits or forms issued using the software even if not specifically listed in Schedule A.

On a monthly basis, POINT shall tally the number of permits issued by the CLIENT and bill CLIENT a net due invoice for the total cost of the permit count multiplied by the applicable PSC fee.

Section 3. FOIA Compliance:

Each permit maintained by the software shall be considered a public record that shall be prepared, owned and retained by the Town.

As required pursuant to Connecticut General Statutes Section 1-200, et seq., the data will be available for public inspection and copying during Town Hall business hours using Town owned computers connected to a cloud-based solution maintained and managed by POINT. There will be no charge for access to this information or to produce digital copies of the permits maintained in the system as pdf files.

Section 4. Records Retention Policy:

All data managed by the system is subject to the municipal public records retention policy set by the Connecticut State Public Records Administrator. The Town will own and maintain those permits stored on the system. At any time during the term of the Agreement the Town will have the ability to print pdf copies of any permits in the system for local use and retained record storage.

Upon termination of this PSC, CLIENT access to the Software and data shall expire. Data owned by the CLIENT shall survive termination for a period of one hundred eighty (180) days.

~~After such~~ During the one hundred eighty (180) day period, CLIENT may, at its expense, obtain any data for CLIENTS further use subject to terms and conditions outlined within the Data Extraction clause of this Agreement.

Section 5. PSC User Licensing

POINT will furnish CLIENT with (4) user licenses as of the effective date of this Agreement. Thereafter, POINT shall issue one (1) additional license for each additional one hundred (100) PSC Fee Based Permit applications processed above the first three hundred (300) permit applications processed during the preceding twelve (12) month period. The total number of licenses issued is subject to fluctuation; as determined by total number of paid applications processed by CLIENT during the preceding twelve (12) months.

POINT reserves the right to suspend or terminate user licensing if permit counts are less than three (3) permits per month per user. If for a period of sixty (60) days no permit is issued under a PSC license, such license shall terminate.

CLIENT may purchase additional user licenses beyond what is provided through calculation of annual permit counts. Costs for CLIENT purchased licensing are set forth on the PSC Schedule A Part B – CLIENT Option License Costs.

Section 6. Data Extraction:

In the event of termination of this PSC, POINT shall permit CLIENT to extract its data on the following terms and conditions:

- CLIENT shall be responsible for all costs associated with data conveyance to comply with Record Retention Laws.
- CLIENT may print and retain any documents as PDF files at no charge during the term of the PSC.
- On termination of the PSC and subject to CLIENT paying those costs, POINT will extract columnar ASCII data files for each POINT form or permit that is capable of being extracted as requested by CLIENT. This data shall be presented in any of the following data formats: CSV, tab delimited text file, or Excel spreadsheet files.
- CLIENT shall pay POINT a fee of \$100.00 for each permit type or form needing data extraction. If the number of permit types needing extraction exceeds fifteen (15) the cost for data extra will be capped at \$1,500.00 for each data extraction. Subsequent requests for data previously extracted shall be treated as new data extraction occurrences.
- Data extraction shall be limited to forms or permits that are created from POINT data storage.
- Scanned documents, picture files and any non ASCII based data storage such as but not limited to binary data is excluded from data extraction.
- POINT shall not be obligated to convey such data to CLIENT until payment has been made in full for such services.
- POINT shall not be responsible for any explanation of the extracted data but will warranty the information contained therein is accurate to the date of extraction.

Section 7. Kiosk/Public Portal:

POINT shall provide a free public portal in conjunction with this PSC for inquiry and submission purposes. This portal shall allow registered users to access permits maintained by the system that are considered public record.

The portal shall also provide a user with the ability to select a parcel and complete and submit an on-line application for each fee based permit.

Section 8. Services Included:

During the term of this PSC, POINT will provide ALRUS (Annual License Renewal and Update Services) for any authorized and licensed copies of its software products. PSC will include telephone and email support during normal business hours of POINT, excluding holidays, some exceptions apply. PSC requests will be handled by POINT in a timely fashion. POINT reserves the right to decide what level of support action shall occur in solving all reported problems. Onsite correction will occur only when deemed necessary by POINT and may be subject to travel expenses.

PSC provides for the correction of program errors or programming flaws which prevent the software from operating in accordance with the program design.

CLIENT agrees POINT may update CLIENT's software to correct problems reported or detected and/or add enhancements to the software. CLIENT agrees to assist POINT in this effort and agrees to accept all updates as instructed by POINT.

Section 9. Services Excluded:

POINT shall NOT provide the following:

- Custom programming or redesign of the software to new functional specifications requested by the CLIENT. Such requests are deemed customization and will be subject to consulting and programming charges to be billed separately.
- Data loss caused by CLIENT's hardware or machinery failure.
- Correction for CLIENT's data input errors. Should POINT be required to correct these faults the time would be subject to consulting and programming charges to be quoted and billed separately by POINT.
- Any programming time, data entry or post conversion data correction to correct legal file data extracted from the system.
- Programming to address reorganization or data indexing to sustain history on municipal wide parcel identifications changes.
- Diagnosis or administration of CLIENT's hardware failure or the cost or repair of such equipment. Hardware purchased through POINT shall be supplied with conditional warranties of service from the equipment manufacturer. All warranty coverage of hardware related items is between CLIENT and the manufacturer.

- POINT will provide nightly backups in conjunction with the use of this software. In the event of catastrophic hardware or network failure, POINT does not warranty that data maintained by the software would be recoverable.

Section 10. Exclusion of Warranties/Limitations of Liability:

THE SOFTWARE IS PROVIDED “AS IS” AND POINT GIVES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, WITH REGARD TO ANY LICENSED PROGRAM AND EXPRESSLY EXCLUDES ALL WARRANTIES OR MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE, EXCEPT THAT THE SOFTWARE WILL OPERATE IN ACCORDANCE WITH PROGRAM DESIGN. POINT SHALL HAVE NO LIABILITY WITH RESPECT TO ITS OBLIGATIONS UNDER THIS AGREEMENT FOR CONSEQUENTIAL, EXEMPLARY, OR INCIDENTAL DAMAGES, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE ENTIRE RISK AS TO THE FUNCTIONAL PERFORMANCE OF THE PROGRAM IS WITH CLIENT. POINT DOES NOT WARRANT THAT THE OPERATION OF THE PROGRAM SHALL BE UNINTERRUPTED OR ERROR FREE, BUT SUCH ERRORS SHALL NOT INTERFERE WITH THE INTENDED USE OF THE SOFTWARE, PURSUANT TO THE OBLIGATIONS OF POINT UNDER THE TERMS AND CONDITIONS OF AN UPDATE AND SUPPORT AGREEMENT.

Section 11. Limitation of Liability:

POINT shall have no liability or responsibility of any kind to CLIENT or any other person or entity for any loss or damage directly or indirectly caused by, or resulting from the use or operation of the software, including without limitation, any injuries to persons or property, interruption of service, loss of business or anticipatory profits or consequential or incidental damages.

Section 12. Remedies:

No remedy referred to in this Agreement is intended to be exclusive, but each shall be cumulative and in addition to any other remedy referred to herein or otherwise available at law or in equity. No delay by POINT or CLIENT in exercising any of its rights or remedies hereunder upon a breach by the other party shall be deemed to be a waiver of such rights or remedies. No express or implied waiver by either party of any breach by the other party hereunder shall in any way be, or construed to be, a waiver of future or subsequent breach.

In addition, in any case where CLIENT has provided, allowed use of the software for purposes other than the authorized licensed use of the software, POINT may terminate this Agreement and demand payment for any remaining term amounts not yet billed together with all costs of collection and enforcement of POINT’S rights to cease such unauthorized use, including all attorney fees incurred by POINT.

Disputes requiring legal remedy will be settled by arbitration before a single arbitrator, administered by the American Arbitration Association under its Commercial Arbitration Rules

including the Emergency Interim Relief Procedures. Judgment on the award may be entered in any court with jurisdiction authority for CLIENT or POINT.

Section 13. Notices:

All notices required or permitted to be given or delivered to any party hereunder shall be in writing, and shall be deemed to be given when delivered by hand, or when deposited in the United States Mail, certified or postage prepaid or when delivered to any reputable overnight mail or package delivery service, to the parties at the following addresses, or such other address as either party shall hereafter furnish to the other in writing:

POINT POINT SOFTWARE, INC.
200 North Main St., Suite 1103 West
East Longmeadow, MA 01028
Attention: James F. Regan, President

CLIENT Registered address of CLIENT

POINT: _____
James F. Regan, President

CLIENT: _____
Authorized Agent

Date:

Date:

Printed Name

Title

*The individual signing this Agreement certifies to POINT that he/she has the legal authority to execute and bind this Agreement on behalf of CLIENT.

Town of Andover, Connecticut

PermitLink™

Additional users will be prorated for billing changes to the renewal date during the term of the initial contract.

PermitLink™ (1 Year Contract)	
Standard PermitLink software cost	Waived
PermitLink Software implementation, setup & training	Waived
Implementation of standard pre-built, non-customized forms	N/C
One (1) PermitLink User License per 100 permits in the system at a \$10 per permit Point Fee (includes cloud hosting, annual support & system upgrade and Caché licensing fees based on a minimum of four hundred (400) permits annually).	\$10.00 Per Permit
Additional Forms customization (one-time charge @ \$300.00-\$750.00 each) Depending on # of pages in the form and level of calculation complexity.	As Described
Total upfront charges (Including software implementation, setup, user licenses, cloud server and training)	0.00

Note 1: Costs based on software as delivered and under a License to Use basis premised on Annual License Renewals and Update Services. Point will correct any programming faults in the software and include enhancements to the software at Points discretion which result from ideas and/or concepts that benefit the product. Specialized modification requests and/or customization of the product specific to an individual customer is subject to technical time billing charges and at the option of Point Software to incorporate such changes. Point reserves the right to disable the Use of the Software for any non-payment of invoicing more than forty-five (45) days old.

SCHEDULE A

Part A - Fee Based Permits (*)

Unless otherwise negotiated the Base PSC Fee for Permits not listed is \$ 10.00 per permit.

Type	PSC Fee
• Building Permit	\$10.00
• Electrical Permit	\$10.00
• Plumbing Permit	\$10.00
• Mechanical Permit	\$10.00
• Sign Permit	\$10.00
• Zoning Permit	\$10.00
• Certificate of Occupancy	\$ 0.00
• Inspection Forms	\$ 0.00
• Special Permit	\$10.00
• Wetlands Permit	\$10.00
• Subdivision Permit	\$10.00
• Demolition Permit	\$10.00

(*) Additional Permits may be added to this list and shall be part of the PSC fees to be paid to POINT based on their integration and Use within the Software. Unless otherwise stated the Base PSC will apply to these permits.

Part B – CLIENT Optional License Costs

Based on the number of annual permits issued the costs for database licensing is included as part of the cost of PSC Fees. One License will be granted to CLIENT for each 100 permits issued at the PSC Base Cost.

CLIENT may increase the number of Licenses needed and may purchase additional database licensing at their expense. Each additional license that the CLIENT elects to purchase shall cost:

- One (1) Year Initial Cost: \$1,000.00 per user license
- Licensing Costs paid for the CLIENT are non-refundable

From: The Driveway Guys LLC <thedrivewayguys9@gmail.com>

Date: March 8, 2021 at 10:29:20 AM EST

To: eanderson@andoverct.org

Subject: The Driveway Guys bond

The Driveway Guys, LLC. have proposed to the town of Andover CT. to bypass the individual driveway bond application and payment in exchange for a Right of Way surety bond in the about of \$5,000-\$10,000 through our insurance company. This bond will allow our company to complete the permit/bond application process much faster and easier. We do quite a lot of driveways in the town and we would like to continue to work in the town of Andover. The bond would be a 1 year bond that is automatically renew each year along with the insurance. Please consider this proposal as all other towns at this time have this set up and it works very efficiently for us. If you have any questions or concerns please feel free to contact me at (860) 639-4489. Thank you for your consideration in this matter and we hope to work with you soon.

Thanks,

Hannah Bounphakdy
Operations Manager
The Driveway Guys LLC.
(860)639-4489
224 Rogers Rd.
Norwich, CT. 06360

10. Approval of Meeting Minutes

- a. Monday, March 8th, 2021 Regular Meeting Minutes**
- b. Tuesday, March 16th, 2021 Special Meeting Minutes**

11. Finance Department Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**

SW - Rev Summary
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balanc

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	04 Public Safety								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	--
OBJECT	04 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	--
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$5,697.40	\$0.00	(\$5,697.40)	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$5,697.40	\$0.00	(\$147,697.40)	-4.01%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$5,697.40	\$0.00	(\$147,697.40)	-4.01%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00)	0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$11,974.64	\$9,474.64	478.99%

SW - Rev Summary
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balanc

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$65,425.64	(\$5,225.36)	92.60%
PROGRAM	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$501,196.00	(\$1,503,586.00)	25.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$501,196.00	(\$1,503,586.00)	25.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$566,621.64	(\$1,508,811.36)	27.30%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	407 Town Clerks fees, licenses, and p	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$44,034.30	(\$5,965.70)	88.07%

SW - Rev Summary
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balanc

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$44,034.30	(\$5,965.70)	88.07%
PROGRAM	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$33,195.00	\$3,195.00	110.65%
PROGRAM	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$1,460.13	\$460.13	146.01%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$34,655.13	\$3,655.13	111.79%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$2,493.60	\$28,960.21	(\$8,533.39)	75.62%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$2,493.60	\$28,960.21	(\$8,533.39)	75.62%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$2,493.60	\$107,649.64	(\$10,843.96)	90.65%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$9,321.19	\$6,321.19	310.71%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$8,191.00	\$687,256.38	(\$1,698,867.62)	28.56%
Grand Total for Report		\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$8,191.00	\$687,256.38	(\$1,698,867.62)	28.56%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100 First Selectman Salary	\$2,500.00	\$2,500.00	\$1,250.00	\$0.00	\$0.00	\$1,250.00	50.00%
1-100-01-0101-105 Selectmen Salary	\$4,800.00	\$4,800.00	\$1,800.00	\$0.00	\$0.00	\$3,000.00	37.50%
1-100-01-0101-115 Board Clerk BOS	\$1,500.00	\$1,500.00	\$1,875.00	\$0.00	\$0.00	(\$375.00)	125.00%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veteran's Day Committee	\$500.00	\$500.00	\$253.11	\$0.00	\$0.00	\$246.89	50.62%
01 General Government	\$9,300.00	\$9,300.00	\$5,178.11	\$0.00	\$0.00	\$4,121.89	55.68%
0101 Selectmen	\$9,300.00	\$9,300.00	\$5,178.11	\$0.00	\$0.00	\$4,121.89	55.68%
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$45,403.10	\$0.00	\$0.00	\$39,596.90	53.42%
1-100-01-0102-120 Administrative Assistant	\$20,748.00	\$20,748.00	\$16,296.00	\$0.00	\$0.00	\$4,452.00	78.54%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$721.29	\$0.00	\$0.00	(\$97.29)	115.59%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$900.00	\$0.00	\$0.00	\$300.00	75.00%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$63,320.39	\$0.00	\$0.00	\$44,811.61	58.56%
0102 Town Administrator	\$108,132.00	\$108,132.00	\$63,320.39	\$0.00	\$0.00	\$44,811.61	58.56%
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$900.00	\$0.00	\$0.00	\$800.00	52.94%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$900.00	\$0.00	\$0.00	\$3,300.00	21.43%
0103 Board of Finance	\$4,200.00	\$4,200.00	\$900.00	\$0.00	\$0.00	\$3,300.00	21.43%
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
0105 Auditor/Actuary	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$10,770.00	\$0.00	\$0.00	\$3,230.00	76.93%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$10,770.00	\$0.00	\$0.00	\$7,230.00	59.83%
0107 Town Attorney	\$18,000.00	\$18,000.00	\$10,770.00	\$0.00	\$0.00	\$7,230.00	59.83%
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$49,777.85	\$0.00	\$0.00	(\$1,729.85)	103.60%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$11,420.15	\$0.00	\$0.00	\$14,579.85	43.92%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0109-155 FY18 Treasurer Office Supplement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-330 Conference/Seminars - Treasurer	\$100.00	\$100.00	\$130.00	\$0.00	\$0.00	(\$30.00)	130.00%
1-100-01-0109-438 Equip. Maint.-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$60.42	\$0.00	\$0.00	\$139.58	30.21%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$74,448.00	\$74,448.00	\$61,388.42	\$0.00	\$0.00	\$13,059.58	82.46%
0109 Treasurer/Financial	\$74,448.00	\$74,448.00	\$61,388.42	\$0.00	\$0.00	\$13,059.58	82.46%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$33,151.49	\$0.00	\$0.00	\$2,848.51	92.09%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$130.00	\$0.00	\$0.00	\$270.00	32.50%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,686.67	\$0.00	\$0.00	\$172.33	99.99%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$105.00	\$0.00	\$0.00	(\$5.00)	105.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$42,595.99	\$0.00	\$0.00	\$3,363.01	92.68%
0111 Tax Collector	\$45,959.00	\$45,959.00	\$42,595.99	\$0.00	\$0.00	\$3,363.01	92.68%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$21,826.40	\$0.00	\$0.00	\$6,547.60	76.92%
1-100-01-0113-120 Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$26,738.40	\$0.00	\$0.00	\$9,417.60	73.95%
1-100-01-0113-335 Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$676.37	\$0.00	\$0.00	(\$251.37)	159.15%
1-100-01-0113-612 Books / Subs.-Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$63,866.17	\$0.00	\$0.00	\$19,513.83	76.60%
0113 Assessor	\$83,380.00	\$83,380.00	\$63,866.17	\$0.00	\$0.00	\$19,513.83	76.60%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
0115 BD Assess Appeal	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$36,845.80	\$0.00	\$0.00	\$11,054.20	76.92%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$13,156.77	\$0.00	\$0.00	\$9,441.23	58.22%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0117-335 Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438 Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$521.98	\$0.00	\$0.00	\$18.02	96.66%
1-100-01-0117-580 Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$350.54	\$0.00	\$0.00	\$1,049.46	25.04%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$6,115.58	\$0.00	\$0.00	\$3,984.42	60.55%
1-100-01-0117-616 Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$400.00	\$0.00	\$0.00	\$100.00	80.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$431.00	\$0.00	\$0.00	(\$131.00)	143.67%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$58,269.73	\$0.00	\$0.00	\$29,068.27	66.72%
0117 Town Clerk	\$87,338.00	\$87,338.00	\$58,269.73	\$0.00	\$0.00	\$29,068.27	66.72%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
0119 Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$10,068.91	\$0.00	\$0.00	\$4,308.09	70.03%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$506.72	\$0.00	\$0.00	\$43.28	92.13%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$3,727.67	\$0.00	\$0.00	\$4,272.33	46.60%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$295.31	\$0.00	\$0.00	\$254.69	53.69%
01 General Government	\$26,597.00	\$26,597.00	\$15,198.61	\$0.00	\$0.00	\$11,398.39	57.14%
0121 Elections	\$26,597.00	\$26,597.00	\$15,198.61	\$0.00	\$0.00	\$11,398.39	57.14%
1-100-01-0123-432 Building Maint. - Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$287.10	\$0.00	\$0.00	\$562.90	33.78%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$380.25	\$0.00	\$0.00	\$219.75	63.38%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$667.35	\$0.00	\$0.00	\$4,382.65	13.21%
0123 Old Town Hall	\$5,050.00	\$5,050.00	\$667.35	\$0.00	\$0.00	\$4,382.65	13.21%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$4,362.00	\$0.00	\$0.00	\$3,544.00	55.17%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS - Registrars	\$1,200.00	\$1,200.00	\$60.00	\$0.00	\$0.00	\$1,140.00	5.00%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$62.85	\$0.00	\$0.00	\$537.15	10.48%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$5,004.85	\$0.00	\$0.00	\$9,721.15	33.99%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
0125 Registrars	\$14,726.00	\$14,726.00	\$5,004.85	\$0.00	\$0.00	\$9,721.15	33.99%
1-100-01-0127-540 Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$3,879.77	\$0.00	\$0.00	\$1,120.23	77.60%
01 General Government	\$5,000.00	\$5,000.00	\$3,879.77	\$0.00	\$0.00	\$1,120.23	77.60%
0127 ADS	\$5,000.00	\$5,000.00	\$3,879.77	\$0.00	\$0.00	\$1,120.23	77.60%
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$6,180.43	\$0.00	\$0.00	\$319.57	95.08%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$270.00	\$0.00	\$0.00	\$230.00	54.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$1,317.50	\$0.00	\$0.00	\$2,182.50	37.64%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$170.41	\$0.00	\$0.00	\$329.59	34.08%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$6,444.14	\$0.00	\$0.00	\$555.86	92.06%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$5,125.48	\$0.00	\$0.00	\$2,824.52	64.47%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$2,032.21	\$0.00	\$0.00	\$647.79	75.83%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$10,147.64	\$0.00	\$0.00	\$2,452.36	80.54%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$2,460.34	\$0.00	\$0.00	\$5,039.66	32.80%
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$300.00	50.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$1,249.99	\$0.00	\$0.00	\$125.01	90.91%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$358.55	\$0.00	\$0.00	\$1,241.45	22.41%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$6,825.50	\$0.00	\$0.00	\$2,174.50	75.84%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$2,998.90	\$0.00	\$0.00	\$2,001.10	59.98%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	(\$6,918.56)	\$0.00	\$0.00	\$9,918.56	-230.62%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$1,443.96	\$0.00	\$0.00	(\$443.96)	144.40%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$1,910.45	\$0.00	\$0.00	(\$10.45)	100.55%
01 General Government	\$92,131.00	\$92,131.00	\$55,070.20	\$0.00	\$0.00	\$37,060.80	59.77%
0129 Town Office Building	\$92,131.00	\$92,131.00	\$55,070.20	\$0.00	\$0.00	\$37,060.80	59.77%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
0131 NL - Admin Assistant & Clerk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0133-815 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0133 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$263.94	\$0.00	\$0.00	\$264.06	49.99%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
0135 Civil Preparedness	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$111,311.99	\$0.00	\$0.00	\$1,218.01	99.99%
01 General Government	\$112,530.00	\$112,530.00	\$111,311.99	\$0.00	\$0.00	\$1,218.01	99.99%
0137 Insurance	\$112,530.00	\$112,530.00	\$111,311.99	\$0.00	\$0.00	\$1,218.01	99.99%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$12,992.73	\$0.00	\$0.00	\$39,507.27	24.75%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$8,750.85	\$0.00	\$0.00	\$3,749.15	70.01%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$6,309.11	\$0.00	\$0.00	\$5,690.89	52.58%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$167,375.89	\$0.00	\$0.00	\$80,124.11	67.63%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$1,606.94	\$0.00	\$0.00	\$893.06	64.28%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$733.20	\$0.00	\$0.00	\$766.80	48.88%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$48,290.93	\$0.00	\$0.00	\$40,709.07	54.26%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$510.00	\$0.00	\$0.00	\$490.00	51.00%
1-100-01-0141-290 Amort. Merf.-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%
01 General Government	\$423,121.00	\$423,121.00	\$249,560.65	\$0.00	\$0.00	\$173,560.35	58.98%
0141 Employee Benefits	\$423,121.00	\$423,121.00	\$249,560.65	\$0.00	\$0.00	\$173,560.35	58.98%
1-100-01-0143-100 Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$14,132.76	\$0.00	\$0.00	\$5,867.24	70.66%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$5,350.11	\$0.00	\$0.00	(\$350.11)	107.00%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$635.41	\$0.00	\$0.00	\$2,364.59	21.18%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$20,506.53	\$0.00	\$0.00	\$8,493.47	70.71%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
0143 Andover Senior Transportation	\$29,000.00	\$29,000.00	\$20,506.53	\$0.00	\$0.00	\$8,493.47	70.71%
1-100-01-0145-100 Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$2,437.70	\$0.00	\$0.00	\$13,162.30	15.63%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,051.32	\$0.00	\$0.00	\$28.68	97.34%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$3,489.02	\$0.00	\$0.00	\$19,190.98	15.38%
0145 Senior Citizens	\$22,680.00	\$22,680.00	\$3,489.02	\$0.00	\$0.00	\$19,190.98	15.38%
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$5,600.00	\$0.00	\$0.00	\$3,700.00	60.22%
01 General Government	\$9,300.00	\$9,300.00	\$5,600.00	\$0.00	\$0.00	\$3,700.00	60.22%
0147 Custodian	\$9,300.00	\$9,300.00	\$5,600.00	\$0.00	\$0.00	\$3,700.00	60.22%
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$935.39	\$0.00	\$0.00	\$264.61	77.95%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$1,110.04	\$0.00	\$0.00	(\$610.04)	222.01%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$2,250.00	\$2,250.00	\$2,295.43	\$0.00	\$0.00	(\$45.43)	102.02%
0149 OLD Fire House	\$2,250.00	\$2,250.00	\$2,295.43	\$0.00	\$0.00	(\$45.43)	102.02%
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$2,761.20	\$0.00	\$0.00	\$1,738.80	61.36%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$2,761.20	\$0.00	\$0.00	\$2,813.80	49.53%
0151 Dog Fund	\$5,575.00	\$5,575.00	\$2,761.20	\$0.00	\$0.00	\$2,813.80	49.53%
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
0153 HISTORICAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0155-800 TOWN ETHICS COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0155 Ethics Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$13,776.18	\$0.00	\$0.00	\$4,623.82	74.87%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$13,776.18	\$0.00	\$0.00	\$4,623.82	74.87%
0201 NL - Health Officer	\$18,400.00	\$18,400.00	\$13,776.18	\$0.00	\$0.00	\$4,623.82	74.87%
1-100-02-0203-842 Visiting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0203 NL - Visiting Nurses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
0205 NL- North Central Mental Hlth	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
02 Conservation	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
0207 NL - AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$153,828.06	\$0.00	\$0.00	\$65,156.94	70.25%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$15,038.45	\$0.00	\$0.00	(\$10,038.45)	300.77%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$6,060.56	\$0.00	\$0.00	(\$3,560.56)	242.42%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$568.60	\$0.00	\$0.00	\$31.40	94.77%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$851.79	\$0.00	\$0.00	(\$1.79)	100.21%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.-Public Works	\$30,000.00	\$30,000.00	\$17,227.68	\$0.00	\$0.00	\$12,772.32	57.43%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$643.17	\$0.00	\$0.00	(\$19.17)	103.07%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$5,379.66	\$0.00	\$0.00	\$14,620.34	26.90%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$2,043.52	\$0.00	\$0.00	\$956.48	68.12%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$770.37	\$0.00	\$0.00	(\$20.37)	102.72%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$773.61	\$0.00	\$0.00	\$26.39	96.70%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$3,821.50	\$0.00	\$0.00	\$5,178.50	42.46%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$2,126.58	\$0.00	\$0.00	\$1,173.42	64.44%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$114.95	\$0.00	\$0.00	\$885.05	11.50%
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$2,476.00	\$0.00	\$0.00	(\$476.00)	123.80%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$2,252.75	\$0.00	\$0.00	\$747.25	75.09%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	(\$75.00)	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$214,863.87	\$0.00	\$0.00	\$96,005.13	69.12%
0301 P.W. Dept.	\$310,869.00	\$310,869.00	\$214,863.87	\$0.00	\$0.00	\$96,005.13	69.12%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$12,699.95	\$0.00	\$0.00	\$12,300.05	50.80%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.--Snow Removal	\$500.00	\$500.00	\$37.11	\$0.00	\$0.00	\$462.89	7.42%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$45,070.04	\$0.00	\$0.00	\$14,929.96	75.12%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$509.25	\$0.00	\$0.00	\$140.75	78.35%
03 Public Works	\$94,850.00	\$94,850.00	\$58,674.86	\$0.00	\$0.00	\$36,175.14	61.86%
0303 Snow Removal	\$94,850.00	\$94,850.00	\$58,674.86	\$0.00	\$0.00	\$36,175.14	61.86%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$4,669.77	\$0.00	\$0.00	\$1,830.23	71.84%
03 Public Works	\$6,500.00	\$6,500.00	\$4,669.77	\$0.00	\$0.00	\$1,830.23	71.84%
0305 Lighting	\$6,500.00	\$6,500.00	\$4,669.77	\$0.00	\$0.00	\$1,830.23	71.84%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0307 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$300.00	50.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$4,580.08	\$0.00	\$0.00	\$419.92	91.60%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$853.66	\$0.00	\$0.00	(\$353.66)	170.73%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$1,010.00	\$0.00	\$0.00	(\$510.00)	202.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$1,036.42	\$0.00	\$0.00	\$363.58	74.03%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$3,278.79	\$0.00	\$0.00	\$221.21	93.68%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$3,109.50	\$0.00	\$0.00	\$2,190.50	58.67%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$45.00	\$0.00	\$0.00	\$105.00	30.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$936.00	\$0.00	\$0.00	(\$786.00)	624.00%
03 Public Works	\$17,600.00	\$17,600.00	\$15,149.45	\$0.00	\$0.00	\$2,450.55	86.08%
0309 Town Garage	\$17,600.00	\$17,600.00	\$15,149.45	\$0.00	\$0.00	\$2,450.55	86.08%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
03 Public Works	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
0311 Town Engineer	\$10,000.00	\$10,000.00	\$7,361.39	\$0.00	\$0.00	\$2,638.61	73.61%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$19,828.32	\$0.00	\$0.00	(\$1,328.32)	107.18%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$21,028.32	\$0.00	\$0.00	\$1,071.68	95.15%
0313 Ground Care	\$22,100.00	\$22,100.00	\$21,028.32	\$0.00	\$0.00	\$1,071.68	95.15%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%
0401 Fire Department	\$140,650.00	\$140,650.00	\$140,650.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
0403 Resident Trooper	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$5,913.40	\$0.00	\$0.00	\$1,774.60	76.92%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$615.00	\$0.00	\$0.00	\$615.00	50.00%
1-100-04-0405-150 Fire - Burning Official Comp	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	(\$95.00)	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$167.45	\$0.00	\$0.00	\$332.55	33.49%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
04 Public Safety	\$10,608.00	\$10,608.00	\$6,790.85	\$0.00	\$0.00	\$3,817.15	64.02%
0405 Fire Marshal	\$10,608.00	\$10,608.00	\$6,790.85	\$0.00	\$0.00	\$3,817.15	64.02%
1-100-05-0501-100 Social Worker Sal.-Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
0501 WELFARE	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
0601 Memorial Day Comm.	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$44.00	\$0.00	\$0.00	(\$44.00)	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$2,282.53	\$0.00	\$0.00	\$3,552.47	39.12%
06 Recreation	\$8,465.00	\$8,465.00	\$2,326.53	\$0.00	\$0.00	\$6,138.47	27.48%
0603 Recreation Commission	\$8,465.00	\$8,465.00	\$2,326.53	\$0.00	\$0.00	\$6,138.47	27.48%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$16,033.32	\$0.00	\$0.00	\$4,566.68	77.83%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,500.00	\$4,500.00	\$1,167.38	\$0.00	\$0.00	\$3,332.62	25.94%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$14,000.00	\$0.00	\$0.00	(\$6,500.00)	186.67%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$30,844.77	\$0.00	\$0.00	\$7,155.23	81.17%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$21,717.86	\$0.00	\$0.00	\$7,282.14	74.89%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$675.00	\$0.00	\$0.00	\$225.00	75.00%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$1,682.36	\$0.00	\$0.00	\$917.64	64.71%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$2,531.37	\$0.00	\$0.00	\$468.63	84.38%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$30,256.75	\$0.00	\$0.00	\$12,743.25	70.36%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$118,908.81	\$0.00	\$0.00	\$30,191.19	79.75%
0701 Transfer Station	\$149,100.00	\$149,100.00	\$118,908.81	\$0.00	\$0.00	\$30,191.19	79.75%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$265.75	\$0.00	\$0.00	\$184.25	59.06%
1-100-07-0703-486 Freon Removal-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-488 Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$947.50	\$0.00	\$0.00	\$52.50	94.75%
1-100-07-0703-631 Oil Filters-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$250.00	\$250.00	\$345.09	\$0.00	\$0.00	(\$95.09)	138.04%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$2,458.34	\$0.00	\$0.00	(\$558.34)	129.39%
0703 Recycling	\$1,900.00	\$1,900.00	\$2,458.34	\$0.00	\$0.00	(\$558.34)	129.39%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
0801 Ec Development Comm.	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$940.00	\$0.00	\$0.00	\$410.00	69.63%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$6,316.79	\$0.00	\$0.00	(\$1,316.79)	126.34%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$130.16	\$0.00	\$0.00	\$169.84	43.39%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$177.50	\$0.00	\$0.00	(\$177.50)	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$7,564.45	\$0.00	\$0.00	(\$564.45)	108.06%
0803 P&Z Commission	\$7,000.00	\$7,000.00	\$7,564.45	\$0.00	\$0.00	(\$564.45)	108.06%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
0805 Zoning Board of Appeals	\$500.00	\$500.00	\$440.00	\$0.00	\$0.00	\$60.00	88.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$14,426.03	\$0.00	\$0.00	(\$5,826.03)	167.74%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$13,153.24	\$0.00	\$0.00	\$20,187.76	39.45%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$2,206.50	\$0.00	\$0.00	(\$1,306.50)	245.17%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$425.15	\$0.00	\$0.00	\$124.85	77.30%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$30,210.92	\$0.00	\$0.00	\$15,630.08	65.90%
0807 Building Department	\$45,841.00	\$45,841.00	\$30,210.92	\$0.00	\$0.00	\$15,630.08	65.90%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$9,707.50	\$0.00	\$0.00	\$6,192.50	61.05%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$1,270.00	\$0.00	\$0.00	\$30.00	97.69%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$130.16	\$0.00	\$0.00	\$119.84	52.06%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$11,172.66	\$0.00	\$0.00	\$6,592.34	62.89%
0809 Wetlands	\$17,765.00	\$17,765.00	\$11,172.66	\$0.00	\$0.00	\$6,592.34	62.89%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
0815 Conservation Commission	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$12,253.90	\$0.00	\$0.00	\$3,736.10	76.63%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$12,253.90	\$0.00	\$0.00	\$4,086.10	74.99%
0817 Zoning Agent	\$16,340.00	\$16,340.00	\$12,253.90	\$0.00	\$0.00	\$4,086.10	74.99%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
0819 CRCOG, CCM, COST	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$4,420,603.00	\$0.00	\$0.00	\$807,208.00	84.56%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$2,361,455.98	\$0.00	\$0.00	\$1,540,944.02	60.51%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
09 Education	\$9,130,211.00	\$9,130,211.00	\$6,782,058.98	\$0.00	\$0.00	\$2,348,152.02	74.28%
0901 Education	\$9,130,211.00	\$9,130,211.00	\$6,782,058.98	\$0.00	\$0.00	\$2,348,152.02	74.28%
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$47,996.48	\$0.00	\$0.00	\$25,603.52	65.21%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$28,529.86	\$0.00	\$0.00	(\$2,240.86)	108.52%
10 Library	\$99,889.00	\$99,889.00	\$76,526.34	\$0.00	\$0.00	\$23,362.66	76.61%
1001 Library	\$99,889.00	\$99,889.00	\$76,526.34	\$0.00	\$0.00	\$23,362.66	76.61%
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$32,614.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POC	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$54,114.61	\$0.00	\$0.00	\$0.39	99.99%
1101 Capital Expenditures	\$54,115.00	\$54,115.00	\$54,114.61	\$0.00	\$0.00	\$0.39	99.99%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1201 Debt Retirement	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1203 Interest Expense	\$6,548.00	\$6,548.00	\$6,547.50	\$0.00	\$0.00	\$0.50	99.99%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

04/07/2021
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-898 Working Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-899 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-900 Recloass of transfers for Statement D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
1305 Fund Transfers	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$9,252,550.68	\$0.00	\$0.00	\$3,252,736.32	73.99%
 Grand Total for Report	\$12,205,287.00	\$12,505,287.00	\$9,252,550.68	\$0.00	\$0.00	\$3,252,736.32	73.99%

General Ledger Detail
Andover Town & School 2020-2021
From 7/1/2020 To 4/7/2021 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key Check #	PO/Line	Tran #	Account Description Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006			DT/DF-Farm.-Town Aid Roads			\$178,068.17	OldBal
						0				\$178,068.17	
	8/3/2020	Receipt	16160		/ 1	517			\$93,505.38	\$271,573.55	
	8/4/2020	Expend	W.H.P	20159352	/ 0	354	roll weedwacker string	\$71.16		\$271,502.39	
	9/14/2020	Expend	10751	20159456	/ 0	624		\$1,312.30		\$270,190.09	
	9/14/2020	Expend	11082	20159454	/ 0	625		\$2,227.50		\$267,962.59	
	10/15/2020	Expend	75896	20159514	/ 0	762		\$26,609.50		\$241,353.09	
	10/28/2020	Expend	47148	20159550	/ 0	857	guardrails	\$19,246.63		\$222,106.46	
	11/10/2020	Expend	HAIN	20159585	/ 0	974		\$379.10		\$221,727.36	
	11/10/2020	Expend	21364	20159594	/ 0	994		\$600.00		\$221,127.36	
	11/10/2020	Expend	26629	20159598	/ 0	999		\$14.53		\$221,112.83	
	11/17/2020	Expend	HAIN	20159611	/ 0	1024		\$25,630.00		\$195,482.83	
	11/17/2020	Expend	HAIN	20159611	/ 0	1025		\$25,261.25		\$170,221.58	
	11/17/2020	Expend	HAIN	20159611	/ 0	1026		\$34,978.50		\$135,243.08	
	11/17/2020	Expend	HAIN	20159611	/ 0	1027		\$18,030.25		\$117,212.83	
	12/2/2020	Expend	HAIN	20159640	/ 0	1065		\$226.14		\$116,986.69	
	12/2/2020	Expend	47148	20159626	/ 0	1076		\$996.56		\$115,990.13	
	1/8/2021	Expend	80952	20159735	/ 0	1302		\$1,650.00		\$114,340.13	
	1/8/2021	Expend	52334	20159729	/ 0	1303		\$5,220.45		\$109,119.68	
	1/8/2021	Expend	52334	20159729	/ 0	1304		\$3,005.00		\$106,114.68	
	2/3/2021	Expend	HAIN	20159779	/ 0	1449		\$293.01		\$105,821.67	
	2/3/2021	Expend	75847	20159789	/ 0	1456		\$6,000.00		\$99,821.67	
	2/28/2021	J/E				1720	F550 purchase transfer	\$12,000.00		\$87,821.67	
								\$183,751.88	\$93,505.38	\$87,821.67	End Bal

12. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

13. Tax Collector's Report

a. Refunds Requests

FEBRUARY 2021

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL	
2/1	\$ 8,076.80	\$ 78,604.33	\$ 77,154.33	\$ 86,681.13	
2/1		\$ (1,450.00)		\$ (1,450.00)	rejected by bank
2/2	\$ (660.21)			\$ (660.21)	rejected by Fastpay
2/2		1,475.00	1,475.00	\$ 1,475.00	
2/2	\$ 2,422.07	\$ 58,027.28	\$ 58,027.38	\$ 60,449.35	
2/3	\$ 444.79	\$ 76,881.53	\$ 76,881.53	\$ 77,326.32	
2/4	\$ 3,864.80	\$ 20,003.32	\$ 20,003.32	\$ 23,868.12	
2/5	\$ 4,390.19			\$ 4,390.19	
2/6	\$ 317.86			\$ 317.86	
2/7	\$ 237.78			\$ 237.78	
2/8	\$ 51.89	\$ 18,571.51		\$ 18,623.40	
2/9		\$ 3,056.81		\$ 3,056.81	
2/10	\$ 206.42			\$ 206.42	
2/11				\$ -	
2/12	\$ 2,721.36			\$ 2,721.36	
2/13				\$ -	
2/14				\$ -	
2/15		\$ (1,789.04)	\$ (1,789.04)	\$ (1,789.04)	NSF
2/16	\$ 702.96	\$ 7,882.33	\$ 7,881.83	\$ 8,585.29	
2/17	\$ 1,593.08			\$ 1,593.08	
2/18				\$ -	
2/19	\$ 131.56			\$ 131.56	
2/20	\$ 551.84			\$ 551.84	
2/21	\$ 196.44			\$ 196.44	
2/22		\$ 6,712.21	\$ 6,712.21	\$ 6,712.21	
2/23	\$ 5,903.43			\$ 5,903.43	
2/24	\$ 2,548.70	\$ 1,347.84	\$ 1,347.84	\$ 3,896.54	
2/25	\$ 2,331.01	\$ 3,535.43	\$ 3,535.43	\$ 5,866.44	
2/26		\$ 1,427.94		\$ 1,427.94	
2/27				\$ -	
2/28				\$ -	
TOTAL	\$ 36,032.77	\$ 274,286.49		\$ 310,319.26	

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2015							
2016							
2017	\$ 4,439.47		\$ 701.07		\$ 1,868.14	\$ 29.00	\$ 7,037.68
2018	\$ 2,484.68	\$ 27.48	\$ 1,100.09	\$ 154.34	\$ 1,994.22	\$ 54.00	\$ 5,814.81
2019	\$ 214,399.49	\$ 64,865.00	\$ 2,579.29	\$ 15,563.64	\$ 1,726.38	\$ 122.01	\$ 299,255.81
NSF			\$ (1,789.04)				\$ (1,789.04)
TOTAL	221,323.64	64,892.48	2,591.41	15,717.98	5,588.74	205.01	\$ 310,319.26

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006			\$ 207.27	\$ 207.27	
2007		\$ 476.65	71.26	\$ 547.91	
2008		\$ 520.26	\$ 28.15	\$ 548.41	
2009		\$ 579.60		\$ 579.60	
2010		\$ 211.42		\$ 211.42	
2011	\$ 439.82	\$ 4,592.58	\$ 249.48	\$ 5,281.88	
2012	\$ 2,828.18	\$ 3,146.24	\$ 204.03	\$ 6,178.45	
2013	\$ 12.13	\$ 3,485.83	\$ 1,486.53	\$ 783.06	\$ 5,767.55
2014	\$ 1,225.76	\$ 4,551.81	\$ 2,103.08	\$ 2,991.24	\$ 10,871.89
2015	\$ 1,225.76	\$ 4,740.57	\$ 10,321.68	\$ 2,446.88	\$ 18,734.89
2016	\$ 5,181.18	\$ 7,114.75	\$ 9,342.12	\$ 2,452.26	\$ 24,090.31
2017	\$ 24,468.61	\$ 8,284.97	\$ 13,771.65	\$ 4,677.11	\$ 51,202.34
2018	\$ 81,138.52	\$ 13,144.24	\$ 19,819.83	\$ 4,579.13	\$ 118,681.72
2019	\$ 2,032,281.89	\$ 88,044.99	\$ 48,469.00	\$ 29,948.56	\$ 2,198,744.44
TOTAL	\$ 2,145,533.85	\$ 132,635.16	\$ 114,840.64	\$ 48,638.43	\$ 2,441,648.08

Town Only

Terminal / Batch	
Terminal	5
Batch	56

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

Last Assessor Bridge	
Run on:	01/28/2021

Percent Collection as of 04/01/2021

REAL ESTATE

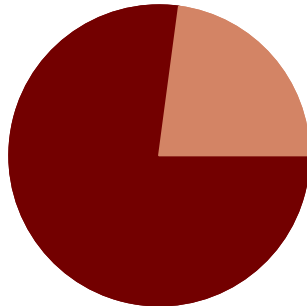
Uncollected - 22.92%
Collected - 77.08%

PERSONAL PROPERTY

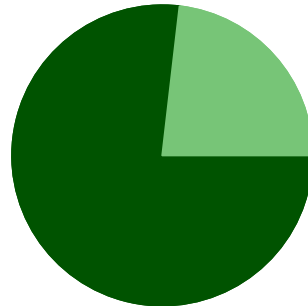
Uncollected - 23.17%
Collected - 76.83%

MV REGULAR

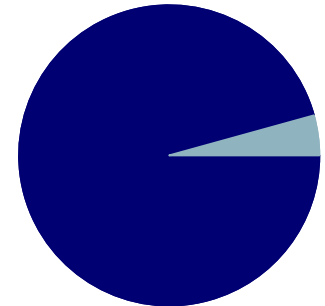
Uncollected - 4.28%
Collected - 95.72%



■	Total Due = \$1,847,962.00
■	Total Paid = \$6,215,936.87



■	Total Due = \$86,589.48
■	Total Paid = \$287,199.73



■	Total Due = \$42,492.37
■	Total Paid = \$949,926.69

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,063,898.87	6,215,936.87	1,847,962.00	77.08
PERSONAL PRO	373,789.21	287,199.73	86,589.48	76.83
MOTOR VEHICL	992,419.06	949,926.69	42,492.37	95.72
MOTOR VEHICL	130,396.99	110,599.35	19,797.64	84.82
TOTALS:	\$9,560,504.13	\$7,563,662.64	\$1,996,841.49	

14. Assessor's Report

a. Revaluation Services

15. Department Reports

- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**

Open Burn Permits

<u>Date of App/Inspection</u>	<u>#</u>	<u>Date of Issue</u>	<u>Good until</u>	<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>notes/Special Conditions</u>	<u>Fee Collected</u>	<u>Paid by town</u>
2/17/2021	1	2/17/2021	3/16/2021	Bruce Kelly	190 Bunker Hill Rd	860-305-2975		35	
3/22/2021	2	3/24/2021	open	Mark Risley	200 Hebron Rd.	860-817-2824	3 separate piles	30	
3/23/2021	3	3/23/2021	open	Matt Herrington	61 Windrush Ln.	508-944-1192 / 224-423-0749		30	

Assessor's office monthly activity – FEBRURAY 2021

Processing conveyances	5
Processing building permits	9
Prorating motor vehicle grand list	22
Updating field cards	
Correspondence/ Phone	20
Providing assistance-town hall customers	
Providing assistance to other departs	10
Researching mapping issue or questions	
Reports & communication with the State	1
MLS research	3
Scheduling meeting and appointments	3
Office work	Mailed out all RE & PP increase notices
Personal property grand list	
Personal Property Discovery	
Homeowner's program	
Veteran's program	
Income & expenses	Mailed out all I&E for the 20 GL
Renter's rebate program	
Tax exemptions	
Adds to the re, pp or mv grand list	
Pa 490	
Provided assistance to BAA	Help BAA-
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
MLS review	3
Town board/dept assistance	
Review & Approve C of Cs	27
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
324 1	COVELL SHAWN M & WHITNEY T 45 BOSTON HILL RD ANDOVER CT 6232-0	499	08061R	C 2020 02/18/2021 BRIDGE ERROR - BAA REDUCTION 19 GL	337,400 0	-25,900 0	311,500 0
40220 1	SCIENTIFIC GAMES INTERNATIONAL INC PO BOX 4900 SCOTTSDALE AZ 85261-4900	06PP011 00000	08064P	C 2020 02/18/2021 PROVIDED PROOF OF TIMELY FILING	4,540 0	-910 0	3,630 0
40235 1	SPELLMAN THERESA ANNE 185 LAKE ROAD ANDOVER CT 6232-0	20PP006 00185 LAKE RD	08058P	C 2020 02/11/2021 BUSINESS IS IN COLCHESTER	3,200 0	-3,200 0	0 0
40240 1	SUDIK JOSEPH 78 BEAR SWAMP RD ANDOVER CT 6232-0	19PP020 00078 BEAR SWAMP RD	08057P	C 2020 02/08/2021 CLERICAL ERROR	5,120 350	0 -350	5,120 0
40260 1	WELLS FARGO VENDOR FIN FKA GE CAPITAL P.O. BOX 36200 BILLINGS MT 59107-0	05A0009 00000	08056P	C 2020 02/08/2021 CLERICAL ERROR	21,200 0	-1,120 0	20,080 0
50289 1	BENDA JOHN A 157 LAKESIDE DR ANDOVER CT 6232-1535	50292 1988 11 EZLOA	08075M M60 4812 1ZE1BCS1XJN014429	C 2020 02/22/2021 SOLD 12/20	330 0	-247 0	83 0
50358 1	BOGDAN WILLIAM P 10 DOGWOOD DR ANDOVER CT 6232-1129	50360 2011 01 NISSA	08062M ALTIMA 2 1N4AL2AP2BN427940	C 2020 02/18/2021 SOLD 12/20	4,030 0	-3,022 0	1,008 0
50374 1	BOSCO SUSAN 78 WINDRUSH LN ANDOVER CT 6232-1610	50376 2014 01 SUBAR	08081M OUTBACK 4S4BRBDC7E3255860	C 2020 02/22/2021 REG IN NC 12/20	9,100 0	-6,825 0	2,275 0
50433 1	BREAULT JASMINE N 22 HICKORY HILL DR ANDOVER CT 6232-1012	50435 2012 01 CHEVR	08073M TRAVERSE 1GNKVJED8CJ190146	C 2020 02/22/2021 SOLD 12/20	6,930 0	-5,197 0	1,733 0
50593 1	CARSON DIANE E 1 SILO CIR APT A106 STORRS CT 6268-2041	50595 2017 01 MAZDA	08060M 3 GRAND 3MZBN1W33HM136792	C 2020 02/18/2021 WRONG TT - SENT TO MANSFIELD	12,200 0	-12,200 0	0 0
50603 1	CCAP AUTO LEASE LTD 1601 ELM ST STE 800 DALLAS TX 75201-7260	50605 2018 01 JEEP	08059M GRAND CH 1C4RJFBG2JC264838	C 2020 02/17/2021 SOLD 1/21	21,740 0	-14,501 0	7,239 0
51154 1	FUSS STEVEN D 145 LAKE RD ANDOVER CT 6232-1513	51156 2001 03 GMC	08074M SIERRA K 1GTGK13U61F160217	C 2020 02/22/2021 SOLD 12/20	4,130 0	-3,097 0	1,033 0
51446 1	HILL KATHLEEN C 23 JUROVATY RD ANDOVER CT 6232-1410	51447 2004 01 VOLKS	08076M PASSAT G WVWYH63B64E223549	C 2020 02/22/2021 SOLD 11/20	2,840 0	-2,366 0	474 0
51623 1	JP MORGAN CHASE BANK NA PO BOX 901098 FORT WORTH TX 76101-2098	51624 2017 01 SUBAR	08069M OUTBACK 4S4BSANCOH3388669	C 2020 02/22/2021 SOLD 11/20	15,590 0	-12,986 0	2,604 0
52093 1	M G MASONRY LLC 60 ROUTE 87	52091 2005 03 FORD	08072M EXPEDITI	C 2020 02/22/2021	2,980 0	-2,733 0	247 0

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
	ANDOVER CT 6232-1331		1FMPU15515LB01871	TOTALED 10/20	2,980	-2,733	247
52340	MICHAELS PRODUCE LLC	52338	08063M	C	11,830	-6,897	4,933
1	177 HEBRON RD	2014 03	FORD E350 SUP	2020 02/18/2021	0	0	0
	ANDOVER CT 6232-1707		1FDWE3FL6EDB19519	SOLD 2/21	11,830	-6,897	4,933
52341	MICHAELS PRODUCE LLC	52339	08079M	C	5,300	-3,975	1,325
1	177 HEBRON RD	2006 02	FORD E450 SUP	2020 02/22/2021	0	0	0
	ANDOVER CT 6232-1707		1FDXE45S36HA79834	SOLD 12/20	5,300	-3,975	1,325
52342	MICHAELS PRODUCE LLC	52340	08080M	C	24,850	-14,488	10,362
1	177 HEBRON RD	2018 03	FORD F150 SUP	2020 02/22/2021	0	0	0
	ANDOVER CT 6232-1707		1FTEX1EP0JFA75373	SOLD 2/21	24,850	-14,488	10,362
53236	SHAPIRO EDWARD S	53227	08078M	C	7,110	-5,332	1,778
1	886 EAST ST	2013 01	TOYOT PRIUS	2020 02/22/2021	0	0	0
	ANDOVER CT 6232-1416		JTDKN3DU5D5676350	SOLD 12/20	7,110	-5,332	1,778
53465	SURWILL THOMAS E	53455	08070M	C	2,430	-1,621	809
1	58 SHODDY MILL RD	2007 01	NISSA SENTRA 2	2020 02/22/2021	0	0	0
	ANDOVER CT 6232-1217		3N1AB61E17L606435	SOLD 1/21	2,430	-1,621	809
53535	THORPE WAYNE	53525	08068M	C	7,440	-5,580	1,860
1	39 LAKESIDE DR	2010 12	HARLE FLHTCU	2020 02/18/2021	0	0	0
	ANDOVER CT 6232-1516		1HD1FC410AB605485	SOLD 12/20	7,440	-5,580	1,860
53536	THORPE WAYNE	53526	08071M	C	670	-558	112
1	8251 NW 182ND ST	2013 11	ALUMA MC10	2020 02/22/2021	0	0	0
	HIALEAH FL 33015-2638		1YGUS1017DB085960	SOLD 11/20	670	-558	112
53633	TWORKOWSKI JOHN P	53623	08066M	C	1,120	-840	280
1	237 LAKE RD	2004 12	KAWAS KL650-A	2020 02/18/2021	0	0	0
	ANDOVER CT 6232-1710		JKAKLEA194DA09005	REG IN NC 12/20	1,120	-840	280
53636	TWORKOWSKI JOHN P	53626	08065M	C	10,590	-7,942	2,648
1	237 LAKE RD	2011 03	FORD F150	2020 02/18/2021	0	0	0
	ANDOVER CT 6232-1710		1FTFW1EF0BFB46202	REG IN NC 12/20	10,590	-7,942	2,648
53744	WALLACE KIMBERLEY I	53734	08067M	C	3,710	-2,782	928
1	65 LAKE RD	2005 01	SUBAR IMPREZA	2020 02/18/2021	0	0	0
	ANDOVER CT 6232-1546		JF1GG68565H818490	SOLD 12/20	3,710	-2,782	928
53854	WILSON JOHN	53844	08077M	C	4,290	-3,574	716
1	18 LAKEVIEW DR	2004 01	FORD EXPLORER	2020 02/22/2021	0	0	0
	ANDOVER CT 6232-1520		1FM DU77K54UB63744	JUNKED 11/20	4,290	-3,574	716
53891	YATES ADAM B	53881	08082M	C	5,440	-4,080	1,360
1	356-707 58th AVENUE E	2011 01	TOYOT PRIUS	2020 02/22/2021	0	0	0
	VANCOUVER BC V5X 0J3 BC 0-0		JTDKN3DU8B1381425	REG IN CANADA 12/20	5,440	-4,080	1,360

TOTAL	# Of Accts 27				536,110	-151,973	384,137
					350	-350	0
					535,760	-151,623	384,137

YEAR 2020	# Of Accts 27				536,110	-151,973	384,137
					350	-350	0
					535,760	-151,623	384,137

Conditions: District: Reported Type: All Order By : List No

LIST NO NAME / ADDRESS

UNIQUE ID

COC#

BAA

ORIGINAL
GR/EX/NET

ADJUSTMENT
GR/EX/NET

NEW
GR/EX/NET

GRAND TOTAL # Of Accts 27

536,110

-151,973

384,137

350

-350

0

535,760

-151,623

384,137

Good Afternoon All,

Since coming on board, I have picking away and completed a good way to keep track of our operating and capital budgets in real time so I know where we are at so I can manage properly. So far, I have produced (10) individual excel spreadsheets for the different accounts that this department oversees or may have direct participation with. What you see now (please see attached PDF items) are summaries of the budgets that we have the most to do with along with line-item break downs and moving forward I can produce these reports to you on a quarterly basis if you like.

I have been working closely with the town manager and finance department to get the most accurate starting balances for each of these accounts and moving forward when I do quarterly reconciliations with finance, I can easily make any adjustments should any be needed to stay on track of where we are within our budget at any time. Moving forward we can start with a new spread sheet each year. I also created a spread sheet to keep track of department overtime with description and it also helps me keep track of overtime rotation/equalization of the crew regarding call out in the event of an emergency. My additional time is kept track for record keeping.

This is the time of year the crew and me would prefer to be out and working on the roads and we are slow to get out, but we are getting there. Many things have been going on here along with the setback of loosing (then replacing) our F550 Dump Truck and the following should bring you up to date with the help of the crew where we are since I came on board in December.

1) DPW Building review and inspection:

- a) Much clean up and disposing of the clutter, organize office area & records (still picking away)
- b) Locate/Service & Map of (3) septic systems (make repair/replace of damaged pipe). We have (2) active systems for DPW, and the 3rd abandoned system is located within the cold storage building that was made part of the inspection so we could determine what could be done with this in developing the best future use for this building.
- c) Start remodel of kitchenette area (still in progress)
- d) We have made some electrical updates (kitchenette and rear garage bay lighting)
- e) All garage doors have been serviced; new outside gasket/trim installed, one new electric opener replaced and one garage door needs new bottom panel (yet to be done)
- f) Rear entry door has been installed
- g) Elimination of Dog Pound furnace oil tank and install new supply line from DPW oil tank (still pending)
- h) Correct oil line pressure safety shut off valve install at (1) furnace in DPW (still pending)
- i) Parts Wall (work in progress)
We have been sifting through current parts and slowly filling in with some new. There was much old/unusable parts that we disposed of from equipment we no longer have that we were able to bundle for a possible return to vendor/manufacture for a better portion of value than scrap. We have updated some and will continue to upgrade our hardware.
- j) Currently we have a new vendor that has state contract pricing for most of our hardware and shop supply needs that we will be using moving forward
- k) Fire Alarm System upgrades needed (still pending), with many problems
- l) Electrical system repairs needed (still pending)
While doing electrical additions within the kitchenette area it was discovered that in part (approx. half) of the building an Unsafe Low Voltage condition exists and should be repaired soon. We are assuming that some of the problems of the past may have to do with this condition (FYI – the new garage door opener is working on low voltage).

2) DPW Equipment:

- a) New Sweeper; we have been going through much of the machine and replacing/repairing parts, waiting for a few things to come in and soon to be in service.
- b) New F550 is officially in service as of today
- c) Surplus equipment to be disposed of will be on auction site soon; waiting for auction company to come for inspections and take pictures before going up on site

3) Road Work planned:

- a) Pothole patching is slowly starting; will address worst ones in days to come and so on (been mostly waiting to get new truck on line)
- b) Contractor is in for Catch Basin Cleaning and has started; we will also be including (without going off road) inlet and outlets (at ends of pipes) of cross culverts and driveways.
We know we must do the Lake area every year to help keep the lake clean but now that we use just salt for de-icing, moving forward because Andover has kept up with the catch basin cleaning over the years and due to the elimination of sand we can divide the rest of the town in half and do a two-year rotation and in doing so will save on future budget dollars.
We are finding that the basins are generally clean and without a lot of debris in the sumps and with proper maintenance and records this would be a good savings in time and dollars.
- c) Mid to late April; contractor in for crackseal. We will do the scheduled chipseal roads first and in late summer / early fall may have contractor come back to do additional roads depending on budget
- d) Late April first of May; we will start road edge scraping of areas to be chipsealed incorporating sweeping as well
- e) Beginning of June; contractor in for shimming leveling of areas to be chipsealed
- f) Mid July; contractor in for chipseal +/- 9 miles

4) DPW Projects:

- a) Assist with Veterans Memorial Park; vault, water, and electrical line installation etc.
- b) Summer road drainage on Shoddy Mill Road
- c) Other misc. along the way

5) Tree Work:

- a) Is in constant review
- b) Removed (4) trees Burnap Brook in area of rails trail last month
- c) Distinctive to do demo with Eversource of tree removals in and around electrical lines on 4/14/21 at section of Wales Road (between Shoddy & Boston Hill) in cooperation with the town (will include some town trees)
- d) Currently (24) trees posted at beginning Jurovaty and Jurovaty Ln

Please feel free to contact me with any questions.

Respectfully Submitted,

Jay Tuttle
Publicworks Supervisor / Tree Warden
Town of Andover
12 Long Hill Road
Andover, CT. 06232
PH: (860) 742-4048
Email: publicworks@andoverct.org

ANDOVER PUBLIC LIBRARY -
LIBRARIAN'S REPORT - March 2021

	Mar-21	YTD 20-21 (July 1, 2020 - June 30, 2021)			
Adult:					
Fiction	398	3776			
Non-fiction	69	767			
Video	36	702			
Audio	33	331			
Magazines	8	39			
E-reader (Kindle)	0	0			
Total Adult	544	5615			
Children:					
Fiction	176	1164			
Non-fiction	47	226			
Video	10	52			
Audio	0	1			
Total Children	233	1443			
Young Adult:					
Fiction	7	236			
Non-fiction	10	19			
Audio	0	1			
Magazines	0	0			
Total Young Adult	17	256			
Total Fiction	581	5176			
Total Non-fiction	126	1012			
Total Video	46	754			
Total Audio	33	333			
Total Magazines	8	39			
Total Uncategorized**	26	147			
Total Passes	0	0			
Total OverDrive	129	1296			
Total E-readers	0	0			
Total Circulation	949	8757			
Out-of-town circ.	131	918			
Ref. questions	23	237			
Patrons registered:					
Andover	3191				
Out-of-town	473				
Total Patrons	3664				
Collection size *	20252				
Public Computer Usage (hrs.)	72.25	576.75			
ILL provided	44	338			
ILL received	61	330			
# Patrons (inc. programs):	329	2770			
PROGRAM ATTENDANCE	38	252			
Number of programs:	4	31			
** NOTE: Library access one person/family at a time, 3/1-3/20. Door unlocked with no restrictions, 3/22-3/31.					

ANDOVER SENIOR TRANSPORTATION
MONTH OF MARCH 2021

Dated 4/7//2021
Cathy Palazzi
Senior Coordinator

1) Drug tests – none.

2) List of Clients Serviced in March

- Food Delivered 70 (lunch delivery included)
- Medicals 40 (11 Disabled)
- Special Events 0
- Maintenance 1 #003 Big Bus had two batteries replaced (5 years last time)
- Incident Log 0
- Disabled 11
- Veterans 1
- Meetings 0

MOTTO: “NO SENIOR LEFT BEHIND”

Dated 4/07/2021
Cathy Palazzi
Senior Coordinator

ROV Monthly Report (March 2021)

CVRS changes:

- 11 additions
- 67 changes
- 41 removals

Continue to process Canvas and ERIC reports

Preparations for May Municipal Election and RHAM & Andover Budget Referenda

Linda Derick, Dem Registrar

Wally Barton, Rep Registrar

16. Correspondence

17. Public Speak

18. Adjournment