



Town of Andover, CT  
Board of Selectmen

# **Special Meeting Packet**

Tuesday, October 12th, 2021  
7:00 P.M.

Location: virtual Zoom meeting

**Town of Andover**  
**Board of Selectmen**  
**Special Meeting**  
Tuesday, October 12<sup>th</sup>, 2021 at 7:00 P.M.  
Location: virtual Zoom meeting

Special Meeting Agenda

**Zoom Directions:**

Click here to join by computer for video/audio: <https://us06web.zoom.us/j/83348248192>

Call-in from your phone for audio: +1 646 558 8656.

Meeting ID: 833 4824 8192, Passcode: 657797

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
5. Appointments
  - a. William Bell, Custodian
6. Resignations
7. Town Administrator's Report
8. Old Business  
Discuss and act upon the following:
  - a. Complaint Log
  - b. Storm Damage at Veterans Memorial Field
  - c. Request For Qualifications – Affordable Housing Plan
  - d. Request For Proposal – Electrical Town Hall
9. New Business  
Discuss and act upon the following:
  - a. Bunker Hill Road/Bridge Closure
  - b. RHAM Multi Use Turf Field Project
  - c. Finance Department
    - i. Town Audit Update
    - ii. Edmunds Software Update
  - d. Veterans Monument Park Upgrades
    - i. Flag Poles
    - ii. Battlefield Cross
    - iii. Irrigation
  - e. Personnel
    - i. Building and Land Use Dept Administrative Assistant Position
    - ii. Assistant Town Clerk Position
  - f. Public Works Fall/Winter Schedule for Tree/Road Work
  - g. Community Senior Center Building Committee Update
  - h. Connectivity Grant Progress
  - i. DEEP Grants
    - i. Coventry Nathan Hale Loop
    - ii. Route 316 Multi Use Path
  - j. Town-Wide Christmas Caroling 2021
  - k. Animal Control Officer (NECOG)
  - l. 2022 Meeting Date Schedule

10. Approval of Meeting Minutes
  - a. Monday, September 13<sup>th</sup>, 2021 Regular Meeting Minutes
11. Finance Department Report
  - a. Revenue Summary
  - b. Town Budget Summary
  - c. Town Aid Road (TAR) Update
  - d. Town Cash Report
  - e. Over Expenditure Report
12. Budget
  - a. Appropriation Transfers
  - b. Over Expenditure Requests
13. Tax Collector's Report
  - a. Refunds Requests
14. Assessor's Report
  - a. Revaluation Services
15. Department Reports
  - a. Fire Department
  - b. Burning Official
  - c. Resident State Trooper
  - d. Town Clerk
  - e. Building Department
  - f. Assessor's Office
  - g. Public Works
  - h. Transfer Station
  - i. Library
  - j. Senior Transportation
  - k. Registrars
  - l. AHM
16. Correspondence
17. Public Speak
18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

# **1. Call to Order/Pledge of Allegiance**

## **2. Public Speak**

### **3. Additions/Deletions to the Agenda**

## **4. Board and Commission Presentations**

## **5. Appointments**

### **i. William Bell, Custodian**



## **6. Resignations**

## **7. Town Administrator's Report**

# Town Administrator's Report for the 10.12.21 Board of Selectmen Special Meeting

## **COVID Update as of 10.6.21:**

1-2 COVID cases in the last 2 weeks with minimal transmission in town.

## **Town Hall Operations:**

Flu clinic scheduled at AES gym on Thursday, October 14 from 2:00-6:00 pm. See flyer posted.

## **Cleaning/Custodian**

I hired William Bell as a custodian for the town up to 10 hours per week to clean and do maintenance.

## **Assessor's Office:**

On track to finalize the reval for October

## **Administrator's Office**

## **Finance Office**

Budget in new software and functioning. Working on Current year Audit.

## **Building Department:**

We are interviewing for building dept assistant now. I will update the board on this next week for a separate position for the Assistant town clerk and the building admin.

Permit Link is live for Building Department. Generally working well. Most people receptive to it. Still working out online payment.

## **Public Works:**

Bridge repaired and repaved

Inspected today by DOT. Their verbal conclusion is that the Bridge is in the same condition as before the last inspection and floods. Inspector generally happy with repairs conducted. Bridge is still a 3 structurally based on the holes in culvert pipe 3 and undermining of the culvert. The inspector thinks we can safely open it up to traffic. We will have a formal report by Nov 1 (Probably). They have referred it to the load calculations section at DOT to evaluate for the possibility of a load rating per the boards request.

## **Tree Work:**

Treework done for the fall except for emergency stuff

We addressed Skinner Hill, Wheeling, Hendee Bear Swamp.

On the towns side we will expend somewhere between 35 and 40K of town funds. We have Eversource paying to have their part addressed so we can make the money go further. We will reserve some funds for emergency tree work as it comes up

## **Snow Plowing Budget:**

No report – it is summer.

Salt Budget- Original contract with supplier void as they went out of business- we worked our way back into the state bid price with a different supplier. Should be resolved now New arrangement with Morton salt

## **Bunker Hill Bridge Design:**

No Major change

## **Small Bridges and Culverts**

Working with Brandon Handfield to get an RFP together for a final design for Hutchinson Rd culvert replacement

## **Andover Proposed Community Senior Center**

Signed contract with BSC group for the Excavation/site work, (23,000) and Moser Pilon Nelson Architects for the architectural part (6,000) Both contracts written/ approved by the towns attorney

## **Andover Veterans Monument:**

Digging for supply pipe for sprinkler system- being done by Public works

Plumbing connections, backflow preventer cleanout and sand filter Kaulback Design

Electrical work- Lenco

Topsoil and seeding – Donation from Matt C at Andover Landscaping

Sprinklers Ron Bisson

Flag pole locations? Other Monuments?

## **Times Farm Bridge:** Working on the final close out.

We are making progress with the state and contractor. All paperwork is at DOT for final review, we have a final bill to settle with the engineering firm including retainage, and we have a final reimbursement from the federal DOT. No Dot final approval yet.

**STEAP Grant:**

Full approval of STEAP grant Next up develop the RFP for the work. Starting this with Brandon Handfield

**Connectivity Grant:**

Waiting on the contractor  
Light at long hill rd/Rt 6 is still screwed up

**Town-Wide Alarm Monitoring and Repair:**

FPT will be in on the 12<sup>th</sup> to fix alarm system at the town hall and Inspection and Maintenance of all covered alarms do. I accepted proposals for repair/maintenance items in town hall and library. I signed a final proposal for public works repair and upgrade to bring it fully up to spec.

**Affordable Housing Grant:**

Received grant for the plan. The Planning and Zoning Commission accepted the bid from Bill Warner as the lowest cost acceptable bid working out contract now.

Affordable Housing Grant	
Company	
SLR	\$ 15,000.00
Goman and York	\$ 15,000.00
<b>William Warner</b>	<b>\$ 6,900.00</b>

They will announce the bid acceptance unless.

**Budget:** Going to be super tight

**American Recovery Act Funding:** We have first allotments of \$478,848.04

**Town Hall Projects**

The electrical RFP for redoing the town hall electrical system has suffered from mission creep. Goal:

1. Electrical Replace the stabloc electrical panel with a 40-place electrical panel and reconfigure the circuits on the back up power
  - a. The location of the existing stabloc panel is not large enough for a 40 circuit GE series panel to match existing equipment even with the oil fill lines removed. We could use a 30-circuit panel and another sub panel if needed
  - b. Reconfigure the circuits that are on back up power
  - c. Alternatively, we are back to moving to an alternate location
  - d. We would need to remove all the telephone wiring from this location
2. HVAC Goal is even heat distribution in the building
  - a. Price out repair of existing system with mono T's in rooms that do not have them, Insure all mono T controllers are set properly. It turns out we do have mono T's on all rooms they do not all have controllers though
  - b. Purge all registers and clean system to insure it is working properly
  - c. Consider adding fin tube length to town clerk and registrars office
  - d. Reroute the fresh air intake for the existing boiler which does not meet code
  - e. Asked for quotes from M and M as well as Mytech plumbing
3. Oil Storage Replace existing oil tank and fill pipe with larger capacity tank.
  - a. Per Charley M. two common suppliers today Roth and Granby. He does not like Granby tanks but will see if they have a larger one that will fit as well as look at the option for Roth. Dual tanks will not fit in that location and have code clearance to the boiler
  - b. Replace fill lines. Only code compliant option is to use the opening where the window used to be. This would avoid all the electrical equipment.
4. Masonry Redo Masonry Block and Brick the old window opening
  - a. Reach out to MG masonry for a cost estimate for that.
  - b. Must be blocked in per code so we can reroute the fill pipes.
5. VOIP Evaluate and move phone wiring and potentially relocate fiber optic equipment
  - a. Quote from granite
  - b. Getting other estimates from other options via South Windsor.
  - c. Remove existing telephone wiring after transition to VOIP
6. Utilize LOCIP funds to pay for the upgrades- Per BOS
  - a. Will need to have preliminary cost estimates
  - b. Rewrite the towns buildings plan
  - c. CIP approval via Minutes for revised plan and proposal
  - d. BOS approval and LOCIP application.

## **8. Old Business**

**Discuss and act upon the following:**

- a. Complaint Log**
- b. Storm Damage at Veterans Memorial Field**
- c. Request For Qualifications – Affordable Housing Plan**
- d. Request For Proposal – Electrical Town Hall**

## Town Administrator's Office – Complaint Log, Sept 2021

1. Phone call
  - a. Very irate and profane resident mad about something at 2 am. Hard to understand I think he may be talking about line painting on the roads. No callback number but expert use of a wide range of profanity
2. Email from Jay Currier regarding mowing on East St. He has also posed on social media about it as well as speed limits. His frontage is in Hebron so the responsibility is Hebron not us.
3. In Person
  - a. The tax collector is extremely upset that Amanda logged a complaint from Sherri Gasparini that was about her. She is threatening to file a grievance because “I do not have her Back” Since I could hear Mrs Gasparini complaining from my office, I know the complaint was in fact made.
4. Via Email from Jim Rupert

Eric,

I am out of the office next week Monday, Tuesday and Wednesday. As of today we are becoming inundated with routine calls from Andover that should not be coming here. I am asking that you get a handle on that because my admin assistant has become overwhelmed by these routine calls. This has been going on for some time but today we are seeing a major increase in call volume. Thank you, Jim

Responded with an email social media post, correction to our website and setting up a face to face meeting to discuss them taking over our complete building department (per BOS request).

I followed up with a face to face meeting with Jim Rupert and Randy to keep the dialog open. We discussed what the sticking points were and how to address them.

5. Via email from Carol Briggs Staff attorney from dept of agriculture. 9/16/2021
  - a. Complaint from Scott Bebe to the state about andover. I referred it to Dennis O'brien and followed up with Carol. Scot is just stirring up crap. We are squared away with the dept of Agriculture.
6. Complaint from 184 wheeling Rd that Brush was placed on her Garden during Tree cutting work.
  - a. Myself and Jay both inspected it and it was cleaned as well as possible. The area was a “Wildflower area” Shrubbery and plants appear to have survived
7. Complaint from 56 Bear Swamp rd that Distinctive hit the guide wire from a tree to the electrical pole and that damaged the mast on his house.
  - a. I sent Jay Tuttle to investigate, he saw no evidence of damage to the mast or evidence of any strike
  - b. He also complained about the traffic delay
  - c. He was upset that the small excavator with grapple they used had no mirror
  - d. He was upset that they were working too fast and they almost hit his neighbors house with the excavator.

Eric,

As a follow up I was able to get together with Mr. Klein to discuss his concerns last Friday morning on 10/1/21. He was extremely adamant that there was substantial damage to his electric service riser. As I tried to explain and point out to Mr. Klein all the other parts that would have been damaged, i.e., the guide

wire itself, the utility pole would have had to show signs of movement at ground level and the break away for his actual service wire would have had to also broken from the service stack prior to his service stack bending. None of those things were evident.

I asked if I could go up and look at the service stack at the roof line to see the potential damage. He was reluctant at first because he had pictures that showed the damage, but to me they were unclear and after much discussion he agreed.

I still did not see anything out of the ordinary and Mr. Klein still insisted there was damage. As I am not an electrician, I asked if he would allow us (the town) to bring in an electrician to inspect explaining that this is not an Eversource repair if anything is needed, that it would have to be done by an electrician. I also suggested to bring in an electrician of his choosing and he said it would be ok to bring in the electrician I suggested (Rick Langley from LENCO Electric). Mr. Klein said we'll start with him. I arranged with Rick (LENCO) and Mr. Klein to meet at approx. 2:30pm at Mr. Klein's for Rick to inspect.

Upon arrival I noticed that Mr. Klein had a ladder already up and that he had put back the service stack rain boot at the roof line, which in order to properly inspect Rick would have to take apart, which Mr. Klein agreed to have him remove.

Rick discussed with Mr. Klein what he thought happened and agreed from his description it may have caused some damage, but it would include a lot of other occurring damage to cause the damage Mr. Klein claims. Rick confirmed my original assessment and added that not only would there be other visible damage before the service stack but the main steel portion of the weather boot at the roof line would have also moved, it's made of steel and the shingles would have been damaged, he looked at Mr. Klein and said I'm sorry it's not what you want to hear but in my opinion, there is no damage.

Rick checked one more thing before he left. He got a level and checked the stack for plum. It was ever so slightly off, and he said that was normal and looking at everything else that is how it was installed, there is no damage, the stack is not hitting the steel boot even, I'm sorry sir I just don't see it.

Respectfully submitted,

Jay Tuttle  
Publicworks Supervisor / Tree Warden  
Town of Andover  
12 Long Hill Road  
Andover, CT. 06232  
PH: (860) 742-4048  
Email: [publicworks@andoverct.org](mailto:publicworks@andoverct.org)

**From:** Public Works

**Sent:** Thursday, September 30, 2021 10:46 AM

**To:** Anderson, Eric <[eanderson@andoverct.org](mailto:eanderson@andoverct.org)>

**Cc:** 'jason@distinctivetreecare.com' <[jason@distinctivetreecare.com](mailto:jason@distinctivetreecare.com)>; Public Works <[publicworks@andoverct.org](mailto:publicworks@andoverct.org)>

**Subject:** FW: 56 Bear Swamp Road possible damage to service connection

Eric,

I took a ride out to 56 Bear Swamp to inspect resident complaint of possible damage to electrical service connection as requested.

Resident Claims that on 9/29/21 the operator of the tree removal equipment hired by the town hit the supporting pole guide hard that was connected to the tree they were working on and subsequently then

pulling on the service wire to the house bending the service stack (extension pipe with weather head) to the meter.

8.

9. 1) Upon arrival the first thing I visually inspected (looking) for any unusual slack or damage to the guide and/or pole damage (was there pole movement at ground level) and I found no signs.

10. 2) I then looked at the service line to the house and in my opinion, it has standard slack in the line, and I saw nothing unusual with that.

11. 3) I then looked at the service stack from the meter to the weatherhead to see (claimed to be bent) if there was any sign of being bent or damaged, I did not see any damage. Looking at all angles that I could it appears that the electrical stack is straight and ok. I also used the two chimneys as a side-by-side comparison as to the stack's straightness and again its ok.

12.

13. It is possible that the operator while working on the tree hit the guide wire and shook the pole and connecting service wires but due to the fact that the guide wire is still taught with no damage at the pole and enough slack in the service wire to the residence, I don't believe that there was enough force to pull on the service wires to bend the stack without having other major damage.

14.

15. Please see attached supporting pictures.

16.

17. Thank you,

18.

19. Jay Tuttle

20. Publicworks Supervisor / Tree Warden

21. Town of Andover

22. 12 Long Hill Road

23. Andover, CT. 06232



## **9. New Business**

**Discuss and act upon the following:**

- a. Bunker Hill Road/Bridge Closure**
- b. RHAM Multi Use Turf Field Project**
- c. Finance Department**
  - i. Town Audit Update**
  - ii. Edmunds Software Update**
- d. Veterans Monument Park Upgrades**
  - i. Flag Poles**
  - ii. Battlefield Cross**
  - iii. Irrigation**
- e. Personnel**
  - i. Building and Land Use Dept Administrative Assistant Position**
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- f. Public Works Fall/Winter Schedule for Tree/Road Work**
- g. Community Senior Center Building Committee Update**
- h. Connectivity Grant Progress**
- i. DEEP Grants**
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  - ii. Route 316 Multi Use Path**
- j. Town-Wide Christmas Caroling 2021**
- k. Animal Control Officer (NECOG)**
- l. 2021 Meeting Date Schedule**

**SAMPLE BALLOT**  
**RHAM BUDGET REFERENDUM**  
**ANDOVER, CONNECTICUT**  
**NOVEMBER 2, 2021**

**INSTRUCTIONS TO VOTERS**

To vote, fill in the oval  completely next to your choice, like this .

1. "Shall Regional School District No. 8, comprised of the Towns of Hebron, Andover and Marlborough, appropriate \$3,560,000 for the installation of a new turf field, track and lighting at RHAM High School and authorize the issuance of bonds, notes or temporary notes in an amount not to exceed \$3,560,000 to finance the appropriation?"

**YES**

**NO**

—

Description	SKU	Qty	Price	Extended
Convert existing 30' flagpole to external & install 2, 25' Flagpoles next to it.	Note	1	0.00	0.00
Pole Top Adapter 4" / Silver *not sure actual top diameter*	340242	1	81.32	81.32
Revolving Threaded Single Pulley Truck Top Nylon Pulley / Silver	340136	1	69.55	69.55
White Nylon Halyard - Sold by the foot 5/16"	PEX146_03	60	0.43	25.80
Stainless Steel Snap With Snapcover	PEX150_01	2	23.00	46.00
Labor for Installation of Labor Flagpole Project *Weather & Conditions Permitting*		1	1,476.30	1,476.30
Concrete / Project Materials	3446	1	250.00	250.00
*1 Year Parts & Labor Warranty	Note	1	0.00	0.00
*5 Year Foundation Warranty				

----- Estimate -----

22 East Main St. PO Box 440

Avon, CT 06001 US

800-835-2462

[www.flagman.com](http://www.flagman.com)

Estimate #: 287

Date: 03/23/2021

Exp. Date: 09/23/2021

\$5,000.00

-----  
Address:

Veterans Monument Park

Joan Foran / Gerry Wright

Corner of Route 6

Andover, CT 06232

860-742-8585  
-----

Aluminum Flagpole - 25' 320194 2 1,280.00 2,560.00

(Exposed) - 1 Piece -

External Halyard - Satin

(Bare Aluminum) - 5" Butt

- 3" Top - .125" Wall -

129 lbs - Max Flag 5'x8'

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SubTotal: \$4,508.97

Shipping: \$491.03

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Total: \$5,000.00

## 2022 BOS Meeting Packet Calendar (proposed)

2<sup>nd</sup> Monday of each month at 7:00 P.M.

<b>Regular Meeting Date</b>
Mon 1/10
Mon 2/14 (Valentine's Day)
Mon 3/14
Mon 4/11
Mon 5/9
Mon 6/13
Mon 7/11
Mon 8/8
Mon 9/12
Wed 10/12*
Mon 11/14
Mon 12/12

\*Mon 10/10 is Indigenous Peoples Day

## **10 Approval of Meeting Minutes**

### **a. Monday, September 13th, 2021 Regular Meeting Minutes**

# **11. Finance Department Report**

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**



Account Range: First to Last      Include Zero Activity Accounts: No  
Current Date Range: 09/01/21 to 10/06/21      Year To Date As Of: 10/06/21

Account Id	Description	Adopted	Current Revenue	YTD Revenue
100-04-0100-401	Fire - Burn Permits	0.00	0.00	30.00
100-10-0000-101	Current Grand List	9,739,497.00	0.00	0.00
100-10-0000-103	Interest on Active Taxes	40,000.00	0.00	0.00
100-10-0000-104	Lien on Active Taxes	2,000.00	0.00	0.00
100-10-0000-108	Prior Yr Taxes	100,000.00	0.00	0.00
100-20-0000-209	STATE PROPERTY PILOT	12,127.00	8,947.56	8,947.56
100-20-0000-222	Municipal Grants in Aid	2,620.00	0.00	0.00
100-20-0000-223	Pequot Funds	6,680.00	0.00	0.00
100-20-0000-226	State Miscellaneous/COVID Funds	2,500.00	0.00	0.00
100-20-0000-227	Municipal Stabilization Grant	20,219.00	3,179.64	3,179.64
100-20-0000-238	Disabled Programs	400.00	0.00	0.00
100-20-0000-239	Telephone Access	5,000.00	0.00	0.00
100-20-0900-219	E.C.S.	2,004,782.00	0.00	0.00
100-30-0000-303	Interest	40,000.00	0.00	0.00
100-40-0100-407	Town Clerk Fees	50,000.00	0.00	17,452.94
100-40-0700-413	Transfer Station Permits	35,000.00	0.00	20,745.50
100-40-0700-415	waste Redemption	1,000.00	0.00	300.00
100-40-0800-405	Building Department	55,000.00	0.00	22,569.43
100-80-0000-801	Miscellaneous	3,000.00	0.00	0.00

Account Id	Description	Adopted	Current Revenue	YTD Revenue
100-80-0000-803	Rentals	1,500.00	0.00	0.00
	Anticipated Total	12,121,325.00	12,127.20	73,225.07
	Unanticipated Total	0.00	0.00	0.00
	Fund Total	12,121,325.00	12,127.20	73,225.07
	Final Total	12,121,325.00	12,127.20	73,225.07

Range of Accounts: First to Last Include Cap Accounts: Yes As Of: 10/06/21  
Current Period: 09/01/21 to 10/06/21 Skip Zero Activity: Yes

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-01-0101-000	Selectmen					
100-01-0101-105	Selectmen Salary	4,800.00	0.00	0.00	0.00	4,800.00
100-01-0101-115	Board Clerk BOS	1,500.00	220.00	570.00	0.00	930.00
100-01-0101-205	Social Security-Selectmen	297.00	0.00	0.00	0.00	297.00
100-01-0101-207	Medicare-Selectmen	70.00	0.00	0.00	0.00	70.00
100-01-0101-836	Veteran's Day Committee	500.00	0.00	0.00	0.00	500.00
Control Total		7,167.00	220.00	570.00	0.00	6,597.00
100-01-0102-000	Town Administrator					
100-01-0102-100	Town Administrator Salary	82,500.00	5,944.70	22,039.66	0.00	60,460.34
100-01-0102-120	Administrative Assistant	21,370.00	1,643.88	5,879.79	0.00	15,490.21
100-01-0102-205	Social Security-Town Administrator	6,417.00	0.00	0.00	0.00	6,417.00
100-01-0102-207	Medicare-Town Administrator	1,501.00	0.00	0.00	0.00	1,501.00
100-01-0102-215	Health Insurance-Town Administrator	12,120.00	854.75	854.75	0.00	11,265.25
100-01-0102-230	Retirement-Town Administrator	12,334.00	1,752.45	1,752.45	0.00	10,581.55
100-01-0102-330	Conference/Seminars	200.00	0.00	0.00	0.00	200.00
100-01-0102-535	Telephone	852.00	71.30	214.00	0.00	638.00
100-01-0102-580	Travel	1,200.00	0.00	300.00	0.00	900.00
Control Total		138,494.00	10,267.08	31,040.65	0.00	107,453.35
100-01-0103-000	Board of Finances					
100-01-0103-121	Board Clerk Wages-BOF	1,700.00	120.00	405.00	0.00	1,295.00
100-01-0103-205	Social Security-Board of Finance	105.00	0.00	0.00	0.00	105.00
100-01-0103-207	Medicare-Board of Finance	25.00	0.00	0.00	0.00	25.00
100-01-0103-310	Legal Fees	2,500.00	0.00	0.00	0.00	2,500.00
Control Total		4,330.00	120.00	405.00	0.00	3,925.00
100-01-0105-000	Auditor/Actuary					
100-01-0105-320	Annual Audit-Auditor	33,000.00	30,737.98	30,737.98	0.00	2,262.02
100-01-0105-325	Actuarial Services	5,000.00	0.00	0.00	0.00	5,000.00
Control Total		38,000.00	30,737.98	30,737.98	0.00	7,262.02
100-01-0107-000	Town Attorney					
100-01-0107-310	Legal Fees	14,000.00	110.00	110.00	0.00	13,890.00
100-01-0107-312	Assessor - Legal Counsel	6,000.00	0.00	0.00	0.00	6,000.00
Control Total		20,000.00	110.00	110.00	0.00	19,890.00

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-01-0109-000	Treasurer/Finance					
100-01-0109-120	Assistant Treasurer	53,560.00	4,284.80	15,933.39	0.00	37,626.61
100-01-0109-205	Social Security- Treasurer/Finance	3,321.00	0.00	0.00	0.00	3,321.00
100-01-0109-207	Medicare-Treasurer/Finance	777.00	0.00	0.00	0.00	777.00
100-01-0109-215	Health Insurance- Treasurer/Finance	12,120.00	854.75	854.75	0.00	11,265.25
100-01-0109-230	Retirement-Treasurer/ Finance	8,007.00	1,249.31	1,249.31	0.00	6,757.69
100-01-0109-330	Conference/Seminars - Treasurer	500.00	0.00	0.00	0.00	500.00
100-01-0109-610	Office Supplies - Treasurer	200.00	0.00	0.00	0.00	200.00
Control Total		78,485.00	6,388.86	18,037.45	0.00	60,447.55
100-01-0111-000	Tax Collector					
100-01-0111-100	Salary-Tax Collector	42,651.00	2,943.93	12,520.21	0.00	30,130.79
100-01-0111-205	Social Security-Tax Collector	2,644.00	0.00	0.00	0.00	2,644.00
100-01-0111-207	Medicare-Tax Collector	618.00	0.00	0.00	0.00	618.00
100-01-0111-230	Retirement-Tax Collector	5,382.00	842.45	842.45	0.00	4,539.55
100-01-0111-330	Conf. & Seminars-Tax Collector	400.00	45.00	45.00	0.00	355.00
100-01-0111-438	Equip. Maint.-Tax Collector	8,859.00	500.00	14,983.06	0.00	6,124.06
100-01-0111-580	Mileage-Tax Collector	200.00	0.00	0.00	0.00	200.00
100-01-0111-610	Office Supplies-Tax Collector	400.00	56.68	56.68	0.00	343.32
100-01-0111-810	Dues/Membership	100.00	20.00	0.00	0.00	100.00
Control Total		61,254.00	4,368.06	28,447.40	0.00	32,806.60
100-01-0113-000	Assessor					
100-01-0113-100	Salary-Assessor	28,374.00	2,248.08	8,116.56	0.00	20,257.44
100-01-0113-120	Salary-Asst. Assessor	36,156.00	2,864.17	10,141.07	0.00	26,014.93
100-01-0113-205	Social Security-Assessor	4,623.00	0.00	0.00	0.00	4,623.00
100-01-0113-207	Medicare-Assessor	959.00	0.00	0.00	0.00	959.00
100-01-0113-215	Health Insurance-Assessor	29,510.00	2,128.35	2,128.35	0.00	27,381.65
100-01-0113-230	Retirement-Assessor	9,888.00	888.55	888.55	0.00	8,999.45
100-01-0113-335	Training/Assessor	650.00	0.00	0.00	0.00	650.00
100-01-0113-438	Software-Assessor	18,098.00	0.00	14,740.00	0.00	3,358.00
100-01-0113-580	Mileage-Assessor	500.00	0.00	0.00	0.00	500.00
100-01-0113-610	Office Supplies-Assessor	425.00	0.00	0.00	0.00	425.00
Control Total		129,183.00	8,129.15	36,014.53	0.00	93,168.47
100-01-0115-000	BD Assess Appeal					
100-01-0115-100	Salaries-BAA	680.00	0.00	0.00	0.00	680.00
100-01-0115-120	BAA-Clerk	400.00	0.00	0.00	0.00	400.00
100-01-0115-205	Social Security-BD Assess Appeal	43.00	0.00	0.00	0.00	43.00
100-01-0115-207	Medicare-BD Assess Appeal	10.00	0.00	0.00	0.00	10.00

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-01-0115-335	BAA-Training	150.00	0.00	0.00	0.00	150.00
Control Total		1,283.00	0.00	0.00	0.00	1,283.00
100-01-0117-000	Town Clerk					
100-01-0117-100	Salary-Town Clerk	50,774.00	3,905.66	13,765.04	0.00	37,008.96
100-01-0117-120	Asst. Salary-Town Clerk	23,275.00	1,465.91	6,612.74	0.00	16,662.26
100-01-0117-205	Social Security-Town Clerk	4,547.00	0.00	0.00	0.00	4,547.00
100-01-0117-207	Medicare-Town Clerk	1,063.00	0.00	0.00	0.00	1,063.00
100-01-0117-215	Health Insurance-Town Clerk	30,292.00	1,737.31	1,737.31	0.00	28,554.69
100-01-0117-230	Retirement-Town Clerk	10,965.00	1,889.19	1,889.19	0.00	9,075.81
100-01-0117-330	Conf. / Seminars-Town Clerk	1,000.00	0.00	446.50	0.00	553.50
100-01-0117-335	Training-Town clerk	2,000.00	0.00	0.00	0.00	2,000.00
100-01-0117-438	Equip. Maint.-Town Clerk	540.00	0.00	0.00	0.00	540.00
100-01-0117-580	Travel-Registars	400.00	0.00	0.00	0.00	400.00
100-01-0117-610	Office Supplies-Town Clerk	1,400.00	251.45	251.45	0.00	1,148.55
100-01-0117-612	Land Records-Town Clerk	10,100.00	2,852.62	3,580.22	0.00	6,519.78
100-01-0117-616	Maps Filming & Indexing-Town Clerk	600.00	0.00	0.00	0.00	600.00
100-01-0117-810	Dues / Memberships-Town Clerk	500.00	0.00	40.00	0.00	460.00
100-01-0117-865	Vital Statistics-Town Clerk	300.00	0.00	0.00	0.00	300.00
100-01-0117-885	Restoration-Town Clerk	1,000.00	0.00	0.00	0.00	1,000.00
Control Total		138,756.00	12,102.14	28,322.45	0.00	110,433.55
100-01-0119-000	Probate Court					
100-01-0119-800	Misc. Expenses-Probate Court	3,200.00	0.00	0.00	0.00	3,200.00
Control Total		3,200.00	0.00	0.00	0.00	3,200.00
100-01-0121-000	Elections					
100-01-0121-100	Salaries-Elections	16,000.00	0.00	3,385.89	0.00	12,614.11
100-01-0121-205	Social Security-Elections	992.00	0.00	0.00	0.00	992.00
100-01-0121-207	Medicare-Elections	232.00	0.00	0.00	0.00	232.00
100-01-0121-335	Training - Elections	600.00	0.00	0.00	0.00	600.00
100-01-0121-438	Equip. Maint.-Elections	3,000.00	0.00	675.00	0.00	2,325.00
100-01-0121-610	Supplies-Elections	8,000.00	0.00	0.00	0.00	8,000.00
100-01-0121-800	MISC/CANV	120.00	0.00	0.00	0.00	120.00
100-01-0121-830	Meals-Elections	600.00	0.00	65.11	0.00	534.89
Control Total		29,544.00	0.00	4,126.00	0.00	25,418.00
100-01-0123-000	Old Town Hall					
100-01-0123-432	Building Maint.- Old Town Hall	2,500.00	0.00	550.00	0.00	1,950.00
100-01-0123-490	Alarm System-Old Town Hall	500.00	47.85	47.85	0.00	452.15

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-01-0123-601	Electricity-Old Town Hall	600.00	52.24	153.66	0.00	446.34
100-01-0123-603	Fuel Oil-Old Town Hall	400.00	0.00	0.00	0.00	400.00
Control Total		4,000.00	100.09	751.51	0.00	3,248.49
100-01-0125-000	Registrars					
100-01-0125-100	Salary-Registrars	12,000.00	0.00	0.00	0.00	12,000.00
100-01-0125-120	Asst. Salary-Registrars	1,000.00	0.00	0.00	0.00	1,000.00
100-01-0125-205	Social Security-Registrars	806.00	0.00	0.00	0.00	806.00
100-01-0125-207	Medicare-Registrars	189.00	0.00	0.00	0.00	189.00
100-01-0125-330	CONF & SEMINARS - Registrars	1,200.00	0.00	0.00	0.00	1,200.00
100-01-0125-335	Registrar-Training	3,500.00	0.00	40.00	0.00	3,460.00
100-01-0125-580	Travel-Registrars	500.00	0.00	0.00	0.00	500.00
100-01-0125-610	Office Supplies-Registrars	300.00	0.00	62.98	0.00	237.02
100-01-0125-810	Dues / Memberships-Registrars	200.00	0.00	190.00	0.00	10.00
Control Total		19,695.00	0.00	292.98	0.00	19,402.02
100-01-0127-000	ADS					
100-01-0127-540	Legal Ads-Advertising	4,000.00	800.00	1,578.03	0.00	2,421.97
Control Total		4,000.00	800.00	1,578.03	0.00	2,421.97
100-01-0129-000	Town Office Building					
100-01-0129-315	Payroll Service-Town Office	6,500.00	0.00	1.13	0.00	6,501.13
100-01-0129-350	Water Testing	500.00	115.00	115.00	0.00	385.00
100-01-0129-365	Elevator-Service Contract	2,300.00	0.00	0.00	0.00	2,300.00
100-01-0129-401	Elevator Permit	240.00	0.00	0.00	0.00	240.00
100-01-0129-430	ProComm.Maint.Agr.-Town Office Bldg.	600.00	0.00	0.00	0.00	600.00
100-01-0129-432	Building Maint.-Town Office Building	3,500.00	358.34	358.34	0.00	3,141.66
100-01-0129-439	Software Maint.-Town Office Building	7,500.00	5,565.94	5,565.94	0.00	1,934.06
100-01-0129-442	Computer Tech Support	8,000.00	298.25	1,167.50	0.00	6,832.50
100-01-0129-443	Website Fees	4,618.00	0.00	0.00	0.00	4,618.00
100-01-0129-444	Copier Rental-Town Office	2,680.00	223.32	669.96	0.00	2,010.04
100-01-0129-490	Alarm System-Town Office	10,531.00	0.00	10,031.60	0.00	499.40
100-01-0129-530	Telephone-Town Office Building	10,500.00	1,063.21	1,601.90	0.00	8,898.10
100-01-0129-531	Postage-Town Office	7,000.00	305.36	1,698.59	0.00	5,301.41
100-01-0129-533	Postage Meter Rental-Town Office	600.00	150.00	150.00	0.00	450.00
100-01-0129-537	Internet Cable-Office Building	1,500.00	0.00	0.00	0.00	1,500.00
100-01-0129-550	Printing-Town Office Building	1,600.00	0.00	0.00	0.00	1,600.00
100-01-0129-601	Electricity-Town Office Building	7,500.00	824.78	1,985.49	0.00	5,514.51
100-01-0129-603	Fuel Oil-Town Office Building	5,800.00	0.00	0.00	0.00	5,800.00
100-01-0129-610	Office Supplies-Town Office Building	3,000.00	115.88	280.71	0.00	2,719.29

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-01-0129-652	Custodial Supplies - Town office Buildin	1,000.00	294.82	600.95	0.00	399.05
100-01-0129-730	Equipment-Town Office Building	750.00	0.00	0.00	0.00	750.00
100-01-0129-735	Computer Services Town Office	1,900.00	1,450.94	1,778.62	0.00	121.38
Control Total		88,119.00	10,765.84	26,003.47	0.00	62,115.53
100-01-0135-000	Civil Preparedness					
100-01-0135-100	Salary-Civil Preparedness	600.00	0.00	0.00	0.00	600.00
100-01-0135-205	Social Security-Civil Preparedness	33.00	0.00	0.00	0.00	33.00
100-01-0135-207	Medicare-Civil Preparedness	8.00	0.00	0.00	0.00	8.00
100-01-0135-335	Civil Preparedness Training	350.00	0.00	0.00	0.00	350.00
100-01-0135-435	Vehicle Maintenance	1,000.00	0.00	891.00	0.00	109.00
100-01-0135-610	Office Supplies - Civil Prep	850.00	0.00	0.00	0.00	850.00
Control Total		2,841.00	0.00	891.00	0.00	1,950.00
100-01-0137-000	Insurance					
100-01-0137-500	Insurance	113,000.00	22,940.52	59,750.52	0.00	53,249.48
Control Total		113,000.00	22,940.52	59,750.52	0.00	53,249.48
100-01-0141-000	Employee Benefits					
100-01-0141-205	Social Security-Employee Benefits	0.00	3,760.06	13,674.13	0.00	13,674.13-
100-01-0141-207	Medicare-Employee Benefits	0.00	879.36	3,198.07	0.00	3,198.07-
100-01-0141-210	Unempl. Comp.-Employee Benefits	10,000.00	281.96	1,194.48	0.00	8,805.52
100-01-0141-215	Health Insurance-Employee Benefits	0.00	1,028.39	18,932.00	0.00	18,932.00-
100-01-0141-221	Longevity	1,500.00	0.00	0.00	0.00	1,500.00
100-01-0141-223	Disability-Employee Benefits	2,500.00	221.01	663.03	0.00	1,836.97
100-01-0141-225	Life Ins.-Employee Benefits	1,500.00	78.00	234.00	0.00	1,266.00
100-01-0141-230	Retirement-Employee Benefits	0.00	3,382.00	12,526.57	0.00	12,526.57-
100-01-0141-280	Physicals-Employee Benefits	750.00	0.00	0.00	0.00	750.00
100-01-0141-295	Adm. Fee Merf.-Employee Benefits	3,000.00	0.00	0.00	0.00	3,000.00
Control Total		19,250.00	9,630.78	50,422.28	0.00	31,172.28-
100-01-0143-000	Andover Senior Transportation					
100-01-0143-100	Salaries-Drivers/Dispatch	18,600.00	1,927.35	5,949.90	0.00	12,650.10
100-01-0143-205	Social Security- Andover Senior Transp.	1,153.00	0.00	0.00	0.00	1,153.00
100-01-0143-207	Medicare- Andover Senior Transportation	270.00	0.00	0.00	0.00	270.00
100-01-0143-380	Comm. Drivers Test-Dial a Ride	1,000.00	0.00	300.00	0.00	700.00
100-01-0143-435	Vehicle Maint.-Dial a Ride	5,000.00	0.00	0.00	0.00	5,000.00
100-01-0143-603	Fuel-Dial a Ride	3,000.00	45.37	45.37	0.00	2,954.63
Control Total		29,023.00	1,972.72	6,295.27	0.00	22,727.73

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-01-0145-000	Senior Citizens					
100-01-0145-100	Municipal Agent-Salary	4,000.00	246.88	860.92	0.00	3,139.08
100-01-0145-205	Social Security-Senior Citizens	248.00	0.00	0.00	0.00	248.00
100-01-0145-207	Medicare- Senior Citizens	58.00	0.00	0.00	0.00	58.00
100-01-0145-230	Retirement-Senior Citizens	596.00	0.00	0.00	0.00	596.00
100-01-0145-820	Senior Lunch-Senior Citizens	1,080.00	0.00	532.00	0.00	548.00
100-01-0145-870	Programs-Senior Citizens	2,000.00	0.00	0.00	0.00	2,000.00
100-01-0145-875	Trips-Senior Citizens	4,000.00	146.00	188.00	0.00	3,812.00
Control Total		11,982.00	100.88	1,580.92	0.00	10,401.08
100-01-0147-000	Custodian					
100-01-0147-365	Cleaning Service	9,300.00	0.00	800.00	0.00	8,500.00
Control Total		9,300.00	0.00	800.00	0.00	8,500.00
100-01-0149-000	Old Fire House					
100-01-0149-434	Furance Maint.-Old Fire House	300.00	0.00	0.00	0.00	300.00
100-01-0149-490	Alarm Maint.-Old Fire House	250.00	0.00	0.00	0.00	250.00
100-01-0149-601	Electricity-Old Fire House	500.00	84.28	259.38	0.00	240.62
100-01-0149-603	Fuel Oil-Old Fire House	1,000.00	0.00	0.00	0.00	1,000.00
Control Total		2,050.00	84.28	259.38	0.00	1,790.62
100-01-0151-000	Dog Fund					
100-01-0151-100	Dog Warden Salary-Dog Fund	4,635.00	0.00	564.66	0.00	4,070.34
100-01-0151-205	Social Security- Dog Fund	287.00	0.00	0.00	0.00	287.00
100-01-0151-207	Medicare-Dog Fund	67.00	0.00	0.00	0.00	67.00
100-01-0151-434	Furnace Maintenance - Dog Pound	175.00	0.00	0.00	0.00	175.00
100-01-0151-580	Dog Warden-Travel	100.00	0.00	0.00	0.00	100.00
100-01-0151-610	Dog Warden - Supplies	800.00	0.00	0.00	0.00	800.00
Control Total		6,064.00	0.00	564.66	0.00	5,499.34
100-01-0153-000	Historical					
100-01-0153-800	Historical Society	200.00	0.00	0.00	0.00	200.00
Control Total		200.00	0.00	0.00	0.00	200.00
100-02-0201-000	NL - Health Officer					
100-02-0201-841	Health Director-Eastern Highlands	19,060.00	0.00	4,765.01	0.00	14,294.99
Control Total		19,060.00	0.00	4,765.01	0.00	14,294.99
100-02-0205-000	NL - North Central Mental Hlth					
100-02-0205-843	N.C. Mental Health	250.00	0.00	0.00	0.00	250.00



Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
Control Total		250.00	0.00	0.00	0.00	250.00
100-02-0207-000	NL - AHM Youth Services					
100-02-0207-844	AHM Youth Services	88,684.00	44,342.00	44,342.00	0.00	44,342.00
Control Total		88,684.00	44,342.00	44,342.00	0.00	44,342.00
100-03-0301-000	P.W. Dept					
100-03-0301-100	Salary-Public works	246,350.00	21,189.82	69,459.13	0.00	176,890.87
100-03-0301-111	Temp/PW	2,500.00	0.00	0.00	0.00	2,500.00
100-03-0301-112	Overtime/PW	7,000.00	6,661.74	6,661.74	0.00	338.26
100-03-0301-205	Social Security-Public Works	15,088.00	0.00	0.00	0.00	15,088.00
100-03-0301-207	Medicare-Public Works	3,529.00	0.00	0.00	0.00	3,529.00
100-03-0301-215	Health Insurance-Public Works	80,794.00	5,666.20	5,666.20	0.00	75,127.80
100-03-0301-230	Retirement-Public Works	36,381.00	6,135.06	6,135.06	0.00	30,245.94
100-03-0301-391	Fire Ext. Ck.-Public Works	500.00	0.00	0.00	0.00	500.00
100-03-0301-392	Welding Supply-Public works	850.00	0.00	347.50	0.00	502.50
100-03-0301-435	Vehicle Maint.Public Works	22,000.00	12,839.97	13,597.65	0.00	8,402.35
100-03-0301-448	Misc. Labor/Rental-Town Garage	1,500.00	0.00	0.00	0.00	1,500.00
100-03-0301-535	Telephone - Public Works	852.00	71.30	214.00	0.00	638.00
100-03-0301-602	Diesel-Public Works	14,000.00	0.00	1,846.37	0.00	15,846.37
100-03-0301-603	Fuel-Public works	5,760.00	0.00	0.00	0.00	5,760.00
100-03-0301-620	Supplies - Public Works	12,000.00	2,507.73	3,759.84	0.00	8,240.16
100-03-0301-730	Equipment - Public Works	6,400.00	0.00	0.00	0.00	6,400.00
100-03-0301-810	Dues/ Memberships-Public Works	75.00	0.00	0.00	0.00	75.00
Control Total		455,579.00	55,071.82	103,994.75	0.00	351,584.25
100-03-0303-000	Snow Removal					
100-03-0303-130	Overtime Wages-Snow Removal	15,000.00	5,159.78	0.00	0.00	15,000.00
100-03-0303-205	Social Security- Snow Removal	1,550.00	0.00	0.00	0.00	1,550.00
100-03-0303-207	Medicare-Snow Removal	362.00	0.00	0.00	0.00	362.00
100-03-0303-230	Retirement-Snow Removal	3,725.00	0.00	0.00	0.00	3,725.00
100-03-0303-436	Ice Maint. Bldg.--Snow Removal	500.00	0.00	0.00	0.00	500.00
100-03-0303-642	Supplies - Snow Removal	67,700.00	0.00	0.00	0.00	67,700.00
100-03-0303-730	Sanding Equip-Snow Removal	500.00	0.00	0.00	0.00	500.00
100-03-0303-830	Meals-Snow Removal	650.00	0.00	0.00	0.00	650.00
Control Total		89,987.00	5,159.78	0.00	0.00	89,987.00
100-03-0305-000	Lighting					
100-03-0305-410	Street Lighting	6,000.00	586.08	1,664.86	0.00	4,335.14
Control Total		6,000.00	586.08	1,664.86	0.00	4,335.14

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-03-0309-000	Town Garage					
100-03-0309-215	Health Ins. - Town Garage	500.00	0.00	147.00	0.00	353.00
100-03-0309-330	Conf/Seminars-Town Garage	500.00	0.00	0.00	0.00	500.00
100-03-0309-432	Building Maint.-Town Garage	5,000.00	0.00	2,483.02	0.00	2,516.98
100-03-0309-537	Internet Cable-Town Garage	1,400.00	231.70	347.55	0.00	1,052.45
100-03-0309-601	Electricity-Town Garage	3,000.00	365.97	1,486.73	0.00	1,513.27
100-03-0309-603	Fuel Oil-Town Garage	5,000.00	0.00	0.00	0.00	5,000.00
100-03-0309-610	Office Supplies-Town Garage	150.00	0.00	0.00	0.00	150.00
100-03-0309-618	Computer Supplies-Town Garage	300.00	0.00	0.00	0.00	300.00
Control Total		15,850.00	597.67	4,464.30	0.00	11,385.70
100-03-0311-000	Town Engineer					
100-03-0311-370	Consulting Fees-Engineer	10,000.00	0.00	0.00	0.00	10,000.00
Control Total		10,000.00	0.00	0.00	0.00	10,000.00
100-03-0313-000	Ground Care					
100-03-0313-420	Mowing-Ground Care	20,000.00	890.00	7,254.20	0.00	12,745.80
100-03-0313-422	Beautifications-Ground Care	2,050.00	510.71	109.53	0.00	2,159.53
100-03-0313-424	Old Cemetary - Ground Care	2,000.00	0.00	0.00	0.00	2,000.00
Control Total		24,050.00	1,400.71	7,144.67	0.00	16,905.33
100-04-0401-000	Fire Department					
100-04-0401-800	Fire Department	140,650.00	35,162.50	63,796.73	0.00	76,853.27
Control Total		140,650.00	35,162.50	63,796.73	0.00	76,853.27
100-04-0403-000	Resident Trooper					
100-04-0403-375	Contract St. Fee-Law Enforcement	176,000.00	0.00	0.00	0.00	176,000.00
100-04-0403-610	Office Supplies-Law Enforcement	450.00	144.00	144.00	0.00	306.00
Control Total		176,450.00	144.00	144.00	0.00	176,306.00
100-04-0405-000	Fire Marshall					
100-04-0405-100	Salary - Fire Marshall	7,919.00	609.08	2,122.91	0.00	5,796.09
100-04-0405-110	Deputy Salary	1,267.00	0.00	0.00	0.00	1,267.00
100-04-0405-150	Fire - Burning Official Comp	0.00	0.00	60.00	0.00	60.00
100-04-0405-205	Social Security-Fire Marshall	568.00	0.00	0.00	0.00	568.00
100-04-0405-207	Medicare-Fire Marshall	133.00	0.00	0.00	0.00	133.00
100-04-0405-335	Training-Fire Marshall	300.00	0.00	0.00	0.00	300.00
100-04-0405-610	Office Supplies-Fire Marshall	50.00	0.00	0.00	0.00	50.00
100-04-0405-612	Subscriptions/Fire Marshall	700.00	0.00	0.00	0.00	700.00
100-04-0405-730	Equipment-Fire Marshall	500.00	0.00	0.00	0.00	500.00

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-04-0405-810	Dues / Memberships-Fire Marshall	140.00	0.00	826.92	0.00	686.92-
Control Total		11,577.00	609.08	3,009.83	0.00	8,567.17
100-05-0501-000	Welfare					
100-05-0501-580	Social Services - Travel	50.00	0.00	0.00	0.00	50.00
100-05-0501-845	Social Services-ACCESS	400.00	0.00	0.00	0.00	400.00
Control Total		450.00	0.00	0.00	0.00	450.00
100-06-0601-000	Memorial Day Comm.					
100-06-0601-800	Misc. Exp-Memorial Day	800.00	0.00	0.00	0.00	800.00
Control Total		800.00	0.00	0.00	0.00	800.00
100-06-0603-000	Recreation Commission					
100-06-0603-493	Outside Facility-Recreation Comm	2,630.00	0.00	0.00	0.00	2,630.00
100-06-0603-870	Programs-Recreation Comm	5,835.00	4,500.00	18,055.00-	0.00	23,890.00
Control Total		8,465.00	4,500.00	18,055.00-	0.00	26,520.00
100-07-0701-000	Transfer Station					
100-07-0701-100	Wages-Transfer Station	21,218.00	1,770.72	6,087.84	0.00	15,130.16
100-07-0701-205	Social Security-Transfer Station	1,315.00	0.00	0.00	0.00	1,315.00
100-07-0701-207	Medicare-Transfer Station	308.00	0.00	0.00	0.00	308.00
100-07-0701-438	Maintenance-Transfer Station	2,500.00	0.00	0.00	0.00	2,500.00
100-07-0701-442	Brush Pile Removal	7,500.00	0.00	0.00	0.00	7,500.00
100-07-0701-480	Hauling Fees-Transfer Station	39,520.00	2,948.87	8,273.40	1,729.26-	32,975.86
100-07-0701-481	Bulky Waste-Transfer Station	30,160.00	3,423.66	9,732.69	2,096.99-	22,524.30
100-07-0701-493	Outdoor Facility-Transfer Station	900.00	75.00	225.00	0.00	675.00
100-07-0701-601	Electricity-Transfer Station	2,400.00	131.91	428.84	0.00	1,971.16
100-07-0701-803	Compactor Lease Transfer Station	3,120.00	515.00	1,030.00	0.00	2,090.00
100-07-0701-998	Tipping Fees-Transfer Station	44,720.00	4,792.74	12,515.14	2,572.93-	34,777.79
Control Total		153,661.00	13,657.90	38,292.91	6,399.18-	121,767.27
100-07-0703-000	Recycling					
100-07-0703-484	Antifreeze Pickup-Recycling	100.00	0.00	0.00	0.00	100.00
100-07-0703-485	Used Oil Pickup-Recycling	450.00	287.63	403.13	0.00	46.87
100-07-0703-488	Tire Pickup-Recycling	800.00	0.00	466.00	0.00	334.00
100-07-0703-807	Transfer Station-Permits	800.00	0.00	800.00	0.00	0.00
Control Total		2,150.00	287.63	1,669.13	0.00	480.87
100-08-0801-000	Ec Development Comm					
100-08-0801-800	Economic Development Comm.	500.00	430.00	430.00	0.00	70.00

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
Control Total		500.00	430.00	430.00	0.00	70.00
100-08-0803-000	P&Z Commission					
100-08-0803-100	Wages-Planning & Zoning	1,350.00	0.00	250.00	0.00	1,100.00
100-08-0803-205	Social Security-P&Z	84.00	0.00	0.00	0.00	84.00
100-08-0803-207	Medicare-P&Z	20.00	0.00	0.00	0.00	20.00
100-08-0803-310	Legal/Professional P&Z	5,000.00	518.00	518.00	0.00	4,482.00
100-08-0803-335	Training-Planning & Zoning	350.00	0.00	0.00	0.00	350.00
100-08-0803-340	Planning & Zoning - Mapping	300.00	0.00	0.00	0.00	300.00
Control Total		7,104.00	518.00	768.00	0.00	6,336.00
100-08-0805-000	Zoning Board of Appeals					
100-08-0805-115	Board Clerk - ZBA	500.00	0.00	0.00	0.00	500.00
100-08-0805-205	Social Security-ZBA	31.00	0.00	0.00	0.00	31.00
100-08-0805-207	Medicare-ZBA	8.00	0.00	0.00	0.00	8.00
Control Total		539.00	0.00	0.00	0.00	539.00
100-08-0807-000	Building Department					
100-08-0807-100	Wages - Building Department	13,354.00	0.00	0.00	0.00	13,354.00
100-08-0807-120	Clerk's Wages-Building Department	19,240.00	2,091.41	7,279.72	0.00	11,960.28
100-08-0807-205	Social Security-Bldg. Dept.	1,192.00	0.00	0.00	0.00	1,192.00
100-08-0807-207	Medicare-Bldg. Dept.	278.00	0.00	0.00	0.00	278.00
100-08-0807-230	Retirement-Bldg. Dept.	1,987.00	0.00	0.00	0.00	1,987.00
100-08-0807-438	Equipment maint.-Building Dept.	1,500.00	0.00	0.00	0.00	1,500.00
100-08-0807-580	Mileage-Building Department	250.00	0.00	0.00	0.00	250.00
100-08-0807-610	Office Supplies-Building Department	550.00	0.00	0.00	0.00	550.00
100-08-0807-612	Bks. & Manuals-Building Department	500.00	120.00	120.00	0.00	380.00
100-08-0807-810	Dues / Membership-Building Department	200.00	0.00	0.00	0.00	200.00
100-08-0807-901	Building Dept.-Equipment	250.00	0.00	0.00	0.00	250.00
Control Total		39,301.00	2,211.41	7,399.72	0.00	31,901.28
100-08-0809-000	Wetlands					
100-08-0809-100	Wages-Inland/Wetlands	16,470.00	1,197.38	4,277.80	0.00	12,192.20
100-08-0809-115	Board Clerk - IWC	1,300.00	0.00	90.00	0.00	1,210.00
100-08-0809-205	Social Security-Inland/Wetlands	1,021.00	0.00	0.00	0.00	1,021.00
100-08-0809-207	Medicare-Inland/Wetlands	238.00	0.00	0.00	0.00	238.00
100-08-0809-335	Training-Inland/Wetlands	250.00	0.00	0.00	0.00	250.00
100-08-0809-610	Office Supplies-Inland/Wetland	250.00	0.00	0.00	0.00	250.00
100-08-0809-810	Dues / Memberships-Inland/Wetlands	65.00	0.00	0.00	0.00	65.00
Control Total		19,594.00	1,197.38	4,367.80	0.00	15,226.20

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
100-08-0815-000	Conservation Commission					
100-08-0815-330	Conservation-membership	65.00	0.00	0.00	0.00	65.00
100-08-0815-335	Conservation-training	200.00	0.00	0.00	0.00	200.00
100-08-0815-609	Conservation-equipment	100.00	0.00	0.00	0.00	100.00
100-08-0815-810	Conservation-conferences	300.00	0.00	0.00	0.00	300.00
Control Total		665.00	0.00	0.00	0.00	665.00
100-08-0817-000	Zoning Agent					
100-08-0817-100	Salary-Zoning Agent	16,470.00	1,092.62	3,862.95	0.00	12,607.05
100-08-0817-205	Social Security-Zoning Agent	1,021.00	0.00	0.00	0.00	1,021.00
100-08-0817-207	Medicare-Zoning Agent	238.00	0.00	0.00	0.00	238.00
100-08-0817-580	Mileage-Zoning Agent	300.00	0.00	0.00	0.00	300.00
Control Total		18,029.00	1,092.62	3,862.95	0.00	14,166.05
100-08-0819-000	CRCOG, CCM, Cost					
100-08-0819-810	Capital Region Council of Govt.	8,216.00	0.00	8,111.00	0.00	105.00
Control Total		8,216.00	0.00	8,111.00	0.00	105.00
100-09-0901-000	Education					
100-09-0901-590	RHAM Payment	5,119,757.00	537,054.00	850,492.00	0.00	4,269,265.00
100-09-0901-595	Board of Education Expenses	3,902,400.00	63,207.70	173,116.83	0.00	3,713,826.17
Control Total		9,022,157.00	600,261.70	1,023,608.83	0.00	7,983,091.17
100-10-1001-000	Library					
100-10-1001-100	Library Payroll	75,808.00	5,825.39	21,792.21	0.00	54,015.79
100-10-1001-205	Social Security-Library	4,700.00	0.00	0.00	0.00	4,700.00
100-10-1001-207	Medicare-Library	1,099.00	0.00	0.00	0.00	1,099.00
100-10-1001-215	Health Insurance-Library	12,120.00	854.75	854.75	0.00	11,265.25
100-10-1001-230	Retirement-Library	6,311.00	946.10	946.10	0.00	5,364.90
100-10-1001-800	Library-Dues and Fees	26,289.00	0.00	13,144.50	0.00	28,601.50
Control Total		126,327.00	7,626.24	36,737.56	0.00	105,046.44
100-11-1101-000	Capital Expenditures					
100-11-1101-701	Town Garage-Capital Expenditure	32,615.00	0.00	0.00	0.00	32,615.00
100-11-1101-714	Revaluation	16,500.00	0.00	0.00	0.00	16,500.00
100-11-1101-715	P & Z-Capital POCD	5,000.00	0.00	0.00	0.00	5,000.00
Control Total		54,115.00	0.00	0.00	0.00	54,115.00
100-12-1201-000	Debt Service					
100-12-1201-960	School-Debt	90,000.00	90,000.00	90,000.00	0.00	0.00

Account Id	Description	Adopted Budget	Expended Curr	Expended YTD	Encumbered	Balance
Control Total		90,000.00	90,000.00	90,000.00	0.00	0.00
100-12-1203-000	Interest Expense					
100-12-1203-950	School Interest	3,000.00	2,193.75	2,193.75	0.00	806.25
Control Total		3,000.00	2,193.75	2,193.75	0.00	806.25
100-13-1305-000	Fund Transfers					
100-13-1305-860	Insurance Severance	25,000.00	0.00	0.00	0.00	25,000.00
100-13-1305-899	Contingency	50,000.00	0.00	0.00	0.00	50,000.00
100-13-1305-901	DPW Equipment	100,000.00	0.00	0.00	0.00	100,000.00
100-13-1305-907	Transfer-Multi-Use Public Bldg.	50,000.00	0.00	0.00	0.00	50,000.00
100-13-1305-908	Fire Dept. Equip. Fund	60,000.00	0.00	0.00	0.00	60,000.00
100-13-1305-911	Road Improvement Fund	290,000.00	0.00	0.00	0.00	290,000.00
100-13-1305-912	tree removal fund	50,000.00	0.00	0.00	0.00	50,000.00
100-13-1305-913	bunker hill bridge	120,000.00	0.00	0.00	0.00	120,000.00
100-13-1305-914	bridge and culvert	90,000.00	0.00	0.00	0.00	90,000.00
100-13-1305-915	building maintenance	40,000.00	0.00	0.00	0.00	40,000.00
Control Total		875,000.00	0.00	0.00	0.00	875,000.00
Fund Budgeted		12,427,430.00	975,569.09	1,759,714.28	6,399.18	10,674,114.90
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00
Fund Total		12,427,430.00	975,569.09	1,759,714.28	6,399.18	10,674,114.90
Final Budgeted		12,427,430.00	975,569.09	1,759,714.28	6,399.18	10,674,114.90
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00
Final Total		12,427,430.00	975,569.09	1,759,714.28	6,399.18	10,674,114.90

## **12. Budget**

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

## **13. Tax Collector's Report**

### **a. Refunds Requests**



Town Only

Terminal / Batch	
Terminal	47
Batch	77

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
<b>Total</b>	<b>0.00</b>	<b>0</b>

Last Assessor Bridge	
Run on:	06/17/2021

## Percent Collection as of 10/04/2021

**REAL ESTATE**

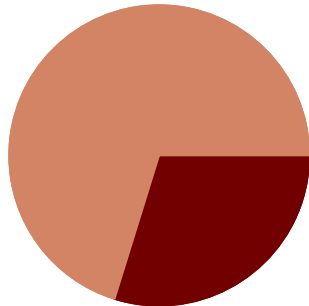
Uncollected - 70.20%  
Collected - 29.80%

**PERSONAL PROPERTY**

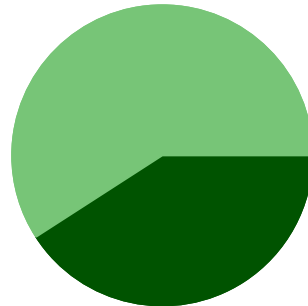
Uncollected - 59.13%  
Collected - 40.87%

**MV REGULAR**

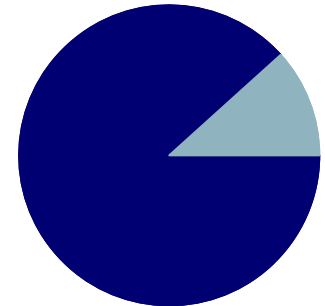
Uncollected - 11.68%  
Collected - 88.32%



<span style="color: #C85133;">■</span>	Total Due = \$5,758,408.07
<span style="color: #8B0000;">■</span>	Total Paid = \$2,444,528.73



<span style="color: #90EE90;">■</span>	Total Due = \$256,380.05
<span style="color: #008000;">■</span>	Total Paid = \$177,222.33



<span style="color: #ADD8E6;">■</span>	Total Due = \$125,426.66
<span style="color: #00008B;">■</span>	Total Paid = \$948,037.32

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	8,202,936.80	2,444,528.73	5,758,408.07	29.80
PERSONAL PRO	433,602.38	177,222.33	256,380.05	40.87
MOTOR VEHICL	1,073,463.98	948,037.32	125,426.66	88.32
<b>TOTALS:</b>	<b>\$9,710,003.16</b>	<b>\$3,569,788.38</b>	<b>\$6,140,214.78</b>	

## AUGUST 2021

### Deposits

	ON-LINE	OFFICE	TOTAL	
	\$ 21,967.17		\$ 21,967.17	
	\$ 13,568.58		\$ 13,568.58	
8/1	\$ 6,436.80	\$ 81,945.55	\$ 88,382.35	
8/2	\$ 23,383.16	\$ 204,345.77	\$ 227,728.93	
8/3	\$ 5,128.97	\$ 106,236.12	\$ 111,365.09	CHECK RETURNED REPLACEMENT CHECK
8/4	\$ 2,654.18		\$ 2,654.18	
8/5	\$ 1,597.77		\$ 1,597.77	
8/6	\$ 1,845.43		\$ 1,845.43	
8/7			\$ -	
8/8			\$ -	
8/9	\$ 874.72	\$ 54,933.78	\$ 55,808.50	
8/10	\$ 173.53	\$ 2,860.21	\$ 3,033.74	
8/11	\$ 1,878.09	\$ 7,736.23	\$ 9,614.32	
8/12	\$ 1,418.68		\$ 1,418.68	
8/13	\$ 388.23		\$ 388.23	
8/14			\$ -	
8/15	\$ 876.76		\$ 876.76	
8/16	\$ 2,182.71	\$ 18,906.49	\$ 21,089.20	
8/17	\$ 193.74	\$ 3,744.64	\$ 3,938.38	
8/18	\$ 3,408.90		\$ 3,408.90	
8/19	\$ 2,038.67	\$ 2,595.47	\$ 4,634.14	
8/20			\$ -	
8/21			\$ -	
8/22	\$ 494.83		\$ 494.83	
8/23		\$ 6,833.90	\$ 6,833.90	
8/24	\$ 1,265.31	\$ 5,676.34	\$ 6,941.65	
8/25	\$ 2,392.28		\$ 2,392.28	
8/26		\$ 6,354.52	\$ 6,354.52	
8/27	\$ 1,627.86		\$ 1,627.86	
8/28			\$ -	
8/29		\$ (1,352.27)	\$ (1,352.27)	CHECK RETURNED
8/30		\$ 3,958.83	\$ 3,958.83	
8/31		\$ 3,756.62	\$ 3,756.62	
8/31	\$ 261.26	\$ 1,710.32	\$ 1,971.58	
TOTAL	\$ 95,796.37	\$ 510,242.52	\$ 606,300.15	

## COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2010		\$	150.57	\$	274.14	\$ 73.71	\$ 498.42
2011		\$	361.28	\$	596.11	\$ 153.61	\$ 1,111.00
2016	\$	59.94		\$	40.06		\$ 100.00
2017							\$ -
2018	\$ 10,533.70	\$	1,491.06	\$ 160.95	\$ 2,911.65	\$ 68.00	\$ 15,165.36
2019	\$ 21,018.01	\$	3,053.19	\$ 671.51	\$ 3,163.74	\$ 162.62	\$ 28,069.07
2020	\$ 236,338.59	\$ 109,919.80	\$ 214,503.20	\$	\$ 1,566.96	\$ 380.00	\$ 562,708.55
NSF	\$ (1,352.27)						\$ (1,352.27)
TOTAL	\$ 266,538.03	\$ 109,979.74	\$ 219,559.30	\$ 832.46	\$ 8,552.66	\$ 837.94	\$ 606,300.13

## UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL	
2006				\$ 207.27	\$ 207.27	
2007		\$	476.65	\$ 71.26	\$ 547.91	
2008			520.26	28.15	\$ 548.41	
2009		\$	579.60		\$ 579.60	
2010		\$	211.42		\$ 211.42	
2011	\$ 439.82	\$	4,314.36	\$ 249.48	\$ 5,003.66	
2012	\$ 2,828.18	\$	3,146.24	\$ 204.03	\$ 6,178.45	
2013	\$ 3,485.83	\$	1,486.53	\$ 783.06	\$ 5,755.42	
2014	\$ 1,225.76	\$	4,551.81	\$ 2,103.08	\$ 2,991.24	\$ 10,871.89
2015	\$ 1,225.76	\$	4,740.57	\$ 9,887.57	\$ 2,437.55	\$ 18,291.45
2016	\$ 5,181.18	\$	7,114.75	\$ 9,151.65	\$ 2,452.26	\$ 23,899.84
2017	\$ 24,249.52	\$	7,609.11	\$ 11,951.93	\$ 4,063.17	\$ 47,873.73
2018	\$ 46,184.12	\$	11,978.69	\$ 14,075.62	\$ 3,163.07	\$ 75,401.50
2019	\$ 89,090.95	\$	11,649.90	\$ 24,363.97	\$ 8,042.38	\$ 133,147.20
2020	\$ 5,885,640.48	\$ 261,091.29	\$ 157,124.66		\$ 6,303,856.43	
TOTAL	\$ 6,052,797.77	\$ 315,489.95	\$ 239,393.54	\$ 24,692.92	\$ 6,632,374.18	

# SEPTEMBER 2021

## Deposits

	ON-LINE	OFFICE	TOTAL	
	\$ 6,631.84	\$ 1,352.27	\$ 6,631.84	REPLACEMENT FOR CHECK RETURNED 8/30
9/1	\$ 5,147.86		\$ 5,147.86	
9/2		\$ 3,162.53	\$ 3,162.53	
9/3	\$ 615.04		\$ 615.04	
9/4	\$ 217.55		\$ 217.55	
9/5			\$ -	
9/6	\$ 656.77		\$ 656.77	
9/7	\$ 2,228.13	\$ 7,294.49	\$ 9,522.62	
9/8	\$ 4,625.40		\$ 4,625.40	
9/9	\$ 16,003.21	\$ 12,547.12	\$ 28,550.33	
9/10			\$ -	
9/11	\$ 2,153.70		\$ 2,153.70	
9/12			\$ -	
9/13	\$ 803.75	\$ 3,974.78	\$ 4,778.53	
9/14	\$ 2,470.54	\$ 9,184.47	\$ 11,655.01	
9/15	\$ 2,223.89		\$ 2,223.89	
9/16	\$ 106.57	\$ 6,756.01	\$ 6,862.58	
9/17	\$ 908.09		\$ 908.09	
9/18	\$ 611.55		\$ 611.55	
9/19	\$ (25.00)		\$ (25.00)	
9/20	\$ 210.41	\$ 7,036.78	\$ 7,247.19	
9/21	\$ 5,814.86	\$ 7,638.00	\$ 13,452.86	
9/22	\$ 26.82		\$ 26.82	
9/23	\$ 329.39	\$ 6,797.68	\$ 7,127.07	
9/24	\$ 25.00		\$ 25.00	
9/25			\$ -	
9/26	\$ 1,450.58		\$ 1,450.58	
9/27	\$ 7,990.95	\$ 35,984.43	\$ 43,975.38	
9/28		\$ 3,927.91	\$ 3,927.91	
9/29		\$ 13,336.64	\$ 13,336.64	
9/30			\$ -	
TOTAL	61,226.90	117,640.84	179,061.22	

COLLECTIONS BY TAX YEAR:

	RE	PP	MV	MVS	INTEREST	FEE	TOTAL
2014							
2015							
2016	\$ 8.42				\$ 0.13	\$ 24.00	\$ 32.55
2017		\$ 32.15			\$ 0.48		\$ 32.63
2018			\$ 755.58		\$ 704.49	\$ 10.00	\$ 1,470.07
2019	\$ 5,969.12	\$ 136.17	\$ 3,985.03	\$ 369.38	\$ 1,626.89	\$ 160.38	\$ 12,246.97
2020	\$ 127,246.81	\$ 4,711.24	\$ 30,836.08		\$ 1,949.87	\$ 535.00	\$ 165,279.00
TOTAL	\$133,224.35	\$4,879.56	\$34,821.11	\$1,124.96	\$4,281.86	\$729.38	\$179,061.22

UNCOLLECTED TAXES BY TAX YEAR:

	RE	PP	MV	MVS	TOTAL
2006				\$ 207.27	\$ 207.27
2007		\$ 476.65		\$ 71.26	\$ 547.91
2008		\$ 520.26		\$ 28.15	\$ 548.41
2009		\$ 579.60			\$ 579.60
2010		\$ 211.42			\$ 211.42
2011	\$ 439.82	\$ 4,314.46		\$ 249.48	\$ 5,003.76
2012	\$ 2,828.18	\$ 3,146.24		\$ 204.03	\$ 6,178.45
2013	\$ 12.13	\$ 3,485.83	\$ 1,486.53	\$ 783.06	\$ 5,767.55
2014	\$ 1,225.76	\$ 4,551.81	\$ 2,103.08	\$ 2,991.24	\$ 10,871.89
2015	\$ 1,225.76	\$ 4,740.57	\$ 9,887.57	\$ 2,437.55	\$ 18,291.45
2016	\$ 5,168.11	\$ 7,114.75	\$ 9,151.65	\$ 2,452.26	\$ 23,886.77
2017	\$ 24,249.52	\$ 7,576.96	\$ 11,951.93	\$ 4,063.17	\$ 47,841.58
2018	\$ 46,184.12	\$ 11,978.69	\$ 14,075.62	\$ 2,407.49	\$ 74,645.92
2019	\$ 83,121.83	\$ 11,513.73	\$ 20,191.49	\$ 7,727.38	\$ 122,554.43
2020	\$ 5,758,408.07	\$ 256,380.05	\$ 125,426.66		\$ 6,140,214.78
TOTAL	\$ 5,919,595.30	\$ 310,610.39	\$ 203,523.16	\$ 23,622.34	\$ 6,457,351.19

Brault David	\$12.20	Sec 12-129 Refund of excess payment
Gray Nadeen	\$162.09	Sec 12-129 Refund of excess payment
VCFS Auto Leasing	\$777.10	Sec 12-129 Refund of excess payment
Vieten Kevin	\$31.93	Sec 12-129 Refund of excess payment

10/12/2021 Tax Refunds Total: \$983.32

**Sec. 12-129. Refund of excess payments.** Any person, firm or corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payor is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of assessment appeals, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction, may make application in writing to the collector of taxes for the refund of such amount. Such application shall be delivered or postmarked by the later of (1) three years from the date such tax was due, (2) such extended deadline as the municipality may, by ordinance, establish, or (3) ninety days after the deletion of any item of tax assessment by a final court order or pursuant to subdivision (3) of subsection (c) of section 12-53 or section 12-113. Such application shall contain a recital of the facts and shall state the amount of the refund requested. The collector shall, after examination of such application, refer the same, with his recommendations thereon, to the board of selectmen in a town or to the corresponding authority in any other municipality, and shall certify to the amount of refund, if any, to which the applicant is entitled. The existence of another tax delinquency or other debt owed by the same person, firm or corporation shall be sufficient grounds for denying the application. Upon receipt of such application and certification, the selectmen or such other authority shall draw an order upon the treasurer in favor of such applicant for the amount of refund so certified. Any action taken by such selectmen or such other authority shall be a matter of record, and the tax collector shall be notified in writing of such action. Upon receipt of notice of such action, the collector shall make in his rate book a notation which will date, describe and identify each such transaction. Each tax collector shall, at the end of each fiscal year, prepare a statement showing the amount of each such refund, to whom made and the reason therefor. Such statement shall be published in the annual report of the municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. Any payment for which no timely application is made or granted under this section shall permanently remain the property of the municipality. Nothing in this section shall be construed to allow a refund based upon an error of judgment by the assessors. Notwithstanding the provisions of this section, the legislative body of a municipality may, by ordinance, authorize the tax collector to retain payments in excess of the amount due provided the amount of the excess payment is less than five dollars.

## **14. Assessor's Report**

### **a. Revaluation Services**

## **15. Department Reports**

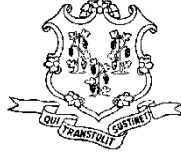
- a. Fire Department**
- b. Burning Official**
- c. Resident State Trooper**
- d. Town Clerk**
- e. Building Department**
- f. Assessor's Office**
- g. Public Works**
- h. Transfer Station**
- i. Library**
- j. Senior Transportation**
- k. Registrars**
- l. AHM**





Commanding Officer  
Lieutenant Stephen Samson #041

# State of Connecticut



## Connecticut State Police Troop K - Colchester



Executive Officer  
Master Sergeant Eric Peck #085

Date: 10/05/2021

Jeff J. Maguire  
Town Manager  
17 School Road  
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover.

During the month of **September 2021** the Andover Resident Trooper as well as Troop K Troopers responded to **138** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 7  
Burglaries: 0  
Larcenies: 0  
Narcotic Cases: 0  
Other Criminal: 2  
Other Non-Criminal: 1  
Medical Assists: 4  
Non Reportable Matters: 105  
Other Noteworthy Events (List): Attendance to Senior Luncheon on 9/10/21

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI: 0  
Traffic Citations: 4  
Written Warnings: 15

Sincerely,

*Lt. Stephen Samson #041*

Lieutenant Stephen Samson #041  
Commanding Officer  
Troop "K" Colchester, CT

15A Old Hartford Road  
Colchester, Connecticut 06415  
Phone (860) 537-7500  
FAX (860) 537-7550

Assessor's office monthly activity –AUGUST 2021

Processing conveyances	12
Processing building permits	9
Prorating motor vehicle grand list	30
Updating field cards	5
Correspondence/ Phone	39
Providing assistance-town hall customers	15
Providing assistance to other departs	
Researching mapping issue or questions	2
Reports & communication with the State	5
MLS research	4
Scheduling meeting and appointments	
Office work	
Personal property grand list	
Personal Property Discovery	30
Homeowner's program	
Veteran's program	
Income & expenses	
Renter's rebate program	7
Tax exemptions	
Adds to the re, pp or mv grand list	7
Pa 490	
Provided assistance to BAA	
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
MLS review	4
Town board/dept assistance	
Review & Approve C of Cs	32
Review & Approve PA 490 Applications	
Review Approve & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
1472 1	WAGNER STEFANIE & ERIC 39 SKINNER HILL RD ANDOVER CT 6232-0	102233	08298R	C 2020 08/30/2021 VISION BRIDGE ERROR	157,900 0 157,900	215,000 0 215,000	372,900 0 372,900
40269 1	WYTAS LYNN M 124 BUNKER HILL ROAD ANDOVER CT 6232-0	18PP028 00124 BUNKER HILL ROAD	08284P	C 2020 08/03/2021 DISSOVED IN 2018	1,337 0 1,337	-1,337 0 -1,337	0 0 0
50107 1	ARMSTRONG LINDA L 52 JUROVATY RD ANDOVER CT 6232-1409	50111 2005 01 DODGE 1D4GP45R75B161081	08304M CARAVAN	C 2020 08/30/2021 SOLD 8/21	1,860 0 1,860	-154 0 -154	1,706 0 1,706
50431 1	BRAULT DAVID J 209 LAKE RD ANDOVER CT 6232-1514	50433 2018 11 LOOK 53BLTEAB26JP00194	08299M LXT85X20	C 2020 08/30/2021 SOLD 8/21	4,080 0 4,080	-339 0 -339	3,741 0 3,741
50460 1	BROWN ANDREW D 366 HEBRON RD ANDOVER CT 6232-1718	50462 2019 11 JAYCO 1UJJCJ0BP3K1FN0054	08276M EAGLE	C 2020 08/02/2021 REG IN FL 4/21	9,860 0 9,860	-4,112 0 -4,112	5,748 0 5,748
50461 1	BROWN ANDREW D 366 HEBRON RD ANDOVER CT 6232-1718	50463 2017 01 TOYOT 5TFUY5F16HX659937	08277M TUNDRA D	C 2020 08/02/2021 REG IN FL 4/21	24,010 0 24,010	-10,012 0 -10,012	13,998 0 13,998
50484 1	BURKE DAVID A 41 STANLEY DR ANDOVER CT 6232-1036	50486 2011 01 MAZDA JM3ER2AM8B0393622	08302M CX-7	C 2020 08/30/2021 SOLD 8/21	3,620 0 3,620	-300 0 -300	3,320 0 3,320
50994 1	ENTERPRISE FM TRUST 600 CORPORATE PARK DR SAINT LOUIS MO 63105-4204	50996 2014 03 FORD 1FTSE3ES7EDA85456	08303M ECONOLIN	C 2020 08/30/2021 SOLD 5/21	9,380 0 9,380	-3,124 0 -3,124	6,256 0 6,256
51256 1	GRAY NADEEN L 14 OLD FARMS RD ANDOVER CT 6232-1028	51268 2013 01 VOLKS 3VWPL7AJ4DM680409	08301M JETTA TD	C 2019 08/30/2021 TOTALLED 12/20	6,070 0 6,070	-4,552 0 -4,552	1,518 0 1,518
51281 1	GRAY NADEEN L 14 OLD FARMS RD ANDOVER CT 6232-1028	51282 2013 01 VOLKS 3VWPL7AJ4DM680409	08300M JETTA TD	C 2020 08/30/2021 TOTALLED 12/20	6,880 0 6,880	-5,160 0 -5,160	1,720 0 1,720
51281 2	GRAY NADEEN L 14 OLD FARMS RD ANDOVER CT 6232-1028	51282 2013 01 VOLKS 3VWPL7AJ4DM680409	08305M JETTA TD	C 2020 08/30/2021 TOTALLED 12/19	1,720 0 1,720	-1,720 0 -1,720	0 0 0
51580 1	JAHN KARL J 112 LONG HILL RD ANDOVER CT 6232-1124	51581 2007 01 TOYOT JTEBU11F470061220	08294M FJ CRUIS	C 2020 08/16/2021 SOLD 8/21	8,980 0 8,980	-745 0 -745	8,235 0 8,235
51581 1	JAHN MATTHEW M 112 LONG HILL RD ANDOVER CT 6232-1124	51582 1991 01 OLDSM 1G3HN54C3MH318790	08293M 88 ROYAL	C 2020 08/16/2021 SOLD 8/21	500 0 500	-41 0 -41	459 0 459
51889 1	LANGLEY STEVEN R 75 BAUSOLA RD ANDOVER CT 6232-1701	51890 2020 11 HOMEM CTTRL27851	08286M TRAILER	C 2020 08/12/2021 DATA ENTRY ERROR	9,770 0 9,770	-9,290 0 -9,290	480 0 480
52113 1	MADORE COLLIN E 85 HUTCHINSON RD ANDOVER CT 6232-1015	52111 2020 11 MISSI 2WFBW1219LW097518	08275M MFS 101X	C 2020 08/02/2021 DMV PRICING ERROR	21,320 0 21,320	-18,520 0 -18,520	2,800 0 2,800

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
52651 1	OLSSON WILLIAM E 1167 BOYLSTON ST APT 30 BOSTON MA 2215-3564	52643 2013 01	ACURA ILX 20 19VDE1F35DE013228	08295M 2020 08/16/2021 REG IN MA 11/20	7,330 0 7,330	-6,106 0 -6,106	1,224 0 1,224
53077 1	RTS HAULING LLC 311 ROUTE 6 ANDOVER CT 6232-1207	53068 1998 10	EAST TRAILER 1E1H5Y285WRH23701	08274M 2020 08/02/2021 DMV PRICING ERROR	22,240 0 22,240	-14,890 0 -14,890	7,350 0 7,350
53234 1	SEVIGNY RICHARD M 34 SHODDY MILL RD ANDOVER CT 6232-1216	53225 2002 01	DODGE GRAND CA 2B4GP44342R740775	08296M 2020 08/16/2021 SOLD 8/21	1,940 0 1,940	-161 0 -161	1,779 0 1,779
53366 1	ST-JEAN CHRISTOPHER J 363 LAKE RD ANDOVER CT 6232-1515	53357 2001 01	HONDA CIVIC LX 2HGES16571H531428	08287M 2020 08/12/2021 TOTALED 7/21	2,070 0 2,070	-346 0 -346	1,724 0 1,724
53676 1	VCFS AUTO LEASING CO 1 VOLVO DR ROCKLEIGH NJ 7647-2507	53666 2018 01	VOLVO XC60 T5 LYV102RKXJB083199	08292M 2020 08/16/2021 SOLD 10/20	23,540 0 23,540	-21,586 0 -21,586	1,954 0 1,954
53709 1	VIETEN KEVIN A 11 OLD FARMS RD ANDOVER CT 6232-1027	53699 2013 01	AUDI A5 QUATT WAULFAFH6DN007863	08297M 2020 08/30/2021 SOLD 8/21	10,690 0 10,690	-887 0 -887	9,803 0 9,803
53747 1	WALLACE ROBERT J JR 65 LAKE RD ANDOVER CT 6232-1546	53737 2012 01	SUBAR OUTBACK 4S4BRBAC2C3217633	08280M 2020 08/02/2021 TOTALED 6/21	5,860 0 5,860	-1,465 0 -1,465	4,395 0 4,395
53964 0	PENN WILLIAM E 141 WALES RD ANDOVER CT 6232-1224	20A047 2010 01	SUBAR OUTBACK 4S4BRBCC7A3372351	08278M 2020 08/02/2021 ADD FROM DMV	0 0 0	5,285 0 5,285	5,285 0 5,285
53965 0	TRAVERS JENNIFER A 42 GILEAD RD ANDOVER CT 6232-1602	20A048 2013 01	FORD F150 1FTFX1EF7DFC52839	08279M 2020 08/02/2021 ADD FROM ENFIELD	0 0 0	13,370 0 13,370	13,370 0 13,370
53966 0	POLZUN WILLIAM J 121 TOWNSEND RD ANDOVER CT 6232-1414	20A049 2003 12	HARLE FXDWG AN 1HD1GEV423K308867	08283M 2020 08/02/2021 ADD FROM DMV	0 0 0	3,270 0 3,270	3,270 0 3,270
53967 0	HARP BENJAMIN T 261 LONG HILL RD ANDOVER CT 6232-0	20A50 2016 03	CHEVR SILVERAD 1GCVKREH4GZ408462	08285M 2020 08/12/2021 ADD FROM MANCHESTER	0 0 0	20,070 0 20,070	20,070 0 20,070
53968 0	LORENTZ MICHELLE H 149 LAKE RD ANDOVER CT 6232-1513	20A051 2011 01	TOYOT RAV4 2T3BF4DV0BW082461	08288M 2020 08/12/2021 ADD FROM DMV	0 0 0	6,530 0 6,530	6,530 0 6,530
53969 0	RITCHIE MICHAEL J 12 WINDRUSH LN ANDOVER CT 6232-1610	20A052 1999 01	TOYOT COROLLA 2T1BR12E1XC167660	08289M 2020 08/12/2021 ADD FROM DMV	0 0 0	500 0 500	500 0 500
53970 0	LEHTO ERIC C JR 61 STANLEY DR ANDOVER CT 6232-1036	20A053 2008 01	BMW 328XIT WBAVT73508FZ37983	08291M 2020 08/12/2021 ADD FROM DMV	0 0 0	5,080 0 5,080	5,080 0 5,080
54044 0	POLZUN WILLIAM J 121 TOWNSEND RD ANDOVER CT 6232-1414	19A059 2003 12	HARLE FXDWG AN 1HD1GEV423K308867	08282M 2019 08/02/2021 ADD FROM DMV	0 0 0	3,330 0 3,330	3,330 0 3,330

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
54045	LEHTO ERIC C JR	19A060	08290M	C	0	5,230	5,230
0	61 STANLEY DR	2008 01	BMW 328XIT	2019 08/12/2021	0	0	0
	ANDOVER CT 6232-1036		WBAVT73508FZ37983	ADD FROM DMV	0	5,230	5,230
54062	POLZUN WILLIAM J	18A040	08281M	C	0	3,600	3,600
0	121 TOWNSEND RD	2003 12	HARLE FXDWG AN	2018 08/02/2021	0	0	0
	ANDOVER CT 6232-1414		1HD1GEV423K308867	ADD FROM DMV	0	3,600	3,600
<b>TOTAL</b>	<b># Of Accts 32</b>				<b>340,957</b>	<b>176,418</b>	<b>517,375</b>
					0	0	0
					<b>340,957</b>	<b>176,418</b>	<b>517,375</b>
<b>YEAR 2018</b>	<b># Of Accts 32</b>				<b>340,957</b>	<b>176,418</b>	<b>517,375</b>
					0	0	0
					<b>340,957</b>	<b>176,418</b>	<b>517,375</b>
<b>GRAND TOTAL</b>	<b># Of Accts 32</b>				<b>340,957</b>	<b>176,418</b>	<b>517,375</b>
					0	0	0
					<b>340,957</b>	<b>176,418</b>	<b>517,375</b>

ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - September 2021		
	Sep-21	YTD 21-22 (July 1, 2021 - June 30, 2022)
<b>Adult:</b>		
Fiction	431	1381
Non-fiction	68	277
Video	19	244
Audio	29	99
Magazines	1	12
E-reader (Kindle)	0	0
<b>Total Adult</b>	<b>548</b>	<b>2013</b>
<b>Children:</b>		
Fiction	193	399
Non-fiction	12	43
Video	3	10
Audio	0	1
<b>Total Children</b>	<b>208</b>	<b>453</b>
<b>Young Adult:</b>		
Fiction	29	100
Non-fiction	0	2
Audio	0	1
Magazines	0	0
<b>Total Young Adult</b>	<b>29</b>	<b>103</b>
<b>Total Fiction</b>	<b>653</b>	<b>1880</b>
<b>Total Non-fiction</b>	<b>80</b>	<b>322</b>
<b>Total Video</b>	<b>22</b>	<b>254</b>
<b>Total Audio</b>	<b>29</b>	<b>101</b>
<b>Total Magazines</b>	<b>1</b>	<b>12</b>
<b>Total Uncategorized**</b>	<b>11</b>	<b>48</b>
<b>Total Passes</b>	<b>0</b>	<b>0</b>
<b>Total OverDrive</b>	<b>148</b>	<b>472</b>
<b>Total E-readers</b>	<b>0</b>	<b>0</b>
<b>Total Circulation</b>	<b>944</b>	<b>3089</b>
Out-of-town circ.	69	170
Ref. questions	29	53
Patrons registered:		
Andover	3200	
Out-of-town	479	
<b>Total Patrons</b>	<b>3679</b>	
Collection size *	20094	
Public Computer Usage (hrs.)	75.5	204
ILL provided	47	108
ILL received	48	104
<b># Patrons (inc. programs):</b>	<b>411</b>	<b>1149</b>
<b>PROGRAM ATTENDANCE</b>	<b>42</b>	<b>78</b>
Number of programs:	7	30
** NOTE: Library door unlocked with no access restrictions.		

ANDOVER SENIOR TRANSPORTATION  
MONTH OF SEPTEMBER 2021

Dated 10/6//2021  
Cathy Palazzi  
Senior Coordinator

Month of September:

1) Drug tests – none.

2) List of Clients Serviced September

- Medicals 39
- Events 5 (includes lunches)
- Maintenance 0
- Incident Log 1\* see below
- Disabled 6
- Veterans 1
- Meetings 2
- Shopping 4 seniors 4trips (one per week)

\*Slight accident to #002 2017 bus. Driver misjudged when backing into OFH garage and scraped side of bus. Bus has had a quick fix on it until there is time to do the proper job (bus will be gone 4 days).

- If funds are available in the future, it would be useful and cost saving to have a car for medicals.
- Applied for new bus with DOT to replace 2002 bus. Maintenance is costly on this old bus.
- In process of interviewing a viable candidate for a much needed third driver.
- Working on becoming compliant for DOT with Title VI for senior transportation. Audit expected in 2022.
- Advise Town Administrator of important issues.

**MOTTO: “NO SENIOR LEFT BEHIND”**

Dated 10/06/2021  
Cathy Palazzi  
Senior Coordinator

**Registrar of Voters  
17 School Road  
Andover, Connecticut 06232**

**September Monthly Report**

**Processed 24 Voters**

**Worked Town Meeting 9/28/2021**

**Took on line Security Training Classes**

**Ordered Ballots and memory cards for November RHAM  
referenmdum**

**Linda Derick**

**Wallace Barton**

**ROV's**



## **16. Correspondence**

# 17. Public Speak

# 18. Adjournment