



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, March 14th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

**Town of Andover
Board of Selectmen
Regular Meeting**
Monday, March 14th 2022 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/82815236350>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 828 1523 6350

Passcode: 675168

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
5. Appointments
6. Resignations
7. Town Administrator's Report
8. Old Business
Discuss and act upon the following:
 - a. Pedestrian Safety Initiative
 - b. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal
9. New Business
Discuss and act upon the following:
 - a. Memorial Day Parade
 - b. Town Hall Upgrades
 - c. Charter Revision Committee
 - d. Fiscal Year 2022-2023 Proposed Town Budget
 - e. Event Permit Forms:
 - i. RiMaConn on Saturday, August 27th
 - ii. Expo Wheelmen Mountain Bike Races on Date TBD

10. Approval of Meeting Minutes
 - a. Tuesday, February 15th, 2022 Regular Meeting Minutes
 - b. Budget Workshops:
 - i. Tuesday, January 25th, 2022 Special Meeting Budget Workshop Minutes
 - ii. Monday, January 31st, 2022 Special Meeting Budget Workshop Minutes
 - iii. Monday, February 7th, 2022 Special Meeting Budget Workshop Minutes
 - iv. Wednesday, February 16th, 2022 Special Meeting Budget Workshop Minutes
 - v. Tuesday, February 22nd, 2022 Special Meeting Budget Workshop Minutes
 - vi. Monday, February 28th, 2022 Special Meeting Budget Workshop Minutes
 - c. Friday, March 4th, 2022 Special Meeting Minutes
11. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
13. Tax Collector's Report
 - a. Refunds Requests
14. Assessor's Report
 - a. Revaluation Services
15. Department Reports
 - a. Fire Department
 - b. Burning Official
 - c. Resident State Trooper
 - d. Town Clerk
 - e. Building Department
 - f. Assessor's Office
 - g. Public Works
 - h. Transfer Station
 - i. Library
 - j. Senior Transportation
 - k. Registrars
 - l. AHM
16. Correspondence
17. Public Speak
18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

1. Call to Order Pledge of Allegiance

2. Public Speak

3. Additions/Deletions to the Agenda

4. Board and Commission Presentations

a. Community Garden Shed Installation

5. Appointments

6. Resignations

7. Town Administrator's Report

Town Administrator's Report for the 3.14.22 Board of Selectmen Regular Meeting

Town Hall Operations:

Furnace in Community room as well as the boiler have both had problems. Both controllers appear to have died at the same time- likely a power surge? No indication that anything else in town hall has been damaged

Cleaning/Custodian: William Bell has been doing interior painting in the town hall.

Assessor's Office:

Reval published and informal hearings are done. Board of Assessment appeal is wrapping up its appeals process in the next few weeks.

Grand list has been certified and published.

Administrator's Office:

I am continuing to work from home at this point but still looking to transition to working part time at town hall as soon as I can get medically cleared

Town Clerks office

New assistant clerk is settling in.

Finance Office:

Working on budget stuff as well as the Audit.

Building Department:

The building dept is slow right now so Lynn is working on reorganizing files for the land use dept. We brought back the rep from permit link for some additional training requested by Lynn. We are working on transitioning zoning and IWWC to permit link to streamline the application process. Paperwork filed for conversion to

The Dollar general slated for the corner of lake road and Route 6 is going to public hearing soon with the planning and zoning commission. This will be the first commercial development in many years.

Public Works:

As discussed previously we are positioning Andover to be able to take advantage of the funding under federal transportation bills \$1 billion in Culvert grants to remove/replace/restore culverts and address the flow of water through roads, bridges, railroads, tracks, and trails. Still no firm guidance on the details for this.

Tree Work:

Tree work completed Basoula Road. "Tennant tree service"

Town crew removed trees to expand /improve parking on lake road

Snow Plowing Budget:

Plowed over the holidays several days- OK on salt and budget currently with the warmer weather

Bunker Hill Bridge Design:

Design meetings completed; next step is a public hearing- no date announced yet.

Small Bridges and Culverts:

Working with Brandon Handfield to get an RFP together for a final design for Hutchinson Rd culvert replacement

Andover Proposed Community Senior Center:

Committee had a productive meeting with Architect and site design firm and is making progress

Andover Veterans Monument:

Installation of the flagpoles is complete as is the installation of the POW monument Waiting on brick and weather

Times Farm Bridge:

Working on the final close out.

We are making progress with the state and contractor. All paperwork is at DOT for final review, we settled the final bill with the engineering firm including retainage, and we have a final reimbursement to request from the federal DOT. No Dot final approval yet.

STEAP Grant:

Full approval of STEAP grant Next up develop the RFP for the work. Starting this with Brandon Handfield

Connectivity Grant:

Contractor will restart work in April with completion expected by summer

Town-Wide Alarm Monitoring and Repair:

FPT repaired alarm systems in the town hall and Library Next up is Public Works. Still not scheduled which is annoying.

Affordable Housing Grant:

Bill Warner hired and is working with PZC on this project for the grant. Due for completion by June.

Budget:

Continues to be very tight

American Recovery Act Funding:

We have first allotments of **\$478,848.04**

The board of selectman have voted to devote all of the American recovery act funding to construction of the community center.

Town Hall Projects"

The electrical RFP for redoing the town hall electrical system has suffered from mission creep.

Goal:

1. Electrical Replace the stabloc electrical panel with a 40-place electrical panel and reconfigure the circuits on the back up power
 - a. The location of the existing stabloc panel is not large enough for a 40 circuit GE series panel to match existing equipment even with the oil fill lines removed. We could use a 30-circuit panel and another sub panel if needed
 - b. Reconfigure the circuits that are on back up power
 - c. Alternatively, we are back to moving to an alternate location
 - d. We would need to remove all the telephone wiring from this location
 - e. This portion of the project must come last after the HVAC upgrades are completed
2. HVAC Goal is even heat distribution in the building
 - a. This was completed early this fall by Myteck plumbing
 - b. Reroute the fresh air intake for the existing boiler which does not meet code
3. Consider 2 possible ways forward
 - a. Replace the oil tank with a single 400 g roth tank or dual roth tall boy 275 gallon tanks
 - b. Switch to propane as a fuel source for the building
4. Oil Storage Replace existing oil tank and fill pipe with larger capacity tank.
 - a. I sought multiple quotes from 3 sources the only one who actually quoted it (3 companies measured it) was Mytech Plumbing. KDC, M+M, D and S all were asked for quotes but none followed through after inspection
 - b. Replace fill lines. Only code compliant option is to use the opening where the window used to be. This would avoid all the electrical equipment.

- c. Option #1 a single 400 gallon tank \$5214 installed with new fill lines
 - d. Option #2 dual 275 gallon tanks \$6323 installed with new fill lines
 - e.
5. The building community and architect are planning on the new community center being heated by propane. Given that it makes sense to convert the town hall as well. This gets the tanks out of the community room and frees up a lot of space in the mechanical room which is valuable given the difficulty doing electrical upgrades in the existing space
 - a. This would require inground tanks. I am seeking a quote from uncas gas (they supply tanks for the fire dept) We would aim to install dual 1000 gallon tanks so we have lots of capacity for both buildings and future proof us for a generator for both buildings This would also shift this expense away from the new community center which may help staying under the spending cap. Waiting on cost estimates for this work
 - b. Additionally I asked D and S to work out how the HVAC replacement would work
 - We would be able to reuse the boiler and just change the burner
 - The furnace for the community room would need to be replaced with a high efficiency unit
 - We would need/want to replace the 18 year old Ac A coil at the same time
 - Total conversion costs would be around \$19,000. Given that we have had to service/fix our ac/ furnace in the community room 7-8 times in the last year, it would make sense to replace it due to reliability issues.
 - I would want to examine other options for efficiency as the quote is only for a 16 seer Ac Unit
 6. Masonry Redo Masonry Block and Brick the old window opening
 - a. Reach out to MG masonry for a cost estimate for that. ~\$1400 est from MG
 - b. Must be blocked in per code so we can reroute the fill pipes.
 7. VOIP Evaluate and move phone wiring and potentially relocate fiber optic equipment
 - a. Moving Ahead with IP Genie
 8. Are we back to the question of using LOCIP funds to pay for the upgrades?
 - a. Will need to have preliminary cost estimates
 - b. Rewrite the towns buildings plan
 - c. CIP approval via Minutes for revised plan and proposal
 - d. BOS approval and LOCIP application

Other projects

- e. Finished needed electrical work at the Town Garage
 - f. Installed new utility pole for security lighting at the bus depot costs paid by Dattco.
 - g. Finished the turnaround at Basola rd culdesac for the school bus and plow trucks
 - h. Began work on the parking area at lake road
 - i. Survey underway for culvert replacement on lake Rd at Basola.
 - j. Install new drinking fountain/bottle filler at town hall Mytech \$2800 two quotes other was \$3200 for same unit
 - k. Install Electric Hand Dryer in Bathroom \$2000 working with Ric to make sure any circuit we install can handle a second unit in the other bathroom
9. Working on a method of supplying hot water to the utility sink for the custodian- only have cold water now

8. Old Business

Discuss and act upon the following:

- a. Pedestrian Safety Initiative**
- b. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal**

9. New Business

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DS Comfort Control LLC

Heating and Cooling

PO Box 30

Coventry, CT. 06238

860-729-6697

CT lic # 393594

Proposal Submitted To:

Date: February 25, 2022

Town Of Andover
17 School St
Andover, CT. 06232

Andover Town Hall

We hereby propose to furnish the materials and perform the following:

Replace existing oil furnace for community room with a Carrier LP Furnace. Furnace will be located in same location as old unit and will be connected to existing ductwork, electrical and thermostat. New pvc venting will exit through roof in same location as old vent. Combustion air will be connected to existing fresh air louver with damper removed. This does not include gas piping.
\$ 7,800.00

Install 5 ton Carrier a/c coil on new furnace and new 16 SEER condenser in same location as old unit. Refrigerant lines will be purged and re used. Old a/c unit will be pumped down and disposed of properly.
\$6,700.00

Replace oil burner n System 2000 boiler in basement with an LP burner. Remove and dispose of oil tank, fill pipe, and vent. Does not include gas piping.
\$4,500.00

System startup and tests to be preformed upon completion of installation.
Proposal does not include electrical, carpentry, masonry, core boring, excavating, or handling of any hazardous materials.

Amount of proposal to be: SEE ABOVE
Payments to be as follows: To be determined

Contractee is responsible for all payments as specified. Any balance due over 30 days will be charged interest of 1.5 % per month. Any Legal fees or collection fees related to this contract are billable and the sole responsibility of the party whose signature appears below. This proposal may be withdrawn by us if not accepted within **10 days**.

Accepting Signature

Date

D & S Comfort Control Signature



ESTIMATE #135

SENT ON:

Jan 12, 2022

RECIPIENT:

Andover Town Hall

17 School Road
Andover, Connecticut 06232

SENDER:

My-Tech Mechanical Contractors, LLC

428 Lake Rd
Andover, CT 06232

SERVICE ADDRESS:

17 School Road
Andover, Connecticut 06232

Phone: 860-965-1070

Email: info@mytechct.com

Website: www.mytechct.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
14 Plumbing	Option #1 Install 2 - 275 gallon Roth 1000LH fuel oil tanks. Replace #2 fuel oil storage tanks at Andover Town Hall. Installation includes: Drain, disconnect and discard old tanks. Install 2 new Roth 275 gallon tanks with 2" black steel fill and vent piping, fill alarm, fill cap, oil vent, two 1/2" duplex bushings, tank twinning kit and all necessary pipes, valves, fittings, labor, appurtenances and permits.	1	\$6,323.10	\$6,323.10
14 Plumbing	Option #2 Install 1 - 400 gallon Roth 1500L fuel oil tank. Replace #2 fuel oil storage tank at Andover Town Hall. Installation includes: Drain, disconnect and discard old tanks. Install 1 new Roth 400 gallon tank with 2" black steel fill and vent piping, fill alarm, fill cap, oil vent, two 1/2" duplex bushings, and all necessary pipes, valves, fittings, labor, appurtenances and permits.	1	\$5,214.81	\$5,214.81



ESTIMATE #135

SENT ON:

Jan 12, 2022

This quote is valid for 10 days due to current market price conditions.
A 50% Deposit is due prior to commencement of work.

Subtotal	\$11,537.91
No tax (0.0%)	\$0.00
Total	\$11,537.91

Signature: _____ Date: _____



ESTIMATE #180

SENT ON:

Feb 16, 2022

RECIPIENT:

Andover Town Hall

17 School Road
Andover, Connecticut 06232

SENDER:

My-Tech Mechanical Contractors, LLC

428 Lake Rd
Andover, CT 06232

SERVICE ADDRESS:

17 School Road
Andover, Connecticut 06232

Phone: 860-965-1070

Email: info@mytechct.com

Website: www.mytechct.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
14 Plumbing	Value Engineered Option. Replace existing water cooler at Andover Town Hall with new cooler and bottle filling station. Replace existing Halsey Taylor HTV8Q_1A water cooler with new Elkay LZS8WSLK water cooler with bottle filling station and water filter. Installation includes drain, disconnect and discard old unit. Open CMU block wall to access plumbing and electrical. Relocate domestic water, drain and electrical outlet to proper rough-in dimensions. Repair CMU wall with mortar. Install new Elkay EZH20 water cooler with bottle filling station. https://www.elkay.com/products/details/lzs8wslk 4 units in stock in stock at Davenport as of 1/14/22	1	\$0.00	\$0.00
14 Plumbing	Equipment: Elkay LZS8WSLK	1	\$1,264.13	\$1,264.13
14 Plumbing	Material & Labor: Plumbing pipes, valves, labor, permits and appurtenances.	1	\$1,584.00	\$1,584.00



ESTIMATE #180

SENT ON:

Feb 16, 2022

This quote is valid for 10 days due to current market price conditions.
A 50% Deposit is due prior to commencement of work.

Subtotal	\$2,848.13
No tax (0.0%)	\$0.00
Total	\$2,848.13

Signature: _____ Date: _____



**HARTFORD
MARATHON
FOUNDATION**

Hartford Marathon Foundation
41 Sequin Drive, Glastonbury, CT 06033
P: 860-652-8866 | F: 860-652-8145
www.hartfordmarathon.com

February 10, 2022

Andover Board of Selectmen
17 School Road
Andover, CT 06232

Request To Use Town For Athletic Event – RiMaConn Relay – Saturday, August 27th, 2022

Dear Board of Selectmen,

The Hartford Marathon Foundation (HMF) requests permission to traverse the **Town of Andover** for the staging of the third running of the **RiMaConn Relay**, presented by Webster Bank on **Saturday, August 27th, 2022**. The event is an 18 stage relay run that will start in Lincoln, RI and finish in Hartford, CT. The 95-mile journey will traverse 20 towns and 3 states. Teams of 6 members will begin between 4 am and 9 am (depending on their projected pace) and exchange the “baton” roughly every 5 miles to their teammates. Runners will be instructed to obey all local traffic laws as they make their way along the route. Roads are not requested to be closed to vehicle traffic, however police coordination is requested as deemed necessary to allow for safe passage of runners in key areas. The event concept was developed by HMF and East Coast Greenway advocates as a way to showcase the extensive multi-use trail network’s accomplishments and accessibility through Rhode Island, Massachusetts, and Connecticut. Please find a copy of the overall course map for the event, as well an enlarged close up of the route in Andover. We project that our impact to the town will be between **2:00 PM and 6:15 PM**, and will include the utilization of the following:

- City streets (at trail crossings)
- East Coast Greenway (Hop River Trail)

Thank you for considering this request. If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matt Anderson', written over a light blue horizontal line.

Matt Anderson
Hartford Marathon Foundation
matt@hartfordmarathon.com

Attachment(s): RiMaConn Relay - Leg 13
 RiMaConn Relay - Leg 14
 Town of Andover - Permit for use of Town Property

Please NOTE: All requests must be submitted at least 14 days prior to the event.

Indemnity:

The organization or individual agrees to indemnify, save harmless and defend owner, its affiliates and its or their directors, officers, employees and property management agent, if any, from and against any and all claims, actions, damages, liability and expense in connection with personal injury and or damage to property arising from or out of any occurrence upon or at the property caused by the act or omission of the authorized parties in conducting the permitted activities. Any defense conducted by the organization or individual of any such claims, actions, damages, liability and expense will be conducted by attorneys chosen by the organization or individual and the organization or individual will be liable for the payment of any and all court costs, expenses of litigation, reasonable attorney's fees and any judgement that may be entered therein.

Insurance:

The organization or individual agrees to maintain during the term of this agreement comprehensive general liability insurance insuring against the acts of omission of the authorized parties in conducting the permitted activities on the property and naming the Town of Andover as an additional insured with respect to such coverage. Minimum policy limits shall be \$1,000,000 each occurrence, bodily injury and property damage combined. The Organization or Individual agrees to provide a certificate of insurance evidencing such coverage to the town of Andover upon the execution of this agreement, and such additional certificate as shall be necessary to evidence such coverage with respect to the use of the Town of Andover facilities which are made subject to this agreement.

I am authorized to act on behalf of the above-named organization. I hereby make application on behalf of this organization to use the requested facility for the event describe herein. I agree to abide by all the rules and conditions for the use of the facility. I understand that it is my responsibility to provide proof of insurance prior to the event and that my failure to do so may result in cancelation of the event.



Signature

2.10.22

Date

Matt Anderson, Vice President: Operations

Print Name

TOWN OF ANDOVER EVENT PERMIT

To be filed at least 90 days prior to any event with the potential to create ANY of the following conditions:

- Use of municipal property, equipment, or services
- Impediment to travel on any public road
- 10 or more vehicles parked on any public road
- 20 or more pedestrians at one time on any public road
- Unusual risk of injury, fire, etc.

Name of Event	RiMaConn Relay, presented by Webster Bank
Description of Event	95 Mile relay race from teams of 3 or 6 people from Lincoln, RI to Hartford, CT along the multi-use trail system
Date(s) of Event	Saturday, August 27, 2022
Rain Date	n/a
Hours of Event	2 pm - 6:15 pm (Andover Specific)
Roadways to be affected	Lake Road, Shoddy Mill, Wales, Burnap Brook (at trail crossing)
Municipal property/services requested	Andover CERT
Number of Participants expected	140 teams of 3 or 6 people

EVENT CONTACT INFORMATION

Contact Person	Matt Anderson
Contact's Address	41 Sequin Drive, Glastonbury, CT 06033
Contact's Phone Number(s)	860-652-8866 x 119
Contact's Email	matt@hartfordmarathon.com
Contact's Fax Number	860-652-8145
DATE SUBMITTED	2/10/22

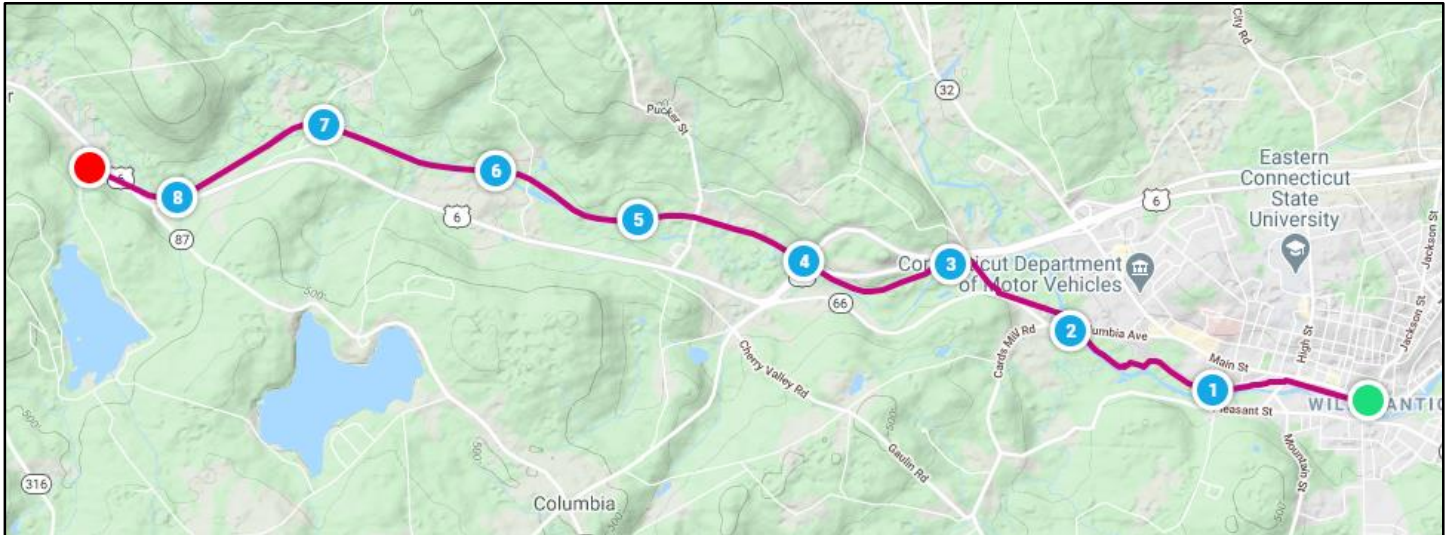
OFFICE USE: PUBLIC SAFETY APPROVALS

Fire Chief Approval	
Resident Trooper Approval	
Emergency Management Coordinator Approval	
DOT Road Closure Permit Obtained	

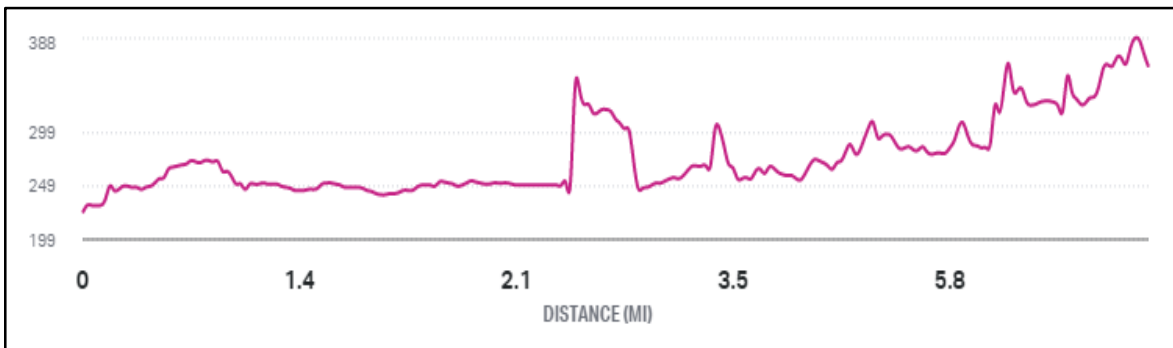
Running Details

Start: Jillson Square, 533 Main Street, Windham/Willimantic, CT **Finish:** Lake Road, Andover, CT

DISTANCE	START ELEVATION	MAX ELEVATION	ELEVATION GAIN	DIFFICULTY	TERRAIN
8.5 MILES	224 FT	388 FT	404 FT	HARD	ROAD PAVED/CINDER TRAIL



1. Head west on Main Street **(0.0 miles)**
2. Take slight left onto Riverside Drive **(0.1 miles)**
3. Turn left on Bridge Street, cross train tracks, and take quick right onto the Railroad Museum driveway **(0.5 miles)**
4. Take slight left near parking spots to enter Airline Trail **(0.2 miles)**
5. Turn right onto Hop River Trail-DO NOT CROSS WILLIMANTIC RIVER **(0.9 miles)**
6. Turn left to stay on Hop River Trail towards bridge over Willimantic River **(0.4 miles)**
7. Exit trail and turn right onto Flanders River Road **(0.6 miles)**
8. Turn left onto Kings Road **(0.2 miles)**
9. Turn right onto Hop River Trail **(0.3 miles)**
10. Continue across Hop River Road **(2.6 miles)**
11. Continue across Parker Bridge Road **(1.3 miles)**
12. Arrive at Lake Road - Exchange Zone #13 **(1.5 miles)**



Safety Notes:

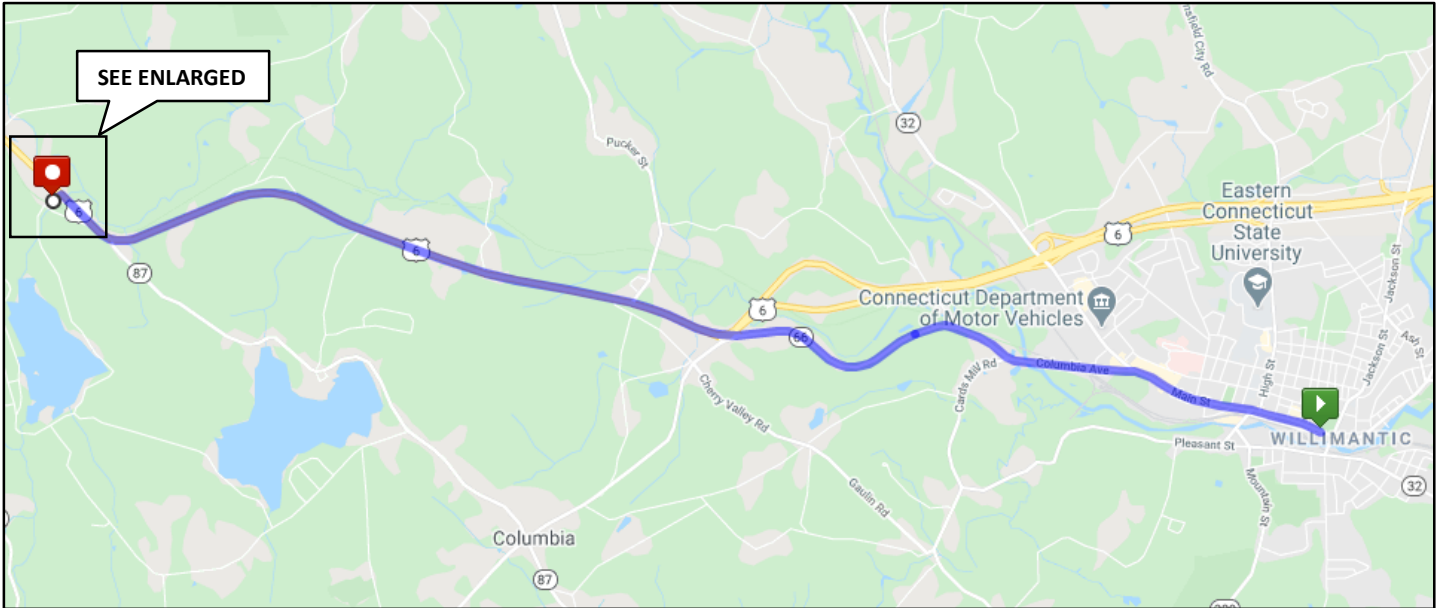
- Stay on sidewalk / bikeway / trail where applicable
- Use caution crossing streets
- Follow directional signs

Driving Details

Driving Directions to Exchange Zone #13 Parking: Ben Franklin Plumbing, 580 Lake Road, Andover, CT 06232

Driving Distance: 9 miles

Estimated Drive Time: 13 minutes

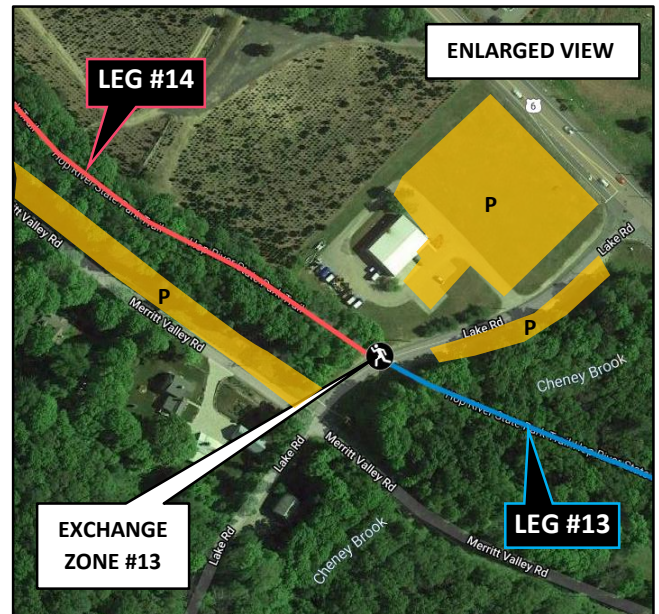


1. Head west on Main Street (Route 66)
2. Take slight left onto Columbia Avenue (Route 66)
3. Take slight right/continue straight to stay on US-6 W (Willimantic Road)
4. Turn left onto Lake Road
5. Parking/Ben Franklin Plumbing will be on your right

Parking Notes: Exchange Zone is located at the intersection of the Hop River Trail and Lake Road, please proceed on foot (DO NOT DRIVE).

Additional parking available along the trail side of Merritt Valley Road, and in the dirt cutouts across Lake Road from Ben Franklin Plumbing.

Parking Reminder:
 Parking is minimal – only one vehicle per team at all minor exchanges

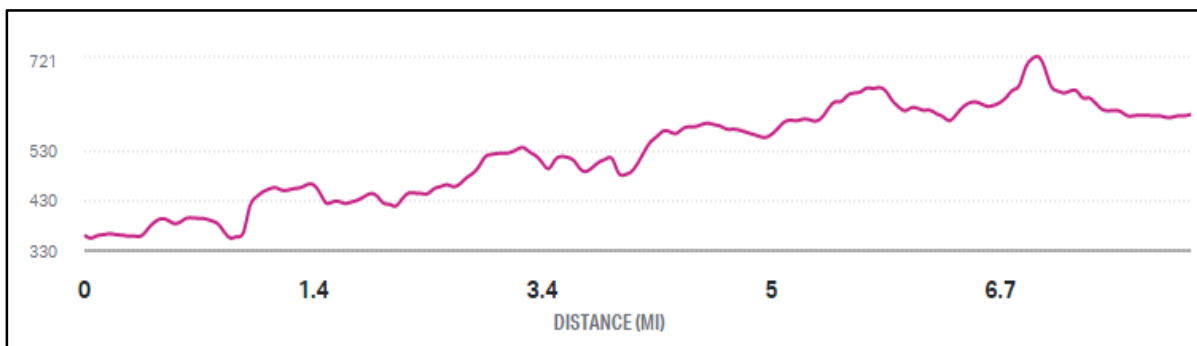
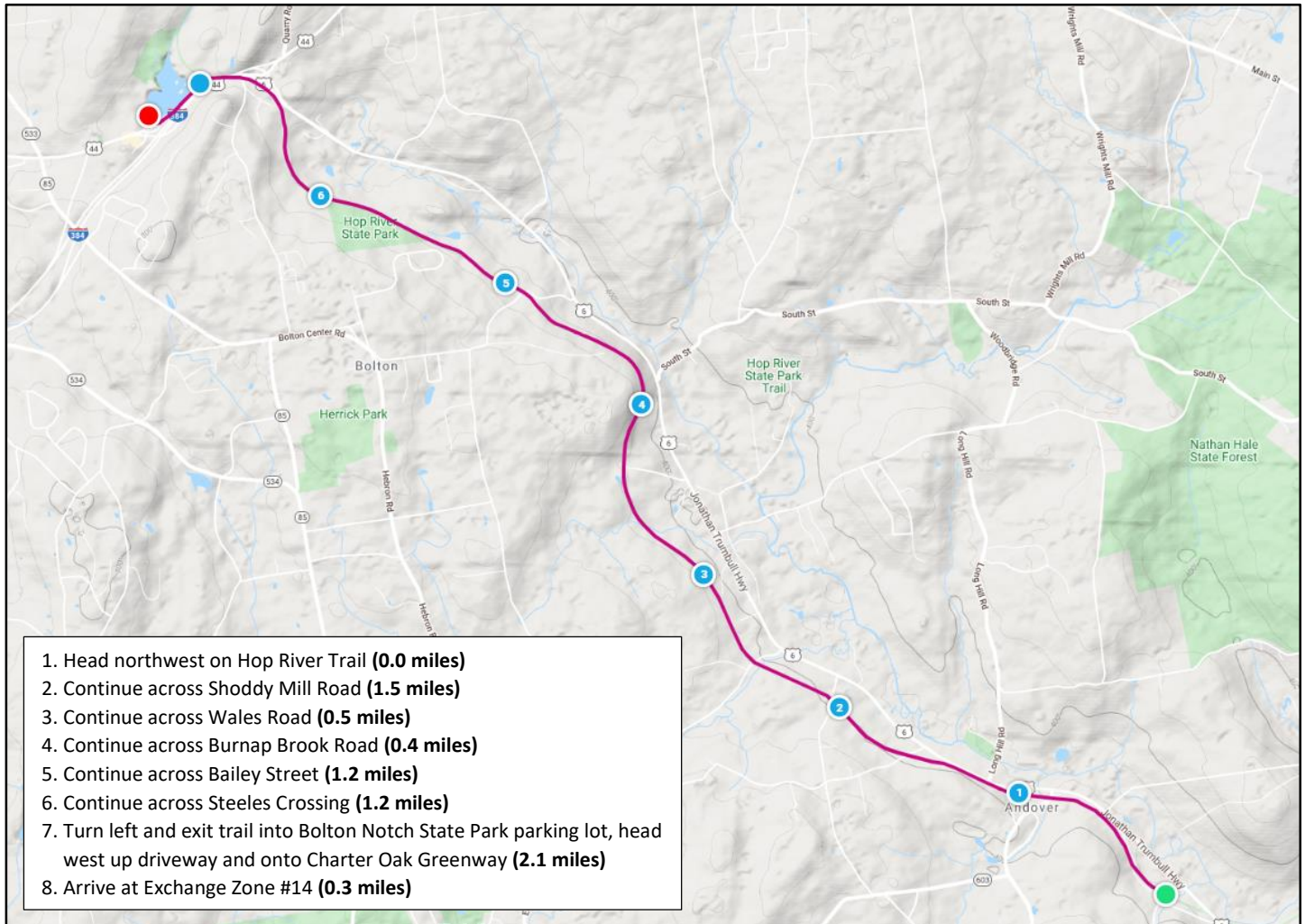


Running Details

Start: Lake Road, Andover, CT

Finish: Bolton Park & Ride, Morancey Road, Bolton, CT

DISTANCE	START ELEVATION	MAX ELEVATION	ELEVATION GAIN	DIFFICULTY	TERRAIN
7.3 MILES	361 FT	721 FT	515 FT	HARD	CINDER/PAVED TRAIL



Safety Notes:

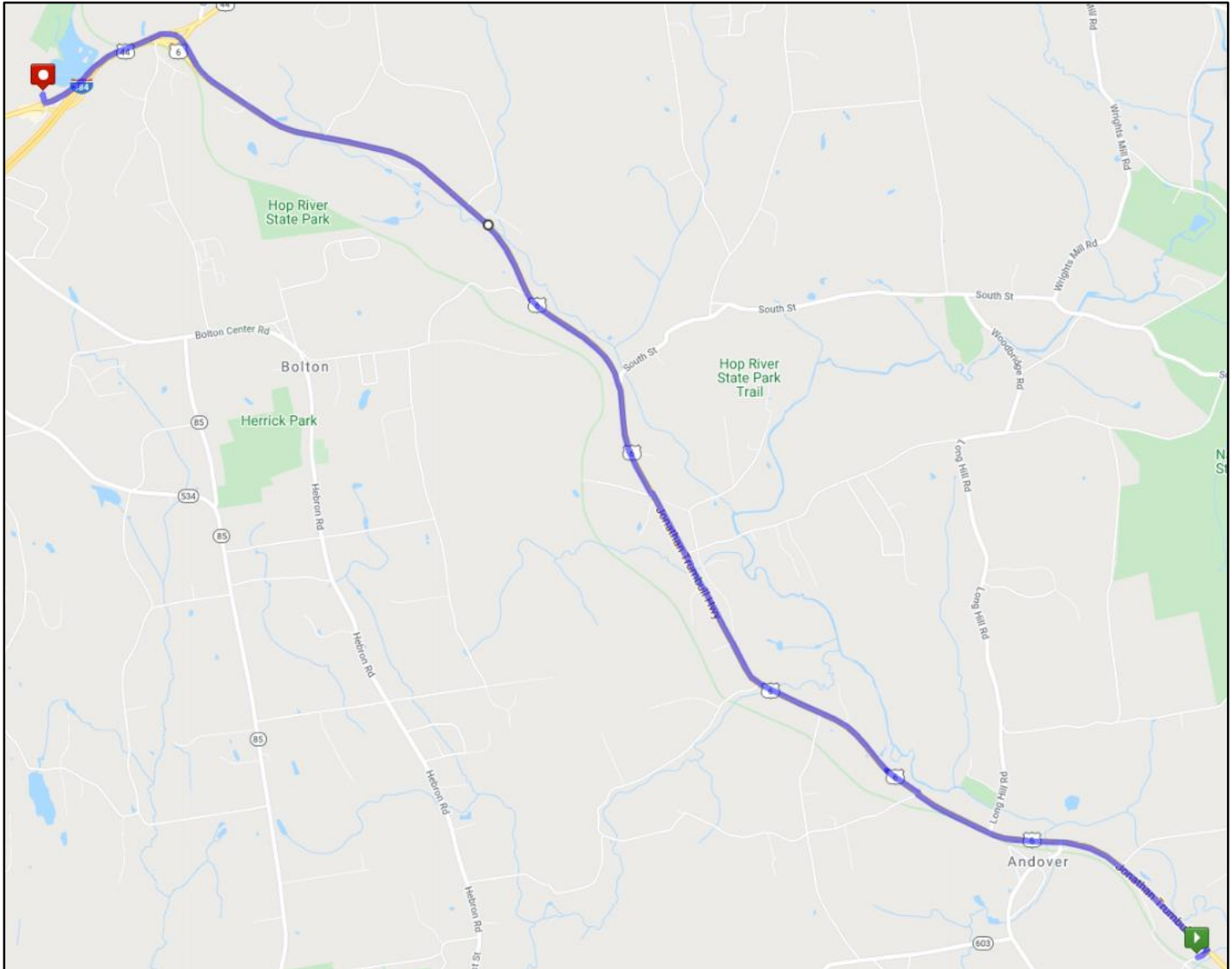
- Stay on sidewalk / bikeway / trail where applicable
- Use caution crossing streets
- Follow directional signs

Driving Details

Driving Directions to Exchange Zone #14 Parking: Bolton Park & Ride, Morancey Road (off Route 44), Bolton, CT 06043

Driving Distance: 7 miles

Estimated Drive Time: 10 minutes



1. Head north on Lake Road towards US-6 W
2. Take left on US-6 W (Jonathon Trumbull Highway)
3. Merge onto US-44 W/US-6 W towards I-384 W
4. Take first exit (US-6 W/US-44 W) towards Bolton
5. Turn right onto Morancey Road/entrance to Bolton Park & Ride

Parking Reminder:
Parking is minimal – only one vehicle per team at all minor exchanges

TOWN OF ANDOVER EVENT PERMIT

To be filed at least 90 days prior to any event with the potential to create ANY of the following conditions:

- Use of municipal property, equipment, or services
- Impediment to travel on any public road
- 10 or more vehicles parked on any public road
- 20 or more pedestrians at one time on any public road
- Unusual risk of injury, fire, etc.

Name of Event	EXPO WHEELMEN MOUNTAIN BIKE RACES
Description of Event	MOUNTAIN BIKE RACES ON TOWN TRAILS. TO TAKE PLACE IN THE EVENING ON A WEEKNIGHT.
Date(s) of Event	JUNE - SEPTEMBER
Rain Date	
Hours of Event	5:30 - 8:00
Roadways to be affected	NONE
Municipal property/services requested	TOWN TRAILS BEHIND TOWN HALL
Number of Participants expected	50

EVENT CONTACT INFORMATION

Contact Person	JON TARBOX
Contact's Address	75 ELLINGTON AVE., ELLINGTON
Contact's Phone Number(s)	860-944-4678
Contact's Email	jon.tarbox@gmail.com
Contact's Fax Number	
DATE SUBMITTED	

OFFICE USE: PUBLIC SAFETY APPROVALS

Fire Chief Approval	
Resident Trooper Approval	
Emergency Management Coordinator Approval	
DOT Road Closure Permit Obtained	

**Town of Andover
Permit for use of Town Property**

Purpose of Event: MOUNTAIN BIKE RACES

Date: JUNE - SEPT. Time: 5:30-8:00 Location: TOWN HALL TRAILS

Anticipated Attendance: 50

Use of Town Property Requested: _____

Name of Organization EXPO WHEELMEN Phone _____

Contact Person JON TARBOX Phone 860 9444678
75 EWINGTON AVE

Address _____

City EWINGTON State CT Zip 06029 Email jon tarbox@gmail.com

**** Alcohol allowed by special Permit**** Will Food or beverage be served No

Health Permit _____

Are road closures anticipated? No Police officer required? No

Will there be music? No Band? _____ Restroom access? _____

Will Fees or donations be collected? YES

Who will benefit from event? ANDOVER TRAIL FUND Non-Profit(501C) . . .

In making this application, the organization agrees to comply with the rules and regulations of the Town of Andover, to take utmost care in the use of the facility, to reimburse the district for any damage to or loss from the use of the facility.

Permit approved _____ 1stSelectman Date _____

Denied _____ Date _____

Reason. _____

Health Department Signature if needed _____ Date _____

Alcohol Permit _____ Date _____

Insurance Company _____ Date _____

Limit of Liability _____ Insurance Certificate received _____

Additional Fees: (Police, Public Works, etc.) _____

Please NOTE: All requests must be submitted at least 14 days prior to the event.

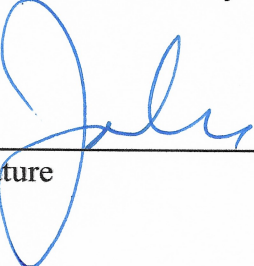
Indemnity:

The organization or individual agrees to indemnify, save harmless and defend owner, its affiliates and its or their directors, officers, employees and property management agent, if any, from and against any and all claims, actions, damages, liability and expense in connection with personal injury and or damage to property arising from or out of any occurrence upon or at the property caused by the act or omission of the authorized parties in conducting the permitted activities. Any defense conducted by the organization or individual of any such claims, actions, damages, liability and expense will be conducted by attorneys chosen by the organization or individual and the organization or individual will be liable for the payment of any and all court costs, expenses of litigation, reasonable attorney's fees and any judgement that may be entered therein.

Insurance:

The organization or individual agrees to maintain during the term of this agreement comprehensive general liability insurance insuring against the acts of omission of the authorized parties in conducting the permitted activities on the property and naming the Town of Andover as an additional insured with respect to such coverage. Minimum policy limits shall be \$1,000,000 each occurrence, bodily injury and property damage combined. The Organization or Individual agrees to provide a certificate of insurance evidencing such coverage ...to the town of Andover upon the. Execution of this agreement, and such additional certificate as shall be necessary to evidence such coverage with respect to the use of the Town of Andover facilities which are made subject to this agreement.

I am authorized to act on behalf of the above-named organization. I hereby make application on behalf of this organization to use the requested facility for the event describe herein. I agree to abide by all the rules and conditions for the use of the facility. I understand that it is my responsibility to provide proof of insurance prior to the event and that my failure to do so may result in cancelation of the event.



Signature

2/15/22

Date

JONATHAN TARBOX

Print Name

10. Approval of Meeting Minutes

- a. Tuesday, February 15th, 2022 Regular Meeting Minutes**
- b. Budget Workshops:**
 - i. Tuesday, January 25th, 2022 Special Meeting Budget Workshop Minutes**
 - ii. Monday, January 31st, 2022 Special Meeting Budget Workshop Minutes**
 - iii. Monday, February 7th, 2022 Special Meeting Budget Workshop Minutes**
 - iv. Wednesday, February 16th, 2022 Special Meeting Budget Workshop Minutes**
 - v. Tuesday, February 22nd, 2022 Special Meeting Budget Workshop Minutes**
 - vi. Monday, February 28th, 2022 Special Meeting Budget Workshop Minutes**
- c. Friday, March 4th, 2022 Special Meeting Minutes**

11. Finance Department Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road TAR Update**
- d. Town Cash Report**
- e. Over Expenditure Report**

Account Range: First to Last Include Zero Activity Accounts: No
Current Date Range: 02/01/22 to 02/28/22 Year To Date As Of: 03/09/22

Account Id	Description	Adopted	YTD Revenue	Excess/Deficit
100-04-0100-401	Fire - Burn Permits	0.00	120.00	120.00
100-10-0000-101	Current Grand List	9,739,497.00	7,404,835.76	2,334,661.24-
100-10-0000-103	Interest on Active Taxes	40,000.00	33,738.03	6,261.97-
100-10-0000-104	Lien on Active Taxes	2,000.00	3,479.43	1,479.43
100-10-0000-108	Prior Yr Taxes	100,000.00	0.00	100,000.00-
100-20-0000-209	STATE PROPERTY PILOT	12,127.00	8,947.56	3,179.44-
100-20-0000-211	Veteran's Tax Relief	0.00	1,373.40	1,373.40
100-20-0000-222	Municipal Grants in Aid	2,620.00	0.00	2,620.00-
100-20-0000-223	Pequot Funds	6,680.00	2,226.66	4,453.34-
100-20-0000-226	State Miscellaneous/COVID Funds	2,500.00	420.00	2,080.00-
100-20-0000-227	Municipal Stabilization Grant	43,820.00	43,820.00	0.00
100-20-0000-238	Disabled Programs	400.00	495.38	95.38
100-20-0000-239	Telephone Access	5,000.00	0.00	5,000.00-
100-20-0100-226	Connectivity Grant	297,620.00	297,620.00	0.00
100-20-0100-227	MRSA Municipal Revenue Sharing	20,219.00	3,179.64	17,039.36-
100-20-0900-219	E.C.S.	2,004,782.00	1,002,392.00	1,002,390.00-
100-20-1001-225	CT State Library ARPA Funds Grant	0.00	15,457.00	15,457.00
100-30-0000-303	Interest	40,000.00	2,245.44	37,754.56-
100-40-0100-407	Town Clerk Fees	50,000.00	52,463.84	2,463.84

Account Id	Description	Adopted	YTD Revenue	Excess/Deficit
100-40-0700-413	Transfer Station Permits	35,000.00	23,986.00	11,014.00-
100-40-0700-415	Waste Redemption	1,000.00	768.50	231.50-
100-40-0800-405	Building Department	55,000.00	56,667.94	1,667.94
100-80-0000-801	Miscellaneous	3,000.00	420.48-	3,420.48-
100-80-0000-803	Rentals	1,500.00	500.00	1,000.00-
Anticipated Total		12,462,765.00	8,938,859.10	3,523,905.90-
Unanticipated Total		0.00	15,457.00	15,457.00
Fund Total		12,462,765.00	8,954,316.10	3,508,448.90-
Final Total		12,462,765.00	8,954,316.10	3,508,448.90-

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 03/09/22
Current Period: 02/01/22 to 02/28/22 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0101-000	Selectmen	6,800.00	6,151.12	648.88	90
FUNCTION Total		6,800.00	6,151.12	648.88	90
100-01-0102-000	Town Administrator	106,122.00	73,563.42	32,558.58	69
FUNCTION Total		106,122.00	73,563.42	32,558.58	69
100-01-0103-000	Board of Finances	4,200.00	930.75	3,269.25	22
FUNCTION Total		4,200.00	930.75	3,269.25	22
100-01-0105-000	Auditor/Actuary	38,000.00	24,700.00	13,300.00	65
FUNCTION Total		38,000.00	24,700.00	13,300.00	65
100-01-0107-000	Town Attorney	20,000.00	7,080.00	12,920.00	35
FUNCTION Total		20,000.00	7,080.00	12,920.00	35
100-01-0109-000	Treasurer/Finance	54,260.00	42,341.50	11,918.50	78
FUNCTION Total		54,260.00	42,341.50	11,918.50	78
100-01-0111-000	Tax Collector	52,610.00	45,284.53	7,325.47	86
FUNCTION Total		52,610.00	45,284.53	7,325.47	86
100-01-0113-000	Assessor	84,203.00	62,877.23	21,325.77	75
FUNCTION Total		84,203.00	62,877.23	21,325.77	75
100-01-0115-000	BD Assess Appeal	1,230.00	895.50	334.50	73
FUNCTION Total		1,230.00	895.50	334.50	73
100-01-0117-000	Town Clerk	91,889.00	60,060.29	31,828.71	65
FUNCTION Total		91,889.00	60,060.29	31,828.71	65
100-01-0119-000	Probate Court	3,200.00	3,054.00	146.00	95
FUNCTION Total		3,200.00	3,054.00	146.00	95
100-01-0121-000	Elections	28,320.00	7,391.58	20,928.42	26
FUNCTION Total		28,320.00	7,391.58	20,928.42	26
100-01-0123-000	Old Town Hall	4,000.00	3,863.84	136.16	97

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
FUNCTION Total		4,000.00	3,863.84	136.16	97
100-01-0125-000	Registrars	18,700.00	6,733.49	11,966.51	36
FUNCTION Total		18,700.00	6,733.49	11,966.51	36
100-01-0127-000	ADS	4,000.00	3,739.34	260.66	93
FUNCTION Total		4,000.00	3,739.34	260.66	93
100-01-0129-000	Town Office Building	88,119.00	67,702.33	19,203.26	78
FUNCTION Total		88,119.00	67,702.33	19,203.26	78
100-01-0135-000	Civil Preparedness	2,800.00	1,267.62	1,532.38	45
FUNCTION Total		2,800.00	1,267.62	1,532.38	45
100-01-0137-000	Insurance	113,000.00	82,464.92	30,535.08	73
FUNCTION Total		113,000.00	82,464.92	30,535.08	73
100-01-0141-000	Employee Benefits	356,428.00	203,152.90	153,275.10	57
FUNCTION Total		356,428.00	203,152.90	153,275.10	57
100-01-0143-000	Andover Senior Transportation	27,600.00	23,007.74	4,592.26	83
FUNCTION Total		27,600.00	23,007.74	4,592.26	83
100-01-0145-000	Senior Citizens	11,080.00	6,653.70	4,426.30	60
FUNCTION Total		11,080.00	6,653.70	4,426.30	60
100-01-0147-000	Custodian	9,300.00	5,718.75	3,581.25	61
FUNCTION Total		9,300.00	5,718.75	3,581.25	61
100-01-0149-000	Old Fire House	2,050.00	2,049.63	0.37	100
FUNCTION Total		2,050.00	2,049.63	0.37	100
100-01-0151-000	Dog Fund	5,710.00	7,360.26	1,650.26-	129
FUNCTION Total		5,710.00	7,360.26	1,650.26-	129
100-01-0153-000	Historical	200.00	0.00	200.00	0
FUNCTION Total		200.00	0.00	200.00	0
100-02-0201-000	NL - Health Officer	19,060.00	17,130.46	1,929.54	90
FUNCTION Total		19,060.00	17,130.46	1,929.54	90

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-02-0205-000	NL - North Central Mental Hlth	250.00	231.00	19.00	92
FUNCTION Total		250.00	231.00	19.00	92
100-02-0207-000	NL - AHM Youth Services	88,684.00	88,684.00	0.00	100
FUNCTION Total		88,684.00	88,684.00	0.00	100
FUNCTION Total		319,787.00	239,285.19	80,501.81	75
FUNCTION Total		297,620.00	45,660.80	251,959.20	15
100-03-0301-000	P.W. Dept	617,407.00	284,945.99	332,461.01	46
100-03-0303-000	Snow Removal	84,350.00	43,776.01	40,573.99	52
FUNCTION Total		84,350.00	43,776.01	40,573.99	52
100-03-0305-000	Lighting	6,000.00	4,585.41	1,414.59	76
FUNCTION Total		6,000.00	4,585.41	1,414.59	76
100-03-0309-000	Town Garage	15,350.00	13,195.91	2,154.09	86
FUNCTION Total		15,350.00	13,195.91	2,154.09	86
100-03-0311-000	Town Engineer	10,000.00	0.00	10,000.00	0
FUNCTION Total		10,000.00	0.00	10,000.00	0
100-03-0313-000	Ground Care	24,050.00	5,766.41	18,283.59	24
FUNCTION Total		24,050.00	5,766.41	18,283.59	24
100-04-0401-000	Fire Department	140,650.00	99,123.13	41,526.87	70
FUNCTION Total		140,650.00	99,123.13	41,526.87	70
100-04-0403-000	Resident Trooper	176,450.00	144.00	176,306.00	0
FUNCTION Total		176,450.00	144.00	176,306.00	0
100-04-0405-000	Fire Marshall	10,876.00	7,286.97	3,589.03	67
FUNCTION Total		10,876.00	7,286.97	3,589.03	67
100-05-0501-000	welfare	450.00	2,585.99	2,135.99-	575
FUNCTION Total		450.00	2,585.99	2,135.99-	575
100-06-0601-000	Memorial Day Comm.	800.00	0.00	800.00	0
FUNCTION Total		800.00	0.00	800.00	0

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-06-0603-000	Recreation Commission	8,465.00	2,696.19	5,768.81	32
FUNCTION Total		8,465.00	2,696.19	5,768.81	32
100-07-0701-000	Transfer Station	152,038.00	90,641.32	61,396.68	60
FUNCTION Total		152,038.00	90,641.32	61,396.68	60
100-07-0703-000	Recycling	2,150.00	2,690.00	540.00-	125
FUNCTION Total		2,150.00	2,690.00	540.00-	125
100-08-0801-000	Ec Development Comm	500.00	430.00	70.00	86
FUNCTION Total		500.00	430.00	70.00	86
100-08-0803-000	P&Z Commission	7,000.00	7,869.25	869.25-	112
FUNCTION Total		7,000.00	7,869.25	869.25-	112
100-08-0805-000	Zoning Board of Appeals	500.00	261.50	238.50	52
FUNCTION Total		500.00	261.50	238.50	52
100-08-0807-000	Building Department	35,844.00	28,896.72	6,947.28	81
FUNCTION Total		35,844.00	28,896.72	6,947.28	81
100-08-0809-000	Wetlands	18,335.00	11,674.14	6,660.86	64
FUNCTION Total		18,335.00	11,674.14	6,660.86	64
100-08-0815-000	Conservation Commission	665.00	176.21	488.79	26
FUNCTION Total		665.00	176.21	488.79	26
100-08-0817-000	Zoning Agent	16,770.00	11,843.81	4,926.19	71
FUNCTION Total		16,770.00	11,843.81	4,926.19	71
100-08-0819-000	CRCOG, CCM, Cost	8,216.00	8,111.00	105.00	99
FUNCTION Total		8,216.00	8,111.00	105.00	99
100-09-0901-000	Education	9,022,157.00	5,992,560.97	3,014,139.03	67
FUNCTION Total		9,022,157.00	5,992,560.97	3,014,139.03	67
100-10-1001-000	Library	102,097.00	84,202.45	33,351.55	67
FUNCTION Total		102,097.00	84,202.45	33,351.55	67
100-11-1101-000	Capital Expenditures	54,115.00	21,500.00	32,615.00	40

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
FUNCTION Total		54,115.00	21,500.00	32,615.00	40
100-12-1201-000	Debt Service	90,000.00	90,000.00	0.00	100
FUNCTION Total		90,000.00	90,000.00	0.00	100
100-12-1203-000	Interest Expense	3,000.00	2,193.75	806.25	73
FUNCTION Total		3,000.00	2,193.75	806.25	73
100-13-1305-000	Fund Transfers	875,000.00	800,500.00	74,500.00	91
FUNCTION Total		875,000.00	800,500.00	74,500.00	91
Fund Budgeted		12,725,050.00	8,471,747.03	4,252,089.56	67
Fund Non-Budgeted		0.00	0.00	0.00	0
Fund Total		12,725,050.00	8,471,747.03	4,252,089.56	67
Final Budgeted		12,725,050.00	8,471,747.03	4,252,089.56	67
Final Non-Budgeted		0.00	0.00	0.00	0
Final Total		12,725,050.00	8,471,747.03	4,252,089.56	67

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 03/09/22
Current Period: 02/01/22 to 02/28/22 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0101-000	Selectmen				
100-01-0101-105	Selectmen Salary	4,800.00	4,300.00	500.00	90
100-01-0101-115	Board Clerk BOS	1,500.00	1,550.75	50.75-	103
100-01-0101-836	Veteran's Day Committee	500.00	300.37	199.63	60
Control Total		6,800.00	6,151.12	648.88	90
100-01-0102-000	Town Administrator				
100-01-0102-100	Town Administrator Salary	82,500.00	56,943.43	25,556.57	69
100-01-0102-120	Adminstrative Assistant	21,370.00	15,007.66	6,362.34	70
100-01-0102-330	Conference/Seminars	200.00	0.00	200.00	0
100-01-0102-535	Telephone	852.00	712.33	139.67	84
100-01-0102-580	Travel	1,200.00	900.00	300.00	75
Control Total		106,122.00	73,563.42	32,558.58	69
100-01-0103-000	Board of Finances				
100-01-0103-121	Board Clerk Wages-BOF	1,700.00	930.75	769.25	55
100-01-0103-310	Legal Fees	2,500.00	0.00	2,500.00	0
Control Total		4,200.00	930.75	3,269.25	22
100-01-0105-000	Auditor/Actuary				
100-01-0105-320	Annual Audit-Auditor	33,000.00	22,000.00	11,000.00	67
100-01-0105-325	Actuarial Services	5,000.00	2,700.00	2,300.00	54
Control Total		38,000.00	24,700.00	13,300.00	65
100-01-0107-000	Town Attorney				
100-01-0107-310	Legal Fees	14,000.00	7,080.00	6,920.00	51
100-01-0107-312	Assessor - Legal Counsel	6,000.00	0.00	6,000.00	0
Control Total		20,000.00	7,080.00	12,920.00	35
100-01-0109-000	Treasurer/Finance				
100-01-0109-120	Assistant Treasurer	53,560.00	42,290.95	11,269.05	79
100-01-0109-330	Conference/Seminars - Treasurer	500.00	0.00	500.00	0
100-01-0109-610	Office Supplies - Treasurer	200.00	50.55	149.45	25
Control Total		54,260.00	42,341.50	11,918.50	78
100-01-0111-000	Tax Collector				
100-01-0111-100	Salary-Tax Collector	42,651.00	29,656.64	12,994.36	70

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0111-330	Conf. & Seminars-Tax Collector	400.00	95.00	305.00	24
100-01-0111-438	Contracted Software Maint.-Tax Collector	8,859.00	15,436.22	6,577.22-	174
100-01-0111-580	Mileage-Tax Collector	200.00	0.00	200.00	0
100-01-0111-610	Office Supplies-Tax Collector	400.00	96.67	303.33	24
100-01-0111-810	Dues/Membership	100.00	0.00	100.00	0
Control Total		52,610.00	45,284.53	7,325.47	86
100-01-0113-000	Assessor				
100-01-0113-100	Salary-Assessor	28,374.00	20,481.00	7,893.00	72
100-01-0113-120	Salary-Asst. Assessor	36,156.00	25,978.27	10,177.73	72
100-01-0113-335	Training/Assessor	650.00	179.00	471.00	28
100-01-0113-438	Contracted Software Maint.-Assessor	18,098.00	15,690.00	2,408.00	87
100-01-0113-580	Mileage-Assessor	500.00	0.00	500.00	0
100-01-0113-610	Office Supplies-Assessor	425.00	548.96	123.96-	129
Control Total		84,203.00	62,877.23	21,325.77	75
100-01-0115-000	BD Assess Appeal				
100-01-0115-100	Salaries-BAA	680.00	680.00	0.00	100
100-01-0115-120	BAA-Clerk	400.00	215.50	184.50	54
100-01-0115-335	BAA-Training	150.00	0.00	150.00	0
Control Total		1,230.00	895.50	334.50	73
100-01-0117-000	Town Clerk				
100-01-0117-100	Salary-Town Clerk	50,774.00	35,246.17	15,527.83	69
100-01-0117-120	Asst. salary-Town Clerk	23,275.00	14,701.09	8,573.91	63
100-01-0117-330	Conf. / Seminars-Town Clerk	1,000.00	602.50	397.50	60
100-01-0117-335	Training-Town clerk	2,000.00	0.00	2,000.00	0
100-01-0117-438	Equip. Maint.-Town Clerk	540.00	0.00	540.00	0
100-01-0117-580	Travel-Registars	400.00	57.12	342.88	14
100-01-0117-610	Office Supplies-Town Clerk	1,400.00	645.41	754.59	46
100-01-0117-612	Land Records-Town Clerk	10,100.00	6,626.40	3,473.60	66
100-01-0117-616	Maps Filming & Indexing-Town Clerk	600.00	0.00	600.00	0
100-01-0117-810	Dues / Memberships-Town Clerk	500.00	561.99	61.99-	112
100-01-0117-865	Vital Statistics-Town Clerk	300.00	0.00	300.00	0
100-01-0117-885	Restoration-Town Clerk	1,000.00	1,619.61	619.61-	162
Control Total		91,889.00	60,060.29	31,828.71	65
100-01-0119-000	Probate Court				
100-01-0119-800	Misc. Expenses-Probate Court	3,200.00	3,054.00	146.00	95
Control Total		3,200.00	3,054.00	146.00	95

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0121-000	Elections				
100-01-0121-100	Salaries-Elections	16,000.00	5,911.39	10,088.61	37
100-01-0121-335	Training - Elections	600.00	50.00	550.00	8
100-01-0121-438	Equip. Maint.-Elections	3,000.00	675.00	2,325.00	22
100-01-0121-610	Supplies-Elections	8,000.00	545.62	7,454.38	7
100-01-0121-800	MISC/CANV	120.00	78.00	42.00	65
100-01-0121-830	Meals-Elections	600.00	131.57	468.43	22
Control Total		28,320.00	7,391.58	20,928.42	26
100-01-0123-000	Old Town Hall				
100-01-0123-432	Building Maint.- Old Town Hall	2,500.00	2,968.75	468.75-	119
100-01-0123-490	Alarm System-Old Town Hall	500.00	334.95	165.05	67
100-01-0123-601	Electricity-Old Town Hall	600.00	560.14	39.86	93
100-01-0123-603	Fuel Oil-Old Town Hall	400.00	0.00	400.00	0
Control Total		4,000.00	3,863.84	136.16	97
100-01-0125-000	Registrars				
100-01-0125-100	Salary-Registrars	12,000.00	6,377.52	5,622.48	53
100-01-0125-120	Asst. Salary-Registrars	1,000.00	0.00	1,000.00	0
100-01-0125-330	CONF & SEMINARS - Registrars	1,200.00	0.00	1,200.00	0
100-01-0125-335	Registrar-Training	3,500.00	40.00	3,460.00	1
100-01-0125-580	Travel-Registrars	500.00	0.00	500.00	0
100-01-0125-610	Office Supplies-Registrars	300.00	125.97	174.03	42
100-01-0125-810	Dues / Memberships-Registrars	200.00	190.00	10.00	95
Control Total		18,700.00	6,733.49	11,966.51	36
100-01-0127-000	ADS				
100-01-0127-540	Legal Ads-Advertising	4,000.00	3,739.34	260.66	93
Control Total		4,000.00	3,739.34	260.66	93
100-01-0129-000	Town Office Building				
100-01-0129-315	Payroll Service-Town Office	6,500.00	6,198.37	301.63	95
100-01-0129-350	Water Testing	500.00	405.00	95.00	81
100-01-0129-365	Elevator-Service Contract	2,300.00	2,292.21	7.79	100
100-01-0129-401	Elevator Permit	240.00	0.00	240.00	0
100-01-0129-430	ProComm.Maint.Agr.-Town Office Bldg.	600.00	0.00	600.00	0
100-01-0129-432	Building Maint.-Town Office Building	3,500.00	4,650.47	1,150.47-	133
100-01-0129-439	Software Maint.-Town Office Building	7,500.00	13,533.19	7,246.60-	197
100-01-0129-442	Computer Tech Support	8,000.00	4,237.02	3,762.98	53
100-01-0129-443	Website Fees	4,618.00	0.00	4,618.00	0

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0129-444	Copier Rental-Town Office	2,680.00	2,009.88	670.12	75
100-01-0129-490	Tolland 911 Dispatch-Town Office	10,531.00	10,031.60	499.40	95
100-01-0129-530	Telephone-Town Office Building	10,500.00	6,777.94	3,722.06	65
100-01-0129-531	Postage-Town Office	7,000.00	3,458.94	3,541.06	49
100-01-0129-533	Postage Meter Rental-Town Office	600.00	300.00	300.00	50
100-01-0129-537	Internet Cable-Office Building	1,500.00	738.00	762.00	49
100-01-0129-550	Printing-Town Office Building	1,600.00	0.00	1,600.00	0
100-01-0129-601	Electricity-Town Office Building	7,500.00	5,628.86	1,871.14	75
100-01-0129-603	Fuel Oil-Town Office Building	5,800.00	2,572.28	3,227.72	44
100-01-0129-610	Office Supplies-Town Office Building	3,000.00	2,763.20	236.80	92
100-01-0129-652	Custodial Supplies - Town office Builidin	1,000.00	891.05	108.95	89
100-01-0129-730	Equipment-Town Office Building	750.00	0.00	750.00	0
100-01-0129-735	Computer Services Town Office	1,900.00	1,214.32	685.68	64
Control Total		88,119.00	67,702.33	19,203.26	78
100-01-0135-000	Civil Preparedness				
100-01-0135-100	Salary-Civil Preparedness	600.00	0.00	600.00	0
100-01-0135-335	Civil Preparedness Training	350.00	0.00	350.00	0
100-01-0135-435	Vehicle Maintenance	1,000.00	891.00	109.00	89
100-01-0135-610	Office Supplies - Civil Prep	850.00	376.62	473.38	44
Control Total		2,800.00	1,267.62	1,532.38	45
100-01-0137-000	Insurance				
100-01-0137-500	Insurance	113,000.00	82,464.92	30,535.08	73
Control Total		113,000.00	82,464.92	30,535.08	73
100-01-0141-000	Employee Benefits				
100-01-0141-205	Social Security-Employee Benefits	52,086.00	36,291.94	15,794.06	70
100-01-0141-207	Medicare-Employee Benefits	12,060.00	8,501.88	3,558.12	70
100-01-0141-210	Unempl. Comp.-Employee Benefits	10,000.00	5,992.78	4,007.22	60
100-01-0141-215	Health Insurance-Employee Benefits	177,456.00	94,152.06	83,303.94	53
100-01-0141-221	Longevity	1,500.00	0.00	1,500.00	0
100-01-0141-223	Disability-Employee Benefits	2,500.00	1,820.13	679.87	73
100-01-0141-225	Life Ins.-Employee Benefits	1,500.00	670.80	829.20	45
100-01-0141-230	Retirement-Employee Benefits	95,576.00	55,723.31	39,852.69	58
100-01-0141-280	Physicals-Employee Benefits	750.00	0.00	750.00	0
100-01-0141-295	Adm. Fee Merf.-Employee Benefits	3,000.00	0.00	3,000.00	0
Control Total		356,428.00	203,152.90	153,275.10	57

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0143-000	Andover Senior Transportation				
100-01-0143-100	Salaries-Driver/Dispatch	18,600.00	17,374.10	1,225.90	93
100-01-0143-380	Comm. Drivers Test-Dial a Ride	1,000.00	300.00	700.00	30
100-01-0143-435	Vehicle Maint.-Dial a Ride	5,000.00	2,159.87	2,840.13	43
100-01-0143-603	Fuel-Dial a Ride	3,000.00	3,173.77	173.77-	106
Control Total		27,600.00	23,007.74	4,592.26	83
100-01-0145-000	Senior Citizens				
100-01-0145-100	Municipal Agent-Salary	4,000.00	2,218.76	1,781.24	55
100-01-0145-820	Senior Lunch-Senior Citizens	1,080.00	670.68	409.32	62
100-01-0145-870	Programs-Senior Citizens	2,000.00	2,016.77	16.77-	101
100-01-0145-875	Trips-Senior Citizens	4,000.00	1,747.49	2,252.51	44
Control Total		11,080.00	6,653.70	4,426.30	60
100-01-0147-000	Custodian				
100-01-0147-365	Custodian	9,300.00	5,718.75	3,581.25	61
Control Total		9,300.00	5,718.75	3,581.25	61
100-01-0149-000	Old Fire House				
100-01-0149-434	Furnace Maint.-Old Fire House	300.00	0.00	300.00	0
100-01-0149-490	Alarm Maint.-Old Fire House	250.00	0.00	250.00	0
100-01-0149-601	Electricity-Old Fire House	500.00	771.00	271.00-	154
100-01-0149-603	Fuel Oil-Old Fire House	1,000.00	1,278.63	278.63-	128
Control Total		2,050.00	2,049.63	0.37	100
100-01-0151-000	Dog Fund				
100-01-0151-100	Dog Warden Salary-Dog Fund	4,635.00	7,360.26	2,725.26-	159
100-01-0151-434	Furnace Maintenance - Dog Pound	175.00	0.00	175.00	0
100-01-0151-580	Dog Warden-Travel	100.00	0.00	100.00	0
100-01-0151-610	Dog Warden - Supplies	800.00	0.00	800.00	0
Control Total		5,710.00	7,360.26	1,650.26-	129
100-01-0153-000	Historical				
100-01-0153-800	Town Historian	200.00	0.00	200.00	0
Control Total		200.00	0.00	200.00	0
100-02-0201-000	NL - Health Officer				
100-02-0201-841	Health Director-Eastern Highlands	19,060.00	17,130.46	1,929.54	90
Control Total		19,060.00	17,130.46	1,929.54	90

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-02-0205-000	NL - North Central Mental Hlth				
100-02-0205-843	Amplify Mental Health	250.00	231.00	19.00	92
Control Total		250.00	231.00	19.00	92
100-02-0207-000	NL - AHM Youth Services				
100-02-0207-844	AHM Youth Services	88,684.00	88,684.00	0.00	100
Control Total		88,684.00	88,684.00	0.00	100
100-03-0301-000	P.W. Dept				
100-03-0301-100	Salary-Public Works	246,350.00	175,704.42	70,645.58	71
100-03-0301-111	Temp/PW	2,500.00	359.28	2,140.72	14
100-03-0301-112	Overtime/PW	7,000.00	8,190.76	1,190.76-	117
100-03-0301-391	Fire Ext. Ck.-Public Works	500.00	526.68	26.68-	105
100-03-0301-392	Welding Supply-Public Works	850.00	433.71	416.29	51
100-03-0301-435	Vehicle Maint.Public Works	22,000.00	26,979.45	4,979.45-	123
100-03-0301-448	Misc. Labor/Rental-Town Garage	1,500.00	0.00	1,500.00	0
100-03-0301-535	Telephone - Public Works	852.00	570.06	281.94	67
100-03-0301-602	Diesel-Public Works	14,000.00	6,656.22	7,343.78	48
100-03-0301-603	Fuel-Public Works	5,760.00	7,149.69	1,389.69-	124
100-03-0301-620	Supplies - Public Works	12,000.00	11,785.46	214.54	98
100-03-0301-730	Equipment - Public Works	6,400.00	854.46	5,545.54	13
100-03-0301-810	Dues/ Memberships-Public Works	75.00	75.00	0.00	100
100-03-0302-330	Contractual Serv.-Connectivity Grant	297,620.00	45,660.80	251,959.20	15
Control Total		617,407.00	284,945.99	332,461.01	46
100-03-0303-000	Snow Removal				
100-03-0303-130	Overtime Wages-Snow Removal	15,000.00	17,363.44	2,363.44-	116
100-03-0303-436	Ice Maint. Bldg.--Snow Removal	500.00	184.72	315.28	37
100-03-0303-642	Supplies - Snow Removal	67,700.00	25,725.93	41,974.07	38
100-03-0303-730	Sanding Equip-Snow Removal	500.00	182.07	317.93	36
100-03-0303-830	Meals-Snow Removal	650.00	319.85	330.15	49
Control Total		84,350.00	43,776.01	40,573.99	52
100-03-0305-000	Lighting				
100-03-0305-410	Street Lighting	6,000.00	4,585.41	1,414.59	76
Control Total		6,000.00	4,585.41	1,414.59	76
100-03-0309-000	Town Garage				
100-03-0309-215	Health Ins. - Town Garage	0.00	110.00	110.00-	0
100-03-0309-330	Conf/Seminars-Town Garage	500.00	550.00	50.00-	110

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-03-0309-432	Building Maint.-Town Garage	5,000.00	5,446.74	446.74-	109
100-03-0309-537	Internet Cable-Town Garage	1,400.00	926.80	473.20	66
100-03-0309-601	Electricity-Town Garage	3,000.00	3,540.16	540.16-	118
100-03-0309-603	Fuel Oil-Town Garage	5,000.00	2,552.23	2,447.77	51
100-03-0309-610	Office Supplies-Town Garage	150.00	69.98	80.02	47
100-03-0309-618	Computer Supplies-Town Garage	300.00	0.00	300.00	0
Control Total		15,350.00	13,195.91	2,154.09	86
100-03-0311-000	Town Engineer				
100-03-0311-370	Consulting Fees-Engineer	10,000.00	0.00	10,000.00	0
Control Total		10,000.00	0.00	10,000.00	0
100-03-0313-000	Ground Care				
100-03-0313-420	Mowing-Ground Care	20,000.00	5,131.63	14,868.37	26
100-03-0313-422	Beautifications-Ground Care	2,050.00	634.78	1,415.22	31
100-03-0313-424	Old Cemetary - Ground Care	2,000.00	0.00	2,000.00	0
Control Total		24,050.00	5,766.41	18,283.59	24
100-04-0401-000	Fire Department				
100-04-0401-800	Fire Department	140,650.00	99,123.13	41,526.87	70
Control Total		140,650.00	99,123.13	41,526.87	70
100-04-0403-000	Resident Trooper				
100-04-0403-375	Contract St. Fee-Law Enforcement	176,000.00	0.00	176,000.00	0
100-04-0403-610	Office Supplies-Law Enforcement	450.00	144.00	306.00	32
Control Total		176,450.00	144.00	176,306.00	0
100-04-0405-000	Fire Marshall				
100-04-0405-100	Salary - Fire Marshall	7,919.00	5,472.85	2,446.15	69
100-04-0405-110	Deputy Salary	1,267.00	633.45	633.55	50
100-04-0405-150	Fire - Burning Official Comp	0.00	180.00	180.00-	0
100-04-0405-335	Training-Fire Marshall	300.00	0.00	300.00	0
100-04-0405-610	Office Supplies-Fire Marshall	50.00	0.00	50.00	0
100-04-0405-612	Subscriptions/Fire Marshall	700.00	173.75	526.25	25
100-04-0405-730	Equipment-Fire Marshall	500.00	0.00	500.00	0
100-04-0405-810	Dues / Memberships-Fire Marshall	140.00	826.92	686.92-	591
Control Total		10,876.00	7,286.97	3,589.03	67
100-05-0501-000	welfare				
100-05-0501-580	Social Services - Travel	50.00	0.00	50.00	0

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-05-0501-845	Social Services-ACCESS	400.00	0.00	400.00	0
100-05-0501-850	COVID Expenses	0.00	2,585.99	2,585.99-	0
Control Total		450.00	2,585.99	2,135.99-	575
100-06-0601-000	Memorial Day Comm.				
100-06-0601-800	Misc. Exp-Memorial Day	800.00	0.00	800.00	0
Control Total		800.00	0.00	800.00	0
100-06-0603-000	Recreation Commission				
100-06-0603-493	Outside Facility-Recreation Comm	2,630.00	0.00	2,630.00	0
100-06-0603-870	Programs-Recreation Comm	5,835.00	2,696.19	3,138.81	46
Control Total		8,465.00	2,696.19	5,768.81	32
100-07-0701-000	Transfer Station				
100-07-0701-100	Wages-Transfer Station	21,218.00	15,643.20	5,574.80	74
100-07-0701-438	Maintence-Transfer Station	2,500.00	1,927.50	572.50	77
100-07-0701-442	Brush Pile Removal	7,500.00	0.00	7,500.00	0
100-07-0701-480	Hauling Fees-Transfer Station	39,520.00	21,574.25	17,945.75	55
100-07-0701-481	Bulky Waste-Transfer Station	30,160.00	19,033.64	11,126.36	63
100-07-0701-493	Outdoor Facility-Transfer Station	900.00	600.00	300.00	67
100-07-0701-601	Electricity-Transfer Station	2,400.00	1,598.84	801.16	67
100-07-0701-803	Compactor Lease Transfer Station	3,120.00	2,317.50	802.50	74
100-07-0701-998	Tipping Fees-Transfer Station	44,720.00	27,946.39	16,773.61	62
Control Total		152,038.00	90,641.32	61,396.68	60
100-07-0703-000	Recycling				
100-07-0703-484	Antifreeze Pickup-Recycling	100.00	0.00	100.00	0
100-07-0703-485	Used Oil Pickup-Recycling	450.00	683.63	233.63-	152
100-07-0703-488	Tire Pickup-Recycling	800.00	854.00	54.00-	107
100-07-0703-807	Transfer Station-Permits	800.00	1,152.37	352.37-	144
Control Total		2,150.00	2,690.00	540.00-	125
100-08-0801-000	Ec Development Comm				
100-08-0801-800	Economic Development Comm.	500.00	430.00	70.00	86
Control Total		500.00	430.00	70.00	86
100-08-0803-000	P&Z Commission				
100-08-0803-100	Wages-Planning & Zoning	1,350.00	1,412.75	62.75-	105
100-08-0803-310	Legal/Professional P&Z	5,000.00	6,456.50	1,456.50-	129
100-08-0803-335	Training-Planning & Zoning	350.00	0.00	350.00	0

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-08-0803-340	Planning & Zoning - Mapping	300.00	0.00	300.00	0
Control Total		7,000.00	7,869.25	869.25-	112
100-08-0805-000	Zoning Board of Appeals				
100-08-0805-115	Board Clerk - ZBA	500.00	261.50	238.50	52
Control Total		500.00	261.50	238.50	52
100-08-0807-000	Building Department				
100-08-0807-100	Wages - Building Department	13,354.00	12,368.81	985.19	93
100-08-0807-120	Clerk's Wages-Building Department	19,240.00	15,734.07	3,505.93	82
100-08-0807-438	Equipment maint.-Building Dept.	1,500.00	0.00	1,500.00	0
100-08-0807-580	Mileage-Building Department	250.00	0.00	250.00	0
100-08-0807-610	Office Supplies-Building Department	550.00	353.81	196.19	64
100-08-0807-612	Bks. & Manuals-Building Department	500.00	120.00	380.00	24
100-08-0807-810	Dues / Membership-Building Department	200.00	0.00	200.00	0
100-08-0807-901	Building Dept.-Equipment	250.00	320.03	70.03-	128
Control Total		35,844.00	28,896.72	6,947.28	81
100-08-0809-000	Wetlands				
100-08-0809-100	Wages-Inland/Wetlands	16,470.00	10,963.14	5,506.86	67
100-08-0809-115	Board Clerk - IWC	1,300.00	711.00	589.00	55
100-08-0809-335	Training-Inland/Wetlands	250.00	0.00	250.00	0
100-08-0809-610	Office Supplies-Inland/Wetland	250.00	0.00	250.00	0
100-08-0809-810	Dues / Memberships-Inland/Wetlands	65.00	0.00	65.00	0
Control Total		18,335.00	11,674.14	6,660.86	64
100-08-0815-000	Conservation Commission				
100-08-0815-330	Conservation-membership	65.00	0.00	65.00	0
100-08-0815-335	Conservation-training	200.00	0.00	200.00	0
100-08-0815-609	Conservation-equipment	100.00	176.21	76.21-	176
100-08-0815-810	Conservation-conferences	300.00	0.00	300.00	0
Control Total		665.00	176.21	488.79	26
100-08-0817-000	Zoning Agent				
100-08-0817-100	Salary-Zoning Agent	16,470.00	11,843.81	4,626.19	72
100-08-0817-580	Mileage-Zoning Agent	300.00	0.00	300.00	0
Control Total		16,770.00	11,843.81	4,926.19	71
100-08-0819-000	CRCOG, CCM, Cost				
100-08-0819-810	Capital Region Council of Govt.	8,216.00	8,111.00	105.00	99

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
Control Total		8,216.00	8,111.00	105.00	99
100-09-0901-000	Education				
100-09-0901-590	RHAM Payment	5,119,757.00	3,579,311.36	1,540,445.64	70
100-09-0901-595	Board of Education Expenses	3,902,400.00	2,413,249.61	1,473,693.39	62
Control Total		9,022,157.00	5,992,560.97	3,014,139.03	67
100-10-1001-000	Library				
100-10-1001-100	Library Payroll	75,808.00	54,004.95	21,803.05	71
100-10-1001-800	Library-Dues and Fees	26,289.00	30,197.50	11,548.50	56
Control Total		102,097.00	84,202.45	33,351.55	67
100-11-1101-000	Capital Expenditures				
100-11-1101-701	Town Garage-Capital Expenditure	32,615.00	0.00	32,615.00	0
100-11-1101-714	Revaluation	16,500.00	16,500.00	0.00	100
100-11-1101-715	P & Z-Capital POCD	5,000.00	5,000.00	0.00	100
Control Total		54,115.00	21,500.00	32,615.00	40
100-12-1201-000	Debt Service				
100-12-1201-960	School-Debt	90,000.00	90,000.00	0.00	100
Control Total		90,000.00	90,000.00	0.00	100
100-12-1203-000	Interest Expense				
100-12-1203-950	School Interest	3,000.00	2,193.75	806.25	73
Control Total		3,000.00	2,193.75	806.25	73
100-13-1305-000	Fund Transfers				
100-13-1305-860	Insurance Severance	25,000.00	0.00	25,000.00	0
100-13-1305-899	Contingency	50,000.00	500.00	49,500.00	1
100-13-1305-901	DPW Equipment	100,000.00	100,000.00	0.00	100
100-13-1305-907	Transfer-Multi-Use Public Bldg.	50,000.00	50,000.00	0.00	100
100-13-1305-908	Fire Dept. Equip. Fund	60,000.00	60,000.00	0.00	100
100-13-1305-911	Road Improvement Fund	290,000.00	290,000.00	0.00	100
100-13-1305-912	tree removal fund	50,000.00	50,000.00	0.00	100
100-13-1305-913	bunker hill bridge	120,000.00	120,000.00	0.00	100
100-13-1305-914	bridge and culvert	90,000.00	90,000.00	0.00	100
100-13-1305-915	building maintenance	40,000.00	40,000.00	0.00	100
Control Total		875,000.00	800,500.00	74,500.00	91

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
Fund Budgeted		12,725,050.00	8,471,747.03	4,252,089.56	67
Fund Non-Budgeted		0.00	0.00	0.00	0
Fund Total		12,725,050.00	8,471,747.03	4,252,089.56	67
Final Budgeted		12,725,050.00	8,471,747.03	4,252,089.56	67
Final Non-Budgeted		0.00	0.00	0.00	0
Final Total		12,725,050.00	8,471,747.03	4,252,089.56	67

Range of Checking Accts: First to Last Range of Check Dates: 02/01/22 to 02/28/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED					
571	02/03/22	ADELM005 ADELMAN SAND & GRAVEL INC	140.80		22
572	02/03/22	AVENU005 AVENU HOLDINGS, LLC	650.00		22
573	02/03/22	BRICK005 BRICKS R US	804.87		22
574	02/03/22	CASHT005 CASH TRUE VALUE	17.40		22
575	02/03/22	COMCA005 COMCAST	115.85		22
576	02/03/22	CTIT2005 CTI-T2 CENTER	400.00		22
577	02/03/22	DIME0005 DIME OIL COMPANY LLC	286.35		22
578	02/03/22	EVERS005 EVERSOURCE	865.90		22
579	02/03/22	GENAL005 GENALCO, INC .	1,131.75		22
580	02/03/22	HDP00005 DAS-ACCT.REC.- HDP	472.00		22
581	02/03/22	HH000005 H&H	2,700.00		22
582	02/03/22	HOSME005 HOSMER MT. BOTTLING COMPANY IN	36.00		22
583	02/03/22	MARIE005 GINA MARIE'S	37.34		22
584	02/03/22	MORTO005 MORTON SALT	12,834.43		22
585	02/03/22	NE000005 GLASTONBURY CITIZEN/RIVEREAST	358.00		22
586	02/03/22	OFFI0005 OFFICE OF THE TREASURER	4,165.00		22
587	02/03/22	PANTR005 ANDOVER FOOD PANTRY	300.00		22
588	02/03/22	PAPER005 WILLIMANTIC WASTE PAPER	4,135.35		22
589	02/03/22	RECEI005 ACCOUNTS RECEIVABLE	470.00		22
590	02/03/22	SAFET005 SAFETY MARKING INC	119.70		22
591	02/03/22	SERVI005 SERVICE STATION EQUIPMEN	1,530.92		22
592	02/03/22	SKIPS005 SKIPS WASTEWATER SERVICE	434.00		22
593	02/03/22	STATE045 STATE OF CONNECTICUT	369.00		22
594	02/03/22	SWISS005 SWISS UNIFORM RENTAL	258.20		22
595	02/03/22	TENNE005 TENNETT TREE SERVICE, INC.	1,485.00		22
596	02/03/22	TOWNO025 TOWN OF SOUTH WINDSOR	579.50		22
597	02/03/22	TUTTL005 ROBERT JAY TUTTLE	179.43		22
598	02/03/22	WBMAS005 W B MASON CO., INC.	128.63		22
599	02/03/22	ZACHA005 ZACHARY ZITO	234.45		22
600	02/15/22	SHIIN005 SHI INTERNATIONAL CORP.	720.00		23
601	02/16/22	ACTIO005 ACTION BLUEPRINT AND SUPPLIES	215.00		24
602	02/16/22	AFLAC005 AFLAC	141.66		24
603	02/16/22	AFSCM005 AFSCME, LOCAL 1303	275.30		24
604	02/16/22	AIGRE005 AIG RETIREMENT SERVICES	750.00		24
605	02/16/22	AMERI005 AMERI-LOO	75.00		24
606	02/16/22	ANTHE005 ANTHEM LIFE & DISABILITY INSUR	331.96		24
607	02/16/22	ARMST005 LINDA ARMSTRONG	50.47		24
608	02/16/22	CIVIC005 CIVICPLUS	3,150.00		24
609	02/16/22	CONST005 CONSTELLATION NEW ENERGY INC	1,517.15		24
610	02/16/22	DIME0005 DIME OIL COMPANY LLC	2,211.43		24
611	02/16/22	FIREP005 Fire Protection Testing Inc	411.25		24
612	02/16/22	FLUID005 FLUID DYNAMICS	674.25		24
613	02/16/22	GRANI005 GRANITE TELECOMMUNICATIONS	965.76		24
614	02/16/22	GRAYB005 GRAYBAR ELECTRIC CO INC	52.68		24
615	02/16/22	HEBRO005 HEBRON ACE HARDWARE	147.39		24
616	02/16/22	HOMED005 HOME DEPOT CREDIT SERVIC	450.57		24
617	02/16/22	INFOS005 INFOSHRED LLC	19.85		24
618	02/16/22	INTER010 INTERNATIONAL INSTITUTE O	175.00		24
619	02/16/22	LEAF0005 LEAF	223.32		24

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED		Continued			
620	02/16/22	LUISM005 LUIS MENDOZA	55.00		24
621	02/16/22	MEUI0005 MEUI	125.10		24
622	02/16/22	MICHA005 MICHAEL BILICA	44.00		24
623	02/16/22	NEACT005 NEACTC	35.00		24
624	02/16/22	NORTH015 NORTHEASTERN CT ANIMAL CONTROL	6,795.60		24
625	02/16/22	NORTH020 NORTHSTARS SPORTS MGMT	1,050.00		24
626	02/16/22	OFFIC010 THE OFFICE WORKS	80.03		24
627	02/16/22	OSTER005 OSTERMAN PROPANE	30.26		24
628	02/16/22	PAPER005 WILLIMANTIC WASTE PAPER	3,075.12		24
629	02/16/22	PIZZA005 ANDOVER PIZZA	300.50		24
630	02/16/22	POINT005 POINT SOFTWARE	375.00		24
631	02/16/22	QUALI005 QUALITY DATA SERVICE INC	475.00		24
632	02/16/22	RIDEA005 RIDE-AWAY	281.40		24
633	02/16/22	SAMSA005 SAM SAMSON	80.00		24
634	02/16/22	SYLVE005 JANE SYLVESTER	14.98		24
635	02/16/22	TOYOT005 TOYOTA LEASE TRUST	902.48		24
636	02/16/22	WBMAS005 W B MASON CO., INC.	439.88		24
637	02/16/22	WESLE005 WESLEY M HALL	68.24		24
638	02/16/22	WILLI005 WILLIMANTIC AUTO & TRUCK	111.99		24

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	68	0	62,137.49	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	68	0	62,137.49	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	68	0	62,137.49	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	68	0	62,137.49	0.00

Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	2-100	50,336.63	1,066.43	10,734.43	62,137.49
Total of All Funds:		<u>50,336.63</u>	<u>1,066.43</u>	<u>10,734.43</u>	<u>62,137.49</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	100	50,336.63	1,066.43	10,734.43	62,137.49
Total of All Funds:		<u>50,336.63</u>	<u>1,066.43</u>	<u>10,734.43</u>	<u>62,137.49</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	2-100	50,336.63	0.00	0.00	0.00	50,336.63
Total of All Funds:		<u>50,336.63</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,336.63</u>

12. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

13. Tax Collector's Report

a. Refund Requests

Town Only

Terminal / Batch	
Terminal	5
Batch	50

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

Last Assessor Bridge	
Run on:	01/28/2021

Percent Collection as of 03/01/2021

REAL ESTATE

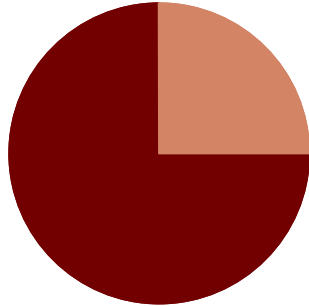
Uncollected - 25.05%
Collected - 74.95%

PERSONAL PROPERTY

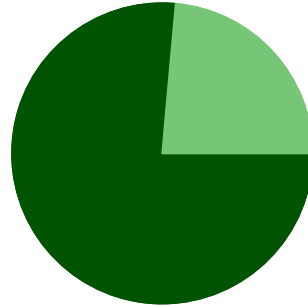
Uncollected - 23.55%
Collected - 76.45%

MV REGULAR

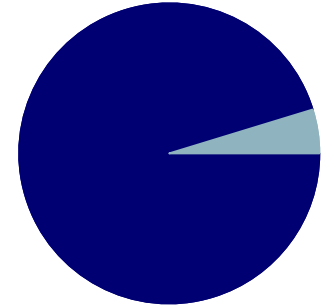
Uncollected - 4.73%
Collected - 95.27%



■	Total Due = \$2,020,331.18
■	Total Paid = \$6,043,567.69



■	Total Due = \$88,044.99
■	Total Paid = \$285,744.22



■	Total Due = \$46,968.17
■	Total Paid = \$945,450.89

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,063,898.87	6,043,567.69	2,020,331.18	74.95
PERSONAL PRO	373,789.21	285,744.22	88,044.99	76.45
MOTOR VEHICL	992,419.06	945,450.89	46,968.17	95.27
MOTOR VEHICL	130,396.99	103,515.81	26,881.18	79.39
TOTALS:	\$9,560,504.13	\$7,378,278.61	\$2,182,225.52	

FEBRUARY 2022

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL
	\$ 14,469.33			\$ 14,469.33
2/1	\$ 8,666.42	\$ 27,490.22	\$ 27,490.22	\$ 36,156.64
		\$ (817.20)		\$ (817.20) stopped pmt Batch 94 2/1
2/2	\$ 2,027.11			\$ 2,027.11
2/3	\$ 4,093.52	\$ 98,241.17		\$ 102,334.69
2/4	\$ 5,187.08			\$ 5,187.08
2/5	\$ 528.53			\$ 528.53
2/6	\$ 1,306.80			\$ 1,306.80
2/7	\$ 2,483.07	\$ 9,863.33		\$ 12,346.40
2/8	\$ 385.22	\$ 7,612.39	\$ 7,611.99	\$ 7,997.61
2/9	\$ 3,969.43			\$ 3,969.43
2/10	\$ 4,373.95			\$ 4,373.95
2/11	\$ 60.75			\$ 60.75
2/12		\$ 678.76	\$ 678.78	\$ 678.76
2/13		\$ (1,185.30)		\$ (1,185.30) NSF Batch 85, 1/13/22
2/14	\$ 632.38	\$ 3,393.45	\$ 3,393.45	\$ 4,025.83
2/15	\$ 398.12	\$ 10,684.60	\$ 10,684.60	\$ 11,082.72
2/16	\$ 1,163.41			\$ 1,163.41
2/17	\$ 107.71			\$ 107.71
2/18	\$ 324.26			\$ 324.26
2/19	\$ 210.35			\$ 210.35
2/20	\$ 1,810.76			\$ 1,810.76
2/21	\$ 8,741.45			\$ 8,741.45
2/22	\$ 302.40	\$ 7,248.32		\$ 7,550.72
2/23	\$ 6,271.67			\$ 6,271.67
2/24	\$ 1,245.08	\$ 1,436.89		\$ 2,681.97
2/25	\$ 845.21			\$ 845.21
2/26	\$ 521.12			\$ 521.12
2/27				\$ -
2/28		\$ 7,103.65		\$ 7,103.65
TOTAL	\$70,125.13	\$171,750.28	\$49,859.04	\$241,875.41

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2009					\$ 217.39	\$ 32.61	\$ 250.00
2017			\$ 68.24		\$ 45.04	\$ 5.00	\$ 118.28
2018							\$ -
2019	\$ 4,803.97		\$ 713.04	\$ 852.45	\$ 881.10	\$ 97.00	\$ 7,347.56
2020	\$ 122,131.12	\$ 74,128.88	\$ 10,249.43	\$ 24,282.59	\$ 3,052.55	\$ 315.00	\$ 234,159.57
TOTAL	\$ 126,935.09	\$ 74,128.88	\$ 11,030.71	\$ 25,135.04	\$ 4,196.08	\$ 449.61	\$ 241,875.41

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				\$ 207.27	\$ 207.27
2007		\$ 476.65	\$ 71.26	\$ 547.91	
2008		\$ 520.26	\$ 28.15	\$ 548.41	
2009		\$ 579.60		\$ 579.60	
2010		\$ 211.42		\$ 211.42	
2011	\$ 439.82	\$ 4,314.46	\$ 249.48	\$ 5,003.76	
2012	\$ 2,828.18	\$ 3,146.24	\$ 204.03	\$ 6,178.45	
2013	\$ 12.13	\$ 3,485.83	\$ 1,486.53	\$ 783.06	\$ 5,767.55
2014	\$ 1,225.76	\$ 4,551.81	\$ 2,103.08	\$ 2,991.24	\$ 10,871.89
2015	\$ 1,225.76	\$ 4,740.57	\$ 9,522.35	\$ 2,286.15	\$ 17,774.83
2016	\$ 3,692.73	\$ 7,114.75	\$ 8,290.39	\$ 2,452.26	\$ 21,550.13
2017	\$ 22,857.68	\$ 7,576.96	\$ 11,056.66	\$ 2,922.86	\$ 44,414.16
2018	\$ 39,204.77	\$ 8,661.99	\$ 12,072.09	\$ 2,138.50	\$ 62,077.35
2019	\$ 55,773.16	\$ 10,048.83	\$ 17,271.26	\$ 6,034.82	\$ 89,128.07
2020	\$ 2,028,766.55	\$ 91,922.65	\$ 61,770.65	\$ 41,076.71	\$ 2,223,536.56
TOTAL	\$ 2,152,758.54	\$ 141,371.39	\$ 132,821.64	\$ 61,445.79	\$ 2,488,397.36

Miner Jeffrey	\$20.74	Sec 12-129 Refund of excess payment
Glowacki Nicholas	\$1,166.76	Sec 12-129 Refund of excess payment

03/14/2022 Tax Refunds Total: \$1,187.50

Sec. 12-129. Refund of excess payments. Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

14. Assessor's Report

a. Revaluation Services

15. Department Reports

- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

March 1, 2022

The Andover Fire Department responded to 31 calls in February. Here is the breakdown.

Medical Calls 21

MVA 4

Fire Alarms 3

Wires Related 1

Cover Assignment 1

Structure Fire 1

Meetings 1

Drills 2

Work Detail 1

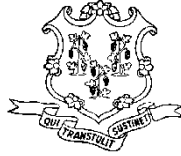
Ron Mike

Andover Fire Chief



Commanding Officer
Lieutenant Erik Trotter #042

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Master Sergeant Eric Peck #085

Date: 03/01/2022

Jeff J. Maguire
Town Manager
17 School Road
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover. During the month of **February 2022** the Andover Resident Trooper as well as Troop K Troopers responded to **165** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 6
Burglaries: 0
Larcenies: 0
Narcotic Cases: 0
Other Criminal: 2
Other Non-Criminal: 0
Medical Assists: 0
Non Reportable Matters: 152
Other Noteworthy Events (List):

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI: 0
Traffic Citations: 1
Written Warnings: 4

Sincerely,

Lt. Erik Trotter #042

Lieutenant Erik Trotter #042
Commanding Officer
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	7	1,463.14	87,291.00	0.00	0.00	0.00	0.00	0.00	0.00	23.14	105.00	1,335.00
Electrical Permit	2	899.82	55,500.00	0.00	0.00	0.00	0.00	0.00	0.00	14.82	30.00	855.00
Gas Permit	4	258.38	10,627.00	0.00	0.00	0.00	0.00	0.00	0.00	3.38	60.00	195.00
Mechanical Permit	4	563.58	32,326.00	0.00	0.00	0.00	0.00	0.00	0.00	8.58	60.00	495.00
Grand Totals	17	3,184.92	185,744.00	0.00	0.00	0.00	0.00	0.00	0.00	49.92	255.00	2,880.00
Grand # Voids	0	435.00										

3619.92 total for February 2022

receipt	amount	date	address	name	site address	description
604095	\$65.00	2/2/2022	222 Route 6	Mary Palliardi	222 Route 6	wetlands permit
604095	\$60.00	2/2/2022	222 Route 6	Mary Palliardi	222 Route 6	state fee
273204	\$250.00	2/23/2022	355 research pkwy meriden ct	Bl Companies	580 Lake Road	Site Plan review
273204	\$60.00	2/23/2022	355 research pkwy meriden ct	Bl Companies	580 Lake Road	state fee
TOTAL	\$435.00					

Assessor's office monthly activity –JANUARY 2022

Processing conveyances	20
Processing building permits	25
Prorating motor vehicle grand list	24
Updating field cards	3
Correspondence/ Phone	38
Providing assistance-town hall customers	17
Providing assistance to other departs	5
Researching mapping issue or questions	3
Reports & communication with the State	
MLS research	3
Scheduling meeting and appointments	2
Office work	Valued Motor Vehicles for 21 GL
Personal property grand list	
Personal Property Discovery	
Homeowner's program	
Veteran's program	
Income & expenses	
Renter's rebate program	
Tax exemptions	Applied MV & RE exempts for 21 GL
Adds to the re, pp or mv grand list	3 MV adds
Pa 490	
Provided assistance to BAA	
Researching and providing requested information to auditor	
Real property inspections	1
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	3
Tax appeal review/appraisal	
MLS review	3
Town board/dept assistance	
Review & Approve C of Cs	24
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
51480 1	HOLER MARY E 16 ROCKLEDGE DR ANDOVER CT 6232-1523	51481 2012 01	08334M SUBAR OUTBACK 4S4BRBCC2C3303568	C 2020 01/03/2022 SOLD 1/21	6,770 0 6,770	-4,516 0 -4,516	2,254 0 2,254
51489 1	HONDA LEASE TRUST 1919 TORRANCE BLVD TORRANCE CA 90501-2722	51490 2018 01	08346M HONDA CIVIC EX SHHFK7H50JU412630	C 2020 01/19/2022 SOLD 4/21	14,720 0 14,720	-6,138 0 -6,138	8,582 0 8,582
53574 1	TOYOTA LEASE TRUST 3200 W RAY RD CHANDLER AZ 85226-2455	53564 2019 01	08355M TOYOT TACOMA D 3TMCZ5AN1KM221343	C 2020 01/31/2022 SOLD 2/21	26,250 0 26,250	-15,304 0 -15,304	10,946 0 10,946
53675 1	VAULT TRUST 500 WOODWARD AVE FL 10 DETROIT MI 48226-3423	53665 2017 03	08335M RAM RAM TRUC 1C6RR7LT6HS854297	C 2020 01/03/2022 SOLD 7/21	22,170 0 22,170	-3,702 0 -3,702	18,468 0 18,468
53715 1	VINCEK GREGORY 30 MANSFIELD RD NORTH HAVEN CT 6473-1203	53705 2010 12	08340M HARLE FLHRC 1HD1FR412AB608858	C 2020 01/12/2022 WRONG TT SENT TO EAST HAVEN	7,080 0 7,080	-7,080 0 -7,080	0 0 0
53727 1	VW CREDIT LEASING LTD 1401 FRANKLIN BLVD LIBERTYVILLE IL 60048-4460	53717 2019 01	08338M VOLKS PASSAT W 1VWLA7A37KC002919	C 2020 01/12/2022 SOLD 3/21	13,550 0 13,550	-6,775 0 -6,775	6,775 0 6,775
53973 0	GRANT REBECCA E 62 HENDEE RD ANDOVER CT 6232-0	20A056 2015 01	08342M SUBAR OUTBACK 4S4BSANC8F3320844	C 2020 01/13/2022	0 0 0	12,500 0 12,500	12,500 0 12,500
53974 0	GRANT REBECCA E 62 HENDEE RD ANDOVER CT 6232-0	20A057 2011 01	08343M SUBAR TRIBECA 4S4WX9GD9B4402951	C 2020 01/13/2022 ADD FROM EAST HARTFORD	0 0 0	6,630 0 6,630	6,630 0 6,630
53975 0	GRANT REBECCA E 62 HENDEE RD ANDOVER CT 6232-0	20A058 2015 01	08344M CHRYSLER TOWN & C 2C4RC1CG9FR657004	C 2020 01/13/2022 ADD FROM EAST HARTFORD	0 0 0	10,900 0 10,900	10,900 0 10,900
80010 1	ALMADA LODGE TIMES FARM CAMP INC DBA CH 73 TIMES FARM RD ANDOVER CT 6232-1033	80010 2004 03	08352S FORD TAURUS S 1FAFP55S24G182669	C 2020 01/20/2022 WRONG TT SENT TO COVENTRY	965 0 965	-965 0 -965	0 0 0
80141 1	DRAINWORKS PLUMBING AND SEPTIC LLC 231 ROUTE 6 UNIT C COLUMBIA CT 6237-0	80141 2021 10	08350S BIG T 14ET-20 16V1C2522M2039446	C 2020 01/20/2022 WRONG TT SENT TO COLUMBIA	5,110 0 5,110	-5,110 0 -5,110	0 0 0
80142 1	DRAINWORKS PLUMBING AND SEPTIC LLC 231 ROUTE 6 UNIT C COLUMBIA CT 6237-0	80142 2012 03	08351S FORD TRANSIT NM0LS6BN1CT100191	C 2020 01/20/2022 WRONG TT SENT TO COLUMBIA	3,705 0 3,705	-3,705 0 -3,705	0 0 0
80155 1	EURTO TRICIA J 9 GAIL DR ELLINGTON CT 6029-3413	80155 2014 01	08339S HYUND SONATA G 5NPEB4AC4EH879786	C 2020 01/12/2022 SOLD 1/21	6,760 0 6,760	-4,509 0 -4,509	2,251 0 2,251
80156 1	FAGAN DEBRA L 282 LAKE RD ANDOVER CT 6232-1533	80156 2019 01	08347S BUICK CASCADA W04WH3N52KG364501	C 2020 01/19/2022 WRONG TT SEND TO EAST HARTFORD	7,143 0 7,143	-7,143 0 -7,143	0 0 0
80189 1	FRIES JOHN J 285 BOSTON HILL RD ANDOVER CT 6232-1419	80189 2013 01	08349S VOLKS GTI WVWGD7AJ5DW141796	C 2020 01/20/2022 ON 20 MV GL 20A045	8,240 0 8,240	-8,240 0 -8,240	0 0 0

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET	
80408 1	MINER JEFFREY T 80 WEST ST ANDOVER CT 6232-1715	80408 2018 12	HONDA MLHMD4414J5100829	08354S CRF250 L	C 2020 01/31/2022 SOLD 7/21	3,450 0 3,450	-576 0 -576	2,874 0 2,874
80422 1	NELSON BRADLEY R 72 MOUNTAIN ST ELLINGTON CT 6029-4140	80422 2017 01	FORD 1FA6P8CF7H5335040	08353S MUSTANG	C 2020 01/25/2022 WRONG TT SENT TO ELLINGTON	16,535 0 16,535	-16,535 0 -16,535	0 0 0
80593 1	STANTON IAN M 53 STANLEY DR ANDOVER CT 6232-1036	80593 2014 01	AUDI WAUHGAFCS5EN051698	08337S A6 3.0 Q	C 2020 01/12/2022 SOLD 6/21	12,829 0 12,829	-3,498 0 -3,498	9,331 0 9,331
80609 1	SURDAM JESSICA L 45 OLD FARMS RD ANDOVER CT 6232-1027	80609 2015 01	KIA 5XXGM4A70FG378719	08336S OPTIMA L	C 2020 01/04/2022 TOTALLED 8/21	3,286 0 3,286	-662 0 -662	2,624 0 2,624
80632 1	USB LEASING LT 1850 OSBORN AVE OSHKOSH WI 54902-0	80632 2018 03	RAM 3C6UR5DJ7JG232574	08356S 2500 SLT	C 2020 01/31/2022 CGS 12-81(53)	28,040 0 28,040	0 28,040 -28,040	28,040 28,040 0
80641 1	VINCEK GREGORY 30 MANSFIELD RD NORTH HAVEN CT 6473-1203	80641 2019 11	GRAND 573TE3029K6616967	08341S 2500RL	C 2020 01/12/2022 WRONG TT SENT TO EAST HAVEN	19,376 0 19,376	-19,376 0 -19,376	0 0 0
80685 0	LOZIER WILLIAM J 25 WEBSTER LN BOLTON CT 6043-0	20AS001 2020 03	NISSA JN8AT2MV2LW134723	08345S ROGUE SE	C 2020 01/13/2022 ADD FROM BOLTON	0 0 0	9,410 0 9,410	9,410 0 9,410
80686 0	GLOWACKI NICHOLAS A 17 LAKESIDE DR ANDOVER CT 6232-0	20A002 2018 01	PORSC WP0AC2A91JS174234	08348S 911 GT3	C 2020 01/20/2022	0 0 0	90,370 0 90,370	90,370 0 90,370
80686 1	GLOWACKI NICHOLAS A 17 LAKESIDE DR ANDOVER CT 6232-0	20A002 2018 01	PORSC WP0AC2A91JS174234	08357S 911 GT3	C 2020 01/31/2022 PRICED IN ERROR	90,370 0 90,370	18,130 0 18,130	108,500 0 108,500
TOTAL	# Of Accts 24					296,349 0 296,349	34,106 28,040 6,066	330,455 28,040 302,415
YEAR 2020	# Of Accts 24					296,349 0 296,349	34,106 28,040 6,066	330,455 28,040 302,415
GRAND TOTAL	# Of Accts 24					296,349 0 296,349	34,106 28,040 6,066	330,455 28,040 302,415

ANDOVER PUBLIC LIBRARY -
LIBRARIAN'S REPORT - February 2022

	Feb-22	YTD 21-22 (July 1, 2021 - June 30, 2022)
Adult:		
Fiction	410	3318
Non-fiction	80	644
Video	49	478
Audio	16	188
Magazines	0	14
E-reader (Kindle)	0	0
Total Adult	555	4642
Children:		
Fiction	135	1216
Non-fiction	37	177
Video	8	35
Audio	0	2
Total Children	180	1430
Young Adult:		
Fiction	24	225
Non-fiction	0	4
Audio	0	1
Magazines	0	0
Total Young Adult	24	230
Total Fiction	569	4759
Total Non-fiction	117	825
Total Video	57	513
Total Audio	16	191
Total Magazines	2	14
Total Uncategorized**	10	104
Total Passes	0	0
Total OverDrive	131	1176
Total E-readers	0	0
Total Circulation	902	7582
Out-of-town circ.	53	517
Ref. questions	38	186
Patrons registered:		
Andover	1518	
Out-of-town	467	
Total Patrons	1985	
Collection size *	20345	
Public Computer Usage (hrs.)	73.75	562.5
ILL provided	39	346
ILL received	53	350
# Patrons (inc. programs):	399	3157
PROGRAM ATTENDANCE	74	345
Number of programs:	9	68

ANDOVER SENIOR TRANSPORTATION
MONTH OF FEBRUARY 2022

Dated 3/9/2022
Cathy Palazzi
Senior Coordinator

1) Drug tests – none.

2) List of Clients Serviced in February

- Medicals 77
- Events 0
- Maintenance 1 2017 Ford E series oil change
- Incident Log 0
- Disabled 8
- Veterans 3
- Meetings 0
- Shopping 5-6 seniors 4 trips (one per week) depending on week.

- New 12 passenger bus ordered and expected delivery by May 2022. State DOT gave us a total of \$76,384 for new bus. I was able to equip bus with almost everything asked for with a final total of \$76,354. The difference was \$30.00 underbudget. I'm very pleased we were able to stay underbudget and not have to burden the town with a cost for this bus. Special thank you to Selectman Scott Person for assisting me with this project.
- Once again, I have added this information on to our monthly report as I strongly feel this should be addressed in the near future in order to save wear, tear and money on our buses that now have to do medicals with only one person on board. If funds are available in the future, it would be useful and cost saving to have a car for medicals. An electric car would be useful for conserving energy and better for the environment. Due to increase in medicals as seniors age I am making this request again. Believe a cost savings would be realized by taking a senior in a car compared with the cost of running the bus. On a normal schedule we have both small bus and van going out every day for medicals. Vehicles are out at a minimum of 4-6 times per day.
- Still running ad for a viable third driver candidate through end of February. Will be interviewing possible candidates in March. Finding candidates do not have vaccine shots or do not hold a CDL or "F" license. These candidates do not intend to do either shots or get an attachment to drive a bus.
- Bus transportation will drive YAH seniors, movie goers and luncheon seniors in March. Very happy we are able to open.

MOTTO: "NO SENIOR LEFT BEHIND"

Cathy Palazzi
Senior Coordinator

**Registrar of Voters
17 School Road
Andover, Connecticut 06232**

February Monthly Report

Processed 133 Voters

Conducted State required ERIC voting project on status of voters.

Took on line Security Training

Took on line State CEU training

Linda Derick

Wallace Barton

ROV's

16. Correspondence

17. Public Speak

18. Adjournment