



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, December 14th
7:00 P.M.

Location: virtual Zoom meeting

**Town of Andover
Board of Selectmen**

Monday, December 14th, 2020 at 7:00 P.M.
Location: virtual Zoom meeting

Public Hearing and Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/81411739400>

Call-in from your phone for audio: 1-646-558-8656

Meeting ID: 814 1173 9400. Passcode: 931386

*Please mute yourself unless you are a commission member or during Public Speak.

PUBLIC HEARING AGENDA AT 7:00 P.M.

1. Call to Order
2. Roll Call
3. Public Hearing for dismissal proceeding for the Building Official Edward Kaulback
4. Adjournment

REGULAR MEETING AGENDA (TO COMMENCE IMMEDIATELY AFTER THE PUBLIC HEARING)

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. BOS/BOE Combined Finance Department Committee
 - i. Town Accounting Software
 - ii. Finance Director Interviews
 - b. Traffic Safety Committee
 - i. Speed Check Sign
 - ii. Island Street Intersections
 - iii. New Facebook page to solicit public comments
5. Appointments (Advisory Notice only)
 - a. Richard Begin, Public Works Maintainer
 - b. Susan England, Regular Member of the Planning and Zoning Commission
 - c. Ann Blanchard, Alternate Member of the Planning and Zoning Commission
 - d. Kevin Arnesen, Alternate Member of the Planning and Zoning Commission
6. Town Administrator's Report
7. Old Business

Discuss and act upon the following:

 - a. COVID Update
 - b. Alarm Monitoring for Town Buildings
 - c. Hunting on Town Property

8. New Business
Discuss and act upon the following:
 - a. Town Meeting for Land Acquisition on Saturday, January 9th, 2020
 - b. Vote on Employee Dismissal Proceeding
 - c. Possible discussion and resolution for the Appointment of an Acting Building Official
9. Approval of Meeting Minutes
 - a. Monday, November 9th, Regular Meeting Minutes
 - b. Wednesday, December 2nd, Special Meeting Minutes
10. Treasurer's Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
11. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
12. Tax Collector's Report
 - a. Refunds Requests
13. Assessor's Report
 - a. Revaluation Services
14. Department Reports
 - a. Fire Department
 - b. Resident State Trooper
 - c. Town Clerk
 - d. Building Department
 - e. Assessor's Office
 - f. Town Garage
 - g. Transfer Station
 - h. Library
 - i. Senior Transportation
 - j. Registrars
 - k. AHM
 - l. RHAM
15. Correspondence
16. Public Speak
17. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

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**REGULAR MEETING AGENDA (TO COMMENCE
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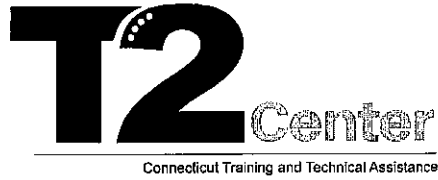
- 1. Call to Order/
Pledge of Allegiance**

2. Public Speak

3. Additions/Deletions to the Agenda

4. Board and Commission Presentations

- a. BOS/BOE Combined Finance Department Committee**
 - i. Town Accounting Software**
 - ii. Finance Director Interviews**
- b. Traffic Safety Committee**
 - i. Speed Check Sign**
 - ii. Island Street Intersections**
 - iii. New Facebook page to solicit public comments**



Speed Display Sign Program Agreement

1. This Speed Display Sign Program Agreement is between Town of Andover (Agency) and the CT Training & Technical Assistance Center (T2 Center) at the University of Connecticut.
2. The equipment is being provided at no charge to the Agency. After the initial meeting between the agency and the T2 Center, the equipment becomes the property of the Agency.
3. The Agency agrees to install the equipment properly, in accordance with the Federal Manual on Uniform Traffic Control Devices (MUTCD) and any and all State of Connecticut regulations.
4. The equipment is being provided for use on locally owned and maintained rural roadways only. Installation on State owned and maintained roadways is not permitted.
5. After initial installation, Agencies can relocate the equipment to locations determined by the Agency, in accordance with the MUTCD and State of Connecticut regulations. **Note:** If the Agency wants to install the signs on a State road, they first must obtain an encroachment permit from CTDOT's District Office.
6. Technical assistance will be available, by request from the Agency, after initial installation and provided by the T2 Center's Safety Circuit Rider.


Agency: Town of Andover

Date: 12/9/2020

Agency Representative's Full Name (Print): Eric Anderson

Agency Representative's Cellphone Number: 860 771 1072

Agency Representative's Email: E.ANDERSON@AndoverCT.org

Agency Representative's Signature: 

(By signing, I agree to all terms and conditions listed in this Agreement)

5. Appointments (Advisory Notice Only)

- a. Richard Begin, Public Works Maintainer**
- b. Susan England, Regular Member of the Planning and Zoning Commission**
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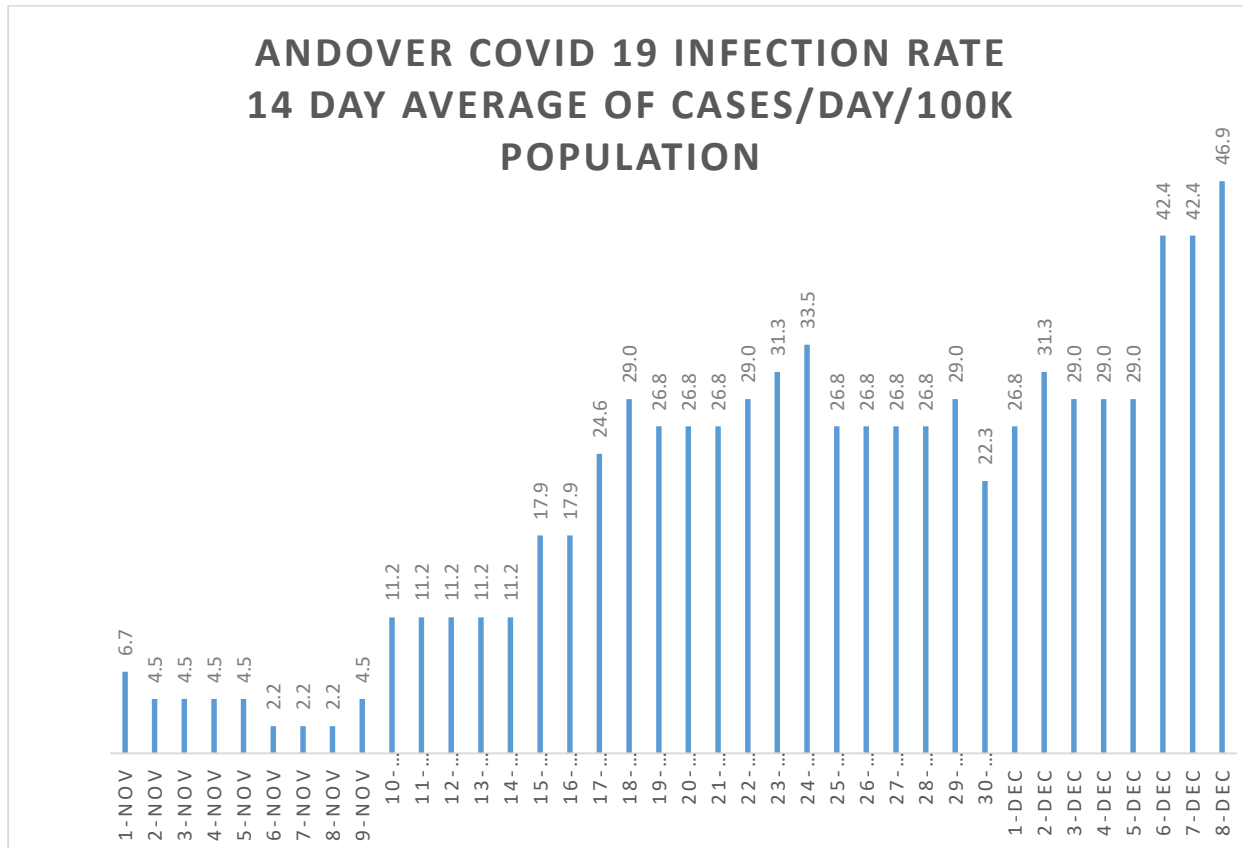
6. Town Administrator's Report

Town Administrator's Report

for Monday, December 14th, 2020 Board of Selectmen Regular Meeting

Covid Update as of 12-9-2020:

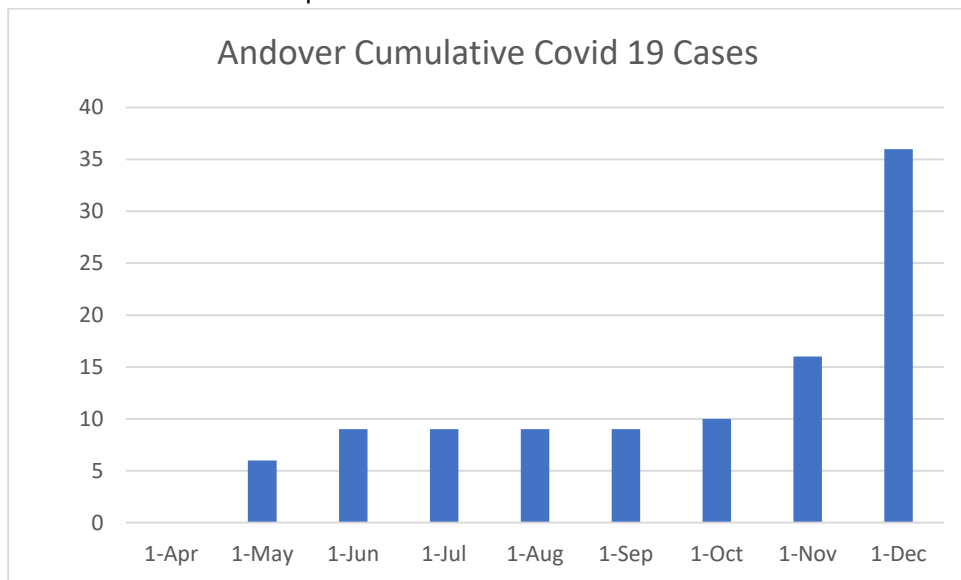
This is rapidly evolving. Here is Andover's numbers for infection rate.

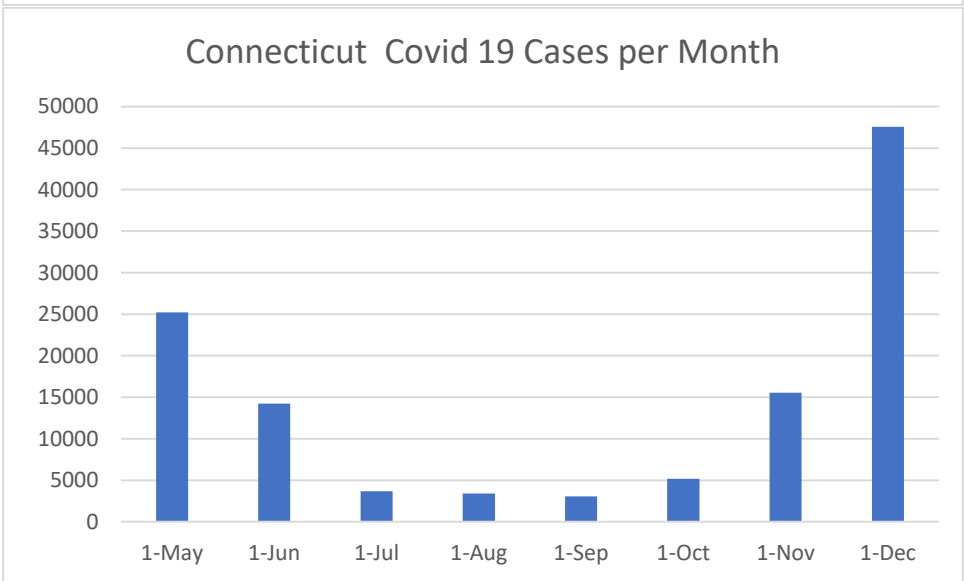
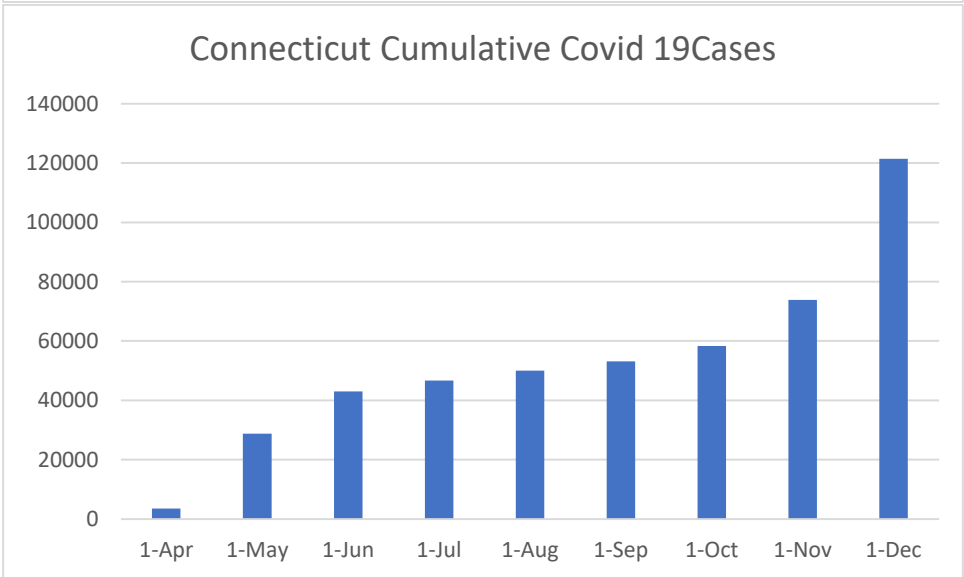
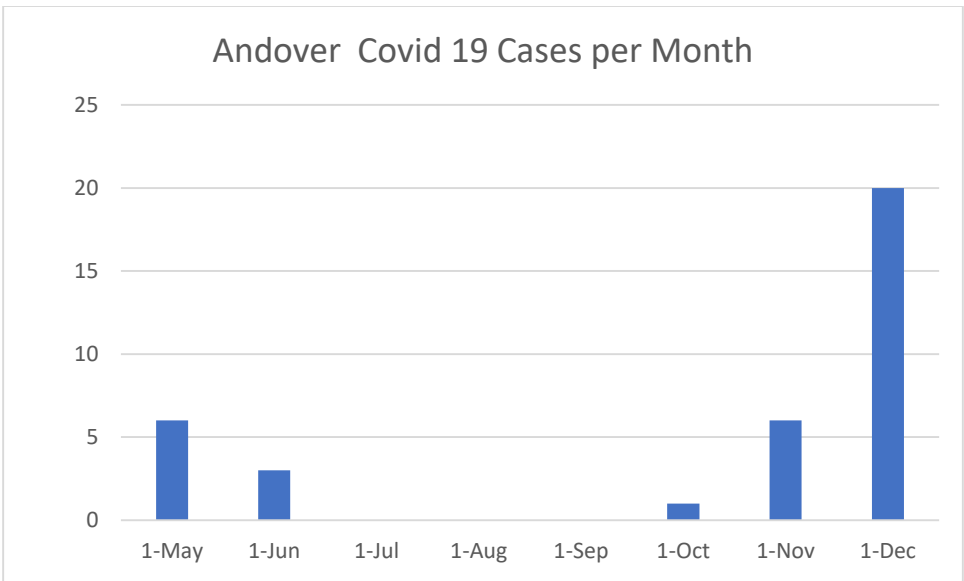


Connecticut overall is running around 60 now so we are still below the state average although both are rising. Nationally the number is ~55.

Nationally, the states that were the hardest hit are starting to get better as they initiate lockdowns.

In the first 8 days of December Andover had **16** new Covid 19 infections. We had more cases in the last 8 days than in the first 7 months of the pandemic.





The other concern is hospital beds.

October 1st Connecticut had **110** patients hospitalized with COVID 19

November 1st Connecticut had **340** patients hospitalized with COVID 19

December 1st Connecticut had **1212** patients hospitalized with COVID 19

This increase leveled off a bit this week, which is good.

Obviously that is a bad trend. Hospitalizations lag positive COVID tests by ~ 2 weeks so we can expect the trend in hospitalizations to keep increasing. There are differing reports of how much capacity we have for additional patients.

NPR was reporting that one of the doctors groups in Connecticut is saying the hospitals will be at capacity in 1-2 weeks here in Connecticut.

Our neighbor Rhode Island has opened its first field hospital, because their hospitals are already at capacity.

The good news is that the average stay in the hospital is ½ as long as it was in June so that is part of the reason we are only at 1200 hospitalized.

The Governor is going to have to make some hard decisions about keeping restaurants open.

Town Hall:

As you all know the Town hall is CLOSED to the public, but is fully staffed at this point as the COVID case count in Connecticut is rising again.

Planning underway with employees and IT in case the Town Hall needs to shut down again if COVID spikes cause shutdowns at the state level again. I have asked all departments to give me a plan for how they will transition back to remote operations if necessary. I am hopeful this will not be necessary. Still working out the kinks to allow all employees to work from home.

Planning is also underway for a backup internet connection at the Town Hall incase CNET goes down. Likely will be by some sort of MiFi.

Implemented an IT security training program for town employees through South Windsor. The Tax Collector Eileen was the first employee to complete all the trainings. She will get a \$25 gift certificate for being the first to complete it.

Finance Office:

Andover hired and welcomes Marina Pandolfi as the Assistant Finance Officer. She is settling into the job nicely. We are interviewing for the Finance Director.

Building Department:

As we modernize the department we also need to update our fee structure which has not been updated in many years. This will also potentially allow us to pursue an online permitting system. I am working on this as well as a simple spreadsheet to calculate it.

Senior /Social Services:

Continuing to run the bus for essential medical runs. We are also doing grocery bus runs for those that do not have cars. All COVID protocols are being observed.

This month we have had one emergency fuel request and one for diapers. Both have been accommodated.

We are unfortunately providing very limited services for seniors at this time.

Toy Drive is underway until 12/17. Gifts to be distributed to Andover families in need the week of 12/21.

Land Acquisition:

There will be a resolution to sign regarding the town meeting for land acquisition. The meeting has been delayed to January due to a number of factors.

Library Mural Vandals:

Court docket updates: <https://www.jud2.ct.gov/crdockets/DocketNoEntry.aspx?source=Pend>

Next Court date March 2 2021 for all 3 of them.

Amanda filed the paperwork with the courts for restitution to the town which will be refundable.

Speed Radar Info:

We are getting two new solar powered speed signs through a state/federal grant program. I asked about it about 6 months ago and then forgot all about it until they called to say we were getting the signs. Initially the signs will go up on Gilead Rd and Bunker Hill Road, because they are purchased with rural crash reduction federal dollars we need to deploy them where there is crash data to warrant it. After a few months, we can move them around to other locations. These signs upload data directly via cellular network so should be easier to do data analysis. This is about an \$8,000 grant to the town.

We are still working out the kinks of data acquisition with our Stryker Unit. No additional data to report from last time.

Public Works Info:

Edwin Kasecek retired effective Dec 1. I would like to thank Ed for 33 years of service to the Town of Andover. I hope he enjoys his retirement. His replacement, Jay Tuttle starts Dec 21. I am covering in the meantime.

We still need a new more functional computer setup for Public Works for Jay, now that we have a PW Supervisor that can use a computer. This is in the works.

Richard Begin is onboard as a full time Public Works Maintainer.

We have had 2 plowable events so far this winter. I have received one complaint about not using sand from a resident who could not make it up Bunker Hill Road while it was snowing.

Here is the current project list for Public works which we have been able to mostly work off the items:

- ~~1. Evaluate dura patcher to truck mounting~~
 - ~~a. Call Marty Comer at 860-250-6442 Ed~~
 - ~~b. Bring truck to Comer to try to fit it (Tim and Tom)~~
 - ~~c. Alt find another truck to borrow~~
 - ~~d. Get stone for durapatcher~~
- ~~2. Get geotextile fabric and finish the drainage at the transfer station (Tim, Tom, Ed)~~
3. Hook up battery to radar sign, program and mount first one (Eric, Darrell, PW crew)
4. Rail trail blow off leaves on rest of trail (**Richard final for winter need to wait for snow melt**)
- ~~5. Cut large tree on rail trail near gun club need backhoe (whole crew)~~
- ~~6. Cut large Tree on rail trail near Andover museum need backhoe (whole crew)~~
- ~~7. Guardrails Are they finished? Richard~~
- ~~8. Clean up debris on Old Coventry Road~~
- ~~9. Clean up old maple tree on Burnap Brook~~
- ~~10. Line striping, stop bars sharrows, crosswalk at Island St, striping at transfer station~~
 - ~~a. Use our normal contractor or R and J striping 860-234-2784~~
 - ~~b. See excel file for striping and painting areas (Ed coordinates, Tim or Tom works with vendor **(in the works)**)~~
- ~~11. Get durapatcher and fill potholes (2-3 person crews)~~
12. Exterior Painting at transfer station
 - a. Borrow airless sprayer **Delayed until next Spring**
- ~~13. Move the container at the ball field to the other side of the road~~
- ~~14. Rodent problem at Library real or imagined~~
- ~~15. Remove stuff at athletic field of elementary school~~
16. Remove large metal piece near school dumpster
- ~~17. New sign at the edge of gas lines near school property saying no trespassing school property~~
18. Pour Concrete extension for pump at athletic field (**spring**)
19. Fix fence near ball field
- 20. Adjust lights at the ball field (why are they not turning on for Soccer?) Requested Eversource replace bulbs burned out Rick from Lenco will adjust lights when bulbs replaced**
- ~~21. Tear down old building outbuilding at town Garage~~
22. Repair truck body Sides
23. Repaint stop bar on roadway near Island St.- **may wait until spring**
- 24. Interior painting of Public works building**

Precision Weather Forecasting:

So far the results using a Public Works Specific weather service have been very good. We are debating between two products both roughly the same cost. We will probably go with **Weather Works** since that is the one Jay Tuttle prefers. They both seem equal to me.

Transfer Station:

Transfer Station brush pile has been chipped and hauled.

We delivered 15 loads of chips to the Andover Sportsman's Club to get rid of it and they made a donation to the Andover Food Pantry so that worked out well all around.

Drainage detention basin on the lower level is complete per specs from town engineer
Line painting and no parking paint is complete. Things still under consideration

Bunker Hill Bridge:

Survey done, January they will be doing test borings for soil stability.
We are still looking at Spring 2022 to start the actual bridge construction work.

Hutchinson Rd Culvert:

This culvert is in critical need of replacement. We are beginning the process with Survey, wetlands flagging and hydrology calculations. The initial work paid from the bridge and culvert permanent fund

Times Farm Bridge:

Still on Hold awaiting CME reassigning a new engineer for coverage. We have submitted paperwork to DOT requesting certification of new personnel. DOT has not yet certified the proposed personnel. We are now just waiting on a final cost accounting of one of the change orders from CME. As it stands, there is a \$17,000 discrepancy. CME has to resolve to the states satisfaction before we can proceed.

STEAP Grant:

Working on paperwork for STEAP grant.

Connectivity Grant:

Still no Major update, phase one of the project the signalized upgrade is STILL not finished yet. CDOT will not issue encroachment permit letter until phase 1 is complete. We still do not have an encroachment permit letter. I transferred the Survey and drawings from Gerry Hardisty who has now moved out west to Brandon Hanfield.

Forestry:

No updates since last month.

I examined all the property's that are large enough to justify a forestry management program.

We are still awaiting setting up a meeting with Rick Zulic of Datum Engineering. Will set up a meeting with Scott Person and myself.

Revaluation:

The revaluation process by the Assessor's Office is beginning now. We sent a mailer to all residents, got press releases in the papers, and used the website and social media to push it to inform residents.

Oil and Diesel:

We still have not locked in prices for next year.

Federal Reimbursement:

We received \$7,000 in COVID related expenses reimbursed from the federal government. I will refund the Library their share of the expenses and use the rest at the town level.

Building and Grounds Expenses for winter/spring.

1. Considering replacing the overhead door at the Transfer Station, current door is completely rotted.
2. Personnel door at the rear of the Public Works Building, OSHA compliance as well as not having to open the overhead door as much.
3. Electrical upgrades to Veterans Memorial Park.
4. Electrical Upgrades to Town Hall
 - a. Redo electrical to Registrars room (overloading circuits causing trips when AC is used).
 - b. Replace dangerous Stabloc electrical panel with larger one, re-feed electrical connections.
 - c. Reconfigure circuits on back up generation to address problems with current setup
 - d. This will allow limited use of community room during outages.
 - e. This will be done so that it is forward compatible with a new generator, and or Automatic transfer switch. If a new community center does go in there will be no rework needed at Town Hall.



December 9, 2020

Mr. Eric Anderson, Town Administrator
Town of Andover
17 School Road
Andover, CT 06232

RE: Hutchinson Road Culvert over Unnamed Stream
Andover, CT

Dear Mr. Anderson,

Following please find a Project Understanding and Fee Proposal for land-surveying services related to the above referenced culvert.

PROJECT UNDERSTANDING

The Town of Andover will be replacing the existing culvert carrying Hutchinson Road over an unnamed stream and is prepared to enter the basemapping and preliminary design phase.

YRC will provide consultant civil engineering and land-surveying services to the Town of Andover per the following Scope of Work.

SCOPE OF WORK

TASK 1: LAND SURVEYING

Kevin Franklin, LS of Franklin Surveys will prepare detailed survey mapping of the culvert crossing (Site), including boundary, easement and other rights, and topographic mapping certified to horizontal accuracy Class D and vertical accuracy Class T-2. This mapping will be a compilation of existing mapping available at the Town of Andover and/or provided by you and a field survey. This field survey includes an on-the-ground detailed topographic survey of the subject Site within 200' in each direction along the road and 100' in each direction upstream and downstream.

State and Federal inland wetlands and watercourses will be delineated by James Sipperly, Certified Soil Scientist and field located by Franklin Surveys. Mr. Sipperly will also provide a soil report for the file.

TASK 2: PRELIMINARY DESIGN

Upon completion of Task 1, YRC will prepare preliminary culvert replacement plans, including a hydrologic and hydraulic evaluation of the stream, culvert sizing, road layout, culvert layout, and cost estimate for use in scoping and scheduling the future replacement project.

Hutchinson Road over Unnamed Stream
December 9, 2020

Page 2

PROFESSIONAL FEES

YRC will perform the on-call consultant engineering services to the Town of Andover for the above for the following fees:

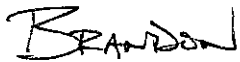
TASK 1: LAND SURVEYING \$3,000 lump sum
TASK 2: PRELIMINARY DESIGN..... \$90 per hour* (\$3,600 est.)

*The professional fee estimates provided above do not include direct costs such as mileage, copies, prints, presentation materials, application or permit fees, filing fees, laboratory testing fees, equipment rental, postage or other costs. Direct costs will be invoiced separately, monthly. Other professional services related not specifically described and/or excluded in the Project Understanding are not included in the hourly rate or fees described above. If required, these services will be contracted separately.

I look forward to this opportunity to contribute to the success of this project! If you would like to start work, please sign and return the enclosed Authorization to Proceed.

Please don't hesitate to contact me with any questions at (860) 367-7264.

Sincerely,



Brandon Handfield, PE
Owner, Civil Engineer

Please Proceed



12/9/2020

Building Department Cost Analysis

The goal for the building department should be to take in at least 80% of the department costs in permit revenue for the building department. It should also have a standard fee schedule with a simple spreadsheet that covers most situations that is easy to understand and evaluate, and the building official should be checking the math.

Current

The Last 2 fiscal years the building department has taken in Approx. \$44,000 and \$45,000 respectively in fees- not including bonds that are refundable

Total expenses for the department including salary and benefits for the admin assistant as well as the building official salary is \$80,600 of which 67,000 is the administrative assistant salary and benefits

So currently we take in ~ 50-55% of our costs in fees. This of course does not capture all the additional overhead associated with the department like administration (me) heat, electricity, etc.

Future

If we hire a new building official, we are looking at increasing that line item from 9000, to 12-18,000 Worst case scenario of a building official on salary for \$18,000 this would be an increase in costs of \$9,000 to ~90,000 total. To get 80% of that in revenue would be \$72,000

There are 2 dials we can move to adjust fees:

1. The Fee assessed per 1000\$ of work performed
2. How we assess the value of the work that is performed

Cost Multiplier vs income using last years income from the department.

10	\$45,000 (current)
12	\$54,000
15	\$67,500

Most towns use a multiplier of between 12 and 15\$ per thousand dollars of work, we use 10. Just increasing this to 12 would net increase our take to \$54,000.

Basically we currently assess the building permit fees as 1% of the cost of the job. This would increase to between 1.2 to 1.5 of the job cost. In other words this will increase the cost for work done in Andover by either 0.2% or 0.5%

The second this is how we assess the cost of work. We tend to take builders word for stuff. We also do not accurately and objectively evaluate the cost of work performed. The first thing is to require an itemized bill for the job as part of the permit. For commercial work it should be by affidavit. The second part is to use more realistic valuations per square foot We use 75\$ sf for single family, 25 for garages,12 for decks, and 25 for unfinished rooms.

I would suggest we use the RS means construction estimator to get our basic construction cost data. It also may make sense to split new construction from renovation and provide different numbers for both. We are also trying to balance fairness with simplicity which is hard.

Better numbers could be:

- a. 150\$ per square foot for Single Family Dwellings New Construction/ Additions/Alterations
- b. 60\$ per square ft for Garages
- c. 25\$ per square foot for Decks
- d. 20\$ per square foot for enclosing a deck or Gazebo
- e. 3.50\$ per square foot for replacing Siding or roofing (350\$ per square)
- f. 3000.00\$ minimum cost for above ground pool
- g. 8000\$ minimum cost for Below ground Pool
- h. For Commercial Construction/renovation Permits the Building Official will determine the Fee based on the RS means Construction cost data

All cost estimates will be rounded up to the nearest 1000\$

Building Department scenario

1. New house: 3200 sf plus full basement unfinished + 600 sf garage+ 20x30 deck with an inground pool new driveway with curb cut
 - a. Old Fee \$2830
 - b. New Fee \$9355
2. New Garage- Stand alone 20x25
 - a. Old Fee \$213.90
 - b. New Fee \$609
3. New deck covered gazebo 500 sf deck + 200 sf Gazebo
 - a. Old Fee \$112.86
 - b. New Fee \$312.63
4. Remodeled Kitchen 10X20 with electrical and plumbing modifications
 - a. Old Fee \$153.90
 - b. New Fee \$457
5. Remodeled small bathroom 9X9 with electrical and plumbing modifications
 - a. Old Fee \$153.90
 - b. New Fee \$185.41 (using formula)
6. New roof on 2000 sf raised ranch with 2 ft overhangs ~13 square
 - a. Old Fee \$ Based on just builders estimate
 - b. New Fee \$69

Town of Andover Building Permit Fee Schedule

The State Building Code allows the Building Official to set the valuation if in their opinion the stated value is underestimated. Andover bases the valuation on R.S. Means Construction Cost Data for anything not specifically listed below. Depending on the extent of work there may be additional fees. The fees for new construction/ alterations/ additions include the cost of subtrades including electrical/ plumbing and HVAC, however separate permits must be applied for and approved.

Fees:

Education Fee*	0.26\$/1000\$ of construction value
State Land Use Fee	60\$
New construction/Additions/ Alterations	15.00\$/ 1000\$ of construction value
Electrical/ Plumbing/ HVAC/Fire Protection	15.00\$/ 1000\$ of construction value
Demolition Permit**	15.00\$/ 1000\$ of construction value
Certificate of Occupancy fee	0.50\$/1000\$ of construction Value 25\$ minimum
Driveway Apron/ Curb Cut	75.00\$ + 500\$ Refundable bond

* The Stated Education Fee shall also be assessed in addition to all Building Permit and Application Fees.

** The cost for publishing the legal notice per §171-3 shall be paid by the applicant and shall be in addition to the demolition permit fee.

Minimum total fee 30\$

Calculating Construction Value:

The following 2 methods are used to determine building value. The **greater** value shall prevail:

1. An itemized written cost estimate for the construction by the builder or person seeking the permit including labor/ materials overhead and Profit submitted with the application
2. Minimum cost estimates per category
 - a. 150\$ per square foot for Single Family Dwellings New Construction/ Additions/Alterations
 - b. 60\$ per square ft for Garages
 - c. 25\$ per square foot for Decks
 - d. 20\$ per square foot for enclosing a deck or Gazebo
 - e. 3.50\$ per square foot for replacing Siding or roofing (350\$ per square)
 - f. 3000.00\$ minimum cost for above ground pool
 - g. 8000\$ minimum cost for below ground Pool

- h. For Commercial Construction/renovation Permits under the jurisdiction of the IBC the General contractor will provide a sworn affidavit listing the full cost of construction. After construction is complete, the builder or general contractor must provide the building official with a list of change orders. Building Official will determine the Fee based on the affidavit. The fee will be adjusted at project completion based on the Change orders, prior to issuing a CO.

Additional Fees

Temporary and partial certificate of occupancies: shall only be issued at the discretion of the Building Official and shall be subject to fees that are in addition to the normal permit fees. The fee for residential projects shall be \$75 per request and \$150 for commercial projects per request. The fees shall be paid in full prior to the scheduled inspection.

Relocation: The permit fee for moved or relocated structures shall be based on the construction value for new construction.

Refunds: Permits and applications that have been abandoned or become expired as per the State Building Code shall be nonrefundable. Rejected permits the Town shall retain \$2 for each \$1,000 of value of work with a minimum fee of \$36 as administrative and review fees.

Working without a permit: Work completed without a permit shall be subject to a stop work order and a referral to the state housing prosecutor as necessary. Work that is determined to be an emergency or required prior to permit issuance by the Building Official or Fire Marshal shall be exempt.

Re-inspection fee: A \$25 fee shall be assessed to the applicant after the 2nd failed inspection for the same item and for inspections that are not ready by the time of the inspection or the inspection is not cancelled. The fee shall be paid in full prior to the scheduling any further inspections.

Additional Requests for non-permit related inspections or letters of approval shall be assessed a fee of \$35 per request.

Building Department Fee Worksheet

DRAFT

Per \$1000 assesment
 Town Cost Multiplier\$ 15
 Education Cost Multiplier 0.26

Andover Fee Calculation

New Construction/ Additions/alterations		Cost of construction	X Est Construction cost	total
	Total Square Ft			
Conditioned space	81		\$150	\$12,150
Unconditioned Space (includes covered decks)			\$40	\$0
Finsh basement			\$75	\$0
Decks			\$25	\$0
Garages			\$60	\$0
Siding or roofing			\$3.50	\$0
Additional				
Above Ground pool			\$3,000	
In ground Pool			\$8,000	0
Electrical/plumbing/HVAC/Fire		Enter actual cost		
Total		construction cost		\$12,150
		Permit cost		\$185.41
Additional costs				
Demolition Permit	Written Cost Estimante	\$20,000	\$	1,333.33
Certificate of Ocupancy Fee		\$25	\$	-
Driveway Apron/Curb Cut		\$75	\$	-
Legal Notice Fee	\$140 per notice			
State Land Use Fee	60\$		\$	-
Total due		Payable to town of Andover		\$1,518.74
		Owed to State	Land Use fee	\$ -
			Education Fee	3.159

7. Old Business

Discuss and act upon the following:

- a. COVID Update**
- b. Alarm Monitoring for Town Buildings**
- c. Hunting on Town Property**

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SW - Rev Summary
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
		\$0.00	\$0.00	\$0.00	\$0.00	\$2,989.87	\$0.00	(\$2,989.87)	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,989.87	\$0.00	(\$144,989.87)	-2.11%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,989.87	\$0.00	(\$144,989.87)	-2.11%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00)	0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$4,983.00	\$2,483.00	199.32%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--



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SW - Rev Summary
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
		\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$58,434.00	(\$12,217.00)	82.71%
PROGRAM	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$58,434.00	(\$2,016,999.00)	2.82%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,916.94	(\$37,083.06)	7.29%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,916.94	(\$37,083.06)	7.29%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,916.94	(\$37,083.06)	7.29%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	407 Town Clerks fees, licenses, and p	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$23,255.63	(\$26,744.37)	46.51%
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$23,255.63	(\$26,744.37)	46.51%



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SW - Rev Summary
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
		\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$31,600.00	\$1,600.00	105.33%
		\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$862.35	(\$137.65)	86.24%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$32,462.35	\$1,462.35	104.72%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$1,107.92	\$16,992.66	(\$19,115.26)	45.38%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$1,107.92	\$16,992.66	(\$19,115.26)	45.38%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$1,107.92	\$72,710.64	(\$44,397.28)	61.73%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$8,567.19	\$5,567.19	285.57%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$8,567.19	\$4,067.19	190.38%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$8,567.19	\$4,067.19	190.38%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$4,097.79	\$142,628.77	(\$2,239,402.02)	5.83%
	Grand Total for Report	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$4,097.79	\$142,628.77	(\$2,239,402.02)	5.83%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$0.00	\$4,800.00	0.00%
	\$1,500.00	\$1,500.00	\$620.00	\$0.00	\$0.00	\$880.00	41.33%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veteran's Day Committee	\$500.00	\$500.00	\$175.60	\$0.00	\$0.00	\$324.40	35.12%
01 General Government	\$9,300.00	\$9,300.00	\$795.60	\$0.00	\$0.00	\$8,504.40	8.55%
0101 Selectmen	\$9,300.00	\$9,300.00	\$795.60	\$0.00	\$0.00	\$8,504.40	8.55%
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$20,197.54	\$0.00	\$0.00	\$64,802.46	23.76%
1-100-01-0102-120 Administrative Assistant	\$20,748.00	\$20,748.00	\$8,998.50	\$0.00	\$0.00	\$11,749.50	43.37%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$435.90	\$0.00	\$0.00	\$188.10	69.86%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$500.00	\$0.00	\$0.00	\$700.00	41.67%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$30,131.94	\$0.00	\$0.00	\$78,000.06	27.87%
0102 Town Administrator	\$108,132.00	\$108,132.00	\$30,131.94	\$0.00	\$0.00	\$78,000.06	27.87%
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$310.00	\$0.00	\$0.00	\$1,390.00	18.24%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$310.00	\$0.00	\$0.00	\$3,890.00	7.38%
0103 Board of Finance	\$4,200.00	\$4,200.00	\$310.00	\$0.00	\$0.00	\$3,890.00	7.38%
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
0105 Auditor/Actuary	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$6,622.50	\$0.00	\$0.00	\$7,377.50	47.30%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$6,622.50	\$0.00	\$0.00	\$11,377.50	36.79%
0107 Town Attorney	\$18,000.00	\$18,000.00	\$6,622.50	\$0.00	\$0.00	\$11,377.50	36.79%
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$27,053.96	\$0.00	\$0.00	\$20,994.04	56.31%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$2,647.65	\$0.00	\$0.00	\$23,352.35	10.18%



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**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$74,448.00	\$74,448.00	\$29,701.61	\$0.00	\$0.00	\$44,746.39	39.90%
0109 Treasurer/Financial	\$74,448.00	\$74,448.00	\$29,701.61	\$0.00	\$0.00	\$44,746.39	39.90%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$17,630.93	\$0.00	\$0.00	\$18,369.07	48.97%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,188.67	\$0.00	\$0.00	\$670.33	92.43%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$20.00	\$0.00	\$0.00	\$80.00	20.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$26,362.43	\$0.00	\$0.00	\$19,596.57	57.36%
0111 Tax Collector	\$45,959.00	\$45,959.00	\$26,362.43	\$0.00	\$0.00	\$19,596.57	57.36%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$12,004.52	\$0.00	\$0.00	\$16,369.48	42.31%
1-100-01-0113-120 Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$14,222.98	\$0.00	\$0.00	\$21,933.02	39.34%
1-100-01-0113-335 Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$676.37	\$0.00	\$0.00	(\$251.37)	159.15%
1-100-01-0113-612 Books / Subs -Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$41,528.87	\$0.00	\$0.00	\$41,851.13	49.81%
0113 Assessor	\$83,380.00	\$83,380.00	\$41,528.87	\$0.00	\$0.00	\$41,851.13	49.81%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	\$672.00	0.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$0.00	\$0.00	\$0.00	\$1,222.00	0.00%
0115 BD Assess Appeal	\$1,222.00	\$1,222.00	\$0.00	\$0.00	\$0.00	\$1,222.00	0.00%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$20,265.19	\$0.00	\$0.00	\$27,634.81	42.31%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$4,224.24	\$0.00	\$0.00	\$18,373.76	18.69%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
	\$540.00	\$540.00	\$260.99	\$0.00	\$0.00	\$279.01	48.33%
	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$169.30	\$0.00	\$0.00	\$1,230.70	12.09%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$2,737.91	\$0.00	\$0.00	\$7,362.09	27.11%
1-100-01-0117-616 Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$28,105.69	\$0.00	\$0.00	\$59,232.31	32.18%
0117 Town Clerk	\$87,338.00	\$87,338.00	\$28,105.69	\$0.00	\$0.00	\$59,232.31	32.18%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
0119 Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$9,853.57	\$0.00	\$0.00	\$4,523.43	68.54%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$506.72	\$0.00	\$0.00	\$43.28	92.13%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$3,521.88	\$0.00	\$0.00	\$4,478.12	44.02%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$295.31	\$0.00	\$0.00	\$254.69	53.69%
01 General Government	\$26,597.00	\$26,597.00	\$14,777.48	\$0.00	\$0.00	\$11,819.52	55.56%
0121 Elections	\$26,597.00	\$26,597.00	\$14,777.48	\$0.00	\$0.00	\$11,819.52	55.56%
1-100-01-0123-432 Building Maint. - Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$191.40	\$0.00	\$0.00	\$658.60	22.52%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$190.77	\$0.00	\$0.00	\$409.23	31.80%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$382.17	\$0.00	\$0.00	\$4,667.83	7.57%
0123 Old Town Hall	\$5,050.00	\$5,050.00	\$382.17	\$0.00	\$0.00	\$4,667.83	7.57%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$0.00	\$0.00	\$0.00	\$7,906.00	0.00%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS	\$1,200.00	\$1,200.00	\$60.00	\$0.00	\$0.00	\$1,140.00	5.00%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$580.00	\$0.00	\$0.00	\$14,146.00	3.94%



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**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
U1 General Government	\$5,000.00	\$5,000.00	\$1,830.00	\$0.00	\$0.00	\$3,170.00	36.60%
0127 ADS	\$5,000.00	\$5,000.00	\$1,830.00	\$0.00	\$0.00	\$3,170.00	36.60%
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$2,109.53	\$0.00	\$0.00	\$4,390.47	32.45%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$1,317.50	\$0.00	\$0.00	\$2,182.50	37.64%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$47.82	\$0.00	\$0.00	\$6,952.18	0.68%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$2,726.83	\$0.00	\$0.00	\$5,223.17	34.30%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$1,138.93	\$0.00	\$0.00	\$1,541.07	42.50%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$5,597.76	\$0.00	\$0.00	\$7,002.24	44.43%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$2,000.00	\$0.00	\$0.00	\$5,500.00	26.67%
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$150.00	\$0.00	\$0.00	\$450.00	25.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$566.75	\$0.00	\$0.00	\$808.25	41.22%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$1,903.69	\$0.00	\$0.00	\$7,096.31	21.15%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$529.46	\$0.00	\$0.00	\$4,470.54	10.59%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	\$2,103.26	\$0.00	\$0.00	\$896.74	70.11%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$975.42	\$0.00	\$0.00	\$24.58	97.54%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$788.52	\$0.00	\$0.00	\$1,111.48	41.50%
01 General Government	\$92,131.00	\$92,131.00	\$34,708.73	\$0.00	\$0.00	\$57,422.27	37.67%
0129 Town Office Building	\$92,131.00	\$92,131.00	\$34,708.73	\$0.00	\$0.00	\$57,422.27	37.67%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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**TOWN BUDGET SUMMARY
Andover Town & School 2020-2021**

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0133 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$0.00	\$0.00	\$0.00	\$528.00	0.00%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$0.00	\$0.00	\$0.00	\$2,728.00	0.00%
0135 Civil Preparedness	\$2,728.00	\$2,728.00	\$0.00	\$0.00	\$0.00	\$2,728.00	0.00%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$66,079.08	\$0.00	\$0.00	\$46,450.92	58.72%
01 General Government	\$112,530.00	\$112,530.00	\$66,079.08	\$0.00	\$0.00	\$46,450.92	58.72%
0137 Insurance	\$112,530.00	\$112,530.00	\$66,079.08	\$0.00	\$0.00	\$46,450.92	58.72%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$17,612.64	\$0.00	\$0.00	\$34,887.36	33.55%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$4,131.83	\$0.00	\$0.00	\$8,368.17	33.05%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$1,484.85	\$0.00	\$0.00	\$10,515.15	12.37%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$79,166.59	\$0.00	\$0.00	\$168,333.41	31.99%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$1,160.40	\$0.00	\$0.00	\$1,339.60	46.42%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$561.60	\$0.00	\$0.00	\$938.40	37.44%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$21,040.48	\$0.00	\$0.00	\$67,959.52	23.64%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$390.00	\$0.00	\$0.00	\$610.00	39.00%
1-100-01-0141-290 Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%
01 General Government	\$423,121.00	\$423,121.00	\$128,539.39	\$0.00	\$0.00	\$294,581.61	30.38%
0141 Employee Benefits	\$423,121.00	\$423,121.00	\$128,539.39	\$0.00	\$0.00	\$294,581.61	30.38%
1-100-01-0143-100 Salaries-Divers/Dispatch	\$20,000.00	\$20,000.00	\$6,469.95	\$0.00	\$0.00	\$13,530.05	32.35%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$692.81	\$0.00	\$0.00	\$4,307.19	13.86%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$268.43	\$0.00	\$0.00	\$2,731.57	8.95%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$7,819.44	\$0.00	\$0.00	\$21,180.56	26.96%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$29,000.00	\$29,000.00	\$7,819.44	\$0.00	\$0.00	\$21,180.56	26.96%
	\$15,600.00	\$15,600.00	\$1,359.14	\$0.00	\$0.00	\$14,240.86	8.71%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,051.32	\$0.00	\$0.00	\$28.68	97.34%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$2,410.46	\$0.00	\$0.00	\$20,269.54	10.63%
0145 Senior Citizens	\$22,680.00	\$22,680.00	\$2,410.46	\$0.00	\$0.00	\$20,269.54	10.63%
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$2,880.00	\$0.00	\$0.00	\$6,420.00	30.97%
01 General Government	\$9,300.00	\$9,300.00	\$2,880.00	\$0.00	\$0.00	\$6,420.00	30.97%
0147 Custodian	\$9,300.00	\$9,300.00	\$2,880.00	\$0.00	\$0.00	\$6,420.00	30.97%
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$255.27	\$0.00	\$0.00	\$944.73	21.27%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$58.03	\$0.00	\$0.00	\$441.97	11.61%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$2,250.00	\$2,250.00	\$563.30	\$0.00	\$0.00	\$1,686.70	25.04%
0149 OLD Fire House	\$2,250.00	\$2,250.00	\$563.30	\$0.00	\$0.00	\$1,686.70	25.04%
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$1,518.66	\$0.00	\$0.00	\$2,981.34	33.75%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$1,518.66	\$0.00	\$0.00	\$4,056.34	27.24%
0151 Dog Fund	\$5,575.00	\$5,575.00	\$1,518.66	\$0.00	\$0.00	\$4,056.34	27.24%
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
0153 HISTORICAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0155 Ethics Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
0201 NL - Health Officer	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
1-100-02-0203-842 Visiting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0203 NL - Visiting Nurses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
0205 NL- North Central Mental Hlth	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
02 Conservation	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
0207 NL - AHM Youth Services	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$69,400.42	\$0.00	\$0.00	\$149,584.58	31.69%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$15,038.45	\$0.00	\$0.00	(\$10,038.45)	300.77%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$4,608.16	\$0.00	\$0.00	(\$2,108.16)	184.33%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$347.50	\$0.00	\$0.00	\$502.50	40.88%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.Public Works	\$30,000.00	\$30,000.00	\$12,007.12	\$0.00	\$0.00	\$17,992.88	40.02%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$357.78	\$0.00	\$0.00	\$266.22	57.34%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$1,821.89	\$0.00	\$0.00	\$18,178.11	9.11%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$962.89	\$0.00	\$0.00	\$2,037.11	32.10%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
	\$800.00	\$800.00	\$773.61	\$0.00	\$0.00	\$26.39	96.70%
	\$9,000.00	\$9,000.00	\$1,533.79	\$0.00	\$0.00	\$7,466.21	17.04%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$980.63	\$0.00	\$0.00	\$2,319.37	29.72%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$1,751.00	\$0.00	\$0.00	\$249.00	87.55%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$1,543.87	\$0.00	\$0.00	\$1,456.13	51.46%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$111,938.73	\$0.00	\$0.00	\$198,930.27	36.01%
0301 P.W. Dept.	\$310,869.00	\$310,869.00	\$111,938.73	\$0.00	\$0.00	\$198,930.27	36.01%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.--Snow Removal	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$27.77	\$0.00	\$0.00	\$622.23	4.27%
03 Public Works	\$94,850.00	\$94,850.00	\$386.28	\$0.00	\$0.00	\$94,463.72	0.41%
0303 Snow Removal	\$94,850.00	\$94,850.00	\$386.28	\$0.00	\$0.00	\$94,463.72	0.41%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$2,054.78	\$0.00	\$0.00	\$4,445.22	31.61%
03 Public Works	\$6,500.00	\$6,500.00	\$2,054.78	\$0.00	\$0.00	\$4,445.22	31.61%
0305 Lighting	\$6,500.00	\$6,500.00	\$2,054.78	\$0.00	\$0.00	\$4,445.22	31.61%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0307 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$1,480.86	\$0.00	\$0.00	\$3,519.14	29.62%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$463.40	\$0.00	\$0.00	\$936.60	33.10%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$3,500.00	\$3,500.00	\$836.34	\$0.00	\$0.00	\$2,663.66	23.90%
	\$5,300.00	\$5,300.00	\$290.28	\$0.00	\$0.00	\$5,009.72	5.48%
	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$17,600.00	\$17,600.00	\$3,320.88	\$0.00	\$0.00	\$14,279.12	18.87%
0309 Town Garage	\$17,600.00	\$17,600.00	\$3,320.88	\$0.00	\$0.00	\$14,279.12	18.87%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
03 Public Works	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
0311 Town Engineer	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$17,694.32	\$0.00	\$0.00	\$805.68	95.64%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$18,894.32	\$0.00	\$0.00	\$3,205.68	85.49%
0313 Ground Care	\$22,100.00	\$22,100.00	\$18,894.32	\$0.00	\$0.00	\$3,205.68	85.49%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
0401 Fire Department	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
0403 Resident Trooper	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$3,252.37	\$0.00	\$0.00	\$4,435.63	42.30%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$0.00	\$0.00	\$0.00	\$1,230.00	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$167.45	\$0.00	\$0.00	\$332.55	33.49%
04 Public Safety	\$10,608.00	\$10,608.00	\$3,419.82	\$0.00	\$0.00	\$7,188.18	32.24%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$10,608.00	\$10,608.00	\$3,419.82	\$0.00	\$0.00	\$7,188.18	32.24%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services-Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
0501 WELFARE	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
0601 Memorial Day Comm.	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$1,482.53	\$0.00	\$0.00	\$4,352.47	25.41%
06 Recreation	\$8,465.00	\$8,465.00	\$1,482.53	\$0.00	\$0.00	\$6,982.47	17.51%
0603 Recreation Commission	\$8,465.00	\$8,465.00	\$1,482.53	\$0.00	\$0.00	\$6,982.47	17.51%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$8,664.48	\$0.00	\$0.00	\$11,935.52	42.06%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintence-Transfer Station	\$4,500.00	\$4,500.00	\$44.64	\$0.00	\$0.00	\$4,455.36	0.99%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$14,000.00	\$0.00	\$0.00	(\$6,500.00)	186.67%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$19,843.64	\$0.00	\$0.00	\$18,156.36	52.22%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$13,209.27	\$0.00	\$0.00	\$15,790.73	45.55%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$375.00	\$0.00	\$0.00	\$525.00	41.67%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$383.17	\$0.00	\$0.00	\$2,216.83	14.74%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	50.00%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$16,733.16	\$0.00	\$0.00	\$26,266.84	38.91%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$74,753.36	\$0.00	\$0.00	\$74,346.64	50.14%
0701 Transfer Station	\$149,100.00	\$149,100.00	\$74,753.36	\$0.00	\$0.00	\$74,346.64	50.14%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$224.50	\$0.00	\$0.00	\$225.50	49.89%



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Andover Town & School 2020-2021

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Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,000.00	\$1,000.00	\$325.50	\$0.00	\$0.00	\$674.50	32.55%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$1,450.00	\$0.00	\$0.00	\$450.00	76.32%
0703 Recycling	\$1,900.00	\$1,900.00	\$1,450.00	\$0.00	\$0.00	\$450.00	76.32%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
0801 Ec Development Comm.	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$520.00	\$0.00	\$0.00	\$830.00	38.52%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$2,244.79	\$0.00	\$0.00	\$2,755.21	44.90%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$2,764.79	\$0.00	\$0.00	\$4,235.21	39.50%
0803 P&Z Commission	\$7,000.00	\$7,000.00	\$2,764.79	\$0.00	\$0.00	\$4,235.21	39.50%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
0805 Zoning Board of Appeals	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$3,118.57	\$0.00	\$0.00	\$5,481.43	36.26%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$13,153.24	\$0.00	\$0.00	\$20,187.76	39.45%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$1,929.00	\$0.00	\$0.00	(\$1,029.00)	214.33%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$209.60	\$0.00	\$0.00	\$340.40	38.11%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$45,841.00	\$45,841.00	\$18,410.41	\$0.00	\$0.00	\$27,430.59	40.16%
	\$45,841.00	\$45,841.00	\$18,410.41	\$0.00	\$0.00	\$27,430.59	40.16%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$4,777.50	\$0.00	\$0.00	\$11,122.50	30.05%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$750.00	\$0.00	\$0.00	\$550.00	57.69%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$5,592.50	\$0.00	\$0.00	\$12,172.50	31.48%
0809 Wetlands	\$17,765.00	\$17,765.00	\$5,592.50	\$0.00	\$0.00	\$12,172.50	31.48%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-812 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
0815 Conservation Commission	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$6,057.76	\$0.00	\$0.00	\$9,932.24	37.88%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$6,057.76	\$0.00	\$0.00	\$10,282.24	37.07%
0817 Zoning Agent	\$16,340.00	\$16,340.00	\$6,057.76	\$0.00	\$0.00	\$10,282.24	37.07%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
0819 CRCOG, CCM, COST	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$1,681,418.00	\$0.00	\$0.00	\$3,546,393.00	32.16%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$923,180.39	\$0.00	\$0.00	\$2,979,219.61	23.66%
09 Education	\$9,130,211.00	\$9,130,211.00	\$2,604,598.39	\$0.00	\$0.00	\$6,525,612.61	28.53%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$9,130,211.00	\$9,130,211.00	\$2,604,598.39	\$0.00	\$0.00	\$6,525,612.61	28.53%
	\$73,600.00	\$73,600.00	\$26,140.66	\$0.00	\$0.00	\$47,459.34	35.52%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$15,184.54	\$0.00	\$0.00	\$11,104.46	57.76%
10 Library	\$99,889.00	\$99,889.00	\$41,325.20	\$0.00	\$0.00	\$58,563.80	41.37%
1001 Library	\$99,889.00	\$99,889.00	\$41,325.20	\$0.00	\$0.00	\$58,563.80	41.37%
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$0.00	\$0.00	\$0.00	\$32,615.00	0.00%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1101 Capital Expenditures	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1201 Debt Retirement	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1203 Interest Expense	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

12/09/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
1305 Fund Transfers	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$4,287,154.77	\$0.00	\$0.00	\$8,218,132.23	34.28%
Grand Total for Report	\$12,205,287.00	\$12,505,287.00	\$4,287,154.77	\$0.00	\$0.00	\$8,218,132.23	34.28%



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General Ledger Detail

Andover Town & School 2020-2021
From 7/1/2020 To 12/9/2020 (Effective Date)

12/9/2020
Fiscal Year 2020 - 2021

						Account Description				
						Transaction Description	Debits	Credits	Balance	
						DT/DF-Farm.-Town Aid Roads			\$178,068.17	OldBal
						0			\$178,068.17	
8/3/2020	Receipt	16160	/ 1	517				\$93,505.38	\$271,573.55	
8/4/2020	Expend	W.H.P	20159352	/ 0	354	roll weedwacker string	\$71.16		\$271,502.39	
9/14/2020	Expend	10751	20159456	/ 0	624		\$1,312.30		\$270,190.09	
9/14/2020	Expend	11082	20159454	/ 0	625		\$2,227.50		\$267,962.59	
10/15/2020	Expend	75896	20159514	/ 0	762		\$26,609.50		\$241,353.09	
10/28/2020	Expend	47148	20159550	/ 0	857	guardrails	\$19,246.63		\$222,106.46	
11/10/2020	Expend	HAIN	20159585	/ 0	974		\$379.10		\$221,727.36	
11/10/2020	Expend	21364	20159594	/ 0	994		\$600.00		\$221,127.36	
11/10/2020	Expend	26629	20159598	/ 0	999		\$14.53		\$221,112.83	
11/17/2020	Expend	HAIN	20159611	/ 0	1024		\$25,630.00		\$195,482.83	
11/17/2020	Expend	HAIN	20159611	/ 0	1025		\$25,261.25		\$170,221.58	
11/17/2020	Expend	HAIN	20159611	/ 0	1026		\$34,978.50		\$135,243.08	
11/17/2020	Expend	HAIN	20159611	/ 0	1027		\$18,030.25		\$117,212.83	
12/2/2020	Expend	HAIN	20159640	/ 0	1065		\$226.14		\$116,986.69	
12/2/2020	Expend	47148	20159626	/ 0	1076		\$996.56		\$115,990.13	
							\$155,583.42	\$93,505.38	\$115,990.13	End Bal

People's United Bank

Cash Accounts

	Bank Account #	Bank Balance	Month Ending November 2020 General Ledger Account		GL Balance	Difference
Municipal checking	5111	600,000.00	A-100-00-0000-990		600,000.00	JE's not yet posted in Phoenix
Municipal interest checking	5096	3,090,639.90	A-100-00-0000-990		3,998,084.54	(307,444.64) JE's not yet posted in Phoenix
Working capital	5757	489,217.48	A-100-00-0000-108		489,134.61	82.87 int not yet posted in Phoenix
Open Space	5137	233,325.96	A-100-00-1980-001	L-100-00-2980-001	233,286.44	39.52 int not yet posted in Phoenix
Driveway fund	5187	26,901.73	A-100-00-1949-001	L-100-00-3949-001	26,897.17	4.56 int not yet posted in Phoenix
Equipment fund	5252	25,252.35	A-100-00-1949-002	L-100-00-3949-002	25,248.08	4.27 int not yet posted in Phoenix
Fire Engine fund	5343	54,505.96	A-100-00-1949-003	L-100-00-3949-003	54,496.73	9.23 int not yet posted in Phoenix
Irene Mooney	5567	11,834.68	A-100-00-1949-004	L-100-00-3949-004	11,832.67	2.01 int not yet posted in Phoenix
Library fund	5575	182,742.14	A-100-00-1949-005	L-100-00-3949-005	182,711.18	30.96 int not yet posted in Phoenix
Library grant	5608	509.46	A-100-00-1949-006	L-100-00-3949-006	509.38	0.08 int not yet posted in Phoenix
Nonrecurring Reserve	5624	40,910.98	A-100-00-1949-007	L-100-00-3949-007	40,904.05	6.93 int not yet posted in Phoenix
Norton Childrens fund	5632	14,305.01	A-100-00-1949-008	L-100-00-3949-008	14,302.59	2.42 int not yet posted in Phoenix
Norton Library fund	5658	3,691.85	A-100-00-1949-009	L-100-00-3949-009	3,691.22	0.63 int not yet posted in Phoenix
Norton School fund	5666	9,280.50	A-100-00-1949-010	L-100-00-3949-010	9,278.93	1.57 int not yet posted in Phoenix
School Improvement	5690	165,257.62	A-100-00-1949-011	L-100-00-3949-011	165,229.63	27.99 int not yet posted in Phoenix
Severance Pay	5723	39,088.77	A-100-00-1949-012	L-100-00-3949-012	39,082.15	6.62 int not yet posted in Phoenix
WB & Lizza Sprague	5731	3,275.95	A-100-00-1949-013	L-100-00-3949-013	3,275.39	0.56 int not yet posted in Phoenix
Brown & Brown School	5749	26,062.61	A-100-00-1949-014	L-100-00-3949-014	26,058.20	4.41 int not yet posted in Phoenix
Zoning bond	5765	12,635.86	A-100-00-1949-016	L-100-00-3949-016	12,633.72	2.14 int not yet posted in Phoenix
Boivin construction	5773	730.93	A-100-00-1949-017	L-100-00-3949-017	730.81	0.12 int not yet posted in Phoenix
Town Clerk preservation	5781	1,148.99	A-100-00-1949-018	L-100-00-3949-018	1,148.80	0.19 int not yet posted in Phoenix
Revaluation Fund	5799	62,429.05	A-100-00-1949-019	L-100-00-3949-019	62,418.48	10.57 int not yet posted in Phoenix
AES Expansion	0934	8,731.06	A-100-00-1980-002	L-100-00-2980-002	8,731.06	0.00

11. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

12. Tax Collector's Report

a. Refunds Requests

NOVEMBER 2020

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL	DIFFERENCE
11/1	3,036.65			3,036.65	-
11/2	7,019.62			7,019.62	
11/2	1,692.15	202,272.65	202,272.65	203,964.80	-
11/3		4,116.23	4,116.23	4,116.23	-
11/4		7,875.24	7,875.24	7,875.24	-
11/5	145.10	2,275.64	2,275.64	2,420.74	-
11/6	519.12			519.12	-
11/7				-	-
11/8				-	-
11/9	5,887.65			5,887.65	-
11/10	431.83	6,621.88	6,621.88	7,053.71	-
11/11	7,360.52			7,360.52	-
11/12	3,287.15			3,287.15	-
11/13	133.17			133.17	-
11/14				-	-
11/15	991.00			991.00	- REJECTED BY FASTPAY
11/16	958.10	6,905.33	6,905.33	7,863.43	-
11/17				-	-
11/18	2,953.03	11,149.39	11,149.39	14,102.42	-
11/19	(991.00)	2,544.14	2,544.14	1,553.14	-
11/20	789.42			789.42	-
11/21	397.76			397.76	-
11/22				-	-
11/23		4,078.51	4,078.51	4,078.51	-
11/24				-	-
11/25		1,408.01	1,408.01	1,408.01	-
11/26				-	-
11/27				-	-
11/28				-	-
11/29				-	-
11/30				-	-
TOTAL	34,611.27	249,247.02		\$ 283,858.29	-

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE
2014						
2015						
2016						
2017	1,395.23		193.18		377.03	5.00 1,970.44
2018		32.54	803.06	192.48	232.03	30.00 1,290.11
2019	188,598.56	65,684.44	23,576.46		2,288.28	450.00 280,597.74
TOTAL	189,993.79	65,716.98	24,572.70	192.48	2,897.34	485.00 283,858.29

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				207.27	207.27
2007			476.65	71.26	547.91
2008			520.26	28.15	548.41
2009			579.60		579.60
2010			211.42		211.42
2011		439.82	4,592.58	249.48	5,281.88
2012		2,828.18	3,146.24	204.03	6,178.45
2013	12.13	3,485.83	1,486.53	783.06	5,767.55
2014	1,225.76	4,551.81	2,103.08	2,991.24	10,871.89
2015	1,225.76	4,740.57	10,321.68	2,452.74	18,740.75
2016	5,181.18	7,114.75	9,342.12	2,452.26	24,090.31
2017	31,132.51	8,249.39	15,482.74	4,768.27	59,632.91
2018	95,558.39	13,825.63	23,149.87	6,358.33	138,892.22
2019	3,976,554.81	159,321.26	63,476.23		4,199,352.30
TOTAL					4,470,902.87

Terminal / Batch	
Terminal	5
Batch	35

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

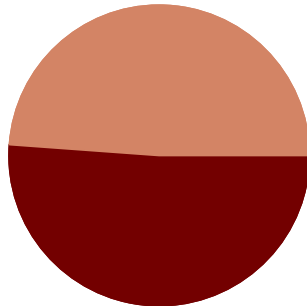
Last Assessor Bridge	
Run on:	01/27/2020

Percent Collection as of 12/08/2020

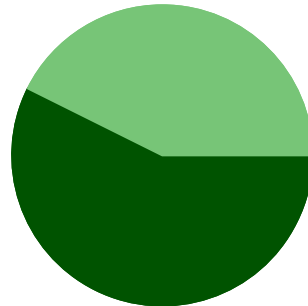
REAL ESTATE
 Uncollected - 48.85%
 Collected - 51.15%

PERSONAL PROPERTY
 Uncollected - 42.65%
 Collected - 57.35%

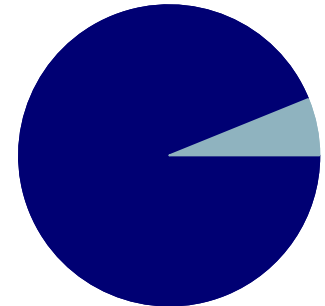
MV REGULAR
 Uncollected - 6.12%
 Collected - 93.88%



■ Total Due = \$3,933,312.03
■ Total Paid = \$4,118,070.68



■ Total Due = \$159,434.50
■ Total Paid = \$214,354.71



■ Total Due = \$60,693.20
■ Total Paid = \$931,419.30

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,051,382.71	4,118,070.68	3,933,312.03	51.15
PERSONAL PRO	373,789.21	214,354.71	159,434.50	57.35
MOTOR VEHICL	992,112.50	931,419.30	60,693.20	93.88
TOTALS:	\$9,417,284.42	\$5,263,844.69	\$4,153,439.73	

Original Beginning Balance Totals

Type	Count	Gross Assessment	Exemptions	Net Assessment	First Installment	Second Installment	Total Tax
REAL ESTATE TAX	1,536	224,895,783	499,500	224,396,283	1,995,651.12	1,993,285.98	7,975,509.06
REAL ESTATE TAX C	23	3,075,390	346,500	2,728,890	20,984.89	20,984.89	83,939.56
REAL ESTATE TAX X	108	12,916,200	12,916,200	0	0.00	0.00	0.00
PERSONAL PROPERTY TAX	273	10,909,098	418,920	10,490,178	97,261.91	92,097.90	373,555.61
MOTOR VEHICLE TAX	4,040	29,388,189	1,300,090	28,088,099	997,323.05	0.00	997,323.05
TOTALS:	5,980	281,184,660	15,481,210	265,703,450	3,111,220.97	2,106,368.77	9,430,327.28

Waived Bills

Type	Count	Gross Assessment	Exemptions	Net Assessment	Total Tax	Waived Amount
TOTALS:	0	0	0	0	0.00	0.00

Ford Credit	\$473.67	Sec 12-129 Refund of excess payment
Linda Armstrong	\$15.52	Sec 12-129 Refund of excess payment
Keybank	\$1154.66	Sec 12-129 Refund of excess payment

12/14/2020 Tax Refunds Total: \$1643.85

Sec. 12-129. Refund of excess payments. Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

13. Assessor's Report

a. Revaluation Services

14. Department Reports

- a. Fire Department**
- b. Resident State Trooper**
- c. Town Clerk**
- d. Building Department**
- e. Assessor's Office**
- f. Town Garage**
- g. Transfer Station**
- h. Library**
- i. Senior Transportation**
- j. Registrars**



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

December 4, 2020

The Andover Fire Department responded to 33 calls in November. Here is the breakdown.

Medical Calls 19

MVA 1

Fire Alarms 2

Structure Fire 1

Smoke Investigation 3

Wire Related 7

Meetings 1

Currently the firehouse is closed to all public. Members are allowed only when responding to Emergency incidents.

Ron Mike

Andover Fire Chief

10/1/2020					
DATE ISSUED	PERMIT NO.	PROPERTY OWNER	PROPERTY LOCATION		DESCRIPTION
10/1/2020	5014	Sebastian Houle	94	Hendee Rd	Replace Chimney Liner
10/1/2020	5011	Janusz Jandzinski	40	Townsend Rd	Install 100 amp Electrical Service
10/1/2020	5013	Robert Woodward	255	Long Hill Rd	Replace 12 Windows
10/5/2020	5012	Michael Kurdzo	113	Boston Hill Rd	Install 2 A/G Propane Tanks
10/5/2020	5016	Daniel & Joan Roy	332	Lake Rd	Install Generator
10/5/2020	5021	Mark & Kathy Gudmundson	1	Rte 87	Pre-Built Shed
10/5/2020	5017	Michael Plausse	67	Stanley Drive	Electrical for Bath Remodel
10/5/2020	5018	Michael Plausse	67	Stanley Drive	Plumbing for Bath Remodel
10/5/2020	5015	Curtis Dowling	389	Lake Rd	Install Propane Tanks
10/5/2020	5019	Michael Jawoarski	255	Lake Rd	Roof
10/5/2020	5022	Michael Plausse	67	Stanley Drive	Remodel Bathrooms
10/5/2020	5024	Mr. Hays	242	Lake Rd	Replace Existing Deck
10/5/2020	5026	Christopher Bernard	58	Merritt Valley Rd	Roof Top Solar
10/6/2020	5025	Chelsea Kondratowicz	249	Long Hill Rd	Drywall Installation In Basement
10/14/2020	5028	Walt Swokla	9	Parker Bridge Rd	Entry Door
10/14/2020	5032	Michael Plausse	67	Stanley Drive	Remodel Bathroom
10/14/2020	5029	Julia Haveri	172	Long Hill Rd	Replacement Windows+
10/19/2020	5027	Zachary Milliard	377	Hebron Rd	Install 11 Windows
10/19/2020	5037	Paul Carbonneau	159	Lake Rd	Generator
10/19/2020	5034	Jason Currier	870	East St	Siding & Windows
10/19/2020	5036	Clint Thompson	19	Birch Rd	Woodstove
10/19/2020	5035	Erika Mcneil	10	Bausola Rd	Install A/G LP Tanks
10/19/2020	5033	Dennis Lindley	88	Hendee Rd	Basement Remodel
10/27/2020	5044	Joe Poland	300	Lake Rd	Propane Heater
10/27/2020	5043	Paul Carbonneau	159	Lakeside Dr	Service Upgrade
10/27/2020	5042	Teresa Murdock	181	Long Hill Rd	Wire Alarm
10/27/2020	5041	James Atkinson	68	School Rd	Generator
10/27/2020	5040	James Hallisey	50	Merritt Valley Rd	Oil Fired Furnace
TOTAL PERMITS ISSUED =29					

INSPECTION LOG														
Date	Property Location	DESCRIPTION	Comm/Industrial	Residential	Building	Electrical	Plumbing	HVAC	Mech	Pass	Fail	Re-Inspect	Total	CO ISSUED
10/01/20	96	Gilead Rd		1						1				
10/02/20	155	Shoddy Mill Ln	1			1				1				
10/1/2020	121	Bunker Hill Rd		1						1				
10/1/2020	93	Townsend Rd		1						1				
10/5/2020	54	Times Farm Rd		1		1				1				
10/6/2020	138	Boston Hill Rd		1		1				1				
10/7/2020	242	Lake Rd		1	1					1				
10/7/2020	50	Bearswamp Rd		1		1				1				
10/7/2020	67	Stanley Dr		1	1	1	1			1				
10/13/2020	121	Bunker Hill Rd		1	1					1				
10/11/2020	96	Gilead Rd		1	1					1				
10/12/2020	67	Stanley Dr		1	1	1	1	1	1	1				
10/14/2020	8	Wood Fern		1				1		1				
10/14/2020	138	Boston Hill Rd		1		1		1		1				
10/14/2020	121	Bunker Hill Rd		1	1					1				10/14/2020
10/22/2020	94	Hence Rd		1	1					1				
10/20/2020	389	Lake Rd		1				1		1				
10/21/2020	4	Lake Rd		1	1	1				1				
10/22/2020	34	Lakeside Dr		1				1		1				
10/22/2020	119	Lakeside Dr		1				1		1				
10/23/2020	10	Bausola		1		1			1	1				
10/28/2020	104	Bunker Hill Rd		1		1				1				
10/30/2020	99	Hendee Rd		1				1		1				
10/30/2020	29	Parker Bridge		1	1					1				
10/30/2020	1	Route 87		1						1				
		Totals	1	24	9	10	2	7	2	25	0	0	CO	1

Register Report OCTOBER 2020 - Oct 2020

10/1/2020 through 10/31/2020

11/17/2020

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Date	Account	Num	Description	Memo	Category	Tag	T...	Clr
BALANCE 9/30/2020								56,816.91
10/1/2020	Building D...		332 Lake Rd		[Permit receipts]			1
10/1/2020	Building D...		67 Stanley Dr.		[Permit receipts]			2
10/1/2020	Building D...		67 Stanley Dr.		[Permit receipts]			2
10/1/2020	Building D...		255 Lake Rd		[Permit receipts]			3
10/1/2020	Building D...		129 Hebron Rd		[Permit receipts]			4
10/1/2020	Building D...		1 Rte 87		[Permit receipts]			1
10/5/2020	Building D...		67 Stanley Dr.		[Permit receipts]			6
10/6/2020	Building D...		377 Hebron Rd		[Permit receipts]			9
10/6/2020	Building D...		242 Lake Rd		[Permit receipts]			2
10/6/2020	Building D...		249 Long Hill ...		[Permit receipts]			2
10/6/2020	Building D...		58 Merritt Vall...		[Permit receipts]			3
10/13/2020	Building D...		8 Wood Fern ...		[Permit receipts]			1
10/14/2020	Building D...		9 Parker Bridg...		[Permit receipts]			4
10/14/2020	Building D...		172 Long Hill ...		[Permit receipts]			6
10/14/2020	Building D...		240 Lake Rd		[Permit receipts]			1
10/14/2020	Building D...		88 Hendee Rd.		[Permit receipts]			6
10/14/2020	Building D...		67 Stanley Dr.		[Permit receipts]			2
10/19/2020	Building D...		88 Hendee Rd. bldg permit		[Permit receipts]			1
10/19/2020	Building D...		870 East St.		[Permit receipts]			1
10/19/2020	Building D...		10 Bausola Rd		[Permit receipts]			8
10/19/2020	Building D...		19 Birch Dr.		[Permit receipts]			2
10/19/2020	Building D...		159 Lake Rd		[Permit receipts]			9
10/19/2020	Building D...		175 Long Hill ... Driveway Guys ...	Driveway:fee				5
10/20/2020	Building D...		7 Wood Fern ...		[Permit receipts]			5
10/20/2020	Building D...		16 Jurovaty Rd.		[Permit receipts]			5
10/26/2020	Building D...		50 Merritt Vall...		[Permit receipts]			7
10/26/2020	Building D...		159 Lakeside ...		[Permit receipts]			8
10/26/2020	Building D...		300 Lake Rd		[Permit receipts]			3
10/28/2020	Building D...		181 Long Hill ...		[Permit receipts]			2
10/28/2020	Building D...		159 Lakeside ...		[Permit receipts]			6
10/28/2020	Building D...		330 Hebron Rd		[Permit receipts]			1
10/29/2020	Building D...		265 Route 6		[Permit receipts]			2
10/29/2020	Building D...		184 Wheeling...		[Permit receipts]			5
10/29/2020	Building D...		68 School Road		[Permit receipts]			3
10/1/2020 - 10/31/2020								3,274.57

State-IWWC-PZC-ZBA1 SEPT 2019 - Oct 2020

10/1/2020 through 10/31/2020

11/17/2020

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Date	Account	Num	Description	Memo	Category	T	Notes	T... CI	Amount
10/1/2020	Permit rec...	5016	S 332 Lake Rd	State Zonin...	State Zoning Fee			S... c60.00	
10/1/2020	Permit rec...	5020	S 129 Hebron Rd	State Zonin...	State Zoning Fee			S... c60.00	
10/1/2020	Permit rec...	5021	S 1 Rte 87	State Zonin...	State Zoning Fee			S... c60.00	
10/14/2020	Permit rec...	5030	S 240 Lake Rd	State Zonin...	State Zoning Fee			S... c60.00	
10/14/2020	Permit rec...	5031	S 88 Hendee Rd.	State Zonin...	State Zoning Fee			S... c60.00	
10/19/2020	Permit rec...	5035	S 10 Bausola Rd	State Zonin...	State Zoning Fee			S... c60.00	
10/28/2020	Permit rec...	5045	S 159 Lakeside Dr	State Zonin...	State Zoning Fee			S... c60.00	
10/1/2020 - 10/31/2020									420.00
TOTAL INFLOWS									420.00
TOTAL OUTFLOWS									0.00
NET TOTAL									420.00

State Ed Report - 12/24/191 - Oct 2020

10/1/2020 through 10/31/2020

11/17/2020

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Account Description	10/1/2020- 10/31/2020
Permit receipts	67.57
OVERALL TOTAL	67.57

Bonds 99-13 - Oct 2020

10/1/2020 through 10/31/2020

11/17/2020

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Date	Account	Num	Description	Memo	Category	N	Amount
10/14/2020	BONDS		16 Jurovaty Rd.	Elite Paving	Driveway:bond		500.00
10/19/2020	BONDS		175 Long Hill Rd.	Driveway Guys	Driveway:bond		500.00
10/19/2020	BONDS	Driveway ...	184 Wheeling Rd	Driveway Bond	Driveway:bond		500.00
10/1/2020 - 10/31/2020							1,500.00
OVERALL TOTAL							1,500.00
TOTAL INFLOWS							1,500.00
TOTAL OUTFLOWS							0.00
NET TOTAL							1,500.00

INSPECTION LOG															
Date	Property Location	DESCRIPTION	Comm/Industrial	Residential	Building	Electrical	Plumbing	HVAC	Mech	Pass	Fail	Re-Inspect	Total	CO ISSUED	
NOVEMBER 20															
11/2/2020	88 Hendee Rd	Basement Rough Inspections & Framing		1	1	1	1	1		1			4		
11/2/2020	9 Erodoni	Pellet Stove		1				1		1			1		
11/9/2020	300 Lake Rd	Pressure Test & Gas Heater		1				1	1	1			2		
11/9/2020	10 Bausola Rd	Gas Line		1				1	1	1			2		
11/9/2020	69 Burnap Brook Rd	GFI In Master Bath		1		1					1		1		
11/9/2020	181 Long Hill Rd	Septic Alarm		1		1				1			1		
11/10/2020	40 Townsend Rd	Electrical Service		1		1				1			1		
11/10/2020	93 Townsend Rd	Foundation coating		1	1					1			1		
11/10/2020	15 Windrush	Electric & Framing in Breezeway		1		1				1			1		
11/10/2020	69 Burnap Brook Rd	CO For new house		1	1	1	1	1	1	1			5		
11/9/2020	69 Burnap Brook Rd	GFI In Master Bath		1		1					1		1		
11/12/2020	69 Burnap Brook Rd	GFI Install in Master Bath				1				1			1		
11/12/2020	112 Shoddy Mill Rd	Roof Shed OK to Cover		1	1					1			1		
11/16/2020	274 Boston Hill Rd	Window Replacement		1	1					1			1		
11/16/2020	93 Townsend Rd	U/G Electrical Trench		1		1				1			1		
11/17/2020	85 Gilead Rd	Sunroom Sona Tubes		1	1					1			1		
			Totals	15	6	9	2	5	3	14	2		25		

November 2020					
DATE ISSUED	PERMIT NO.	PROPERTY OWNER	PROPERTY LOCATION		DESCRIPTION
11/2/2020	5051	James Cole	83	School Rd	Generator
11/2/2020	5050	Peter Maneggia	71	Bausola	Remodel
11/2/2020	5049	James & Lynn Nicoletta	15	Windrush Ln	Electrical & Drywall
11/2/2020	5052	Carri Ann Bell	85	Gilead Rd	Sunroom Addition
11/16/2020	5054	Joe & Melissa Erdman	13	Dogwood Dr	Screened in Porch
11/16/2020	5055	Johanna DeBari	19	Ridge Rd	Repair Existing Deck
11/16/2020	5057	Brian & Amanda Gibson	327	Hebron Rd	Replacement Windows
11/19/2020	5062	Andrea Gaines	115	Lakeside Dr	Generator and 200 AMP Upgrade
11/20/2020	5060	Christine Randdazzo	40	Old Farms Rd	Electrical AMP Upgrade
11/21/2020	5061	Russell St Pierre	67	Hebron Rd	Generator
11/23/2020	5063	Richard Smith	56	Pine Ridge Rd	Roof
11/23/2020	5064	Peter & Cynthia Kuzmickas	10	Cider Mill Rd	Roof Garage
11/23/2020	5065	Joseph Arsenault	113	Shoddy Mill Rd	A/G Propane Tanks
TOTAL PERMITS ISSUED = 13					

Register Report 10/24/19111-27-19 - Nov 2020

11/1/2020 through 11/30/2020

12/1/2020

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Date	Account	Num	Description	Memo	Category	Tag	T... Cl	Amount
BALANCE 10/31/2020								60,091.48
11/2/2020	Building Departm...		15 Windrush Ln	[Permit receipts]				20.52
11/2/2020	Building Departm...		303 Lake Rd	[Permit receipts]				410.40
11/2/2020	Building Departm...		83 School Rd.	[Permit receipts]				82.08
11/2/2020	Building Departm...		85 Gilead Rd.	[Permit receipts]				316.50
11/2/2020	Building Departm...		25 Cider Mill Rd	[Permit receipts]				210.00
11/10/2020	Building Departm...		13 Dogwood Dr.	[Permit receipts]				211.85
11/16/2020	Building Departm...		19 Ridge Rd	[Permit receipts]				194.94
11/16/2020	Building Departm...		504 Lake Rd.	[Permit receipts]				80.00
11/16/2020	Building Departm...		327 Hebron Rd	[Permit receipts]				66.69
11/16/2020	Building Departm...		85 Lakeside Dr	[Permit receipts]				125.00
11/17/2020	Building Departm...		151 Lakeside Dr	[Permit receipts]				311.37
11/18/2020	Building Departm...		115 Lakeside Dr.	[Permit receipts]				102.60
11/18/2020	Building Departm...		40 Old Farms Rd.	[Permit receipts]				112.86
11/18/2020	Building Departm...		67 Hebron Rd	[Permit receipts]				123.12
11/19/2020	Building Departm...		56 Pine Ridge Rd	[Permit receipts]				87.21
11/19/2020	Building Departm...		10 Cider Mill Rd.	[Permit receipts]				41.04
11/19/2020	Building Departm...		113 Shoddy Mill Rd	[Permit receipts]				80.52
11/23/2020	Building Departm...		181 Long Hill Rd.	[Permit receipts]				20.52
11/23/2020	Building Departm...		95 Stanley Dr.	[Permit receipts]				595.08
11/25/2020	Building Departm...		242 Lake Rd	[Permit receipts]				20.52
11/1/2020 - 11/30/2020								3,212.82
BALANCE 11/30/2020								63,304.30
OVERALL TOTAL								3,212.82
TOTAL INFLOWS								3,212.82
TOTAL OUTFLOWS								0.00
NET TOTAL								3,212.82

State Ed Report - NOVEMBER 2020 - Nov 2020

11/1/2020 through 11/30/2020

12/1/2020

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Category	11/1/2020- 11/30/2020
INFLOWS	
Ed Fee - State	64.82
TOTAL INFLOWS	64.82
<hr/>	
OVERALL TOTAL	64.82

State-IWWC-PZC-ZBA NOV.6, 2019 - Nov 2020

11/1/2020 through 11/30/2020

12/1/2020

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Date	Account	Num	Description	Memo	Category	Tag	N...T...	Clr	Amount
11/2/2020	Permit rec...	5052	S 85 Gilead Rd.	State Zoning Fee	State Zoning Fee		S...		c60.00
11/2/2020	Permit rec...	5053	S 25 Cider Mill Rd	State Zoning Fee	State Zoning Fee		S...		60.00
11/10/2020	Permit rec...	5054	S 13 Dogwood Dr.	State Zoning Fee	State Zoning Fee		S...		c60.00
11/16/2020	Permit rec...	5056	S 504 Lake Rd.	State Zoning Fee	State Zoning Fee		S...		60.00
11/16/2020	Permit rec...	5058	S 85 Lakeside Dr	State Zoning Fee	State Zoning Fee		S...		c60.00
11/17/2020	Permit rec...	5059	S 151 Lakeside Dr	State Zoning Fee	State Zoning Fee		S...		60.00
11/19/2020	Permit rec...	5065	S 113 Shoddy Mill Rd	State Zoning Fee	State Zoning Fee		S...		c60.00
11/1/2020 - 11/30/2020									420.00
TOTAL INFLOWS									420.00
TOTAL OUTFLOWS									0.00
NET TOTAL									420.00

ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - November 2020		
	Nov-20	YTD 20-21 (July 1, 2020 - June 30, 2021)
Adult:		
Fiction	452	2319
Non-fiction	88	468
Video	76	468
Audio	44	197
Magazines	9	30
E-reader (Kindle)	0	0
Total Adult	669	3482
Children:		
Fiction	120	552
Non-fiction	11	82
Video	4	21
Audio	0	1
Total Children	135	656
Young Adult:		
Fiction	31	179
Non-fiction	2	7
Audio	0	1
Magazines	0	0
Total Young Adult	33	187
Total Fiction	603	3050
Total Non-fiction	101	557
Total Video	80	489
Total Audio	44	199
Total Magazines	9	30
Total Uncategorized**	11	76
Total Passes	0	0
Total OverDrive	157	798
Total E-readers	0	0
Total Circulation	1005	5199
Out-of-town circ.	86	509
Ref. questions	20	154
Patrons registered:		
Andover	3188	
Out-of-town	470	
Total Patrons	3658	
Collection size *	20248	
Public Computer Usage (hrs.)	61.5	303
ILL provided	45	172
ILL received	30	154
# Patrons (inc. programs):	310	1742
PROGRAM ATTENDANCE	54	116
Number of programs:	5	17

ANDOVER SENIOR TRANSPORTATION
MONTH OF NOVEMBER 2020

Dated 11/27//2020
Cathy Palazzi
Senior Coordinator

Month of November 2020:

- 1) Drug tests – none.
 - 2) List of Clients/Bus Usage in November :
- Maintenance 2 (Maintenance-Small Bus and Van)
 - Incident Log 0
 - Meetings 1 (Town Administrator, Drivers, Senior Coordinator, Municipal Agent)
 - Special Events 4 (2 Trips to Bells Town Orchard)
 - Medicals 25 (20 Disabled, 2 Veterans)
 - Luncheon 28 hot meals delivered by drivers during November prepared by Andover Pizza
 - Shopping 4 (2 of these Disabled all 4 unable to drive)
 - Food Share/Pantry 4 deliveries – Total seniors: 42 receiving food
 - Grant Invoice: Submitted to DOT 11/24/2020 for first tri-reimbursement to Andover \$3,231.33

***NOTE: VAN USED FOR MEDICALS ONLY**

BUSES USED FOR DELIVERING FOOD SHARE/FOOD PANTRY AND TAKING THREE-FOUR SENIORS SHOPPING WHO DO NOT DRIVE. DUE TO RISING NUMBERS WITH COVID-19 TWO SENIORS WILL BE ALLOWED IN BUS FOR SHOPPING. ADDITIONAL DAY OR ADDITIONAL BUS WILL BE ADDED, IF NEEDED.

MOTTO: “NO SENIOR LEFT BEHIND”

Dated 11/27/2020
Cathy Palazzi
Senior Coordinator

Registrars Report November 2020

The month of November was extremely busy for the Registrar's of Voters. We averaged 36 hours per week in the office with set-up, takedown and reporting requirements. 54 voters were processed by the office in November.

Due to COVID 19 restrictions, the election was held in the School Gym and Election Day Registration and voting was conducted in the Town Office Building. The new requirements for voting meant that we had to hire 14 Poll workers for the election.

Also, the Registrar's needed to hire an assistant for the Town Clerk to process Absentee Ballots. The Town received over \$3,500.00 to help cover the additional costs involved with No Excuse Absentee Ballots.

We also needed to have the Absentee Ballot counters work from 10:00 AM until 8:00 PM instead of the normal hours from 6:00 AM until 8:00 PM.

The Election went well with a high voter turnout and very few minor issues. If the COVID restrictions are still in place for the May elections and the Town and RHAM budget referendums, we will need to hire additional Poll Workers in the Spring.

15. Correspondence

16. Public Speak

17. Adjournment