

# Commission On Aging Minutes

March 13, 2017

Andover Old Fire House – 011:00 A.M.

1. **Call Meeting to Order**
2. **Pledge to Flag**
3. **Public Speak**
  
4. **Approve minutes from October 24, 2016 meeting**
5. **Old Business, Review tasks at the OFH Senior Center:**
  - a. COA to submit an Annual Report for End of the Year – Judy talked with Carol Lee concerning a Mission Statement, she found one dated 1985, this will have to be modified and resubmitted then an annual report can be submitted. Through YAH and Sr. Lunches – it appears that about 30 of the 800 seniors participate. Laurel and Cathy need to help with this.
  - b. Mouse Deterrent – is it being handled and how

## Tasks Completed:

- a. Garbage Bags to be bought by Town – (YAH currently does) – Sue will talk with Bob Burbank
- b. Keys to supply closet – Judy tracked down all copies and nothing outstanding
- c. Receipt of grant – Cathy Palazzi needs to update us on what grant, how much, if received and where is it – Judy to talk to Cathy
- d. Partial cleanup of back room
- e. YAH programs – Marge Surdam has started scheduling
- f. Sink Hole at toop of outside stairs

## Tasks Still Pending:

- a. Unisex Bathroom – completed but sign needs to be moved over so both genders can use.
- b. Microphone System at BOS meetings – needs to be restated to the committee – Letter to BOS to recommend use of the PA system always.
- c. Noise Banners at Town Hall Community Room – Cathy Pallazi was going to talk to GS – need update
- d. Sr. Activities cancelled due to weather – will discuss with Bob Burbank for use of Community Room and Barbara Foran will discuss with the Andover Congregational Church for use when Community Room is not available or on days when closed on Fridays.
- e. OFH carpet unraveling/floor depressions – appears to be remedied for now
- f. Filter on OFH staircase – has been cleaned but need to schedule quarterly – letter to Bob B.
- g. Elderly Social Service Agent – Laurel has been unable to attend, will ask her to provide a quarter report as to how many Seniors that we have, what type of services that have been requested, what can COA do to assist.
- h. Leak in Kitchen window at OFH – don't know if fixed, hasn't rained since last reported – maybe Wednesday.
- i. Requests to Town Hall – needs to be documented and monitored; also grants – Sue can created a spreadsheet for tracking
- j. Judy to talked with Bob Wanagel concerning his expertise with COA, how he got information, where to go to get information, (i.e. state, other towns) on finding grants, services to provide if possible.
- k. Funding for the Friday Sr. Lunch Program

**6. New Business addressed:**

- a. Plan Schedule for 2017: 11:00 a.m. October 23, 2017, June 12, 2017
- b. Trips for Seniors: Georgia O'Brien – partial funding from town – advertised in Rivereast and at YAH meetings and Sr. Lunches

3/15/17 – YAH – Barber Shop Quartet

3/23/17 – Bushnel – Jersey Boys (two buses)

4/18/17 – Aqua Turf – Dueling Pianos

4/19/17 – YAH – Pianist (blinded at youth)

4/25/17 – joint bus to Mohegan Sun Casino

6/7/17 – Goodspeed – Thoroughly Modern Millie

6/21/17 – YAH picnic

7/27/17 – Essex Train and Boat Excursion

8/15/17 – Aqua Turf – Song/Dance/Romance

9/2017 – Lighthouse Tour II

10/2017 – possible Oktoberfest dinner at Eastside Restaurant

Still being looked into: Little Theater of Manchester ; Windham Guild, Putnam theater ; Nutmeg and Jilson Theater Play schedules and activities.

Lady Catherine cruise – suggestion from a client

More lunches offsite

Library paint night – funding for Fri. Sr. Lunch program

Windham Culinary Institute Luncheon

**7. Public Speak:**

**8. Next Meeting: October 23, 2017**

**9. Adjourn**

Sue Schmidt - Secretary