



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, April 11th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

**Town of Andover
Board of Selectmen
Regular Meeting**
Monday, April 11th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/87202012959>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 872 0201 2959

Passcode: 254204

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
5. Public Works
 - a. Current 2022 Roadwork Plan
6. Appointments
 - a. Charter Revision Commission
 - i. Receive Applications
 - ii. Appoint Members
 - iii. Discuss Structure of Commission
7. Resignations
8. Town Administrator's Report
9. Old Business

Discuss and act upon the following:

 - a. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal
 - b. Town Hall Upgrades
 - c. Edmunds Financial Software Status
10. New Business

Discuss and act upon the following:

 - a. Fiscal Year 2022-2023 Proposed Town Budget
 - i. Wednesday, April 13th Board of Finance Budget Public Hearing
 - ii. Set a date for the Town-Wide Budget Meeting
 - b. Long Hill Lawn Turf Contract
 - c. Long Hill Field Usage and Calendar
 - d. DOT Local Bridge Program Preliminary Application
 - e. Town of Bolton Building Official Services Contract
 - f. Finance Department Office Structure
 - g. Municipal Veterans' Service Contact Person
 - h. CIRMA Annual Meeting
 - i. Upcoming In-person Town Meetings

11. Approval of Meeting Minutes
 - a. Monday, March 14th, 2022 Regular Meeting Minutes
 - b. Thursday, March 24th, 2022 Special Meeting Minutes
12. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
13. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
14. Tax Collector's Report
 - a. Refunds Requests
15. Assessor's Report
 - a. Revaluation Services
16. Department Reports
 - a. Fire Department
 - b. Burning Official
 - c. Resident State Trooper
 - d. Town Clerk
 - e. Building Department
 - f. Assessor's Office
 - g. Public Works
 - h. Transfer Station
 - i. Library
 - j. Senior Transportation
 - k. Registrars
 - l. AHM
17. Correspondence
18. Public Speak
19. Adjournment

Helpfully submitted by the Administrative Assistant, Amanda Gibson.

1. Call to Order

2. Public Speak

3. Additions/Deletions to the Agenda

4. Board and Commission Presentations

5. Public Works

a. Current 2022 Roadwork Plan



TOWN OF ANDOVER
12 LONG HILL ROAD
ANDOVER, CT. 06232
PHONE: (860) 742-4048 FAX: (860) 742-7535
E-MAIL: Publicworks@andoverct.org
www.andoverct.org

JAY TUTTLE: PUBLIC WORKS SUPERVISOR / TREE WARDEN

Andover Public Works Department

2021 Road & TAR Road Work Cost Report
Accounts L-100-00-3700-048 & 1-100-00-3700-006

The following are the Road Improvements and Town Aid Road expenditures for the 2021-2022 construction season, which includes some storm work and equipment expenditures.

<u>CATCH BASIN CLEANING</u> : 13 days approximate 500 cb's and inlets & outlets of pipes	\$17,550.00
<u>SHIMMING OF ROADS</u> approx. 9 miles of Lake Area Rds., Bunker Hill Rd and DPW parking lot. ASPHALT: 1,187 Tons to put shape back into the roads (leveling)	\$88,576.50
PAVING CONTRACTOR: approx. 26 days @ \$450 per hr	\$93,424.50
<u>CRACKSEAL</u> : approx. 9 miles, 2,480 gals @ \$15.75 per gal	\$39,06.00
<u>CHIPSEAL</u> : approx. 9 miles and DPW (some roads and DPW double chip)	\$288,437.31
<u>CENTER LINE STRIPING and PAVEMENT MARKINGS</u> : approx. 6 miles	\$22,901.72
<u>STORM REPAIRS</u> : road and shoulder repairs due to storm erosion with materials consisting of LOAM, PROCESS and various sizes of STONE.	\$12,473.49
GRASS SEED approx. 550 lbs	\$1,108.88
<u>COLD PATCH</u> : pothole repairs throughout the year 5.07 Tons	\$557.70
<u>EQUIPMENT RENTAL</u> :	
EXCAVATOR rental cost prior to purchase (rental was credited to final purchase)	\$12,825.00
ROLLER rental was used for some road repairs and DPW parking lot	\$1,450.00
<u>EQUIPMENT PURCHASE</u> :	
MONIES TRANSFER from TAR to Capital Equipment to purchase F550 mason dump truck	\$12,000.00
PLATE COMPACTOR diesel forward/reverse trench compactor	\$9,500.00
<u>STREETSCAN</u> : renewal	\$6,000.00
<u>MISC</u> :	\$185.63
Total expenses	\$570,896.73

Please Keep in mind that some of the expenses occurred in the 20/21 season which contributed to the totality of the expense for the 21/22 construction season. Basically, there was a balance of money in the Road & TAR accounts from the 20/21 season that when I came on board December 2021, we had the opportunity to get contractors lined up early in the spring and start our road maintenance & repairs well ahead of the beginning of 21/22 which was a huge benefit.

FY 21/22 BUNKER HILL BRIDGE: repairs made due to flooding then establishing a one lane bridge.

CONSISTING OF: 720' Filter Fabric, Rip Rap & Stone, 90yds Flowable Fill (concrete), 1 ¼" Process, Paving Contractor, 44 ½ Ton Asphalt, 20) 80lb bags concrete, Signage and Traffic Control Devices.

Expenses paid from Bridge and Culverts account:

\$25,000.00

FY 22/23 Road Improvement Request

ROAD WORK PLANNED OUTSIDE OF OUR REGULAR MAINTENANCE: Full Depth Reclamation of Shoddy Mill Rd including some drainage work (Rt 6 to Wales) along with FDR on Long Hill Rd and guardrail replacement (Rt 6 to Bear Swamp) and approximately 8 miles of Road Preservation in the northeast section of town.

Planned Roads for Preservation: approx. 8 miles

CONSISTING OF: Shimming (leveling with asphalt), Crackseal, Chipseal, Line Striping & Pavment Markings

Long Hill Rd (Bear Swamp to Skinner)

Skinner Hill Rd (including Coventry sections, Coventry will reimburse)

Wheeling Rd

Bear Swamp Rd

Hendee Rd

Old Farms Rd

Shadblow Ln

Dogwood Dr

Woodfern Wy

Current request: \$707,500.00

\$130K (approx.) for shared expense of road grant Shoddy Mill and Long Hill

\$50K Flex Beam (metal guard rail) 1300 feet Long Hill Rd (Rt 6 to Bear Swamp)

\$20K Catch Basin Cleaning

\$10K Miscellaneous needed road materials (Loam, Process, Stone etc.)

\$1500.00 Cold Patch (potholes)

\$6K Street Scan renewal

\$85K Asphalt 100 Ton for shimming of roads (I estimate that this will be a higher number due to rise in costs)

\$95K Paving contractor for shimming of roads

\$40K Crackseal 2500 +/- gallons

\$250K Chipseal approx. 8 miles

\$20K Line Striping and Pavement Markings

It is our goal to get to this list of items done this year but understandably due to higher costs and budget constraints it might not all be possible.

Construction and Maintenance work for FY 22/23 is listed above in priority: any adjustments due to budget constraints will come from the Road Preservation Plan starting from the bottom up, and in turn those roads will be pushed back till next budget cycle.

Currently if my records are correct, we currently have in Road & TAR a combined balance of \$346,148.00 to get started this construction season.

Moving forward it is my suggestion that each year we do our best to continue to fund the needs (wants as approved) as requested and ultimately leaving a working balance each year, so we always have the ability to get started early in the construction season having the best outcome of the work performed. Also keep in mind leaving a strong balance not only allows the ability to get started early the following construction season, but it also allows us to have monies in place for the unforeseen when storm season rolls around.

Respectfully Submitted,

Jay Tuttle
Public Works Supervisor / Tree Warden

6. Appointments

a. Charter Revision Commission

- i. Charter Revision Commission**
- ii. Receive Applications**
- iii. Appoint Members**
- iv. Discuss Structure of Commission**

APRIL 11, 2022 BOARD OF SELECTMEN AGENDA ITEM RE: CHARTER REVISION

Discussion and possible action to appoint the members of the Charter Revision Commission, to recommend any issue that must be considered by the Charter Revision Commission, and to determine the date on which the draft report of the Charter Revision Commission must be submitted to the Board of Selectmen.

CHARTER REVISION COMMISSION APPOINTMENTS AND OTHER RESOLUTIONS

WHEREAS, at a special meeting on March 14, 2022, the membership of this Board of Selectmen did unanimously vote pursuant to General Statutes section 7-188, to establish a Charter Revision Commission for the Town of Andover; and

WHEREAS, General Statutes section 7-190(a) requires that from five (5) to fifteen (15) members of such commission shall be appointed by this Board of Selectmen within thirty days of initiation of the commission on March 14, 2022; and

WHEREAS, the Town Administrator has timely and publicly advertised the availability of such appointments to the commission; and

WHEREAS, General Statutes section 190(b) authorizes this Board of Selectmen to make any binding recommendation to the commission regarding certain items or issues it should consider, and also to set a due date for submission of the commission’s draft report to the Board of Selectmen:

THEREFORE, be it **RESOLVED** that the following electors of the Town of Andover be appointed to serve on the Charter Revision Commission initiated by this Board on March 14, 2022:

_____ ; and

RESOLVED, pursuant to General Statutes section 7-190(b) that the Charter Revision Commission consider amending Chapter VIII of the Charter to mandate that the local Board of Education budget and the remainder of the Town of Andover budget now required by Charter Section 803 to be voted on as a unit by the Annual Budget Town Meeting and the Referendum be bifurcated and voted on separately by the voters; and that:

_____ ; and

RESOLVED pursuant to General Statutes section 7-190(b) that the draft report of the Charter Revision Commission be submitted to the Board of Selectmen on or before July 11, 2022.

SO MOVED by Selectman _____ ; and

SECONDED by Selectman _____

This 11th day of April, 2022

BOARD OF SELECTMEN SEEKS VOLUNTEERS FOR CHARTER REVISION COMMISSION

On March 24th the Andover Board of Selectmen voted to initiate a Charter Revision Commission to be appointed by the Board at their regular meeting on Monday, April 11, 2022.

The Board will likely expect the Commission to complete its final report by July of this year to better ensure that the process will result in a vote on the November 8 State election ballot.

Any Town elector wishing to apply to be a member of the Commission should provide a letter of interest to the Office of the Town Administrator no later than Monday, April 11 at noon.

No more than one third of the members may hold other public office in the town. No more than a bare majority may be registered with one political party. Thus, a 5 member commission may include one public official and no more than three members of the same political party.

Notice to Rivereast: Please publish in the Friday, April 15th and April 22nd, 2022.

April 5, 2022

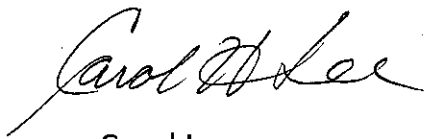
TO: Eric Anderson, Town Administrator

FROM: Carol Lee

RE: Charter Revision Commission

I would like to be considered for appointment to the Charter Revision Commission.

Thank you,

A handwritten signature in cursive script that reads "Carol Lee". The signature is written in black ink and is positioned above the printed name.

Carol Lee

7. Resignations

8. Town Administrator's Report

9. Old Business

Discuss and act upon the following:

- a. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal**
- b. Town Hall Upgrades**
- c. Edmunds Financial Software Status**

April 1, 2022

Attorney Dennis O'Brien
Town Attorney, Andover, CT
120 Bolivia St.
Willimantic, CT 06226

RE: Hop River Homes

Dear Atty. O'Brien:

Our office is in receipt of your letter dated March 15, 2022 requesting documentation related to Hop River Home's tax abatement from the town of Andover.

Hop River Homes is a 24 unit apartment complex funded by a USDA Rural Development section 515 mortgage and subsidy, along with a HUD section 8 subsidy contract. It is owned by the Eastern Connecticut Housing Organization (ECHO) which is a 501 c(3) tax exempt non profit organization and as such pays no federal or state taxes. Hop River Homes provides affordable housing to eligible elderly and disabled residents as its sole purpose, and its only assets are the housing facilities. 18 units at Hop River Homes have HUD Section 8 subsidies, 1 unit has USDA rental assistance, and 5 units are subject to the basic rent minimum payment of \$751.

The abated taxes are used to keep the rent affordable for the residents who do not have a direct rental subsidy, and to fund maintenance and repairs at the facility. For each additional \$5,000 in expenses, we must raise rents \$17.36 per unit, per month. Adding \$12,000 to the tax expenditure of Hop River Homes would require a rent increase of \$41.66 per unit, per month. Rent increases in the past 8 years have varied from \$9 to \$18 per unit, per month, which barely covers increased expenses. The abatement also helps fund the budget account which is used for capital improvements projects and unforeseen emergency expenses. Denying the \$12,000 tax abatement would cause a financial hardship for Hop River Homes.

Hop River Homes is currently planning for significant capital improvement projects important to the current and future success of the facility, and to the wellbeing of the residents. These include a new emergency backup generator to replace the original generator which has failed, an installation of energy efficient heat pumps in the social hall, and a redesign of the kitchen and laundry area in the social hall to accommodate an additional washer and dryer. There is currently one washer and one dryer for the entire community of 24 apartments. Continuing the tax abatement will help make these expensive projects possible.

Recent improvements to Hop River Homes include a complete modernization of the original water system comprising a state required filtration system, as well as an upgrade to the water storage and pump assembly to provide better water quality, pressure, and emergency access for the system. The social hall has been renovated with new LED light fixtures, durable vinyl flooring, and refreshed paint on the ceiling and walls. Many apartments have been modified from their original state to increase handicap accessibility by replacing bathtubs with accessible, walk-in showers. Ultimately, the bath tubs will be replaced in all units.

Hop River Homes operates on a balanced budget, reviewed and approved by USDA-RD each year. There is no profit, excess cash, or corporate funds available to pay an additional \$12,000 in property taxes.

Hop River Homes represents a critical service to the Town of Andover, and accounts for Andover's only affordable elderly and disabled housing - along with much of its total affordable housing stock. Rental subsidies are available so that Hop River Homes residents pay only 30% of their income for rent and electricity, allowing them to age in place safely and comfortably.

Hop River Homes is requesting a tax abatement of 50% of the total assessed tax amount. Hop River Homes has special restrictions on its operation, not allowing it to be anything other than non profit affordable housing. Our tax assessment is based on values of similar for-profit apartments, which does not represent the true value of Hop River Homes, considering its status as restricted use, non profit, affordable housing. Therefore, we believe that reducing the assessed tax burden by 50% represents a fair valuation of this restricted use facility.

Sincerely,

Maria Tulman, Chairperson
Hop River Homes Board of Director

LEASE AGREEMENT

THIS AGREEMENT is made and executed this _____ day of _____, 2022, by and between the Eastern Connecticut Housing Organization, Inc. (ECHO), formerly known as the New Samaritan Housing Corporation, Inc, hereinafter referred to as the “LESSOR” and the Town of Andover, Connecticut, a State of Connecticut municipal corporation situated in the County of Tolland, hereinafter referred to as the “LESSEE”.

WHEREAS, Lessor is the owner of a parcel of land approximately 250’ by 250’ located in Andover, Connecticut at the intersection of Riverside Drive and the entrance to Hop River Homes and known as “the Ball Field”, and;

WHEREAS, the predecessor of the Lessor, the New Samaritan Housing Corporation, Inc., previously leased “the Ball Field” to the Lessee for recreational purposes for nominal consideration for a period of ten years; and

WHEREAS, said prior Lease is expired; and

WHEREAS, the Lessor wishes to reestablish a Lease Agreement with the Lessee to let the Lessee use “the Ball Field” for recreational purposes for nominal consideration; and

WHEREAS, the Lessor agrees to lease “the Ball Field” to the Lessee in accordance with the terms and conditions hereinafter set forth.

NOW, THEREFORE, the parties hereto intending to be legally bound hereby, in consideration of the above covenants and conditions, and those hereinafter stated, and in consideration of One Dollar, mutually agree as follows:

1. Lessor hereby leases said premises to Lessee, and Lessee rents from Lessor for recreational purposes the premises known as “the Ball Field”.
2. Terms: The term of this agreement shall be for an initial term of twenty years, starting on the first day of May, 2022 and terminating on the 30th day of April, 2042.
3. Upon the expiration of the initial Twenty-year term of this lease, the lease agreement may be renegotiated. Prior to expiration of this agreement, the parties shall meet to negotiate terms of possible renewal. At any time, for valid reason, this lease agreement may be terminated by either party, but if the Lessor intends to terminate this Lease the termination must be for good cause related to the subject premises, and the good cause termination procedures set forth below in paragraph 12 of this Lease must be followed. At the termination of the Lease, all structures originally erected and installed on “the Ball field” by the Town during the original Lease Agreement (fencing, bleachers, dugouts, backstop) shall be removed by the Lessee, and “the Ball Field” shall be restored to substantially the same condition it was in at the commencement of the original Lease Agreement.

4. Rent: Lessee shall pay Lessor without demand the sum of One Dollar per year.
5. Usage: "The Ball Field" shall be used primarily for boys and girls up to 16 years old, but also for others permitted in writing to use the field at certain times by the Recreation Commission of the Town of Andover. Activities shall terminate no later than 8:30 p.m. each evening or at the conclusion of the session in progress at 8:30 p.m.
6. Posting of Signs: The Town shall post signs stating "No vehicular use shall be permitted including parking, driving, or turning around" in conjunction with use of "the Ball Field" at Hop River Homes entry drive.
7. Improvements: Lessee shall not have the right to make any changes to the "the Ball Field" or construct any additional structures without the written permission and consent of the Lessor.
8. Maintenance of Premises: Lessee hereby covenants and agrees that it will use due care on the premises and that it will be responsible to maintain the leased property. The Town shall mow the grassy area adjacent to "the Ball Field", including both sides of the driveway entrance to Hop River Homes.
9. Insurance: Lessee is responsible for insuring against any and all casualty and loss incurred by Lessee or any of its employees, agents, invitees, occupants, customers, or any other persons at or on said premises, and hereby holds the Lessor harmless for same. Security of the premises is completely and solely the responsibility of the Lessee, and the Lessor will not be held liable due to theft or vandalism of property on the premises. The Lessor shall be designated as an additional insured on all policies. A certificate of such insurance shall be furnished to Lessor.
10. Indemnification by Lessee: Lessee hereby covenants and agrees to indemnify, defend and hold the Lessor harmless from any and all claims, demands, suits, causes of action, losses, damages, expenses and/or any and all litigation arising out of occurrences, in or at "the Ball Field" or as occasioned or suffered by the Lessee or any of its employees, agents, invitees, customers, occupants, or other persons in attendance in or at said premises, and also for any damages awarded for such claims, demands, causes of action, losses, damages and expenses or for costs or attorney's fees, due to the error, act or omission of the Lessee.
11. Waste and Nuisance: Lessee hereby covenants and agrees not to commit waste on or at said premises or allow it to be committed, nor permit maintenance of a nuisance or any other noxious matter there.
12. This Lease Agreement is subject to approval by USDA-RD. The Lessor will reasonably advocate for USDA-RD approval. The Lessor shall have the right to terminate the Lease Agreement, but only for good cause determined by USDA-RD related to the subject premises, and only upon delivery by the Lessor to the Lessee of written and fully explicit advance notice of three months and a fair and meaningful opportunity to negotiate or contest any determination of good cause for termination.

13. Counterparts: This Agreement may be executed simultaneously in one or more copies or counterparts, each of which shall be deemed an original, but all of which together shall constitute and be one and the same Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day, month and year first above written.

WITNESSED BY:

LESSOR:

Eastern Connecticut Housing Organization, Inc.
Duly Authorized

LESSEE:

Eric Anderson, Town Administrator
Town of Andover
Duly Authorized

CURRENT OWNER			TOPO	UTILITIES	STRT/ROAD	LOCATION	CURRENT ASSESSMENT					
EASTERN CONNECTICUT HOUSING WILDWOOD PROPERTY MGMT/MIKE 2080 SILAS DEANE HIGHWAY SUITE							Description	Code	Appraised	Assessed	6001 ANDOVER, CT	
ROCKY HILL CT 06067			SUPPLEMENTAL DATA Alt Prcl ID LISTNO 1706 STATECD FIREDIST FILETYPE C BASEMNT GIS ID			BSMNTCD FOUNDN CALLBAC 331 Assoc Pld#			COM APTM	2-3		988,600
									COM OUTBL	2-5	9,800	6,860
									COM LAND	2-6	213,400	149,380
									Total		1,211,800	848,260

VISION

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	QU	WI	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)									
EASTERN CONNECTICUT HOUSING ORGA	0118	0755	08-20-2012	U	I	0	26	Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed	
NEW SAMARITAN HOUSING CORP	0034	0267		Q		35,000	00	2021	2-3	692,020	2021	2-3	692,020	2020	2-3	621,200	
NEW SAMARITAN HOUSING CORP	0000	0267		U		0			2-5	6,860		2-5	6,860		2-5	7,200	
										2-6	149,380		2-6		2-6	151,900	
									Total		848,260	Total		848,260	Total		780,300

EXEMPTIONS				OTHER ASSESSMENTS			
Year	Code	Description	Amount	Code	Description	Number	Amount
Total			0.00				

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD			
Nbhd	Nbhd Name	B	Tracing
12			

APPRAISED VALUE SUMMARY	
Appraised Bldg. Value (Card)	988,600
Appraised Xf (B) Value (Bldg)	0
Appraised Ob (B) Value (Bldg)	9,800
Appraised Land Value (Bldg)	213,400
Special Land Value	0
Total Appraised Parcel Value	1,211,800
Valuation Method	C
Total Appraised Parcel Value	1,211,800

NOTES	
3-02 6 UNITS 655 SQ FT EACH (1BATH 1 BEDROOM) PHASE 1 REMODEL COMPLETED EXTERIORS PHASE 2 STARTING INTERIOR FLOORING + KITCHENS TTL 24- 1BR	TAX AGREEMENT LOW INCOME HOUSING NAME CHANGE - V 118 PG 755 FY2021 REMV SHD; ADD 4 FOP'S TO SK. HOP RIVER HOMES

BUILDING PERMIT RECORD						
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp
2378	06-04-2007	EL	Electric	9,550		100
2346	03-27-2007	EL	Electric	3,300		100
2070	08-30-2005	RR	Re-Roof	225,000	08-30-2005	100

VISIT / CHANGE HISTORY					
Date	Id	Type	Is	Cd	Purpost/Result
09-02-2021	SF			99	Field Review
04-01-2021	VA			28	Call Back Letter Sent
01-26-2021	KJ			01	Measur+1 Visit
09-30-2016	JL			99	Field Review
12-28-2011	BL			99	Field Review
01-08-2007	JL			99	Field Review
07-03-2001	TG			00	Measur+1 listed

LAND LINE VALUATION SECTION															
B	Use Code	Description	Zone	Land Type	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nbhd Adj	Notes	Location Adjustment	Adj Unit Pric	Land Value
1	1120	Apt Over 8	ARD		1.380	65,000.00	1.07331	0	1.00	C1	1.000				96,300
1	1120	Apt Over 8	ARD		1.540	65,000.00	1.00000	0	1.00	C1	1.000	SITE			100,100
1	1120	Apt Over 8	R-40		12.160	1,400.00	1.00000	0	1.00		1.000				17,000
Total Card Land Units					15.0800	AC	Parcel Total Land Area: 15.0801					Total Land Value		213,400	

RESOLUTION TO AUTHORIZE ABATEMENT OF TAXES TO HOP RIVER HOMES OF ANDOVER

WHEREAS, Hop River Homes owned by Eastern Connecticut Housing Organization, Inc. (ECHO) or their predecessor has for decades received a series of real property tax abatements from the Town Meeting of the Town of Andover; and

WHEREAS, the Town Meeting in 2017 did pass an **ORDINANCE** duly delegating responsibility for determining any such tax abatement to a nonprofit entity like Hop River Homes to this Board of Selectmen; and

WHEREAS, soon thereafter, this Board of Selectmen authorized a tax abatement to Hop River Homes in the amount of \$12,000 for each fiscal year until June 30, 2022; and

WHEREAS, the proper legal authority for such abatement is General Statutes section 8-215 which requires that any such abatement serve one or more of the following purposes:

1. To reduce rents and improve the quality of such housing;
2. To effect occupancy of units by persons and families of varying income levels within limits determined by the Commissioner of Housing; and
3. To provide necessary related facilities or services in such housing; and

WHEREAS, this most recent tax abatement is about to expire and Hop River Homes has submitted a letter to the Town of Andover requesting a new tax abatement beginning on July 1, 2022, along with a detailed statement of the eligibility of Hop River Homes for the abatement they seek pursuant to the foregoing legal requirements, and the extent of their request; and

THEREFORE, it is found that Hop River Homes has sufficiently demonstrated their need and eligibility for a Section 8-215 abatement of taxes, and so it is **RESOLVED** that a tax abatement in the amount of _____ per fiscal year be awarded to Hop River Homes owned by Eastern Connecticut Housing Organization, Inc. (ECHO) continuously until _____ pursuant to a written contract prepared by the town attorney that complies with the requirements of General Statutes section 8-215.

So moved by Selectman _____

And Seconded by Selectman _____

This _____ day of _____, 2022.

10. New Business

Discuss and act upon the following:

- a. Fiscal Year 2022-2023 Proposed Town Budget**
 - i. Wednesday, April 13th Board of Finance Budget Public Hearing**
 - ii. Set a date for the Town-Wide Budget Meeting**
- b. Long Hill Lawn Turf Contract**
- c. Long Hill Field Usage and Calendar**
- d. DOT Local Bridge Program Preliminary Application**
- e. Town of Bolton Building Official Services Contract**
- f. Finance Department Office Structure**
- g. Municipal Veterans' Service Contact Person**
- h. CIRMA Annual Meeting**
- i. Upcoming In-person Town Meetings**

**LEGAL NOTICE
TOWN OF ANDOVER
BOARD OF FINANCE
PUBLIC BUDGET HEARING
WEDNESDAY, APRIL 13, 2022
7:00 P.M.**

The Electors and Citizens of the Town of Andover are hereby notified that a Public Hearing of the Board of Finance on a proposed budget for the Fiscal Year July 1, 2022 to June 30, 2023 will be held via Zoom application on Wednesday, April 13, 2022 at 7:00 p.m. to receive input from the public.

Dated at Andover, CT this 5th day of April, 2022

Andover Board of Finance

Directions to join the virtual meeting via the Zoom platform:

Join by Computer:

<https://us02web.zoom.us/j/82338569803>

Join by Phone:

+1 646 558 8656

Meeting ID: 823 3856 9803

Passcode: 928222

April 2022

March '22							May '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30	31			29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30 FSC North Practice 5-7:30 pm	31 FSC North Practice 5-7:30 pm	1	2 RHAM Youth Soccer clinic 9-12 am FSC Games 1,3 pm
3 FSC games 9am,11am,1pm	4 FSC North Practice 5-7:30 pm	5 FSC North Practice 5-7:30 pm	6 FSC North Practice 5-7:30 pm	7 FSC North Practice 5-7:30 pm	8	9 RHAM Youth Soccer clinic 9-12 am FSC game 3 pm
10 FSC game 1pm	11 FSC North Practice 5-7:30 pm	12 FSC North Practice 5-7:30 pm	13 FSC North Practice 5-7:30 pm	14 FSC North Practice 5-7:30 pm	15	16 RHAM Youth Soccer clinic 9-12 am
17	18 FSC North Practice 5-7:30 pm	19 FSC North Practice 5-7:30 pm	20 FSC North Practice 5-7:30 pm	21 FSC North Practice 5-7:30 pm	22	23 RHAM Youth Soccer clinic 9-12 am FSC game 12:30,2:30, 4:30 pm
24	25 FSC North Practice 5-7:30 pm	26 FSC North Practice 5-7:30 pm	27 FSC North Practice 5-7:30 pm	28 FSC North Practice 5-7:30 pm	29	30 RHAM Youth Soccer clinic 9-12 am FSC game 11 am, 1,3,5 pm
1	2	Notes				

May 2022

April '22							June '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2				1	2	3	4
3	4	5	6	7	8	9	5	6	7	8	9	10	11
10	11	12	13	14	15	16	12	13	14	15	16	17	18
17	18	19	20	21	22	23	19	20	21	22	23	24	25
24	25	26	27	28	29	30	26	27	28	29	30		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 FSC North Games 9,11am 1,3,5 pm	2 FSC North Practice 5-7:30 pm	3 FSC North Practice 5-7:30 pm	4 FSC North Practice 5-7:30 pm	5 FSC North Practice 5-7:30 pm	6	7 RHAM Youth Soccer Clinic 9-12 AM
8	9 FSC North Practice 5-7:30 pm	10 FSC North Practice 5-7:30 pm	11 FSC North Practice 5-7:30 pm	12 FSC North Practice 5-7:30 pm	13	14 RHAM Youth Soccer Clinic 9-12 AM FSC North Games 12 am, 2,4 pm
15 FSC North Games 9,11am 1,3 pm	16 FSC North Practice 5-7:30 pm	17 FSC North Practice 5-7:30 pm	18 FSC North Practice 5-7:30 pm	19 FSC North Practice 5-7:30 pm	20	21 RHAM Youth Soccer Clinic 9-12 AM
22 FSC North Games 9,11am	23 FSC North Practice 5-7:30 pm	24 FSC North Practice 5-7:30 pm	25 FSC North Practice 5-7:30 pm	26 FSC North Practice 5-7:30 pm	27	28 RHAM Youth Soccer Clinic 9-12 AM
29	30 FSC North Practice 5-7:30 pm	31 FSC North Practice 5-7:30 pm	1 FSC North Practice 5-7:30 pm	2 FSC North Practice 5-7:30 pm	3	4 RHAM Youth Soccer Clinic 9-12 AM
5 FSC North Games 9,11am 1 pm	6 FSC North Practice 5-7:30 pm	Notes				

June 2022

May '22							July '22							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
1	2	3	4	5	6	7							1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9	
15	16	17	18	19	20	21	10	11	12	13	14	15	16	
22	23	24	25	26	27	28	17	18	19	20	21	22	23	
29	30	31					24	25	26	27	28	29	30	
							31							

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30 FSC North Practice 5-7:30 pm	31 FSC North Practice 5-7:30 pm	1 FSC North Practice 5-7:30 pm	2 FSC North Practice 5-7:30 pm	3	4 RHAM Youth Soccer clinic 9-12 AM
5 FSC North Games 9,11am 1 pm	6 FSC North Practice 5-7:30 pm	7 FSC North Practice 5-7:30 pm	8 FSC North Practice 5-7:30 pm	9 FSC North Practice 5-7:30 pm	10	11 RHAM Youth Soccer clinic 9-12 AM
12	13 FSC North Practice 5-7:30 pm	14 FSC North Practice 5-7:30 pm	15 FSC North Practice 5-7:30 pm	16 FSC North Practice 5-7:30 pm	17	18 RHAM Youth Soccer clinic 9-12 AM
19	20 FSC North Practice 5-7:30 pm	21 FSC North Practice 5-7:30 pm	22 FSC North Practice 5-7:30 pm	23 FSC North Practice 5-7:30 pm	24	25 RHAM Youth Soccer clinic 9-12 AM
26	27 FSC North Practice 5-7:30 pm	28 FSC North Practice 5-7:30 pm	29 FSC North Practice 5-7:30 pm	30 FSC North Practice 5-7:30 pm	1	2 RHAM Youth Soccer clinic 9-12 AM
3	4	Notes				

July 2022

June '22							August '22						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30			28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27 FSC North Practice 5-7:30 pm	28 FSC North Practice 5-7:30 pm	29 FSC North Practice 5-7:30 pm	30 FSC North Practice 5-7:30 pm	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	Notes				



CONNECTICUT DEPARTMENT OF TRANSPORTATION



LOCAL BRIDGE PROGRAM

PRELIMINARY APPLICATION

Preliminary application is hereby made by the Town/City/Borough of _____
for possible inclusion in the Local Bridge Program for the following structure:

Bridge Location: _____

Bridge Number: _____ Structure Length: _____ feet Curb-to-Curb Width: _____ feet

Sufficiency Rating: _____ % Priority Rating: _____ %

Evaluation & Rating Performed by: _____ State Forces _____ Others

Inspection Report performed under NBIS rules must accompany this application (or referenced if performed by the state). Screenings or other evaluations are not sufficient.

If Others, Name of Professional Engineer: _____

Connecticut Professional Engineers License Number: _____

Engineering Firm: _____

Engineer's Address: _____

Engineer's E-mail Address: _____

Description of Existing Condition of Structure: *(attach description)*

Description of Project Scope: _____ *(note Bridge Repair Code as per Figure 5-1 of the current Local Bridge Program Manual; attach narrative/preliminary plans & specifications).*

Name of Municipal Official to Contact: _____

Title: _____ Telephone: _____ Ext: _____ Fax: _____

Mailing Address: _____

E-mail: _____

Anticipated Schedule:

(MM/DD/YYYY)

Public Meeting Conducted: _____

Design Completion: _____

Property Acquisition Completion: _____

Utilities Coordination Completion: _____

Construction Advertising: _____

Supplemental Application Submission: _____

(Not applicable for Federal Local Bridge Program Projects)

Start of Construction: _____

Completion of Construction: _____

Local Bridge Program – Preliminary Application

Bridge Number _____, Town/City/Borough of _____

Preliminary Cost Figures:

Preliminary Engineering Fees (Include Breakdown of Fees) \$ _____

Rights-of-Way Cost (If applicable) \$ _____

Municipally Owned Utility Relocation Cost \$ _____

Estimated Construction Costs (Include Detailed Estimate) \$ _____

Construction Engineering (Inspection, Materials Testing) \$ _____

Contingencies (10% of Construction Costs Only) \$ _____

Total Estimated Project Cost \$ _____

Financial Aid Data:

NOTE: funding limited to Eligible Bridges as published at www.ct.gov/dot/localbridge or those found to be eligible in accordance with Section 2.3 – Priority Lists of the current Local Bridge Program Manual.

Federal Reimbursement:

Total Estimated Project Cost multiplied by 80%:

Federal Aid Request \$ _____

Note: Conventional federal contribution percentage shown. Program staff will discuss any other potential funding options after bridge application eligibility is established.

State Local Bridge Project Grant: (Cannot be combined with Federal reimbursement)

Total Estimated Project Cost multiplied by 50%:

Project Grant Request: \$ _____

Other Source of State or Federal funding received/applied for: \$ _____, State/Federal _____
Funding program: _____

I hereby certify that the above is accurate and true, to the best of my knowledge and belief. I also certify that this form has not been modified in any way from that distributed by the Department of Transportation.

Signature: _____ Date: _____

Name: _____ Title: _____
(Must be signed by Chief Elected Official, Town Manager, or other Officer Duly Authorized)

Submit application by email to Francisco.Fadul@ct.gov and dot-flbp@ct.gov

Federal Local Bridge Program
Federal-aid Project # (Design): 6001(TBD)
State Project # (Design and Construction): 01-TBD
Replacement of Bridge No. 04582
Long Hill Road over Hop River
Town of Andover

PROJECT DESCRIPTION

Bridge No. 04582 is a single span structure situated on Lon Hill Road over Hop River approximately 550 feet north of its intersection with Route 6 (Jonathan Trumbull Highway), in the Town of Andover.

The bridge, constructed in 1934, consists of an integral reinforced concrete T-beam and deck superstructure overlaid with bituminous concrete and is supported by reinforced concrete abutments and wingwalls. Long Hill Road is functionally classified as a Rural Local Road with a posted speed limit of 30 miles per hour and has an Average Daily Traffic (ADT) volume of approximately 393 vehicles per day. The existing structure is generally oriented in a north/south direction and does not have any sidewalks. The bridge is aligned along a tangent horizontal section of roadway. Vertically, the bridge and its immediate approaches are located on a tangent down gradient proceeding north. The total structure length and width measure 43 feet and 35 feet, 2 inches, respectively and has a clear span length of 40 feet. The bridge roadway curb-to-curb width is 30 feet and the approach roadway width is 25 feet, providing for two lanes (one lane each direction) of vehicular traffic. Galvanized metal beam guiderail is present on three corners of the bridge and wooden posts with steel cable is located on the northeast corner of the structure. The bridge railing is comprised of concrete spindles with a concrete cap and base. Overhead utility wires span the structure along the west (upstream) side of the structure.

Bridge No. 04695 exhibits structural deficiencies and is considered Scour Critical. The Deck (rating = 4) is in poor condition. The top side of the deck is exposed along the full length of both shoulders. There is an area approximately 5 feet in diameter with exposed deck exhibiting concrete deterioration up to 4 inches deep with numerous adjacent cracks. Additionally, the top side of the deck exhibits hollow concrete up to 2 feet wide along the full length of the deck on the east side of the structure. The deck underside exhibits numerous crack, heavy efflorescence and adjacent hollow and severe scale areas. The Scour Critical designation (Scour Rating = 3) is due to scour present along the south abutment approximately 25 feet long and 5 feet deep.

The project is located in a FEMA-mapped flood zone; hence, Flood Management Certification approval is required. An Andover Inland Wetlands and Watercourse Agency permit or approval is required. A U.S. Army Corps of Engineers General Permit issued for the State of Connecticut is anticipated based on the project activities.

The proposed project involves bridge replacement with a possible single span precast concrete superstructure supported on reinforced concrete abutments and wingwalls. Incidental work on the roadway approaches would include minimal pavement reconstruction and/or resurfacing and upgrading of the guide railing to meet current safety standards.

Town of Andover
Bridge No. 04582
Long Hill Road over Hop River
Engineering Fees

Design Tasks

Total Cost

Survey	\$ 22,000.00
Preliminary Engineering Studies	\$ 85,000.00
Preliminary Design/Public Information Meeting	\$ 6,000.00
Regulatory Approvals	\$ 26,000.00
Final Design	\$ 165,000.00
Bidding Phase Services	\$ 6,000.00
Shop Drawing Review	\$ 15,000.00
Design Services During Construction	\$ 15,000.00
Direct Costs	\$ 25,000.00
Extra Work	\$ 35,000.00
Total:	\$ 400,000.00

Bridge No. 04582Long Hill Road over Hop River
Town of Andover**Preliminary Cost Analysis****Anticipated Replacement - Prestressed Box Beam Superstructure on Micro-pile Supported Integral Abutments**

Item No.	Item	Unit	Quantity	Unit Price	Total Cost
Roadway, Structure and Traffic Items					
0202000	Earth Excavation	C.Y.	235	\$41.00	\$9,635.00
0202216	Excavation and Reuse of Existing Channel Bottom Material	C.Y.	130	\$75.00	\$9,750.00
0203000	Structure Excavation - Earth (Complete)	C.Y.	1,265	\$38.00	\$48,070.00
0204151	Handling Water	L.S.	1	\$50,000.00	\$50,000.00
0209001	Formation of Subgrade	S.Y.	470	\$7.00	\$3,290.00
0212000	Subbase	C.Y.	160	\$58.00	\$9,280.00
0213100	Granular Fill	C.Y.	25	\$83.00	\$2,075.00
0216000	Pervious Structure Backfill	C.Y.	320	\$65.00	\$20,800.00
0219001	Sedimentation Control System	L.F.	200	\$9.00	\$1,800.00
0406171	HMA S0.5	Tons	220	\$157.00	\$34,540.00
0406173	HMA S0.25	Tons	45	\$192.00	\$8,640.00
0503866	Removal of Existing superstructure	L.S.	1	\$150,000.00	\$150,000.00
0514XXX	Prestressed Deck Units (3'-0" x 2'-9")	L.F.	112	\$330.00	\$36,960.00
0514224	Prestressed Deck Units (4'-0" x 2'-9")	L.F.	392	\$330.00	\$129,360.00
0520036	Asphaltic Plug Expansion Joint System	C.F.	33	\$353.00	\$11,649.00
0521001	Elastomeric Bearing Pads	C.I.	3,240	\$3.00	\$9,720.00
0601062	Footing Concrete	C.Y.	15	\$1,038.00	\$15,570.00
0601064	Abutment and Wall Concrete	C.Y.	170	\$1,075.00	\$182,750.00
0601118	Bridge Deck Concrete	C.Y.	50	\$1,510.00	\$75,500.00
0601121	Parapet Concrete	L.F.	30	\$501.00	\$15,030.00
0601123	Approach Slab Concrete	C.Y.	50	\$666.00	\$33,300.00
0602030	Deformed Steel Bars - Galvanized	Lbs.	59,000	\$2.20	\$129,800.00
0702026	Micropiles	Ea.	14	\$7,642.00	\$106,988.00
0702027	Verification Test For Micropiles	Ea.	1	\$29,190.00	\$29,190.00
0702028	Proof Test for Micropiles	Ea.	2	\$5,386.00	\$10,772.00
0702029	Micropile Length Adjustment	L.F.	140	\$90.00	\$12,600.00
0703012	Modified Riprap	C.Y.	50	\$114.00	\$5,700.00
0707009	Membrane Waterproofing (Cold Liquid Elastomeric)	S.Y.	310	\$93.00	\$28,830.00
0822001	Temporary Precast Concrete Barrier Curb	L.F.	60	\$46.00	\$2,760.00
0904051	3 Tube Curb Mounted Bridge Rail	L.F.	139	\$389.00	\$54,071.00
0910170	Metal Beam Rail (Type R-B 350)	L.F.	120	\$29.00	\$3,480.00
0922501	Bituminous Concrete Driveway	S.Y.	90	\$64.00	\$5,760.00
0969062	Construction Field Office (Medium)	Month	6	\$4,136.00	\$24,816.00
0974001	Removal of Existing Masonry	C.Y.	280	\$237.00	\$66,360.00
0976002	Barricade Warning Light High Intensity	DAY	300	\$1.50	\$450.00
0979003	Construction Barricade Type III	E.A.	8	\$129.00	\$1,032.00
1208931	Sign Face - Sheet Aluminum (Type IX Retroreflective Sheeting)	S.F.	10	\$119.00	\$1,190.00
1220027	Construction Signs	S.F.	250	\$18.00	\$4,500.00
				Subtotal A:	\$1,346,018.00
Lump Sum Items					
	Clearing and Grubbing (2.0% of Subtotal A)				\$26,920.36
	Maintenance and Protection of Traffic (3.0% of Subtotal A)				\$40,380.54
	Mobilization (7.0% of Subtotal A)				\$94,221.26
	Construction Surveying (3.0% of Subtotal A)				\$40,380.54
				Subtotal B:	\$1,547,920.70
Minor Items (30% of Subtotal B)					
					\$464,376.21
				Subtotal C:	\$2,012,296.91
Incidentals (25% of subtotal C)					
					\$503,074.23
Contingencies (10% of Subtotal C)					
					\$201,229.69
				TOTAL:	\$2,716,600.83
				SAY:	\$2,720,000.00



BRIDGE NO.04582

01080 - ANDOVER
LONG HILL ROAD
over
HOP RIVER

Routine Inspection

5/05/2021

Inspected by: Team 3



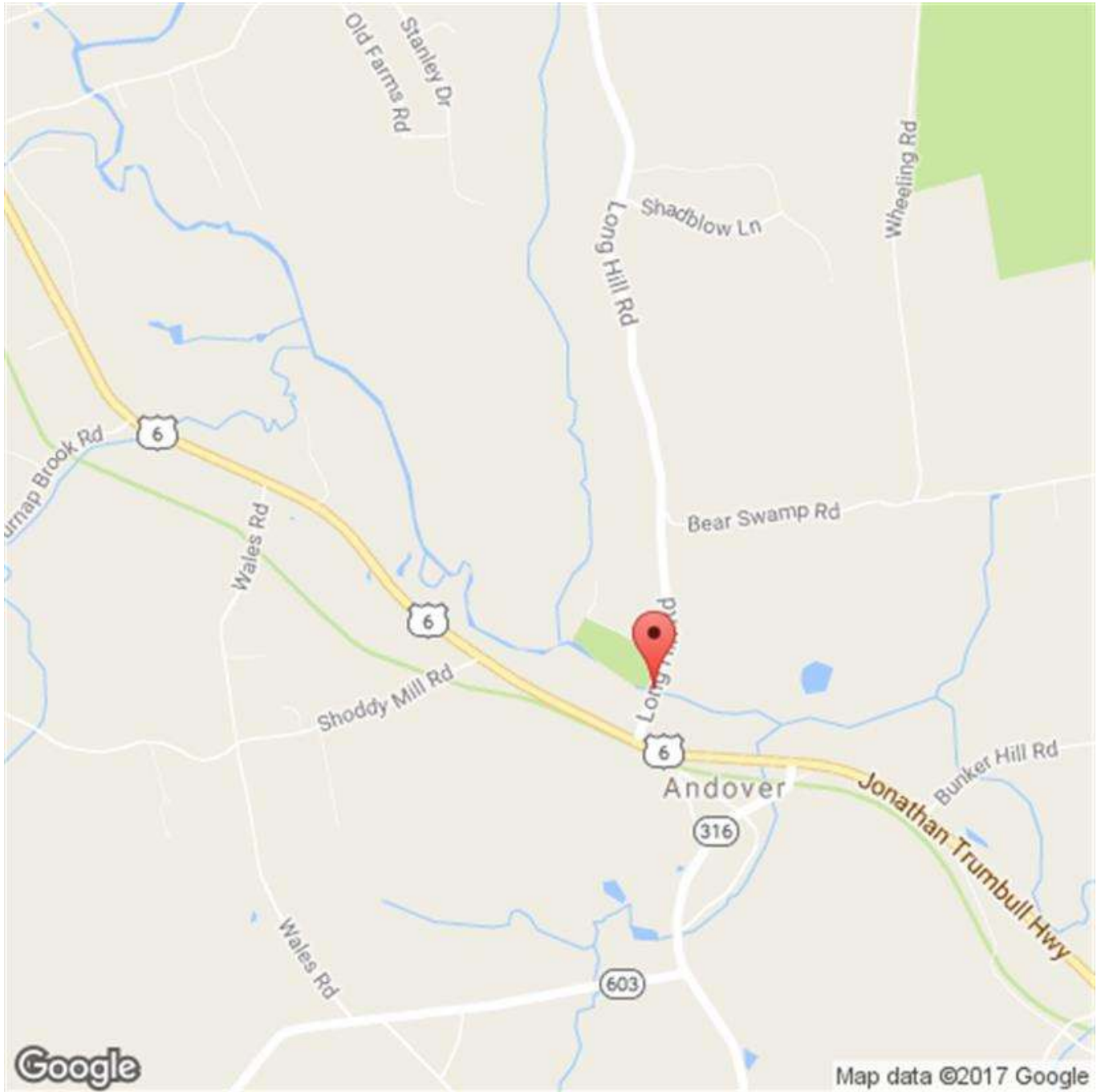
TABLE OF CONTENTS

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In-Depth Components	2
Structure Inventory and Appraisal (BRI-19)	3
Inspection Data (BRI-18)	8
National Bridge Elements	14
Sketches	15
Pictures	22

Form: Location
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS



Location Map # 1

In-Depth Components

Bridge: 04582

Town: 01080 - ANDOVER



Carried: LONG HILL ROAD

Crossed: HOP RIVER

In-Depth - 1

Component: Concrete Superstructure

Comments: Concrete T Beams

Access Requirements: Ladder

Last Inspected: Frequency: Inspection Due Date:

In-Depth - 2

Component: Scour Critical Structures

Comments: Scour Critical 3

Access Requirements: Waders

Last Inspected: Frequency: Inspection Due Date:

Form: BRI-19, Rev. 2/15
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

STRUCTURE INVENTORY & APPRAISAL

INSPECTION

Structurally Deficient Functionally Obsolete
Sufficiency Rating
(90) Inspection Date (91) Frequency
Indepth Insp Proposed next Indepth Year
Deck Survey Date Class
Access Flagman

	Frequency	Date	Type
Fracture	<input type="text"/>	<input type="text"/>	<input type="text"/>
Underwater	<input type="text"/>	<input type="text"/>	<input type="text"/>
Special	<input type="text"/>	<input type="text"/>	<input type="text"/>

IDENTIFICATION

Bridge Name
Town Code - Name
(5) Inventory Route
(A) Record Type
(B) Signing Prefix
(C) Level of Service
(D) Route Number.
(E) Dir Suffix
(6A) Featured Intersected
(6B) Critical Facility Indicator
(7) Facility Carried
(9) Location
(11) Mile Post Miles
(16) Latitude Deg. Min. Sec.
(17) Longitude Deg. Min. Sec.
(98) Border Bridge
(A) State Code (B) Percent Responsibility %
(C) Border Town Name
(99) Border Bridge Structure No.

STRUCTURE TYPE & MATERIALS

(43) Structure Type, Main
A) Material
B) Design Type
(44) Structure Type, Approach
A) Material
B) Design Type
(45) Number of Spans, Main Unit
(46) Number of Approach Spans
(107) Deck Structure Type
(108) Wearing Surface/Protection Systems
A) Type of Wearing Surface
B) Type of Membrane
C) Type of Deck Protection
Substructure
A) Material
B) Design Type
Paint
Type
Year
Comment

GEOMETRIC DATA

(48) Length of Maximum Span ft.
(49) Structure Length ft.
(50) Curb or Sidewalk Widths
A) Left ft. in. B) Right ft. in.
(51) Bridge Roadway Width Curb to Curb ft. in.
(52) Deck Width, Out to Out ft. in.
(32) Approach Roadway Width ft.

Form: BRI-19, Rev. 2/15
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

(33) Bridge Median
Deck Area sq. ft.
(34) Skew Angle deg.
(35) Structure Flared
(10) Inv. Rte. Min. Vert. Clearance ft. in.
(47) Inv. Rte. Total Horiz. Clr. ft. in.
Log Inv. Rte. Total Horiz. Clr. ft. in.
RLog Inv. Rte. Total Horiz. Clr. ft. in.
(53) Min. Vert. Clearance Over Bridge ft. in.
(54) Log-Min. Vert. Underclearance ref. ft. in.
(55) Min. Lat Underclearance on Right ref. ft. in.
(56) Min. Lat Underclearance on Left ft. in.

CONDITION

(58) Deck
(59) Superstructure
(60) Substructure
(61) Channel & Channel Protections
(62) Culverts
(36) Traffic Safety Features
A) Bridge Railings
B) Transitions
C) Approach Guardrail
D) Approach Guardrail Ends

WATERWAY

Drainage Basin Waterway
(38) Navigation Control
(39) Navigation Vertical Clearance ft.
(40) Navigation Horiz. Clr. ft.
(111) Pier/Abutment Navigation
(116) Vert-Lift Brg Nav Min ft. in.

AGE AND SERVICE

Year Built (106) Year Reconstructed
(42) Type of Service
A) On
B) Under
(28) Number of Lanes
A) On B) Under
(29) Average Daily Traffic
Is Above Half ADT?
(109) Percent Truck %
(30) Years of ADT
(19) Bypass, Detour Length Miles

APPRAISALS

(67) Structural Evaluation
(68) Deck Geometry
(69) Underclearances, Vert. & Horiz.
(71) Waterway Adequacy
(72) Approach Roadway Alignment
(113) Scour Critical

COMMENTS

CLASSIFICATION

(112) NBIS Bridge Length
(104) Highway System
(26) Functional Class
(100) Defense Highway
(101) Parallel Structure
(102) Direction of Traffic

Form: BRI-19, Rev. 2/15
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

(103) Temporary Structure
(110) Designated National Network
(20) Toll
(21) Maintain
(22) Owner
Report Class
(37) Historical Significance

POSTED SIGNS

Other Posted Sign 1
Other Posted Sign 2

	Actual	Recomended	
Posted Load Single Unit Truck	<input type="text"/>	<input type="text"/>	tons
Posted Load Semi-Trailer Truck	<input type="text"/>	<input type="text"/>	tons
Posted Load 4 Axle Truck	<input type="text"/>	<input type="text"/>	tons
Posted Load 3S2 Truck	<input type="text"/>	<input type="text"/>	tons
All Vehicles	<input type="text"/>	<input type="text"/>	tons

Posted Vert. Clearance on Bridge ft. in.
Posted Vert. Underclearance ft. in.

Posted Speed Limit on Bridge m.p.h.

OTHER FEATURES

Fence Required
Fence Present
Fence Type
Fence Height
Fence Material
Fence Top Type
Barrel Ladders
Stand Pipes
Catwalks
Moveable Inspection System
Haunches Present over Roadway

PROPOSED IMPROVEMENTS

(75A) Type of Work Proposed
(75B) Work Done By
(76) Length of Structure Improvement ft.
(94) Bridge Improvement Cost \$
(95) Roadway Improvement Cost \$
(96) Total Project Cost \$
(97) Year of Improvement Estimate
(114) Future ADT
(115) Year of Future ADT
DOT Bridge Program List No
Project No
Advertised Date

LOAD RATING & POSTING

(31) Design Load
(63) Operating Rating Type
(64) Operating Rating
(65) Inventory Rating Type
(66) Inventory Rating
Evaluation Code
Year of Evaluation
(70) Bridge Posting
(41) Structure Status

Form: BRI-19, Rev. 2/15
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

Utilities

N | No Utilities present

Form: BRI-19, Rev. 2/15
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

INSPECTOR'S SIGNATURES:

1)  Date: 05/13/2021

P.E. SIGNATURE: _____ Date: _____

2) 
Ed Pucillo Date: 05/13/2021

P.E. # _____

3) _____ Date: _____

Reviewed By: 
Adam Taddonio Date: 05/18/2021

4) _____ Date: _____

Form: BRI-18, Rev. 1/14
 Inspection type: Routine
 Inspection Date: 5/05/2021
 Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

FIELD INSPECTION REPORT

Location:	550 FT FR JCT RTE 6	Year Built:	1934	Snooper Required:	<input type="checkbox"/>
Main Material:	1 - Concrete	Year Rebuilt		Snooper Used:	<input checked="" type="checkbox"/>
Main Design:	04 - Tee Beam				

Inspectors:

Lead Inspector:	Edward Pucillo
Inspector:	Task:
Area,03	BSE - Inspector
Pucillo,Edward	BSE - Inspector
Serra,Joshua	BSE - Inspector
Taddonio,Adam	BSE - TE3

Visits:

Visit Date:	Temp:	Start Time:	End Time:
05/05/2021	50	09:55 AM	11:55 AM

58. DECK:

Inspected south to north, west inlet	Overall Rating: 4
--------------------------------------	---

Rating

Overlay: 3 Bituminous overlay-shows Macadamized wearing surface.

½" open transverse and longitudinal cracks.

Numerous uneven bituminous patches with adjacent spalls and severe raveling thru out, exposed concrete deck with hollow and punky concrete up to 3" deep, near center line.

Overlay delaminated along both curb lines F/L x

West=1' wide

East= 8' wide

Deck - Str. Condition: 4 Deck integral with superstructure, top of concrete slab hidden by overlay. Portion where visible, deficiencies notes. See Item No 59 Superstructure.

Top of Deck-

Exposed concrete deck full length of both shoulders.

East- hollow concrete up to 2' wide x full length.

Area 5' diameter exposed deck with concrete deterioration up to 4" deep, adjacent open numerous cracks.

Deck underside-

Both outside edges with numerous cracks, heavy efflorescence and adjacent hollow and severe scale areas.

Bays with random longitudinal, map and transverse hairline cracks with efflorescence.

Numerous longitudinal cracks with efflorescence and some hollow areas in the fascia overhangs.

Steel hooks attached to the soffit (1 in bay 1, 2 in bay 2).

The total deterioration is 40 %.

Form: BRI-18, Rev. 1/14
 Inspection type: Routine
 Inspection Date: 5/05/2021
 Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

Curbs: Based on the deterioration, especially on the deck overhang, a 4 rating is warranted. sk 6/5/2019
 Concrete rail bases-
 East side-concrete repairs, some hollow. Vertical and transverse cracking 2' x 2' delamination at south end.
 West side-north end scaled off 3sq.ft. X 12" x10"deep, numerous transverse and vertical cracks.40% outside face severe scaling up to 4" deep.
 Curb reveal 11" average.

Median:
 Sidewalks:

Parapet:

Railing: Concrete spindle rail with solid concrete cap and base.
 Both bases- show severe scaling outside edges with efflorescence and horizontal cracking.
 East railing- light scale, north end severe scale, with concrete patches. Spindles with up to 50% section loss

Paint:

Fence:

Drains:

Lighting Standard:

Overall Utility Condition Rating

Utility Type/Size

Construction Joints:

Expansion Joint:

Haunches Present over travelway?

APPROACH CONDITION:

Overall Rating:

Rating

Approach Slab:

Relief Joints:

Approach Guide Rail: South – New M.B.R. both sides.
 North- wooden posts and wire rope, slightly loose cables.

Form: BRI-18, Rev. 1/14
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 Crossed: HOP RIVER
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Approach Pavement: Bituminous overlay exhibits-
 Random up to 3/4" open transverse and longitudinal cracks with areas of moderate raveling.
 Isolated small bit spall.

Approach Embankment: Rip rap behind all wings.

Traffic Safety Features

Bridge Railings:

Transitions:

Approach Guardrails:

Approach Guardrail Ends:

59. SUPERSTRUCTURE:

Overall Rating:

Rating

Bearing Devices: Abutment 1 - dual steel plates with thin copper plate - expansion type.
 The steel plates show heavy rusting, with light laminar sheets, the copper plate shows heavy oxidation along the edges.

Stringers:

Girders:

T-Beams-
 Various beams show light to medium scaling and some minor honeycomb, which is mainly found at the beam ends in the vertical fascia.
 The undersides show curing type cracks, some with very light efflorescence.
 Beams 1 through 3 show a series of threaded rods protruding from the top of the vertical fascia, approximately 1" long.
 Beam 1 - diagonal and horizontal hairline cracks with efflorescence in the west side at abutment 2, and two small spalls with shallow rebar in the underside at abutment 2.
 Beam 3 - east side - horizontal cracks with efflorescence at the south end, an area of heavy scale, 3 sq. Near abutment 1 and an area heavy scale, 1 sq. At abutment 2.
 Beam 4 east side - a vertical hairline crack near each end, one with efflorescence; a transverse hairline crack in the underside near mid-span and a small hollow area near abutment 2.
 Beam 5 - horizontal and diagonal hairline cracks, some with efflorescence in the east side at both ends and mid-span; a spall in the west side at abutment 1, 15" x 11" x 3" deep a vertical hairline crack with efflorescence in the west side at abutment 2 and a transverse hairline in the underside near mid span.

Floor Beams:

Trusses - General:

Trusses - Portals:

Trusses - Bracing:

Form: BRI-18, Rev. 1/14
 Inspection type: Routine
 Inspection Date: 5/05/2021
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:Bridge No 04582

Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

Paint:	N	
Rust:	5	See above description.
Machinery Movable Span:	N	
Rivets & Bolts:	N	
Welds - Cracks:	N	
Timber Decay:	N	
Concrete Cracking:	5	See above description.
Collision Damage:	8	
Member Alignment:	8	
Deflection Under Load:	N	
Vibration Under Load:	N	
Stand Pipes:	N	
Catwalks:		
Movable Inspection System:		
Barrel Ladders:	N	
Are Barrel Ladders OSHA Compliant?		NA

60. SUBSTRUCTURE:

Overall Rating:

Rating

Abutments - Stem:	5	Moderate to severe scale with adjacent hollow areas along both abutments at waterline. Scale can be seen 4ft. below the waterline. Light scale at upper stems. Vertical and horizontal cracks in cap seat area. Abutment # 2 spall at waterline.
Abutments - Backwall:	6	Horizontal, diagonal and vertical cracking with efflorescence. Light scale. Concrete patches.
Abutments - Footings:	N	No footing visible, probed along abutments except directly under beam # 3 along abutment #1 heavy muck.
Abutments - Settlement:	8	
Abutments - Wingwalls:	6	Moderate to severe scaling along the waterline Areas of light to severe scaling along the caps. Diagonal, map, vertical and horizontal cracks, some with efflorescence.
Piers/Bents - Caps:	N	
Piers/Bents - Pile Bent:	N	
Piers/Bents - Columns:	N	
Piers/Bents - Footings:	N	
Piers/Bents - Settlement:	N	
Erosion - Scour:	5	There is scour along the abutment#1 and the center line of the channel, up to approximately 3 ft. deep relative to the surrounding stream bed.

Form: BRI-18, Rev. 1/14
 Inspection type: Routine
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 Inspected by: Team 3

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Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

Concrete Crack - Spall:	5	Refer to the above descriptions.
Steel Corrosion:	N	
Paint:	N	
Timber Decay:	N	
Collision Damage:	8	
Debris:	7	Both abutments show isolated areas of nesting birds and feces along the seats.

61. CHANNEL AND CHANNEL PROTECTION:

Overall Rating:

Rating

Channel - Scour:	4	Scour exists along the centerline of the channel and along abutment 1 approx. 25' dia x 5' deep.
Embankment - Erosion:	4	Heavy lateral scour along the southeast and northeast embankments, exposing numerous tree root systems. Southeast - a large tree near the wing wall is heavily undermined and leaning toward the channel.
Debris:	6	Stone dam downstream.
Vegetation:	6	Numerous trees are overhanging the channel due to material missing from around the root systems due to lateral scour.
Channel Change:	4	Channel shows good alignment with structure. Scour along abutment#1 and center of channel.
Fender - System:	N	
Spur Dikes and Jetties:	N	
Rip Rap:	N	

62. CULVERTS AND RETAINING WALLS:

Overall Rating:

Rating

Barrel:		
Concrete:		
Steel:		
Timber:		
Headwall:		
Cutoff Wall:		
Debris:		
Retaining Wall System:		
Footing:		

LOAD POSTING:

Rating

Single Unit (Tons):		
Semi Trailer (Tons):		
4 Axle (Tons):		
3S2 (Tons):		
All Vehicles:		
Advanced Warning:	N	

Form: BRI-18, Rev. 1/14
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

Warning At Bridge:		
Legibility:	N	
Visibility:	N	

VERTICAL CLEARANCE POSTING

Min. Vert Under Clearance:		Ft		In	
Posted Clearance Under Bridge:		Ft		In	
Posted Clearance On Bridge:		Ft		In	
Advanced Warning:	False				
Warning At Bridge:					
Legibility:					
Visibility:					

NOTES / COMMENTS:

Character of Traffic: Light volume with all types of vehicles noted.

Additional Notes:

The log direction is south to north. West Inlet

Additional Comments:

National Bridge Elements
 Inspection type: Routine
 Inspection Date: 5/05/2021
 Inspected by: Team 3

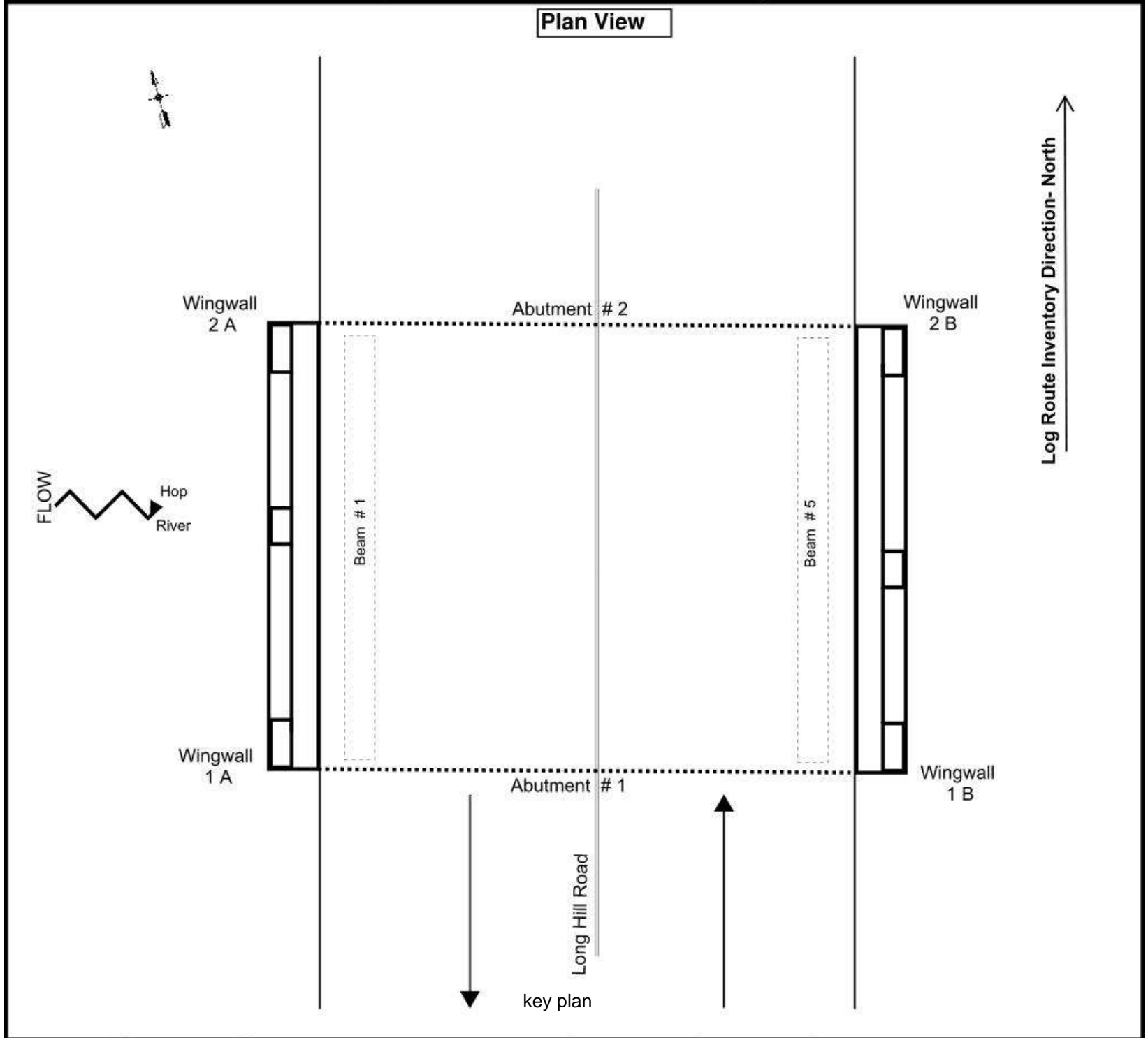
:Bridge No 04582

Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

	Environment	Total Quantity	Units	Condition State 1	Condition State 2	Condition State 3	Condition State 4
16 - Reinforced Concrete Top Flange	Mod.	1513	sq. ft.	797	0	716	0
1080 - Delamination/Spall/Patched Area		8		0	0	8	0
1090 - Exposed Rebar		8		0	0	8	0
1120 - Efflorescence/Rust Staining		700		0	0	700	0
510 - Wearing Surfaces		01513	sq. ft.	0	0	1513	0
3230 - Effectiveness (Wearing Surface)		1513		0	0	1513	0
110 - Reinforced Concrete Open Girder/Beam	Mod.	210	ft.	108	100	2	0
1080 - Delamination/Spall/Patched Area		2		0	0	2	0
1130 - Cracking (RC and Other)		100		0	100	0	0
215 - Reinforced Concrete Abutment	Mod.	75	ft.	0	43	32	0
1190 - Abrasion/Wear (PSC/RC)		75		0	43	32	0
331 - Reinforced Concrete Bridge Railing	Mod.	85	ft.	0	0	85	0
1080 - Delamination/Spall/Patched Area		85		0	0	85	0

CREW: Team # 3	DATE: 05-05-2021	BRIDGE NO.: 04582
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Plan View



REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

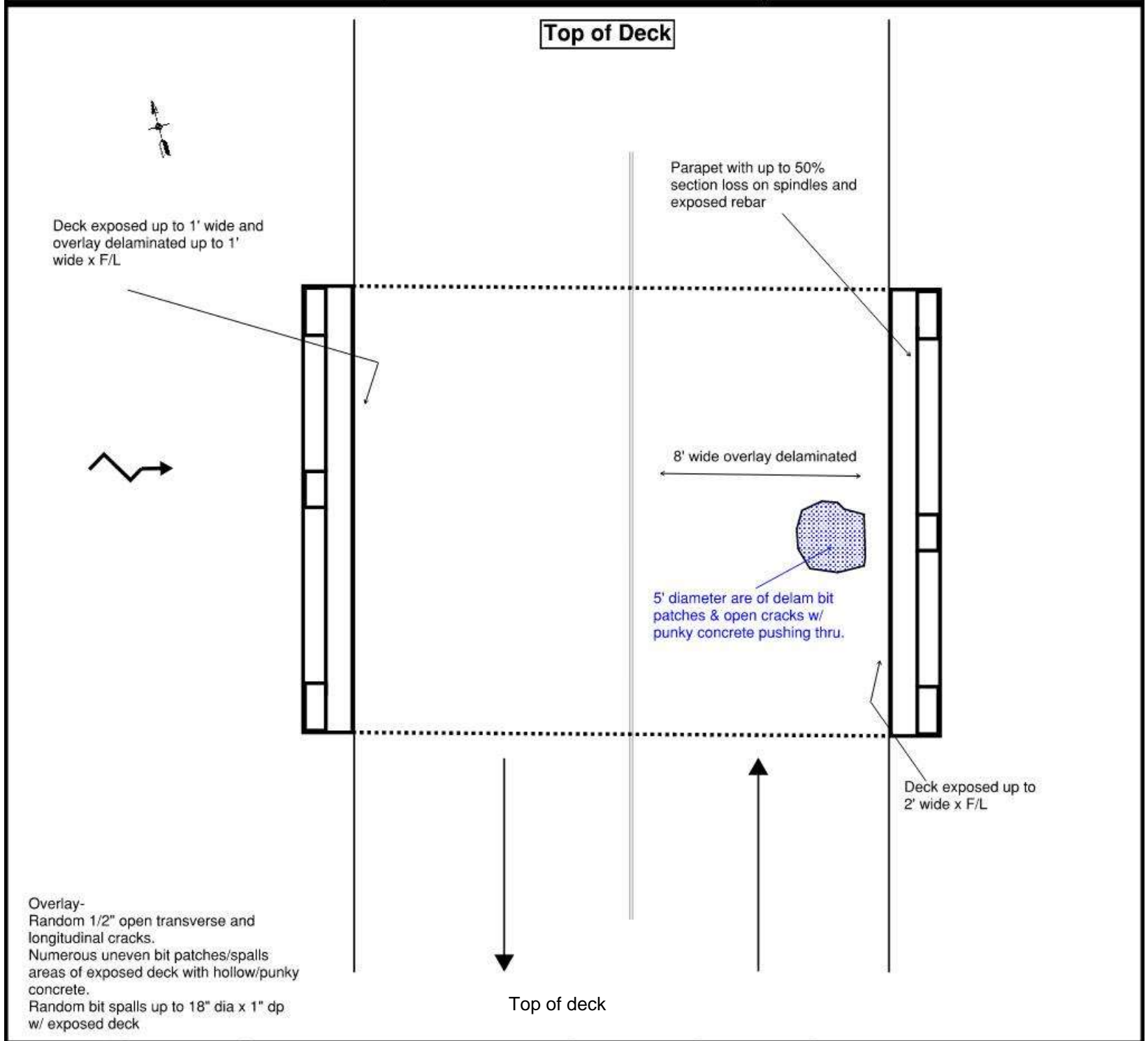
Sketches

Inspection type: Routine
 Inspection Date: 5/05/2021
 Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

CREW: Team # 3	DATE: 05-05-2021	BRIDGE NO.: 04582
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REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

Sketches

Inspection type: Routine
Inspection Date: 5/05/2021
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Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS

CREW: Team # 3	DATE: 05-05-2021	BRIDGE NO.: 04582
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Superstructure

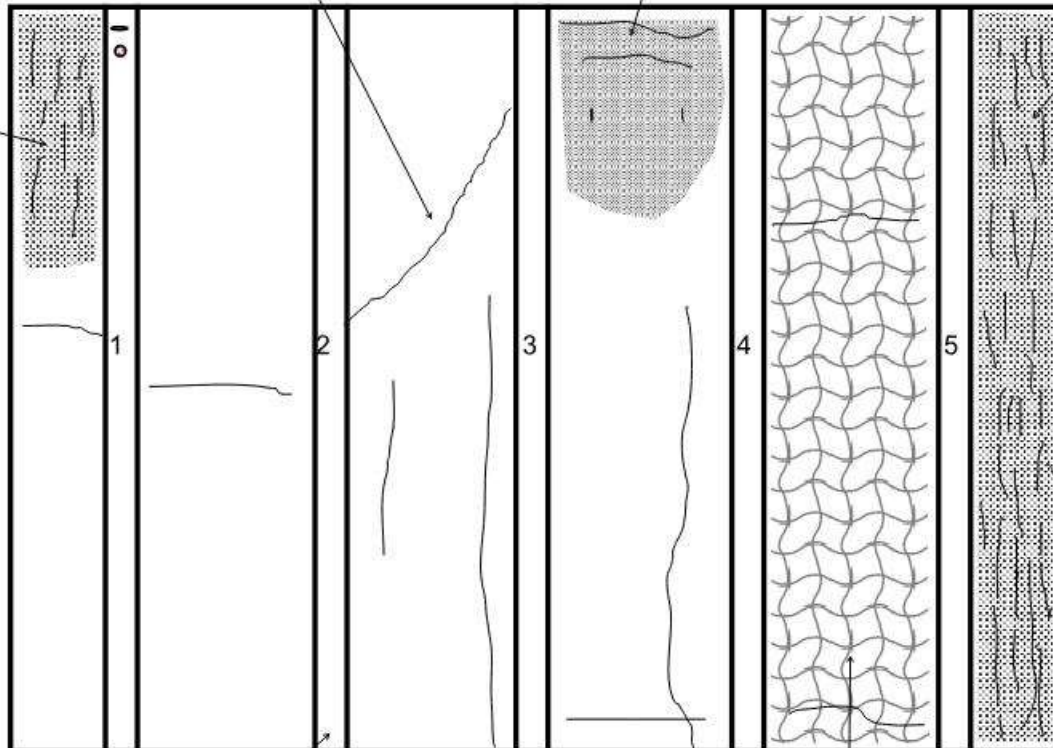
Moderate scale and honeycomb up to 12' long x 2" deep with exposed rusted ,damp area

Numerous cracks with efflorescence, scale and adjacent hollow areas

TV & LG cracks with efflorescence

Abutment # 2

Severe scale 18' long area with cracks/efflorescence and adjacent hollow areas



Abutment # 1

Beams with short cracks with heavy efflorescence along bottom flanges and webs

Map cracking with efflorescence

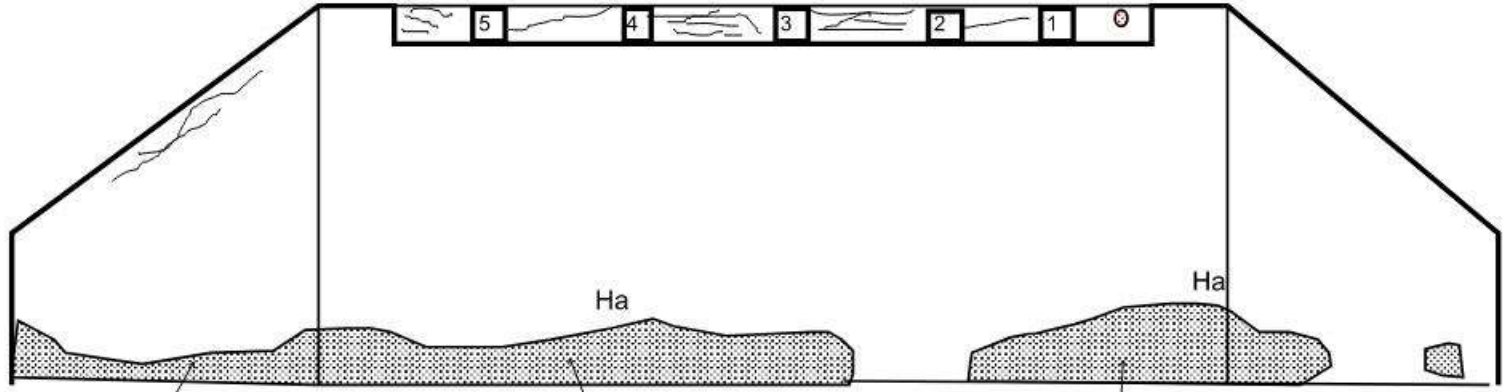
Underside

REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

CREW: Team # 3	DATE: 05-05-2021	BRIDGE NO.: 04582
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Abutment # 1

Numerous cracks open up to .012" with heavy efflorescence



Wing 1 B @ waterline, Severe scale 3' high x F/L x 3" deep

Severe scale 19' long x 3' high x 3" deep @ waterline, with adjacent 1' wide hollow area

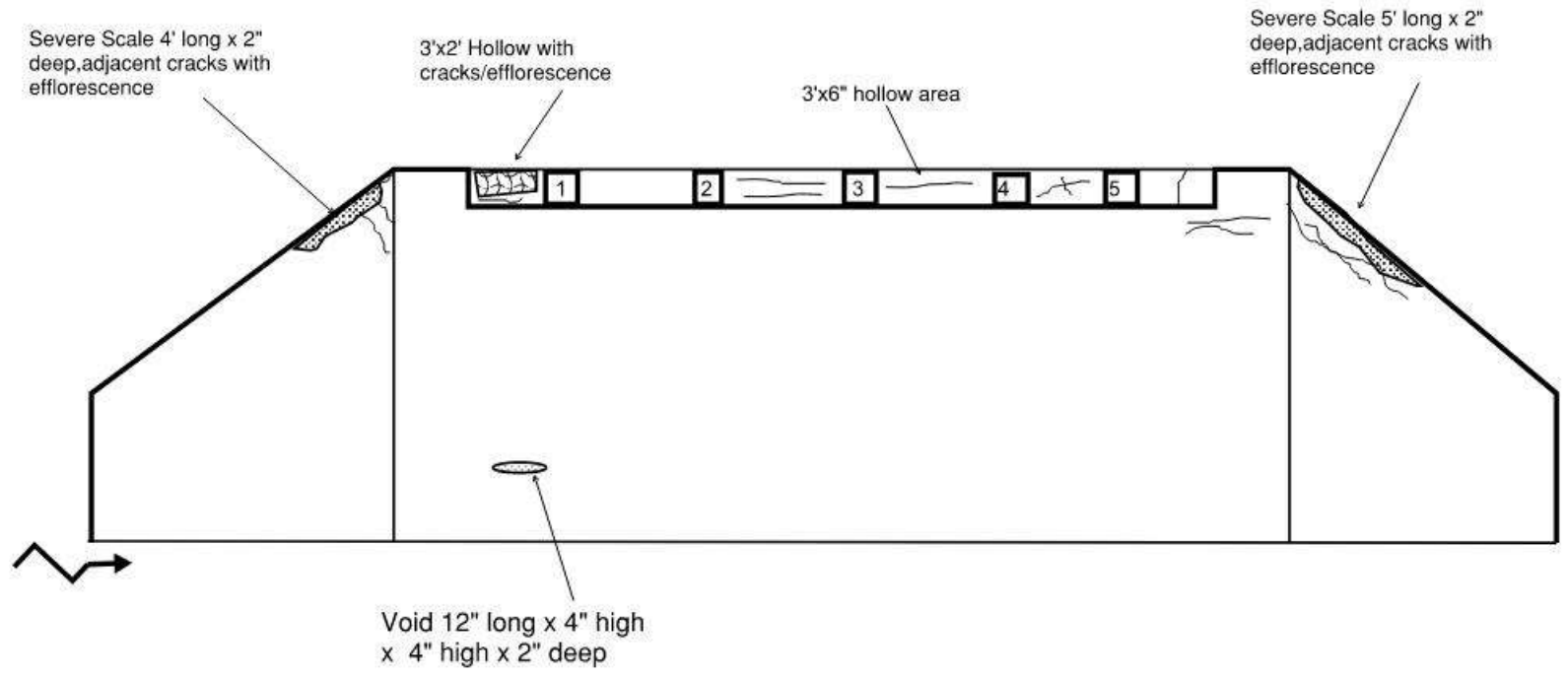
Severe Scale 13' long x 3' high x 3" deep @ water line

A-1

REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

CREW: Team # 3	DATE: 05-05-2021	BRIDGE NO.: 04582
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Abutment # 2



A-2

REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

Sketches
 Inspection type: Routine
 Inspection Date: 5/05/2021
 Inspected by: Team 3

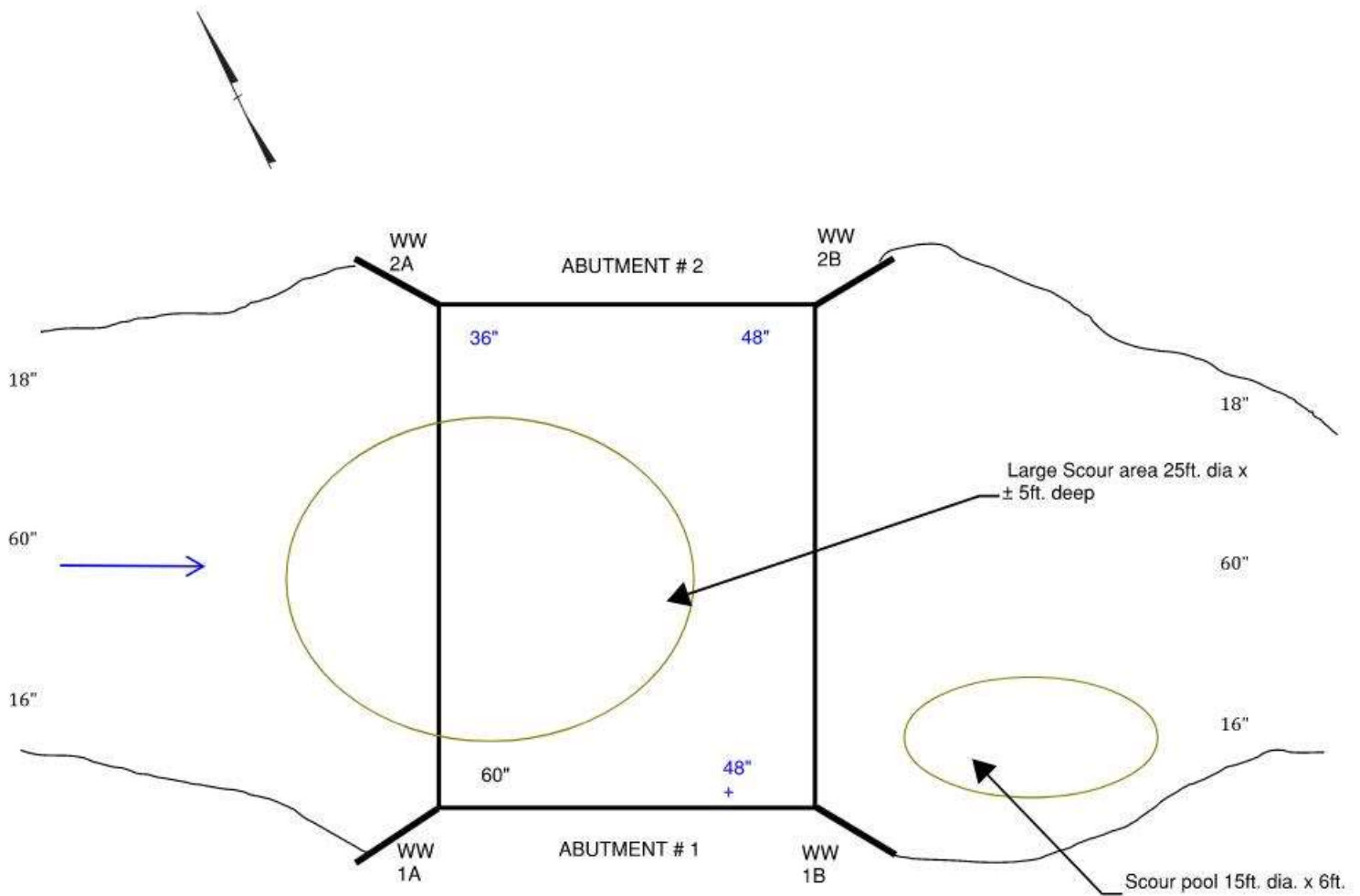
:Bridge No 04582

Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

CREW: Team # 3

DATE: 05-05-2021

BRIDGE NO.: 04582



CHANNEL GRID

Channel

REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

Sketches
 Inspection type: Routine
 Inspection Date: 5/05/2021
 Inspected by: Team 3

:Bridge No 04582

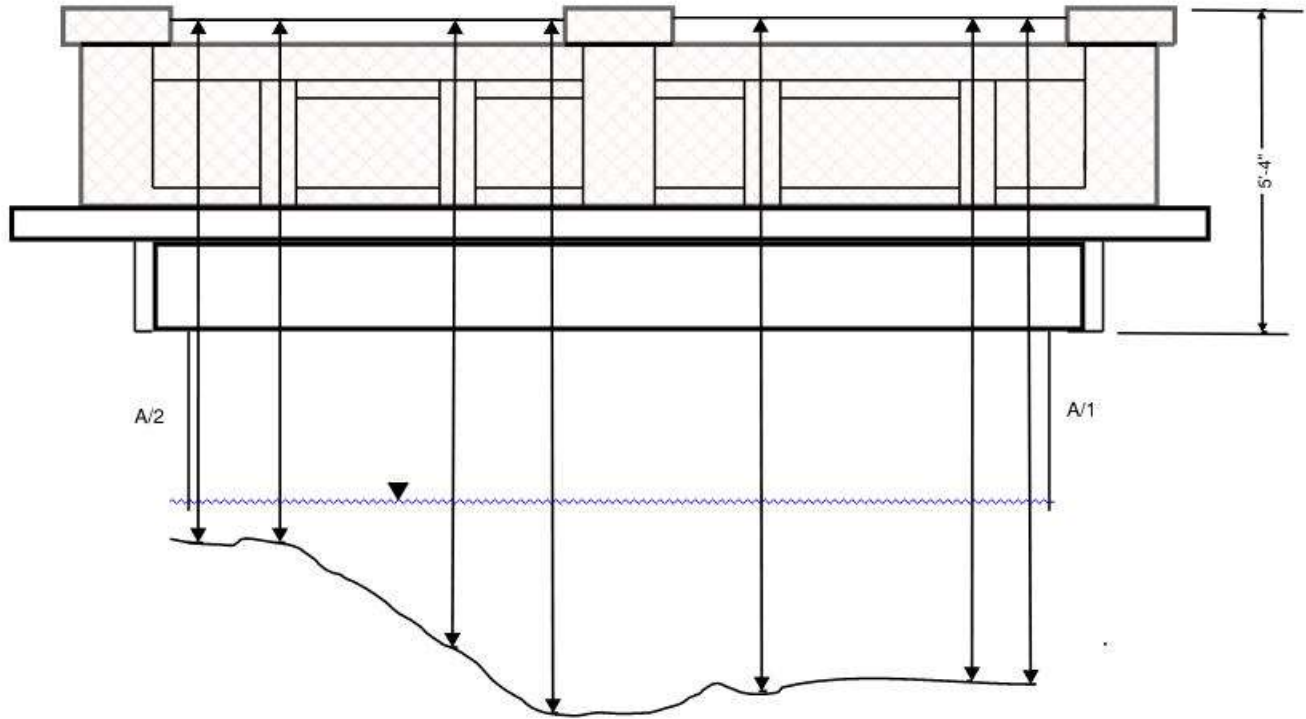
Town: ANDOVER
 Carried: LONG HILL ROAD
 Crossed: HOP RIVER
 Inventory Route: Non-NHS

CREW: Team # 3

DATE: 05-05-2021

BRIDGE NO.: 04582

West Elevation (Inlet)



Measurements taken at each ballast to top rail

05-09-2019	15'-06"	16'-00"	19'-08"	20'-10"	20'-06"	19'-08"	20'-01"
05/05/2021	15' 8"	16' 3"	19' 8"	21' 0"	21' 1"	19' 1"	19' 6"

▼ = 6' 8" Freeboard measurement.

Inlet elevation

REVISION	DATE:	CREW:	REVISION	DATE:	CREW:
REVISION	DATE:	CREW:	REVISION	DATE:	CREW:

Form: Asset Photos
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS



Photo Number: 1

Photo Taken: 05/05/2021

Looking north



Photo Number: 2

Photo Taken: 05/05/2021

Overlay

Form: Asset Photos
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
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Photo Number: 3

Photo Taken: 05/05/2021

Looking south



Photo Number: 4

Photo Taken: 05/05/2021

West parapet



Photo Number: 5

Photo Taken: 05/05/2021

East parapet

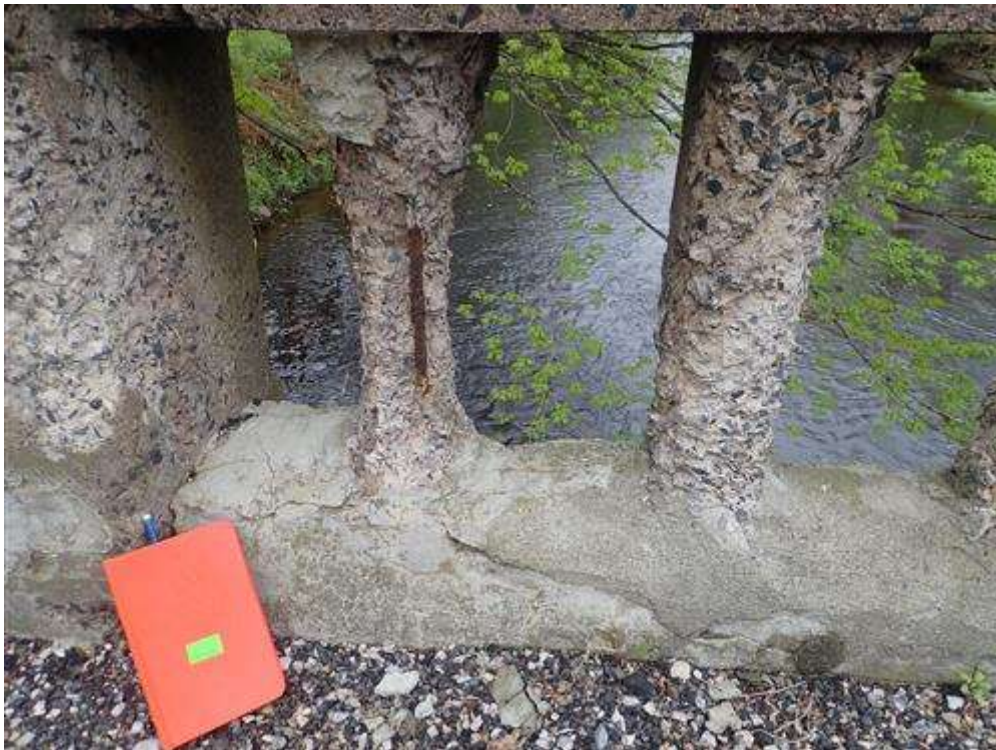


Photo Number: 6

Photo Taken: 05/05/2021

Severe deterioration along north end of east parapet



Photo Number: 7

Top of deck exposed full length along east curbline

Photo Taken: 05/05/2021



Photo Number: 8

Inlet elevation (west)

Photo Taken: 05/05/2021

Form: Asset Photos
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS



Photo Number: 9

Photo Taken: 05/05/2021

Outlet elevation



Photo Number: 10

Photo Taken: 05/05/2021

Underside of superstructure

Form: Asset Photos
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS



Photo Number: 11

Underside of deck

Photo Taken: 05/05/2021



Photo Number: 12

± .012" open cracks along beam 5 fascia

Photo Taken: 05/05/2021



Photo Number: 13

Severe scale along east rail base fascia

Photo Taken: 05/05/2021



Photo Number: 14

Abutment 1

Photo Taken: 05/05/2021



Photo Number: 15

Photo Taken: 05/05/2021

Abutment 2



Photo Number: 16

Photo Taken: 05/05/2021

WW 1A



Photo Number: 17

Photo Taken: 05/05/2021

WW 2A



Photo Number: 18

Photo Taken: 05/05/2021

WW 1B

Form: Asset Photos
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS



Photo Number: 19

Photo Taken: 05/05/2021

WW 2B



Photo Number: 20

Photo Taken: 05/05/2021

Upstream

Form: Asset Photos
Inspection type: Routine
Inspection Date: 5/05/2021
Inspected by: Team 3

:Bridge No 04582

Town: ANDOVER
Carried: LONG HILL ROAD
Crossed: HOP RIVER
Inventory Route: Non-NHS



Photo Number: 21

Downstream

Photo Taken: 05/05/2021



Town of Bolton

222 BOLTON CENTER ROAD • BOLTON, CT 06043

JAMES M. RUPERT
ADMINISTRATIVE OFFICER

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE TOWN OF BOLTON
AND
TOWN OF ANDOVER
FOR
BUILDING INSPECTION SERVICES**

THIS AGREEMENT is made this 30 day of MARCH, 2022 by and between the **TOWN of BOLTON**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as “Bolton”) and the **TOWN OF ANDOVER**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as “Andover”).

Whereas, Bolton has a trained and licensed Building Official available for additional hours of work, and;

Whereas, Andover has the need for building inspection services and;

Whereas, mutually agreeable regional cooperation efforts would benefit both towns;

Now therefore, for the promises and considerations hereinafter, Bolton and Andover do hereby agree as follows:

A. Bolton Agrees:

1. To provide Andover with the services of a licensed Building Official and/or Assistant Building Official who shall allocate an average of five (5) hours per week through June of 2022 and (7) hours per week for the remainder of the contract during Bolton’s normal work schedule to enforce the State Building and Demolition Codes. This will include 24 hour per day call in duty for emergency service as required pursuant to the Building code.
2. To provide the employee with all required employee insurances and benefits.
3. To provide the employee with required training and certification.
4. To accept payroll responsibility for the employee.
5. To provide adequate documentation of time for Andover.
6. On a quarterly basis (September, December, March and June) provide Andover with an invoice for cost of services payable for that quarter to the Town of Bolton.

B. Andover Agrees:

7. To reimburse Bolton for services rendered in the amount of \$1115.57 per month from January 1, 2022, through June 30, 2022. To reimburse Bolton for services rendered in the amount of \$1607.67 per month from July 1, 2022, through June 30, 2023.
8. To reimburse the Town of Bolton \$300.00 per quarter for mileage traveled while on Town of Andover business.
9. To provide a workstation at Andover's Town Hall as well as communicating messages and/or work requests in a timely manner.
10. Pursuant to CT General Statutes, to maintain the appointment of Bolton's Building Official as Building Official within the jurisdiction of Andover for the term of this agreement, as well as to confirm the Bolton Building Official's appointment of an Assistant Building Official.

C. Andover and Bolton Agree:

1. During the term of this agreement, the parties agree that telephone calls, emails and other in office work functions may be conducted in either Town Hall. Work hours may be flexible to best meet the inspection demands.
2. The term of this Agreement shall begin upon execution and shall expire after June 30, 2023, at which time both parties may enter into a contract extension.
3. Either party to this Agreement may terminate the Agreement and thereafter be relieved of further performance of the covenants or conditions contained herein, as long as written notice is provided to the other party a minimum of thirty (30) days in advance of said termination. Said right to terminate shall be cumulative to any other legal right or remedy.
4. This Agreement shall not be altered, changed or amended except for formal written amendment duly executed by both parties hereto. The performance by either party of its obligations under this Agreement shall not operate in any way as a waiver of non-compliance or breach by the other party.
5. This Agreement and its contractual obligations shall not be assigned, in whole or part, by either party without prior notification and subsequent written consent of the other party.
6. The parties agree that while the Building Official and Assistant Building Official are nominally employed by Bolton, they are employed by and serve both Towns. Accordingly, should any claim arise of any sort in connection with the Building Official's or Assistant Building Official's employment while providing services for either Town, whether that claim originates from the Building Official or Assistant Building Official, inspection staff or a third party, the Town for which the Building Official, Assistant Building Official and/or inspection staff is providing services at the time of the incident which gives rise to the claim shall hold the other Town harmless, indemnify it and defend it (including payment of legal fees and costs in the event no insurance coverage provides the same) against any such claim.

7. The Town of Bolton and Andover each agree to obtain a policy of general liability insurance and a policy of public official's liability insurance in the amount of \$1,000,000 that name the other Town as an additional insured with respect to all claims related to the hiring, training, supervision or other actions of the Building Official, Assistant Building Official or inspection staff, and provide coverage sufficient to give effect to this agreement.

SIGNED AND DATED

Town of Bolton

Jim Rupert 3/31/22
Date
Interim Administrative Officer

Kelley M. Gays 3/30/22
Date
Witness

Janette Palanggi 3/30/22
Date
Witness

Town of Andover

Date
Eric Anderson
Town Administrator

Date
Witness

Date
Witness



STATE OF CONNECTICUT
DEPARTMENT OF VETERANS AFFAIRS
OFFICE OF ADVOCACY & ASSISTANCE
287 West Street
Rocky Hill, CT 06067



Thomas J. Saadi
Commissioner

April 1, 2022

Jeffrey J. Maguire
First Selectman of Andover
Town Office Building
17 School Road
Andover, Connecticut 06232

Dear First Selectman Maguire:

As we continue our work to ensure that our Veterans and Service Members statewide have access to the support services to which they are entitled, we are writing to the Chief Executive Officials of each Connecticut municipality to confirm and/or update the existence of the statutorily required Veterans' Advisory Committee (VAC) in your municipality, or, in lieu thereof, that you have appointed a Veterans' Service Contact Person (VSCP) also referred to as "VetRep", and that such representative receives program training from the CT Department of Veterans Affairs (DVA) Office of Advocacy & Assistance (OA&A). These requirements are codified in Connecticut General Statutes Section 27-135, which states in pertinent part that:

"(a) Any [municipality] . . . may, by ordinance, establish a local veterans' advisory committee which shall have the responsibilities of carry out locally the duties and purposes of [C.G.S. Sec. 27-135] . . . (b) Any city or town that (1) has not established a local veterans' advisory committee pursuant to subsection (a) of this section, and (2) does not otherwise provide funding for veterans' service officer shall designate a city or town employee to serve as a municipal veterans' representative in such city or town. Any city or town employee designated as a municipal veterans' representative shall carry out the duties described in subsection (a) of this section and may complete an annual training course conducted by the veterans' advocacy and assistance unit."

"(b) Each employee so designated on or after July 1, 2016, shall complete such training course not later than one year after the date of such designation. Upon completion of such training course, a veterans' service contact person may thereafter receive electronically any new or updated training information from the veterans' advocacy and assistance unit and not be required to complete any other such training course."

The services veteran advisor municipal committees, veterans' service officers, or designated VSCP's are to provide include:

MUNICIPAL VETERANS' SERVICE CONTACT PERSON INFORMATION

Name of Municipality:

Full Name of VSCP:

Mailing Address:

City/Town:

Zip-code:

Phone – Work:

Phone – Cell:

E-Mail:

Fax:

Please return the form to the attention of John S. Carragher by e-mail: john.s.carragher@ct.gov, fax: (860) 616-3562, or U.S. mail: Connecticut Department of Veterans Affairs, 287 West Street, Rocky Hill, CT 06067

CIRMA Annual Meeting of Members

Thursday, May 26, 2022

LOCATION: Hartford Marriott Downtown, 200 Columbus Boulevard, Hartford, CT 06103

SEMINARS: 9:30 a.m. to 11:00 a.m. (*Registration starts at 9:00 a.m. for those attending seminars*)

MAINSTAGE EVENTS: 11:30 a.m. to 2:00 p.m. (*Registration starts at 11:00 a.m. for mainstage events*)

PARKING: Convention Center Garage Parking is Complimentary

Lunch will be served during the business meeting

The meeting will include the **President's Report**, presentation of the [2022 Excellence in Risk Management AWARDS](#), and a keynote speaker.

[Click here](#) for a MESSAGE from our President & CEO.

For information on all of the EVENT SPEAKERS please [click here](#).

KEYNOTE SPEAKER

Rich Diviney, Retired Navy SEAL Officer and Author

Rich draws upon 20+ years of experience as a Navy SEAL Officer where he completed more than 13 overseas deployments – 11 of which were to Iraq and Afghanistan. Through his career, he has achieved multiple leadership positions – to include the Commanding Officer of a Navy SEAL Command.

Since retirement in early 2017, Rich has worked as a speaker, facilitator, and consultant with the Chapman & Co. Leadership Institute and Simon Sinek Inc.

TWO SEMINARS will be presented before the meeting at 9:30 a.m.

Sign-in for the seminars begins at 9:00 a.m. | NOTE: Seminars run concurrently

Seminar I: Municipal Law Update and Navigating Fair Housing Liability

- presented by Attorney Thomas R. Gerarde, Managing Partner, Howd & Ludorf, LLC

Seminar II: Navigating the Waves of Mandates

- presented by Attorney Johanna Zelman, Office Managing Partner, FordHarrison; and CIRMA's Risk Management Team

From Halloran and Sage website

Municipal Practice Group Update

The budget implementer bill (SB 1202) passed by the General Assembly last Thursday and which is expected to be signed by Governor Lamont as early as today enacts into law many of the processes and procedures for conducting public meetings that had been enabled by the various executive orders issued over the past fifteen months. While some of these procedures are the same as those contained in the executive orders, many of them are either new or modified.

First, it is important to note that most of SB 1202's provisions regarding remote and hybrid (i.e., combined remote and in-person) meetings take effect on July 1, 2021 – the day after the date on which the parallel executive orders expire – but have a sunset date of April 30, 2022. This was the result of compromises made by proponents of the public meeting provisions to get something passed during the regular session. That still failed to happen, and it did not ultimately pass until the ensuing special session. For some reason, however, water pollution control authorities appear to have been given permanent authority to hold hearings electronically for the purpose of setting sewer assessments, establishing sewer connection and usage charges, and ordering property owners to connect.

Under the new provisions, municipal public agencies are permitted to hold meetings either in-person, entirely remotely, or partially remotely ("hybrid"). If the meeting is remote or hybrid, the electronic technology must allow members of the agency and the public access to meetings through telephonic, video, or other conferencing platforms. Many of these new provisions (not including the WPCA provisions) have been engrafted into the Freedom of Information Act ("FOIA") and would be enforced by the Freedom of Information Commission.

In-Person Meetings. As noted above, public agencies are allowed to hold their meetings in-person, as was the case prior to the pandemic. The same FOIA requirements and other rules apply to noticing the meeting, posting the agenda, conducting the meeting and posting votes and minutes after the meeting.

A new provision has been added which requires public agencies to provide members of the agency (as distinguished from the public) the opportunity to participate by means of electronic equipment. However, the agency is not required to adjourn or postpone the meeting if the member of the agency loses their connection to the meeting or it otherwise becomes degraded or interrupted, unless the presence of such member is required to maintain a quorum. This provision appears to apply to meetings that the agency is otherwise conducting in-person, although it does not appear that the intent was to have remote participation by a member of the agency convert the meeting into a hybrid meeting, thus triggering the additional requirements.

Advance Notice of Intent to Conduct Hybrid and Remote Meetings. If a public agency intends to conduct a regular meeting either in part or entirely through remote means, the agency must notify its members either in writing or through electronic means of that fact not less than forty-eight (48) hours prior to the meeting. In addition to notifying the members, the agency must also provide such notice (1) at its regular office or place of business, (2) in the office of the clerk or district of the political subdivision in which the agency is located, and (3) on the agency's website if it has one. The notice must also include instructions for the public on how to attend and provide comment or otherwise participate in the meeting, either in person or by electronic means, as permitted.

Electronic Posting of Agenda for Hybrid and Remote Meetings. Much like the executive orders which expire on June 30, SB 1202 requires that the public agency post the agenda for the regular meeting or special meeting not less than twenty-four (24) hours prior to the meeting. The locations for posting the agenda are the same three as for the advance of notice of the intention to hold a remote or hybrid meeting. Like the notice, the agenda must also include instructions for the public on how to

attend and provide comment or otherwise participate in the meeting, either in person or by electronic means, as permitted.

One important change from the executive orders is that the new law does NOT require that the agency post all of the materials relevant to the items on the agenda on the website at least twenty-four (24) hours in advance. While there certainly is no harm in doing so, it is no longer a requirement as it has been for the past year.

Access to Remote Meetings for Members of the Public. In the event a regular meeting is being held solely by electronic means, if a member of the public makes a written request to the agency not less than twenty-four (24) hours prior to the meeting, the agency must make available to that member of the public a physical location and the electronic equipment necessary to allow them to attend in real time and the same opportunity to participate and comment, as applicable, if the meeting were held in person. However, the agency is not required to adjourn or postpone the meeting if the member of the public loses their connection to the meeting, or it otherwise becomes degraded or interrupted.

Recording and Retention of Recording of Remote or Hybrid Meetings. In the case of a remote meeting, the agency shall ensure that a recording or transcription of the meeting is made and is posted on the agency's website within seven (7) days of the meeting. Once posted, it must remain on the website for at least forty-five (45) days. The agency must also retain the recording in its office for the same period of time and allow the public to listen, copy or view it. Municipalities had expressed concern during the pendency of the executive orders that retaining the recordings for an indefinite period of time was burdensome and costly in terms of electronic data storage and for other reasons. While the Office of the Public Records Administrator may have a different retention schedule that could be deemed to apply to these recordings, the FOIA language establishes a relatively short period of time during which the recording must be posted on the agency or town website.

Remote Meetings with a Quorum Located in One Place. In the event a meeting is held as a remote meeting, if a quorum of the members is attending by electronic equipment from the same physical location, they must permit members of the public to attend the meeting in person at that physical location.

Attendance and Votes Taken at Hybrid and Remote Meetings. If any member of a public agency is participating by means of electronic equipment, all votes must be taken by roll call vote – unless the vote is unanimous. The minutes of the meeting must also specify which members were attending in person or by means of electronic equipment.

Good Faith Effort to Identify Speakers. During remote or hybrid meetings, members of the agency and members of the public who testify or otherwise participate “shall make a good faith effort to state such member’s name and title, if applicable, at the outset of each occasion that such member participated orally during an uninterrupted dialogue or series of questions and answers.”

Interruption of Meetings by Technical Issues. If a hybrid or remote meeting is interrupted, disconnected or otherwise becomes unworkable in the chairman’s discretion, the agency may suspend the meeting. Not less than thirty minutes nor more than two hours following the disconnection or termination, the agency may resume the meeting either (1) in person, if a quorum is present, or (2) by electronic means if a quorum is able to restore their connection. If the electronic means is restored, the public may also participate in that manner. If practicable, the agency should post on its website or otherwise inform attendees by electronic transmissions (such as email) of the expected time of resumption or the adjournment or postponement of the meeting. If the agency has an advance plan for such resumption or postponement of the meeting, they may announce that at the beginning of the meeting.

Creates No Greater Rights for the Public to Participate. Although the new law allows members of the public to attend meetings by electronic means in the case of hybrid or remote meetings, it does not create any new or additional requirements that the agency allow members of the public to speak,

participate, testify or comment than is otherwise provided by law for those members of the public who may attend a meeting in person.

Disruption by Public Participating Electronically. In the event a person or group of person attends a public meeting electronically and interrupts the proceedings or are otherwise preventing the orderly conduct of business, the agency may terminate such person's or persons' electronic access until such time as order is restored. Note that if this occurs, no business which is not on the agenda may be conducted.

Town Meetings. The final language of the bill does not explicitly address town meetings and whether remote participation is permitted or required. The general consensus is that the new law does not require remote access to town meetings, but it may be provided if the town is able to manage it effectively. Also, SB 1202 contains a counterpart provision by which a moderator of a town meeting being conducted under CGS 7-7 may terminate such offenders' presence. This is the only provision of the bill which explicitly refers to town meetings.

Study Group. The bill directs the Connecticut Advisory Commission on Intergovernmental Relations (ACIR), in conjunction with the Connecticut Association of Municipal Attorneys and the State's Chief Information Officer to study the feasibility of remote participation in public meetings, including remote voting. The commission is to report back to the General Assembly no later than February 1, 2022 with its recommendations.

Publication of Notices, Etc. SB 1202 greatly expands the number of municipal notices that may be given electronically, as well as by mail or by hand delivery. However, the bill did not continue a municipality's ability to provide electronic notices on its web site in lieu of any requirement that they be published in a newspaper. Consequently, as of July 1, 2021, any hearing or decision notices that were required to be given by newspaper publication prior to the Governor's Executive Orders must again be given by newspaper publication.

11. Approval of Meeting Minutes

- a. Monday, March 14th, 2022 Regular Meeting Minutes**
- b. Thursday, March 24th, 2022 Special Meeting Minutes**

12. Finance Dept Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**

Account Range: 100-00-0000-000 to 100-99-9999-999 Include Zero Activity Accounts: No
Current Date Range: 03/01/22 to 03/31/22 Year To Date As Of: 04/06/22

Account Id	Description	Adopted	Current Revenue	YTD Revenue	Excess/Deficit	% Realized
100-04-0100-401	Fire - Burn Permits	0.00	0.00	120.00	120.00	0.00
100-10-0000-101	Current Grand List	9,739,497.00	2,051.35-	7,402,139.91	2,337,357.09-	76.00
100-10-0000-103	Interest on Active Taxes	40,000.00	0.00	33,738.03	6,261.97-	84.35
100-10-0000-104	Lien on Active Taxes	2,000.00	0.00	3,479.43	1,479.43	173.97
100-10-0000-108	Prior Yr Taxes	100,000.00	0.00	127,732.58	27,732.58	127.73
100-20-0000-209	STATE PROPERTY PILOT	12,127.00	0.00	8,947.56	3,179.44-	73.78
100-20-0000-211	Veteran's Tax Relief	0.00	0.00	1,373.40	1,373.40	0.00
100-20-0000-222	Municipal Grants in Aid	2,620.00	0.00	0.00	2,620.00-	0.00
100-20-0000-223	Pequot Funds	6,680.00	0.00	2,226.66	4,453.34-	33.33
100-20-0000-226	State Miscellaneous/COVID Funds	2,500.00	0.00	420.00	2,080.00-	16.80
100-20-0000-227	Municipal Stabilization Grant	43,820.00	0.00	43,820.00	0.00	100.00
100-20-0000-238	Disabled Programs	400.00	0.00	495.38	95.38	123.85
100-20-0000-239	Telecommunications' Personal Prop. Tax	5,000.00	0.00	0.00	5,000.00-	0.00
100-20-0100-227	MRSA Municipal Revenue Sharing	20,219.00	0.00	3,179.64	17,039.36-	15.73
100-20-0100-231	Land Records Preservation Grant	0.00	0.00	5,500.00	5,500.00	0.00
100-20-0900-219	E.C.S.	2,004,782.00	0.00	1,002,392.00	1,002,390.00-	50.00
100-30-0000-303	Interest	40,000.00	0.00	2,478.50	37,521.50-	6.20
100-40-0100-407	Town Clerk Fees	50,000.00	0.00	68,914.72	18,914.72	137.83
100-40-0700-413	Transfer Station Permits	35,000.00	0.00	24,887.50	10,112.50-	71.11

Account Id	Description	Adopted	Current Revenue	YTD Revenue	Excess/Deficit	% Realized
100-40-0700-415	Waste Redemption	1,000.00	0.00	768.50	231.50-	76.85
100-40-0800-405	Building Department	55,000.00	0.00	67,147.70	12,147.70	122.09
100-80-0000-801	Miscellaneous	3,000.00	0.00	0.00	3,000.00-	0.00
100-80-0000-803	Rentals	1,500.00	0.00	1,400.00	100.00-	93.33
Anticipated Total		12,165,145.00	2,051.35-	8,801,161.51	3,363,983.49-	72.35
Unanticipated Total		0.00	0.00	0.00	0.00	0.00
Fund Total		12,165,145.00	2,051.35-	8,801,161.51	3,363,983.49-	72.35
Final Total		12,165,145.00	2,051.35-	8,801,161.51	3,363,983.49-	72.35

Andover Town 2022 Detail Custom Expenditure Report
3/01/2022 to 3/31/2022

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Balance	% Used
100-01-0101-000	Selectmen	0	0	0	0	0
100-01-0101-105	Selectmen Salary	4,800.00	0	4,300.00	500.00	89.5800
100-01-0101-115	Board Clerk BOS	1,500.00	158.50	1,709.25	-209.25	113.9500
100-01-0101-836	Veteran's Day Committee	500.00	0	300.37	199.63	60.0700
	Control Total	6,800.00	158.50	6,309.62	490.38	
100-01-0102-000	Town Administrator	0	0	0	0	0
100-01-0102-100	Town Administrator Salary	82,500.00	6,346.14	63,289.57	19,210.43	76.7100
100-01-0102-120	Administrative Assistant	21,370.00	1,557.36	16,565.02	4,804.98	77.5200
100-01-0102-330	Conference/Seminars	200.00	0	0	200.00	0.0000
100-01-0102-535	Telephone	852.00	142.33	783.52	68.48	91.9600
100-01-0102-580	Travel	1,200.00	0	900.00	300.00	75.0000
	Control Total	106,122.00	8,045.83	81,538.11	24,583.89	
100-01-0103-000	Board of Finances	0	0	0	0	0
100-01-0103-121	Board Clerk Wages-BOF	1,700.00	196.50	1,127.25	572.75	66.3100
100-01-0103-310	Legal Fees	2,500.00	0	0	2,500.00	0.0000
	Control Total	4,200.00	196.50	1,127.25	3,072.75	
100-01-0105-000	Auditor/Actuary	0	0	0	0	0
100-01-0105-320	Annual Audit-Auditor	33,000.00	0	22,000.00	11,000.00	66.6700
100-01-0105-325	Actuarial Services	5,000.00	2,500.00	5,200.00	-200.00	104.0000
	Control Total	38,000.00	2,500.00	27,200.00	10,800.00	
100-01-0107-000	Town Attorney	0	0	0	0	0
100-01-0107-310	Legal Fees	14,000.00	55.00	7,135.00	6,865.00	50.9600
100-01-0107-312	Assessor - Legal Counsel	6,000.00	664.00	664.00	5,336.00	11.0700
	Control Total	20,000.00	719.00	7,799.00	12,201.00	
100-01-0109-000	Treasurer/Finance	0	0	0	0	0
100-01-0109-120	Assistant Treasurer	53,560.00	4,284.80	46,575.75	6,984.25	86.9600
100-01-0109-330	Conference/Seminars - Treasurer	500.00	0	0	500.00	0.0000
100-01-0109-610	Office Supplies - Treasurer	200.00	0	50.55	149.45	25.2800
	Control Total	54,260.00	4,284.80	46,626.30	7,633.70	
100-01-0111-000	Tax Collector	0	0	0	0	0
100-01-0111-100	Salary-Tax Collector	42,651.00	3,203.45	32,860.09	9,790.91	77.0400
100-01-0111-330	Conf. & Seminars-Tax Collector	400.00	50.00	95.00	305.00	23.7500
100-01-0111-438	Contracted Software Maint.-Tax Collector	8,859.00	0	15,436.22	-6,577.22	174.2400
100-01-0111-580	Mileage-Tax Collector	200.00	0	0	200.00	0.0000
100-01-0111-610	Office Supplies-Tax Collector	400.00	0	96.67	303.33	24.1700
100-01-0111-810	Dues/Membership	100.00	0	0.00	100.00	0.0000
	Control Total	52,610.00	3,253.45	48,487.98	4,122.02	
100-01-0113-000	Assessor	0	0	0	0	0

100-01-0113-100	Salary-Assessor	28,374.00	2,248.08	22,729.08	5,644.92	80.1100
100-01-0113-120	Salary-Asst. Assessor	36,156.00	2,864.17	28,842.44	7,313.56	79.7700
100-01-0113-335	Training/Assessor	650.00	0	179.00	471.00	27.5400
100-01-0113-438	Contracted Software Maint.-Assessor	18,098.00	0	15,690.00	2,408.00	86.6900
100-01-0113-580	Mileage-Assessor	500.00	0	0	500.00	0.0000
100-01-0113-610	Office Supplies-Assessor	425.00	0	548.96	-123.96	129.1700
	Control Total	84,203.00	5,112.25	67,989.48	16,213.52	
100-01-0115-000	BD Assess Appeal	0	0	0	0	0
100-01-0115-100	Salaries-BAA	680.00	0	680.00	0.00	100.0000
100-01-0115-120	BAA-Clerk	400.00	280.50	496.00	-96.00	124.0000
100-01-0115-335	BAA-Training	150.00	166.25	166.25	-16.25	110.8300
	Control Total	1,230.00	446.75	1,342.25	-112.25	
100-01-0117-000	Town Clerk	0	0	0	0	0
100-01-0117-100	Salary-Town Clerk	50,774.00	3,905.66	39,151.83	11,622.17	77.1100
100-01-0117-120	Asst. Salary-Town Clerk	23,275.00	2,156.73	16,857.82	6,417.18	72.4300
100-01-0117-330	Conf. / Seminars-Town Clerk	1,000.00	425.00	1,027.50	-27.50	102.7500
100-01-0117-335	Training-Town clerk	2,000.00	0	0	2,000.00	0.0000
100-01-0117-438	Equip. Maint.-Town Clerk	540.00	0	0	540.00	0.0000
100-01-0117-580	Travel-Registrars	400.00	0	57.12	342.88	14.2800
100-01-0117-610	Office Supplies-Town Clerk	1,400.00	0	645.41	754.59	46.1000
100-01-0117-612	Land Records-Town Clerk	10,100.00	0	6,626.40	3,473.60	65.6100
100-01-0117-616	Maps Filming & Indexing-Town Clerk	600.00	0	0	600.00	0.0000
100-01-0117-810	Dues / Memberships-Town Clerk	500.00	0	561.99	-61.99	112.4000
100-01-0117-865	Vital Statistics-Town Clerk	300.00	0	0	300.00	0.0000
100-01-0117-885	Restoration-Town Clerk	1,000.00	980.00	1,619.61	-619.61	161.9600
	Control Total	91,889.00	7,467.39	66,547.68	25,341.32	
100-01-0119-000	Probate Court	0	0	0	0	0
100-01-0119-800	Misc. Expenses-Probate Court	3,200.00	0	3,054.00	146.00	95.4400
	Control Total	3,200.00	0.00	3,054.00	146.00	
100-01-0121-000	Elections	0	0	0	0	0
100-01-0121-100	Salaries-Elections	16,000.00	0	5,911.39	10,088.61	36.9500
100-01-0121-335	Training - Elections	600.00	60.00	110.00	490.00	18.3300
100-01-0121-438	Equip. Maint.-Elections	3,000.00	0	675.00	2,325.00	22.5000
100-01-0121-610	Supplies-Elections	8,000.00	0	545.62	7,454.38	6.8200
100-01-0121-800	MISC/CANV	120.00	0	78.00	42.00	65.0000
100-01-0121-830	Meals-Elections	600.00	0	131.57	468.43	21.9300
	Control Total	28,320.00	60.00	7,451.58	20,868.42	
100-01-0123-000	Old Town Hall	0	0	0	0	0
100-01-0123-432	Building Maint.- Old Town Hall	2,500.00	519.70	2,968.75	-468.75	118.7500
100-01-0123-490	Alarm System-Old Town Hall	500.00	0	334.95	165.05	66.9900
100-01-0123-601	Electricity-Old Town Hall	600.00	63.99	624.13	-24.13	104.0200
100-01-0123-603	Fuel Oil-Old Town Hall	400.00	0	0	400.00	0.0000

	Control Total	4,000.00	583.69	3,927.83	72.17	
100-01-0125-000	Registrars	0	0	0	0	0
100-01-0125-100	Salary-Registrars	12,000.00	0	6,377.52	5,622.48	53.1500
100-01-0125-120	Asst. Salary-Registrars	1,000.00	0	0	1,000.00	0.0000
100-01-0125-330	CONF & SEMINARS - Registrars	1,200.00	440.00	440.00	760.00	36.6700
100-01-0125-335	Registrar-Training	3,500.00	0	40.00	3,460.00	1.1400
100-01-0125-580	Travel-Registrars	500.00	19.89	19.89	480.11	3.9800
100-01-0125-610	Office Supplies-Registrars	300.00	62.85	188.82	111.18	62.9400
100-01-0125-810	Dues / Memberships-Registrars	200.00	0	190.00	10.00	95.0000
	Control Total	18,700.00	522.74	7,256.23	11,443.77	
100-01-0127-000	ADS	0	0	0	0	0
100-01-0127-540	Legal Ads-Advertising	4,000.00	380.00	4,059.34	-59.34	101.4800
	Control Total	4,000.00	380.00	4,059.34	-59.34	
100-01-0129-000	Town Office Building	0	0	0	0	0
100-01-0129-315	Payroll Service-Town Office	6,500.00	0	4,490.34	2,009.66	69.0800
100-01-0129-350	Water Testing	500.00	175.00	405.00	95.00	81.0000
100-01-0129-365	Elevator-Service Contract	2,300.00	0	2,292.21	7.79	99.6600
100-01-0129-401	Elevator Permit	240.00	0	0	240.00	0.0000
100-01-0129-430	ProComm.Maint.Agr.-Town Office Bldg.	600.00	0	0	600.00	0.0000
100-01-0129-432	Building Maint.-Town Office Building	3,500.00	1,317.18	5,516.00	-2,016.00	157.6000
100-01-0129-439	Software Maint.-Town Office Building	7,500.00	1,468.41	15,001.60	-7,501.60	200.0200
100-01-0129-442	Computer Tech Support	8,000.00	579.50	4,816.52	3,183.48	60.2100
100-01-0129-443	Website Fees	4,618.00	0	0	4,618.00	0.0000
100-01-0129-444	Copier Rental-Town Office	2,680.00	223.32	2,009.88	670.12	75.0000
100-01-0129-490	Tolland 911 Dispatch-Town Office	10,531.00	0	10,031.60	499.40	95.2600
100-01-0129-530	Telephone-Town Office Building	10,500.00	1,085.30	7,803.91	2,696.09	74.3200
100-01-0129-531	Postage-Town Office	7,000.00	265.00	3,458.94	3,541.06	49.4100
100-01-0129-533	Postage Meter Rental-Town Office	600.00	150.00	450.00	150.00	75.0000
100-01-0129-537	Internet Cable-Office Building	1,500.00	0	738.00	762.00	49.2000
100-01-0129-550	Printing-Town Office Building	1,600.00	0	0	1,600.00	0.0000
100-01-0129-601	Electricity-Town Office Building	7,500.00	820.07	6,448.93	1,051.07	85.9900
100-01-0129-603	Fuel Oil-Town Office Building	5,800.00	546.39	2,823.47	2,976.53	48.6800
100-01-0129-610	Office Supplies-Town Office Building	3,000.00	59.72	2,803.07	196.93	93.4400
100-01-0129-652	Custodial Supplies - Town office Buildin	1,000.00	0	891.05	108.95	89.1100
100-01-0129-730	Equipment-Town Office Building	750.00	0	0	750.00	0.0000
100-01-0129-735	Computer Services Town Office	1,900.00	0	1,021.96	878.04	53.7900
	Control Total	88,119.00	6,689.89	71,002.48	17,116.52	
100-01-0135-000	Civil Preparedness	0	0	0	0	0
100-01-0135-100	Salary-Civil Preparedness	600.00	0	0	600.00	0.0000
100-01-0135-335	Civil Preparedness Training	350.00	0	0	350.00	0.0000
100-01-0135-435	Vehicle Maintenance	1,000.00	0	891.00	109.00	89.1000
100-01-0135-610	Office Supplies - Civil Prep	850.00	0	376.62	473.38	44.3100

	Control Total	2,800.00	0.00	1,267.62	1,532.38	
100-01-0137-000	Insurance	0	0	0	0	0
100-01-0137-500	Insurance	113,000.00	0	82,464.92	30,535.08	72.9800
	Control Total	113,000.00	0.00	82,464.92	30,535.08	
100-01-0141-000	Employee Benefits	0	0	0	0	0
100-01-0141-205	Social Security-Employee Benefits	52,086.00	3,983.35	40,275.29	11,810.71	77.3200
100-01-0141-207	Medicare-Employee Benefits	12,060.00	931.59	9,433.47	2,626.53	78.2200
100-01-0141-210	Unempl. Comp.-Employee Benefits	10,000.00	786.28	6,779.06	3,220.94	67.7900
100-01-0141-215	Health Insurance-Employee Benefits	177,456.00	-1,446.56	92,662.82	84,793.18	52.2200
100-01-0141-221	Longevity	1,500.00	0	0	1,500.00	0.0000
100-01-0141-223	Disability-Employee Benefits	2,500.00	238.36	2,058.49	441.51	82.3400
100-01-0141-225	Life Ins.-Employee Benefits	1,500.00	93.60	764.40	735.60	50.9600
100-01-0141-230	Retirement-Employee Benefits	95,576.00	0	55,723.31	39,852.69	58.3000
100-01-0141-280	CDL, Physicals, Drug Testing-Employee	750.00	0	300.00	450.00	40.0000
100-01-0141-295	Adm. Fee Merf.-Employee Benefits	3,000.00	0	0	3,000.00	0.0000
	Control Total	356,428.00	4,586.62	207,996.84	148,431.16	
100-01-0143-000	Andover Senior Transportation	0	0	0	0	0
100-01-0143-100	Salaries-Driver/Dispatch	18,600.00	2,675.35	20,049.45	-1,449.45	107.7900
100-01-0143-380	Comm. Drivers Test-Dial a Ride	1,000.00	0	300.00	700.00	30.0000
100-01-0143-435	Vehicle Maint.-Dial a Ride	5,000.00	1,158.60	3,115.57	1,884.43	62.3100
100-01-0143-603	Fuel-Dial a Ride	3,000.00	0	3,173.77	-173.77	105.7900
	Control Total	27,600.00	3,833.95	26,638.79	961.21	
100-01-0145-000	Senior Citizens	0	0	0	0	0
100-01-0145-100	Municipal Agent-Salary	4,000.00	246.88	2,465.64	1,534.36	61.6400
100-01-0145-820	Senior Lunch-Senior Citizens	1,080.00	375.00	1,045.68	34.32	96.8200
100-01-0145-870	Programs-Senior Citizens	2,000.00	0	2,016.77	-16.77	100.8400
100-01-0145-875	Trips-Senior Citizens	4,000.00	390.00	2,137.49	1,862.51	53.4400
	Control Total	11,080.00	1,011.88	7,665.58	3,414.42	
100-01-0147-000	Custodian	0	0	0	0	0
100-01-0147-365	Custodian	9,300.00	1,000.00	6,718.75	2,581.25	72.2400
	Control Total	9,300.00	1,000.00	6,718.75	2,581.25	
100-01-0149-000	Old Fire House	0	0	0	0	0
100-01-0149-434	Furance Maint.-Old Fire House	300.00	0	0	300.00	0.0000
100-01-0149-490	Alarm Maint.-Old Fire House	250.00	0	0	250.00	0.0000
100-01-0149-601	Electricity-Old Fire House	500.00	169.56	940.56	-440.56	188.1100
100-01-0149-603	Fuel Oil-Old Fire House	1,000.00	455.31	1,733.94	-733.94	173.3900
	Control Total	2,050.00	624.87	2,674.50	-624.50	
100-01-0151-000	Dog Fund	0	0	0	0	0
100-01-0151-100	Dog Warden Salary-Dog Fund	4,635.00	0	7,360.26	-2,725.26	158.8000
100-01-0151-434	Furnace Maintenance - Dog Pound	175.00	0	0	175.00	0.0000
100-01-0151-580	Dog Warden-Travel	100.00	0	0	100.00	0.0000
100-01-0151-610	Dog Warden - Supplies	800.00	0	0	800.00	0.0000

	Control Total	5,710.00	0.00	7,360.26	-1,650.26	
100-01-0153-000	Historical	0	0	0	0	0
100-01-0153-800	Town Historian	200.00	0	0	200.00	0.0000
	Control Total	200.00	0.00	0.00	200.00	
100-02-0201-000	NL - Health Officer	0	0	0	0	0
100-02-0201-841	Health Director-Eastern Highlands	19,060.00	4,101.63	18,396.66	663.34	96.5200
	Control Total	19,060.00	4,101.63	18,396.66	663.34	
100-02-0205-000	NL - North Central Mental Hlth	0	0	0	0	0
100-02-0205-843	Amplify Mental Health	250.00	0	231.00	19.00	92.4000
	Control Total	250.00	0.00	231.00	19.00	
100-02-0207-000	NL - AHM Youth Services	0	0	0	0	0
100-02-0207-844	AHM Youth Services	88,684.00	44,342.00	88,684.00	0.00	100.0000
	Control Total	88,684.00	44,342.00	88,684.00	0.00	
100-03-0301-000	P.W. Dept	0	0	0	0	0
100-03-0301-100	Salary-Public Works	246,350.00	18,938.46	194,642.88	51,707.12	79.0100
100-03-0301-111	Temp/PW	2,500.00	0	359.28	2,140.72	14.3700
100-03-0301-112	Overtime/PW	7,000.00	0	8,190.76	-1,190.76	117.0100
100-03-0301-391	Fire Ext. Ck.-Public Works	500.00	0	526.68	-26.68	105.3400
100-03-0301-392	Welding Supply-Public Works	850.00	86.21	433.71	416.29	51.0200
100-03-0301-435	Vehicle Maint.Public Works	22,000.00	2,045.10	27,481.28	-5,481.28	124.9100
100-03-0301-448	Misc. Labor/Rental-Town Garage	1,500.00	0	0	1,500.00	0.0000
100-03-0301-535	Telephone - Public Works	852.00	142.33	641.25	210.75	75.2600
100-03-0301-602	Diesel-Public Works	14,000.00	6,762.22	12,924.67	1,075.33	92.3200
100-03-0301-603	Fuel-Public Works	5,760.00	0	7,149.69	-1,389.69	124.1300
100-03-0301-620	Supplies - Public Works	12,000.00	903.20	12,405.46	-405.46	103.3800
100-03-0301-730	Equipment - Public Works	6,400.00	163.46	999.46	5,400.54	15.6200
100-03-0301-810	Dues/ Memberships-Public Works	75.00	0	75.00	0.00	100.0000
	Control Total	319,787.00	29,040.98	265,830.12	53,956.88	
100-03-0302-000	Connectivity Grant	0	0	0	0	0
100-03-0302-330	Contractual Serv.-Connectivity Grant	0.00	0.00	0.00	0.00	0
	Control Total	0.00	0.00	0.00	0.00	
100-03-0303-000	Snow Removal	0	0	0	0	0
100-03-0303-130	Overtime Wages-Snow Removal	15,000.00	1,947.19	19,310.63	-4,310.63	128.7400
100-03-0303-436	Ice Maint. Bldg.--Snow Removal	500.00	38.74	184.72	315.28	36.9400
100-03-0303-642	Supplies - Snow Removal	67,700.00	21,711.56	47,437.49	20,262.51	70.0700
100-03-0303-730	Sanding Equip-Snow Removal	500.00	0	182.07	317.93	36.4100
100-03-0303-830	Meals-Snow Removal	650.00	143.04	427.89	222.11	65.8300
	Control Total	84,350.00	23,840.53	67,542.80	16,807.20	
100-03-0305-000	Lighting	0	0	0	0	0
100-03-0305-410	Street Lighting	6,000.00	614.34	5,199.75	800.25	86.6600
	Control Total	6,000.00	614.34	5,199.75	800.25	
100-03-0309-000	Town Garage	0	0	0	0	0

100-03-0309-330	Conf/Seminars-Town Garage	500.00	300.00	850.00	-350.00	170.0000
100-03-0309-432	Building Maint.-Town Garage	5,000.00	218.59	5,536.33	-536.33	110.7300
100-03-0309-537	Internet Cable-Town Garage	1,400.00	231.70	1,042.65	357.35	74.4800
100-03-0309-601	Electricity-Town Garage	3,000.00	684.66	4,224.82	-1,224.82	140.8300
100-03-0309-603	Fuel Oil-Town Garage	5,000.00	798.10	2,929.28	2,070.72	58.5900
100-03-0309-610	Office Supplies-Town Garage	150.00	69.98	69.98	21.76	85.4900
100-03-0309-618	Computer Supplies-Town Garage	300.00	0	0	300.00	0.0000
	Control Total	15,350.00	2,303.03	14,653.06	638.68	
100-03-0311-000	Town Engineer	0	0	0	0	0
100-03-0311-370	Consulting Fees-Engineer	10,000.00	0	0	10,000.00	0.0000
	Control Total	10,000.00	0.00	0.00	10,000.00	
100-03-0313-000	Ground Care	0	0	0	0	0
100-03-0313-420	Mowing-Ground Care	20,000.00	575.00	5,706.63	14,293.37	28.5300
100-03-0313-422	Beautifications-Ground Care	2,050.00	0	634.78	1,415.22	30.9600
100-03-0313-424	Old Cemetary - Ground Care	2,000.00	0	0.00	2,000.00	0.0000
	Control Total	24,050.00	575.00	6,341.41	17,708.59	
100-04-0401-000	Fire Department	0	0	0	0	0
100-04-0401-800	Fire Department	140,650.00	35,162.50	134,158.23	6,491.77	95.3800
	Control Total	140,650.00	35,162.50	134,158.23	6,491.77	
100-04-0403-000	Resident Trooper	0	0	0	0	0
100-04-0403-375	Contract St. Fee-Law Enforcement	176,000.00	0	0	176,000.00	0.0000
100-04-0403-610	Office Supplies-Law Enforcement	450.00	0	144.00	306.00	32.0000
	Control Total	176,450.00	0.00	144.00	176,306.00	
100-04-0405-000	Fire Marshall	0	0	0	0	0
100-04-0405-100	Salary - Fire Marshall	7,919.00	609.08	6,081.93	1,837.07	76.8000
100-04-0405-110	Deputy Salary	1,267.00	0	633.45	633.55	50.0000
100-04-0405-150	Fire - Burning Official Comp	0.00	0	180.00	-180.00	0
100-04-0405-335	Training-Fire Marshall	300.00	0	0	300.00	0.0000
100-04-0405-610	Office Supplies-Fire Marshall	50.00	0	0	50.00	0.0000
100-04-0405-612	Subscriptions/Fire Marshall	700.00	0	173.75	526.25	24.8200
100-04-0405-730	Equipment-Fire Marshall	500.00	0	0	500.00	0.0000
100-04-0405-810	Dues / Memberships-Fire Marshall	140.00	0	826.92	-686.92	590.6600
	Control Total	10,876.00	609.08	7,896.05	2,979.95	
100-05-0501-000	Welfare	0	0	0	0	0
100-05-0501-580	Social Services - Travel	50.00	0	0	50.00	0.0000
100-05-0501-845	Social Services-ACCESS	400.00	0	0	400.00	0.0000
100-05-0501-850	COVID Expenses	0.00	0	2,585.99	-2,585.99	0
	Control Total	450.00	0.00	2,585.99	-2,135.99	
100-06-0601-000	Memorial Day Comm.	0	0	0	0	0
100-06-0601-800	Misc. Exp-Memorial Day	800.00	0	0	800.00	0.0000
	Control Total	800.00	0.00	0.00	800.00	
100-06-0603-000	Recreation Commission	0	0	0	0	0

100-06-0603-493	Outside Facility-Recreation Comm	2,630.00	0	0	2,630.00	0.0000
100-06-0603-870	Programs-Recreation Comm	5,835.00	0	2,696.19	3,138.81	46.2100
	Control Total	8,465.00	0.00	2,696.19	5,768.81	
100-07-0701-000	Transfer Station	0	0	0	0	0
100-07-0701-100	Wages-Transfer Station	21,218.00	1,627.92	17,271.12	3,946.88	81.4000
100-07-0701-438	Maintenance-Transfer Station	2,500.00	980.00	2,907.50	-407.50	116.3000
100-07-0701-442	Brush Pile Removal	7,500.00	0	0	7,500.00	0.0000
100-07-0701-480	Hauling Fees-Transfer Station	39,520.00	3,553.58	23,249.21	16,270.79	58.8300
100-07-0701-481	Bulky Waste-Transfer Station	30,160.00	2,206.28	19,911.46	10,248.54	66.0200
100-07-0701-493	Outdoor Facility-Transfer Station	900.00	0	600.00	300.00	66.6700
100-07-0701-601	Electricity-Transfer Station	2,400.00	375.10	1,973.94	426.06	82.2500
100-07-0701-803	Compactor Lease Transfer Station	3,120.00	257.50	2,317.50	802.50	74.2800
100-07-0701-998	Tipping Fees-Transfer Station	44,720.00	7,080.01	32,925.78	11,794.22	73.6300
	Control Total	152,038.00	16,080.39	101,156.51	50,881.49	
100-07-0703-000	Recycling	0	0	0	0	0
100-07-0703-484	Antifreeze Pickup-Recycling	100.00	0	0	100.00	0.0000
100-07-0703-485	Used Oil Pickup-Recycling	450.00	0	683.63	-233.63	151.9200
100-07-0703-488	Tire Pickup-Recycling	800.00	0	854.00	-54.00	106.7500
100-07-0703-807	Transfer Station-Permits	800.00	0	1,152.37	-352.37	144.0500
	Control Total	2,150.00	0.00	2,690.00	-540.00	
100-08-0801-000	Ec Development Comm	0	0	0	0	0
100-08-0801-800	Economic Development Comm.	500.00	0	430.00	70.00	86.0000
	Control Total	500.00	0.00	430.00	70.00	
100-08-0803-000	P&Z Commission	0	0	0	0	0
100-08-0803-100	Wages-Planning & Zoning	1,350.00	155.25	1,568.00	-218.00	116.1500
100-08-0803-310	Legal/Professional P&Z	5,000.00	2,791.00	8,840.50	-3,840.50	176.8100
100-08-0803-335	Training-Planning & Zoning	350.00	0	0	350.00	0.0000
100-08-0803-340	Planning & Zoning - Mapping	300.00	0	0	300.00	0.0000
	Control Total	7,000.00	2,946.25	10,408.50	-3,408.50	
100-08-0805-000	Zoning Board of Appeals	0	0	0	0	0
100-08-0805-115	Board Clerk - ZBA	500.00	93.50	355.00	145.00	71.0000
	Control Total	500.00	93.50	355.00	145.00	
100-08-0807-000	Building Department	0	0	0	0	0
100-08-0807-100	Wages - Building Department	13,354.00	0	12,368.81	985.19	92.6200
100-08-0807-120	Clerk's Wages-Building Department	19,240.00	2,545.74	18,279.81	960.19	95.0100
100-08-0807-438	Equipment maint.-Building Dept.	1,500.00	0	0	1,500.00	0.0000
100-08-0807-580	Mileage-Building Department	250.00	0	0	250.00	0.0000
100-08-0807-610	Office Supplies-Building Department	550.00	0	353.81	196.19	64.3300
100-08-0807-612	Bks. & Manuals-Building Department	500.00	0	120.00	380.00	24.0000
100-08-0807-810	Dues / Membership-Building Department	200.00	0	0	200.00	0.0000
100-08-0807-901	Building Dept.-Equipment	250.00	0	320.03	-70.03	128.0100
	Control Total	35,844.00	2,545.74	31,442.46	4,401.54	

100-08-0809-000	Wetlands	0	0	0	0	0
100-08-0809-100	Wages-Inland/Wetlands	16,470.00	1,228.28	12,191.42	4,278.58	74.0200
100-08-0809-115	Board Clerk - IWC	1,300.00	79.25	790.25	509.75	60.7900
100-08-0809-335	Training-Inland/Wetlands	250.00	0	0	250.00	0.0000
100-08-0809-610	Office Supplies-Inland/Wetland	250.00	0	0	250.00	0.0000
100-08-0809-810	Dues / Memberships-Inland/Wetlands	65.00	0	0.00	65.00	0.0000
	Control Total	18,335.00	1,307.53	12,981.67	5,353.33	
100-08-0815-000	Conservation Commission	0	0	0	0	0
100-08-0815-330	Conservation-membership	65.00	0	0	65.00	0.0000
100-08-0815-335	Conservation-training	200.00	0	0	200.00	0.0000
100-08-0815-609	Conservation-equipment	100.00	0	176.21	-76.21	176.2100
100-08-0815-810	Conservation-conferences	300.00	0	0	300.00	0.0000
	Control Total	665.00	0.00	176.21	488.79	
100-08-0817-000	Zoning Agent	0	0	0	0	0
100-08-0817-100	Salary-Zoning Agent	16,470.00	2,161.48	14,005.29	2,464.71	85.0400
100-08-0817-580	Mileage-Zoning Agent	300.00	0	0	300.00	0.0000
	Control Total	16,770.00	2,161.48	14,005.29	2,764.71	
100-08-0819-000	CRCOG, CCM, Cost	0	0	0	0	0
100-08-0819-810	Capital Region Council of Govt.	8,216.00	0	8,111.00	105.00	98.7200
	Control Total	8,216.00	0.00	8,111.00	105.00	
100-09-0901-000	Education	0	0	0	0	0
100-09-0901-590	RHAM Payment	5,119,757.00	0	3,579,311.36	1,540,445.64	69.9100
100-09-0901-595	Board of Education Expenses	3,902,400.00	0	2,401,350.61	1,485,592.39	61.9300
	Control Total	9,022,157.00	0.00	5,980,661.97	3,026,038.03	
100-10-1001-000	Library	0	0	0	0	0
100-10-1001-100	Library Payroll	75,808.00	6,074.44	60,079.39	15,728.61	79.2500
100-10-1001-800	Library-Operations	26,289.00	13,144.50	41,746.00	0.00	100.0000
	Control Total	102,097.00	19,218.94	101,825.39	15,728.61	
100-11-1101-000	Capital Expenditures	0	0	0	0	0
100-11-1101-701	Town Garage-Capital Expenditure	32,615.00	32,614.61	32,614.61	0.39	100.0000
100-11-1101-714	Revaluation	16,500.00	0	16,500.00	0.00	100.0000
100-11-1101-715	P & Z-Capital POCD	5,000.00	0	5,000.00	0.00	100.0000
	Control Total	54,115.00	32,614.61	54,114.61	0.39	
100-12-1201-000	Debt Service	0	0	0	0	0
100-12-1201-960	School-Debt	90,000.00	0	90,000.00	0.00	100.0000
	Control Total	90,000.00	0.00	90,000.00	0.00	
100-12-1203-000	Interest Expense	0	0	0	0	0
100-12-1203-950	School Interest	3,000.00	0	2,193.75	806.25	73.1300
	Control Total	3,000.00	0.00	2,193.75	806.25	
100-13-1305-000	Fund Transfers	0	0	0	0	0
100-13-1305-860	Insurance Severance	25,000.00	25,000.00	25,000.00	0.00	100.0000
100-13-1305-899	Contingency	50,000.00	0	500.00	49,500.00	1.0000

100-13-1305-901	DPW Equipment	100,000.00	0	100,000.00	0.00	100.0000
100-13-1305-907	Transfer-Multi-Use Public Bldg.	50,000.00	0	50,000.00	0.00	100.0000
100-13-1305-908	Fire Dept. Equip. Fund	60,000.00	0	60,000.00	0.00	100.0000
100-13-1305-911	Road Improvement Fund	290,000.00	0	290,000.00	0.00	100.0000
100-13-1305-912	tree removal fund	50,000.00	0	50,000.00	0.00	100.0000
100-13-1305-913	bunker hill bridge	120,000.00	0	120,000.00	0.00	100.0000
100-13-1305-914	bridge and culvert	90,000.00	0	90,000.00	0.00	100.0000
100-13-1305-915	building maintenance	40,000.00	0	40,000.00	0.00	100.0000
Final Totals		12,427,430.00	294,035.64	8,644,918.01	3,782,453.73	

Range of Checking Accts: First to Last Range of Check Dates: 03/01/22 to 03/31/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED					
639	03/03/22	ADELM005 ADELMAN SAND & GRAVEL INC	118.80		25
640	03/03/22	AHM00005 AHM	44,342.00		25
641	03/03/22	ALISS005 ALISSA MULLIKEN	500.00		25
642	03/03/22	BRICK005 BRICKS R US	409.48		25
643	03/03/22	BSCGR005 BSC GROUP - CONNECTICUT INC	11,418.75		25
644	03/03/22	CASHT005 CASH TRUE VALUE	76.90		25
645	03/03/22	COITE005 COIT EXCAVATING INC	422.39		25
646	03/03/22	COMCA005 COMCAST	115.85		25
647	03/03/22	CTTAX005 CT TAX COLLECTORS ASSOCI	50.00		25
648	03/03/22	DIME0005 DIME OIL COMPANY LLC	716.25		25
649	03/03/22	DSCOM005 D & S COMFORT CONTROL	129.00		25
650	03/03/22	DUBOI005 DUBOIS AUTOMOTIVE, INC.	202.90		25
651	03/03/22	EQUIP010 EQUIPMENT SPECIALISTS	189.53		25
652	03/03/22	FIREP005 Fire Protection Testing Inc	451.65		25
653	03/03/22	FLEET005 FLEETPRIDE	1,105.60		25
654	03/03/22	FRONT005 FRONTIER COMMUNICATION	59.33		25
655	03/03/22	GOVTS005 VISION GOV'T.SOLUTIONS	7,750.09		25
656	03/03/22	HALLO005 HALLORAN & SAGE LLP	407.00		25
657	03/03/22	HDP00005 DAS-ACCT.REC.- HDP	312.00		25
658	03/03/22	HOSME005 HOSMER MT. BOTTLING COMPANY IN	25.00		25
659	03/03/22	INFOS005 INFOSHRED LLC	19.85		25
660	03/03/22	LEAF0005 LEAF	223.32		25
661	03/03/22	LENCO005 LENCO ELECTRICAL CONTR.	8,134.95		25
662	03/03/22	MARTI005 MARTIN LAVIERO CONTRACTOR	45,660.80		25
663	03/03/22	MIDCI005 MID - CITY STEEL	86.21		25
664	03/03/22	MPNAR005 MPN ARCHITECTS	4,600.00		25
665	03/03/22	NE000005 GLASTONBURY CITIZEN/RIVEREAST	60.00		25
666	03/03/22	NUTME005 NUTMEG INTERNATIONAL TR	117.02		25
667	03/03/22	OFFIO005 OFFICE OF THE TREASURER	3,207.00		25
668	03/03/22	PAPER005 WILLIMANTIC WASTE PAPER	5,481.80		25
669	03/03/22	PETES005 PETE'S TIRE BARNS, INC.	52.00		25
670	03/03/22	PHOEN005 PHOENIX ENVIRONMENTAL LABORATO	175.00		25
671	03/03/22	RANDE005 RANDEE OR ROBERT EATON	186.52		25
672	03/03/22	RECEI005 ACCOUNTS RECEIVABLE	4.00		25
673	03/03/22	RYANB005 RYAN BUSINESS SYSTEMS, INC.	980.00		25
674	03/03/22	STEFA005 STEFANIE APATOW	68.04		25
675	03/03/22	SWISS005 SWISS UNIFORM RENTAL	258.20		25
676	03/03/22	TOMSP005 TOM'S PLACE FOOD LLC	35.00		25
677	03/03/22	TOWNO020 TOWN OF MANSFIELD	2,835.43		25
678	03/03/22	TOYOT005 TOYOTA LEASE TRUST	1,419.62		25
679	03/03/22	UNITE005 UNITED STATES POSTAL SER	265.00		25
680	03/03/22	VAULT005 VAULT TRUST	133.27		25
681	03/03/22	VERIZ005 VERIZON WIRELESS	142.28		25
682	03/03/22	VWCRE005 VW CREDIT LEASING, LTD	243.90		25
683	03/03/22	WBMAS005 W B MASON CO., INC.	69.98		25
684	03/03/22	WHPRE005 W.H. PREUSS SONS, INC.	79.12		25
685	03/16/22	CARGI005 CARGILL, INCORPORATED	15,659.19		26
686	03/16/22	CITAD005 CITADEL PPE DBA	1,265.00		26
687	03/16/22	CONST005 CONSTELLATION NEW ENERGY INC	1,490.74		26

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
POOLED		Continued		
688	03/16/22	CTCA0005 CTCA	270.00	26
689	03/16/22	DEMCO005 DEMCO Inc	1,441.84	26
690	03/16/22	DIME0005 DIME OIL COMPANY LLC	7,813.77	26
691	03/16/22	EASTC005 EAST COAST SIGN & SUPPLY,	620.00	26
692	03/16/22	EVERS005 EVERSOURCE	1,236.98	26
693	03/16/22	FPMAI005 FP MAILING SOLUTIONS	150.00	26
694	03/16/22	GRANI005 GRANITE TELECOMMUNICATIONS	966.64	26
695	03/16/22	HALLO005 HALLORAN & SAGE LLP	148.00	26
696	03/16/22	HEBRO005 HEBRON ACE HARDWARE	188.07	26
697	03/16/22	HERTZ005 HERTZ FURNITURE	2,323.57	26
698	03/16/22	HOMED005 HOME DEPOT CREDIT SERVIC	19.98	26
699	03/16/22	KAINE005 KAINEN, ESCALERA AND MCH	55.00	26
700	03/16/22	KDCKA005 KDC - KAULBACK DESIGN CO	677.46	26
701	03/16/22	LENCO005 LENCO ELECTRICAL CONTR.	1,976.26	26
702	03/16/22	LIBRA005 ANDOVER LIBRARY	13,144.50	26
703	03/16/22	LLOYD005 LLOYD L. LANGHAMMER, LLC	664.00	26
704	03/16/22	MYSTI005 MYSTIC MARRIOTT HOTEL	139.00	26
705	03/16/22	NE000005 GLASTONBURY CITIZEN/RIVEREAST	320.00	26
706	03/16/22	OFFIC010 THE OFFICE WORKS	39.87	26
707	03/16/22	ORNAS005 ORNASI LLC	1,213.20	26
708	03/16/22	PAPER005 WILLIMANTIC WASTE PAPER	1,833.41	26
709	03/16/22	PIZZA005 ANDOVER PIZZA	58.04	26
710	03/16/22	POINT005 POINT SOFTWARE	255.00	26
711	03/16/22	ROVAC005 ROVAC	220.00	26
712	03/16/22	SHIIN005 SHI INTERNATIONAL CORP.	1,213.41	26
713	03/16/22	SILVE005 SILVERBACK DISTRIBUTION	94.82	26
714	03/16/22	STATE040 KS STATEBANK	32,614.61	26
715	03/16/22	SUNCH005 SUN CHARGE SYSTEMS INC	3,100.00	26
716	03/16/22	TOMSP005 TOM'S PLACE FOOD LLC	50.00	26
717	03/16/22	TOWNO025 TOWN OF SOUTH WINDSOR	579.50	26
718	03/16/22	UNIVE010 University of Connecticut	300.00	26
719	03/16/22	WBMAS005 W B MASON CO., INC.	1,195.04	26
720	03/16/22	WILLI005 WILLIMANTIC AUTO & TRUCK	128.96	26
721	03/16/22	WILLI020 WILLIAM WARNER	5,200.00	26
722	03/17/22	ALANR005 ALAN ROY	166.25	27
723	03/17/22	BARTO010 WALLACE BARTON	19.89	27
724	03/17/22	CCM00005 CCM	300.00	27
725	03/17/22	CERTT005 CERT TEAM	961.18	27
726	03/17/22	CONGR005 ANDOVER CONGREGATIONAL	961.18	27
727	03/17/22	FRONT005 FRONTIER COMMUNICATION	59.33	27
728	03/17/22	GENAL005 GENALCO, INC .	5,431.39	27
729	03/17/22	GENIE005 Genie Innovations Inc.	6,350.00	27
730	03/17/22	NUTME005 NUTMEG INTERNATIONAL TR	50.61	27
731	03/17/22	PANTR005 ANDOVER FOOD PANTRY	961.18	27
732	03/17/22	SITEO005 SITEONE LANDSCAPE SUPPLY	620.98	27
733	03/17/22	TOWNO020 TOWN OF MANSFIELD	4,101.63	27
734	03/17/22	TROOP010 ANDOVER CUB SCOUT TROOP 124	961.18	27
735	03/17/22	VERIZ005 VERIZON WIRELESS	142.38	27
736	03/31/22	ADVAN005 ADVANCED OVERHEAD DOOR LLC	980.00	28
737	03/31/22	AFSCM005 AFSCME, LOCAL 1303	275.30	28
738	03/31/22	AIGRE005 AIG RETIREMENT SERVICES	750.00	28
739	03/31/22	ANDOV020 ANDOVER FIRE COMMISSION	35,162.50	28

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED		Continued			
740	03/31/22	ANTHE005 ANTHEM LIFE & DISABILITY INSUR	331.96		28
741	03/31/22	BOLTO005 BOLTON COLLISION REPAIR INC	815.00		28
742	03/31/22	BRICK005 BRICKS R US	2,173.52		28
743	03/31/22	CITIZ005 ANDOVER SENIOR CITIZENS	390.00		28
744	03/31/22	COMCA005 COMCAST	115.85		28
745	03/31/22	CUSTO005 Custom Construction	500.00		28
746	03/31/22	DEMCO005 DEMCO Inc	2,756.44		28
747	03/31/22	DSCOM005 D & S COMFORT CONTROL	3,357.00		28
748	03/31/22	DUBOI005 DUBOIS AUTOMOTIVE, INC.	227.44		28
749	03/31/22	EASTC005 EAST COAST SIGN & SUPPLY,	145.00		28
750	03/31/22	HALLO005 HALLORAN & SAGE LLP	2,236.00		28
751	03/31/22	HH000005 H&H	2,500.00		28
752	03/31/22	HOSME005 HOSMER MT. BOTTLING COMPANY IN	32.00		28
753	03/31/22	LCPAR005 L & C Park Consultants LLC	575.00		28
754	03/31/22	MEUI0005 MEUI	125.10		28
755	03/31/22	PALAZ010 MICHAEL PALAZZI	35.94		28
756	03/31/22	PAPER005 WILLIMANTIC WASTE PAPER	2,946.73		28
757	03/31/22	PIZZA005 ANDOVER PIZZA	375.00		28
758	03/31/22	RIDEA005 RIDE-AWAY	140.70		28
759	03/31/22	ROVAC005 ROVAC	220.00		28
760	03/31/22	TOLLA015 TOLLAND COUNTY TOWN CLE	16.00		28
761	03/31/22	WBMAS005 W B MASON CO., INC.	699.09		28

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	123	0	320,975.44	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	123	0	320,975.44	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	123	0	320,975.44	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	123	0	320,975.44	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	2-100	244,097.07	2,051.35	60,965.30	307,113.72
	2-201	13,861.72	0.00	0.00	13,861.72
Total of All Funds:		<u>257,958.79</u>	<u>2,051.35</u>	<u>60,965.30</u>	<u>320,975.44</u>

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	100	244,097.07	2,051.35	60,965.30	307,113.72
	201	13,861.72	0.00	0.00	13,861.72
Total of All Funds:		<u>257,958.79</u>	<u>2,051.35</u>	<u>60,965.30</u>	<u>320,975.44</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	2-100	244,097.07	0.00	0.00	0.00	244,097.07
	2-201	13,861.72	0.00	0.00	0.00	13,861.72
Total of All Funds:		<u>257,958.79</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>257,958.79</u>

13. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

14. Tax Collector

a. Refunds Requests

Town Only

Terminal / Batch	
Terminal	5
Batch	36

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

Last Assessor Bridge	
Run on:	01/20/2022

Percent Collection as of 04/01/2022

REAL ESTATE

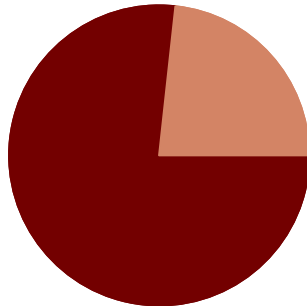
Uncollected - 23.29%
Collected - 76.71%

PERSONAL PROPERTY

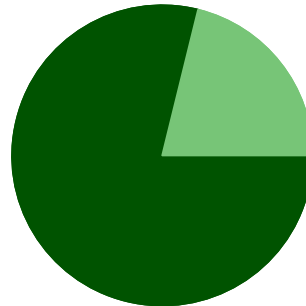
Uncollected - 21.15%
Collected - 78.85%

MV REGULAR

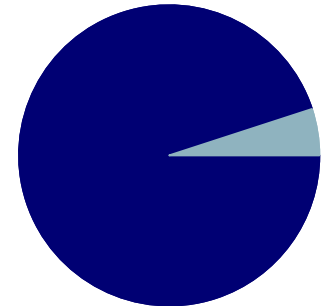
Uncollected - 5.01%
Collected - 94.99%



■	Total Due = \$1,910,934.64
■	Total Paid = \$6,292,564.66



■	Total Due = \$91,686.88
■	Total Paid = \$341,915.50



■	Total Due = \$53,634.20
■	Total Paid = \$1,016,263.38

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,203,499.30	6,292,564.66	1,910,934.64	76.71
PERSONAL PRO	433,602.38	341,915.50	91,686.88	78.85
MOTOR VEHICL	1,069,897.58	1,016,263.38	53,634.20	94.99
MOTOR VEHICL	158,453.53	127,465.18	30,988.35	80.44
TOTALS:	\$9,865,452.79	\$7,778,208.72	\$2,087,244.07	

MARCH 2022

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL	DIFFERENCE
	\$2,034.73			\$2,034.73	
3/1	\$1,685.28	\$719.17	\$719.17	\$2,404.45	
3/2				\$0.00	
3/3		\$6,122.57	\$6,122.57	\$6,122.57	
3/4	\$1,255.11			\$1,255.11	
3/5				\$0.00	
3/6				\$0.00	
3/7	\$3,098.18	\$12,699.15	\$12,699.15	\$15,797.33	
3/8				\$0.00	
3/9	\$1,001.17			\$1,001.17	
3/10	\$1,206.00	\$4,600.57	\$4,600.47	\$5,806.57	
3/11	\$1,249.70			\$1,249.70	
3/12	\$618.72			\$618.72	
3/13				\$0.00	
3/14	\$1,750.90	\$15,482.40	\$15,482.40	\$15,482.40	
3/15	\$3,570.57	\$4,803.68	\$4,803.68	\$8,374.25	
3/16	\$461.33			\$461.33	
3/17	\$2,302.03	\$5,512.40		\$7,814.43	
3/18				\$0.00	
3/19	\$463.85			\$463.85	
3/20				\$0.00	
3/21	\$6,835.57	\$24,536.87		\$31,372.44	
3/22	\$2,145.81	\$1,754.10		\$3,899.91	
3/23	\$620.26			\$620.26	
3/24	\$5,532.18			\$5,532.18	
3/25	\$1,726.54			\$1,726.54	
3/26	\$4,082.40			\$4,082.40	
3/27				\$0.00	
3/28	\$89.69	\$23,348.60		\$23,438.29	
3/29		\$4,645.80		\$4,645.80	
3/30	-5243.4				
3/31					
TOTAL	\$36,486.62	\$104,225.31	\$44,427.44	\$140,711.93	

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2016			\$294.13		\$238.24	\$10.00	\$542.37
2017			\$170.43		\$115.04	\$5.00	\$290.47
2018			\$37.58		\$14.66	\$5.00	\$57.24
2019	\$1,381.55	\$233.45	\$501.39	\$387.72	\$541.46	\$54.00	\$3,099.57
2020	\$117,831.91	\$235.77	\$10,187.80	\$10,088.36	\$3,146.84	\$475.00	\$141,965.68
NSF	-\$5,243.40						-\$5,243.40
TOTAL	\$113,970.06	\$469.22	\$11,191.33	\$10,476.08	\$4,056.24	\$549.00	\$140,711.93

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				\$207.27	\$207.27
2007			\$476.65	\$71.26	\$547.91
2008			\$520.26	\$28.15	\$548.41
2009			\$579.60		\$579.60
2010			\$211.42		\$211.42
2011		\$439.82	\$4,314.46	\$249.48	\$5,003.76
2012		\$2,828.18	\$3,146.24	\$204.03	\$6,178.45
2013	\$12.13	\$3,485.83	\$1,486.53	\$783.06	\$5,767.55
2014	\$1,225.76	\$4,551.81	\$2,103.08	\$2,991.24	\$10,871.89
2015	\$1,225.76	\$4,740.57	\$9,522.35	\$2,286.15	\$17,774.83
2016	\$3,692.73	\$7,114.75	\$7,996.26	\$2,452.26	\$21,256.00
2017	\$22,857.68	\$7,576.96	\$10,886.23	\$2,922.86	\$44,243.73
2018	\$39,204.77	\$8,661.99	\$12,072.09	\$2,100.92	\$62,039.77
2019	\$54,402.42	\$9,815.38	\$16,769.87	\$5,647.10	\$86,634.77
2020	\$1,910,934.64	\$91,686.88	\$53,634.20	\$30,988.35	\$2,087,244.07
TOTAL	\$2,033,555.89	\$140,902.17	\$123,719.24	\$50,932.13	\$2,349,109.43

**Attorney Dennis O'Brien
Attorneys O'Brien and Johnson
120 Bolivia Street, Willimantic, CT 06226
860-208-2345 (phone/text) 860-423-1533 (facsimile)**

March 18, 2022

Ms. Eileen Curtin
Tax Collector
Town of Andover
17 School Road
Andover, CT 06232

**Re: Tax Refund to Thomas D. Talbot for His Transfer of 7.84 acres near
Shoddy Mill and Boston Hill Roads to the Town of Andover on January 19, 2022**

Dear Eileen:

Earlier this week I was notified by Andover Town Clerk Carol Lee that Mr. Thomas Talbot is due a tax refund from the Town for taxes paid in advance on the aforementioned unimproved land for this fiscal year in the total amount of \$291.60.

As I have calculated it, on a pro rata basis, the Town owes Mr. Talbot a refund of \$130.22.

I am of course fully responsible for this oversight. I was so pleased to finally get this transaction done after I assisted with a similar gift of acreage from the tax-exempt Northern CT Land Trust, I neglected to make this adjustment for Mr. Talbot at the celebratory closing on January 19.

Let me know if you need any more from me on this.

I am sorry for my oversight and inconvenience to you and others.

Please do what must be done to reimburse Mr. Talbot.

Thank You,
/s/Dennis O'Brien
Dennis O'Brien
Town Attorney

cc: Town Administrator Eric Anderson
First Selectman Jeffrey Maguire
Town Clerk Carol Lee
Thomas D. Talbot

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that TALBOT THOMAS D

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- Sec. 12-81 (20) Servicemen Having Disability Rating.
Sec. 12-124 Abatement to poor.
Sec. 12-125 Abatement of Taxes of Corporations.
Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
Sec. 12-127 Abatement or Refund to Blind Persons.
Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
Sec. 12-129 Refund of Excess Payments.

TALBOT THOMAS D
37 HARLOW AVE
NORTHAMPTON, MA 01060

2020-01-0001399
37
BOSTON HILL RD



To EILEEN CURTIN Collector of OFFICE OF THE TAX COLLECTOR State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

Table with columns: Total Due, Total Paid, Adjusted Refund, Tax, Interest, Lien, Fee, Total, Overpaid Tax. Values include 291.60, 0.00, 0.00, 0.00, 0.00, 291.60, 130.22.

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Thomas Talbot
Print Name

Thomas Talbot
Signature of Taxpayer

1/19/2022
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman: It is recommended that refund* of property taxes and interest in the amount of 130.22 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT OFFICE OF THE TAX COLLECTOR, CONNECTICUT THIS 22 DAY OF March 2022

Eileen Curtin
EILEEN CURTIN

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman approved on the day of 2022. It was voted to refund taxes and Interest amounting to 130.22.

First Selectman

Other Governing Body

Mail To : EILEEN CURTIN
OFFICE OF THE TAX COLLECTOR
17 SCHOOL ROAD
ANDOVER, CT 06232-2000

15. Assessor's Report

a. Revaluation Services

16. Department Reports

- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**

Assessor's office monthly activity – FEBRURAY 2022

Processing conveyances	7
Processing building permits	13
Prorating motor vehicle grand list	3
Updating field cards	
Correspondence/ Phone	20
Providing assistance-town hall customers	
Providing assistance to other departs	10
Researching mapping issue or questions	
Reports & communication with the State	
MLS research	3
Scheduling meeting and appointments	
Office work	Mailed out all RE & PP increase notices
Personal property grand list	
Personal Property Discovery	
Homeowner's program	Mailed out all letters for 21 GL
Veteran's program	Mailed out all letters for Ad Vets
Income & expenses	Mailed out all I&E for the 21 GL
Renter's rebate program	
Tax exemptions	
Adds to the re, pp or mv grand list	
Pa 490	
Provided assistance to BAA	Helped BAA-
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	4
Attorney correspondence	1
Tax appeal review/appraisal	
MLS review	3
Town board/dept assistance	
Review & Approve C of Cs	3
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
51362	HALL WESLEY M	51370	08358M	C	2,010	-2,010	0
1	35 RIDGE RD ANDOVER CT 6232-1210	1999 01	DODGE 1B4HS28Y8XF688188	DURANGO 2017 02/07/2022 WRONG TT - SENT TO EAST HARTFORD	0	0	0
					2,010	-2,010	0
80646	VW CREDIT LEASING LTD	80646	08360S	C	4,535	-1,770	2,765
1	1401 FRANKLIN BLVD LIBERTYVILLE IL 60048-0	2021 01	VOLKS 1VWSA7A30MC002744	PASSAT S 2020 02/24/2022 SOLD 8/2021	0	0	0
					4,535	-1,770	2,765
80686	GLOWACKI NICHOLAS A	20A002	08359S	C	108,500	-32,410	76,090
2	17 LAKESIDE DR ANDOVER CT 6232-0	2018 01	PORSC WP0AC2A91JS174234	911 GT3 2020 02/16/2022 ADD OLD VEH CREDIT	0	0	0
					108,500	-32,410	76,090
TOTAL	# Of Accts 3				115,045	-36,190	78,855
					0	0	0
					115,045	-36,190	78,855
YEAR 2020	# Of Accts 3				115,045	-36,190	78,855
					0	0	0
					115,045	-36,190	78,855
GRAND TOTAL	# Of Accts 3				115,045	-36,190	78,855
					0	0	0
					115,045	-36,190	78,855



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

April 4, 2022

The Andover Fire Department responded to 24 calls in March. Here is the breakdown.

Medical 15

MVA 2

Fire Alarms 4

Cover Assignment 1

Appliance Fire 1

Odor Investigation 1

Drills ~~#~~ 3

Meetings 1

Work Detail 1

Ron Mike

Andover Fire Chief

1st quarter 2022 Open Burn Permits

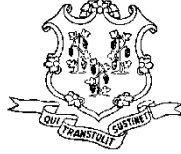
Open Burn Permits

Date of App/Inspection	#	Date of Issue	Good until	Name
3/22/2022	10	3/22/2022	4/30/2022	Geraldine Adams



Commanding Officer
Lieutenant Rosenberg #045

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Sergeant Kyle Cormier #156

Date: **04/06/2022**

Jeff J. Maguire
Town Manager
17 School Road
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover. During the month of **March 2022** the Andover Resident Trooper as well as Troop K Troopers responded to **151** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 2
Burglaries: 0
Larcenies: 0
Narcotic Cases: 0
Other Criminal: 2
Other Non-Criminal: 2
Medical Assists: 5
Non Reportable Matters: 133
Other Noteworthy Events (List):
TPR Nesci certified as a Field Training Officer
TPR Nesci represented the C.S.P. at the National Law Enforcement Torch Run event

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI: 0
Traffic Citations: 1
Written Warnings: 6

Sincerely,

Lt. Adam Rosenberg #045

Lieutenant Adam Rosenberg #045
Commanding Officer
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	9	3,293.82	205,846.14	0.00	0.00	0.00	0.00	0.00	0.00	53.82	135.00	3,105.00
Electrical Permit	9	1,111.64	61,833.00	0.00	0.00	0.00	0.00	0.00	0.00	16.64	135.00	960.00
Gas Permit	3	197.60	8,762.00	0.00	0.00	0.00	0.00	0.00	0.00	2.60	45.00	150.00
Mechanical Permit	3	594.36	34,762.00	0.00	0.00	0.00	0.00	0.00	0.00	9.36	45.00	540.00
Grand Totals	24	5,197.42	311,203.14	0.00	0.00	0.00	0.00	0.00	0.00	82.42	360.00	4,755.00
Grand # Voids	0											

+ 50.00
5247.42 total

receipt	amount	date	address	name	site address	description
273209	\$10.00	3/1/2022	14 Blossom Lane, Wallingford CT	William Genovese	gravel pit	special permit
273212	\$40.00	3/1/2022	100 Constitution Plaza Htfd, CT	Rebecca	580 Lake road	signs
TOTAL	\$50.00					

ANDOVER PUBLIC LIBRARY -
LIBRARIAN'S REPORT - March 2022

	Mar-22	YTD 21-22 (July 1, 2021 - June 30, 2022)			
Adult:					
Fiction	452	3770			
Non-fiction	78	722			
Video	69	547			
Audio	40	228			
Magazines	3	17			
E-reader (Kindle)	0	0			
Total Adult	642	5284			
Children:					
Fiction	190	1406			
Non-fiction	32	209			
Video	9	44			
Audio	0	2			
Total Children	231	1661			
Young Adult:					
Fiction	13	238			
Non-fiction	0	4			
Audio	0	1			
Magazines	0	0			
Total Young Adult	13	243			
Total Fiction	655	5414			
Total Non-fiction	110	935			
Total Video	78	591			
Total Audio	40	231			
Total Magazines	3	17			
Total Uncategorized**	13	117			
Total Passes	0	0			
Total OverDrive	109	1285			
Total E-readers	0	0			
Total Circulation	1008	8590			
Out-of-town circ.	74	591			
Ref. questions	36	222			
Patrons registered:					
Andover	1525				
Out-of-town	467				
Total Patrons	1992				
Collection size *	20384				
Public Computer Usage (hrs.)	81	643.5			
ILL provided	84	430			
ILL received	62	412			
# Patrons (inc. programs):	405	3562			
PROGRAM ATTENDANCE	53	398			
Number of programs:	8	76			

ANDOVER SENIOR TRANSPORTATION
MONTH OF MARCH 2022

Dated 3/5/2022
Cathy Palazzi
Senior Coordinator

1) Drug tests – none.

2) List of Clients Serviced in March

- Medicals 74
- Events 0
- Maintenance 1 2017 Ford E series bus repaired *See Below
- Disabled 6
- Veterans 3
- Meetings 3
- Shopping 5-6 seniors 4 trips (one per week) depending on week.
- Vehicles 3

- Delivery of new bus expected in May 2022.
- Once again, I have added this information on to our monthly report as I strongly feel this should be addressed in the near future in order to save wear, tear and money on our buses that now have to do medicals with only one person on board. If funds are available in the future, it would be useful and cost saving to have a car for medicals. An electric car would be useful for conserving energy and better for the environment. Due to increase in medicals, as seniors age, I am making this request again. Believe a cost savings would be realized by taking a senior in a car compared with the cost of running the bus. On a normal schedule we have both small bus and van going out every day for medicals. Vehicles are out at a minimum of 4-6 times per day.
- In process of interviewing potential third driver for a backup driver.
- CDC still continues to add numbers to Andover's list. Seniors are trying to be careful but have started the inside programs in March for YAH, movies and lunches. In later April we will start an exercise class and be mindful of safety.
- Serviced two seniors with wheelchairs this month and hoping we will have more equipment donated as our seniors age. Will put notice in the *RE* requesting equipment no longer being used to be donated to our Senior Equipment Program.

* The state owned 2017 bus had slight accident while driver backing into OFH garage. Misjudged the wall distance and came too close to a pipe sticking out of wall and scraped top and side of bus. Repairs done by Bolton Collision and looks like new.

MOTTO: "NO SENIOR LEFT BEHIND"

Cathy Palazzi
Senior Coordinator

17. Correspondence

18. Public Speak

19. Adjournment