



Town of Andover, CT  
Board of Selectmen

# **Regular Meeting Packet**

Tuesday, February 15th 2022 at 7:00 P.M.  
Location: virtual Zoom meeting

**Town of Andover  
Board of Selectmen  
Regular Meeting**

Tuesday, February 15<sup>th</sup> 2022 at 7:00 P.M.  
Location: virtual Zoom meeting

Regular Meeting Agenda

**Zoom Directions:**

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/88541043569>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 885 4104 3569, Passcode: 568051

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
  - a. Community Garden – Shed Installation
5. Appointments
  - a. Memorial Day Committee
    - i. John McCall
    - ii. Amy Knox
    - iii. Carol Lee
    - iv. Gerry Wright
  - b. Museum of Andover History Committee
    - i. Cathy Desrosiers
    - ii. Joan Foran
    - iii. Chesney McOmer
  - c. 175<sup>th</sup> Anniversary Committee
    - i. Catherine Magaldi-Lewis
    - ii. Annmarie Daigle
    - iii. Joan Foran
    - iv. Linda Armstrong
    - v. Shirley DeFlaviis
    - vi. Marianella Chalfant
    - vii. Susan Slater
    - viii. Tina Wisley
6. Resignations
7. Town Administrator's Report
8. Old Business  
Discuss and act upon the following:
  - a. Veterans Monument Park Upgrades
    - i. Proposed Covered Bridge
  - b. Electrical and HVAC Upgrades at Town Hall
  - c. Pedestrian Safety Initiative
  - d. Renewal of Tax Abatement for Hop River Homes and Softball Field Renewal
9. New Business  
Discuss and act upon the following:
  - a. Mask Mandate in Town
  - b. Upgrades to Town Hall
  - c. Fiscal Year 2022-2023 Proposed Town Budget
  - d. Event Permit Form for Hoppin' Hodges 5K on April 17<sup>th</sup>, 2022
  - e. Public Library - Andover Poet Laureate
  - f. Eagle Scout Project Request

10. Approval of Meeting Minutes
  - a. Monday, January 10<sup>th</sup>, 2022 Regular Meeting Minutes
11. Finance Department Report
  - a. Revenue Summary
  - b. Town Budget Summary
  - c. Town Aid Road (TAR) Update
  - d. Town Cash Report
  - e. Over Expenditure Report
12. Budget
  - a. Appropriation Transfers
  - b. Over Expenditure Requests
13. Tax Collector's Report
  - a. Refunds Requests
14. Assessor's Report
  - a. Revaluation Services
15. Department Reports
  - a. Fire Department
  - b. Burning Official
  - c. Resident State Trooper
  - d. Town Clerk
  - e. Building Department
  - f. Assessor's Office
  - g. Public Works
  - h. Transfer Station
  - i. Library
  - j. Senior Transportation
  - k. Registrars
  - l. AHM
16. Correspondence
17. Public Speak
18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

# **1. Call to Order Pledge of Allegiance**

## **2. Public Speak**

### **3. Additions/Deletions to the Agenda**

## **4. Board and Commission Presentations**

### **a. Community Garden Shed Installation**

# Andover Community Garden Shed Proposal

Andover BOS Presentation Draft

*\*subject to change before meeting*

February 15<sup>th</sup>, 2022

Abbie Winter



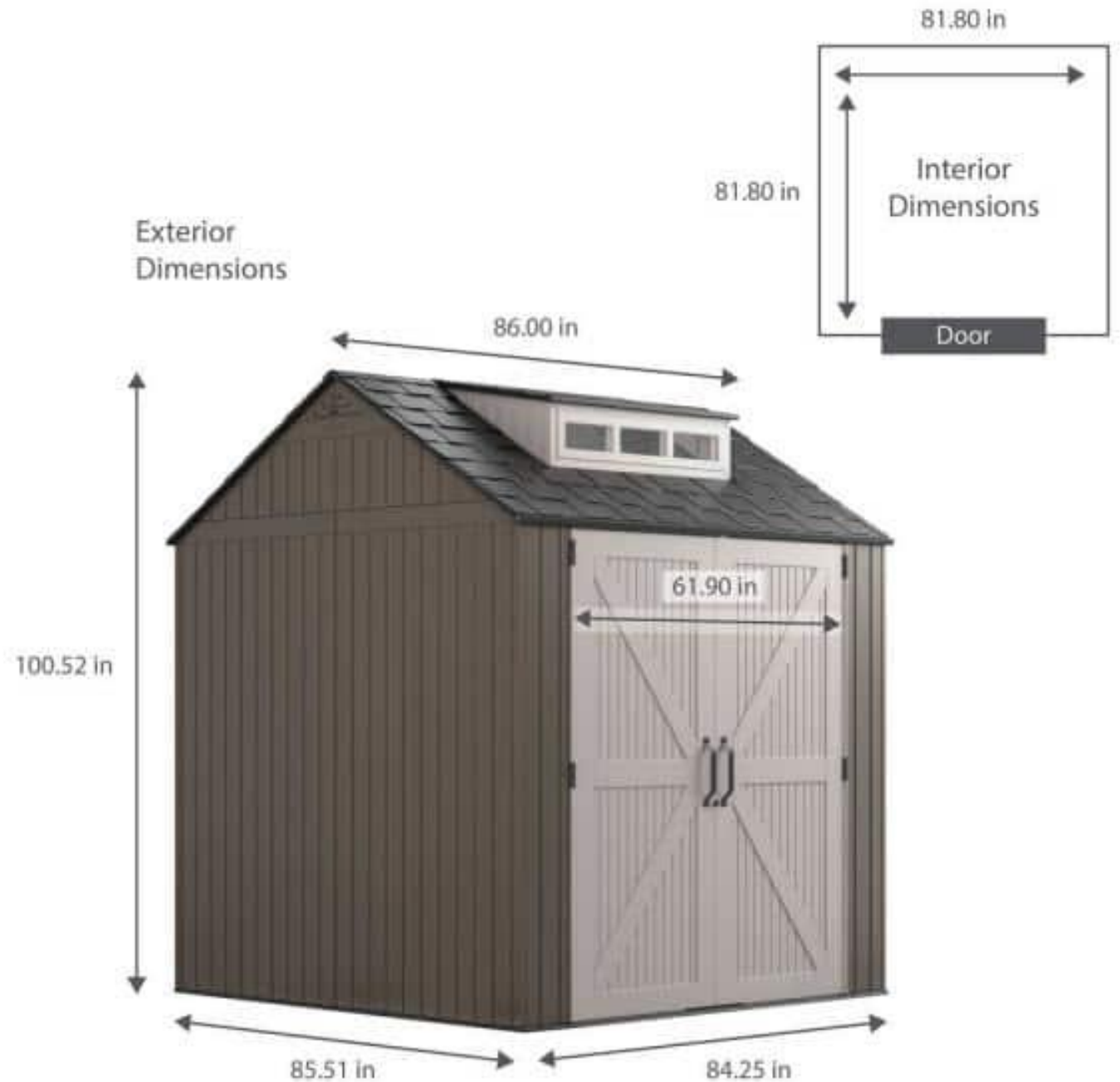
# Dave Ackerman's Concession Stand

- Price: free!
- Size: LWH 14'4" x 8'4" x 11'3"
- Material: Wood
- Grant money to improve aesthetics
  - EPOC: \$700



# New Shed

- Price: \$869.00
  - Home Depot agreed to take off \$200 so we can afford it with the EPOC grant money
- Size: 7' x 7' x 8'
- Material: Plastic
- Ask to reallocate some Hartford Foundation grant money towards deck supplies, or ask in next grant request



Item	Total Cost	Description	Unit Price	Quantity
4 x 6 x 8 Deck boards	\$115.20	<a href="#">WeatherShield 5/4 in. x 6 in. x 8 ft. Premium Pressure-Treated Lumber</a>	\$7.68	15
2 x 4 x 8 boards	\$59.85	<a href="#">2 in. x 4 in. x 96 in. Prime Whitewood Stud</a>	\$6.65	9
Deck screws	\$9.97	<a href="#">#8 3 in. Philips Bugle-Head Wood Deck Screws (1 lb. Pack)</a>	\$9.97	1
Decking nails	\$8.25	<a href="#">#11 x 2-1/2 in. 8-Penny Hot-Galvanized Spiral-Shank Deck Nails (1 lb.-Pack)</a>	\$8.25	1
Pavers	\$39.60	<a href="#">12 in. x 12 in. x 1.5 in. Pewter Square Concrete Step Stone</a>	\$1.98	20
Leveling sand	\$0.00	Sand from public works	\$0.00	1
<b>TOTAL</b>	<b>\$232.87</b>			

Retired Concession Stand		New Shed	
PROS	CONS	PROS	CONS
<ul style="list-style-type: none"> <li>• Free!</li> <li>• Repurposed, minimizes the garden's carbon footprint</li> <li>• Piece of town history</li> <li>• Great size/layout</li> <li>• High stakeholder engagement</li> <li>• Highly customizable for garden's needs</li> <li>• Large roof area for rainwater collection</li> <li>• Opportunity to keep improving and building off it (Hartford Community Grant)</li> </ul>	<ul style="list-style-type: none"> <li>• Difficult and expensive to move again</li> <li>• Needs TLC</li> </ul>	<ul style="list-style-type: none"> <li>• Easy to move</li> <li>• Requires no additional work (besides building deck)</li> </ul>	<ul style="list-style-type: none"> <li>• Not upcycled – plastic creates larger carbon footprint</li> <li>• Low stakeholder engagement</li> <li>• Not customizable for garden's needs</li> <li>• Small roof area for rainwater collection</li> </ul>



Drainage Field

Garden

- Drainage Field
- Garden
- Rubbermaid Shed
- RepurposedShed



MATCH FINISH FLOOR GRADES

EXISTING TOWN HALL BUILDING

PATIO

20' - 50'

50'

40'

RECONSTRUCT PARKING AREA

♿

WALKOUT

Drainage Field

Garden

NEW COMMUNITY CENTER SENIOR BUILDING

RELOCATE SEPTIC TANK

RELOCATE DRAINAGE DISCHARGE PIPE

RAISE CATCH BASIN TOP GRADES AS NECESSARY

- Drainage Field
- Garden
- Rubbermaid Shed
- Repurposed Shed

EXISTING ELEMENTARY SCHOOL BUILDING

# Questions and Discussion

# Proposed Shed for Community Garden







## **5. Appointments**

- a. Memorial Day Committee**
  - i. John McCall**
  - ii. Amy nox**
  - iii. Carol Lee**
  - iv. Gerry Wright**
- b. Museum of Andover History Committee**
  - i. Cathy Desrosiers**
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## **6. Resignations**

## **7. Town Administrator's Report**

## **8. Old Business**

**Discuss and act upon the following:**

- a. Veterans Monument Park Upgrades**
  - i. Proposed Covered Bridge**
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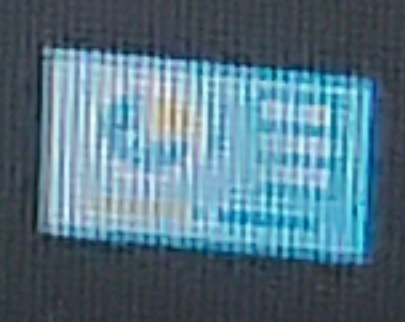
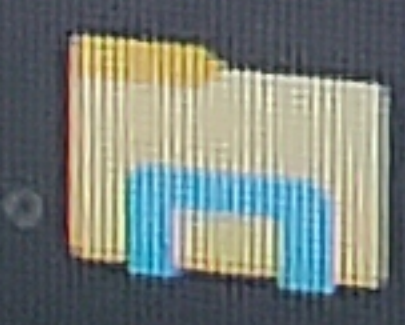


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New tab - Profile ...



## **9. New Business**

**Discuss and act upon the following:**

- a. Mask Mandate in Town**
- b. Upgrades to Town Hall**
- c. Fiscal Year 2022-2023 Proposed Town Budget**
- d. Event Permit Form for Hoppin' Hodges 5k on April 17th, 2022**
- e. Public Library - Andover Poet Laureate**
- f. Eagle Scout Project Request**

**TOWN OF ANDOVER EVENT PERMIT**

To be filed at least 90 days prior to any event with the potential to create ANY of the following conditions:

- Use of municipal property, equipment, or services
- Impediment to travel on any public road
- 10 or more vehicles parked on any public road
- 20 or more pedestrians at one time on any public road
- Unusual risk of injury, fire, etc.

Name of Event	“Hoppin’ Hodges 5k”
Description of Event	This is a 3.1 mile race on the Andover section (above Lake Street and Benjamin Franklin Plumbing) of the Rails to Trails. It will start on the trail and head 1.55 miles east to a turnaround and head west back to the finish line which will be in the lower part of the BF parking lot.
Date(s) of Event	Sunday, April 17, 2022
Rain Date	N/A
Hours of Event	Race starts at 8:30am and all runners will have exited the parking lot at 10 am. Timer and staff will set up at 6 am, cone the parking lot til 8am and after race is finished will clean up parking lot and sections around BF.
Roadways to be affected	200’ of Lake Street above Ben Franklin Parking lot. This section will be orange coned off for runners.
Municipal property/services requested	None
Number of Participants expected	@ 100 runners, 1 timer and 3 volunteers.

**EVENT CONTACT INFORMATION**

Contact Person	Ken Platt timer and Janit Romayko race coordinator
Contact's Address	Janit Romayko 340 Forbes Street East Hartford, CT 06118
Contact's Phone Number(s)	Ken Platt: 860 5599057/Janit Romayko 860 569 1978
Contact's Email	Ken: www.plattsys.com/jpromayko@sbcglobal.net
Contact's Fax Number	
DATE SUBMITTED	January 17, 2022

**OFFICE USE: PUBLIC SAFETY APPROVALS**

Fire Chief Approval	
Resident Trooper Approval	
Emergency Management Coordinator Approval	
DOT Road Closure Permit Obtained	





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/08/2022
---------------------------------

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Insurance Management Group 12730 Coldwater Road, Suite 103  Fort Wayne IN 46845	<b>CONTACT NAME:</b> Margaret Mayers <b>PHONE (A/C, No, Ext):</b> (260) 338-2925 <b>E-MAIL ADDRESS:</b> mmayers@insmgt.com <b>FAX (A/C, No):</b> (765) 664-0761													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: National Casualty Company</td> <td>11991</td> </tr> <tr> <td>INSURER B: Nationwide Life Insurance Company</td> <td>66869</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Casualty Company	11991	INSURER B: Nationwide Life Insurance Company	66869	INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER F:														
<b>INSURED</b> Road Runners Club of America/2022 and Its Member Clubs  1501 Langston Boulevard, Suite 140 Arlington VA 22209														

**COVERAGES**      **CERTIFICATE NUMBER:** 2022 \$1M A.I.      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to <input type="checkbox"/> Participant \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Event Basis			KRO000008971200	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			KRO000008971200	12/31/2021	12/31/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			BAX0000031850400	12/31/2021	12/31/2022	Excess Medical \$10,000 AD & Specific Loss \$2,500

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 04/17/22 Hoppin' Hodges 5K INSURED RRCA CLUB/EVENT MEMBER: Silk City Striders ATTN: Janit Romayko, 340 Forbes Street, East Hartford Connecticut 06118 Processed by RMV

<b>CERTIFICATE HOLDER</b>  04/17/22 Town of Andover 17 School Street Town Hall  Andover CT 06232	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# POET LAUREATE

## Program Overview

The Poet Laureate serves as an advocate for poetry and promotes the appreciation of and participation in poetry and literary arts activities among Andover's residents.

## Program Timeline

- Application deadline:* July 1, 2022  
*Panel review:* August 2022  
*Award notification:* Mid-Sept 2022  
*Poet Laureate term:* Oct 1, 2022-Sept 30, 2024



## Duties

- ✎ Make at least three (3) public presentations during town events each year.
- ✎ Foster public appreciation of poetry in the community.

## Terms of Service

- ✎ The Andover Poet Laureate will serve a term of two (2) years, with reappointment a possibility.
- ✎ The Poet Laureate must remain a resident of Andover during his/her term.
- ✎ The Andover Town Council reserves the right to revoke the tenure of the Poet Laureate if he or she fails to fulfill his/her duties or is involved in criminal or unethical activities.
- ✎ There will be no honorarium.

## Eligibility

- ✎ Applicants must be a resident of the Town of Andover for at least the past three (3) years prior to the application deadline.
- ✎ Applicants must be able to give at least three (3) public presentations per year.
- ✎ Applicants must be at least 16 years old.

## Application Process

- ✎ Applicants will submit a cover letter, resume and 3-4 selections of their work, in paper format or electronically. See contact information, below, for details.

## Review Process

- ✎ Andover's Poet Laureate will be chosen by a review panel of one literary professional, BOS, along with the Andover Library Board members.
- ✎ The selection criteria are:
  - Noteworthy distinction within the field of poetry.
  - Excellence of the poet's work.
  - Commitment to fostering appreciation and participation in poetry.
- ✎ Toward the end of the selection process, finalists will be asked in for an interview by the review panel to assist in making a final determination.

## Contact

*Electronic submissions:* [andoverctpubliclibrary@gmail.com](mailto:andoverctpubliclibrary@gmail.com)

*Paper submissions:* Andover Public Library  
Attn: Poet Laureate Committee  
P.O. Box 117  
Andover, CT 06232

*Submitted by the Andover Library Board of Directors, Poet Laureate Committee:*

*Cathleen Desrosiers, Julie Victoria, Dianne Grenier, Linda Fish, Lisa Kurtz, Jeff Ballard, & Sharon Shevchenko, Amy Orloski-Librarian*

## **10. Approval of Meeting Minutes**

### **a. Monday, January 10th 2022 Regular Meeting Minutes**

# **11. Finance Department Report**

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road TAR Update**
- d. Town Cash Report**
- e. Over Expenditure Report**

Range of Checking Accts: First to Last      Range of Check Dates: 01/01/22 to 01/31/22  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED					
495	01/04/22	ALGON005 ALGONQUIN PRODUCTS COMPANY	195.15		20
496	01/04/22	ANDOV020 ANDOVER FIRE COMMISSION	35,162.50		20
497	01/04/22	BRI CK005 BRICKS R US	958.01		20
498	01/04/22	BUDGE010 BUDGET PRINTERS	408.50		20
499	01/04/22	COMCA005 COMCAST	115.85		20
500	01/04/22	ELLIN005 ELLINGTON MEMORIALS	3,500.00		20
501	01/04/22	FPMAI005 FP MAILING SOLUTIONS	139.80		20
502	01/04/22	GENAL005 GENALCO, INC .	178.85		20
503	01/04/22	GOVTS005 VISION GOV' T. SOLUTIONS	3,324.51		20
504	01/04/22	HALL0005 HALLORAN & SAGE LLP	1,165.00		20
505	01/04/22	HDPO0005 DAS-ACCT. REC. - HDP	376.00		20
506	01/04/22	HEBRO005 HEBRON ACE HARDWARE	7.59		20
507	01/04/22	MORTO005 MORTON SALT	11,580.90		20
508	01/04/22	NEO00005 GLASTONBURY CITIZEN/RIVEREAST	40.00		20
509	01/04/22	OBRIE005 ATTY DENNIS O' BRIEN	2,250.00		20
510	01/04/22	OFFI0005 OFFICE OF THE TREASURER	3,935.00		20
511	01/04/22	PAPER005 WILLIMANTIC WASTE PAPER	4,490.60		20
512	01/04/22	QUALI005 QUALITY DATA SERVICE INC	810.55		20
513	01/04/22	RECEI005 ACCOUNTS RECEIVABLE	957.00		20
514	01/04/22	STATE010 STATE OF CT/DEPT OF PUBLIC HEA	34.00		20
515	01/04/22	TOWN0020 TOWN OF MANSFIELD	4,765.01		20
516	01/04/22	TOWN0025 TOWN OF SOUTH WINDSOR	534.00		20
517	01/04/22	TOWN0030 TOWN OF BOLTON	3,646.71		20
518	01/04/22	TREEW005 TREE WARDENS' ASSOC. OF	75.00		20
519	01/04/22	WBMAS005 W B MASON CO., INC.	231.37		20
520	01/04/22	WINSU005 WINSUPPLY WILLIMANTIC CT CO.	25.52		20
521	01/19/22	ADKIN005 ADKINS	639.61		21
522	01/19/22	AFLAC005 AFLAC	94.44		21
523	01/19/22	AFSCM005 AFSCME, LOCAL 1303	275.30		21
524	01/19/22	AIGRE005 AIG RETIREMENT SERVICES	750.00		21
525	01/19/22	ALANR005 ALAN ROY	170.00		21
526	01/19/22	AMERI005 AMERI-LOO	75.00		21
527	01/19/22	ANTHE005 ANTHEM LIFE & DISABILITY INSUR	331.96		21
528	01/19/22	ARMST005 LINDA ARMSTRONG	170.00		21
529	01/19/22	AVENU005 AVENU HOLDINGS, LLC	670.40		21
530	01/19/22	BACHE005 BACHER CORPORATION OF C	63.52		21
531	01/19/22	BEGIN005 RICHARD BEGIN	106.11		21
532	01/19/22	BOBST005 BOB'S TIRE	388.00		21
533	01/19/22	BRIAN015 BRIAN BEAM	44.00		21
534	01/19/22	CADY0005 BOB CADY	243.00		21
535	01/19/22	CASHT005 CASH TRUE VALUE	56.24		21
536	01/19/22	CONRA005 GEORGETTE CONRAD	340.00		21
537	01/19/22	CONST005 CONSTELLATION NEW ENERGY INC	831.11		21
538	01/19/22	DASOF005 DAS-OFFICE OF THE STATE B	73.36		21
539	01/19/22	DIME0005 DIME OIL COMPANY LLC	8,238.87		21
540	01/19/22	DOUGH005 ROBERTA DOUGHERTY	61.16		21
541	01/19/22	DUBOI005 DUBOIS AUTOMOTIVE, INC.	174.27		21
542	01/19/22	EQUIP010 EQUIPMENT SPECIALISTS	1,050.48		21
543	01/19/22	EVERS005 EVERSOURCE	1,507.97		21

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
POOLED		Continued			
544	01/19/22	FASTE005 FASTENAL COMPANY	185.63		21
545	01/19/22	FLEET005 FLEETPRIDE	247.78		21
546	01/19/22	FRONT005 FRONTIER COMMUNICATION	59.33		21
547	01/19/22	GRANI005 GRANITE TELECOMMUNICATIONS	969.78		21
548	01/19/22	HALL0005 HALLORAN & SAGE LLP	1,018.00		21
549	01/19/22	JOECA005 JOE CAMPOSEO	44.00		21
550	01/19/22	LEAF0005 LEAF	223.32		21
551	01/19/22	MARIE005 GINA MARIE'S	29.15		21
552	01/19/22	MEUI0005 MEUI	125.10		21
553	01/19/22	MIDCI005 MID - CITY STEEL	494.79		21
554	01/19/22	MIDNE005 MID-NEROC	181.40		21
555	01/19/22	MMOIL005 M&M OIL L. L. C.	1,266.50		21
556	01/19/22	NEOO0005 GLASTONBURY CITIZEN/RIVEREAST	260.00		21
557	01/19/22	OCEAN005 OCEAN STATE OIL	2,259.51		21
558	01/19/22	OFFIC010 THE OFFICE WORKS	58.11		21
559	01/19/22	PAPER005 WILLIMANTIC WASTE PAPER	4,686.87		21
560	01/19/22	POINT005 POINT SOFTWARE	375.00		21
561	01/19/22	QUALI005 QUALITY DATA SERVICE INC	475.00		21
562	01/19/22	QUENT005 QUENTIN PITTS	44.00		21
563	01/19/22	ROAST005 ROAST, LLC	78.00		21
564	01/19/22	SCOTT015 SCOTT BLEVONS	44.00		21
565	01/19/22	SHIPM005 MUNICIPAL EMERGENCY SVCS	526.68		21
566	01/19/22	STREE005 STREETSCAN, INC.	6,000.00		21
567	01/19/22	SWISS005 SWISS UNIFORM RENTAL	322.75		21
568	01/19/22	VERIZ005 VERIZON WIRELESS	142.46		21
569	01/19/22	WBMAS005 W B MASON CO., INC.	492.81		21
570	01/19/22	WILLI005 WILLIMANTIC AUTO & TRUCK	6.11		21

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	76	0	115,878.30	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	76	0	115,878.30	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	76	0	115,878.30	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	76	0	115,878.30	0.00

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Totals by Year-Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	2-100	95,113.95	711.36	20,052.99	115,878.30
Total Of All Funds:		<u>95,113.95</u>	<u>711.36</u>	<u>20,052.99</u>	<u>115,878.30</u>

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Totals by Fund	Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description					
	100	95,113.95	711.36	20,052.99	115,878.30
Total Of All Funds:		<u>95,113.95</u>	<u>711.36</u>	<u>20,052.99</u>	<u>115,878.30</u>

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Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	2-100	95,113.95	0.00	0.00	0.00	95,113.95
Total Of All Funds:		<u>95,113.95</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>95,113.95</u>

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 02/09/22  
Current Period: 01/01/22 to 01/31/22 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0101-000	Selectmen				
100-01-0101-105	Selectmen Salary	4,800.00	4,300.00	500.00	90
100-01-0101-115	Board Clerk BOS	1,500.00	1,088.00	412.00	73
100-01-0101-836	Veteran's Day Committee	500.00	0.00	500.00	0
<b>Control Total</b>		<b>6,800.00</b>	<b>5,388.00</b>	<b>1,412.00</b>	<b>79</b>
100-01-0102-000	Town Administrator				
100-01-0102-100	Town Administrator Salary	82,500.00	50,597.29	31,902.71	61
100-01-0102-120	Administrative Assistant	21,370.00	13,169.11	8,200.89	62
100-01-0102-330	Conference/Seminars	200.00	0.00	200.00	0
100-01-0102-535	Telephone	852.00	548.91	303.09	64
100-01-0102-580	Travel	1,200.00	800.00	400.00	67
<b>Control Total</b>		<b>106,122.00</b>	<b>65,115.31</b>	<b>41,006.69</b>	<b>61</b>
100-01-0103-000	Board of Finances				
100-01-0103-121	Board Clerk Wages-BOF	1,700.00	818.25	881.75	48
100-01-0103-310	Legal Fees	2,500.00	0.00	2,500.00	0
<b>Control Total</b>		<b>4,200.00</b>	<b>818.25</b>	<b>3,381.75</b>	<b>19</b>
100-01-0105-000	Auditor/Actuary				
100-01-0105-320	Annual Audit-Auditor	33,000.00	22,000.00	11,000.00	67
100-01-0105-325	Actuarial Services	5,000.00	2,700.00	2,300.00	54
<b>Control Total</b>		<b>38,000.00</b>	<b>24,700.00</b>	<b>13,300.00</b>	<b>65</b>
100-01-0107-000	Town Attorney				
100-01-0107-310	Legal Fees	14,000.00	7,080.00	6,920.00	51
100-01-0107-312	Assessor - Legal Counsel	6,000.00	0.00	6,000.00	0
<b>Control Total</b>		<b>20,000.00</b>	<b>7,080.00</b>	<b>12,920.00</b>	<b>35</b>
100-01-0109-000	Treasurer/Finance				
100-01-0109-120	Assistant Treasurer	53,560.00	37,785.21	15,774.79	71
100-01-0109-330	Conference/Seminars - Treasurer	500.00	0.00	500.00	0
100-01-0109-610	Office Supplies - Treasurer	200.00	50.55	149.45	25
<b>Control Total</b>		<b>54,260.00</b>	<b>37,835.76</b>	<b>16,424.24</b>	<b>70</b>
100-01-0111-000	Tax Collector				
100-01-0111-100	Salary-Tax Collector	42,651.00	26,591.06	16,059.94	62

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0111-330	Conf. & Seminars-Tax Collector	400.00	45.00	355.00	11
100-01-0111-438	Equip. Maint.-Tax Collector	8,859.00	15,436.22	6,577.22-	174
100-01-0111-580	Mileage-Tax Collector	200.00	0.00	200.00	0
100-01-0111-610	Office Supplies-Tax Collector	400.00	96.67	303.33	24
100-01-0111-810	Dues/Membership	100.00	0.00	100.00	0
<b>Control Total</b>		<b>52,610.00</b>	<b>42,168.95</b>	<b>10,441.05</b>	<b>80</b>
100-01-0113-000	Assessor				
100-01-0113-100	Salary-Assessor	28,374.00	18,232.92	10,141.08	64
100-01-0113-120	Salary-Asst. Assessor	36,156.00	23,114.09	13,041.91	64
100-01-0113-335	Training-Assessor	650.00	179.00	471.00	28
100-01-0113-438	Software-Assessor	18,098.00	15,215.00	2,883.00	84
100-01-0113-580	Mileage-Assessor	500.00	0.00	500.00	0
100-01-0113-610	Office Supplies-Assessor	425.00	548.96	123.96-	129
<b>Control Total</b>		<b>84,203.00</b>	<b>57,289.97</b>	<b>26,913.03</b>	<b>68</b>
100-01-0115-000	BD Assess Appeal				
100-01-0115-100	Salaries-BAA	680.00	680.00	0.00	100
100-01-0115-120	BAA-Clerk	400.00	0.00	400.00	0
100-01-0115-335	BAA-Training	150.00	0.00	150.00	0
<b>Control Total</b>		<b>1,230.00</b>	<b>680.00</b>	<b>550.00</b>	<b>55</b>
100-01-0117-000	Town Clerk				
100-01-0117-100	Salary-Town Clerk	50,774.00	31,340.51	19,433.49	62
100-01-0117-120	Asst. Salary-Town Clerk	23,275.00	12,619.03	10,655.97	54
100-01-0117-330	Conf. / Seminars-Town Clerk	1,000.00	602.50	397.50	60
100-01-0117-335	Training-Town Clerk	2,000.00	0.00	2,000.00	0
100-01-0117-438	Equip. Maint.-Town Clerk	540.00	0.00	540.00	0
100-01-0117-580	Travel-Registars	400.00	57.12	342.88	14
100-01-0117-610	Office Supplies-Town Clerk	1,400.00	645.41	754.59	46
100-01-0117-612	Land Records-Town Clerk	10,100.00	6,626.40	3,473.60	66
100-01-0117-616	Maps Filming & Indexing-Town Clerk	600.00	0.00	600.00	0
100-01-0117-810	Dues / Memberships-Town Clerk	500.00	190.00	310.00	38
100-01-0117-865	Vital Statistics-Town Clerk	300.00	0.00	300.00	0
100-01-0117-885	Restoration-Town Clerk	1,000.00	639.61	360.39	64
<b>Control Total</b>		<b>91,889.00</b>	<b>52,720.58</b>	<b>39,168.42</b>	<b>57</b>
100-01-0119-000	Probate Court				
100-01-0119-800	Misc. Expenses-Probate Court	3,200.00	3,054.00	146.00	95
<b>Control Total</b>		<b>3,200.00</b>	<b>3,054.00</b>	<b>146.00</b>	<b>95</b>

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0121-000	Electi ons				
100-01-0121-100	Salari es-El ecti ons	16,000.00	5,911.39	10,088.61	37
100-01-0121-335	Trai ni ng - El ecti ons	600.00	30.00	570.00	5
100-01-0121-438	Equi p. Mai nt.-El ecti ons	3,000.00	675.00	2,325.00	22
100-01-0121-610	Suppl i es-El ecti ons	8,000.00	545.62	7,454.38	7
100-01-0121-800	MI SC/CANV	120.00	78.00	42.00	65
100-01-0121-830	Meal s-El ecti ons	600.00	131.57	468.43	22
<b>Control Total</b>		<b>28,320.00</b>	<b>7,371.58</b>	<b>20,948.42</b>	<b>26</b>
100-01-0123-000	Old Town Hall				
100-01-0123-432	Buildi ng Mai nt. - Old Town Hall	2,500.00	2,449.05	50.95	98
100-01-0123-490	Al arm System-Old Town Hall	500.00	239.25	260.75	48
100-01-0123-601	El ectri ci ty-Old Town Hall	600.00	560.14	39.86	93
100-01-0123-603	Fuel Oi l-Old Town Hall	400.00	0.00	400.00	0
<b>Control Total</b>		<b>4,000.00</b>	<b>3,248.44</b>	<b>751.56</b>	<b>81</b>
100-01-0125-000	Regi strars				
100-01-0125-100	Sal ary-Regi strars	12,000.00	6,377.52	5,622.48	53
100-01-0125-120	Asst. Sal ary-Regi strars	1,000.00	0.00	1,000.00	0
100-01-0125-330	CONF & SEMI NARS - Regi strars	1,200.00	0.00	1,200.00	0
100-01-0125-335	Regi star-Trai ni ng	3,500.00	40.00	3,460.00	1
100-01-0125-580	Travel -Regi strars	500.00	0.00	500.00	0
100-01-0125-610	Offi ce Suppl i es-Regi strars	300.00	125.97	174.03	42
100-01-0125-810	Dues / Membershi ps-Regi strars	200.00	190.00	10.00	95
<b>Control Total</b>		<b>18,700.00</b>	<b>6,733.49</b>	<b>11,966.51</b>	<b>36</b>
100-01-0127-000	ADS				
100-01-0127-540	Legal Ads-Adverti si ng	4,000.00	3,679.34	320.66	92
<b>Control Total</b>		<b>4,000.00</b>	<b>3,679.34</b>	<b>320.66</b>	<b>92</b>
100-01-0129-000	Town Offi ce Buildi ng				
100-01-0129-315	Payroll Servi ce-Town Offi ce	6,500.00	2,265.53	4,234.47	35
100-01-0129-350	Water Testi ng	500.00	230.00	270.00	46
100-01-0129-365	El evator-Servi ce Contract	2,300.00	2,292.21	7.79	100
100-01-0129-401	El evator Permi t	240.00	0.00	240.00	0
100-01-0129-430	ProComm. Mai nt. Agr. -Town Offi ce Bldg.	600.00	0.00	600.00	0
100-01-0129-432	Buildi ng Mai nt. -Town Offi ce Buildi ng	3,500.00	3,476.49	23.51	99
100-01-0129-439	Softwa re Mai nt. -Town Offi ce Buildi ng	7,500.00	9,800.95	2,300.95-	131
100-01-0129-442	Computer Tech Support	8,000.00	4,237.02	3,762.98	53
100-01-0129-443	Websi te Fees	4,618.00	0.00	4,618.00	0

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0129-444	Copier Rental -Town Office	2,680.00	1,563.24	1,116.76	58
100-01-0129-490	Toll and 911 Dispatch-Town Office	10,531.00	10,031.60	499.40	95
100-01-0129-530	Telephone-Town Office Building	10,500.00	7,715.20	2,784.80	73
100-01-0129-531	Postage-Town Office	7,000.00	2,193.94	4,806.06	31
100-01-0129-533	Postage Meter Rental -Town Office	600.00	300.00	300.00	50
100-01-0129-537	Internet Cable-Office Building	1,500.00	738.00	762.00	49
100-01-0129-550	Printing-Town Office Building	1,600.00	0.00	1,600.00	0
100-01-0129-601	Electricity-Town Office Building	7,500.00	5,113.39	2,386.61	68
100-01-0129-603	Fuel Oil-Town Office Building	5,800.00	1,806.45	3,993.55	31
100-01-0129-610	Office Supplies-Town Office Building	3,000.00	2,293.57	706.43	76
100-01-0129-652	Custodial Supplies - Town office Building	1,000.00	891.05	108.95	89
100-01-0129-730	Equipment-Town Office Building	750.00	0.00	750.00	0
100-01-0129-735	Computer Services Town Office	1,900.00	1,214.32	685.68	64
<b>Control Total</b>		<b>88,119.00</b>	<b>56,162.96</b>	<b>31,956.04</b>	<b>64</b>
100-01-0135-000	Civil Preparedness				
100-01-0135-100	Salary-Civil Preparedness	600.00	0.00	600.00	0
100-01-0135-335	Civil Preparedness Training	350.00	0.00	350.00	0
100-01-0135-435	Vehicle Maintenance	1,000.00	891.00	109.00	89
100-01-0135-610	Office Supplies - Civil Prep	850.00	376.62	473.38	44
<b>Control Total</b>		<b>2,800.00</b>	<b>1,267.62</b>	<b>1,532.38</b>	<b>45</b>
100-01-0137-000	Insurance				
100-01-0137-500	Insurance	113,000.00	82,464.92	30,535.08	73
<b>Control Total</b>		<b>113,000.00</b>	<b>82,464.92</b>	<b>30,535.08</b>	<b>73</b>
100-01-0141-000	Employee Benefits				
100-01-0141-205	Social Security-Employee Benefits	52,086.00	32,144.64	19,941.36	62
100-01-0141-207	Medicare-Employee Benefits	12,060.00	7,517.89	4,542.11	62
100-01-0141-210	Unempl. Comp.-Employee Benefits	10,000.00	4,686.58	5,313.42	47
100-01-0141-215	Health Insurance-Employee Benefits	177,456.00	81,805.83	95,650.17	46
100-01-0141-221	Longevity	1,500.00	0.00	1,500.00	0
100-01-0141-223	Disability-Employee Benefits	2,500.00	1,581.77	918.23	63
100-01-0141-225	Life Ins.-Employee Benefits	1,500.00	577.20	922.80	38
100-01-0141-230	Retirement-Employee Benefits	95,576.00	46,731.83	48,844.17	49
100-01-0141-280	Physicals-Employee Benefits	750.00	0.00	750.00	0
100-01-0141-295	Adm. Fee Merf.-Employee Benefits	3,000.00	0.00	3,000.00	0
<b>Control Total</b>		<b>356,428.00</b>	<b>175,045.74</b>	<b>181,382.26</b>	<b>49</b>

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0143-000	Andover Senior Transportation				
100-01-0143-100	Salaries-Drivers/Dispatch	18,600.00	14,679.58	3,920.42	79
100-01-0143-380	Comm. Drivers Test-Dial a Ride	1,000.00	300.00	700.00	30
100-01-0143-435	Vehicle Maint.-Dial a Ride	5,000.00	1,675.57	3,324.43	34
100-01-0143-603	Fuel -Dial a Ride	3,000.00	2,740.76	259.24	91
<b>Control Total</b>		<b>27,600.00</b>	<b>19,395.91</b>	<b>8,204.09</b>	<b>70</b>
100-01-0145-000	Senior Citizens				
100-01-0145-100	Municipal Agent-Salary	4,000.00	1,971.88	2,028.12	49
100-01-0145-820	Senior Lunch-Senior Citizens	1,080.00	670.68	409.32	62
100-01-0145-870	Programs-Senior Citizens	2,000.00	2,016.77	16.77-	101
100-01-0145-875	Trips-Senior Citizens	4,000.00	1,747.49	2,252.51	44
<b>Control Total</b>		<b>11,080.00</b>	<b>6,406.82</b>	<b>4,673.18</b>	<b>58</b>
100-01-0147-000	Custodian				
100-01-0147-365	Custodian	9,300.00	4,718.75	4,581.25	51
<b>Control Total</b>		<b>9,300.00</b>	<b>4,718.75</b>	<b>4,581.25</b>	<b>51</b>
100-01-0149-000	Old Fire House				
100-01-0149-434	Furnace Maint.-Old Fire House	300.00	0.00	300.00	0
100-01-0149-490	Alarm Maint.-Old Fire House	250.00	0.00	250.00	0
100-01-0149-601	Electricity-Old Fire House	500.00	690.16	190.16-	138
100-01-0149-603	Fuel Oil-Old Fire House	1,000.00	599.55	400.45	60
<b>Control Total</b>		<b>2,050.00</b>	<b>1,289.71</b>	<b>760.29</b>	<b>63</b>
100-01-0151-000	Dog Fund				
100-01-0151-100	Dog Warden Salary-Dog Fund	4,635.00	564.66	4,070.34	12
100-01-0151-434	Furnace Maintenance - Dog Pound	175.00	0.00	175.00	0
100-01-0151-580	Dog Warden-Travel	100.00	0.00	100.00	0
100-01-0151-610	Dog Warden - Supplies	800.00	0.00	800.00	0
<b>Control Total</b>		<b>5,710.00</b>	<b>564.66</b>	<b>5,145.34</b>	<b>10</b>
100-01-0153-000	Historical				
100-01-0153-800	Town Historian	200.00	0.00	200.00	0
<b>Control Total</b>		<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>0</b>
100-02-0201-000	NL - Health Officer				
100-02-0201-841	Health Director-Eastern Highlands	19,060.00	14,295.03	4,764.97	75
<b>Control Total</b>		<b>19,060.00</b>	<b>14,295.03</b>	<b>4,764.97</b>	<b>75</b>

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-02-0205-000	NL - North Central Mental Health				
100-02-0205-843	Amplify Mental Health	250.00	231.00	19.00	92
Control Total		250.00	231.00	19.00	92
100-02-0207-000	NL - AHM Youth Services				
100-02-0207-844	AHM Youth Services	88,684.00	44,342.00	44,342.00	50
Control Total		88,684.00	44,342.00	44,342.00	50
100-03-0301-000	P.W. Dept				
100-03-0301-100	Salary-Public Works	246,350.00	156,301.48	90,048.52	63
100-03-0301-111	Temp/PW	2,500.00	359.28	2,140.72	14
100-03-0301-112	Overtime/PW	7,000.00	8,190.76	1,190.76-	117
100-03-0301-391	Fire Ext. Ck.-Public Works	500.00	526.68	26.68-	105
100-03-0301-392	Welding Supply-Public Works	850.00	347.50	502.50	41
100-03-0301-435	Vehicle Maint. Public Works	22,000.00	24,692.94	2,692.94-	112
100-03-0301-448	Misc. Labor/Rental-Town Garage	1,500.00	0.00	1,500.00	0
100-03-0301-535	Telephone - Public Works	852.00	498.92	353.08	59
100-03-0301-602	Diesel -Public Works	14,000.00	6,656.22	7,343.78	48
100-03-0301-603	Fuel -Public Works	5,760.00	5,657.65	102.35	98
100-03-0301-620	Supplies - Public Works	12,000.00	10,929.50	1,070.50	91
100-03-0301-730	Equipment - Public Works	6,400.00	836.00	5,564.00	13
100-03-0301-810	Dues/ Memberships-Public Works	75.00	75.00	0.00	100
Control Total		319,787.00	215,071.93	104,715.07	67
100-03-0303-000	Snow Removal				
100-03-0303-130	Overtime Wages-Snow Removal	15,000.00	11,908.44	3,091.56	79
100-03-0303-436	Ice Maint. Bldg.--Snow Removal	500.00	0.00	500.00	0
100-03-0303-642	Supplies - Snow Removal	67,700.00	25,725.93	41,974.07	38
100-03-0303-730	Sanding Equip-Snow Removal	500.00	182.07	317.93	36
100-03-0303-830	Meals-Snow Removal	650.00	240.35	409.65	37
Control Total		84,350.00	38,056.79	46,293.21	45
100-03-0305-000	Lighting				
100-03-0305-410	Street Lighting	6,000.00	4,234.55	1,765.45	71
Control Total		6,000.00	4,234.55	1,765.45	71
100-03-0309-000	Town Garage				
100-03-0309-215	Health Ins. - Town Garage	0.00	110.00	110.00-	0
100-03-0309-330	Conf/Seminars-Town Garage	500.00	550.00	50.00-	110
100-03-0309-432	Building Maint. -Town Garage	5,000.00	4,819.18	180.82	96

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-03-0309-537	Internet Cable-Town Garage	1,400.00	810.95	589.05	58
100-03-0309-601	Electricity-Town Garage	3,000.00	3,148.83	148.83-	105
100-03-0309-603	Fuel Oil-Town Garage	5,000.00	1,069.46	3,930.54	21
100-03-0309-610	Office Supplies-Town Garage	150.00	0.00	150.00	0
100-03-0309-618	Computer Supplies-Town Garage	300.00	0.00	300.00	0
<b>Control Total</b>		<b>15,350.00</b>	<b>10,508.42</b>	<b>4,841.58</b>	<b>68</b>
100-03-0311-000	Town Engineer				
100-03-0311-370	Consulting Fees-Engineer	10,000.00	0.00	10,000.00	0
<b>Control Total</b>		<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0</b>
100-03-0313-000	Ground Care				
100-03-0313-420	Mowing-Ground Care	20,000.00	5,131.63	14,868.37	26
100-03-0313-422	Beautifications-Ground Care	2,050.00	582.10	1,467.90	28
100-03-0313-424	Old Cemetery - Ground Care	2,000.00	500.00-	2,500.00	25-
<b>Control Total</b>		<b>24,050.00</b>	<b>5,213.73</b>	<b>18,836.27</b>	<b>22</b>
100-04-0401-000	Fire Department				
100-04-0401-800	Fire Department	140,650.00	99,123.13	41,526.87	70
<b>Control Total</b>		<b>140,650.00</b>	<b>99,123.13</b>	<b>41,526.87</b>	<b>70</b>
100-04-0403-000	Resident Trooper				
100-04-0403-375	Contract St. Fee-Law Enforcement	176,000.00	0.00	176,000.00	0
100-04-0403-610	Office Supplies-Law Enforcement	450.00	144.00	306.00	32
<b>Control Total</b>		<b>176,450.00</b>	<b>144.00</b>	<b>176,306.00</b>	<b>0</b>
100-04-0405-000	Fire Marshal				
100-04-0405-100	Salary - Fire Marshal	7,919.00	4,863.77	3,055.23	61
100-04-0405-110	Deputy Salary	1,267.00	633.45	633.55	50
100-04-0405-150	Fire - Burning Official Comp	0.00	180.00	180.00-	0
100-04-0405-335	Training-Fire Marshal	300.00	0.00	300.00	0
100-04-0405-610	Office Supplies-Fire Marshal	50.00	0.00	50.00	0
100-04-0405-612	Subscriptions/Fire Marshal	700.00	173.75	526.25	25
100-04-0405-730	Equipment-Fire Marshal	500.00	0.00	500.00	0
100-04-0405-810	Dues / Memberships-Fire Marshal	140.00	826.92	686.92-	591
<b>Control Total</b>		<b>10,876.00</b>	<b>6,677.89</b>	<b>4,198.11</b>	<b>61</b>
100-05-0501-000	Welfare				
100-05-0501-580	Social Services - Travel	50.00	0.00	50.00	0
100-05-0501-845	Social Services-ACCESS	400.00	0.00	400.00	0



Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-05-0501-850	COVID Expenses	0.00	2,585.99	2,585.99-	0
Control Total		450.00	2,585.99	2,135.99-	575
100-06-0601-000	Memorial Day Comm.				
100-06-0601-800	Misc. Exp-Memorial Day	800.00	0.00	800.00	0
Control Total		800.00	0.00	800.00	0
100-06-0603-000	Recreation Commission				
100-06-0603-493	Outside Facility-Recreation Comm	2,630.00	0.00	2,630.00	0
100-06-0603-870	Programs-Recreation Comm	5,835.00	2,377.92	3,457.08	41
Control Total		8,465.00	2,377.92	6,087.08	28
100-07-0701-000	Transfer Station				
100-07-0701-100	Wages-Transfer Station	21,218.00	13,962.24	7,255.76	66
100-07-0701-438	Maintenance-Transfer Station	2,500.00	1,927.50	572.50	77
100-07-0701-442	Brush Pile Removal	7,500.00	0.00	7,500.00	0
100-07-0701-480	Hauling Fees-Transfer Station	39,520.00	18,486.63	21,033.37	47
100-07-0701-481	Bulky Waste-Transfer Station	30,160.00	17,157.00	13,003.00	57
100-07-0701-493	Outdoor Facility-Transfer Station	900.00	525.00	375.00	58
100-07-0701-601	Electricity-Transfer Station	2,400.00	1,420.19	979.81	59
100-07-0701-803	Compactor Lease Transfer Station	3,120.00	2,060.00	1,060.00	66
100-07-0701-998	Tipping Fees-Transfer Station	44,720.00	24,611.23	20,108.77	55
Control Total		152,038.00	80,149.79	71,888.21	53
100-07-0703-000	Recycling				
100-07-0703-484	Anti freeze Pickup-Recycling	100.00	0.00	100.00	0
100-07-0703-485	Used Oil Pickup-Recycling	450.00	683.63	233.63-	152
100-07-0703-488	Tire Pickup-Recycling	800.00	854.00	54.00-	107
100-07-0703-807	Transfer Station-Permits	800.00	1,152.37	352.37-	144
Control Total		2,150.00	2,690.00	540.00-	125
100-08-0801-000	Ec Development Comm				
100-08-0801-800	Economic Development Comm.	500.00	430.00	70.00	86
Control Total		500.00	430.00	70.00	86
100-08-0803-000	P&Z Commission				
100-08-0803-100	Wages-Planning & Zoning	1,350.00	1,219.50	130.50	90
100-08-0803-310	Legal /Professional P&Z	5,000.00	6,049.50	1,049.50-	121
100-08-0803-335	Training-Planning & Zoning	350.00	0.00	350.00	0
100-08-0803-340	Planning & Zoning - Mapping	300.00	0.00	300.00	0

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
<b>Control Total</b>		<b>7,000.00</b>	<b>7,269.00</b>	<b>269.00-</b>	<b>104</b>
100-08-0805-000	Zoning Board of Appeals				
100-08-0805-115	Board Clerk - ZBA	500.00	74.50	425.50	15
<b>Control Total</b>		<b>500.00</b>	<b>74.50</b>	<b>425.50</b>	<b>15</b>
100-08-0807-000	Building Department				
100-08-0807-100	Wages - Building Department	13,354.00	5,075.39	8,278.61	38
100-08-0807-120	Clerk's Wages-Building Department	19,240.00	20,537.86	1,297.86-	107
100-08-0807-438	Equipment maint.-Building Dept.	1,500.00	0.00	1,500.00	0
100-08-0807-580	Mileage-Building Department	250.00	0.00	250.00	0
100-08-0807-610	Office Supplies-Building Department	550.00	353.81	196.19	64
100-08-0807-612	Bks. & Manuals-Building Department	500.00	120.00	380.00	24
100-08-0807-810	Dues / Membership-Building Department	200.00	0.00	200.00	0
100-08-0807-901	Building Dept. -Equipment	250.00	105.03	144.97	42
<b>Control Total</b>		<b>35,844.00</b>	<b>26,192.09</b>	<b>9,651.91</b>	<b>73</b>
100-08-0809-000	Wetlands				
100-08-0809-100	Wages-Inland/Wetlands	16,470.00	9,742.59	6,727.41	59
100-08-0809-115	Board Clerk - IWC	1,300.00	598.50	701.50	46
100-08-0809-335	Training-Inland/Wetlands	250.00	0.00	250.00	0
100-08-0809-610	Office Supplies-Inland/Wetland	250.00	0.00	250.00	0
100-08-0809-810	Dues / Memberships-Inland/Wetlands	65.00	130.00	65.00-	200
<b>Control Total</b>		<b>18,335.00</b>	<b>10,471.09</b>	<b>7,863.91</b>	<b>57</b>
100-08-0815-000	Conservation Commission				
100-08-0815-330	Conservation-membership	65.00	0.00	65.00	0
100-08-0815-335	Conservation-training	200.00	0.00	200.00	0
100-08-0815-609	Conservation-equipment	100.00	176.21	76.21-	176
100-08-0815-810	Conservation-conferences	300.00	0.00	300.00	0
<b>Control Total</b>		<b>665.00</b>	<b>176.21</b>	<b>488.79</b>	<b>26</b>
100-08-0817-000	Zoning Agent				
100-08-0817-100	Salary-Zoning Agent	16,470.00	10,410.74	6,059.26	63
100-08-0817-580	Mileage-Zoning Agent	300.00	0.00	300.00	0
<b>Control Total</b>		<b>16,770.00</b>	<b>10,410.74</b>	<b>6,359.26</b>	<b>62</b>
100-08-0819-000	CRCOG, CCM, Cost				
100-08-0819-810	Capital Region Council of Govt.	8,216.00	8,111.00	105.00	99
<b>Control Total</b>		<b>8,216.00</b>	<b>8,111.00</b>	<b>105.00</b>	<b>99</b>

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-09-0901-000	Education				
100-09-0901-590	RHAM Payment	5,119,757.00	3,059,393.36	2,060,363.64	60
100-09-0901-595	Board of Education Expenses	3,902,400.00	1,453,103.84	2,433,839.16	38
Control Total		9,022,157.00	4,512,497.20	4,494,202.80	50
100-10-1001-000	Library				
100-10-1001-100	Library Payroll	75,808.00	48,192.65	27,615.35	64
100-10-1001-800	Library-Dues and Fees	26,289.00	14,740.50	27,005.50	3-
Control Total		102,097.00	62,933.15	54,620.85	46
100-11-1101-000	Capital Expenditures				
100-11-1101-701	Town Garage-Capital Expenditure	32,615.00	0.00	32,615.00	0
100-11-1101-714	Revaluation	16,500.00	16,500.00	0.00	100
100-11-1101-715	P & Z-Capital POCD	5,000.00	5,000.00	0.00	100
Control Total		54,115.00	21,500.00	32,615.00	40
100-12-1201-000	Debt Service				
100-12-1201-960	School -Debt	90,000.00	90,000.00	0.00	100
Control Total		90,000.00	90,000.00	0.00	100
100-12-1203-000	Interest Expense				
100-12-1203-950	School Interest	3,000.00	2,193.75	806.25	73
Control Total		3,000.00	2,193.75	806.25	73
100-13-1305-000	Fund Transfers				
100-13-1305-860	Insurance Severance	25,000.00	0.00	25,000.00	0
100-13-1305-899	Contingency	50,000.00	500.00	49,500.00	1
100-13-1305-901	DPW Equipment	100,000.00	100,000.00	0.00	100
100-13-1305-907	Transfer-Multi-Use Public Bldg.	50,000.00	50,000.00	0.00	100
100-13-1305-908	Fire Dept. Equip. Fund	60,000.00	60,000.00	0.00	100
100-13-1305-911	Road Improvement Fund	290,000.00	290,000.00	0.00	100
100-13-1305-912	tree removal fund	50,000.00	50,000.00	0.00	100
100-13-1305-913	bunker hill bridge	120,000.00	120,000.00	0.00	100
100-13-1305-914	bridge and culvert	90,000.00	90,000.00	0.00	100
100-13-1305-915	building maintenance	40,000.00	40,000.00	0.00	100
Control Total		875,000.00	800,500.00	74,500.00	91

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
Fund Budgeted		12,427,430.00	6,743,661.66	5,683,768.34	54
Fund Non-Budgeted		0.00	0.00	0.00	0
Fund Total		12,427,430.00	6,743,661.66	5,683,768.34	54
Final Budgeted		12,427,430.00	6,743,661.66	5,683,768.34	54
Final Non-Budgeted		0.00	0.00	0.00	0
Final Total		12,427,430.00	6,743,661.66	5,683,768.34	54

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 02/09/22  
Current Period: 01/01/22 to 01/31/22 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-01-0101-000	Selectmen	6,800.00	5,388.00	1,412.00	79
FUNCTION Total		6,800.00	5,388.00	1,412.00	79
100-01-0102-000	Town Administrator	106,122.00	65,115.31	41,006.69	61
FUNCTION Total		106,122.00	65,115.31	41,006.69	61
100-01-0103-000	Board of Finances	4,200.00	818.25	3,381.75	19
FUNCTION Total		4,200.00	818.25	3,381.75	19
100-01-0105-000	Auditor/Actuary	38,000.00	24,700.00	13,300.00	65
FUNCTION Total		38,000.00	24,700.00	13,300.00	65
100-01-0107-000	Town Attorney	20,000.00	7,080.00	12,920.00	35
FUNCTION Total		20,000.00	7,080.00	12,920.00	35
100-01-0109-000	Treasurer/Finance	54,260.00	37,835.76	16,424.24	70
FUNCTION Total		54,260.00	37,835.76	16,424.24	70
100-01-0111-000	Tax Collector	52,610.00	42,168.95	10,441.05	80
FUNCTION Total		52,610.00	42,168.95	10,441.05	80
100-01-0113-000	Assessor	84,203.00	57,289.97	26,913.03	68
FUNCTION Total		84,203.00	57,289.97	26,913.03	68
100-01-0115-000	BD Assess Appeal	1,230.00	680.00	550.00	55
FUNCTION Total		1,230.00	680.00	550.00	55
100-01-0117-000	Town Clerk	91,889.00	52,720.58	39,168.42	57
FUNCTION Total		91,889.00	52,720.58	39,168.42	57
100-01-0119-000	Probate Court	3,200.00	3,054.00	146.00	95
FUNCTION Total		3,200.00	3,054.00	146.00	95
100-01-0121-000	Elections	28,320.00	7,371.58	20,948.42	26
FUNCTION Total		28,320.00	7,371.58	20,948.42	26
100-01-0123-000	Old Town Hall	4,000.00	3,248.44	751.56	81

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
FUNCTION Total		4,000.00	3,248.44	751.56	81
100-01-0125-000	Registrars	18,700.00	6,733.49	11,966.51	36
FUNCTION Total		18,700.00	6,733.49	11,966.51	36
100-01-0127-000	ADS	4,000.00	3,679.34	320.66	92
FUNCTION Total		4,000.00	3,679.34	320.66	92
100-01-0129-000	Town Office Building	88,119.00	56,162.96	31,956.04	64
FUNCTION Total		88,119.00	56,162.96	31,956.04	64
100-01-0135-000	Civil Preparedness	2,800.00	1,267.62	1,532.38	45
FUNCTION Total		2,800.00	1,267.62	1,532.38	45
100-01-0137-000	Insurance	113,000.00	82,464.92	30,535.08	73
FUNCTION Total		113,000.00	82,464.92	30,535.08	73
100-01-0141-000	Employee Benefits	356,428.00	175,045.74	181,382.26	49
FUNCTION Total		356,428.00	175,045.74	181,382.26	49
100-01-0143-000	Andover Senior Transportation	27,600.00	19,395.91	8,204.09	70
FUNCTION Total		27,600.00	19,395.91	8,204.09	70
100-01-0145-000	Senior Citizens	11,080.00	6,406.82	4,673.18	58
FUNCTION Total		11,080.00	6,406.82	4,673.18	58
100-01-0147-000	Custodian	9,300.00	4,718.75	4,581.25	51
FUNCTION Total		9,300.00	4,718.75	4,581.25	51
100-01-0149-000	Old Fire House	2,050.00	1,289.71	760.29	63
FUNCTION Total		2,050.00	1,289.71	760.29	63
100-01-0151-000	Dog Fund	5,710.00	564.66	5,145.34	10
FUNCTION Total		5,710.00	564.66	5,145.34	10
100-01-0153-000	Historical	200.00	0.00	200.00	0
FUNCTION Total		200.00	0.00	200.00	0
100-02-0201-000	NL - Health Officer	19,060.00	14,295.03	4,764.97	75
FUNCTION Total		19,060.00	14,295.03	4,764.97	75

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-02-0205-000	NL - North Central Mental Health	250.00	231.00	19.00	92
FUNCTION Total		250.00	231.00	19.00	92
100-02-0207-000	NL - AHM Youth Services	88,684.00	44,342.00	44,342.00	50
FUNCTION Total		88,684.00	44,342.00	44,342.00	50
100-03-0301-000	P.W. Dept	319,787.00	215,071.93	104,715.07	67
FUNCTION Total		319,787.00	215,071.93	104,715.07	67
100-03-0303-000	Snow Removal	84,350.00	38,056.79	46,293.21	45
FUNCTION Total		84,350.00	38,056.79	46,293.21	45
100-03-0305-000	Lighting	6,000.00	4,234.55	1,765.45	71
FUNCTION Total		6,000.00	4,234.55	1,765.45	71
100-03-0309-000	Town Garage	15,350.00	10,508.42	4,841.58	68
FUNCTION Total		15,350.00	10,508.42	4,841.58	68
100-03-0311-000	Town Engineer	10,000.00	0.00	10,000.00	0
FUNCTION Total		10,000.00	0.00	10,000.00	0
100-03-0313-000	Ground Care	24,050.00	5,213.73	18,836.27	22
FUNCTION Total		24,050.00	5,213.73	18,836.27	22
100-04-0401-000	Fire Department	140,650.00	99,123.13	41,526.87	70
FUNCTION Total		140,650.00	99,123.13	41,526.87	70
100-04-0403-000	Resident Trooper	176,450.00	144.00	176,306.00	0
FUNCTION Total		176,450.00	144.00	176,306.00	0
100-04-0405-000	Fire Marshall	10,876.00	6,677.89	4,198.11	61
FUNCTION Total		10,876.00	6,677.89	4,198.11	61
100-05-0501-000	Welfare	450.00	2,585.99	2,135.99-	575
FUNCTION Total		450.00	2,585.99	2,135.99-	575
100-06-0601-000	Memorial Day Comm.	800.00	0.00	800.00	0
FUNCTION Total		800.00	0.00	800.00	0
100-06-0603-000	Recreation Commission	8,465.00	2,377.92	6,087.08	28

Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
FUNCTION Total		8,465.00	2,377.92	6,087.08	28
100-07-0701-000	Transfer Station	152,038.00	80,149.79	71,888.21	53
FUNCTION Total		152,038.00	80,149.79	71,888.21	53
100-07-0703-000	Recycling	2,150.00	2,690.00	540.00-	125
FUNCTION Total		2,150.00	2,690.00	540.00-	125
100-08-0801-000	Ec Development Comm	500.00	430.00	70.00	86
FUNCTION Total		500.00	430.00	70.00	86
100-08-0803-000	P&Z Commission	7,000.00	7,269.00	269.00-	104
FUNCTION Total		7,000.00	7,269.00	269.00-	104
100-08-0805-000	Zoning Board of Appeals	500.00	74.50	425.50	15
FUNCTION Total		500.00	74.50	425.50	15
100-08-0807-000	Building Department	35,844.00	26,192.09	9,651.91	73
FUNCTION Total		35,844.00	26,192.09	9,651.91	73
100-08-0809-000	Wetlands	18,335.00	10,471.09	7,863.91	57
FUNCTION Total		18,335.00	10,471.09	7,863.91	57
100-08-0815-000	Conservation Commission	665.00	176.21	488.79	26
FUNCTION Total		665.00	176.21	488.79	26
100-08-0817-000	Zoning Agent	16,770.00	10,410.74	6,359.26	62
FUNCTION Total		16,770.00	10,410.74	6,359.26	62
100-08-0819-000	CRCOG, CCM, Cost	8,216.00	8,111.00	105.00	99
FUNCTION Total		8,216.00	8,111.00	105.00	99
100-09-0901-000	Education	9,022,157.00	4,512,497.20	4,494,202.80	50
FUNCTION Total		9,022,157.00	4,512,497.20	4,494,202.80	50
100-10-1001-000	Library	102,097.00	62,933.15	54,620.85	46
FUNCTION Total		102,097.00	62,933.15	54,620.85	46
100-11-1101-000	Capital Expenditures	54,115.00	21,500.00	32,615.00	40
FUNCTION Total		54,115.00	21,500.00	32,615.00	40



Account Id	Description	Adopted Budget	Expended YTD	Balance	% Used
100-12-1201-000	Debt Service	90,000.00	90,000.00	0.00	100
FUNCTION Total		90,000.00	90,000.00	0.00	100
100-12-1203-000	Interest Expense	3,000.00	2,193.75	806.25	73
FUNCTION Total		3,000.00	2,193.75	806.25	73
100-13-1305-000	Fund Transfers	875,000.00	800,500.00	74,500.00	91
FUNCTION Total		875,000.00	800,500.00	74,500.00	91
Fund Budgeted		12,427,430.00	6,743,661.66	5,683,768.34	54
Fund Non-Budgeted		0.00	0.00	0.00	0
Fund Total		12,427,430.00	6,743,661.66	5,683,768.34	54
Final Budgeted		12,427,430.00	6,743,661.66	5,683,768.34	54
Final Non-Budgeted		0.00	0.00	0.00	0
Final Total		12,427,430.00	6,743,661.66	5,683,768.34	54

## **12. Budget**

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

# **13. Tax Collector's Report**

## **a. Refund Requests**

Town Only

Terminal / Batch	
Terminal	5
Batch	30

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
<b>Total</b>	<b>0.00</b>	<b>0</b>

Last Assessor Bridge	
Run on:	01/20/2022

## Percent Collection as of 02/01/2022

**REAL ESTATE**

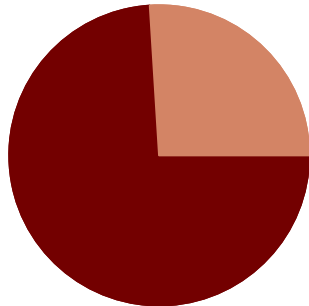
Uncollected - 26.01%  
Collected - 73.99%

**PERSONAL PROPERTY**

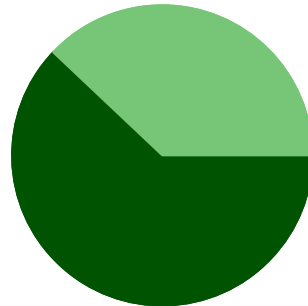
Uncollected - 37.95%  
Collected - 62.05%

**MV REGULAR**

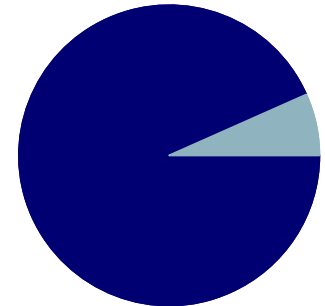
Uncollected - 6.66%  
Collected - 93.34%



<span style="color: lightred;">■</span>	Total Due = \$2,133,638.17
<span style="color: darkred;">■</span>	Total Paid = \$6,069,861.13



<span style="color: lightgreen;">■</span>	Total Due = \$164,555.01
<span style="color: darkgreen;">■</span>	Total Paid = \$269,047.37



<span style="color: lightblue;">■</span>	Total Due = \$71,273.10
<span style="color: darkblue;">■</span>	Total Paid = \$999,197.44

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,203,499.30	6,069,861.13	2,133,638.17	73.99
PERSONAL PRO	433,602.38	269,047.37	164,555.01	62.05
MOTOR VEHICL	1,070,470.54	999,197.44	71,273.10	93.34
MOTOR VEHICL	160,074.47	96,492.29	63,582.18	60.28
<b>TOTALS:</b>	<b>\$9,867,646.69</b>	<b>\$7,434,598.23</b>	<b>\$2,433,048.46</b>	

## JANUARY 2022

### Deposits

	ON-LINE	OFFICE	TOTAL
	\$ 1,001.70		1,001.70
	\$ 4,294.72		4,294.72
	1,065.56		1,065.56
1/1	\$ 1,939.21		1,939.21
1/2	\$ 204.78		204.78
1/3	\$ 9,204.37	\$ 86,063.56	95,267.93
1/4	\$ 1,494.14	\$ 5,612.92	7,107.06
1/5	\$ 1,617.94	\$ 52,311.06	53,929.00
1/6	\$ 138.56	\$ 29,609.74	29,748.30
1/7	\$ 1,096.67		1,096.67
1/8	\$ 2,288.91		2,288.91
1/9	\$ 1,478.13		1,478.13
1/10	\$ 1,085.65	\$ 111,683.67	112,769.32
1/11	\$ 3,243.10	\$ 74,010.34	77,253.44
1/12	\$ 3,599.75	\$ 30,267.50	33,867.25
1/13	\$ 638.35	\$ 28,713.09	29,351.44
1/14	\$ 1,821.51		1,821.51
1/15	\$ 1,062.59		1,062.59
1/16	\$ 2,756.01		2,756.01
1/17	\$ 2,074.61	\$ 16,986.60	19,061.21
1/18	\$ 5,790.20	\$ 82,614.82	88,405.02
1/19	\$ 1,986.55	\$ 36,667.98	38,654.53
1/20	\$ 1,354.93	\$ 32,652.82	34,007.75
1/21	\$ 5,072.00		5,072.00
1/22	\$ 4,197.49		4,197.49
1/23	\$ 1,249.50	\$ 496,143.67	497,393.17
1/24	\$ 2,821.38	\$ 102,487.44	105,308.82
1/25	\$ 18,735.24	\$ 27,142.59	45,877.83
1/26	\$ 8,271.16	\$ 39,758.56	48,029.72
1/27	\$ 6,232.43	\$ 54,497.16	60,729.59
1/28	\$ 18,475.04		18,475.04
1/29	\$ 1,812.88		1,812.88
1/30	\$ 4,469.28		4,469.28
1/31		\$ 140,749.70	140,749.70
<b>TOTAL</b>	<b>\$122,574.34</b>	<b>\$1,447,973.22</b>	<b>\$1,570,547.56</b>

## COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2014							
2015							
2016							
2017			\$ 235.96	\$ 232.66	\$ 281.33	\$ 20.00	\$ 769.95
2018		\$ 121.48	\$ 620.72	\$ 208.79	\$ 368.76	\$ 20.00	\$ 1,339.75
2019	\$ 7,980.81	\$ 183.55	\$ 1,505.54	\$ 4.45	\$ 1,912.39	\$ 126.00	\$ 11,712.74
2020	\$ 1,445,065.48	\$ 7,345.97	\$ 7,275.89	\$ 92,524.35	\$ 4,393.43	\$ 120.00	\$ 1,556,725.12
TOTAL	\$ 1,453,046.29	\$ 7,651.00	\$ 9,638.11	\$ 92,970.25	\$ 6,955.91	\$ 286.00	\$ 1,570,547.56

## UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				207.27	207.27
2007			476.65	71.26	547.91
2008			520.26	28.15	548.41
2009			579.60		579.60
2010			211.42		211.42
2011		439.82	4,314.46	249.48	5,003.76
2012		2,828.18	3,146.24	204.03	6,178.45
2013	12.13	3,485.83	1,486.53	783.06	5,767.55
2014	1,225.76	4,551.81	2,103.08	2,991.24	10,871.89
2015	1,225.76	4,740.57	9,522.35	2,286.15	17,774.83
2016	3,692.73	7,114.75	8,290.39	2,452.26	21,550.13
2017	22,857.68	7,576.96	11,124.90	2,922.86	44,482.40
2018	39,204.77	8,661.99	12,072.09	2,138.50	62,077.35
2019	60,577.13	10,048.83	17,984.30	6,887.27	95,497.53
2020	2,150,897.67	166,051.53	71,404.14	67,201.21	2,455,554.55
TOTAL	2,279,693.63	215,500.27	143,236.41	88,422.74	2,726,853.05

Apatow Stefanie B	\$68.04	Sec 12-129 Refund of excess payment
Eaton Robert A	\$186.52	Sec 12-129 Refund of excess payment
Vault Trust	\$133.27	Sec 12-129 Refund of excess payment
VW Credit Leasing	\$243.90	Sec 12-129 Refund of excess payment
Toyota Lease Trust	\$868.68	Sec 12-129 Refund of excess payment
Toyota Lease Trust	\$550.94	Sec 12-129 Refund of excess payment

02/14/2022 Tax Refunds Total: \$2,051.35

**Sec. 12-129. Refund of excess payments.** Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

## **14. Assessor's Report**

### **a. Revaluation Services**



## **15. Department Reports**

- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**



# ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

January 3, 2022

The Andover Fire Department responded to 374 calls for service in 2021. Here is the breakdown.

Medical Calls 223	Vehicle Fires 2	Service Calls 7
Motor Vehicle Accidents 34	Chimney Fires 4	Officer Calls 4
Fire Alarms 50	Brush Fires 4	Electrical Fire 1
Wire Related Incidents 18	Appliance Fire 1	
Structure Fires 13	Stand-by Assignments 6	
Smoke Investigations 5	Haz-Mat Incidents 3	

The fire department also conducted 12 monthly meetings, 8 work details, and 28 scheduled training events. We were able to hold 2 fund raisers this year. We had a Mothers Day plant sale and brought back our steak dinner, even though they were in a different format due to Covid. Through the pandemic the members bravely continued to show up for calls and assist their community. As always we would like to thank the residents of the town for their support. This year we are looking to bring back the Easter Plant Sale and hopefully by the fall we will be able to have a sit-down Steak Dinner. In closing The Andover Fire Department is always looking for members, if you think you might be interested in helping your community stop by on a Wednesday night after 6 and see what we are all about or call me.

Stay healthy and be safe.

Ron Mike

Andover Fire Chief

860-335-0264



# ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

February 3, 2022

The Andover Fire Department responded to 28 calls in January. Here is the breakdown.

Medical Calls 18

MVA 3

Fire Alarms 1

Wires Related 1

Haz-Mat 3

Officer Call 1

Meetings 1

Drills 2

Work Detail 1

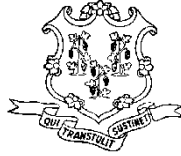
Ron Mike

Andover Fire Chief



Commanding Officer  
Lieutenant Erik Trotter #042

# State of Connecticut



## Connecticut State Police Troop K - Colchester



Executive Officer  
Master Sergeant Eric Peck #085

Date: 02/02/2022

Jeff J. Maguire  
Town Manager  
17 School Road  
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover.

During the month of **January 2022** the Andover Resident Trooper as well as Troop K Troopers responded to **167** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 3

Burglaries: 1

Larcenies: 0

Narcotic Cases: 0

Other Criminal: 2

Other Non-Criminal: 2

Medical Assists: 4

Non Reportable Matters: 131

Other Noteworthy Events (List):

-Investigation into Andover Post Office burglary has substantial leads

-Attendance at both COVID test kit handout events at Town Hall

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI: 0

Traffic Citations: 10

Written Warnings: 11

Sincerely,

*Lt. Erik Trotter #042*

Lieutenant Erik Trotter #042  
Commanding Officer  
Troop "K" Colchester, CT

15A Old Hartford Road  
Colchester, Connecticut 06415  
Phone (860) 537-7500  
FAX (860) 537-7550

TOWN of ANDOVER, CT  
Permit Receipts Report for (ALL FISCAL YEARS)  
Receipt Date Range 01/01/2022 - 01/31/2022 (All Payments)

Grand Total Receipts

Permit Type	Qty	Amt Paid	Est Cost	Refunds	Radon	Roadcut	CertFee	COFee	Zoning	State	Point	TownFee
Building Permit	11	2,164.06	127,024.00	0.00	0.00	0.00	0.00	0.00	0.00	34.06	165.00	1,965.00
Electrical Permit	6	1,554.96	94,130.00	0.00	0.00	0.00	0.00	0.00	0.00	24.96	90.00	1,440.00
Gas Permit	3	90.78	2,350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.78	45.00	45.00
Mechanical Permit	4	624.62	35,199.00	0.00	0.00	0.00	0.00	0.00	0.00	9.62	60.00	555.00
Plumbing Permit	1	228.64	13,903.00	0.00	0.00	0.00	0.00	0.00	0.00	3.64	15.00	210.00
Grand Totals	25	4,663.06	272,606.00	0.00	0.00	0.00	0.00	0.00	0.00	73.06	375.00	4,215.00
Grand # Voids	0	215.00										

\$ 4878.06

recpt	amount	date	address	name	address	description
604067	\$140.00	1/4/2022	12 BROWN DR	SHASHANK KAMAT		ZBA
604067	\$60.00	1/4/2022	12 BROWN DR	SHASHANK KAMAT		STATE
604067	\$15.00	1/4/2022	12 BROWN DR	SHASHANK KAMAT		SIGNS
	\$215.00					

Assessor's office monthly activity –DECEMBER 2021	
Processing conveyances	17
Processing building permits	25
Prorating motor vehicle grand list	3
Updating field cards	4
Correspondence/Phone	17
Providing assistance to town hall customers (ie taxpayer, title searchers, appraisers etc)	10
Providing assistance to other departments	3
Researching mapping issue or questions	1
Reports and communication with the State of Connecticut/ US Census	
MLS research	2
Scheduling meeting and appointments	1
Office work – ie filing, updating sales book, scanning documents etc	
Personal property grand list	
Personal Property/Discovery	
Homeowner's program	
Veteran's program	
Income & expenses	
Renter's rebate program	
Tax exemptions	
Adds & Deletes to the re, pp or mv grand list	
Pa 490	
Provided assistance to BAA	
Researching and providing requested information to auditor or software vendor (for grand list files or tax bills)	
Real property inspections	1
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	8
Attorney correspondence	1
Tax appeal review/appraisal	
Mls review	2
Town board/dept assistance	
Review & Approve C of Cs	3
Review & Approve Farmland & Forestland Assessment Applications	
Review, Approve, & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
53573	TOYOTA LEASE TRUST	53563	08331M	C	24,130	-24,130	0
1	3200 W RAY RD	2017 01	LEXUS RX 350	2020 12/16/2021	0	0	0
	CHANDLER AZ 85226-2455		2T2BZMCA6HC129903	SOLD 9/2020	24,130	-24,130	0
80204	GILBERT RYAN G	80204	08333S	C	5,999	-2,849	3,150
1	PO BOX 205	1990 11	BARRE	2020 12/30/2021	0	0	0
	ANDOVER CT 6232-205		1B9P24207L1014500	MVS PRICING	5,999	-2,849	3,150
80293	JACQUES BRIAN D	80293	08332S	C	3,455	-467	2,988
1	31 BURNAP BROOK RD	2021 10	RAMPA PT	2020 12/23/2021	0	0	0
	ANDOVER CT 6232-1205		5SPTT2223MW8K3046	OWNER SUPPLIED BILL OF SALE	3,455	-467	2,988
<b>TOTAL</b>	<b># Of Accts 3</b>				<b>33,584</b>	<b>-27,446</b>	<b>6,138</b>
					0	0	0
					<b>33,584</b>	<b>-27,446</b>	<b>6,138</b>
<b>YEAR 2020</b>	<b># Of Accts 3</b>				<b>33,584</b>	<b>-27,446</b>	<b>6,138</b>
					0	0	0
					<b>33,584</b>	<b>-27,446</b>	<b>6,138</b>
<b>GRAND TOTAL</b>	<b># Of Accts 3</b>				<b>33,584</b>	<b>-27,446</b>	<b>6,138</b>
					0	0	0
					<b>33,584</b>	<b>-27,446</b>	<b>6,138</b>

ANDOVER PUBLIC LIBRARY -  
LIBRARIAN'S REPORT - January 2022

	Jan-22	YTD 21-22 (July 1, 2021 - June 30, 2022)
<b>Adult:</b>		
Fiction	391	2889
Non-fiction	90	574
Video	44	424
Audio	23	179
Magazines	2	16
E-reader (Kindle)	0	0
<b>Total Adult</b>	<b>550</b>	<b>4082</b>
<b>Children:</b>		
Fiction	104	1050
Non-fiction	35	138
Video	4	23
Audio	0	2
<b>Total Children</b>	<b>143</b>	<b>1213</b>
<b>Young Adult:</b>		
Fiction	6	183
Non-fiction	1	5
Audio	0	1
Magazines	0	0
<b>Total Young Adult</b>	<b>7</b>	<b>189</b>
<b>Total Fiction</b>	<b>501</b>	<b>4122</b>
<b>Total Non-fiction</b>	<b>126</b>	<b>717</b>
<b>Total Video</b>	<b>48</b>	<b>447</b>
<b>Total Audio</b>	<b>23</b>	<b>182</b>
<b>Total Magazines</b>	<b>2</b>	<b>16</b>
<b>Total Uncategorized**</b>	<b>7</b>	<b>91</b>
<b>Total Passes</b>	<b>0</b>	<b>0</b>
<b>Total OverDrive</b>	<b>160</b>	<b>1074</b>
<b>Total E-readers</b>	<b>0</b>	<b>0</b>
<b>Total Circulation</b>	<b>867</b>	<b>6649</b>
Out-of-town circ.	47	458
Ref. questions	33	143
Patrons registered:		
Andover	2761	
Out-of-town	476	
<b>Total Patrons</b>	<b>3237</b>	
Collection size *	20295	
Public Computer Usage (hrs.)	69.25	484.25
ILL provided	39	307
ILL received	58	302
<b># Patrons (inc. programs):</b>	<b>316</b>	<b>2675</b>
<b>PROGRAM ATTENDANCE</b>	<b>35</b>	<b>232</b>
<b>Number of programs:</b>	<b>7</b>	<b>59</b>



ANDOVER SENIOR TRANSPORTATION  
MONTH OF JANUARY 2022

Dated 2/5/2022  
Cathy Palazzi  
Senior Coordinator

1) Drug tests – none.

2) List of Clients Serviced December

- Medicals 76
- Events 0
- Maintenance 1 2017 Ford E series annual Braun Ramp serviced – ok
- Incident Log\* 1 See Below\*
- Disabled 7
- Veterans 2
- Meetings 0
- Shopping 5-6 seniors 4 trips (one per week) depending on week.
- Vehicles 3 fire extinguishers filled – one replaced on 2014 Van – all in compliance (sent thank you to Public Works, Jay Tuttle)

- Attended online zoom meeting to qualify for Title VI. This is necessary in order to receive new 2022 bus in May. Continuous work on Title VI will be ready in March 2022. Will meet with DOT for possible audit and to review Title VI by March 2022.
- Contact from DOT will happen during February – March and bus will be ordered for delivery to Andover in May 2022. As required, will be in contact with Selectman King who is our liaison from BOS and she with TA when necessary. Delivery of new bus expected in May 2022.
- Once again, I have added this information on to our monthly report as I strongly feel this should be addressed in the near future in order to save wear, tear and money on our buses that now have to do medicals with only one person on board. If funds are available in the future, it would be useful and cost saving to have a car for medicals. An electric car would be useful for conserving energy and better for the environment. Due to increase in medicals as seniors age I am making this request again. Believe a cost savings would be realized by taking a senior in a car compared with the cost of running the bus. On a normal schedule we have both small bus and van going out every day for medicals. Vehicles are out at a minimum of 4-6 times per day.
- Still running ad for a viable third driver candidate through end of February. Will be interviewing possible candidates in March. Finding candidates do not have vaccine shots or do not hold a CDL or “F” license.
- Talked with YAH committee and all agreed we need to close senior center for all programs and events for month of January due to on rising COVID-19 variant Omicron spreading in Andover so quickly. It is predicted by CDC we will hit over 400 by February.
- Incident Log\* Informed Hop River Home seniors that if they need salt/sand it is available at the Public Works – to bring own bucket. Complaint issued from one senior at Hop River no salt in area and dangerous to walk to car. USDA/HUD notified by a resident and they will fill the sand/salt box at Hop River Homes. Problem solved.

**MOTTO: “NO SENIOR LEFT BEHIND”**

Cathy Palazzi  
Senior Coordinator

**Registrar of Voters  
17 School Road  
Andover, Connecticut 06232**

**January Monthly Report**

**Processed 34 Voters**

**Ordered and received materials for annual CANVASS of Voters**

**Received ERIC materials from Secretary of State's office for voter list updates.**

**Linda Derick**

**Wallace Barton**

**ROV's**

## **16. Correspondence**

# 17. Public Speak

# 18. Adjournment