



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, November 9th
7:00 P.M.

Location: virtual Zoom meeting

**Town of Andover
Board of Selectmen**

Monday, November 9th, 2020 at 7:00 P.M.
Location: virtual Zoom meeting

Public Hearing and Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/88387285891>

Call-in from your phone for audio: 1-646-558-8656

Meeting ID: 883 8728 5891, Passcode: 279462

*Please mute yourself unless you are a commission member or during Public Speak.

PUBLIC HEARING AGENDA AT 7:00 P.M.

1. Call to Order
2. Roll Call
3. Public Hearing to receive input from the public regarding hunting on town owned property.
4. Adjournment

REGULAR MEETING AGENDA (TO COMMENCE IMMEDIATELY AFTER THE PUBLIC HEARING)

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. BOS/BOE Combined Finance Department Committee
 - i. Town Accounting Software
 - ii. Assistant Finance Officer Hiring Committee
 - iii. Finance Director Interviews
 - b. Economic Development Commission
 - i. Open for Business campaign with Donna Lanza & Peter Kasper from Hebron's Task Force
 - c. Traffic Safety Committee
 - i. Speed Check Sign
 - ii. Site Assessment Implementation
5. Appointments
 - a. William Munroe, Alternate Member of the Inland Wetlands and Watercourses Commission
 - b. Marina Pandolfi, Assistant Finance Officer for Andover Elementary School and Town Hall
6. Resignations
 - a. Laura Edwards, Financial Operations at Andover Elementary School
 - b. Barbara Griffin, Town Treasurer
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

 - a. COVID Update
 - b. Town-Wide Forestry
 - c. Alarm Monitoring for Town Buildings

9. New Business
Discuss and act upon the following:
 - a. Hunting on Town Property
 - b. 2021 Meeting Schedule
 - c. Planning and Zoning Commission 8-24 Referral for Land Acquisition
 - d. COOL Program
10. Approval of Meeting Minutes
 - a. Wednesday, October 14th, Regular Meeting Minutes
11. Treasurer's Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
 - f. Mahoney Sabol Payment
12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
13. Tax Collector's Report
 - a. Refunds Requests
14. Assessor's Report
 - a. Revaluation Services
15. Department Reports
 - a. Fire Department
 - b. Resident State Trooper
 - c. Town Clerk
 - d. Building Department
 - e. Assessor's Office
 - f. Town Garage
 - g. Transfer Station
 - h. Library
 - i. Senior Transportation
 - j. Registrars
 - k. AHM
 - l. RHAM
16. Correspondence
17. Public Speak
18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

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IMMEDIATELY AFTER THE PUBLIC HEARING)**

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Pledge of Allegiance**

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3. Additions/Deletions to the Agenda

4. Board and Commission Presentations

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 - iii. Finance Director Interviews**

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	A	B	C	D	E
1		<i>HEBRON OPEN FOR BUSINESS TASK FORCE - Project Overview</i>			
2					
3	Activity	Tasks to Complete	Assigned to	Due Date	Notes
4					
5	Task Force Formation	Recruit Task Force members	PK/DL	June 15th	Completed
6					
7	Task Force Meeting Format	set up regularly scheduled meetings - frequency = weekly	PK	June 10th	Completed - every Wednesday 6pm - 7pm
8					
9					

	A	B	C	D	E
10	Connection with Town Departments/Commissions	meet with Parks & Rec, Planning & Zoning, Town Planner, EDC, Windham Chamber	PK/DL	June 15th	Completed - PZC agreed to a flexible approach - directed TF to connect with Mike O'Leary on sign placement - he will communicate with PZC
11					
12	Community Connections	centralize facebook groups, community emails/distribution lists	Task Force	on-going	Completed - collected all web/social media sites - will use for future communication PUSH OUT CONTENT Need to get word out that we are here to help, support and offer aid - not just fun and games.
13					
14					
15	Website Development	1. vendor selection	DL/PK	June 15th	Completed
16		2. initial content/structure	DL/PK	June 30th	Completed
17		3. Link to Town Website	DL	June 30th	Completed
18		4. on-going updates and enhancements	Task Force	on-going	on-going
19		5. Need FAQs	Task Force	on-going	on-going
20		6. Website GO LIVE	DL/PK	July 17 or 18	
21		7. Getting More Videos		on going	on going
22		8. Provide outline for creating and submitting videos	DL/PK	July 28	include this on website and on FB Included in FAQs
23					
24	Photos	update business/town center photos to create a business-centric focus	PK	June 30th	Completed - continue to add to updates and determine how best to use them to support Task Force initiatives
25					
26	Drone video	create drone footage specific to main business corridor and specific businesses	PK	July 15th	July 7th - received approval from Town to proceed. Will provide drone footage for any business that requests it as part of the video they want to provide to the Task Force Use existing ECD drone video
27					
28					
29	Signs	research and format	TG/DL	July 1st	Completed
30					
31	Signs	Order - placement	TG/DL	July 15th	design complete, pending placement approval from M.O'Leary/PZC. PZC met and approved initial sign request. DL finalizing order with vendor
32				July 24	Signs received July 22 - Will be deployed over next few days
33					Signs were removed during storm - have been redeployed
34					consider sign placement during the winter
35					
36	Facebook Group	Create a Facebook Group specific to Hebron Open for Business	DL/Task Force	on-going	Structure developed - need final group approval - targeting "go live" weekend of July 11th. Page launched - have in excess of 200 joined need to discuss expanding participation 8/12 = 350
37					
38	Instagram	Consider use of Instagram account	DECA	By November 6	Discuss on July 22 can link from FB - Jessica will advise but HOLD for now. RHAM Interns will work on this. Alex reported she worked with Elissa Ganci on setting up Instagram account. Use dlanza@hebronct.com email address for people to contact for information. Target go live 10/27 will post existing information, feature Business of the Week, promote SLP gift cards for RHAM students, # challenges for following/tagging, link initiatives to SLP Will go live by 10/31 and start promotion Something Simple will be the business of the week BETA Alex will send content and credentials Discuss on July 22 can link from FB- Jessica will advise but HOLD for now HOLD DECA will report back if this is viable
39					
40					
41					
42					
43	Twitter	Consider use of Twitter account			
44	SnapChat		DECA		
45				By November 6	Go Live TBD J. Kasper will send proposal including objectives and measure of success. Coordinate go live with Instagram date.
46					
47	Scavenger Hunt	modify past activity to create an "game" for families	HP, JD	29-Aug	Donna has presented the previous program for review and modification. Heather will send draft. One letter per plaza/area. Thru end of September Feature a letter of the day - Post on Facebook w/a clue
48					
49					
50					Possibly repackage the Scavenger Hunt with a virtual option
51					
52	Bingo	create a fun game centered around shopping locally	Neil/Tressa	1-Nov	Neil researching online options to create a "low touch" Bingo game centered around shopping locally - Neil provided preferred option for review by the Task Force July 8th - detail provided - will consider launching in a future phase of activities
53					
54		or other fun game			Neil is working on - will send draft w/o 8/17 - connect w/ SLP Run for month of October Logistics TBD - Distribution, rules, etc Use RHAM Interns for options or other games
55					
56			DECA		
57					
58	Pet Pictures	allowing for families to send photos of their children with family pets in front of Town businesses - create something fun - drive traffic to the website	HP	on going	Discussed - created a website page to house photos received - also able to use the Facebook platform - look to launch this ASAP - discuss/finalize during 7/15 meeting Focus on Facebook to start Pet Promotion - possibly with Hebron Vet or Pinky Doodles Buy treats or toys to give away for "Pet of the Week" Pinky Doodles/J & B Pet Supply sponsorship or gift cards
59					
60				Peter	
61				Donna/Peter	Find contact for J & B Pet Supply - Reach out to them for pet prizes
62					
63					
64	Shops Local Program	modify former "mullah" program and create an engaging program to "reward" local shopping	DL/Task Force	August 1	Structure established - additional development during the July 7th and July 15th meetings - 10+ businesses have joined - need to discuss/finalize when we go live based on a minimum number of participants GO with 15 businesses
65					Need to reach out personally to businesses for participation
66				on going	Visit businesses to provide SLP package Start purchasing gift cards Agreed to 5 visits to complete card, can be same business
67					
68					4 x \$25 gift cards to be purchased from participating businesses Continue to recruit businesses to participate and follow up with those who have expressed interest
69				on going	
70					Video of where to find cards, how to display and use and submit Videos of winners using their giftcards Reach out to businesses to see if they have cards to turn in Agreed to limit to 3 wins ? Differentiate between purchase and service Pull gift cards based on initiatives
71					
72					
73					
74					
75					
76					
77	Revised Letter to EDC Distribution	to highlight the work of the Task Force and address some confusion created by previous communication	DL/PK	complete	Completed - receiving responses. Provided to John G. July 8th - to be sent by July 10th
78					
79	Structure for collecting donations/paying funds	structure for receiving donations/distributing funds	Task Force	July 31	initially established TTCP as the entity to manage the accounting for donations. Recent review by Mr. Garfield - opinion that this option should not be considered - need further review/follow up Pursue TTCP and AHM will also be taking under consideration AHM has agreed to act as agent. TTCP may reconsider.
80					
81					
82					
83	Publicity	Newspaper articles, press releases promoting SLP and activities	HP/Task Force	on going	Heather will reach out to Rivereast and JI reporters Rivereast published article August 7 on Shops Local Program
84					

	A	B	C	D	E
85					Restaurant Guide - Neil will check with EDC
86					CVC - AHM Today - Someone from Task Force as special guest if filming - Film on 8/27 VIDEO released 9/1 on FB and 9/2 on web page
87					Video of gift card drawing
88					Riverest Press Release on SLP - requested weekly publication
89			DECA		How to publicize with the RHAM community RHAMBLER ?
90					Ad in RHAMBLER, flyers around the school
91					Donna contact Sloan re update to include DECA
92					Ad in RHAMBLER ina couple weeks
93					Donna will contact RE reported to do story on HSL and DECA
94					RE reporter contacted Peter and Alex re story for Friday 11/6
95					
96	Contingency Plan	Plan for if COVID-19 resurges	Task Force	on going	Communicate to the businesses with email
97					Community connection in place
98					Businesses can use Facebook Group to communicate
99					Peter Kasper is TOH Long Term Recovery Coordinator - may consider TF support committee
100					Peter Kasper attending State meeting 9/21
101					Long term recovery - ways to support families, food deliveries
102					Another meeting coming up soon
103					Send State Grant Program information to businesses
104					Roll back to 2.1 - continue to monitor
105					
106	Regional Consultancy	Andover has reached out regarding program	Donna/Peter	on going	Provide/share information and support for regional promotions
107					Will be connecting with Andover next week. May be able to use more regional approach with the RHAM connection
108					Reach out to Marlborough once Andover on board
109					Provided PDF of webpage to Andover for BOS meeting
110					Peter/Donna will attend Andover BOS meeting on November 9
111					?? Andover students in DECA??
112					
113	Business of the Week	Feature a Participating Business Each Week	Task Force	on going	Promotion - info, specials, sales, etc.
114					Business to feature a post each day
115					2for1 signature
116					Start with Task Force Businesses: TC w/o 9/14, SS w/o 9/21
117					Run M - F
118					Gina Marie's is up next - Donna check with Jess
119					w/o 10/12 Ted's IGA
120					Peter will check with chiropractor for next week
121					Joey will check with Wicked Slice w/o10/26
122					Coordinate with Instagram Business of the Week
123					
124	Internship for Promoting Programs	Volunteer position for UCONN intern or RHAM student - social media	Peter	on going	RHAM Volunteer for community service
125					UCONN Intern
126					Peter Kasper has connected with Tim Landry at RHAM who is very interested in pursuing for students (DECA, business honors, marketing)
127					Local kids helping local businesses - RHAM community
128					Need to kick off within next few weeks
129					Peter Kasper will be following up with Mr. Landry w/o 9/21
130				on going	RHAM DECA students are on board with Alexandra Pileski as lead!
131					Alex shared ideas for social media Instagram, # challenges, feature business videos
132					Alex working on Instagram account and "Support Team"
133					Alex and Joey talked with Mrs. Wetherell re social media and idea of support team. She agreed it would be possible. Try with members of DECA members interest in Task fForce, if successful expand.
134	Outreach to Businesses	Business Meeting/Survey		on going	Invite all businesses to a virtual meeting or conduct a survey
135					Split up businesses and connect once/twice a month to check in to see if they need assistance with the program, need cards, have card to turn in, etc.
136					RHAM Students to visit businesses, provide tech support, social media assistance, conduct survey on SLP
137					DECA students will reach out to businesses
138					
139	Taste of Hebron	Local restaurant event similar to food truck events done at Lions		on going	Donna ask Andy if Task Force should take on restaurant event
140					Tressa will check with Lions Club
141					Invite restaurants to a future meeting to get their feedback
142					Themed events Holiday, New Years and Valentine's Day
143					Five course meals or special food items w/ pre-sales
144					Hold at Lions Fairgrounds (first choice), AHM or High School
145					Hot meals must be kept at proper temperatures.
146					Determin how to fairly share proceeds, cover cost of product +
147					Lions would need to put a proposal to the Board as a rental event
148					They don't plow during the winter. Restrooms only in Lions Den
149					Donna will contact RHAM and Holy Family. Jess will contact St. Peters
150					Input received from Gina Marie's - not on Fri/Sat nights, during non busy times is best. Easy to prepare serve meal would work
151					Meeting w/ Scott Leslie 11/4re RHAM facility
152					Set December 6 as first Taste of Hebron possibly coordinate with TTCP snofolk rollout and Town tree lighting
153					Need to have Serve Safe on staff and determine minimum/maximum number of meals
154					Tressa will check into EventBrite or Jot Form for reservations Lions Club members may volunteer
155	SnoFolk	Coordinate event with The Town Center Project		November	SnoFolk will be set out in November - sponsor an event with
156					The Town Center Project - possibly in coordination with the Restaurant event.
157					Donna to check with Judy Podell
158					TTCP is on board with coordinating events
159					Target date for introduction is 12/5 & 6, possibly with Town tree lighting
160					

Andover Resident Trooper - Connecticut State Police

Survey Description

Survey Details

Survey Location	110 Lake Road, Andover CT	
Survey GPS Coordinates		
Survey Dates	Start	Stop
	Wednesday, 10/14/2020 7:48 AM	Monday, 10/19/2020 6:00 PM
Posted Speed Limit	25 (mph)	
Traffic Zone	Residential	
File Name	Stats-10.22.2020-10.00.51 AM@2020-10-22_10-09-42.xml	
Device Type	PMG	
Device Serial Number	SNAA000000	
Survey Note	PMG Notes	

Total Vehicle Count	3680	
<i>Traffic Direction</i>	East (Closing)	West (Away)
<i>Vehicle Count</i>	1745	1935

Survey Map



Andover Resident Trooper - Connecticut State Police

Survey Summary

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Survey Dates	Start	Stop	
	Wednesday, 10/14/2020 7:48 AM	Monday, 10/19/2020 6:00 PM	
Posted Speed Limit	25 (mph)		
Traffic Zone	Residential		

Survey Result

Total Vehicle Count	3680			
	Traffic Direction	Closing East	Away West	Combined
	Vehicle Count	1745	1935	3680
Posted Speed Limit	25 (mph)			
<i>Vehicles Under the Speed Limit Count</i>	1745	162	1907	
<i>Vehicles Under the Speed Limit Percentage</i>	100.0%	8.37%	51.82%	
<i>Vehicles Over the Speed Limit Count</i>	0	1773	1773	
<i>Vehicles Over the Speed Limit Percentage</i>	0	91.63%	0	
Excessive Speed Threshold	55 (mph)			
<i>Vehicles Over the Excessive Speed Count</i>	0	20	20	
<i>Vehicles Over the Excessive Speed Percentage</i>	0	1.03%	0.54%	
<i>Average Speed Over Limit</i>	0	35.62 (mph)	35.62 (mph)	
Speed Profile	Average Speed	2.76 (mph)	34.49 (mph)	19.44 (mph)
	Minimum Speed	1 (mph)	8 (mph)	1 (mph)
	Maximum Speed	6 (mph)	81 (mph)	81 (mph)
	85th Percentile Speed	3 (mph)	40 (mph)	38 (mph)
	Standard Deviation	0 (mph)	7 (mph)	16 (mph)
	10 mph Pace	0-9 (mph)	30-39 (mph)	15-24 (mph)
	In Pace Count	1745	1055	111
Data Recording Limits	Highest Speed Allowed	90 (mph)		
	Lowest Speed Allowed	5 (mph)		
	Minimum Following Time	2 Second(s)		

Andover Resident Trooper - Connecticut State Police

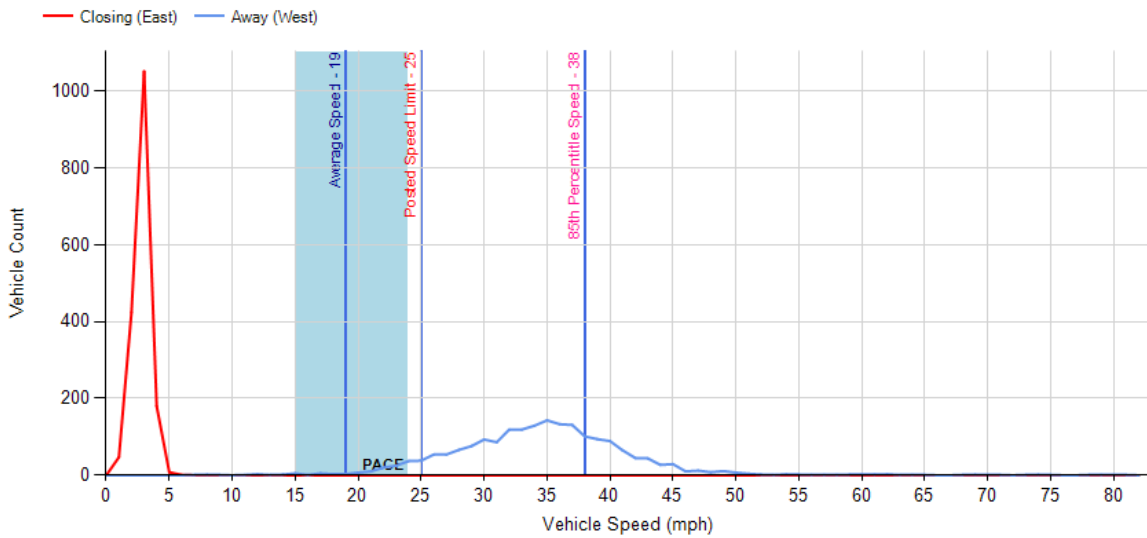
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Posted Speed Limit 25 (mph)
Traffic Zone Residential

Count vs Speed - Line Chart

Date Range: 2020-10-14 - 2020-10-19

Direction: Both



5. Appointments

- a. William Munroe, Alternate Member of the Inland Wetlands and Watercourses Commission**
- b. Marina Pandolfi, Assistant Finance Officer for Andover Elementary School and Town Hall**

6. Resignations

- a. Laura Edwards, Financial Operations
at Andover Elementary School**
- b. Barbara Griffin, Town Treasurer**

7. Town Administrator's Report

Town Administrator's Report

for the Monday, November 9th Board of Selectmen Regular Meeting

COVID-19:

The Town of Andover has had a short term rise in COVID-19 . We are now in Orange Status indicating between 10 and 15 cases per 100,000 people per day. EHHD is monitoring the increase. At this point the risk appear to be moderate to low but that does not mean we should not stay vigilant.

As of today the State of Connecticut has reverted to phase 2.1 of the governors reopening plan. From the town's perspective we are not anticipating any immediate changes, but we will watch it carefully.

The public meeting rules for the State of Connecticut are unchanged. Indoors IE 6 ft distance and masks required. Practically, the community room can hold around 18 people.

Speed Radar information:

We are still working out the kinks of data acquisition and aiming the sensor properly.

Added to your packet is the traffic data report for 110 lake road.

1. Speed limit was 25 mph.
2. 91% of vehicles were traveling over the speed limit.
3. Average speed 36 mph
4. 85% threshold speed was 40 MPH
5. 1% of vehicles were traveling in excess of 55 MPH
6. Highest speed recorded 80 mph

Halloween:

The town conducted a recreation commission sponsored trick or treat event on Halloween at the town hall/ school parking lot. It was successful and well regarded.

Public Works Info:

Still awaiting a retirement date for Ed Kasecek, likely leaving 12/1. We are in the hiring process for his replacement and shifting to a supervisor.

I have been employing Richard Begin basically full time as the 4th PW employee as a temp hire.

We are currently advertising for both the PW Supervisor position as well as a Maintainer position. Interviewing for both positions currently.

We continue to hire Richard Begin as a temp employee in PW.

We are also in the hiring process for a Maintainer one. (entry level position)

We have already exceeded the budget for OT for PW. This can be covered one of two ways:

1. From the salary and benefits line item from the 4th public works employee
2. From the snow plowing budget for OT if it is a mild winter

Ed Kasecek Payout for sick days- The BOS has been asked by the Union to consider paying out Ed ½ his unused sick time. Ed maxed out his sick day's years ago because he does not really take sick days very often. This will considerably deplete the town fund for final payouts. We do not have this in writing at this time.

Precision weather Forecasting:

I demoed a weather service tailored to PW departments this winter to see if it is worth while. So far, it seems reasonable. Will update you when we have more information

Transfer Station:

Regan Renovations is almost finished with the interior of the attendants shed to complete the interior of the attendants shed as well as the enclosure for the 3 phase equipment in the blue shed.

Transfer Station brush pile- We did not spend it the last 3 years.

We allocate 7500\$ per year. We will go over considerably this year since it has piled up for a while. Next best quote is \$37,000.

We had an RFP out for grinding and removing the brush at the transfer station. Scott Person helped me investigate other options. We were able to find a contractor who will do it for \$14,000 to grind and dispose of. This is acceptable. BOF motioned to allow me to overspend the line item to finish the job. Work will commence pretty much immediately We delivered 15 loads of chips to the Andover Sportsman's Club to get rid of.

Bunker Hill Bridge:

No major update from last month. We are continuing to work with our consultant Close Jensen and Miller to keep this project rolling. The survey work was completed the first week of November by a DOT survey crew. We are still looking at Spring 2022 to start the actual bridge construction work.

Times Farm Bridge:

Still on Hold awaiting CME reassigning a new engineer for coverage. We have submitted paperwork to DOT requesting certification of new personnel. We are now just waiting on a final cost accounting of one of the change orders from CME. As it stands, there is a \$17,000 discrepancy. CME has to resolve to the states satisfaction before we can proceed.

STEAP Grant:

Still no word on STEAP grant for a paving Project (reclaim and pave) a section of Long Hill Rd as well as a section of Shoddy Mill Rd.

Connectivity Grant:

Still no major update, phase one of the project the signalized upgrade is not finished yet. CDOT will not issue encroachment permit letter until phase 1 is complete. As of Nov 12 they should have the sidewalk and ramps poured. At that point I will re request the dot send the encroachment permit.

Town Hall:

Planning underway with employees and IT in case the town hall needs to shut down again if COVID spikes. As you all know, the Town hall is open by appointment but is fully staffed at this point. As the COVID case count in Connecticut is rising again, I have asked all departments to give me a plan for how they will transition back to remote operations if necessary. I am hopeful this will not be necessary.

Planning is also underway for a backup internet connection at the Town Hall incase cnet goes down. Likely will be some sort of MiFi.

Finance Office:

Interviews for assistant finance officer complete. A conditional job offer was extended to Marina Pandolfi and accepted. Will send to the Union as well so we can write a memorandum of understanding regarding the change. Town and AES need to conduct background checks as well as run a credit report

Library:

As you know the town has instituted a new personnel policy. The Andover Library Board has had an agreement with the Head Librarian Amy regarding benefits (vacation and sick time). What is being done does not conform to the new or old personnel policy and there is no stand-alone document outlining what the benefits are. For practical purposes, the town has been treating her as a full time employee- that just works 26 hours per week. I do not want to blatantly disregard the personnel policy, because that opens us up to a range of problems. I asked the Library board to do one of two things:

1. Write with the town a stand-alone employment contract with Amy that corresponds to what we have been doing historically. IE codify the existing relationship with a document that supersedes the language of the personnel policy.
2. Make her a 30 hour per week employee so that she is effectively a FT employee, and fits within the existing personnel policy. This will not change merf, or cost of insurance. This would increase the salary line item for the Library director ~\$6400 per annum

Forestry:

No updates since last month.

I examined all the properties that are large enough to justify a forestry management program.

We are still awaiting setting up a meeting with Rick Zulich of Datum Engineering Will set up a meeting with Scott Person and myself.

Hunting on town property:

Spoke to CIRMA regarding hunting. No effect on the Town of Andover policy unless we have claims related to it.

Revaluation:

The revaluation process by the Assessor's Office is beginning now. We sent a mailer to all residents, got press releases in the papers, and used the website and social media to push it to inform residents.

Town Clerk:

We hired a new Assistant Town Clerk. That person opted for partial payment in lieu of health benefits. This will save the town approx. \$6,000 per year.

Oil and Diesel:

We should consider locking in prices now for 2021 season. Oil and diesel prices are still very low. Still difficult to predict total fuel usage. BOF approved locking in prices now.

Finance Department:

Will need to interview ASAP for the Finance Director position. Laura Edwards submitted her resignation effective Jan 1 as the business manager for the School.

Barbara Griffin submitted her resignation effective 11/28/2020

Federal Reimbursement:

Covid related expenses- We are filing for repayment of Covid related expenses with FEMA/state. This will be \$9,000 if we get it all.

We are not going to file for storm related expenses too much paperwork relative to the reimbursement

Future Issues:

We may overextend the Registrars budget due to all the additional requirements for this year's voting. We will not be over now, but likely will when we have referendums next year.

8. Old Business

Discuss and act upon the following:

- a. COVID Update**
- b. Town-Wide Forestry**
- c. Alarm Monitoring for Town Buildings**

9. New Business

Discuss and act upon the following:

- a. Hunting on Town Property**
- b. 2021 Meeting Schedule**
- c. Planning and Zoning Commission 8-24 Referral for Land Acquisition**
- d. Brush Removal at Transfer Station**
- e. COOL Program**

Bow Hunting No

Selectmen -

I say No To Bow hunting in Andover
Never in all the years I've lived here,
would we allowed Bow hunting. Not then
Not Now.

How would you like to have a wounded deer
come into your yard, because of careless
hunting, go up north to the Mts. to hunt.
We have deer that come to our backyard
and bird feeders, would never want them
hunted. its a family!

and I agree with Jeff McGuire.

Its Not bias, its Senseable.

No! No!

Virginia Coveell Osborne

P.S. Let the 30 old men go out of
Town or State to hunt.

2021 BOS Meeting Packet Calendar

2nd Monday of each month at 7:00 P.M.

Regular Meeting Date	Monthly Report Deadline at 12pm	Meeting Packet Sent/Posted
Mon 1/11	Wed 1/6	Thu 1/7
Mon 2/8	Wed 2/3`	Thu 2/4
Mon 3/8	Wed 3/3	Thu 3/4
Mon 4/12	Wed 4/7	Thu 4/8
Mon 5/10	Wed 5/5	Thu 5/6
Mon 6/14	Wed 6/9	Thu 6/10
Mon 7/12	Wed 7/7	Thu 7/8
Mon 8/9	Wed 8/4	Thu 8/5
Mon 9/13	Wed 9/8	Thu 9/9
Wed 10/13*	Wed 10/6	Thu 10/7
Mon 11/8	Wed 11/3	Thu 11/4
Mon 12/13	Wed 12/8	Thu 12/9

*Mon 10/11 is Indigenous Peoples Day

October 19, 2020

To: Andover Board of Selectmen

Eric Anderson, Town Administrator

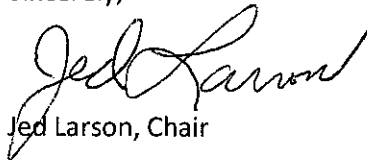
This letter provides the Planning and Zoning Commissions recommendation to acquire properties as requested by the Board of Selectman and recommended by the Conservation Commission.

On September 21st 2020 in a letter from the Town Administrator, the Board of Selectman requested that the Planning and Zoning Commission make a determination under Chapter 126 section 8-24 of the Connecticut General Statutes as to whether acquisition of 8.54 acres of land currently owned by the Northern CT Land Trust, as well as 7.84 acres of land from Thomas D. Talbot are consistent with the Plan of Conservation and Development. These parcels abut properties totaling 21.36 acres already owned by the town of Andover.

The Andover Conservation Commission enlisted the CT Resource Conservation and Development Environmental Review Team (ERT) to look at these properties to determine their worth as open space in terms of conservation values.

The conclusion of the ERT and the Conservation Commission is that these tracts of land do have high value as a natural resource protection area, as well as having historic value. These parcels are core forest, contain important agricultural soils, are adjacent to significant wetland resources with the Burnap Brook watershed and are associated with the Western Highlands Open Space Corridor identified within the town's Plan of Conservation and Development as a priority area for open space preservation. The Planning and Zoning Commission agrees with these conclusions and recommends acquiring the property.

Sincerely,

A handwritten signature in black ink, appearing to read "Jed Larson". The signature is fluid and cursive, written over the printed name "Jed Larson, Chair".

Jed Larson, Chair

Planning and Zoning Commission

10. Approval of Meeting Minutes

a. Wednesday, October 14th, Regular Meeting Minutes

[Click here to view the minutes.](#)

11. Treasurer's Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**
- f. Mahoney Sabol Payment**

SW - Rev Summary
Andover Town & School 2020-2021

11/03/2020
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$2,787.25	\$0.00	(\$2,787.25)	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,787.25	\$0.00	(\$144,787.25)	-1.96%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,787.25	\$0.00	(\$144,787.25)	-1.96%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetem's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00)	0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$4,983.00	\$2,483.00	199.32%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--

SW - Rev Summary
Andover Town & School 2020-2021

11/03/2020
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
FUNCTION	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$58,434.00	(\$12,217.00)	82.71%
PROGRAM	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$58,434.00	(\$2,016,999.00)	2.82%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,916.94	(\$37,083.06)	7.29%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,916.94	(\$37,083.06)	7.29%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,916.94	(\$37,083.06)	7.29%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	407 Town Clerks fees, licenses, and pe	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$23,255.63	(\$26,744.37)	46.51%
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	—
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$23,255.63	(\$26,744.37)	46.51%

SW - Rev Summary
Andover Town & School 2020-2021

11/03/2020
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$31,600.00	\$1,600.00	105.33%
PROGRAM	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$862.35	(\$137.65)	86.24%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$32,462.35	\$1,462.35	104.72%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$1,087.40	\$16,992.66	(\$19,094.74)	45.44%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$1,087.40	\$16,992.66	(\$19,094.74)	45.44%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$1,087.40	\$72,710.64	(\$44,376.76)	61.74%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$8,560.78	\$5,560.78	285.36%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$8,560.78	\$4,060.78	190.24%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$8,560.78	\$4,060.78	190.24%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$3,874.65	\$142,622.36	(\$2,239,185.29)	5.83%
Grand Total for Report		\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$3,874.65	\$142,622.36	(\$2,239,185.29)	5.83%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

11/03/2020

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100 First Selectman Salary	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0101-105 Selectmen Salary	\$4,800.00	\$4,800.00	\$100.00	\$0.00	\$0.00	\$4,700.00	2.08%
1-100-01-0101-115 Board Clerk BOS	\$1,500.00	\$1,500.00	\$400.00	\$0.00	\$0.00	\$1,100.00	26.67%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veteran's Day Committee	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
01 General Government	\$9,300.00	\$9,300.00	\$500.00	\$0.00	\$0.00	\$8,800.00	5.38%
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$15,184.32	\$0.00	\$0.00	\$69,815.68	17.86%
1-100-01-0102-120 Administrative Assistant	\$20,748.00	\$20,748.00	\$7,224.00	\$0.00	\$0.00	\$13,524.00	34.82%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$364.61	\$0.00	\$0.00	\$259.39	58.43%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$400.00	\$0.00	\$0.00	\$800.00	33.33%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$23,172.93	\$0.00	\$0.00	\$84,959.07	21.43%
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$110.00	\$0.00	\$0.00	\$1,590.00	6.47%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$110.00	\$0.00	\$0.00	\$4,090.00	2.62%
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$3,987.50	\$0.00	\$0.00	\$10,012.50	28.48%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$3,987.50	\$0.00	\$0.00	\$14,012.50	22.15%
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$21,531.13	\$0.00	\$0.00	\$26,516.87	44.81%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$2,647.65	\$0.00	\$0.00	\$23,352.35	10.18%
1-100-01-0109-155 FY18 Treasurer Office Supplement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-330 Conference/Seminars	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-438 Equip. Maint.-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

11/03/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$74,448.00	\$74,448.00	\$24,178.78	\$0.00	\$0.00	\$50,269.22	32.48%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$14,183.33	\$0.00	\$0.00	\$21,816.67	39.40%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,188.67	\$0.00	\$0.00	\$670.33	92.43%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$20.00	\$0.00	\$0.00	\$80.00	20.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$22,914.83	\$0.00	\$0.00	\$23,044.17	49.86%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$9,821.88	\$0.00	\$0.00	\$18,552.12	34.62%
1-100-01-0113-120 Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$11,441.78	\$0.00	\$0.00	\$24,714.22	31.65%
1-100-01-0113-335 Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$227.38	\$0.00	\$0.00	\$197.62	53.50%
1-100-01-0113-612 Books / Subs.-Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$36,116.04	\$0.00	\$0.00	\$47,263.96	43.31%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	\$672.00	0.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$0.00	\$0.00	\$0.00	\$1,222.00	0.00%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$16,580.61	\$0.00	\$0.00	\$31,319.39	34.62%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$2,386.64	\$0.00	\$0.00	\$20,211.36	10.56%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-335 Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438 Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	0.00%
1-100-01-0117-580 Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$120.34	\$0.00	\$0.00	\$1,279.66	8.60%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$1,992.71	\$0.00	\$0.00	\$8,107.29	19.73%
1-100-01-0117-616 Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$21,528.36	\$0.00	\$0.00	\$65,809.64	24.65%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$5,093.01	\$0.00	\$0.00	\$9,283.99	35.42%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$278.69	\$0.00	\$0.00	\$271.31	50.67%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$3,506.30	\$0.00	\$0.00	\$4,493.70	43.83%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$111.00	\$0.00	\$0.00	\$439.00	20.18%
01 General Government	\$26,597.00	\$26,597.00	\$9,589.00	\$0.00	\$0.00	\$17,008.00	36.05%
1-100-01-0123-432 Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$95.70	\$0.00	\$0.00	\$754.30	11.26%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$95.16	\$0.00	\$0.00	\$504.84	15.86%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$190.86	\$0.00	\$0.00	\$4,859.14	3.78%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$0.00	\$0.00	\$0.00	\$7,906.00	0.00%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS	\$1,200.00	\$1,200.00	\$60.00	\$0.00	\$0.00	\$1,140.00	5.00%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$580.00	\$0.00	\$0.00	\$14,146.00	3.94%
1-100-01-0127-540 Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$1,140.00	\$0.00	\$0.00	\$3,860.00	22.80%
01 General Government	\$5,000.00	\$5,000.00	\$1,140.00	\$0.00	\$0.00	\$3,860.00	22.80%
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$2,109.53	\$0.00	\$0.00	\$4,390.47	32.45%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$259.34	\$0.00	\$0.00	\$3,240.66	7.41%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$2,023.72	\$0.00	\$0.00	\$5,926.28	25.46%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$915.61	\$0.00	\$0.00	\$1,764.39	34.16%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$4,406.49	\$0.00	\$0.00	\$8,193.51	34.97%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$2,000.00	\$0.00	\$0.00	\$5,500.00	26.67%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$150.00	\$0.00	\$0.00	\$450.00	25.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$453.40	\$0.00	\$0.00	\$921.60	32.97%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$1,151.97	\$0.00	\$0.00	\$7,848.03	12.80%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	\$1,461.75	\$0.00	\$0.00	\$1,538.25	48.73%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$898.70	\$0.00	\$0.00	\$101.30	89.87%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$788.52	\$0.00	\$0.00	\$1,111.48	41.50%
01 General Government	\$92,131.00	\$92,131.00	\$29,372.29	\$0.00	\$0.00	\$62,758.71	31.88%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0133-815 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$0.00	\$0.00	\$0.00	\$528.00	0.00%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$0.00	\$0.00	\$0.00	\$2,728.00	0.00%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$66,043.95	\$0.00	\$0.00	\$46,486.05	58.69%
01 General Government	\$112,530.00	\$112,530.00	\$66,043.95	\$0.00	\$0.00	\$46,486.05	58.69%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$13,944.79	\$0.00	\$0.00	\$38,555.21	26.56%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$3,274.04	\$0.00	\$0.00	\$9,225.96	26.19%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$1,200.52	\$0.00	\$0.00	\$10,799.48	10.00%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$81,034.86	\$0.00	\$0.00	\$166,465.14	32.74%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$967.00	\$0.00	\$0.00	\$1,533.00	38.68%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$468.00	\$0.00	\$0.00	\$1,032.00	31.20%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$21,040.48	\$0.00	\$0.00	\$67,959.52	23.64%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$140.00	\$0.00	\$0.00	\$860.00	14.00%
1-100-01-0141-290 Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%

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Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$423,121.00	\$423,121.00	\$125,060.69	\$0.00	\$0.00	\$298,060.31	29.56%
1-100-01-0143-100 Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$4,476.65	\$0.00	\$0.00	\$15,523.35	22.38%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$512.91	\$0.00	\$0.00	\$4,487.09	10.26%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$200.43	\$0.00	\$0.00	\$2,799.57	6.68%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$5,578.24	\$0.00	\$0.00	\$23,421.76	19.24%
1-100-01-0145-100 Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$1,119.46	\$0.00	\$0.00	\$14,480.54	7.18%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,039.33	\$0.00	\$0.00	\$40.67	96.23%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$2,158.79	\$0.00	\$0.00	\$20,521.21	9.52%
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$2,080.00	\$0.00	\$0.00	\$7,220.00	22.37%
01 General Government	\$9,300.00	\$9,300.00	\$2,080.00	\$0.00	\$0.00	\$7,220.00	22.37%
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$129.75	\$0.00	\$0.00	\$1,070.25	10.81%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$2,250.00	\$2,250.00	\$379.75	\$0.00	\$0.00	\$1,870.25	16.88%
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$1,242.54	\$0.00	\$0.00	\$3,257.46	27.61%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$1,242.54	\$0.00	\$0.00	\$4,332.46	22.29%
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

TOWN BUDGET SUMMARY

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0155-800 TOWN ETHICS COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
1-100-02-0203-842 Visinting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
02 Conservation	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$54,759.03	\$0.00	\$0.00	\$164,225.97	25.01%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$12,219.17	\$0.00	\$0.00	(\$7,219.17)	244.38%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$3,688.29	\$0.00	\$0.00	(\$1,188.29)	147.53%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$347.50	\$0.00	\$0.00	\$502.50	40.88%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.Public Works	\$30,000.00	\$30,000.00	\$10,602.59	\$0.00	\$0.00	\$19,397.41	35.34%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$286.49	\$0.00	\$0.00	\$337.51	45.91%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	(\$1,441.77)	\$0.00	\$0.00	\$21,441.77	-7.21%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$1,030.89	\$0.00	\$0.00	\$1,969.11	34.36%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$773.61	\$0.00	\$0.00	\$26.39	96.70%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$1,366.85	\$0.00	\$0.00	\$7,633.15	15.19%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$719.41	\$0.00	\$0.00	\$2,580.59	21.80%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

TOWN BUDGET SUMMARY

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$1,615.00	\$0.00	\$0.00	\$385.00	80.75%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$1,543.87	\$0.00	\$0.00	\$1,456.13	51.46%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$88,322.55	\$0.00	\$0.00	\$222,546.45	28.41%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.—Snow Removal	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$27.77	\$0.00	\$0.00	\$622.23	4.27%
03 Public Works	\$94,850.00	\$94,850.00	\$386.28	\$0.00	\$0.00	\$94,463.72	0.41%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$1,081.29	\$0.00	\$0.00	\$5,418.71	16.64%
03 Public Works	\$6,500.00	\$6,500.00	\$1,081.29	\$0.00	\$0.00	\$5,418.71	16.64%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$1,085.56	\$0.00	\$0.00	\$3,914.44	21.71%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$463.40	\$0.00	\$0.00	\$936.60	33.10%
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$418.75	\$0.00	\$0.00	\$3,081.25	11.96%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$0.00	\$0.00	\$0.00	\$5,300.00	0.00%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$17,600.00	\$17,600.00	\$2,217.71	\$0.00	\$0.00	\$15,382.29	12.60%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
03 Public Works	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$11,702.74	\$0.00	\$0.00	\$6,797.26	63.26%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$12,902.74	\$0.00	\$0.00	\$9,197.26	58.38%

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1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$2,661.03	\$0.00	\$0.00	\$5,026.97	34.61%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$0.00	\$0.00	\$0.00	\$1,230.00	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
04 Public Safety	\$10,608.00	\$10,608.00	\$2,661.03	\$0.00	\$0.00	\$7,946.97	25.09%
1-100-05-0501-100 Social Worker Sal.-Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$1,250.00	\$0.00	\$0.00	\$4,585.00	21.42%
06 Recreation	\$8,465.00	\$8,465.00	\$1,250.00	\$0.00	\$0.00	\$7,215.00	14.77%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$7,282.44	\$0.00	\$0.00	\$13,317.56	35.35%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,500.00	\$4,500.00	\$44.64	\$0.00	\$0.00	\$4,455.36	0.99%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%

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1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$16,094.20	\$0.00	\$0.00	\$21,905.80	42.35%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$10,000.53	\$0.00	\$0.00	\$18,999.47	34.48%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$300.00	\$0.00	\$0.00	\$600.00	33.33%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$122.86	\$0.00	\$0.00	\$2,477.14	4.73%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$1,000.00	\$0.00	\$0.00	\$2,000.00	33.33%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$12,940.86	\$0.00	\$0.00	\$30,059.14	30.10%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$47,785.53	\$0.00	\$0.00	\$101,314.47	32.05%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$224.50	\$0.00	\$0.00	\$225.50	49.89%
1-100-07-0703-486 Freon Removal-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-488 Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$325.50	\$0.00	\$0.00	\$674.50	32.55%
1-100-07-0703-631 Oil Filters-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$1,450.00	\$0.00	\$0.00	\$450.00	76.32%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$520.00	\$0.00	\$0.00	\$830.00	38.52%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$962.00	\$0.00	\$0.00	\$4,038.00	19.24%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$1,482.00	\$0.00	\$0.00	\$5,518.00	21.17%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$180.00	\$0.00	\$0.00	\$320.00	36.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$180.00	\$0.00	\$0.00	\$320.00	36.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$2,467.44	\$0.00	\$0.00	\$6,132.56	28.69%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$10,588.84	\$0.00	\$0.00	\$22,752.16	31.76%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$1,929.00	\$0.00	\$0.00	(\$1,029.00)	214.33%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$209.60	\$0.00	\$0.00	\$340.40	38.11%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$15,194.88	\$0.00	\$0.00	\$30,646.12	33.15%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$3,685.00	\$0.00	\$0.00	\$12,215.00	23.18%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$610.00	\$0.00	\$0.00	\$690.00	46.92%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$4,360.00	\$0.00	\$0.00	\$13,405.00	24.54%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$4,966.13	\$0.00	\$0.00	\$11,023.87	31.06%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$4,966.13	\$0.00	\$0.00	\$11,373.87	30.39%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$1,681,418.00	\$0.00	\$0.00	\$3,546,393.00	32.16%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$922,553.80	\$0.00	\$0.00	\$2,979,846.20	23.64%
09 Education	\$9,130,211.00	\$9,130,211.00	\$2,603,971.80	\$0.00	\$0.00	\$6,526,239.20	28.52%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

11/03/2020
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$21,247.93	\$0.00	\$0.00	\$52,352.07	28.87%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$15,184.54	\$0.00	\$0.00	\$11,104.46	57.76%
10 Library	\$99,889.00	\$99,889.00	\$36,432.47	\$0.00	\$0.00	\$63,456.53	36.47%
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$0.00	\$0.00	\$0.00	\$32,615.00	0.00%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-898 Working Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-899 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-900 Reclass of transfers for Statement D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

11/03/2020

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$4,165,346.63	\$0.00	\$0.00	\$8,339,940.37	33.31%
 Grand Total for Report	 \$12,205,287.00	 \$12,505,287.00	 \$4,165,346.63	 \$0.00	 \$0.00	 \$8,339,940.37	 33.31%

General Ledger Detail
Andover Town & School 2020-2021
From 7/1/2020 To 11/3/2020 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key	Check #	PO/Line	Tran #	Account Description	Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006				DT/DF-Farm.-Town Aid Roads				\$178,068.17	OldBal
							0					\$178,068.17	
	8/3/2020	Receipt	16160			/ 1	517				\$93,505.38	\$271,573.55	
	8/4/2020	Expend	W.H.P	20159352		/ 0	354	roll weedwacker string		\$71.16		\$271,502.39	
	9/14/2020	Expend	10751	20159456		/ 0	624			\$1,312.30		\$270,190.09	
	9/14/2020	Expend	11082	20159454		/ 0	625			\$2,227.50		\$267,962.59	
	10/15/2020	Expend	75896	20159514		/ 0	762			\$26,609.50		\$241,353.09	
	10/28/2020	Expend	47148	20159550		/ 0	857	guardrails		\$19,246.63		\$222,106.46	
										\$49,467.09	\$93,505.38	\$222,106.46	End Bal

People's United Bank
Cash Accounts
Month Ending October 2020

	Bank Account #	Bank Balance	General Ledger Account		GL Balance	Difference
Municipal checking	5111	600,000.00	A-100-00-0000-990		600,000.00	
Municipal interest checking	5096	3,471,697.92	A-100-00-0000-990		3,998,084.54	73,613.38
Working capital	5757	489,134.61	A-100-00-0000-108		489,134.61	0.00
Open Space	5137	233,286.44	A-100-00-1980-001	L-100-00-2980-001	233,286.44	0.00
Driveway fund	5187	26,897.17	A-100-00-1949-001	L-100-00-3949-001	26,897.17	0.00
Equipment fund	5252	25,248.08	A-100-00-1949-002	L-100-00-3949-002	25,248.08	0.00
Fire Engine fund	5343	54,496.73	A-100-00-1949-003	L-100-00-3949-003	54,496.73	0.00
Irene Mooney	5567	11,832.67	A-100-00-1949-004	L-100-00-3949-004	11,832.67	0.00
Library fund	5575	182,711.18	A-100-00-1949-005	L-100-00-3949-005	182,711.18	0.00
Library grant	5608	509.38	A-100-00-1949-006	L-100-00-3949-006	509.38	0.00
Nonrecurring Reserve	5624	40,904.05	A-100-00-1949-007	L-100-00-3949-007	40,904.05	0.00
Norton Childrens fund	5632	14,302.59	A-100-00-1949-008	L-100-00-3949-008	14,302.59	0.00
Norton Library fund	5658	3,691.22	A-100-00-1949-009	L-100-00-3949-009	3,691.22	0.00
Norton School fund	5666	9,278.93	A-100-00-1949-010	L-100-00-3949-010	9,278.93	0.00
School Improvement	5690	165,229.63	A-100-00-1949-011	L-100-00-3949-011	165,229.63	0.00
Severance Pay	5723	39,082.15	A-100-00-1949-012	L-100-00-3949-012	39,082.15	0.00
WB & Lizza Sprague	5731	3,275.39	A-100-00-1949-013	L-100-00-3949-013	3,275.39	0.00
Brown & Brown School	5749	26,058.20	A-100-00-1949-014	L-100-00-3949-014	26,058.20	0.00
Zoning bond	5765	12,633.72	A-100-00-1949-016	L-100-00-3949-016	12,633.72	0.00
Boivin construction	5773	730.81	A-100-00-1949-017	L-100-00-3949-017	730.81	0.00
Town Clerk preservation	5781	1,148.80	A-100-00-1949-018	L-100-00-3949-018	1,148.80	0.00
Revaluation Fund	5799	62,418.48	A-100-00-1949-019	L-100-00-3949-019	62,418.48	0.00
AES Expansion	0934	8,731.06	A-100-00-1980-002	L-100-00-2980-002	8,731.06	0.00

12. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

13. Tax Collector's Report

a. Refunds Requests

OCTOBER 2020

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL
	1,749.64			1,749.64
10/1	2,879.97	11,600.27	11,600.57	14,480.24
10/2	1,476.64			1,476.64
10/3	3,403.35			3,403.35
10/4	3,178.11			3,178.11
10/5	3,866.62	80,563.47	80,563.47	84,430.09
10/6	6,239.18	3,948.72	3,948.72	10,187.90
10/7	144.16	54,065.37	54,065.37	54,209.53
10/8	507.89	31,959.33	31,959.33	32,467.22
10/9	1,392.64			1,392.64
10/10	(507.89)			(507.89) REJECTED BY FASTPAY
10/11	(1,140.15)			(1,140.15) REJECTED BY FASTPAY
10/12	297.12			297.12
10/13	(974.27)	54,889.58	54,889.58	53,915.31 REJECTED BY FASTPAY
10/14	5,572.41	9,649.53	9,649.53	15,221.94
10/15	5,816.52	22,055.02	22,055.02	27,871.54
10/16	3,922.53			3,922.53
10/17	1,270.04			1,270.04
10/18	1,045.15			1,045.15
10/19	2,836.65	85,781.39	85,781.32	88,618.04
10/20	236.89			236.89
10/21	134.07	39,069.74	39,069.74	39,203.81
10/22		97,570.77		97,570.77
10/22	4,069.44	47,947.97		52,017.41
10/22		30,895.57		30,895.57
10/23				0.00
10/24	830.37			830.37
10/25	643.64			643.64
10/26	6,353.74			6,353.74
10/27	4,889.26	85,283.54	85,283.54	90,172.80
10/28	8,643.62			8,643.62
10/29	7,419.92			7,419.92
10/30	5,674.62	724,318.58	724,318.58	729,993.20
10/31		91,525.07	91,525.07	91,525.07
TOTAL	81,871.88	1,471,123.92		1,552,995.80

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	FEE	TOTAL
2014						
2015					27.93	45.27
2016						0.00
2017			254.79	499.13	30.00	1,055.65
2018	10,669.08	87.13	2,774.39	1,268.05	197.00	17,415.43
2019	1,502,592.87	4,192.40	25,115.47		485	1,534,479.35
TOTAL	1,513,261.95	4,279.53	28,144.65	1,795.11	717.9	1,552,995.70

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	
2006				204.27	
2007			476.65	71.26	
2008			520.26	28.15	
2009			579.60		
2010			211.42		
2011		439.82	4,592.58	249.48	
2012		2,828.18	3,146.24	204.03	
2013	12.13	3,485.83	1,486.53	783.06	
2014	1,225.76	4,551.81	2,103.08	2,991.24	
2015	1,225.76	4,740.57	10,321.68	2,452.74	
2016	5,181.18	7,114.75	9,342.12	2,452.26	
2017	32,527.74	8,249.39	15,675.92	4,768.27	
2018	95,558.39	13,722.49	23,952.93	6,642.15	
2019	4,163,761.04	224,885.34	88,769.42		
TOTAL UNCOLLECTED	4,299,492.00	270,018.18	161,178.43	20,846.91	4,751,535.52

Terminal / Batch	
Terminal	5
Batch	33

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

Last Assessor Bridge	
Run on:	01/27/2020

Percent Collection as of 11/04/2020

REAL ESTATE

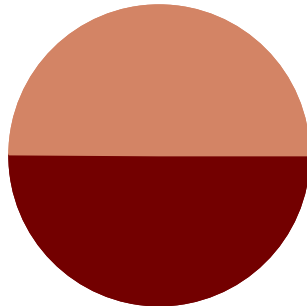
Uncollected - 49.90%
Collected - 50.10%

PERSONAL PROPERTY

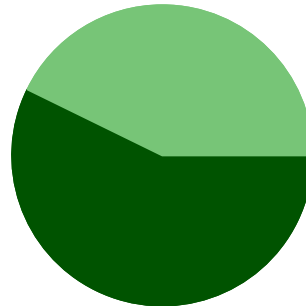
Uncollected - 42.75%
Collected - 57.25%

MV REGULAR

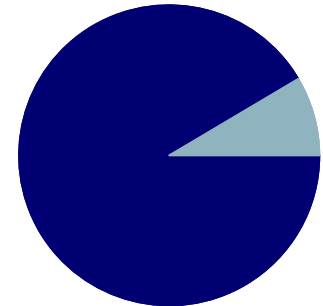
Uncollected - 8.50%
Collected - 91.50%



■	Total Due = \$4,017,483.59
■	Total Paid = \$4,033,912.67



■	Total Due = \$159,735.75
■	Total Paid = \$213,940.22



■	Total Due = \$84,429.16
■	Total Paid = \$908,729.75

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,051,396.26	4,033,912.67	4,017,483.59	50.10
PERSONAL PRO	373,675.97	213,940.22	159,735.75	57.25
MOTOR VEHICL	993,158.91	908,729.75	84,429.16	91.50
TOTALS:	\$9,418,231.14	\$5,156,582.64	\$4,261,648.50	

Original Beginning Balance Totals

Type	Count	Gross Assessment	Exemptions	Net Assessment	First Installment	Second Installment	Total Tax
REAL ESTATE TAX	1,536	224,895,783	499,500	224,396,283	1,995,651.12	1,993,285.98	7,975,509.06
REAL ESTATE TAX C	23	3,075,390	346,500	2,728,890	20,984.89	20,984.89	83,939.56
REAL ESTATE TAX X	108	12,916,200	12,916,200	0	0.00	0.00	0.00
PERSONAL PROPERTY TAX	272	10,909,098	418,920	10,490,178	97,261.91	92,097.90	373,555.61
MOTOR VEHICLE TAX	4,040	29,388,189	1,300,090	28,088,099	997,323.05	0.00	997,323.05
TOTALS:	5,979	281,184,660	15,481,210	265,703,450	3,111,220.97	2,106,368.77	9,430,327.28

Waived Bills

Type	Count	Gross Assessment	Exemptions	Net Assessment	Total Tax	Waived Amount
TOTALS:	0	0	0	0	0.00	0.00

Summary of Cash Collections - Year to Date

Type	Taxes	Bond Int	Interest	Lien	Fees	Total
REAL ESTATE TAX	4,033,912.67	0.00	1,177.70	0.00	0.00	4,035,090.37
PERSONAL PROPERTY TAX	213,940.22	0.00	27.67	0.00	0.00	213,967.89
MOTOR VEHICLE TAX	908,729.75	0.00	2,215.66	0.00	1,640.00	912,585.41
TOTALS:	5,156,582.64	0.00	3,421.03	0.00	1,640.00	5,161,643.67

Kristine Metcalf	\$54.23	Sec 12-129 Refund of excess payment
Brendan Donohue	\$11.19	Sec 12-129 Refund of excess payment
Steven & Allana Fuss	\$137.20	Sec 12-129 Refund of excess payment

11/09/2020 Tax Refunds Total: \$202.62

Sec. 12-129. Refund of excess payments. Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

14. Assessor's Report

a. Revaluation Services

15. Department Reports

- a. Fire Department**
- b. Resident State Trooper**
- c. Town Clerk**
- d. Building Department**
- e. Assessor's Office**
- f. Town Garage**
- g. Transfer Station**
- h. Library**
- i. Senior Transportation**
- j. Registrars**



Commanding Officer
Master Sergeant Eric Peck #085

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Vacant

Date: 11/02/2020

Jeff J. Maguire
Town Manager
17 School Road
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover.

During the month of **October 2020** the Andover Resident Trooper as well as Troop K Troopers responded to **162** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 7
Burglaries: 3
Larcenies: 1
Narcotic Cases: 0
Other Criminal: 4
Other Non-Criminal: 3
Non Reportable Matters: 142
Other Noteworthy Events (List):

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:
On-Sight DWI: 1
Traffic Citations: 1
Written Warnings: 0

Sincerely,

Master Sergeant Eric Peck #085

Master Sergeant Eric Peck #085
Acting Commanding Officer
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550

September	2020				
DATE ISSUED	PERMIT NO.	PROPERTY OWNER	PROPERTY LOCATION		DESCRIPTION
9/3/2020	4589	Gene Horn	64	Gilead Rd	Install Generator
9/10/2020	4591	Brian Damour	9	Erodoni Rd	Install pellet Stove
9/10/2020	4592	Eric Dudas	16	Oak Farms Rd	Replace Shower
9/14/2020	4594	Bruce Kelly	190	Bunker Hill Rd	Run Propane Line
9/14/2020	4593	Greg Burns	29	parker Ridge Rd	Add Roof & Screen Room
9/14/2020	4595	Tom Stribula	123	Boston Hill Rd	Roof
9/14/2020	5000	Karen Hunt	214	Bearswamp Rd	Install Roof Top Solar
9/17/2020	5003	Michael Kurdzo	113	Boston Hill Rd	Electrical Upgrade
9/17/2020	5004	Erika Mcneil	10	Bausola Rd	Electrical Upgrade
9/17/2020	5008	Curt Dowling	389	Lake Rd	Electric for Generator
9/17/2020	5006	Al Beaucham	491	Lake Rd	Rewire Electrical
9/17/2020	5007	Ylo Anson	138	Boston Hill Rd	Install Generator
9/21/2020	5005	Janice Bazzani	322	Lake Rd	Install Oil Tank
9/22/2020	5009	Richard Repay	119	Lakeside Dr	Install Oil Tank
9/22/2020	5010	Tammy Lincoln	233	Lake Rd	Pellet Stove
TOTAL PERMITS ISSUED =16					

Register Report 4th QUARTER 2019 - Sep 2020

9/1/2020 through 9/30/2020

10/26/2020

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Ta...	Amount
BALANCE 8/31/2020								54,348.72
9/10/2020	Building Department		9 Erdoni Rd	[Permit receipts]				56.43
9/10/2020	Building Department		16 Oak Farms Rd	[Permit receipts]				20.52
9/10/2020	Building Department		29 Parker Bridge Rd	[Permit receipts]				121.56
9/10/2020	Building Department		190 Bunker Hill Rd.	[Permit receipts]				20.52
9/10/2020	Building Department		123 Boston Hill Rd.	[Permit receipts]				82.08
9/14/2020	Building Department		214 Bear Swamp Rd.	[Permit receipts]				307.80
9/14/2020	Building Department		104 Bunker Hill Rd.	[Permit receipts]				41.04
9/15/2020	Building Department		26 Old Coventry Rd.	[Permit receipts]				95.42
9/17/2020	Building Department		113 Boston Hill Rd	[Permit receipts]				112.86
9/17/2020	Building Department		10 Bausola Rd	[Permit receipts]				102.60
9/21/2020	Building Department		322 Lake Rd.	[Permit receipts]				41.04
9/21/2020	Building Department		138 Boston Hill Rd	[Permit receipts]				205.20
9/22/2020	Building Department		389 Lake Rd.	[Permit receipts]				205.20
9/22/2020	Building Department		119 Lakeside Dr	[Permit receipts]				20.52
9/22/2020	Building Department		233 Lake Rd	[Permit receipts]				20.52
9/23/2020	Building Department	S	151 Lakeside Dr	IWWC APPLICATIO...				140.00
				ZBA... State Zoning Fee				60.00
9/23/2020	Building Department	S	151 Lakeside Dr	IWWC APPLICATIO...				150.00
				IW... State Zoning Fee				60.00
9/3/2020	Building Department		262 Route 6	[Permit receipts]				8.06
9/23/2020	Building Department		64 Gilead Rd.	[Permit receipts]				26.68
9/23/2020	Building Department		27 Townsencd	27 ... Driveway:fee				50.00
9/28/2020	Building Department		40 Townsend Rd.	[Permit receipts]				20.52
9/28/2020	Building Department		113 Boston Hill Rd	[Permit receipts]				80.52
9/28/2020	Building Department		255 Long Hill Rd.	[Permit receipts]				82.08
9/28/2020	Building Department		94 Hendee Rd	[Permit receipts]				41.04
9/28/2020	Building Department		389 Lake Rd.	[Permit receipts]				193.38
9/29/2020	Building Department		491 Lake Rd.	[Permit receipts]				102.60
9/1/2020 - 9/30/2020								2,468.19
BALANCE 9/30/2020								56,816.91
OVERALL TOTAL								2,468.19
TOTAL INFLOWS								2,468.19

State-IWWC-PZC-ZBA NOV.6, 2019 - Sep 2020

9/1/2020 through 9/30/2020

10/26/2020

Page 1

Date	Account	Num	Description	Memo	Cat...	Tag	Notes	T... Cl	Amount
9/23/2020	Building D...	S	151 Lakeside Dr	ZBA Mr. Partridge	Stat...				60.00
9/23/2020	Building D...	S	151 Lakeside Dr	IWWC Mr. Partridge	Stat...				60.00
9/10/2020	Permit rec...	4593	S 29 Parker Bridge Rd	State Zoning Fee	Stat...			S...	c60.00
9/28/2020	Permit rec...	5012	S 113 Boston Hill Rd	State Zoning Fee	Stat...			S...	c60.00
9/28/2020	Permit rec...	5015	S 389 Lake Rd.	State Zoning Fee	Stat...			S...	c60.00
9/1/2020 - 9/30/2020									300.00
TOTAL INFLOWS									300.00
TOTAL OUTFLOWS									0.00
NET TOTAL									300.00

State Ed Report - 12/24/19 - Sep 2020

9/1/2020 through 9/30/2020

10/26/2020

Page 1

Category	9/1/2020- 9/30/2020
INFLOWS	
Ed Fee - State	46.13
TOTAL INFLOWS	46.13
OVERALL TOTAL	
	46.13

Assessor's office monthly activity –SEPTEMBER 2019	
Processing conveyances	7
Processing building permits	16
Prorating motor vehicle grand list	13
Updating field cards	
Correspondence/Phone	25
Providing assistance to town hall customers (ie taxpayer, title searchers, appraisers etc)	15
Providing assistance to other departments	2
Researching mapping issue or questions	2
Reports and communication with the State of Connecticut/ US Census	2
MLS research	
Scheduling meeting and appointments	
Office work – ie filing, updating sales book, scanning documents etc	
Personal property grand list	All pp declarations processed, labeled, folded, stamped & mailed.
Personal Property/Discovery	22
Homeowner's program	1
Veteran's program	
Income & expenses	
Renter's rebate program	20
Tax exemptions	1
Adds to the re, pp or mv grand list	3
Pa 490	
Provided assistance to BAA	5
Researching and providing requested information to auditor or software vendor (for grand list files or tax bills)	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	3
Tax appeal review/appraisal	
Mls review	
Town board/dept assistance	
Review & Approve C of Cs	14
Review & Approve Farmland & Forestland Assessment Applications	1
Review, Approve, & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
1462 1	VERVILLE EMILE L SR ESTATE OF 125 LAKE RD ANDOVER CT 6232-0	893 C C C/O KENNETH A VERVILLE	08017R	C 2019 09/23/2020 EXTENSION GRANTED HOMEOWNER & LOCAL	107,700 0 107,700	0 12,000 -12,000	107,700 12,000 95,700
50365 1	BONA KRISTINA C 5 MATHIESON DR ANDOVER CT 6232-1521	50372 2006 01 FORD 1FMDK04176GA45043	08005M	C 2018 09/16/2020 SOLD 1/19	3,010 0 3,010	-2,008 0 -2,008	1,002 0 1,002
50799 1	DANFORTH KELLY A 162 BOSTON HILL RD ANDOVER CT 6232-1404	50806 2008 01 NISSA 1N4AL21E88C179535	08018M	C 2018 09/29/2020 SOLD 10/18	3,410 0 3,410	-3,127 0 -3,127	283 0 283
51137 1	FUSS STEVEN D 145 LAKE RD ANDOVER CT 6232-1513	51149 2015 01 FORD 1FM5K8F8XFGA11420	08011M	C 2019 09/17/2020 BAA	15,210 7,500 7,710	-3,853 0 -3,853	11,357 7,500 3,857
51926 1	LEASE AND RENTAL MANAGEM 45 HAVERHILL ST ANDOVER MA 1810-1414	51938 2015 01 CHEVR 2GNFLFEK8F6357089	08016M	C 2019 09/23/2020 DELETE FROM DMV	9,850 0 9,850	-9,850 0 -9,850	0 0 0
51953 1	LEASE AND RENTAL MANAGEM 45 HAVERHILL ST ANDOVER MA 1810-1414	51960 2015 01 CHEVR 2GNFLFEK8F6357089	08014M	C 2017 09/23/2020 DELETE FROM DMV	12,180 0 12,180	-12,180 0 -12,180	0 0 0
51975 1	LEE KENNETH E 24 WEBSTER LN BOLTON CT 6043-7825	51987 2000 02 FORD 1FTSF31F6YEB04678	08012M	C 2019 09/17/2020 BAA	5,780 0 5,780	-5,080 0 -5,080	700 0 700
51981 1	LEASE AND RENTAL MANAGEM 45 HAVERHILL ST ANDOVER MA 1810-1414	51986 2015 01 CHEVR 2GNFLFEK8F6357089	08015M	C 2018 09/23/2020 DELETE FROM DMV	11,080 0 11,080	-11,080 0 -11,080	0 0 0
53062 1	ROCKLAND VALLEY FARM PO BOX 205 ANDOVER CT 6232-205	53076 2014 02 RAM 3C63RRKL5EG161582	08013M	C 2019 09/17/2020 BAA	28,980 0 28,980	-11,480 0 -11,480	17,500 0 17,500
54036 0	BADE JEANMARC 344 LAKE RD ANDOVER CT 6232-0	19A051 2017 11 MALON 4KF62140HG001233	08006M	C 2019 09/17/2020 WRONGT TT- ADD FROM TOLLAND	0 0 0	720 0 720	720 0 720
54037 0	BADE MARY C 344 LAKE RD ANDOVER CT 6232-0	19A052 2016 01 VOLKS 3VWYT7AUGM064522	08007M	C 2019 09/17/2020 11240	0 0 0	11,240 0 11,240	11,240 0 11,240
54038 0	BADE JEANMARC 344 LAKE RD ANDOVER CT 6232-0	19A053 2005 01 ACURA 2HNYD189X5H50492	08008M	C 2019 09/17/2020 WRONG TT- ADD FROM TOLLAND	0 0 0	4,040 0 4,040	4,040 0 4,040
54039 0	BADE JEAN-MARC 344 LAKE RD ANDOVER CT 6232-0	19A054 2008 01 ACURA 19UUA76578A043557	08009M	C 2019 09/17/2020 WRONG TT - ADD FROM TOLLAND	0 0 0	5,570 0 5,570	5,570 0 5,570
54040 0	BADE JEAN M 344 LAKE RD ANDOVER CT 6232-0	19A055 2003 11 BIGTE 4K8AX101131A05816	08010M	C 2019 09/17/2020 WRONG TT- ADD FROM TOLLAND	0 0 0	390 0 390	390 0 390
TOTAL	# Of Accts 14				197,200	-36,698	160,502

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
					7,500	12,000	19,500
					189,700	-48,698	141,002
YEAR 2019	# Of Accts 14				197,200	-36,698	160,502
					7,500	12,000	19,500
					189,700	-48,698	141,002
GRAND TOTAL	# Of Accts 14				197,200	-36,698	160,502
					7,500	12,000	19,500
					189,700	-48,698	141,002

ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - October 2020		
	Oct-20	YTD 20-21 (July 1, 2020 - June 30, 2021)
Adult:		
Fiction	475	1867
Non-fiction	73	380
Video	91	392
Audio	39	153
Magazines	1	21
E-reader (Kindle)	0	0
Total Adult	679	2813
Children:		
Fiction	106	432
Non-fiction	29	71
Video	6	17
Audio	0	1
Total Children	141	521
Young Adult:		
Fiction	46	148
Non-fiction	1	5
Audio	0	1
Magazines	0	0
Total Young Adult	47	154
Total Fiction	627	2447
Total Non-fiction	103	456
Total Video	97	409
Total Audio	39	155
Total Magazines	1	21
Total Uncategorized**	17	65
Total Passes	0	0
Total OverDrive	184	641
Total E-readers	0	0
Total Circulation	1068	4194
Out-of-town circ.	80	423
Ref. questions	25	134
Patrons registered:		
Andover	3170	
Out-of-town	470	
Total Patrons	3640	
Collection size *	20211	
Public Computer Usage (hrs.)	56.5	241.5
ILL provided	33	127
ILL received	34	124
# Patrons (inc. programs):	356	1450
PROGRAM ATTENDANCE	21	78
Number of programs:	4	12

Registrars monthly report.

Worked on Election Preparations including training poll workers, Testing Ballots, purchasing election supplies as well as attending on-line Secretary of State Training.

Processed 136 voters, new voters, voters who moved out of town and voters who passed away.

Worked with Town clerk on absentee ballots/

Average 6 - 10 hours per week in the ROV office.



Andover, Hebron, Marlborough Youth and Family Services, Inc.
25 Pendleton Drive, Hebron, CT 06248
Phone (860) 228-9488 • Fax (860) 228-1213
Website: www.ahmyouth.org

November 3, 2020

Updated with Edits July 27, 2020

Original Draft – 2-18-20

Local Government Cooperative Venture Agreement

Between

**Andover, Hebron, Marlborough Youth, and Family Services
(AKA) AHM Youth & Family Services, Inc. & the Towns of Andover, Hebron,
Marlborough, CT**

Section 1

This agreement is made this ____ day of ____, by and between AHM Youth and Family Services, Inc., a public charity, (a Connecticut nonstock corporation with principal offices in the Town of Hebron, Connecticut, (hereinafter referred to as “AHM”), and the Towns of Andover, Hebron, and Marlborough, Connecticut, all municipal corporations existing under the laws of the State of Connecticut, (hereinafter referred to as “the Towns”).

Pursuant to its Bylaws, the mission of AHM Youth and Family Services is “to provide mental health and positive youth development services which assist children, young people and their families in creating a supportive and caring environment for them to reach their maximum potential as members of society.”

Pursuant to its Bylaws, the purpose of AHM Youth and Family Services is: “To provide mental health and positive youth development services that help families create a supportive and caring environment for children and teens to reach their maximum potential in society.”

By way of this agreement, AHM is designated as the municipal agent for CT Youth Service Bureaus (“YSB”), (which includes a Family Resource Center and other human service programs) on behalf of the Towns of Andover, Hebron, and Marlborough pursuant to the definitions of a YSB, per Sections 10-19m-10-19q, inclusive, of the Connecticut General Statutes.

By way of this agreement, AHM hereafter shall be recognized as a public charity, acting as both a service provider and a community investment partner in human services for the townspeople of Andover, Hebron, and Marlborough, CT.

By way of this agreement, it is clearly recognized by all parties that the relationship between this public charity and the towns is based upon similar arrangements found throughout the State of Connecticut hereafter defined as regional or inter-municipal organizations authorized by Connecticut General Statutes and Local Government Cooperative Ventures in Connecticut.



Description of Local Government Cooperative Ventures in Connecticut

The following definitions are contained in a report by the Connecticut Advisory Commission on Intergovernmental Relations, (ACIR) dated June 2000.

- According to the ACIR, Local Government Cooperative Ventures in CT. either may be authorized by statute or created by voluntary local initiatives. At that time, there were 37 types of regional or inter-municipal organizations authorized by Connecticut General Statutes and federal legislation. There were also contained in this report a wide variety of locally-generated, voluntary inter-municipal agreements in Connecticut which addressed and address to this day a wide range of issues.
- As of 1996, the ACIR identified approximately 300 local government joint ventures. Note: additional such ventures may exist today.
- Many of these ventures shared administrative, inspection and social services.
- At that time the ACIR identified and classified the types of regional and inter-local cooperative existing in the State of Connecticut.
- Connecticut's inter-municipal arrangements vary substantially in purpose, formality, organizational structure, and financing. Their purposes cover a broad spectrum of activity, ranging from simple, low-cost equipment sharing arrangements to sophisticated and expensive recycling programs and other complex administrative and educational activities.

Some programs are informal in structure, while others involve formalized agreements, balance representation requirements and financial participation. Some programs do not have a budget, while others have budgets ranging from into the tens of millions of dollars. Some are organized on a durational basis, while others have endured and prospered for decades. Despite these differences, virtually all such cooperative relationships, whether authorized by specific state or federal legislation or informally created, are formed when two or more municipalities or boards of education voluntarily agree to address a situation on a joint basis.

- The predominant common characteristics of Connecticut's inter-municipal cooperative ventures are that:
 - They are a single purpose in nature;
 - They are specialized to meet well-defined goals;
 - Participation is voluntary;
 - Financial contributions are self-regulated;
 - Program effectiveness is evaluated locally; and
 - Administrative requirements are minimal.



Andover, Hebron, Marlborough Youth and Family Services, Inc.

25 Pendleton Drive, Hebron, CT 06248
Phone (860) 228-9488 • Fax (860) 228-1213

Website: www.ahmyouth.org

Although many inter-local and regional bodies are formed in response to state policy or financial incentives, such as the (DCF YSB grant), most cooperative ventures identified in Section 3 of Part C of this report have resulted from local initiatives between or among two or more municipalities relative to basic local government functions, (youth services/human service needs). Municipalities activating what each perceived to be its own best interest, under the cost of many of these services with local general fund appropriations. Each participating municipality evaluated the effectiveness of the program and determines the need for continuing the activity. Therefore, municipalities retain a higher degree of local autonomy while securing the benefits of cooperative activity, without the perceived dangers of creating additional layers of government or becoming involved in complicated long term administrative entanglements. In Connecticut, interlocal cooperative activity is very often a “grassroots” phenomenon occurring frequently, even when government financial incentives are not available, (AHM’s role as community investment partner).

By way of this agreement, AHM hereafter shall be recognized as a Local Government Cooperative Venture acting as the youth services department on behalf of the Towns of Andover, Hebron, and Marlborough in order to provide youth, family and other human services requested by the towns.

Section 2

History and Background

In 1978, Section 10-19m of the Connecticut General Statutes established youth service bureaus, (hereinafter referred to as “YSB”). A YSB is defined as an agency operated directly by one or more municipalities, or a private agency designated to act as an agent of one or more municipalities, for the purpose of evaluating, planning, coordinating, and implementing youth services, Services include prevention, and intervention programs for delinquent, pre-delinquent youth, pregnant and troubled youth. The statute further states that YSBs shall be the coordinating unit of community-based services that provide a comprehensive delivery or prevention, intervention, treatment and follow up services. YSBs offer a broader scope of services than most other youth-serving agencies. Aside from providing direct services like other agencies, YSBs are responsible for assessing the needs of youth, identifying gaps in services, providing referrals, and coordinating support services for youth to fill gaps while avoiding the duplication of services, (from the State Department of Education’s Biennial Report on Connecticut Youth Service Bureaus, Commissioner Dianna R. Wentzell, June 11, 2018).

In 1984, AHM Youth and Family Services was incorporated as a non-profit corporation by a committee of volunteers, (residents of the three partner communities) for the purpose of creating a youth service bureau. In order to establish a state-sanctioned YSB, municipal support in the form of a matching grant was required, along with the recognition that AHM would act as the youth services agent for the Towns of Andover, Hebron, and Marlborough. Each town voted to accept the initial YSB funds, with the Town of Hebron acting as the host community to account



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for such funds. Additionally, each town agreed to the terms set forth in state statute to work in partnership with the newly formed AHM Board of Directors to establish a YSB. Today this public charity provides a comprehensive set of wrap-around mental health, drug and alcohol prevention, juvenile justice, youth and family development programs for Andover, Hebron, and Marlborough children, youth, and families. Additionally, the agency as of 2019 also started serving the mental health needs of young adults up to ages 26, as well as senior citizens through an intergenerational program called CHOREs, following the recommendations found in the 2019-21 AHM Strategic Plan funded by the Hartford Foundation for Public Giving.

Section 3

Based on state statutes, Sections 10-19m-10-19q, inclusive, of the Connecticut General Statutes AHM serves as both the facilitator of the ACU – Administrative Core Unit Functions and DS- Direct Service Functions of operating a Youth Service Bureau for the Towns of Andover, Hebron, and Marlborough. Based on both functions to assess community needs, develop programs, identify whenever possible external funding resources for the towns to match municipal dollars, research and evaluate the following services are currently offered by AHM on behalf of each of the three town partners:

Intervention-Mental Health Services

- Child, Youth and Family Counseling Sessions
- Grades K-6 School-Based Student Support Services
- Grades 7-8 School-Based Student Support Services
- Grades 9-12 School-Based Student Support Services
- SMART Recovery Group High School
- SMART Recovery Group Young Adults
- SMART Recovery Group Friends and Family
- ADHD Parent Support Group

Prevention Programs

- RALLY Group
- 4 What's Next
- Take Back Event
- Project Graduation
- Student Athletics Nights – Parent and Student Drug Prevention Workshops
- Prevention Week at both RHAM Schools
- Community Forums on underage drinking and substance use
- Social Host Law Forums
- Social Norms Campaigns



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Youth Development Programs

Lanterns Mentoring Program
Summer Youth Theater
Peer Helpers
Power of Words
Power of Words, Jr.
Girl Power Camp

Juvenile Justice Services

Juvenile Review Board Case Intake and Monitoring
Responding to new Truancy Laws through the YSB in support of the schools
Interventions for Vaping

Family Programs

Family Resource Center KinderRama Program
Family Resource Center Play and Learn Groups

Intergenerational Programs

CHOREs Program

Note: New services that are deemed to be beyond the scope of this agreement, may be negotiated and included as an addendum in the future to this agreement.

Section 4

VALUE ADDED BENEFITS to the three towns, are referred to as administrative and direct service functions provided by the charity, (AHM Youth and Family Services) directly on behalf of the three town partners, at no additional expense to taxpayers. Examples of those added value benefits include:

- Community Mental Health Fund scholarships for children and families.
- Scholarships for local grades K-12 Students.
- Over \$900,000 in additional financial resources are raised through the charity, AHM Youth and Family Services for the direct benefit of the towns to offer youth services, including five major fundraisers, multiple state, and federal, civic, corporate and faith community grants, and endowment fund proceeds. These funds help offset in large part the following categories of programs for local taxpayers: mental health services, prevention programs, juvenile justice programs, youth and family development programs, intergenerational programs and young adult services.



Section 5

Responsibilities of each party related to the youth services partnership include the following:

AHM Youth and Family Services

1. As the municipal agent for youth services for the Towns, and as a public charity acting on behalf of the townspeople in accordance with the operations of a Youth Service Bureau, AHM shall:
 - A. provide in Andover, Hebron and Marlborough the services specified in Connecticut General Statutes Section 10-19 m-10-19q (as the same may be amended from time to time), which services from time to time may be amended by the AHM Board of Directors;
 - B. provide additional or other youth-related services, (including but not limited to a mental health services, juvenile justice services, prevention services, youth and family development services, services for young adults and intergenerational, (youth and older American services) in accordance with state statutes that guide all of Connecticut's Youth Service Bureaus and Family Resource Centers; and
 - C. maintain records of the volume and nature of services provided in each town.
2. AHM shall remain current and in good standing with all state and federal laws and statutes that pertain to operating a public charity in the State of Connecticut.
3. AHM shall remain current and good standing with the State of Connecticut's legislative statutes pertaining to the operations of a Youth Service Bureau, (YSB)
4. AHM shall comply with all applicable federal state laws and regulations, including but not limited to those relating to taxation, employment, and client confidentiality.
5. AHM shall maintain a liability insurance policy not less than \$1,000,000.00 which shall insure against all claims arising out of personal injury or loss, whether arising out of negligence or misconduct on part of directors, officers, agents, and employees or otherwise, and whether asserted on any tort or contract theory on any claim.
6. AHM shall be the coordinating unit of community-based services to provide comprehensive delivery of prevention, intervention, treatment and follow-up services. (See Section 10-19m(a) of the Connecticut General Statutes).
7. AHM shall provide school based staff to the school districts within the Towns subject to this Agreement. For all such purposes, those individuals serving in school based positions are exclusively employees of AHM, subject to the rules, policies and employment practices of AHM but shall follow the school work schedule related to work hours, holidays, school vacations, early closings and partial school days . It is expected



that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

8. AHM will endeavor to work with school officials in the interviewing and hiring process of each candidate and seek feedback from school officials in completing an employee's annual evaluation. Any changes in duties, responsibilities, caseloads etc. shall be discussed by the school official with the Executive Director of AHM prior to making such changes. Any requests for additional staffing and services which cannot be accommodated within the existing fiscal year budget may be obtained by the School District through a Personal Services Agreement.

Town of Andover

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force, working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.
6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.



Town of Hebron

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force, working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.
6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

Town of Marlborough

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force,



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25 Pendleton Drive, Hebron, CT 06248
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Website: www.ahmyouth.org

working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.

6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

Section 6 Youth Services and Municipal Oversight Consortium

Whereas, representatives of AHM Youth and Family Services and each member community shall be represented on the Oversight Consortium, hereafter referred to as the "Consortium," as defined below, and has duly authorized the establishment of the Consortium pursuant to Connecticut General Statutes Section 10-19 m-10-19q, inclusive, to facilitate the ongoing provision of a youth service bureau.

Therefore, the parties hereto, in consideration of the mutual covenants hereinafter set forth, and intending to be legally bound, covenant and agree as follows hereafter.

Article 1.

- 1.1. The name of the group shall be the AHM Youth and Family Services and Municipal Oversight Consortium.
- 1.2. The Consortium's fiscal year shall commence on July 1 and end on June 30.

Article 2.

2. Membership

- 2.1. Any Connecticut entity that is permitted by law to cooperate in the provision of Youth Services according to Connecticut General Statutes Section 10-19 m-10-19q may request to become a "Member."
- 2.2. The initial Members of the Consortium shall be AHM Youth and Family Services and the Towns of Andover, Hebron and Marlborough.



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- 2.3. Any Connecticut municipality that is not a party to this Agreement and desires to become a Member shall signify its intention by furnishing to the Consortium a written request to join. New Members may be added by the affirmative vote of a majority of the Consortium Members.

Article 3.

3. Withdrawal from Membership

3.1A Member may withdraw from the Consortium effective as of the last day of the fiscal year of the Consortium after having given all other Members of the Consortium written notice not later than the last day of the previous fiscal year.

Article 4.

4. Representatives

4.1 The Representatives will consist of one (1) elected official from each of the Board of Selectmen or their Town Administrator or Chief Executive Officer and Board of Finance from the Towns along with one (1) or more AHM Representatives as non-voting ex officio members for consultative purposes, one of whom shall be the President of the AHM Board of Directors. The Chair of the Consortium shall be the President of the AHM Board of Directors.

4.2 Any Representative who leaves elected office while a Member of the Consortium will be considered as having resigned his or her position as a Representative on the effective date of his or her leaving elected office. The Member Town from which the resigned Representative served in office shall appoint a substitute Representative as soon as reasonably practicable.

4.3 Each Representative shall serve at the will of the appointing Board and may be removed from office at any time by the appointing Board.

4.4 The Members and the Representatives shall not be liable for the acts or omissions of any Consultant, Third-Party Administrator, attorney, certified public accountant, investment manager, or other consultants, agent, or assistant employed in pursuance of this Agreement, if such Consultant, Third-Party Administrator, attorney, certified public accountant, investment manager, or other consultants, agent, or assistant was selected pursuant to this Agreement and such person's performance was periodically reviewed by the Representatives who found such performance to be satisfactory.



Article 5.

5. Meetings

5.1 The Consortium shall meet semi-annually to transact its business, each meeting to be held on a date and time and at a place to be determined by the Representatives. The Representatives of the Consortium may, and upon the written request of any two (2) Members shall, call a special meeting of the Consortium at any time giving at least five (5) calendar days written notice of the time and place thereof to the remaining Members (municipal and AHM partners).

5.2 Notwithstanding the provisions of Paragraph 5.1, to the extent required by law, meetings will be held and noticed consistently with the requirements of Connecticut's Freedom of Information Act.

5.3 Agendas for meetings of the Consortium shall be distributed and posted by each Town in accordance with requirements of noticing a meeting of municipal agency of that Town at least twenty-four (24) hours in advance.

5.4 Quorum; Voting

The presence of five (5) Representatives shall constitute a quorum. An affirmative vote of at least five (5) representatives (including those present or by proxy) is required for the Consortium to take action except a vote of a simple majority of the quorum may adjourn or fix the time and place of the next meeting.

Article 6.

6. Business Purpose of Consortium

- 6.1. The purpose of the Consortium is to determine the annual contribution that each of the Member Towns shall pay AHM for the services rendered hereunder.
- 6.2. The adoption of the AHM budget is the responsibility of the AHM Board of Directors. Any changes to the AHM budget are the responsibility of the AHM Board of Directors.
- 6.3. The contribution of each Member Town shall be determined by multiplying the total budgeted revenue from the Member Towns as set out in the AHM budget by a fraction, the denominator of which shall be the combined population of the Member Towns as set out as the latest year in the latest published edition of the Town Profiles as published by the Connecticut Economic Resource Center (CERC) and the numerator of which shall be the population of the Member Town



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as published in the same CERC Town Profile. Each of the Towns shall pay its contribution for each fiscal year in which this agreement is operative in semi-annual installments on or before July 15th and January 15th of each fiscal year

6.4 AHM will keep each of the Towns fully apprised of its operations and shall furnish to the Boards of Selectmen and Finance of each of the Towns minutes of the monthly meetings of its Board of Directors, quarterly financial statements, annual reports, annual audits, and such additional information as may be reasonably requested by the Chief Executive Officer of each of the Towns. AHM and the Chief Executive Officers shall confer on all matters of mutual interest and concern regularly as needed. Communications regarding AHM's monthly reports and annual proposed budgets, shared by AHM's Board of Directors shall take place through the use of email correspondence or the US mail. Correspondence of important AHM documents such as those listed above shall be sent from AHM offices to every member of the Boards of Selectmen and Finance in each partner community.

6.5 AHM covenants and agrees with the Towns that all services contemplated hereunder shall be performed in a good and professional manner by qualified personnel well-skilled in their respective fields. AHM acknowledges that it is experienced in the services that it is required to perform hereunder and that the Towns are relying upon it to impart that experience in the performance of its duties hereunder.

Article 7.

7. Amendment of this Agreement or the Addendum

7.1 This Agreement may be amended, in whole or in part, by an instrument in writing duly executed on behalf of a majority of the Consortium Members.

Article 8

8. Termination

8.1. This Agreement may be terminated by an instrument in writing duly executed on behalf of a majority of the Consortium Members. Any such termination shall not be made effective prior to the last day of the fiscal year next succeeding the fiscal year in which the action to terminate was taken.



Article 9.

9. Miscellaneous

- 9.1. This Agreement made pursuant to the laws of the State of Connecticut and shall be construed and interpreted in accordance with the laws of the State of Connecticut.
- 9.2. Each Member specifically agrees that it is its intent that this Agreement, under all circumstances and in every respect, shall comply with all applicable statutes, governmental regulations, and judicial decisions. However, in the event any provision of this Agreement be held to be unlawful, or unlawful as to any person or instance, such fact shall not adversely affect the other provisions herein contained or the application of such provisions to any other person or instance.
- 9.3. Whenever any words are used in this Agreement in the masculine gender, they shall also be construed to include the feminine or neuter gender in all situations where they would so apply; whenever any words are used in the singular, they shall also be construed to include the plural in all situations where they would so apply; and whenever any words are used in the plural, they shall also be construed to include the singular.
- 9.4. Whenever the word "person" is used in this Agreement, it should be construed to include a natural person or organization, as would be applicable, including, but not limited to, a firm, labor organization, partnership, association, corporation, legal representative, or trustee.
- 9.5. The Article and Section titles are included solely for convenience and shall, in no event, be construed to affect or modify any part of the provisions of this agreement or be construed as part thereof.
- 9.6. This Agreement may be executed in counterparts, and each copy of this Agreement shall be considered an original when duly executed by one of the parties hereto.
- 10.7 This Agreement shall be binding upon, inure to the benefit of, and be enforceable by, the respective beneficiaries, representatives, successors and assigns of the parties hereto.
- 10.8 This Agreement supersedes the Agreement of the parties dated October 17, 2006 and the AHM Municipal Oversight Consortium agreement of the parties dated March 19, 2018.



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THE TOWN OF ANDOVER

By: Eric Anderson
Its Duly Authorized Town Administrator

Date _____

THE TOWN OF HEBRON

By: Andrew J. Tierney
Its Duly Authorized Town Manager

Date _____

THE TOWN OF MARLBOROUGH

By: Gregory Lowrey
Its Duly Authorized First Selectman

Date _____

ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

By: Tressa Giordano
Its Duly Authorized Executive Director

Date _____

Regional School District 8 Annual Town Report Summary - Scott Leslie, Acting Superintendent, October 2020

The Region 8 Strategic Plan was the primary driver of budgeting, programming and projects at RHAM for the 2019-20 school year. The five goals of the strategic plan address student performance, college and career readiness, district safety and accessibility, human capital development, budgeting and facility/technology needs. The operating budget for 2019-20 budget was \$29,634,828 and represented a 1.940% increase over the preceding year's budget. The approved capital budget was \$516,976. The combined operating and capital budgets was \$30,151,804 and represented a total increase of 2.86%. The budget for the 2019-20 school year was approved by all three towns in May, 2019. The district improved programming for special needs students that keeps them connected with their community and assists families with long-term planning with state agencies, community colleges and local businesses. The district enhanced our Career and Technical Education offerings with the addition of new medical career programming focused on Emergency Medical Technician (EMT) and Community Emergency Response Training (CERT). The district added a full time athletic director to better coordinate athletic programming across the district. Air conditioning units were added to the weight room and PE/Health classrooms as well as other needed capital improvement projects. The RHAM campus also hosted a major construction project funded through state grants that reconfigured traffic patterns leading into and out of the campus as well as the traffic patterns throughout the campus.

Highlights for the 2019-2020 school year include;

Middle School:

- Currently in year four of the Inquiry Program -focused on creating a personalized learning environment for students,
- Students performed above the state average on the state Smarter Balanced Assessment Consortium (SBAC) testing in Mathematics, English Language Arts and the Next Generation science Standards (NGSS) testing in Science,
- Students participated in the State Geography Bee and National Mathematics competitions,
- Enhanced our Career and Technical Education (CTE) program by adding options for 8th grade students to take a Production Engineering Class or an Advance Computer Science course,
- Art Foundations (1 semester, High School class) was offered as an elective for 8th grade students,
- 77% passing rate on all four components of the Connecticut Physical Fitness Assessment-grade 8 (state average for 2018-2019 is 50.9%),
- Middle School Students participated in UConn's Multiply Your Options Program. The program encourages young women to pursue careers in Math, Science and Engineering,
- PSAT 8 - second year close to 60% of students scored at or above goal in both reading and math,

- Participated in the Connecticut River Connections - Project Oceanology - Partners Urban Schools with Suburban/Rural Schools.,
- Began New Personal Wellness course focused on nutrition, financial basics and social emotional wellbeing,
- School-wide Social Emotional Learning Charter created,
- Launched breakfast program for students & staff.

High School:

- Advanced Placement Scores From 2015-2019 RHAM High School:
 - Increased the number of students taking College Board Advanced Placement (AP) assessments from 197 to 234 students.
 - Increased the number of AP exams administered from 322 to 403
 - Increase the number of students scoring 3 or better from 183 to 227
 - Increased the percentage of RHAM students scoring 3 or better from 92.5% to 97%
- PSAT Scores
 - Current seniors showed growth over time on PSAT assessments of 122 points above state mean average in 2017-2018 to 139 points above the state mean average in 2018-2019
 - Our current juniors showed growth over time on PSAT assessments of 49 points above the state mean average in 2018-2019 to 111 above the state mean average in 2019-2020
- All RHAM students are creating digital graduation portfolios tied to the RHAM graduate skills and dispositions,
- Continued community collaboration in CTE areas to support connections between industry and the classroom. New collaboration partners include Colebrook Village, WEPCO Plastics, Eastern Connecticut Workforce Investment Board (EWIB) and Andover, Hebron & Marlborough Youth Services,
- 166 students earned American Red Cross CPR/AED Certification in Physical Education,
- High passing rate- 66%- on the Aerobic Endurance portion of the Connecticut Physical Fitness Assessment- grade 10,
- 59% passing rate on all four components of the Connecticut Physical Fitness Assessment- grade 10 (state average for 2018-2019 is 51%).

Middle and High School:

- Implementation of joint programming with AHM Youth and Family Services including Power of Words, RALLY (Regional Activities Leading Local Youth) and the CHEC Coalition (Coalition for a Healthy

Empowered Community) to address school climate, student digital communication and tobacco/vaping and substance abuse issues,

- Continued partnership with AHM Youth and Family Services and ERASE (East of the River Action for Substance Abuse Elimination) to continue the implementation of a major federal drug and alcohol prevention grant,
- Annual Veteran's celebrations - brings veterans in to speak with our students about their own military service experience,
- The Power of Words program continues to open avenues for collaborative activities between high school, middle school and elementary aged Students.

Student Recognition

Middle School:

- 19 middle school music students auditioned for and were accepted into CMEA Eastern Region Honor Ensembles,
- Multiple middle school students and their teacher were honored and recognized by the Connecticut Writing Project,
- Technology Student Association students brought home 4 trophies - 1st place in Technology Bowl Oral, 1st, and 3rd in Coding, and 3rd place in Dragster Design.

High School:

- Two students presented at the Annual Bureau of Special Education Back to School meeting,

Athletics:

- A RHAM swimmer won the state open 200 and 500 freestyle events,
- A RHAM Indoor Track and Field athlete was the Class L and State Open Shot Put Champion and the RHAM Girls Indoor Track and Field team placed 4th in the Class L Championship,
- The RHAM Cheerleaders were the Central Connecticut Conference Champions,
- A RHAM student achieved a 5th place finish in the Eastern Connecticut Conference (ECC) Boys Diving Championships,
- A RHAM swimmer won the ECC Boys Swimming 50 yard freestyle event,
- A RHAM Student achieved 3rd place finish in the shot put in the 32nd New England Interscholastic Indoor Track Championship Meet,
- The RHAM Girls two-hundred meter relay team finished 5th in the 32nd New England Interscholastic Indoor Track Championship Meet.

Music/Arts

- Twenty one students were accepted into the Connecticut Music Educators Association Eastern Region Honor Ensembles,
- Two students were selected to perform in the 2019 National Association for Music Education All-Eastern Honors Ensembles,
- The RHAM Jazz Band was awarded Best Trumpet Section at the Waterford High School Jazz Competition. Two RHAM students were also awarded Best Overall Soloists and three RHAM students received Outstanding Musician Awards,
- The art work from three RHAM students was selected for the National Art Honor Society Juried Exhibit,
- The Scholastic Art & Writing Awards recognized RHAM students with two Gold Keys, as well as Best in Sculpture and The American Visions Award. RHAM Students were also recognized with a Gold Key award in Mixed Media, and Silver Key Awards for Photography, Film and Animation and Painting.

Academics:

- A RHAM student won the 2018 Congressional App Challenge for the second congressional district of Connecticut. The app “Latinum Studium” helps students improve their Latin vocabulary and grammar skills,
- A RHAM sophomore was awarded as a semi-finalist in the Connecticut Letters About Literature contest,
- A RHAM senior won first place in the Connecticut Poetry Society’s annual Lynn DeCaro Competition,
- At the 2019 Connecticut Technology Student Association Conference RHAM students achieved 3rd Place in VEX EDR Robotics, 2nd Place in Structural Engineering and 1st Place in Tech Problem Solving, Music Production and Technology Debate.

RHAM schools also excel beyond the academic classroom. In April 2019, RHAM was again honored with the Best Communities for Music Education designation from The National Association of Music Merchants (NAMM) Foundation for its outstanding commitment to music education. RHAM is one of 4% of districts across the nation receiving the prestigious award. Several of our extra-curricular clubs competed in local, state and national events, showcasing the various talents of our students in areas such as broadcasting, business, and problem solving. Lastly, close to 45% of RHAM middle and high school students participate in at least one athletic team. This involvement of

students in activities outside of the classroom is an important part of the district's theory of action for developing informed citizens that are ready for college and/or career.

RHAM Middle and High school successfully adapted to our shift to remote learning from March through June of 2020 in response to the COVID Pandemic. RHAM teachers worked closely with families to adapt our instructional practices and grading policies to best meet the needs of our students during this difficult time. RHAM also distributed 12,757 free meals to students and their siblings between March and June, 2020 to ensure that all of our students had access to healthy food while schooling from home.

Enrollment at RHAM middle and high schools has seen a decrease over the past seven years. In 2018-19, enrollment in grades 7-12 totaled 1,456. Our current enrollment in grades 7-12 is 1394. Staffing numbers are reflective of our enrollment and have been reduced over the past few years. Although enrollment has declined, the needs of students continue to increase. Region 8 developed a program to address students with severe school anxiety in response to these needs. The district has also implemented a Social Emotional Learning focus to engage students and staff in understanding the impact emotions have on learning and developing school-wide strategies to successfully address these needs.

In conclusion, our schools have wonderful students, dedicated teachers and staff and a high degree of parent and community support. The towns of Hebron, Andover and Marlborough are receiving an excellent return on their investment and Regional School District 8 continues to develop collaborative and cooperative relationships with each of the three towns.

REGIONAL SCHOOL DISTRICT NO. 8 BOARD OF EDUCATION TERMS

ANDOVER

Stephanie Bancroft, Chairperson 3/29/18 – 6/30/23

Lori Blake 7/1/20 -6/30/23

HEBRON

Vince Colonna 12/1/19 – 11/30/23

Jessica Dapsis, Treasurer 12/1/19 - 11/30/23

Kathleen Goodwin, Vice-Chairperson 12/1/17 - 11/30/21

Joseph O'Connor 12/1/13 - 11/30/21

Robert Schedtle, Secretary 12/1/17 - 11/30/21

MARLBOROUGH

Judy Benson-Clark 9/5/12 - 11/30/21

Mary Cochefski 10/1/20 - 11/30/23

Susan Stolfi 12/1/15 - 11/30/23

Jean Wilson 12/1/17 - 11/30/21

16. Correspondence

17. Public Speak

18. Adjournment