



Town of Andover, CT Board of Selectmen

Regular Meeting Packet

Wednesday, October 14th, 2020

7:00 P.M.

Location: virtual Zoom meeting

Town of Andover
Board of Selectmen
Wednesday, October 14th, 2020 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Call-in Directions to join the Zoom Meeting

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/87620487981>

Call-in from your phone for audio: 1-646-558-8656

Meeting ID: 876 2048 7981, Passcode: 655012

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. BOS/BOE Combined Finance Department Committee
 - i. Town Accounting Software
 - ii. Assistant Finance Officer Hiring Committee
 - b. Conservation Commission
 - i. Rail Trail Bank Proposal
 - ii. Monarch Way Station Proposal
 - c. Economic Development Commission
 - i. Open for Business campaign
 - d. Traffic Safety Committee
 - i. Speed Check Sign
 - ii. Site Assessment Implementation
5. Appointments
 - a. Mindy Gosselin, Land Use Board Clerk
 - b. Alicia Lee, Temporary Town Clerk's Assistant
 - c. Mattea Whitford, Assistant Town Clerk
6. Resignations
 - a. Beautification Committee
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

 - a. COVID Update and Town Hall Reopening
 - b. Consider transition of Beautification Committee to Parks and Grounds Committee
 - c. Fiber Optic Connection at Town Hall
 - d. Town-Wide Forestry
 - e. Hunting on Town Property
 - f. Tree Trimming Update
 - g. Alarm Monitoring for Town Buildings
9. New Business

Discuss and act upon the following:

 - a. AHM Annual Report
 - b. Veterans Monument Park
 - c. Town Email Access
 - d. Wood Chip Agreement with Andover Sportman's Club
 - e. Voting Plans
10. Approval of Meeting Minutes
 - a. Monday, September 14th, Regular Meeting Minutes

11. Treasurer's Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
13. Tax Collector's Report
 - a. Refunds Requests
14. Assessor's Report
 - a. Revaluation Services
15. Department Reports
 - a. Fire Department
 - b. Resident State Trooper
 - c. Town Clerk
 - d. Building Department
 - e. Assessor's Office
 - f. Town Garage
 - g. Transfer Station
 - h. Library
 - i. Senior Transportation
 - j. Registrars
16. Correspondence
17. Public Speak
18. Executive Session
 - a. Discussion of Treasurer's contract
19. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

1. Call to Order/ Pledge of Allegiance

2. Public Speak

3. Additions/Deletions to the Agenda

4. Board and Commission Presentations

**a. BOS/BOE Combined Finance
Department Committee**

- i. Town Accounting Software
- ii. Assistant Finance Officer Hiring Committee

b. Conservation Commission

- i. Rail Trail Bank Proposal
- ii. Monarch Way Proposal

**Plan for Improvement of “The Bank” along Route 6
Andover Conservation Commission
September 2020**

This north-facing slope is not on town land; it’s on state land. Nevertheless, it is in the center of town, and thus highly visible to townspeople and passers-through alike. Many townspeople think it embarrassingly unkempt-looking, and would prefer a groomed “lawn.” In the past, it has been seeded with lawn grasses. The bank is shaded in the morning, sunny in the afternoon.



“The Bank,” September 17, 2020

The 45° slope is not likely to be held in place by lawn grasses, however; it will always be subject to erosion, as shown below:



Attempt to remediate erosion by planting more lawn grass, photo Sept. 17, 2020

Therefore, any attempt at remediation of the appearance of the bank should begin with a plan to **control erosion** using plants with extensive root systems that will hold the soil in heavy rains. Whatever we plant will also have to be able to survive drought, since there is no way this bank will ever be irrigated.

The existing vegetation = a mix of native grasses, lawn grasses, native wildflowers, and invasive forbs, vines, and shrub species. Some of these are quite effective at holding soil; we should encourage them, especially Virginia Creeper, St. Johnswort, and Sensitive Fern. There is also a good amount of poison ivy, which is undesirable.



Virginia Creeper establishing itself on the Bank, September 17, 2020



Common St. Johnswort and Sensitive Fern establishing on the Bank, 2020

All three of these species will serve the purpose of stabilizing the soil, and will maintain a neat, low profile on the slope.

At the same time that we are remediating the slope for erosion control, we should be thinking of two other long-term goals: **attractiveness to the pollinator eye** and **beauty for the human eye**.

The existing vegetation contains a number of species that fulfill both of these criteria when they are in bloom:

Month of bloom Species

June –	Red Clover
July –	Queen Anne’s Lace Spotted Knapweed Butter and Eggs Common Milkweed
August –	Queen Anne’s Lace Spotted Knapweed Birdfoot Trefoil
Sept --	White wood asters Canada Hawkweed Spotted Knapweed Sweet Everlasting Butter and Eggs



Canada Hawkweed on the Bank, September 17, 2020

Critical to the last two objectives (though not for the first, erosion control) is the removal of the existing invasive species, as well as the poison ivy, on the bank.

Japanese Knotweed

Stiltgrass

Crabgrass

Plantain

Mugwort



Japanese Knotweed on the Bank, September 17, 2020

Desiderata:

- Bank is stabilized by roots.
- All vegetation is native or naturalized, and noninvasive, and can take care of itself in drought and flood.
- Bank looks attractive in four seasons.
- Pollinators will visit.

Plan:

1. **Remove** invasives and poison ivy. (How? Volunteer labor in work parties organized by Conservation Commission and Grounds Commission. Spot applications of herbicides may be required.)
2. **Keep** existing wildflowers and desirable vines and grasses, especially Virginia Creeper, St. Johnswort, and Ferns.
3. **Plant** or encourage other short native wildflowers to make the bank more attractive to humans and pollinators. (How? Volunteer labor in work parties organized by CC and Grounds Commission. \$\$ to come from private donations by members of BOS and others)
4. **Curtail mowing** between May 30 and October 15.

**Proposal for a Monarch Way Station on the Rail Trail
Andover Conservation Commission
September 2020**

Area to be converted:

Stage 1: the “Meadow” -- the wide, flat area on the side of the Rail Trail close to the Jersey barriers at the end of Center Street (left of the trail in this picture).

Stage 2: The area on the other side of the trail (right of the trail in this picture).



Proposed area for Pollinator Pathway and Monarch Way Station, July 4, 2020

These areas have been mowed all summer. There is hardly a flower to be seen anywhere. There is not a bee or a butterfly to be seen. Mugwort, Japanese knotweed, and black locust seedlings are taking over the whole area on the side of the trail closest to the Jersey barriers.



Mugwort, Japanese Knotweed, and black locusts on the side of the trail closest to the Jersey barriers, September 18, 2020



Japanese Knotweed growing around Jersey barriers, September 18, 2020



Mugwort growing around Jersey barriers, September 18, 2020

Vision for this area:

It will become a wildflower meadow designed to attract pollinators and to support the larval growth of butterflies, especially Monarchs.

To this end, it will be necessary to:

- (1) Eliminate the mugwort, Japanese knotweed, and black locust seedlings**
- (2) Limit mowing to one flail-width on either side of the path during the growing season.**
- (3) Cease mowing of the wildflower meadow between June 1 and October 15**
- (4) Encourage or plant:**

Natives that support butterfly larvae:

- Common Milkweed (Monarchs)
- Tick-trefoils (Skippers, Azures)
- Violets (Fritillaries)
- Pussytoes (Painted Ladies)
- Everlastings (Painted Ladies)
- Yarrow (Painted Ladies)
- Thistles (Painted Ladies)
- Knapweed (Painted Ladies)
- Woodland Sunflowers (Checkerspot)
- Asters (Crescents)
- Bluestem (Common Wood Nymph)
- Purpletop (Common Wood Nymph)

Naturalized plants for butterfly larvae:

- Vetch (Skippers)
- Red Clover (Skippers, Sulphurs, azures)
- Birds-foot Trefoil (Skippers)
- Queen Anne's Lace (Black Swallowtails)

Naturalized plants for pollinators of all sorts – bees and wasps, as well as butterflies:

- Red Clover
- Mountainmint
- Coneflowers
- Nepeta

The first year, we should plant some annuals to ensure a consistent supply of nectar and pollen:

Zinnia
Cosmos
Cleome

On the edges, where we now have a large stand of Japanese Knotweed, we could attempt to eliminate the knotweed and replace it with shrubs that support butterfly larvae, such as:

Shadbush (Eastern Tiger Swallowtail)
Spicebush (Spicebush Swallowtail)
Blueberry (Hairstreaks)

(5) Install Interpretive Signage



Monarch Waystation Sign (monarchwatch.org)



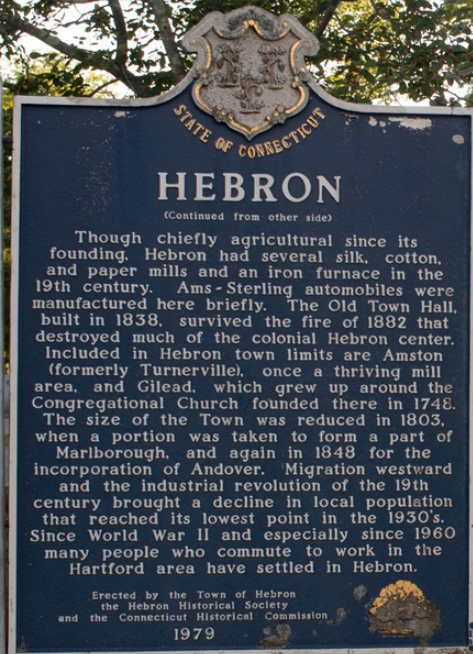
Monarch Butterfly on Common Milkweed, photo by Melissa Peterson
<https://thebloomingfarmhouse.com/2019/07/30/becoming-a-certified-monarch-waystation/>

c. Economic Development Commission

- i. Open for Business campaign

Hebron Open for Business

Hebron Shops Local



Hebron Open for Business Task Force Mission Statement:

The Task Force was formed to assist the Town of Hebron's business community in their efforts to successfully transition through the economic impact of COVID-19. The Task Force will fully engage all community and Town constituents (i.e. for-profit and not-for-profit businesses, Town government and local/regional community agencies, along with the educational, religious, youth, senior and family community networks) to facilitate improved communication, social media impact and access to needed information and resources.

The objective will be to help the business community quickly and effectively attract and retain local and regional customers in their efforts to offset the financial impact associated with COVID-19 and allow for long-term success and the continued contribution to the fiscal health and vibrancy of the Town of Hebron.

Members:

Neil Amwake

Economic Development Commission Member

Jessica Dapsis

Owner: Something Simple Café and and RHAM BOE Member

Tressa Giordano

AHM

Peter Kasper

Hebron Board of Selectmen

Donna Lanza

Town of Hebron

Heather Petit

Hebron Board of Education

Dave Rojas

Owner: Tri-County Fitness

What Do We DO?



Economic Empowerment

Our local economy thrives when our local businesses thrive!



Shop Local

Helping businesses better connect with local residents



Support

Our Town is committed to supporting our business owners! We are here to help.

AHM TODAY

Featuring the Hebron Open for Business Task Force and the
Hebron Shops Local Program



**State of Connecticut
Department of Economic and Community
Development
Certification**



Let us know you are Certified



Participating Businesses

***DECD Certified**

E = Essential Business

SL = Shop Local Participant

[Link to sign up form](#)

[Angie's Pizza](#) * SL

[Peter Billard Photography](#) *

[Blackledge Country Club](#) * SL

[Brain Freezers](#) * SL

[Colonial Country Store](#) * SL

[Edward Jones](#) E

[FennAtics](#) SL

[FennAgains](#) * SL

[Georgia's Restaurant](#) * SL

[Gina Marie's](#) * SL

[Hebron Ace Hardware](#) E SL

[Hebron Eye Care](#) E SL

[Hebron Family Chiropractic](#) E SL

[Hebron Quick Lube](#) E SL

[Hebron Travel LLC](#) *

[Neighbor-to-Neighbor](#)

[O'Connell Wealth Management](#) E SL

[Performance Physical Therapy](#) E SL

[Persnippet Salon](#) * SL

[Pinky Doodles Dog Grooming](#) SL

[Something Simple Cafe](#) * SL

[TAO Vitality LLC](#) E SL

[Tarca's Hebron Automotive Repair](#) E SL

[Ted's IGA](#) E SL

[Town of Hebron](#) * E SL

[Tri-County Fitness](#) * SL

[Wicked Slice](#) * SL

SHOPS LOCAL

Supporting Hebron Businesses

YOU COULD WIN!

THE TASK FORCE HAS PURCHASED GIFT CARDS FROM PARTICIPATING BUSINESSES IN TOWN. WE WANT TO GIVE THEM TO YOU! BY PARTICIPATING IN *SHOPS LOCAL EVENTS* YOU COULD WIN PRIZES AND SUPPORT YOUR COMMUNITY AT THE SAME TIME.

SCAVENGER HUNT

THIS SCAVENGER HUNT WILL LEAD YOU THROUGH THE WONDERFUL HEBRON TOWN BUSINESSES. THE PHOTOS BELOW WILL GUIDE YOU TO EACH OF THE 11 LOCATIONS. WE'LL TAKE YOU FROM THE INTERSECTION OF RT. 85 AND 66 TO TED'S SUPERMARKET. CLICK THE LINK BELOW TO LEARN HOW TO PLAY AND WIN!

SCAVENGER HUNT CLUES!

Business Videos



AHM



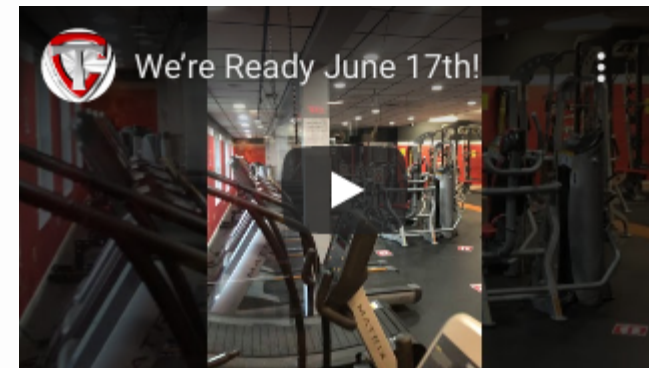
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Something Simple Café



Ted's IGA



Tri-County Fitness

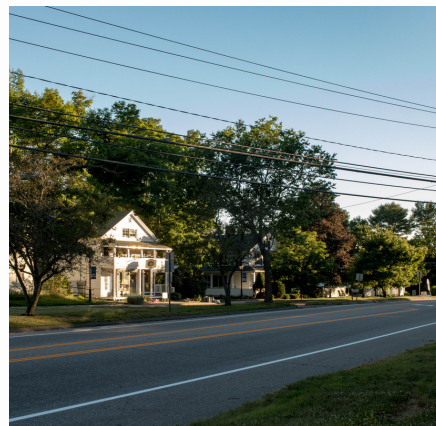
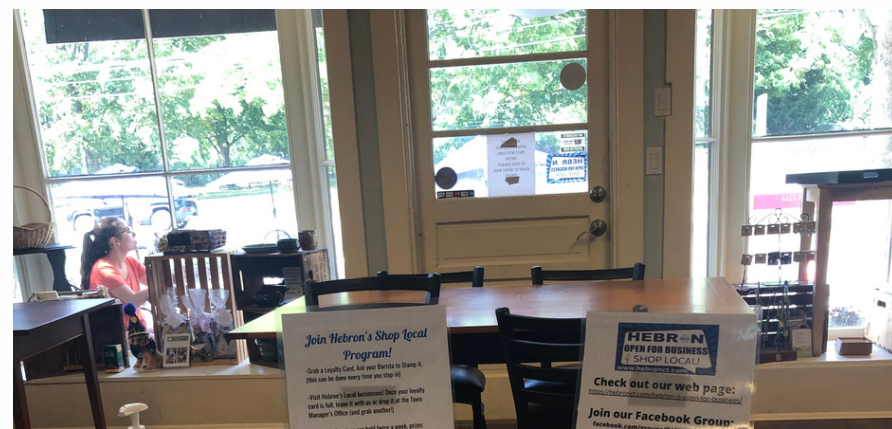
[Visit our Guide to Creating and Publishing Videos for Your Business](#)

SHOP LOCAL!

The Hebron Shops Local Program (SLP) was launched on August 1, 2020 as part of a broad and focused community effort to support Hebron business owners as they respond to the challenges presented by the COVID-19 Pandemic. This fun and engaging community program is designed to increase visibility and sales for the participating businesses and is sponsored by the joint efforts and commitment of the Town of Hebron, the Hebron Economic Development Commission and The Hebron Open for Business Task Force.

SLP is based on a rewards card for shoppers. Cards will be available from participating businesses and at the Town Office Building. Once five (5) proof of visits have been obtained, the card is dropped off at the Town Manager's Office or a participating business by the customer who then becomes eligible for the drawing. Twice a week Gift Cards/Gift Certificates will be awarded in a random drawing to be held in the Town Manager's Office. The winner will be able to select from the available Gift Cards/Gift Certificates.

Thank you for supporting local business!



EVENTS

Event

Shops Local Kick Off

Scavenger Hunt

Bingo

More to come.....

Date

August 1

September

November



Resources



Town of Hebron

*Hebron Economic Development
Commission*

Chatham Health District

State of CT COVID-19 Response

AHM Youth and Family Services

*Reopening Guidance for Local
Businesses*

*Windham Region
Chamber of Commerce*

*A Guide to Farm Fresh Food
in Northeastern Connecticut*

An aerial photograph of Hebron, Connecticut, showing a mix of residential and institutional buildings. A prominent white church with a steeple is on the left. A school building with a yellow roof is in the center. A large, light-colored house is in the bottom right. The town is surrounded by dense trees with autumn foliage. A road intersection is visible in the center, with several cars and a school bus. The text "Hebron, Connecticut" is overlaid in large white letters across the middle of the image.

Hebron, Connecticut

FREQUENTLY ASKED QUESTIONS

WHO DO I CONTACT TO LEARN MORE ABOUT SHOPS LOCAL?

Call (860) 228-5971 x 130 or email Donna Lanza at dlanza@hebronct.com

HOW DO WE PLAY THE SCAVENGER HUNT?

[Follow this link to the information, print it out and play! Have fun!](#)

WHO DO I CONTACT ABOUT VIOLATIONS OF SECTOR RULES?

Call 211 to report potential violations. This will help to educate and support a safe environment.

WHO DO I CONTACT TO LEARN MORE ABOUT HAVING MY BUSINESS INCLUDED IN THIS WEBSITE OR SHOPS LOCAL PROGRAM?

Call (860) 228-5971 x 130 or visit <https://hebronct.com/hebron-is-open-for-business/contact/>

HOW DO I MAKE/SUBMIT A VIDEO FOR INCLUSION ON THIS WEBSITE?

[Visit our Guide to Creating and Publishing Videos for Your Business](#)

Contact

Address

Town of Hebron 15 Gilead St, Hebron, CT 06248

Email

dlanza@hebronct.com



Phone Number

(860) 228-5971 x 130

d. Traffic Safety Committee

i. Speed Check Sign

ii. Site Assessment Implementation

5. Appointments

- a. Mindy Gosselin, Land Use Board Clerk
- b. Alicia Lee, Temporary Town Clerk's Assistant

6. Resignations

a. Beautification Committee

Andover Beautification Committee
17 School Road
Andover, CT 06232

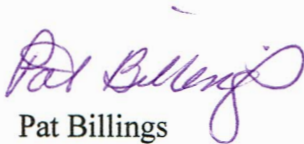
June 30, 2020

Dear Andover Board of Selectmen,

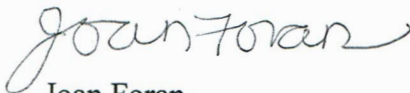
The Andover Beautification Committee wishes to respectfully inform the Andover Board of Selectmen that the Beautification Committee members do not wish to have their positions on the Andover Beautification Committee renewed as of June 30, 2020.

We are grateful to the Town of Andover for the opportunity to have served on the Beautification Committee.

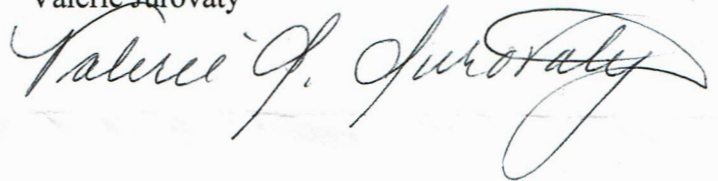
Sincerely,


Pat Billings


Lori Easton


Joan Foran

Valerie Jurovaty




Emily Timreck

7. Town Administrator's Report

Town Administrator's Report

for the Wednesday, October 14th, 2020
Board of Selectmen Regular Meeting

COVID-19:

The town of Andover has had two new cases of COVID-19 in this week. EHHD is monitoring the increase. At this point the risk appear to be moderate to low but that does not mean we should not stay vigilant.

As of Oct 8 we are in phase 3 of the governors reopening. From the towns perspective we are not anticipating any changes. The library will remain at 50% capacity.

At this point we have one library employee on quarantine. There was no direct exposure to the public.

The public meeting rules for the state of Connecticut are unchanged. Indoors IE 6 ft distance and masks required. Practically the community room can hold around 18 people.

Halloween:

The town will conduct a recreation commission sponsored trick or treat event on Halloween at the town hall/ school parking lot. It will conform to the governor's executive orders but will be a moderate risk event handled as safely as possible.

Public Works Info:

Still awaiting a retirement date for ED

I have been employing Richard Begin basically full time as the 4th PW employee as a temp hire.

We are currently advertising for both the public works supervisor position as well as a maintainer position.

Precision Weather Forecasting:

I am going to demo a weather service tailored to public works departments this winter to see if it is worth wile.

Transfer Station:

The transfer station has been regraded and repaved. Total cost was 55,877\$ well under the Locip Authorization. It will be paid out of the paving budget and then reimbursed from Locip.

We are using Locip Grant money to pay for the project ~60,000 * **Locip capital authorization received**

Regan Renovations is almost finished with the interior of the attendants shed to complete the interior of the attendants shed as well as the enclosure for the 3 phase equipment in the blue shed.

We have an RFP out for grinding and removing the brush at the transfer station. This came back very high so this is on hold until further investigation. Cost of renting a brush grinder is even higher so that is not an option.

We are trying to get community members to take the chips that are piled up from our tree work.

Bunker Hill Bridge:

No real update from last month We are continuing to work with our consultant Close Jenson and Miller to keep this project rolling. We received the NDDDB (National Diversity Data Base) requirements for the project. I have subsequently asked Hank Gruner to be our consulting Herpetologist for the project.

We are looking at Spring 2022 to start the actual bridge construction work.

Times Farm Bridge:

Still on Hold awaiting CME reassigning a new engineer for coverage. DOT gave authorization for closeout of the project. We are now just waiting on a final cost accounting of one of the change orders from CME. The engineer for the project quit the company and they are certifying an new one before it can resume. As it stands, there is a \$17,000 discrepancy. CME has to resolve to the states satisfaction before we can proceed.

STEAP Grant:

I submitted a STEAP grant for a paving Project (reclaim and pave) a section of long hill Rd as well as a section of Shoddy Mill Rd. If we get it, it would increase our paving money by ~ \$128,000. Grant awards not announced yet, sometime this month.

Tree Work:

Tree work complete for now some money set aside for emergency tree work. We will commence more work in the spring.

Connectivity Grant:

Still no update, phase one of the project the signalized upgrade is not finished yet. CDOT will not issue encroachment permit letter until phase 1 is complete.

Town Hall:

Planning underway with employees and IT in case the town hall needs to shut down again if covid spikes. As you all know the Town hall is open by appointment but is fully staffed at this point. As the covid case count in Connecticut is rising again. I have asked all departments to give me a plan for how they will transition back to remote operations if necessary. I am hopeful this will not be necessary.

Planning is also underway for a backup internet connection at the town hall incase cnet goes down. Likely will be by some sort of mifi.

Finance Office:

Scheduling interviews for assistant treasurer end of Oct beginning of November. Currently 10 applicants
The town is moving forward with adopting Edmunds for the financial software Package.

Pegpitia Grant:

We closed out the PEGPITIA grant spent ~ \$16,500 on upgrading our meeting filming capability. Television is mounted on wall, soundbar will be soon. Purchased carrying case for camera.

Complaints received lately. (number of people that complained)

- Transfer station closed on a Wednesday with no notice (4)
- Potholes on Merritt Valley, Bunker Hill Long Hill etc. (4)
- Complaints about the transfer station attendants (3)
- stolen cars (1)
- Speeding on Long Hill Rd. (1)
- Dog killing chickens on Lindholm corners (1)
- People illegally living in trailer on property/ waste dumping (1)
- Campaign signs being vandalized/ stolen/ painted (5)
- Campaign signs being shot up (BLM sign Route 6) (2)
- People putting signs on old burial grounds (disrespectful) (4)
- Flags not at half staff (3)
- Mattresses dumped at park on rt 316 (1)

Forestry

I examined all the property's that are large enough to justify a forestry management program

potential	recently logged
18.6	
35	80
5	3.9
9.9	2.2
2	70.05
4.4	3
3.3	
2.1	total
2.3	159.15
2.65	
2.33	
4.66	
5.1	
14.3	
32.4	
4	
3	
15.1	
total	
166.14	

Included in your packet are the CRCOG GIS maps of the properties
I discussed it with Rick Zulic of Datum Engineering Will set up a meeting with Scott Person and myself.

Eric Anderson
Town Administrator

Political Signs in Andover

Folks, because of recent decisions by The United States and Connecticut State Supreme Courts, the town of Andover is changing what it enforces for sign regulations. Sign regulations are normally covered by zoning regulations. But our regulations are now out of step with the law.

In light of the changing regulatory environment the following rules apply to Political signs in Andover for this election.

Signs on private property

1. Currently no time limit on when the signs can be erected (this changes our previous 30 day rule)
2. Must be 15 ft from edge of pavement. This insures they are on private property and not in the town or state Right of Way and will not affect sightlines
3. Maximum of 32 square feet for any individual sign.
4. If multiple signs a total of 50 square feet of signage.
5. Maximum sign height 10 ft from the ground to the highest point of the sign
6. Sign Illumination must conform with section 15.4.4 and 15.4.5 as well as section 4.21 of the Andover Zoning Regulations

Signs in the State of Connecticut DOT ROW or on State Property

The town of Andover does not have Jurisdiction on State Property. All questions should be directed to the appropriate State Agency.

Signs on Public property to include the towns Right of Way on the sides of roads.

On town property, the Board of Selectman, acting as the property owner can regulate what is allowed. However, the Content of a sign cannot be regulated. All signs must be treated equally.

The board of Selectmen has voted at their last meeting that:

1. Signs less than 4 square feet each are allowed to be erected on Town property or town Right of Way (*Except Andover Elementary School).
2. There shall be no signs at the Andover Veterans Memorial property and ROW

*the Andover Elementary School board of Education sets the Policy for what occurs on School Property

**Policy of the Town of Andover for Placement of Signs on Town Property by
Persons or Entities other than the Town of Andover**

1. Town property includes any traffic island or any town road right of way, which is the space located fifteen (15) feet from along either side of the main traveled portion/edge/shoulder of a Town of Andover road.

2. The Town may not approve nor is it responsible for any sign erected on State of Connecticut property including any right of way alongside a State road or highway.

3. Without exception, no sign may be placed on the Andover Veterans Memorial property except for a sign whose message is directly related to the purpose of the Memorial.

4. Except for a sign permitted under the following circumstances, no owner or occupant of land shall erect, place or maintain any fence, structure or object within the right of way alongside a Town of Andover road except mail or newspaper boxes or small name or address number signs.

5. Any unilluminated nonmechanical sign whose surface is no larger than four square feet on one side may be placed upon a town road right of way adjacent to a single lot or property by the property owner or with their consent'

6. No sign shall be attached to a tree or telephone pole, or erected so as to negatively impact sight lines.

7. Any noncompliance with this policy may result in the removal of any such sign by the Town of Andover to the Town Garage.

8. Old Business

Discuss and act upon the following:

- a. COVID Update and Town Hall Reopening
- b. Consider transition of Beautification Committee to Parks and Grounds Committee
- c. Fiber Optic Connection at Town Hall
- d. Town-Wide Forestry
- e. Alarm Monitoring for Town Buildings

Bunker Hill-Parker Bridge



CRCOG CAPITAL REGION
COUNCIL OF GOVERNMENTS
Working together for a better region.

Legend

- ⋯ CRCOG Towns
- ≡ Mask
- Parcel Polygons

CRCOG makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Scale
1:18,056

Created: 9/28/2020

Bear Swamp-Bunker Hill

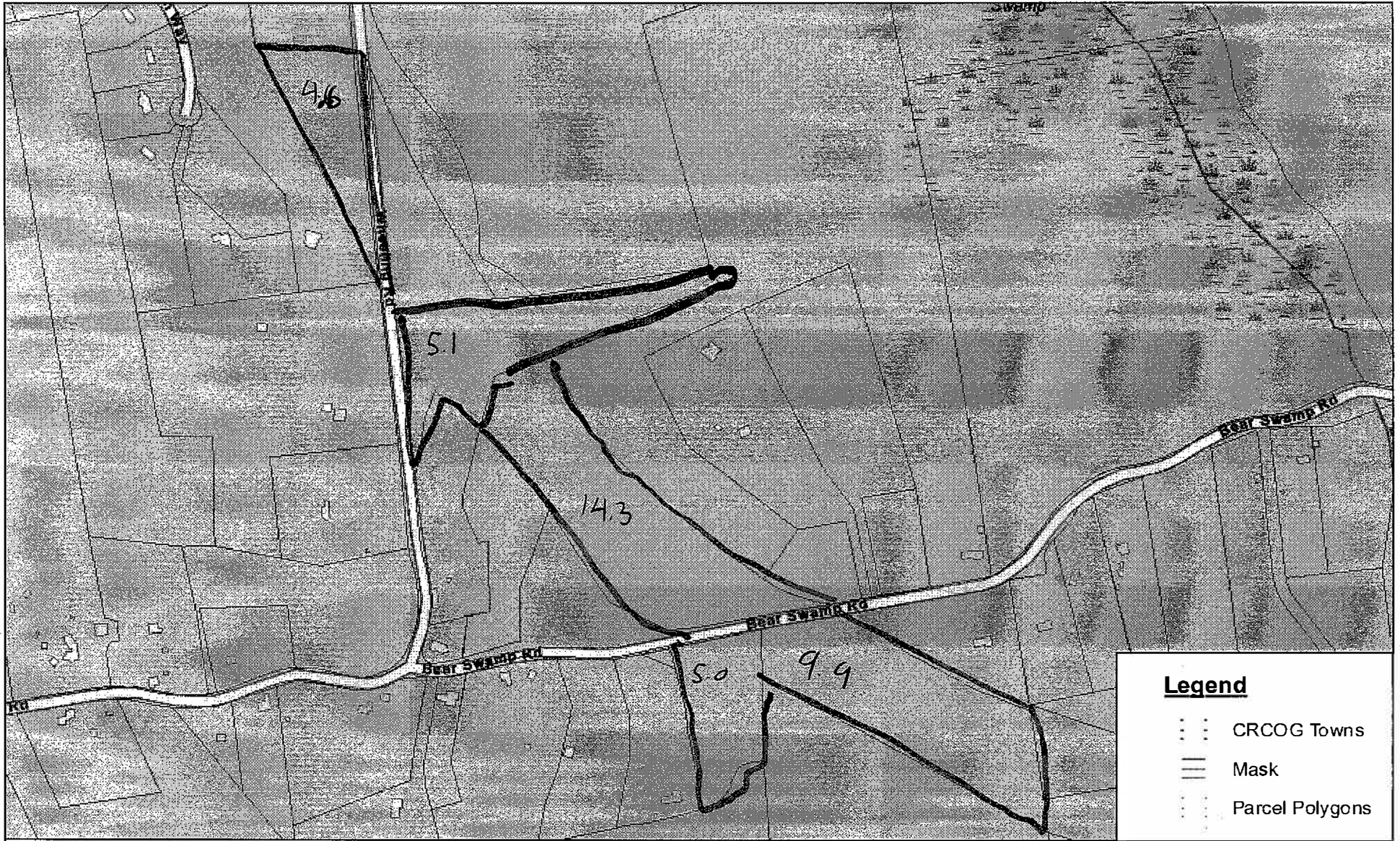


CRCOG CAPITAL REGION
COUNCIL OF GOVERNMENTS
Working together for a better region.

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Scale
1:9,028
Created: 9/28/2020

Wheeling -Bear Swamp



CRCOG CAPITAL REGION
COUNCIL OF GOVERNMENTS
Working together for a better region.

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Scale
1:9,028
Created: 9/28/2020

Skinner hill - Wheeling



Legend

- CRCOG Towns
- == Mask
- Parcel Polygons



CRCOG **CAPITOL REGION COUNCIL OF GOVERNMENTS**
Working together for a better region.

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Scale
1:18,056
Created: 9/28/2020

Bear Swamp 2



Legend

- ⋮⋮ CRCOG Towns
- ≡ Mask
- ⋮⋮ Parcel Polygons
- ≡ Catch_Basins



CRCOG **CAPITOL REGION**
COUNCIL OF GOVERNMENTS
Working together for a better region.

CRCOG makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Scale
1:4,514
Created: 9/28/2020

155 Shoddy Mill Rd



CRCOG CAPITAL REGION
COUNCIL OF GOVERNMENTS
Working together for a better region.

CRCOG makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Legend

- ⋯ CRCOG Towns
- Mask
- Parcel Polygons

Scale

1:9,028

Created: 9/28/2020

17 School Rd



CRCOG CAPITAL REGION
COUNCIL OF GOVERNMENTS
Working together for a better region.

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Scale
1:9,028
Created: 9/28/2020

9. New Business

Discuss and act upon the following:

- a.** AHM Annual Report
- b.** Veterans Monument Park



2019-2020 Andover Data Summary

During the 2019-2020 fiscal year, the residents of your community utilized the services and programs of AHM Youth and Family Services as listed below:

Family Resource Center

Program	Youth Served	Adults Served	Youth All Towns	Adults All Towns
Play & Learn Groups	13	6	113	73
KinderRHAMa Preschool	4	n/a	22	n/a
Home Visits	1	1	5	5
Developmental Screenings	8	n/a	28	n/a
Lanterns Mentoring	4	2	17	14
Lanterns Mentoring Events	5	7	17	27
FRC Field Trips	9	11	47	56
FRC: Music, Movement Programs	10	7	36	44
KinderRHAMa Preschool Family Events	14	11	132	122
FRC Workshops	2	1	11	8
Total:	70	46	428	349

Andover Elementary School

Program	Youth Served	Adults Served		
Individual In School Counseling / Case Management/Crisis	40	n/a		
Lunch Groups	18	n/a		
Friendship Groups	9	n/a		
Power of Words Jr.	16	n/a		
Character Education	50	n/a		
No One Eats Alone Committee	8	n/a		
No One Eats Alone Day	149	n/a		
Kindness Celebration	194	n/a		
Playground Mentoring	21	n/a		
Restorative Conference	n/a	11		
Total:	505	11		

RHAM Middle School

Program	Youth Served	Adults Served	Youth All Towns	Adults All Towns
Individual In School Counseling /	6	n/a	36	n/a
Power of Words Middle School	39	n/a	249	n/a
7th Grade Team Building	31	n/a	200	n/a
Parent Conferences at M.S	n/a	5	n/a	25
Girl Power Camp	0	n/a	4	n/a
Total:	76	5	489	25

RHAM High School

Program	Youth Served	Adults Served	Youth All Towns	Adults all towns
Individual In School Counseling/ Case Management	8	n/a	61	n/a
Peer Helpers Retreat	4	n/a	31	n/a
Power of Words Training	6	n/a	42	n/a
Power of Words High School	49	n/a	207	n/a
Freshmen Orientation	29	n/a	186	n/a
Athletic Nights Education	40	48	225	256
RALLY Meetings	2	n/a	14	n/a
RHAM Child Development Lab	10	n/a	43	n/a
Parent Conferences at RHAM H.S.	n/a	7	n/a	23
Project Graduation**				
Total:	148	55	809	279

Outpatient Individual and Family Therapy

Program	Youth Served	Adults	Youth All Towns	Adults All Towns
Individual Therapy	4	n/a	56	n/a
Family Therapy	4	4	27	27
Summer Therapeutic Group	1		1	
Total:	9	4	84	27

Community

Program	Youth Served	Adults Served	Youth All Towns	Adults All Towns
Mentor Meetings	n/a	2	n/a	9
Community Forum on Underage Drinking		2		11
Smart Recovery Group-Friends and Family		1		6
Smart Recovery-Teens	2	n/a	6	n/a
CHEC Coalition	n/a	3	n/a	13
ADHD Parents Support Group	n/a	1	n/a	6
Chores Employment Program	8	8	26	27
Juvenile Review Board	10	n/a	30	n/a
Family Fest	12	12	104	121
Summer Youth Theater	2	n/a	36	n/a
Summer Youth Theater Audience	11	12	147	170
Playhouse on Park Winter Theater	5	n/a	35	n/a
Take Back Events	n/a	10	n/a	52
Nature and Adventure Day**	n/a	n/a	n/a	n/a
Breakfast for Senior Citizens	n/a	1	n/a	27
Young Adult Services Kickoff	n/a	5	n/a	48
QPR Training	n/a	2	n/a	30
Total:	50	59	384	520
Grand Totals	858	180	2194	1200
Total Andover Residents served	1038			

In total, Andover residents accessed the services provided by AHM 1038 times in individual and/or large group settings. Families often receive multiple services from our agency.

10. Approval of Meeting Minutes

- a. Monday, September 14th,
Regular Meeting Minutes
[Click here to view the minutes.](#)

11. Treasurer's Report

- a. Revenue Summary
- b. Town Budget Summary
- c. Town Aid Road (TAR) Update
- d. Town Cash Report
- e. Over Expenditure Report

SW - Rev Summary
Andover Town & School 2020-2021

10/08/2020
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

	Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$2,787.25	\$0.00	(\$2,787.25) --
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00) 0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00) 0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00) 0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,787.25	\$0.00	(\$144,787.25) -1.96%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,787.25	\$0.00	(\$144,787.25) -1.96%
20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$0.00	(\$9,631.00) 0.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00) 0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00) 0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$4,983.00	\$2,483.00 199.32%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$0.00	(\$43,820.00) 0.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00) 0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00) 0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 --

SW - Rev Summary
Andover Town & School 2020-2021

10/08/2020
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$4,983.00	(\$65,668.00)	7.05%
PROGRAM	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$0.00	(\$2,004,782.00)	0.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$4,983.00	(\$2,070,450.00)	0.24%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,321.80	(\$37,678.20)	5.80%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,321.80	(\$37,678.20)	5.80%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$2,321.80	(\$37,678.20)	5.80%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	407 Town Clerks fees, licenses, and pe	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$10,466.38	(\$39,533.62)	20.93%
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$10,466.38	(\$39,533.62)	20.93%

SW - Rev Summary
Andover Town & School 2020-2021

10/08/2020
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
PROGRAM	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$8,360.00	(\$21,640.00)	27.87%
PROGRAM	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$778.35	(\$221.65)	77.84%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$9,138.35	(\$21,861.65)	29.48%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$0.00	\$12,574.71	(\$22,425.29)	35.93%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$0.00	\$12,574.71	(\$22,425.29)	35.93%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$0.00	\$32,179.44	(\$83,820.56)	27.74%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$3,000.62	\$0.62	100.02%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$3,000.62	(\$1,499.38)	66.68%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$3,000.62	(\$1,499.38)	66.68%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$2,787.25	\$42,484.86	(\$2,338,235.39)	1.67%
Grand Total for Report		\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$2,787.25	\$42,484.86	(\$2,338,235.39)	1.67%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

10/08/2020

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100 First Selectman Salary	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0101-105 Selectmen Salary	\$4,800.00	\$4,800.00	\$100.00	\$0.00	\$0.00	\$4,700.00	2.08%
1-100-01-0101-115 Board Clerk BOS	\$1,500.00	\$1,500.00	\$290.00	\$0.00	\$0.00	\$1,210.00	19.33%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veteran's Day Committee	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
01 General Government	\$9,300.00	\$9,300.00	\$390.00	\$0.00	\$0.00	\$8,910.00	4.19%
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$10,171.10	\$0.00	\$0.00	\$74,828.90	11.97%
1-100-01-0102-120 Administrative Assistant	\$20,748.00	\$20,748.00	\$5,523.00	\$0.00	\$0.00	\$15,225.00	26.62%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$293.32	\$0.00	\$0.00	\$330.68	47.01%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$300.00	\$0.00	\$0.00	\$900.00	25.00%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$16,287.42	\$0.00	\$0.00	\$91,844.58	15.06%
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$110.00	\$0.00	\$0.00	\$1,590.00	6.47%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$110.00	\$0.00	\$0.00	\$4,090.00	2.62%
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$3,987.50	\$0.00	\$0.00	\$10,012.50	28.48%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$3,987.50	\$0.00	\$0.00	\$14,012.50	22.15%
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$16,198.88	\$0.00	\$0.00	\$31,849.12	33.71%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$2,647.65	\$0.00	\$0.00	\$23,352.35	10.18%
1-100-01-0109-155 FY18 Treasurer Office Supplement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-330 Conference/Seminars	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-438 Equip. Maint.-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

10/08/2020
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$74,448.00	\$74,448.00	\$18,846.53	\$0.00	\$0.00	\$55,601.47	25.32%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$10,735.73	\$0.00	\$0.00	\$25,264.27	29.82%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,188.67	\$0.00	\$0.00	\$670.33	92.43%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$20.00	\$0.00	\$0.00	\$80.00	20.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$19,467.23	\$0.00	\$0.00	\$26,491.77	42.36%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$7,639.24	\$0.00	\$0.00	\$20,734.76	26.92%
1-100-01-0113-120 Salary-Assst. Assessor	\$36,156.00	\$36,156.00	\$8,660.58	\$0.00	\$0.00	\$27,495.42	23.95%
1-100-01-0113-335 Training-Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,375.00	\$0.00	\$0.00	\$2,450.00	85.44%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$11.89	\$0.00	\$0.00	\$413.11	2.80%
1-100-01-0113-612 Books / Subs.-Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$30,686.71	\$0.00	\$0.00	\$52,693.29	36.80%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	\$672.00	0.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$0.00	\$0.00	\$0.00	\$1,222.00	0.00%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$12,896.03	\$0.00	\$0.00	\$35,003.97	26.92%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$1,776.28	\$0.00	\$0.00	\$20,821.72	7.86%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-335 Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438 Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	0.00%
1-100-01-0117-580 Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00	0.00%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$1,300.00	\$0.00	\$0.00	\$8,800.00	12.87%
1-100-01-0117-616 Maps Firmig & Indexing-Town Clerk	\$600.00	\$600.00	\$190.00	\$0.00	\$0.00	\$410.00	31.67%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$16,162.31	\$0.00	\$0.00	\$71,175.69	18.51%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$3,788.27	\$0.00	\$0.00	\$10,588.73	26.35%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$278.69	\$0.00	\$0.00	\$271.31	50.67%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$543.19	\$0.00	\$0.00	\$7,456.81	6.79%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$111.00	\$0.00	\$0.00	\$439.00	20.18%
01 General Government	\$26,597.00	\$26,597.00	\$5,321.15	\$0.00	\$0.00	\$21,275.85	20.01%
1-100-01-0123-432 Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$95.70	\$0.00	\$0.00	\$754.30	11.26%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$95.16	\$0.00	\$0.00	\$504.84	15.86%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$190.86	\$0.00	\$0.00	\$4,859.14	3.78%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$0.00	\$0.00	\$0.00	\$7,906.00	0.00%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS	\$1,200.00	\$1,200.00	\$60.00	\$0.00	\$0.00	\$1,140.00	5.00%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$580.00	\$0.00	\$0.00	\$14,146.00	3.94%
1-100-01-0127-540 Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$690.00	\$0.00	\$0.00	\$4,310.00	13.80%
01 General Government	\$5,000.00	\$5,000.00	\$690.00	\$0.00	\$0.00	\$4,310.00	13.80%
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$1,298.46	\$0.00	\$0.00	\$5,201.54	19.98%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0.00%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$259.34	\$0.00	\$0.00	\$3,240.66	7.41%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$1,461.22	\$0.00	\$0.00	\$6,488.78	18.38%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$692.29	\$0.00	\$0.00	\$1,987.71	25.83%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$3,264.69	\$0.00	\$0.00	\$9,335.31	25.91%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$1,000.00	\$0.00	\$0.00	\$6,500.00	13.33%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$150.00	\$0.00	\$0.00	\$450.00	25.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$340.05	\$0.00	\$0.00	\$1,034.95	24.73%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$1,151.97	\$0.00	\$0.00	\$7,848.03	12.80%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	\$1,226.36	\$0.00	\$0.00	\$1,773.64	40.88%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$638.80	\$0.00	\$0.00	\$361.20	63.88%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$788.52	\$0.00	\$0.00	\$1,111.48	41.50%
01 General Government	\$92,131.00	\$92,131.00	\$22,777.70	\$0.00	\$0.00	\$69,353.30	24.72%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0133-815 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$0.00	\$0.00	\$0.00	\$528.00	0.00%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$0.00	\$0.00	\$0.00	\$2,728.00	0.00%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$66,043.95	\$0.00	\$0.00	\$46,486.05	58.69%
01 General Government	\$112,530.00	\$112,530.00	\$66,043.95	\$0.00	\$0.00	\$46,486.05	58.69%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$10,607.58	\$0.00	\$0.00	\$41,892.42	20.20%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$2,480.85	\$0.00	\$0.00	\$10,019.15	19.85%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$907.60	\$0.00	\$0.00	\$11,092.40	7.56%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$52,599.81	\$0.00	\$0.00	\$194,900.19	21.25%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$193.40	\$0.00	\$0.00	\$2,306.60	7.74%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$93.60	\$0.00	\$0.00	\$1,406.40	6.24%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$12,074.99	\$0.00	\$0.00	\$76,925.01	13.57%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0141-290 Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$423,121.00	\$423,121.00	\$81,948.83	\$0.00	\$0.00	\$341,172.17	19.37%
1-100-01-0143-100 Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$3,015.64	\$0.00	\$0.00	\$16,984.36	15.08%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$512.91	\$0.00	\$0.00	\$4,487.09	10.26%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$84.95	\$0.00	\$0.00	\$2,915.05	2.83%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$4,001.75	\$0.00	\$0.00	\$24,998.25	13.80%
1-100-01-0145-100 Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$879.78	\$0.00	\$0.00	\$14,720.22	5.64%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,039.33	\$0.00	\$0.00	\$40.67	96.23%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$1,919.11	\$0.00	\$0.00	\$20,760.89	8.46%
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$1,440.00	\$0.00	\$0.00	\$7,860.00	15.48%
01 General Government	\$9,300.00	\$9,300.00	\$1,440.00	\$0.00	\$0.00	\$7,860.00	15.48%
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$129.75	\$0.00	\$0.00	\$1,070.25	10.81%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$2,250.00	\$2,250.00	\$379.75	\$0.00	\$0.00	\$1,870.25	16.88%
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$966.42	\$0.00	\$0.00	\$3,533.58	21.48%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$966.42	\$0.00	\$0.00	\$4,608.58	17.33%
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%

TOWN BUDGET SUMMARY
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 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$200.00	\$200.00	\$0.00	\$0:00	\$0.00	\$200.00	0.00%
1-100-01-0155-800 TOWN ETHICS COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$4,592.06	\$0.00	\$0.00	\$13,807.94	24.96%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH DISTRICT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$4,592.06	\$0.00	\$0.00	\$13,807.94	24.96%
1-100-02-0203-842 Visiting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
02 Conservation	\$46,536.00	\$46,536.00	\$23,267.80	\$0.00	\$0.00	\$23,268.20	50.00%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$41,611.83	\$0.00	\$0.00	\$177,373.17	19.00%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$9,576.52	\$0.00	\$0.00	(\$4,576.52)	191.53%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$3,677.26	\$0.00	\$0.00	(\$1,177.26)	147.09%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$347.50	\$0.00	\$0.00	\$502.50	40.88%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.-Public Works	\$30,000.00	\$30,000.00	\$863.75	\$0.00	\$0.00	\$29,136.25	2.88%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$215.20	\$0.00	\$0.00	\$408.80	34.49%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	(\$134.86)	\$0.00	\$0.00	\$20,134.86	-0.67%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$749.29	\$0.00	\$0.00	\$2,250.71	24.98%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$95.50	\$0.00	\$0.00	\$3,404.50	2.73%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$670.09	\$0.00	\$0.00	\$8,329.91	7.45%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$458.26	\$0.00	\$0.00	\$2,841.74	13.89%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$1,615.00	\$0.00	\$0.00	\$385.00	80.75%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$1,543.87	\$0.00	\$0.00	\$1,456.13	51.46%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$61,610.33	\$0.00	\$0.00	\$249,258.67	19.82%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.--Snow Removal	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$27.77	\$0.00	\$0.00	\$622.23	4.27%
03 Public Works	\$94,850.00	\$94,850.00	\$386.28	\$0.00	\$0.00	\$94,463.72	0.41%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$1,081.29	\$0.00	\$0.00	\$5,418.71	16.64%
03 Public Works	\$6,500.00	\$6,500.00	\$1,081.29	\$0.00	\$0.00	\$5,418.71	16.64%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$1,085.56	\$0.00	\$0.00	\$3,914.44	21.71%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$231.70	\$0.00	\$0.00	\$1,168.30	16.55%
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$418.75	\$0.00	\$0.00	\$3,081.25	11.96%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$0.00	\$0.00	\$0.00	\$5,300.00	0.00%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$17,600.00	\$17,600.00	\$1,986.01	\$0.00	\$0.00	\$15,613.99	11.28%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
03 Public Works	\$10,000.00	\$10,000.00	\$250.00	\$0.00	\$0.00	\$9,750.00	2.50%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$4,380.36	\$0.00	\$0.00	\$14,119.64	23.68%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$5,580.36	\$0.00	\$0.00	\$16,519.64	25.25%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$2,069.69	\$0.00	\$0.00	\$5,618.31	26.92%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$0.00	\$0.00	\$0.00	\$1,230.00	0.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
04 Public Safety	\$10,608.00	\$10,608.00	\$2,069.69	\$0.00	\$0.00	\$8,538.31	19.51%
1-100-05-0501-100 Social Worker Sal.-Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$900.00	\$0.00	\$0.00	\$4,935.00	15.42%
06 Recreation	\$8,465.00	\$8,465.00	\$900.00	\$0.00	\$0.00	\$7,565.00	10.63%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$5,690.52	\$0.00	\$0.00	\$14,909.48	27.62%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintence-Transfer Station	\$4,500.00	\$4,500.00	\$44.64	\$0.00	\$0.00	\$4,455.36	0.99%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%

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Andover Town & School 2020-2021

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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$13,670.91	\$0.00	\$0.00	\$24,329.09	35.98%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$7,240.74	\$0.00	\$0.00	\$21,759.26	24.97%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$225.00	\$0.00	\$0.00	\$675.00	25.00%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$122.86	\$0.00	\$0.00	\$2,477.14	4.73%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$750.00	\$0.00	\$0.00	\$2,250.00	25.00%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$10,551.89	\$0.00	\$0.00	\$32,448.11	24.54%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$38,296.56	\$0.00	\$0.00	\$110,803.44	25.69%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$66.00	\$0.00	\$0.00	\$384.00	14.67%
1-100-07-0703-486 Freon Removal-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-488 Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-07-0703-631 Oil Filters-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810 Dues / Memb -Recycling	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$866.00	\$0.00	\$0.00	\$1,034.00	45.58%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$320.00	\$0.00	\$0.00	\$1,030.00	23.70%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$962.00	\$0.00	\$0.00	\$4,038.00	19.24%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$1,282.00	\$0.00	\$0.00	\$5,718.00	18.31%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$100.00	\$0.00	\$0.00	\$400.00	20.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$100.00	\$0.00	\$0.00	\$400.00	20.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$1,816.31	\$0.00	\$0.00	\$6,783.69	21.12%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$8,024.44	\$0.00	\$0.00	\$25,316.56	24.07%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%

TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

10/08/2020

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00	0.00%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$209.60	\$0.00	\$0.00	\$340.40	38.11%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$10,050.35	\$0.00	\$0.00	\$35,790.65	21.92%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$2,685.00	\$0.00	\$0.00	\$13,215.00	16.89%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$410.00	\$0.00	\$0.00	\$890.00	31.54%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$3,095.00	\$0.00	\$0.00	\$14,670.00	17.42%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$3,766.88	\$0.00	\$0.00	\$12,223.12	23.56%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$3,766.88	\$0.00	\$0.00	\$12,573.12	23.05%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$1,164,591.00	\$0.00	\$0.00	\$4,063,220.00	22.28%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$574,479.31	\$0.00	\$0.00	\$3,327,920.69	14.72%
09 Education	\$9,130,211.00	\$9,130,211.00	\$1,739,070.31	\$0.00	\$0.00	\$7,391,140.69	19.05%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

10/08/2020
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$16,023.17	\$0.00	\$0.00	\$57,576.83	21.77%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$14,241.06	\$0.00	\$0.00	\$12,047.94	54.17%
10 Library	\$99,889.00	\$99,889.00	\$30,264.23	\$0.00	\$0.00	\$69,624.77	30.30%
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$0.00	\$0.00	\$0.00	\$32,615.00	0.00%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-898 Working Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-899 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-900 Reclass of transfers for Statement D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

TOWN BUDGET SUMMARY
Andover Town & School 2020-2021

10/08/2020
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$3,152,358.12	\$0.00	\$0.00	\$9,352,928.88	25.21%
Grand Total for Report	\$12,205,287.00	\$12,505,287.00	\$3,152,358.12	\$0.00	\$0.00	\$9,352,928.88	25.21%

General Ledger Detail
Andover Town & School 2020-2021
From 7/1/2020 To 10/8/2020 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key	Check #	PO/Line	Tran #	Account Description	Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006				DT/DF-Farm.-Town Aid Roads				\$178,068.17	OldBal
							0					\$178,068.17	
	8/3/2020	Receipt	16160			/ 1	517				\$93,505.38	\$271,573.55	
	8/4/2020	Expend	W.H.P		20159352	/ 0	354	roll weedwacker string		\$71.16		\$271,502.39	
	9/14/2020	Expend	10751		20159456	/ 0	624			\$1,312.30		\$270,190.09	
	9/14/2020	Expend	11082		20159454	/ 0	625			\$2,227.50		\$267,962.59	
										\$3,610.96	\$93,505.38	\$267,962.59	End Bal

People's United Bank
Cash Accounts
Month Ending September 2020

	Bank Account #	Bank Balance 8/31/2020	Sept	Bank Balance 9/30/2020	General Ledger Account		GL Balance	Difference
Municipal checking	5111	600,000.00			A-100-00-0000-990		600,000.00	
Municipal interest checking	5096	3,202,769.44			A-100-00-0000-990		3,623,803.24	178,966.20
Working capital	5757	488,974.27	80.16	489,054.43	A-100-00-0000-108		489,054.43	0.00
Open Space	5137	233,209.96	38.24	233,248.20	A-100-00-1980-001	L-100-00-2980-001	233,248.20	0.00
Driveway fund	5187	26,888.35	4.41	26,892.76	A-100-00-1949-001	L-100-00-3949-001	26,892.76	0.00
Equipment fund	5252	25,239.80	4.14	25,243.94	A-100-00-1949-002	L-100-00-3949-002	25,243.94	0.00
Fire Engine fund	5343	54,478.86	8.94	54,487.80	A-100-00-1949-003	L-100-00-3949-003	54,487.80	0.00
Irene Mooney	5567	11,828.80	1.94	11,830.74	A-100-00-1949-004	L-100-00-3949-004	11,830.74	0.00
Library fund	5575	182,651.29	29.94	182,681.23	A-100-00-1949-005	L-100-00-3949-005	182,681.23	0.00
Library grant	5608	509.21	0.08	509.29	A-100-00-1949-006	L-100-00-3949-006	509.29	0.00
Nonrecurring Reserve	5624	40,890.64	6.70	40,897.34	A-100-00-1949-007	L-100-00-3949-007	40,897.34	0.00
Norton Childrens fund	5632	14,297.90	2.34	14,300.24	A-100-00-1949-008	L-100-00-3949-008	14,300.24	0.00
Norton Library fund	5658	3,690.01	0.61	3,690.62	A-100-00-1949-009	L-100-00-3949-009	3,690.62	0.00
Norton School fund	5666	9,275.88	1.52	9,277.40	A-100-00-1949-010	L-100-00-3949-010	9,277.40	0.00
School Improvement	5690	165,175.46	27.08	165,202.54	A-100-00-1949-011	L-100-00-3949-011	165,202.54	0.00
Severance Pay	5723	39,069.34	6.40	39,075.74	A-100-00-1949-012	L-100-00-3949-012	39,075.74	0.00
WB & Lizza Sprague	5731	3,274.32	0.53	3,274.85	A-100-00-1949-013	L-100-00-3949-013	3,274.85	0.00
Brown & Brown School	5749	26,049.65	4.27	26,053.92	A-100-00-1949-014	L-100-00-3949-014	26,053.92	0.00
Zoning bond	5765	13,629.28	2.23	13,631.51	A-100-00-1949-016	L-100-00-3949-016	13,631.51	0.00
Boivin construction	5773	730.57	0.12	730.69	A-100-00-1949-017	L-100-00-3949-017	730.69	0.00
Town Clerk preservation	5781	1,148.42	0.19	1,148.61	A-100-00-1949-018	L-100-00-3949-018	1,148.61	0.00
Revaluation Fund	5799	45,899.46	8.78	45,908.24	A-100-00-1949-019	L-100-00-3949-019	45,908.24	0.00
AES Expansion	0934	8,728.20	1.43	8,729.63	A-100-00-1980-002	L-100-00-2980-002	8,729.63	0.00

12. Budget

- a. Appropriation Transfers
- b. Over Expenditure Requests

13. Tax Collector's Report

a. Refunds Requests

SEPTEMBER 2020

Deposits

	ON-LINE	OFFICE	RECEIPT	TOTAL
	3,374.71			3,374.71
9/1	1,371.14	6739.97	6,739.97	8,111.11
9/2	2,064.97	3,663.99	3,663.99	5,728.96
9/3	2,482.58			2,482.58
9/4	1,284.19			1,284.19
9/5	1,590.34			1,590.34
9/6				0.00
9/7	467.10			467.10
9/8	1,937.28	3,906.74	3,906.74	5,844.02
9/9	1,980.55	15,949.02	15,949.02	17,929.57
9/10	277.68	6,769.78	6,769.78	7,047.46
9/11	437.65			437.65
9/12	147.43			147.43
9/13	1,029.87			1,029.87
9/14	763.53	5,659.14	5,663.14	6,422.67
9/15	703.82			703.82
9/16	572.00	15,602.78	15,602.78	16,174.78
9/17	205.51			205.51
9/18	1,389.31			1,389.31
9/19	205.19			205.19
9/20	198.36	3,692.38	3,692.38	3,890.74
9/21	5,444.49	13,829.21	13,829.21	19,273.70
9/22	10,206.86	8,820.14	8,820.14	19,027.00
9/23	733.51	13,422.47	13,422.47	14,155.98
9/24	1,053.17	2,031.43		3,084.60
9/25				0.00
9/26	7,217.92			7,217.92
9/27	115.64			115.64
9/28	1,471.65	32,649.55		34,121.20
9/29	2,591.90			2,591.90
9/30		10,265.03		10,265.03
TOTALS	51,318.35	143,001.63		194,319.98

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2014							
2015							
2016							
2017		96.36	138.33	188.86	105.60	5.00	534.15
2018	7,038.64	616.88	1,203.80	3,220.96	1,580.55	152.00	13,812.83
2019	142,264.82	1,615.99	35,062.78		424.41	605.00	179,973.00
TOTAL	149,303.46	2,329.23	36,404.91	3,409.82	2,110.56	762.00	194,319.98

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				207.27	207.27
2007			476.65	71.26	547.91
2008			520.26	28.15	548.41
2009			579.60		579.60
2010			211.42		211.42
2011		439.82	4,592.58	249.48	5,281.88
2012		2,828.18	3,146.24	204.03	6,178.45
2013	12.13	3,485.83	1,486.53	783.06	5,767.55
2014	1,225.76	4,551.81	2,103.08	2,991.24	10,871.89
2015	1,225.76	4,740.57	10,321.68	2,480.67	18,768.68
2016	5,181.18	7,114.75	9,342.12	2,452.26	24,090.31
2017	32,527.74	8,249.39	15,930.71	5,267.40	61,975.24
2018	106,227.47	13,763.87	26,962.54	7,910.20	154,864.08
2019	5,665,373.34	229,123.49	117,333.28		6,011,830.11
TOTAL	5,811,773.38	274,297.71	193,006.69	6,324,367.82	6,301,722.80

Terminal / Batch	
Terminal	5
Batch	27

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

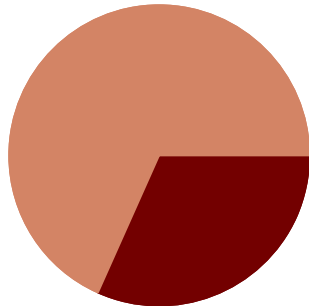
Last Assessor Bridge	
Run on:	01/27/2020

Percent Collection as of 10/08/2020

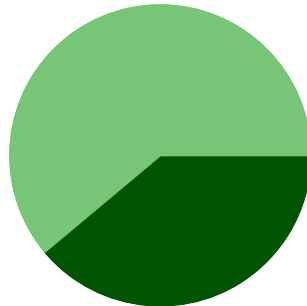
REAL ESTATE
 Uncollected - 68.32%
 Collected - 31.68%

PERSONAL PROPERTY
 Uncollected - 61.08%
 Collected - 38.92%

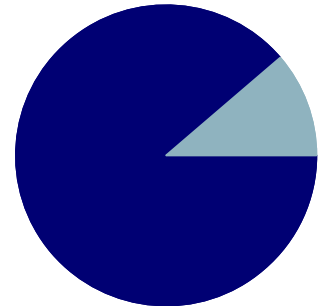
MV REGULAR
 Uncollected - 11.25%
 Collected - 88.75%



■ Total Due = \$5,500,880.34
■ Total Paid = \$2,550,515.92



■ Total Due = \$228,184.28
■ Total Paid = \$145,371.33



■ Total Due = \$112,018.33
■ Total Paid = \$883,335.10

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,051,396.26	2,550,515.92	5,500,880.34	31.68
PERSONAL PRO	373,555.61	145,371.33	228,184.28	38.92
MOTOR VEHICL	995,353.43	883,335.10	112,018.33	88.75
TOTALS:	\$9,420,305.30	\$3,579,222.35	\$5,841,082.95	

Original Beginning Balance Totals

Type	Count	Gross Assessment	Exemptions	Net Assessment	First Installment	Second Installment	Total Tax
REAL ESTATE TAX	1,536	224,895,783	499,500	224,396,283	1,995,651.12	1,993,285.98	7,975,509.06
REAL ESTATE TAX C	23	3,075,390	346,500	2,728,890	20,984.89	20,984.89	83,939.56
REAL ESTATE TAX X	108	12,916,200	12,916,200	0	0.00	0.00	0.00
PERSONAL PROPERTY TAX	271	10,909,098	418,920	10,490,178	97,261.91	92,097.90	373,555.61
MOTOR VEHICLE TAX	4,040	29,388,189	1,300,090	28,088,099	997,323.05	0.00	997,323.05
TOTALS:	5,978	281,184,660	15,481,210	265,703,450	3,111,220.97	2,106,368.77	9,430,327.28

Waived Bills

Type	Count	Gross Assessment	Exemptions	Net Assessment	Total Tax	Waived Amount
TOTALS:	0	0	0	0	0.00	0.00

Summary of Cash Collections - Year to Date

Type	Taxes	Bond Int	Interest	Lien	Fees	Total
REAL ESTATE TAX	2,550,515.92	0.00	768.53	0.00	0.00	2,551,284.45
PERSONAL PROPERTY TAX	145,371.33	0.00	16.71	0.00	0.00	145,388.04
MOTOR VEHICLE TAX	883,335.10	0.00	711.33	0.00	1,115.00	885,161.43
TOTALS:	3,579,222.35	0.00	1,496.57	0.00	1,115.00	3,581,833.92

Kristine Metcalf	\$54.23	Sec 12-129 Refund of excess payment
Brendan Donohue	\$11.19	Sec 12-129 Refund of excess payment
Steven & Allana Fuss	\$137.20	Sec 12-129 Refund of excess payment

10/14/2020 Tax Refunds Total: \$202.62

Sec. 12-129. Refund of excess payments. Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

14. Assessor's Report

a. Revaluation Services

**AMENDMENT TO THE CONTRACT
FOR TO THE REAPPRAISAL AND REVALUATION CONTRACT
LOCATED WITHIN THE CORPORATE LIMITS OF
ANDOVER, CONNECTICUT**

THIS AMENDMENT made and entered into this Eighth day of October, 2020, by and between the TOWN OF ANDOVER, a municipal corporation in the State of Connecticut, hereinafter termed the "TOWN"; and VISION GOVERNMENT SOLUTIONS, INC. , a Massachusetts corporation with a principal place of business at 1 Cabot Road, Hudson, MA 01749, hereinafter termed "VISION" or "CONTRACTOR," hereby amends the contract titled, "Reappraisal and Revaluation Contract within the Corporate Limits of Andover, Connecticut" dated April 2, 2020 and executed by and between the parties ("Agreement"). The parties agree to "temporarily" change the data collection procedures of the Agreement. The parties agree that the Agreement and its Exhibits, Schedules and other attachments shall remain in full force and effect unless specifically modified herein.

As used in this Amendment "Restricted Period" shall mean that period of time during which special precautions be taken to prevent the spread of the Covid-19 virus.

The Agreement is modified as follows:

During the Restricted Period, Contractor shall make an exterior inspection of the property, measure the improvements and make a note with the date of the visit to the property. If the property owner is home, the data collector will attempt to obtain the interior structure characteristics at the door. Should the property owner refuse to provide the characteristics, the property would be considered a refusal. If the property owner is not present, the contractor will leave a notification card at the door indicating that an inspector was there. Once it is determined that the Restricted Period has ended Contractor shall send a letter to the property owner of property having received an exterior inspection during the Restricted Period requesting that the property owner call the Contractor's designee, within a stated time frame as agreed upon by the municipal assessing officials and Contractor, to arrange for an interior inspection. Contractor shall at all times comply with the recommended social distancing protocols established by the Center for Disease Control.

Following the conclusion of the Restricted Period the original provisions of the Agreement shall apply to all property not yet inspected.

IN WITNESS HEREOF, the TOWN OF ANDOVER, Connecticut and VISION have executed this amendment on the date first above-mentioned by their duly authorized officers.

VISION GOVERNMENT SOLUTIONS, INC.

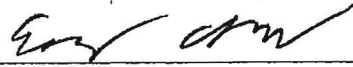


Signature

Kevin Black, CFO

Print Name and Title

TOWN OF ANDOVER, CONNECTICUT



Signature

Eric Anderson Town Administrator

Print Name and Title

Andover CT Revaluation Update

What is a Revaluation and why is it done?

In Connecticut, all property is taxed “ad valorem” which is Latin for “according to value”. Since your property is taxed according to value, and property condition as well as the real estate market both fluctuate, state law requires every city and town to perform a new town-wide revaluation every five years.

Revaluation is done in order to address changes in property condition as well as current market values and shift property taxes based on those changes.

It would be too costly to perform a town-wide revaluation every year however it would not be fair to wait longer than five years in order to address inadequacies that develop over time.

Current Requirements:

Pursuant to Connecticut State Law, every municipality must implement a new town-wide revaluation every five (5) years. These laws also require each municipality to “fully inspect” each property at least once every ten (10) years. By statutory definition:

“Full inspection” or “fully inspect” means to measure or verify the exterior dimensions of a building or structure and to enter and examine the interior of such building or structure in order to observe and record or verify the characteristics and conditions thereof, provided permission to enter such interior is granted by the property owner or an adult occupant;

Andover's Schedule:

Andover last implemented a town-wide revaluation effective for the October 1, 2016 Grand List in which we did not fully inspect the interior of every parcel. Andover is required by law to implement a new town-wide revaluation for the October 1, 2021 Grand List that includes full inspections.

While the Grand List (a listing of all taxable & exempt property within the municipality) is based on the date of October 1, 2021, it gets completed and certified by the end of January, or February, 2022 and effects tax bills that are issued in July of 2022.

Andover released an RFP (request for proposals) in January 2020, after which the town received and reviewed bids from prospective contractors and awarded the bid to VGSI (Vision Government Solutions, Inc.) in early February 2020. VGSI is the same company who performed revaluations in Andover in 2006, 2011, & 2016.

COVID-19:

With the ongoing issues related to COVID-19, many residents may not want to allow someone into their home in order to complete the full inspection process. While the town understands this, we have spoken with representatives from the state and, until there is a change in the law, or an executive order from the Governor relieving us from this requirement, we have no choice but to proceed attempting to complete interior inspections as part of this project.

Recognizing our deadline for completing this project and the current state mandates in place, the town cannot afford to sit idle and wait for the possibility of legislation that lessens our current requirements. At the same time, we are not comfortable asking property owners to allow interior inspections at this time.

Therefore, the town and the contractor have entered into a supplemental agreement and modified how our revaluation project will proceed.

Revaluation Contract Amendment:

In October 2020, the town and VGSI, entered into a Contract Amendment in which both parties:

- 1.) Defined a “Restricted Period” as that period of time during which special precautions be taken to prevent the spread of the Covid-19 virus.
- 2.) Agreed that during the “Restricted Period”, VGSI shall only:
 - a.) make an exterior inspection of the property
 - b.) measure the exterior of all improvements (buildings)
 - c.) if the property owner is home, verbally obtain interior structure characteristics at the door
 - d.) if the property owner is not present, leave a notice at the door informing the owner why they visited the property that day
 - e.) make a note of the date of the visit to the property and the results of such visit
 - f.) comply with all recommended social distancing protocols established by the US Center for Disease Control.
- 3.) Agreed that after the “Restricted Period” has ended, VGSI shall:
 - a.) Send a letter to each property owner requesting that they call VGSI in order to set up a time in which to complete the interior inspection

Interior Inspections:

While the town and its Contractors are required by law to attempt to inspect the interior of every parcel, property owners have the legal right to refuse the interior inspection request.

Any property owners who wish to refuse the interior inspection process may notify the contractor during the exterior inspection process or after receiving the letter requesting the owner to contract the vendor and set up an appointment.

CURRENT 2021 Revaluation Status Update:

VGSI are slated to begin the “exterior inspection” process in November of 2020.

VGSI employees will be going door to door, visiting each property in town, in order to update town real estate files which will assist in arriving at a fair and equitable taxable value for every property in town.

VGSI employees will adhere to all CDC requirements, will have photo ID, and their names and vehicles are listed with the Resident State Trooper and Town Assessor’s Office.

Anyone who has any questions regarding VGSI, their employees, or the revaluation project as a whole is encouraged to contact the town Assessor’s Office at **(860) 742-7305 extension 5** or via email at:

assessor@andoverct.org



OFFICE OF THE ASSESSOR

Town of Andover, CT

17 School Road

Andover, CT 06232

860-742-7305 X5

Assessor@AndoverCT.org

DATE: _____

Dear Property Owner:

An employee of our Contractor (Vision Government Solutions, Inc.) was at your property today in order to gather data for the 2021 town wide real property revaluation that is required by state law.

A full explanation of the revaluation process is available on the town of Andover website at:

<https://www.andoverconnecticut.org/assessor/pages/andover-ct-revaluation-update>

If you have any questions or concerns, please do not hesitate to contact the Assessor's Office:

Respectfully,

John Chaponis, Assessor

VGSI Employee: _____

VISION 2021 PROJECT SCHEDULE ANDOVER, CONNECTICUT

Task	Start	Completed
Execution of Contract	2/15/2020	3/01/2020
Project Start-Up	03/01/2020	
Public Relations	On-going	
Quality Control	On-going	
Exterior Data Collection	10/26/2020	5/01/2021
Interior Callback/Notification Letters	4/01/2020	6/01/2021
Neighborhood Delineation	3/01/2021	8/01/2021
Data Entry	On-going	
Field Review	5/01/2021	8/15/2021
Preliminary Land Study	3/01/2021	9/30/2021
Market Rents, Expenses and Cap Rate analysis	6/01/2021	7/10/2021
Preliminary Building Study	3/01/2021	9/15/2021
Preliminary Proposed Values	9/01/2021	9/15/2021
Deeds through October 1 st data entered by Assessor	10/02/2021	
Proposed Values & Performance Based Testing Standards	10/10/2021	
Assessor's Review	10/15/2021	11/18/2021
Print and Mail Notices/Public Web Set-up	11/22/2021	
Informal Hearings	12/02/2021	12/22/2021
Hearing Adjustments, Final Tables & Values	12/05/2021	12/28/2021
2 nd Notice, Set of Final Field Cards & Project Completion	12/29/2021	

15. Department Reports

- a. Fire Department
- b. Resident State Trooper
- c. Town Clerk
- d. Building Department
- e. Assessor's Office
- f. Town Garage
- g. Transfer Station
- h. Library
- i. Senior Transportation
- j. Registrars



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

October 5, 2020

The Andover Fire Department responded to 27 calls in September. Here is the breakdown.

Medical Calls 17

MVA 3

Fire Alarms 3

Structure Fire 1

Investigation 1

Appliance Fire 1

Service Call 1

Drills 3

Meetings 1

Work Detail 1

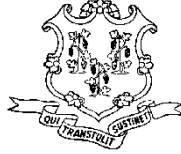
Ron Mike

Andover Fire Chief



Commanding Officer
Master Sergeant Eric Peck #085

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Vacant

Date: 10/05/2020

Jeff J. Maguire
Town Manager
17 School Road
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover.

During the month of **September 2020** the Andover Resident Trooper as well as Troop K Troopers responded to **160** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 3
Burglaries: 4
Larcenies: 3
Narcotic Cases: 0
Other Criminal: 3
Other Non-Criminal: 1
Non Reportable Matters: 143
Other Noteworthy Events (List):

Structure Fire (Gilead Road): 1

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI: 0
Traffic Citations: 11
Written Warnings: 2

Sincerely,

Master Sergeant Eric Peck #085

Master Sergeant Eric Peck #085
Acting Commanding Officer
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550

Assessor's office monthly activity –AUGUST 2020

Processing conveyances	11
Processing building permits	8
Prorating motor vehicle grand list	21
Updating field cards	3
Correspondence/Phone	25
Providing assistance to town hall customers (ie taxpayer, title searchers, appraisers etc)	7
Providing assistance to other departments	
Researching mapping issue or questions	2
Reports and communication with the State of Connecticut/ US Census	3
MLS research	4
Scheduling meeting and appointments	1
Office work – ie filing, updating sales book, scanning documents etc	
Personal property grand list	
Personal Property Discovery	
Homeowner's program	2

Veteran's program	
Income & expenses	
Renter's rebate program	8
Tax exemptions	
Adds to the re, pp or mv grand list	6
Pa 490	
Provided assistance to BAA	
Researching and providing requested information to auditor or software vendor (for grand list files or tax bills)	
Real property inspections	
Personal property inspections	1
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
Mls review	4
Town board/dept assistance	
Review & Approve C of Cs	27
Review & Approve Farmland & Forestland Assessment Applications	
Review, Approve, & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET	
50538 1	CAPOZZI CARISSA 14 HEBRON RD ANDOVER CT 6232-1309	50549 2015 01	SUBAR JF1GPAC66F8205967	07985M IMPREZA	C 2019 08/13/2020	9,050 0 9,050	-9,050 0 -9,050	0 0 0
				WRONG TT - SENT TO WINDHAM				
50539 1	CAPOZZI DAVID T 14 HEBRON RD ANDOVER CT 6232-1309	50550 2010 01	HONDA 2HGFA1F52AH556230	07984M CIVIC LX	C 2019 08/13/2020	4,410 0 4,410	-4,410 0 -4,410	0 0 0
				WRONG TT SENT TO MANSFIELD				
50577 1	CARROLL LORI A PO BOX 185 ANDOVER CT 6232-185	50588 2011 01	HONDA 5J6TF2H59BL001926	07983M ACCORD C	C 2019 08/12/2020	7,600 0 7,600	-7,600 0 -7,600	0 0 0
				WRONG TT - SENT TO TOLLAND				
50866 1	DONAHUE BRENDAN M 57 WALES RD ANDOVER CT 6232-1221	50878 2007 01	HONDA 1HGCM56497A014347	07992M ACCORD L	C 2019 08/17/2020	3,780 0 3,780	-314 0 -314	3,466 0 3,466
				SOLD 8/20				
50938 1	DUQUETTE MARK E 38 OLD FARMS RD ANDOVER CT 6232-1028	50950 2007 01	MAZDA JM1BK32G671740347	07997M MAZDA3I	C 2019 08/24/2020	2,560 0 2,560	-2,348 0 -2,348	212 0 212
				TOTALED 10/19				
51143 1	GAGNON ROBERT J 12 ROSE LN ANDOVER CT 6232-1713	51155 2009 01	NISSA 3N1AB61E79L622643	07996M SENTRA 2	C 2019 08/20/2020	2,910 0 2,910	-486 0 -486	2,424 0 2,424
				SOLD 7/20				
51178 1	GEOGHEGAN MARTIN M 60 ROUTE 87 ANDOVER CT 6232-1331	51190 2004 01	HYUND KM8SC73E14U596388	07987M SANTA FE	C 2019 08/17/2020	2,700 0 2,700	-1,350 0 -1,350	1,350 0 1,350
				SOLD 3/20				
51179 1	GEOGHEGAN MARTIN M 60 ROUTE 87 ANDOVER CT 6232-1331	51191 2002 02	FORD 1FDXF47F62EA25243	07986M F450 SUP	C 2019 08/17/2020	3,830 0 3,830	-640 0 -640	3,190 0 3,190
				SOLD 7/20				
51794 1	KOS SONJA Y 68 ROUTE 87 ANDOVER CT 6232-1331	51806 2006 01	BUICK 3G5DA03L56S593688	07998M RENDEZVO	C 2019 08/24/2020	3,060 0 3,060	-3,060 0 -3,060	0 0 0
				WRONG TT - SENT TO MANCHESTER				
51795 1	KOS SONJA Y 68 ROUTE 87 ANDOVER CT 6232-1331	51807 1995 11	TRAIL 11UMT1625S1013180	07999M METER GT	C 2019 08/24/2020	410 0 410	-410 0 -410	0 0 0
				WRONG TT - SENT TO MANCHESTER				
51796 1	KOS SONJA Y 68 ROUTE 87 ANDOVER CT 6232-1331	51808 2017 03	RAM 1C6RR7TT4HS781124	08000M RAM TRUC	C 2019 08/24/2020	19,480 0 19,480	-19,480 0 -19,480	0 0 0
				WRONG TT - SENT TO MANCHESTER				
52307 1	MCPECK HEATHER R 34 BAILEY RD ANDOVER CT 6232-1005	52320 2013 01	LAND SALFR2BG1DH333863	07995M LR2 HSE	C 2019 08/19/2020	9,260 0 9,260	-6,176 0 -6,176	3,084 0 3,084
				SOLD 1/20				
52692 1	PALMER JOEL M 28 CARSON DR COVENTRY CT 6238-2511	52704 2016 12	YAMAHA JYADG21E2GA008393	07991M YAMAWR25	C 2019 08/17/2020	2,980 0 2,980	-745 0 -745	2,235 0 2,235
				SOLD 6/20				
52695 1	PALMER JOEL M 28 CARSON DR COVENTRY CT 6238-2511	52707 2001 01	VOLKS WVWPD63B01P211291	07993M PASSAT G	C 2019 08/17/2020	1,510 0 1,510	-252 0 -252	1,258 0 1,258
				SOLD 7/20				
53330 1	SKOOG ELINOR R 9 BAUSOLA RD ANDOVER CT 6232-1701	53343 2003 01	FORD 1FMCU941X3KE04713	08003M ESCAPE L	C 2019 08/26/2020	2,420 0 2,420	-201 0 -201	2,219 0 2,219
				SOLD 8/20				

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
53766	VW CREDIT LEASING LTD	53779	07994M	C	11,850	-10,866	984
1	1401 FRANKLIN BLVD	2016 01	VOLKS JETTA GL	2019 08/18/2020	0	0	0
	LIBERTYVILLE IL 60048-4460		3VW5T7AJ6GM223449	SOLD 10/19	11,850	-10,866	984
53806	WAZER MICHAEL J	53819	07977M	C	2,700	-675	2,025
1	344 HEBRON RD	2007 01	VOLKS RABBIT	2019 08/10/2020	0	0	0
	ANDOVER CT 6232-1718		WVWAS71K87W168676	SOLD 6/20	2,700	-675	2,025
53813	WAZER MICHAEL R 3RD	53826	07978M	C	4,620	-772	3,848
1	344 HEBRON RD	2004 03	FORD F250 SUP	2019 08/10/2020	0	0	0
	ANDOVER CT 6232-1718		1FTNF21L44EA81165	SOLD 7/20	4,620	-772	3,848
53846	WESTERBERG LORRAINE A	53859	07990M	C	7,810	-1,304	6,506
1	373 LAKE RD	2014 01	VOLKS ROUTAN S	2019 08/17/2020	0	0	0
	ANDOVER CT 6232-1515		2C4RVABG1ER134411	SOLD 7/20	7,810	-1,304	6,506
53873	WILLARD CELESTE A	53886	07988M	C	5,160	-862	4,298
1	321 LAKE RD	2009 01	HONDA ACCORD E	2019 08/17/2020	0	0	0
	ANDOVER CT 6232-1515		1HGCP36809A019938	SOLD 7/20	5,160	-862	4,298
53874	WILLARD STEPHEN F 2ND	53887	07989M	C	18,880	-6,287	12,593
1	321 LAKE RD	2017 01	FORD EXPLORER	2019 08/17/2020	0	0	0
	ANDOVER CT 6232-1515		1FM5K8D85HGA65505	SOLD 5/20	18,880	-6,287	12,593
54030	DEGEMMIS ELYSE N	19A045	07979M	C	0	2,000	2,000
0	97 MERRITT VALLEY RD	1999 01	TOYOT CAMRY CE	2019 08/10/2020	0	0	0
	ANDOVER CT 6232-0		4T1BG22K2XU582342	ADD FROM NEW BRITAIN	0	2,000	2,000
54031	UDVARDY MICHAEL A	19A046	07980M	C	0	3,820	3,820
0	P.O. BOX 9316	2002 03	FORD F350 SUP	2019 08/12/2020	0	0	0
	BOLTON CT 6043-0		1FTSF31L42EA57938	ADD FROM BOLTON	0	3,820	3,820
54032	UDVARDY MICHAEL A	19A047	07981M	C	0	6,090	6,090
0	P.O. BOX 9316	2008 01	TOYOT SIENNAX	2019 08/12/2020	0	0	0
	BOLTON CT 6043-0		5TDZK22C68S221258	ADD FROM BOLTON	0	6,090	6,090
54033	UDVARDY MICHAEL A	19A048	07982M	C	0	15,490	15,490
0	P.O BOX 9316	2015 01	HONDA PILOT	2019 08/12/2020	0	0	0
	BOLTON CT 6043-0		5FNYP4H61FB001718	ADD FROM BOLTON	0	15,490	15,490
54034	WANTEK RICHARD F	19A049	08001M	C	0	3,520	3,520
0	63 BOSTON HILL RD	2009 01	HYUND SONATA S	2019 08/26/2020	0	0	0
	ANDOVER CT 6232-1400		5NPEU46F09H492655	ADD FROM MANCHESTER	0	3,520	3,520
54035	WANTEK KIMBERLY A	19A050	08002M	C	0	3,410	3,410
0	63 BOSTON HILL RD	2005 01	FORD EXPLORER	2019 08/26/2020	0	0	0
	ANDOVER CT 6232-1400		1FMZU73E45UB54220	ADD FROM MANCHESTER	0	3,410	3,410
TOTAL	# Of Accts 27				126,980	-42,958	84,022
					0	0	0
					126,980	-42,958	84,022
YEAR 2019	# Of Accts 27				126,980	-42,958	84,022
					0	0	0
					126,980	-42,958	84,022

Conditions: District: Reported Type: All Order By : List No

LIST NO NAME / ADDRESS

UNIQUE ID

COC#

BAA

ORIGINAL
GR/EX/NET

ADJUSTMENT
GR/EX/NET

NEW
GR/EX/NET

GRAND TOTAL # Of Accts 27

126,980

-42,958

84,022

0

0

0

126,980

-42,958

84,022

<u>August</u>		2020				
DATE ISSUED	PERMIT NO.	PROPERTY OWNER	PROPERTY	LOCATION		DESCRIPTION
8/4/2020	4604	Thomas Stribula	123	Boston Hill Rd		Replace Chimney New Wood Stove
8/4/2020	4605	Michelle Vale	189	Lake Rd		Roof
8/4/2020	4603	Mary Micoletti	155	Lake Rd		Electrical Upgrade
8/24/2020	4605	William Murphy	2	Lake Rd		Install Ductless Split System
8/24/2020	4602	Mr. Savino	226	Gilead Rd		Remodel Kitchen
8/25/2020	4606	Heidi Hines	60	West St		Roof
8/31/2020	4607	Johnathan Wright	262	Rte 6		Strip & Reroof
8/31/2020	4606	Sean Mamonas	215	Long Hill Rd		Repairs to Deck
TOTAL PERMITS ISSUED = 8						

Register Report 4th QUARTER 2019 - Last month

8/1/2020 through 8/31/2020

9/1/2020

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Date	Account	Num	Description	Memo	Category	Tag	Clr	Amount
BALANCE 7/31/2020								53,015.69
8/4/2020	Building Department		189 Lake Rd.	[Permit receipts]				169.29
8/4/2020	Building Department		155 Lake Rd	[Permit receipts]				25.65
8/24/2020	Building Department		226 Gilead Rd.	[Permit receipts]				410.30
8/24/2020	Building Department		123 Boston Hill Rd.	[Permit receipts]				71.82
8/24/2020	Building Department		491 Lake Rd.	[Permit receipts]				40.78
8/24/2020	Building Department		2 Lake Rd.	[Permit receipts]				100.00
8/25/2020	Building Department		60 West St	[Permit receipts]				205.20
8/31/2020	Building Department		262 Route 6	owe... [Permit receipts]				310.00
8/1/2020 - 8/31/2020								1,333.04
BALANCE 8/31/2020								54,348.73
OVERALL TOTAL								1,333.04
TOTAL INFLOWS								1,333.04
TOTAL OUTFLOWS								0.00
NET TOTAL								1,333.04

State Ed Report - 12/24/191 - Last month

8/1/2020 through 8/31/2020

9/1/2020

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<u>Account Description</u>	<u>8/1/2020- 8/31/2020</u>
Permit receipts	35.10
OVERALL TOTAL	35.10

State-IWWC-PZC-ZBA NOV.6, 2019 - Last month

8/1/2020 through 8/31/2020

9/1/2020

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Date	Account	Num	Description	Memo	Cat...	Tag	Notes	T...	Clr
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ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - September 2020		
	Sep-20	YTD 20-21 (July 1, 2020 - June 30, 2021)
Adult:		
Fiction	465	1415
Non-fiction	83	292
Video	91	316
Audio	39	109
Magazines	1	12
E-reader (Kindle)	0	0
Total Adult	679	2144
Children:		
Fiction	106	312
Non-fiction	29	60
Video	6	13
Audio	0	1
Total Children	141	386
Young Adult:		
Fiction	46	117
Non-fiction	1	3
Audio	0	1
Magazines	0	0
Total Young Adult	47	121
Total Fiction	617	1844
Total Non-fiction	113	355
Total Video	97	329
Total Audio	39	111
Total Magazines	1	12
Total Uncategorized**	17	54
Total Passes	0	0
Total OverDrive	184	508
Total E-readers	0	0
Total Circulation	1068	3213
Out-of-town circ.	77	312
Ref. questions	25	109
Patrons registered:		
Andover	3170	
Out-of-town	470	
Total Patrons	3640	
Collection size *	20211	
Public Computer Usage (hrs.)	56.5	185
ILL provided	33	94
ILL received	34	90
# Patrons (inc. programs):	356	1094
PROGRAM ATTENDANCE	21	57
Number of programs:	2	8

ANDOVER SENIOR TRANSPORTATION
MONTH OF SEPTEMBER 2020

Dated 10/2//2020
Cathy Palazzi
Senior Coordinator

Month of September 2020:

- 1) Drug tests – none.
- 2) List of Clients Serviced in September :
 - Maintenance 2 (Maintenance on Small and Large Bus)
 - Incident Log 0
 - Meetings 1
 - Special Events 11 (2 Senior Luncheon Outside)
 - Medicals 12 (7 of these Disabled, 2 Veterans)
 - Shopping 13 (2 of these Disabled)
 - Food Share/Pantry 25 (deliveries to 25)
 - Veterans 2
 - Total Passengers 63

***NOTE: VAN USED FOR MEDICALS ONLY
BUSES USED FOR DELIVERING FOOD SHARE/FOOD PANTRY AND TAKE
THREE SENIORS SHOPPING WHO DO NOT DRIVE .**

MOTTO: “NO SENIOR LEFT BEHIND”

Dated 10/02/2020
Cathy Palazzi
Senior Coordinator

Registrars Report September 2020

The Registrars of Voters processed 73 voters in September. New Voters, Corrections, voters who moved out of town. We sent Memory Cards for reprogramming for the November Elections. We proof read, approved and ordered ballots for November. We worked with the Town Clerk on Absentee Ballot issues, Recruited Poll Workers for the November Election. Made arrangements with AES for use of the Gym, Music Room and bathrooms for the November Election on 11/2, 11/3 and 11/4. Hired a cleaning Contractor to clean the Gym area after the election. Worked with the Town Clerk on changes to the election process as dictated by the Secretary of State and the Governor's Executive orders.

16. Correspondence

17. Public Speak

18. Executive Session

- a. Discussion of Treasurer's contract

19. Adjournment