



# **Town of Andover, CT Board of Finance**

**Wednesday, January 27th 2021 at 7:00 P.M.  
Location: virtual Zoom meeting**

## **Regular Meeting Packet**

**Town of Andover  
Board of Finance**

Wednesday, January 27<sup>th</sup>, 2021 at 7:00 P.M.  
Location: virtual Zoom meeting

Regular Meeting Agenda

**Call-in Directions to join the Zoom Meeting**

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/84244989652>

Call-in from your phone for audio: +1 646 558 8656

Then enter the Meeting ID: Meeting ID: 842 4498 9652, Passcode: 003731

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions of Agenda Items
4. Town Administrator's Report
5. Finance Department Report
  - a. Town Budget Summary
  - b. Revenue Summary
  - c. TAR Spending
  - d. Over Expenditure Report
6. Budget Transfers
  - a. Budget Transfers/Supplemental Appropriations
  - b. Over Expenditure Requests
7. Old Business
  - a. COVID-19 Update
  - b. AHM and Town Agreement
8. New Business  
Discuss and act upon the following:
  - a. Finance Director Position
  - b. Software Transition
  - c. Audit Status
  - d. CIP Recommendations
    - i. Street Sweeper
    - ii. Asphalt Hotbox
    - iii. Town Hall Electrical Upgrade
  - e. Schedule Budget Workshops
9. Approval of Meeting Minutes
  - a. Wednesday, December 16<sup>th</sup> 2020 Regular Meeting Minutes
10. Liaison Reports
11. Board Open Discussion
12. Public Speak
13. Adjournment

Helpfully submitted by Board Clerk/Administrative Assistant, Amanda Gibson.

# **1. Call to Order/Pledge of Allegiance**

## **2. Public Speak**

### **3. Additions/Deletions of Agenda Items**

## **4. Town Administrator's Report**

# **5. Finance Department Report**

- a. Town Budget Summary**
- b. Revenue Summary**
- c. TAR Spending**
- d. Over Expenditure Report**

# TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

01/26/2021

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0101-100 First Selectman Salary	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0101-105 Selectmen Salary	\$4,800.00	\$4,800.00	\$1,800.00	\$0.00	\$0.00	\$3,000.00	37.50%
1-100-01-0101-115 Board Clerk BOS	\$1,500.00	\$1,500.00	\$855.00	\$0.00	\$0.00	\$645.00	57.00%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veleran's Day Committee	\$500.00	\$500.00	\$175.60	\$0.00	\$0.00	\$324.40	35.12%
<b>01 General Government</b>	<b>\$9,300.00</b>	<b>\$9,300.00</b>	<b>\$2,830.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,469.40</b>	<b>30.44%</b>
<b>0101 Selectmen</b>	<b>\$9,300.00</b>	<b>\$9,300.00</b>	<b>\$2,830.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,469.40</b>	<b>30.44%</b>
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$30,980.00	\$0.00	\$0.00	\$54,020.00	36.45%
1-100-01-0102-120 Administrative Assistant	\$20,748.00	\$20,748.00	\$12,558.00	\$0.00	\$0.00	\$8,190.00	60.53%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$507.19	\$0.00	\$0.00	\$116.81	81.28%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$700.00	\$0.00	\$0.00	\$500.00	58.33%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
<b>01 General Government</b>	<b>\$108,132.00</b>	<b>\$108,132.00</b>	<b>\$44,745.19</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63,386.81</b>	<b>41.38%</b>
<b>0102 Town Administrator</b>	<b>\$108,132.00</b>	<b>\$108,132.00</b>	<b>\$44,745.19</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63,386.81</b>	<b>41.38%</b>
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$400.00	\$0.00	\$0.00	\$1,300.00	23.53%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>01 General Government</b>	<b>\$4,200.00</b>	<b>\$4,200.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,800.00</b>	<b>9.52%</b>
<b>0103 Board of Finance</b>	<b>\$4,200.00</b>	<b>\$4,200.00</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,800.00</b>	<b>9.52%</b>
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
<b>01 General Government</b>	<b>\$37,000.00</b>	<b>\$37,000.00</b>	<b>\$2,375.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34,625.00</b>	<b>6.42%</b>
<b>0105 Auditor/Actuary</b>	<b>\$37,000.00</b>	<b>\$37,000.00</b>	<b>\$2,375.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34,625.00</b>	<b>6.42%</b>
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$10,522.50	\$0.00	\$0.00	\$3,477.50	75.16%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
<b>01 General Government</b>	<b>\$18,000.00</b>	<b>\$18,000.00</b>	<b>\$10,522.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,477.50</b>	<b>58.46%</b>
<b>0107 Town Attorney</b>	<b>\$18,000.00</b>	<b>\$18,000.00</b>	<b>\$10,522.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,477.50</b>	<b>58.46%</b>
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$43,352.60	\$0.00	\$0.00	\$4,695.40	90.23%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$3,603.90	\$0.00	\$0.00	\$22,396.10	13.86%



**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0109-155 FY18 Treasurer Office Supplement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-330 Conference/Seminars	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-438 Equip. Maint.-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$74,448.00	\$74,448.00	\$46,956.50	\$0.00	\$0.00	\$27,491.50	63.07%
0109 Treasurer/Financial	\$74,448.00	\$74,448.00	\$46,956.50	\$0.00	\$0.00	\$27,491.50	63.07%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$24,526.14	\$0.00	\$0.00	\$11,473.86	68.13%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,188.67	\$0.00	\$0.00	\$670.33	92.43%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$20.00	\$0.00	\$0.00	\$80.00	20.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$33,257.64	\$0.00	\$0.00	\$12,701.36	72.36%
0111 Tax Collector	\$45,959.00	\$45,959.00	\$33,257.64	\$0.00	\$0.00	\$12,701.36	72.36%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$16,369.80	\$0.00	\$0.00	\$12,004.20	57.69%
1-100-01-0113-120 Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$19,785.39	\$0.00	\$0.00	\$16,370.61	54.72%
1-100-01-0113-335 Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$676.37	\$0.00	\$0.00	(\$251.37)	159.15%
1-100-01-0113-612 Books / Subs.-Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$51,456.56	\$0.00	\$0.00	\$31,923.44	61.71%
0113 Assessor	\$83,380.00	\$83,380.00	\$51,456.56	\$0.00	\$0.00	\$31,923.44	61.71%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
0115 BD Assess Appeal	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$27,634.35	\$0.00	\$0.00	\$20,265.65	57.69%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$8,280.34	\$0.00	\$0.00	\$14,317.66	36.64%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0117-335 Training-Town clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0117-438 Equip. Maint.-Town Clerk	\$540.00	\$540.00	\$521.98	\$0.00	\$0.00	\$18.02	96.66%
1-100-01-0117-580 Mileage-Town Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$350.54	\$0.00	\$0.00	\$1,049.46	25.04%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$4,128.31	\$0.00	\$0.00	\$5,971.69	40.87%
1-100-01-0117-616 Maps Firing & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$400.00	\$0.00	\$0.00	\$100.00	80.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$41,763.58	\$0.00	\$0.00	\$45,574.42	47.82%
0117 Town Clerk	\$87,338.00	\$87,338.00	\$41,763.58	\$0.00	\$0.00	\$45,574.42	47.82%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
0119 Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$10,068.91	\$0.00	\$0.00	\$4,308.09	70.03%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$506.72	\$0.00	\$0.00	\$43.28	92.13%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$3,721.88	\$0.00	\$0.00	\$4,278.12	46.52%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$295.31	\$0.00	\$0.00	\$254.69	53.69%
01 General Government	\$26,597.00	\$26,597.00	\$15,192.82	\$0.00	\$0.00	\$11,404.18	57.12%
0121 Elections	\$26,597.00	\$26,597.00	\$15,192.82	\$0.00	\$0.00	\$11,404.18	57.12%
1-100-01-0123-432 Building Maint.- Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$191.40	\$0.00	\$0.00	\$658.60	22.52%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$285.52	\$0.00	\$0.00	\$314.48	47.59%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$476.92	\$0.00	\$0.00	\$4,573.08	9.44%
0123 Old Town Hall	\$5,050.00	\$5,050.00	\$476.92	\$0.00	\$0.00	\$4,573.08	9.44%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$4,362.00	\$0.00	\$0.00	\$3,544.00	55.17%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS	\$1,200.00	\$1,200.00	\$60.00	\$0.00	\$0.00	\$1,140.00	5.00%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$4,942.00	\$0.00	\$0.00	\$9,784.00	33.56%

**TOWN BUDGET SUMMARY**

**Andover Town & School 2020-2021**

01/26/2021

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
<b>0125 Registrars</b>	<b>\$14,726.00</b>	<b>\$14,726.00</b>	<b>\$4,942.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,784.00</b>	<b>33.56%</b>
1-100-01-0127-540 Legal Ads-Advertising	\$5,000.00	\$5,000.00	\$2,629.77	\$0.00	\$0.00	\$2,370.23	52.60%
<b>01 General Government</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$2,629.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,370.23</b>	<b>52.60%</b>
<b>0127 ADS</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>	<b>\$2,629.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,370.23</b>	<b>52.60%</b>
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$2,733.42	\$0.00	\$0.00	\$3,766.58	42.05%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$115.00	\$0.00	\$0.00	\$385.00	23.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$1,317.50	\$0.00	\$0.00	\$2,182.50	37.64%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$170.41	\$0.00	\$0.00	\$329.59	34.08%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$3,492.84	\$0.00	\$0.00	\$3,507.16	49.90%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$4,000.48	\$0.00	\$0.00	\$3,949.52	50.32%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$1,585.57	\$0.00	\$0.00	\$1,094.43	59.16%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$7,881.54	\$0.00	\$0.00	\$4,718.46	62.55%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$2,000.00	\$0.00	\$0.00	\$5,500.00	26.67%
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$300.00	50.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$566.75	\$0.00	\$0.00	\$808.25	41.22%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$358.55	\$0.00	\$0.00	\$1,241.45	22.41%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$5,561.46	\$0.00	\$0.00	\$3,438.54	61.79%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$1,776.45	\$0.00	\$0.00	\$3,223.55	35.53%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	\$2,251.06	\$0.00	\$0.00	\$748.94	75.04%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$1,018.08	\$0.00	\$0.00	(\$18.08)	101.81%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$788.52	\$0.00	\$0.00	\$1,111.48	41.50%
<b>01 General Government</b>	<b>\$92,131.00</b>	<b>\$92,131.00</b>	<b>\$48,670.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,460.11</b>	<b>52.83%</b>
<b>0129 Town Office Building</b>	<b>\$92,131.00</b>	<b>\$92,131.00</b>	<b>\$48,670.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,460.11</b>	<b>52.83%</b>
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>01 General Government</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
0131 NL - Admin Assistant & Clerk	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0133-815 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0133 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$263.94	\$0.00	\$0.00	\$264.06	49.99%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
0135 Civil Preparedness	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$89,122.08	\$0.00	\$0.00	\$23,407.92	79.20%
01 General Government	\$112,530.00	\$112,530.00	\$89,122.08	\$0.00	\$0.00	\$23,407.92	79.20%
0137 Insurance	\$112,530.00	\$112,530.00	\$89,122.08	\$0.00	\$0.00	\$23,407.92	79.20%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$27,852.95	\$0.00	\$0.00	\$24,647.05	53.05%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$6,555.30	\$0.00	\$0.00	\$5,944.70	52.44%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$3,443.59	\$0.00	\$0.00	\$8,556.41	28.70%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$98,305.58	\$0.00	\$0.00	\$149,194.42	39.72%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$1,160.40	\$0.00	\$0.00	\$1,339.60	46.42%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$561.60	\$0.00	\$0.00	\$938.40	37.44%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$27,048.24	\$0.00	\$0.00	\$61,951.76	30.39%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$390.00	\$0.00	\$0.00	\$610.00	39.00%
1-100-01-0141-290 Amort. Merf.-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%
01 General Government	\$423,121.00	\$423,121.00	\$168,308.66	\$0.00	\$0.00	\$254,812.34	39.78%
0141 Employee Benefits	\$423,121.00	\$423,121.00	\$168,308.66	\$0.00	\$0.00	\$254,812.34	39.78%
1-100-01-0143-100 Salaries-Drivers/Dispatch	\$20,000.00	\$20,000.00	\$9,604.07	\$0.00	\$0.00	\$10,395.93	48.02%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$692.81	\$0.00	\$0.00	\$4,307.19	13.86%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$317.87	\$0.00	\$0.00	\$2,682.13	10.60%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$11,003.00	\$0.00	\$0.00	\$17,997.00	37.94%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
<b>0143 Andover Senior Transportation</b>	<b>\$29,000.00</b>	<b>\$29,000.00</b>	<b>\$11,003.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17,997.00</b>	<b>37.94%</b>
1-100-01-0145-100 Municipal Agent-Salary	\$15,600.00	\$15,600.00	\$1,838.50	\$0.00	\$0.00	\$13,761.50	11.79%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,051.32	\$0.00	\$0.00	\$28.68	97.34%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>01 General Government</b>	<b>\$22,680.00</b>	<b>\$22,680.00</b>	<b>\$2,889.82</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,790.18</b>	<b>12.74%</b>
<b>0145 Senior Citizens</b>	<b>\$22,680.00</b>	<b>\$22,680.00</b>	<b>\$2,889.82</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$19,790.18</b>	<b>12.74%</b>
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$4,160.00	\$0.00	\$0.00	\$5,140.00	44.73%
<b>01 General Government</b>	<b>\$9,300.00</b>	<b>\$9,300.00</b>	<b>\$4,160.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,140.00</b>	<b>44.73%</b>
<b>0147 Custodian</b>	<b>\$9,300.00</b>	<b>\$9,300.00</b>	<b>\$4,160.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,140.00</b>	<b>44.73%</b>
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$663.86	\$0.00	\$0.00	\$536.14	55.32%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$482.29	\$0.00	\$0.00	\$17.71	96.46%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>01 General Government</b>	<b>\$2,250.00</b>	<b>\$2,250.00</b>	<b>\$1,396.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$853.85</b>	<b>62.05%</b>
<b>0149 OLD Fire House</b>	<b>\$2,250.00</b>	<b>\$2,250.00</b>	<b>\$1,396.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$853.85</b>	<b>62.05%</b>
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$2,070.90	\$0.00	\$0.00	\$2,429.10	46.02%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
<b>01 General Government</b>	<b>\$5,575.00</b>	<b>\$5,575.00</b>	<b>\$2,070.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,504.10</b>	<b>37.15%</b>
<b>0151 Dog Fund</b>	<b>\$5,575.00</b>	<b>\$5,575.00</b>	<b>\$2,070.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,504.10</b>	<b>37.15%</b>
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
<b>01 General Government</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>0.00%</b>
<b>0153 HISTORICAL</b>	<b>\$200.00</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>0.00%</b>

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
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	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-01-0155-800 TOWN ETHICS COMMISSION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0155 Ethics Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$13,776.18	\$0.00	\$0.00	\$4,623.82	74.87%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$13,776.18	\$0.00	\$0.00	\$4,623.82	74.87%
0201 NL - Health Officer	\$18,400.00	\$18,400.00	\$13,776.18	\$0.00	\$0.00	\$4,623.82	74.87%
1-100-02-0203-842 Visinting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0203 NL - Visiting Nurses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
0205 NL- North Central Mental Hlth	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
02 Conservation	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
0207 NL - AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$106,826.80	\$0.00	\$0.00	\$112,158.20	48.78%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$15,038.45	\$0.00	\$0.00	(\$10,038.45)	300.77%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$6,060.56	\$0.00	\$0.00	(\$3,560.56)	242.42%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$568.60	\$0.00	\$0.00	\$31.40	94.77%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$347.50	\$0.00	\$0.00	\$502.50	40.88%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.Public Works	\$30,000.00	\$30,000.00	\$12,238.96	\$0.00	\$0.00	\$17,761.04	40.80%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$429.07	\$0.00	\$0.00	\$194.93	68.76%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$763.53	\$0.00	\$0.00	\$19,236.47	3.82%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$1,261.75	\$0.00	\$0.00	\$1,738.25	42.06%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0301-636 Hyd. Oil-Public Works Department	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-03-0301-637 Fuel Add.-Public Works Department	\$800.00	\$800.00	\$773.61	\$0.00	\$0.00	\$26.39	96.70%
1-100-03-0301-638 Shop Supplies-Public Works	\$9,000.00	\$9,000.00	\$3,000.17	\$0.00	\$0.00	\$5,999.83	33.34%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$1,487.19	\$0.00	\$0.00	\$1,812.81	45.07%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$2,476.00	\$0.00	\$0.00	(\$476.00)	123.80%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$1,543.87	\$0.00	\$0.00	\$1,456.13	51.46%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$153,627.68	\$0.00	\$0.00	\$157,241.32	49.42%
0301 P.W. Dept.	\$310,869.00	\$310,869.00	\$153,627.68	\$0.00	\$0.00	\$157,241.32	49.42%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$2,596.39	\$0.00	\$0.00	\$22,403.61	10.39%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.—Snow Removal	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$14,198.31	\$0.00	\$0.00	\$45,801.69	23.66%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$87.06	\$0.00	\$0.00	\$562.94	13.39%
03 Public Works	\$94,850.00	\$94,850.00	\$17,240.27	\$0.00	\$0.00	\$77,609.73	18.18%
0303 Snow Removal	\$94,850.00	\$94,850.00	\$17,240.27	\$0.00	\$0.00	\$77,609.73	18.18%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$3,615.49	\$0.00	\$0.00	\$2,884.51	55.62%
03 Public Works	\$6,500.00	\$6,500.00	\$3,615.49	\$0.00	\$0.00	\$2,884.51	55.62%
0305 Lighting	\$6,500.00	\$6,500.00	\$3,615.49	\$0.00	\$0.00	\$2,884.51	55.62%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0307 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$2,511.96	\$0.00	\$0.00	\$2,488.04	50.24%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$853.66	\$0.00	\$0.00	(\$353.66)	170.73%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$737.47	\$0.00	\$0.00	\$662.53	52.68%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-03-0309-601 Electricity-Town Garage	\$3,500.00	\$3,500.00	\$2,166.41	\$0.00	\$0.00	\$1,333.59	61.90%
1-100-03-0309-603 Fuel Oil-Town Garage	\$5,300.00	\$5,300.00	\$6,883.11	\$0.00	\$0.00	(\$1,583.11)	129.87%
1-100-03-0309-610 Office Supplies-Town Garage	\$150.00	\$150.00	\$45.00	\$0.00	\$0.00	\$105.00	30.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$17,600.00	\$17,600.00	\$13,447.61	\$0.00	\$0.00	\$4,152.39	76.41%
0309 Town Garage	\$17,600.00	\$17,600.00	\$13,447.61	\$0.00	\$0.00	\$4,152.39	76.41%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$696.85	\$0.00	\$0.00	\$9,303.15	6.97%
03 Public Works	\$10,000.00	\$10,000.00	\$696.85	\$0.00	\$0.00	\$9,303.15	6.97%
0311 Town Engineer	\$10,000.00	\$10,000.00	\$696.85	\$0.00	\$0.00	\$9,303.15	6.97%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$17,694.32	\$0.00	\$0.00	\$805.68	95.64%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$18,894.32	\$0.00	\$0.00	\$3,205.68	85.49%
0313 Ground Care	\$22,100.00	\$22,100.00	\$18,894.32	\$0.00	\$0.00	\$3,205.68	85.49%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$140.00	\$0.00	\$0.00	(\$140.00)	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$105,832.20	\$0.00	\$0.00	\$34,817.80	75.25%
04 Public Safety	\$140,650.00	\$140,650.00	\$105,972.20	\$0.00	\$0.00	\$34,677.80	75.34%
0401 Fire Department	\$140,650.00	\$140,650.00	\$105,972.20	\$0.00	\$0.00	\$34,677.80	75.34%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
0403 Resident Trooper	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$4,435.05	\$0.00	\$0.00	\$3,252.95	57.69%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$615.00	\$0.00	\$0.00	\$615.00	50.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$167.45	\$0.00	\$0.00	\$332.55	33.49%
04 Public Safety	\$10,608.00	\$10,608.00	\$5,217.50	\$0.00	\$0.00	\$5,390.50	49.18%



**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
<b>0405 Fire Marshal</b>	<b>\$10,608.00</b>	<b>\$10,608.00</b>	<b>\$5,217.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,390.50</b>	<b>49.18%</b>
1-100-05-0501-100 Social Worker Sal.-Welfare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
<b>05 Public Welfare</b>	<b>\$1,674.00</b>	<b>\$1,674.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,674.00</b>	<b>0.00%</b>
<b>0501 WELFARE</b>	<b>\$1,674.00</b>	<b>\$1,674.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,674.00</b>	<b>0.00%</b>
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>06 Recreation</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>0.00%</b>
<b>0601 Memorial Day Comm.</b>	<b>\$800.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>0.00%</b>
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$44.00	\$0.00	\$0.00	(\$44.00)	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$1,982.53	\$0.00	\$0.00	\$3,852.47	33.98%
<b>06 Recreation</b>	<b>\$8,465.00</b>	<b>\$8,465.00</b>	<b>\$2,026.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,438.47</b>	<b>23.94%</b>
<b>0603 Recreation Commission</b>	<b>\$8,465.00</b>	<b>\$8,465.00</b>	<b>\$2,026.53</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,438.47</b>	<b>23.94%</b>
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$12,065.40	\$0.00	\$0.00	\$8,534.60	58.57%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintence-Transfer Station	\$4,500.00	\$4,500.00	\$44.64	\$0.00	\$0.00	\$4,455.36	0.99%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$14,000.00	\$0.00	\$0.00	(\$6,500.00)	186.67%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$25,275.69	\$0.00	\$0.00	\$12,724.31	66.51%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$17,073.67	\$0.00	\$0.00	\$11,926.33	58.87%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$525.00	\$0.00	\$0.00	\$375.00	58.33%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$1,074.96	\$0.00	\$0.00	\$1,525.04	41.34%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$1,750.00	\$0.00	\$0.00	\$1,250.00	58.33%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$23,407.68	\$0.00	\$0.00	\$19,592.32	54.44%
<b>07 Sanitation and Waste</b>	<b>\$149,100.00</b>	<b>\$149,100.00</b>	<b>\$95,217.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,882.96</b>	<b>63.86%</b>
<b>0701 Transfer Station</b>	<b>\$149,100.00</b>	<b>\$149,100.00</b>	<b>\$95,217.04</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,882.96</b>	<b>63.86%</b>
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$224.50	\$0.00	\$0.00	\$225.50	49.89%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

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1-100-07-0703-486 Freon Removal-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-488 Tire Pickup-Recycling	\$1,000.00	\$1,000.00	\$947.50	\$0.00	\$0.00	\$52.50	94.75%
1-100-07-0703-631 Oil Filters-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$2,072.00	\$0.00	\$0.00	(\$172.00)	109.05%
0703 Recycling	\$1,900.00	\$1,900.00	\$2,072.00	\$0.00	\$0.00	(\$172.00)	109.05%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
0801 Ec Development Comm.	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$620.00	\$0.00	\$0.00	\$730.00	45.93%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$4,225.29	\$0.00	\$0.00	\$774.71	84.51%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$177.50	\$0.00	\$0.00	(\$177.50)	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$5,022.79	\$0.00	\$0.00	\$1,977.21	71.75%
0803 P&Z Commission	\$7,000.00	\$7,000.00	\$5,022.79	\$0.00	\$0.00	\$1,977.21	71.75%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
0805 Zoning Board of Appeals	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$9,113.86	\$0.00	\$0.00	(\$513.86)	105.98%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$13,153.24	\$0.00	\$0.00	\$20,187.76	39.45%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$2,206.50	\$0.00	\$0.00	(\$1,306.50)	245.17%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$209.60	\$0.00	\$0.00	\$340.40	38.11%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%

**TOWN BUDGET SUMMARY**

**Andover Town & School 2020-2021**

01/26/2021

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
08 Planning and Land Use	\$45,841.00	\$45,841.00	\$24,683.20	\$0.00	\$0.00	\$21,157.80	53.85%
0807 Building Department	\$45,841.00	\$45,841.00	\$24,683.20	\$0.00	\$0.00	\$21,157.80	53.85%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$6,895.00	\$0.00	\$0.00	\$9,005.00	43.36%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$990.00	\$0.00	\$0.00	\$310.00	76.15%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$7,950.00	\$0.00	\$0.00	\$9,815.00	44.75%
0809 Wetlands	\$17,765.00	\$17,765.00	\$7,950.00	\$0.00	\$0.00	\$9,815.00	44.75%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
0815 Conservation Commission	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$8,617.70	\$0.00	\$0.00	\$7,372.30	53.89%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$8,617.70	\$0.00	\$0.00	\$7,722.30	52.74%
0817 Zoning Agent	\$16,340.00	\$16,340.00	\$8,617.70	\$0.00	\$0.00	\$7,722.30	52.74%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
0819 CROCG, CCM, COST	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$2,456,659.00	\$0.00	\$0.00	\$2,771,152.00	46.99%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$1,248,452.55	\$0.00	\$0.00	\$2,653,947.45	31.99%
09 Education	\$9,130,211.00	\$9,130,211.00	\$3,705,111.55	\$0.00	\$0.00	\$5,425,099.45	40.58%

**TOWN BUDGET SUMMARY**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
<b>0901 Education</b>	<b>\$9,130,211.00</b>	<b>\$9,130,211.00</b>	<b>\$3,705,111.55</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,425,099.45</b>	<b>40.58%</b>
1-100-10-1001-100 Library Payroll	\$73,600.00	\$73,600.00	\$35,919.72	\$0.00	\$0.00	\$37,680.28	48.80%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$15,385.36	\$0.00	\$0.00	\$10,903.64	58.52%
10 Library	\$99,889.00	\$99,889.00	\$51,305.08	\$0.00	\$0.00	\$48,583.92	51.36%
<b>1001 Library</b>	<b>\$99,889.00</b>	<b>\$99,889.00</b>	<b>\$51,305.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$48,583.92</b>	<b>51.36%</b>
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$0.00	\$0.00	\$0.00	\$32,615.00	0.00%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
<b>1101 Capital Expenditures</b>	<b>\$54,115.00</b>	<b>\$54,115.00</b>	<b>\$21,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,615.00</b>	<b>39.73%</b>
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>1201 Debt Retirement</b>	<b>\$90,000.00</b>	<b>\$90,000.00</b>	<b>\$90,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>100.00%</b>
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
<b>1203 Interest Expense</b>	<b>\$6,548.00</b>	<b>\$6,548.00</b>	<b>\$4,353.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,194.25</b>	<b>66.49%</b>
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

# TOWN BUDGET SUMMARY

Andover Town & School 2020-2021

01/26/2021

Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
1-100-13-1305-898 Working Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-899 Contingency	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
1-100-13-1305-900 Recloass of transfers for Statement D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
1305 Fund Transfers	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
<b>FUND</b> 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$5,726,791.86	\$0.00	\$0.00	\$6,778,495.14	45.79%
 <b>Grand Total for Report</b>	 \$12,205,287.00	 \$12,505,287.00	 \$5,726,791.86	 \$0.00	 \$0.00	 \$6,778,495.14	 45.79%

**SW - Rev Summary**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
	10 Property Taxes								
PROGRAM	101 Current Year Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$4,633.72	\$0.00	(\$4,633.72)	-
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$4,633.72	\$0.00	(\$146,633.72)	-3.26%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$4,633.72	\$0.00	(\$146,633.72)	-3.26%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetem's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00)	0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$11,974.64	\$9,474.64	478.99%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-

**SW - Rev Summary**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
<b>PROGRAM</b>	419 FEMA-2/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>FUNCTION</b>	0000 General Revenue	\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$65,425.64	(\$5,225.36)	92.60%
<b>PROGRAM</b>	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>FUNCTION</b>	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>FUNCTION</b>	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>FUNCTION</b>	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$501,196.00	(\$1,503,586.00)	25.00%
<b>PROGRAM</b>	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>FUNCTION</b>	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$501,196.00	(\$1,503,586.00)	25.00%
<b>OBJECT</b>	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$566,621.64	(\$1,508,811.36)	27.30%
	30 Investment Income								
<b>PROGRAM</b>	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
<b>FUNCTION</b>	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
<b>OBJECT</b>	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
	40 Licenses, Fees and Charges for Good								
<b>PROGRAM</b>	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	407 Town Clerks fees, licenses, and p	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$29,375.81	(\$20,624.19)	58.75%
<b>PROGRAM</b>	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>PROGRAM</b>	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
<b>FUNCTION</b>	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$29,375.81	(\$20,624.19)	58.75%

**SW - Rev Summary**  
**Andover Town & School 2020-2021**

01/26/2021  
 Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
<b>PROGRAM</b>	413 Transfer Station Receipts	\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$32,300.00	\$2,300.00	107.67%
<b>PROGRAM</b>	415 Waste Redemption	\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$1,289.73	\$289.73	128.97%
<b>FUNCTION</b>	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$33,589.73	\$2,589.73	108.35%
<b>PROGRAM</b>	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$2,493.60	\$23,092.27	(\$14,401.33)	58.85%
<b>FUNCTION</b>	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$2,493.60	\$23,092.27	(\$14,401.33)	58.85%
<b>OBJECT</b>	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$2,493.60	\$86,057.81	(\$32,435.79)	72.04%
	80 Other Revenues								
<b>PROGRAM</b>	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$9,321.19	\$6,321.19	310.71%
<b>PROGRAM</b>	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
<b>FUNCTION</b>	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
<b>OBJECT</b>	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
<b>FUND</b>	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$7,127.32	\$665,629.55	(\$1,719,430.77)	27.69%
<b>Grand Total for Report</b>		\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$7,127.32	\$665,629.55	(\$1,719,430.77)	27.69%



**General Ledger Detail**  
 Andover Town & School 2020-2021  
 From 7/1/2020 To 1/26/2021 (Effective Date)

Account Number	Effective Date	Type	Ven #	Account Key	Check #	PO/Line	Tran #	Account Description	Transaction Description	Debits	Credits	Balance	
L-100-00-3700-006				L-100-00-3700-006				DT/DF-Farm.-Town Aid Roads				\$178,068.17	OldBal
							0					\$178,068.17	
	8/3/2020	Receipt	16160			/ 1	517				\$93,505.38	\$271,573.55	
	8/4/2020	Expend	W.H.P	20159352		/ 0	354	roll weedwacker string		\$71.16		\$271,502.39	
	9/14/2020	Expend	10751	20159456		/ 0	624			\$1,312.30		\$270,190.09	
	9/14/2020	Expend	11082	20159454		/ 0	625			\$2,227.50		\$267,962.59	
	10/15/2020	Expend	75896	20159514		/ 0	762			\$26,609.50		\$241,353.09	
	10/28/2020	Expend	47148	20159550		/ 0	857	guardrails		\$19,246.63		\$222,106.46	
	11/10/2020	Expend	HAIN	20159585		/ 0	974			\$379.10		\$221,727.36	
	11/10/2020	Expend	21364	20159594		/ 0	994			\$600.00		\$221,127.36	
	11/10/2020	Expend	26629	20159598		/ 0	999			\$14.53		\$221,112.83	
	11/17/2020	Expend	HAIN	20159611		/ 0	1024			\$25,630.00		\$195,482.83	
	11/17/2020	Expend	HAIN	20159611		/ 0	1025			\$25,261.25		\$170,221.58	
	11/17/2020	Expend	HAIN	20159611		/ 0	1026			\$34,978.50		\$135,243.08	
	11/17/2020	Expend	HAIN	20159611		/ 0	1027			\$18,030.25		\$117,212.83	
	12/2/2020	Expend	HAIN	20159640		/ 0	1065			\$226.14		\$116,986.69	
	12/2/2020	Expend	47148	20159626		/ 0	1076			\$996.56		\$115,990.13	
	1/8/2021	Expend	80952	20159735		/ 0	1302			\$1,650.00		\$114,340.13	
	1/8/2021	Expend	52334	20159729		/ 0	1303			\$5,220.45		\$109,119.68	
	1/8/2021	Expend	52334	20159729		/ 0	1304			\$3,005.00		\$106,114.68	
										<b>\$165,458.87</b>	<b>\$93,505.38</b>	<b>\$106,114.68</b>	<b>End Bal</b>

account #	account name	original amount	Additional request	0-2000 Admin aproval	2000-5000 BOS	5000+ BOF
0701-442	Brush Pile removal	7500	6500 3 years of removal not used in 2020		10/26/2020	10/28/2020
0102-535	mobile phone	624	230 reflects contract		1/8/2021 na	na
0301-111	Temp Public Works	5000	11000 R. Begin working as temp		1/8/2021	
0301-112	Overtime public Works	2500	4000 multiple storm callouts		1/8/2021	
0301-732	signs-public works	2000	1000 New signage in lake region + replacements		1/8/2021 na	na
0301-434	Furnace Maintinance-garage	500	353 Repaired controller- Lenco		1/8/2021 na	na


## **6. Budget Transfers**

- a. Budget Transfers/Supplemental Appropriations**
- b. Over Expenditure Requests**

Town of Andover, Connecticut  
Board of Finance  
Request for Overexpenditure of Budget Appropriation


1 5

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0102-535	Mobile Phone	624	2309	Reflects Contract

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	Eric Anders		11/9/2020
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		

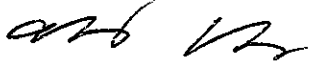
Town of Andover, Connecticut  
Board of Finance  
Request for Overexpenditure of Budget Appropriation

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0301-111	Temp - Public Works	5000	11,000	EMPLOYED BY BEGIN
0301-112	Overtime Public Works	2500	9,000	MULTIPLE STORM CALL OUTS SOME OT FOR CONSTRUCTION ROAD OVERFLOW

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	ERIC ANDERSON		11/9/2021
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		


Town of Andover, Connecticut  
Board of Finance  
Request for Overexpenditure of Budget Appropriation

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0301-732	Signs - Public works	2000.00	1000.00	New stop signs class willie

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	Eric Anders		1-8-2021
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		

Town of Andover, Connecticut  
Board of Finance  
Request for Overexpenditure of Budget Appropriation

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0309-434	Furnace maintenance town Garage	500	353.66	Repair

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	Eric Anderson		11/9/2020
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		

**Town of Andover  
Board of Selectmen**  
Monday, January 11<sup>th</sup> 2021 at 7:00 P.M.  
Location: virtual Zoom meeting

Regular Meeting Minutes

1. Call to Order/Pledge of Allegiance  
First Selectman Jeff Maguire called the Regular Meeting to order at 7:05 P.M.  
The Pledge of Allegiance was recited.  
BOS Members: First Selectman Jeff Maguire, Vice Selectman Adrian Mandeville, Paula King, Jeff Murray, Scott Person.  
Town Administrator: Eric Anderson, Admin Assistant: Amanda Gibson  
Public Works Supervisor: Jay Tuttle  
Town Attorney: Dennis O'Brien  
Public Present: Dianne Grenier, Mike Palazzi, Cathy Palazzi, Joanne Hebert, Shannon Louden, Marc Brinker  
Others Present: Nick Lavigne from Community Voice Channel, Sloan Brewster from Rivereast
2. Public Speak  
Cathy Palazzi expressed gratitude for a well-run Special Town Meeting on Saturday, January 9<sup>th</sup>.  
Shannon Louden expressed appreciation for the Special Town Meeting. She commended the Finance Director Hiring Committee for selecting a new Finance Director. She honored Laura Edwards on her retirement from the Andover Elementary School finance office.  
Elaine Buchardt expressed gratitude for a well-run Special Town Meeting on Saturday, January 9<sup>th</sup>.
3. Additions/Deletions to the Agenda  
Jeff Maguire MOVED to move New Business item 9c. Public Works Intro with Jay Tuttle up to Boards and Commission Presentations item 4c.  
Scott Person SECONDED  
MOTION CARRIED 5:0:0
4. Board and Commission Presentations
  - a. BOS/BOE Combined Finance Department Committee
    - i. Town Accounting Software – No update.
    - ii. Tentative Agreement with Finance Director  
Eric Anderson announced that the Finance Director Hiring Committee has chosen Agata Herasimowicz with a pending agreement and contract.  
Scott Person MOVED to authorize the Town Administrator to sign a cooperative agreement with the Andover Elementary School as authorized by CGS chapter 171 section 10-241b to share the services of a Finance Director.  
Jeff Maguire SECONDED  
Discussion: Members discussed numerous questions and concerns regarding the agreement and contract. Town Attorney Dennis O'Brien and Board of Education Chair Shannon Louden provided input. Dennis O'Brien confirmed that the Board of Selectmen is the executive authority for employee contracts. Board of Selectmen requested a copy of the contract and Memorandum of Agreement with the new Assistant Finance Officer. Members agreed to review the Finance Director agreement and contract following the meeting following a discussion.
  - b. Conservation Commission
    - i. Report on Hunting on Town Property  
Chair Mike Palazzi provided report on behalf of the Conservation Commission regarding bow hunting on town property.
  - c. Jay Tuttle – New Public Works Supervisor introduced himself, with the Board of Selectmen welcoming him to the Town of Andover.
5. Appointments
6. Resignations – None.
7. Town Administrator's Report – Provided. \*See included.



8. Old Business

Discuss and act upon the following:

- a. COVID Update  
Previously provided in the Town Administrator's Report.
- b. Alarm Monitoring for Town Buildings  
Board of Fire Commissioners has yet to provide update.
- c. Adopt Fee Schedule for Building Department  
Adrian Mandeville MOVED to adopt a new Town of Andover Building Permit Fee Schedule as presented for the Building and Land Use Department for activities that require permits under the CT State Building Code. It shall go into effect at least 45 days after it is adopted to give contractors a chance to be aware of the new fee schedule.  
Scott Person SECONDED  
MOTION CARRIED 5:0:0
- d. Town Meeting for Land Acquisition on Saturday, January 9<sup>th</sup>, 2021  
Jeff Maguire thanked the Registrar of Voters and staff for a great meeting.

9. New Business

Discuss and act upon the following:

- a. 30+ Acres of Land for Sale on Merritt Valley Road adjoining Town Owned Property  
Jeff Murray suggested the Board of Selectmen host an open discussion regarding the possibility of the town acquiring the land for sale as the property abuts the 70 acres that town currently owns off the trail and in the lake district. Scott Person shared that the Planning and Zoning Commission and Conservation Commission previously analyzed the property recently.
- b. Shared Service Agreement for Building Official  
Jeff Maguire MOVED pursuant to Town Charter Chapter IV and General Statutes sections 7-12 and 29-260(a) that the Board of Selectman approve the attached Agreement between the Town of Bolton and Town of Andover for Building Code Enforcement services provided to the Town of Andover by the Town of Bolton, and authorize the Town Administrator to sign on their behalf for the second half of Fiscal Year 2020-2021 from January 1, 2021 through June 30, 2021.  
Adrian Mandeville SECONDED  
MOTION CARRIED 5:0:0
- c. Budget Planning
  - i. Recommended Capital Fund Allocation  
Eric Anderson provided suggested Capital Funds Allocation for the 2021-2022 Budget Season. Town Attorney Dennis O'Brien suggested the Board of Selectmen meet with Windham Town Manager Jim Rivers to discuss bonding possibilities. Adrian Mandeville offered to meet with Jim Rivers.
  - ii. Employee Compensation, Annual Raises  
Eric Anderson suggested the Board of Selectmen discuss annual salary raises for town employees. Jeff Maguire suggested to address during the budget planning process. Board of Selectmen requested for the Public Works employees, Emergency Management (C.E.R.T.) and Town Administrator purchase reflective jackets for safety purposes.
- d. Timeline for Board of Selectmen Budget Adoption
  - i. Schedule for Board of Selectmen Workshops  
Board of Selectmen scheduled two Special Meeting Budget Workshops on Tuesday, January 19<sup>th</sup> at 7:00 P.M. and Tuesday, January 26<sup>th</sup> at 7:00 P.M. virtual via Zoom platform.

10. Approval of Meeting Minutes

- a. Monday, December 14<sup>th</sup>, Regular Meeting Minutes  
Adrian Mandeville MOVED to approve the Regular Meeting Minutes  
Paula King SECONDED  
MOTION CARRIED 5:0:0

11. Finance Department Report

- a. Revenue Summary – Provided.
- b. Town Budget Summary – Provided.

- c. Town Aid Road (TAR) Update – Provided.
- d. Town Cash Report
- e. Over Expenditure Report – Provided.

12. Budget

- a. Appropriation Transfers
- b. Over Expenditure Requests – Provided.  
Adrian Mandeville MOVED to refer the over expenditure requests regarding Public Works salary (0301-111 and 0301-112) as submitted by the Town Administrator, to the Board of Finance for final approval.  
Scott Person SECONDED  
MOTION CARRIED 5:0:0

13. Tax Collector's Report

- a. Refunds Requests – None.

14. Assessor's Report

- a. Revaluation Services  
Eric Anderson reported that there were a couple of complaints from residents regarding the Vision company. Board of Selectmen members shared their personal positive experiences with the revaluation company.

15. Department Reports

- a. Fire Department – Provided.
- b. Resident State Trooper – Provided. Members inquired on what the data is based on.
- c. Town Clerk
- d. Building Department – Provided. Members inquired on town income from the fees.
- e. Assessor's Office – Provided.
- f. Town Garage
- g. Transfer Station
- h. Library – Provided.
- i. Senior Transportation
- j. Registrars – Provided.
- k. AHM – Recently amended agreement with partnering towns provided.  
Adrian Mandeville MOVED to authorize the Town Administrator to sign the local government cooperative agreement dated January 6<sup>th</sup> between Andover, Hebron and Marlborough Youth and Family Services and the Town of Andover.  
Jeff Maguire SECONDED  
Discussion: Members discussed type of services the town receives from AHM and outline of the agreement.  
MOTION CARRIED 5:0:0
- l. RHAM

16. Correspondence – None.

17. Public Speak

Marc Brinker, as Chair of the Board of Finance, suggested a joint planning meeting for bonding with the Board of Selectmen, Town Administrator, Board of Finance and Finance Department.  
Shannon Loudon shared she sent the agreement and contract for new Finance Director, requesting the Board of Selectmen forward the documents to Town Attorney Dennis O'Brien. Suggested for the town to change the municipal election schedule, which would need a charter revision.

18. Adjournment

Paula King MOVED to adjourn the Regular Meeting  
Adrian Mandeville SECONDED  
MOTION CARRIED 5:0:0  
First Selectman Jeff Maguire adjourned the Regular Meeting at 9:07 P.M.

\*Please visit our town website at [www.andoverct.org](http://www.andoverct.org) for upcoming VIRTUAL meetings with instructions on how to join. The following boards/commission Zoom Video Recordings are posted to the NEW Town of Andover, CT YouTube Channel: Board of Selectmen, Board of Finance, Board of Assessment Appeals, Inland Wetlands and Watercourses Commission, Planning and Zoning Commission, Zoning Board of Appeals. Like our [www.facebook.com/townofandoverct](https://www.facebook.com/townofandoverct) page for community updates! Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson. *Amanda Gibson*

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.

## **7. Old Business**

- a. COVID-19 Update**
- b. AHM and Town Agreement**



Andover, Hebron, Marlborough Youth and Family Services, Inc.  
25 Pendleton Drive, Hebron, CT 06248  
Phone (860) 228-9488 • Fax (860) 228-1213  
Website: [www.ahmyouth.org](http://www.ahmyouth.org)

**January 6, 2021**

**Updated with Edits July 27, 2020**

**Original Draft – 2-18-20**

**Local Government Cooperative Venture Agreement**

**Between**

**Andover, Hebron, Marlborough Youth, and Family Services  
(AKA) AHM Youth & Family Services, Inc. & the Towns of Andover, Hebron,  
Marlborough, CT**

**Section 1**

This agreement is made this \_\_\_\_ day of \_\_\_\_, by and between AHM Youth and Family Services, Inc., a public charity, (a Connecticut nonstock corporation with principal offices in the Town of Hebron, Connecticut, (hereinafter referred to as “AHM”), and the Towns of Andover, Hebron, and Marlborough, Connecticut, all municipal corporations existing under the laws of the State of Connecticut, (hereinafter referred to as “the Towns”).

Pursuant to its Bylaws, the mission of AHM Youth and Family Services is “to provide mental health and positive youth development services which assist children, young people and their families in creating a supportive and caring environment for them to reach their maximum potential as members of society.”

Pursuant to its Bylaws, the purpose of AHM Youth and Family Services is: “To promote and support the health and well-being of children, youth, young adults and families for themselves and for the greater good of the communities.”

By way of this agreement, AHM is designated as the municipal agent for CT Youth Service Bureaus (“YSB”), (which includes a Family Resource Center and other human service programs) on behalf of the Towns of Andover, Hebron, and Marlborough pursuant to the definitions of a YSB, per Sections 10-19m-10-19q, inclusive, of the Connecticut General Statutes.

By way of this agreement, AHM hereafter shall be recognized as a public charity, acting as both a service provider and a community investment partner in human services for the townspeople of Andover, Hebron, and Marlborough, CT.

By way of this agreement, it is clearly recognized by all parties that the relationship between this public charity and the towns is based upon similar arrangements found throughout the State of Connecticut hereafter defined as regional or inter-municipal organizations authorized by Connecticut General Statutes and Local Government Cooperative Ventures in Connecticut.



## Description of Local Government Cooperative Ventures in Connecticut

The following definitions are contained in a report by the Connecticut Advisory Commission on Intergovernmental Relations, (ACIR) dated June 2000.

- According to the ACIR, Local Government Cooperative Ventures in CT. either may be authorized by statute or created by voluntary local initiatives. At that time, there were 37 types of regional or inter-municipal organizations authorized by Connecticut General Statutes and federal legislation. There were also contained in this report a wide variety of locally-generated, voluntary inter-municipal agreements in Connecticut which addressed and address to this day a wide range of issues.
- As of 1996, the ACIR identified approximately 300 local government joint ventures. Note: additional such ventures may exist today.
- Many of these ventures shared administrative, inspection and social services.
- At that time the ACIR identified and classified the types of regional and inter-local cooperative existing in the State of Connecticut.
- Connecticut's inter-municipal arrangements vary substantially in purpose, formality, organizational structure, and financing. Their purposes cover a broad spectrum of activity, ranging from simple, low-cost equipment sharing arrangements to sophisticated and expensive recycling programs and other complex administrative and educational activities.

Some programs are informal in structure, while others involve formalized agreements, balance representation requirements and financial participation. Some programs do not have a budget, while others have budgets ranging from into the tens of millions of dollars. Some are organized on a durational basis, while others have endured and prospered for decades. Despite these differences, virtually all such cooperative relationships, whether authorized by specific state or federal legislation or informally created, are formed when two or more municipalities or boards of education voluntarily agree to address a situation on a joint basis.

- The predominant common characteristics of Connecticut's inter-municipal cooperative ventures are that:
  - They are a single purpose in nature;
  - They are specialized to meet well-defined goals;
  - Participation is voluntary;
  - Financial contributions are self-regulated;
  - Program effectiveness is evaluated locally; and
  - Administrative requirements are minimal.



Andover, Hebron, Marlborough Youth and Family Services, Inc.

25 Pendleton Drive, Hebron, CT 06248  
Phone (860) 228-9488 • Fax (860) 228-1213

Website: [www.ahmyouth.org](http://www.ahmyouth.org)

Although many inter-local and regional bodies are formed in response to state policy or financial incentives, such as the (DCF YSB grant), most cooperative ventures identified in Section 3 of Part C of this report have resulted from local initiatives between or among two or more municipalities relative to basic local government functions, (youth services/human service needs). Municipalities activating what each perceived to be its own best interest, under the cost of many of these services with local general fund appropriations. Each participating municipality evaluated the effectiveness of the program and determines the need for continuing the activity. Therefore, municipalities retain a higher degree of local autonomy while securing the benefits of cooperative activity, without the perceived dangers of creating additional layers of government or becoming involved in complicated long term administrative entanglements. In Connecticut, interlocal cooperative activity is very often a “grassroots” phenomenon occurring frequently, even when government financial incentives are not available, (AHM’s role as community investment partner).

By way of this agreement, AHM hereafter shall be recognized as a Local Government Cooperative Venture acting as the youth services department on behalf of the Towns of Andover, Hebron, and Marlborough in order to provide youth, family and other human services requested by the towns.

## **Section 2**

### **History and Background**

In 1978, Section 10-19m of the Connecticut General Statutes established youth service bureaus, (hereinafter referred to as “YSB”). A YSB is defined as an agency operated directly by one or more municipalities, or a private agency designated to act as an agent of one or more municipalities, for the purpose of evaluating, planning, coordinating, and implementing youth services, Services include prevention, and intervention programs for delinquent, pre-delinquent youth, pregnant and troubled youth. The statute further states that YSBs shall be the coordinating unit of community-based services that provide a comprehensive delivery or prevention, intervention, treatment and follow up services. YSBs offer a broader scope of services than most other youth-serving agencies. Aside from providing direct services like other agencies, YSBs are responsible for assessing the needs of youth, identifying gaps in services, providing referrals, and coordinating support services for youth to fill gaps while avoiding the duplication of services, (from the State Department of Education’s Biennial Report on Connecticut Youth Service Bureaus, Commissioner Dianna R. Wentzell, June 11, 2018).

In 1984, AHM Youth and Family Services was incorporated as a non-profit corporation by a committee of volunteers, (residents of the three partner communities) for the purpose of creating a youth service bureau. In order to establish a state-sanctioned YSB, municipal support in the form of a matching grant was required, along with the recognition that AHM would act as the youth services agent for the Towns of Andover, Hebron, and Marlborough. Each town voted to accept the initial YSB funds, with the Town of Hebron acting as the host community to account



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for such funds. Additionally, each town agreed to the terms set forth in state statute to work in partnership with the newly formed AHM Board of Directors to establish a YSB. Today this public charity provides a comprehensive set of wrap-around mental health, drug and alcohol prevention, juvenile justice, youth and family development programs for Andover, Hebron, and Marlborough children, youth, and families. Additionally, the agency as of 2019 also started serving the mental health needs of young adults up to ages 26, as well as senior citizens through an intergenerational program called CHOREs, following the recommendations found in the 2019-21 AHM Strategic Plan funded by the Hartford Foundation for Public Giving.

### Section 3

Based on state statutes, Sections 10-19m-10-19q, inclusive, of the Connecticut General Statutes AHM serves as both the facilitator of the ACU – Administrative Core Unit Functions and DS-Direct Service Functions of operating a Youth Service Bureau for the Towns of Andover, Hebron, and Marlborough. Based on both functions to assess community needs, develop programs, identify whenever possible external funding resources for the towns to match municipal dollars, research and evaluate the following programs and categories of services are currently offered by AHM on behalf of each of the three town partners:

#### **Mental Health**

- Child, Youth and Family Counseling Services
- Grades K-6 School-Based Student Support Services
- Grades 7-8 School-Based Student Support Services
- Grades 9-12 School-Based Student Support Services
- Health Matters Wellness Services
- Young Adult Counseling Services

#### **Prevention/Intervention**

- CHEC – Coalition for a Healthy Empowered Community
  - Project Graduation
  - Take Back Event
  - Student Assemblies on Drug, Alcohol, Vaping prevention
  - High School Athletic Parent Education Forums on Drug, Alcohol, Vaping prevention
  - 4 What's Next Student Suicide Prevention Training
  - QPR Suicide Prevention Training for Community Members
- Juvenile Review Board
- SMART Recovery Group High School
- SMART Recovery Group Young Adults
- SMART Recovery Group Friends and Family



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### Positive Youth & Family Development

- Family Resource Center
  - KinderRHAMa Pre-School
  - Play and Learn Groups
  - Little Libraries
  - Music Programs
  - Field Trips
  - FCC – Family Childcare Initiative Office of Early Childhood
- Parent Child and Adolescent Workshops & Support Groups
- Lanterns Mentoring Program
- Summer Youth Theater
- Seasonal Youth Theater
- Peer Helpers
- Power of Words
- Power of Words, Jr.
- RALLY Youth Group
- Girl Power Camp

### Community Outreach

- CHOREs and TASKs Intergenerational Work Services
- Annual Senior Citizen Celebration Breakfast
- Family Festival and Nature & Adventure Day
- Scholarships – (mental health, summer camps, college, other human service needs)
- Community Social Service Information and Referral Services

**Note:** New services that are deemed to be beyond the scope of this agreement, may be negotiated and included as an addendum in the future to this agreement.

## Section 4

**VALUE ADDED BENEFITS** to the three towns, are referred to as administrative and direct service functions provided by the charity, (AHM Youth and Family Services) directly on behalf of the three town partners, at no additional expense to taxpayers. Examples of those added value benefits include:

- Community Mental Health Fund scholarships for children and families.
- Scholarships for local grades K-12 Students.
- Over \$900,000 in additional financial resources are raised through the charity, AHM Youth and Family Services for the direct benefit of the towns to offer youth services, including five major fundraisers, multiple state, and federal, civic, corporate and faith community grants, and endowment fund proceeds. These funds help offset in large part the following categories of programs for local taxpayers: mental health services, prevention programs, juvenile justice programs, youth and family development programs, intergenerational programs and young adult services.





## Section 5

Responsibilities of each party related to the youth services partnership include the following:

### **AHM Youth and Family Services**

1. As the municipal agent for youth services for the Towns, and as a public charity acting on behalf of the townspeople in accordance with the operations of a Youth Service Bureau, AHM shall:
  - A. provide in Andover, Hebron and Marlborough the services specified in Connecticut General Statutes Section 10-19 m-10-19q (as the same may be amended from time to time), which services from time to time may be amended by the AHM Board of Directors;
  - B. provide additional or other youth-related services, (including but not limited to a mental health services, juvenile justice services, prevention services, youth and family development services, services for young adults and intergenerational, (youth and older American services) in accordance with state statutes that guide all of Connecticut's Youth Service Bureaus and Family Resource Centers; and
  - C. maintain records of the volume and nature of services provided in each town.
2. AHM shall remain current and in good standing with all state and federal laws and statutes that pertain to operating a public charity in the State of Connecticut.
3. AHM shall remain current and good standing with the State of Connecticut's legislative statutes pertaining to the operations of a Youth Service Bureau, (YSB)
4. AHM shall comply with all applicable federal state laws and regulations, including but not limited to those relating to taxation, employment, and client confidentiality.
5. AHM shall maintain a liability insurance policy not less than \$1,000,000.00 which shall insure against all claims arising out of personal injury or loss, whether arising out of negligence or misconduct on part of directors, officers, agents, and employees or otherwise, and whether asserted on any tort or contract theory on any claim.
6. AHM shall be the coordinating unit of community-based services to provide comprehensive delivery of prevention, intervention, treatment and follow-up services. (See Section 10-19m (a) of the Connecticut General Statutes).
7. AHM shall provide school based staff to the school districts within the Towns subject to this Agreement. For all such purposes, those individuals serving in school based positions are exclusively employees of AHM, subject to the rules, policies and employment practices of AHM but shall follow the school work schedule related to work hours, holidays, school vacations, early closings and partial school days . It is expected



that the schools will provide a safe work environment, workspace, supplies to carry out these functions and a fair/reasonable workload consistent with similar professional jobs.

8. AHM will endeavor to work with school officials in the interviewing and hiring process of each candidate and seek feedback from school officials in completing an employee's annual evaluation. Any changes in duties, responsibilities, caseloads etc. shall be discussed by the school official with the Executive Director of AHM prior to making such changes. Any requests for additional staffing and services which cannot be accommodated within the existing fiscal year budget may be obtained by the School District through a Personal Services Agreement.

### **Town of Andover**

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force, working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.
6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.



### **Town of Hebron**

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force, working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.
6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

### **Town of Marlborough**

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force,



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working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.

6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

## **Section 6**

### **Youth Services and Municipal Oversight Consortium**

**Whereas**, representatives of AHM Youth and Family Services and each member community shall be represented on the Oversight Consortium, hereafter referred to as the "Consortium," as defined below, and has duly authorized the establishment of the Consortium pursuant to Connecticut General Statutes Section 10-19 m-10-19q, inclusive, to facilitate the ongoing provision of a youth service bureau.

**Therefore**, the parties hereto, in consideration of the mutual covenants hereinafter set forth, and intending to be legally bound, covenant and agree as follows hereafter.

#### **Article 1.**

- 1.1. The name of the group shall be the AHM Youth and Family Services and Municipal Oversight Consortium.
- 1.2. The Consortium's fiscal year shall commence on July 1 and end on June 30.

#### **Article 2.**

##### **2. Membership**

- 2.1. Any Connecticut entity that is permitted by law to cooperate in the provision of Youth Services according to Connecticut General Statutes Section 10-19 m-10-19q may request to become a "Member."
- 2.2. The initial Members of the Consortium shall be AHM Youth and Family Services and the Towns of Andover, Hebron and Marlborough.



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- 2.3. Any Connecticut municipality that is not a party to this Agreement and desires to become a Member shall signify its intention by furnishing to the Consortium a written request to join. New Members may be added by the affirmative vote of a majority of the Consortium Members, (minimum 5 of 6 members).

### **Article 3.**

#### 3. Withdrawal from Membership

3.1A Member may withdraw from the Consortium effective as of the last day of the fiscal year of the Consortium after having given all other Members of the Consortium written notice not later than the last day of the previous fiscal year.

### **Article 4.**

#### 4. Representatives

4.1 The Representatives will consist of one (1) elected official from each of the Board of Selectmen or their Town Administrator or Chief Executive Officer and Board of Finance from the Towns along with one (1) or more AHM Representatives as non-voting ex officio members for consultative purposes, one of whom shall be the President of the AHM Board of Directors. The Chair of the Consortium shall be the President of the AHM Board of Directors.

4.2 Any Representative who leaves elected office while a Member of the Consortium will be considered as having resigned his or her position as a Representative on the effective date of his or her leaving elected office. The Member Town from which the resigned Representative served in office shall appoint a substitute Representative as soon as reasonably practicable.

4.3 Each Representative shall serve at the will of the appointing Board and may be removed from office at any time by the appointing Board.

4.4 The Members and the Representatives shall not be liable for the acts or omissions of any Consultant, Third-Party Administrator, attorney, certified public accountant, investment manager, or other consultants, agent, or assistant employed in pursuance of this Agreement, if such Consultant, Third-Party Administrator, attorney, certified public accountant, investment manager, or other consultants, agent, or assistant was selected pursuant to this Agreement and such person's performance was periodically reviewed by the Representatives who found such performance to be satisfactory.



## **Article 5.**

### 5. Meetings

5.1 The Consortium shall meet semi-annually to transact its business, each meeting to be held on a date and time and at a place to be determined by the Representatives. The Representatives of the Consortium may, and upon the written request of any two (2) Members shall, call a special meeting of the Consortium at any time giving at least five (5) calendar day's written notice of the time and place thereof to the remaining Members (municipal and AHM partners).

5.2 Notwithstanding the provisions of Paragraph 5.1, to the extent required by law, meetings will be held and noticed consistently with the requirements of Connecticut's Freedom of Information Act.

5.3 Agendas for meetings of the Consortium shall be distributed and posted by each Town in accordance with requirements of noticing a meeting of municipal agency of that Town at least twenty-four (24) hours in advance.

### 5.4 Quorum; Voting

The presence of five (5) Representatives shall constitute a quorum. An affirmative vote of at least five (5) representatives (including those present or by proxy) is required for the Consortium to take action except a vote of a simple majority of the quorum may adjourn or fix the time and place of the next meeting.

## **Article 6.**

### 6. Business Purpose of Consortium

6.1. The purpose of the Consortium is to determine the annual contribution that each of the Member Towns shall pay AHM for the services rendered hereunder.

6.2. The adoption of the AHM budget is the responsibility of the AHM Board of Directors. Any changes to the AHM budget are the responsibility of the AHM Board of Directors.

6.3 Hereinafter the Town's single line-item funding formula shall be determined by using the combined average of the CERC Town Profile estimated populations and the PK-12 enrollment as of October 1st each year for all three towns. This final formula will be called the YSB Municipal Formula. Details of this can be found in the addendum.

Details of the addendum shall include:

1. a formal presentation by AHM's Executive Director and Director of Finance and Operations of AHM Programs and Services and financial overview in preparation for a



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vote by the three Town Board of Selectman and Board of Finance designated representatives to approve the Municipal line item charges.

2. a mutually agreed upon invoicing schedule,

3. mutually agreed upon bi-annual Oversight Agreement meeting dates,

4. any other business to be conducted by the Oversight Committee based upon the terms contained in the agreement

6.4 AHM will keep each of the Towns fully apprised of its operations and shall furnish to the Boards of Selectmen and Finance of each of the Towns minutes of the monthly meetings of its Board of Directors, quarterly financial statements, annual reports, annual audits, and such additional information as may be reasonably requested by the Chief Executive Officer of each of the Towns. AHM and the Chief Executive Officers shall confer on all matters of mutual interest and concern regularly as needed. Communications regarding AHM's monthly reports and annual proposed budgets, shared by AHM's Board of Directors shall take place through the use of email correspondence or the US mail. Correspondence of important AHM documents such as those listed above shall be sent from AHM offices to every member of the Boards of Selectmen and Finance in each partner community.

6.5 AHM covenants and agrees with the Towns that all services contemplated hereunder shall be performed in a good and professional manner by qualified personnel well-skilled in their respective fields. AHM acknowledges that it is experienced in the services that it is required to perform hereunder and that the Towns are relying upon it to impart that experience in the performance of its duties hereunder.

#### **Article 7.**

#### **7. Amendment of this Agreement or the Addendum**

7.1 This Agreement may be amended, in whole or in part, by an instrument in writing duly executed on behalf of a majority of the Consortium Members.

#### **Article 8**

#### **8. Termination**

8.1. This Agreement may be terminated by an instrument in writing duly executed on behalf of a majority of the Consortium Members. Any such termination shall not be made effective prior to the last day of the fiscal year next succeeding the fiscal year in which the action to terminate was taken.



## Article 9.

### 9. Miscellaneous

- 9.1. This Agreement made pursuant to the laws of the State of Connecticut and shall be construed and interpreted in accordance with the laws of the State of Connecticut.
- 9.2. Each Member specifically agrees that it is its intent that this Agreement, under all circumstances and in every respect, shall comply with all applicable statutes, governmental regulations, and judicial decisions. However, in the event any provision of this Agreement be held to be unlawful, or unlawful as to any person or instance, such fact shall not adversely affect the other provisions herein contained or the application of such provisions to any other person or instance.
- 9.3. Whenever any words are used in this Agreement in the masculine gender, they shall also be construed to include the feminine or neuter gender in all situations where they would so apply; whenever any words are used in the singular, they shall also be construed to include the plural in all situations where they would so apply; and whenever any words are used in the plural, they shall also be construed to include the singular.
- 9.4. Whenever the word "person" is used in this Agreement, it should be construed to include a natural person or organization, as would be applicable, including, but not limited to, a firm, labor organization, partnership, association, corporation, legal representative, or trustee.
- 9.5. The Article and Section titles are included solely for convenience and shall, in no event, be construed to affect or modify any part of the provisions of this agreement or be construed as part thereof.
- 9.6. This Agreement may be executed in counterparts, and each copy of this Agreement shall be considered an original when duly executed by one of the parties hereto.
- 10.7 This Agreement shall be binding upon, inure to the benefit of, and be enforceable by, the respective beneficiaries, representatives, successors and assigns of the parties hereto.
- 10.8 This Agreement supersedes the Agreement of the parties dated October 17, 2006 and the AHM Municipal Oversight Consortium agreement of the parties dated March 19, 2018.





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### **THE TOWN OF ANDOVER**

\_\_\_\_\_  
By: Eric Anderson  
Its Duly Authorized Town Administrator

Date \_\_\_\_\_

### **THE TOWN OF HEBRON**

\_\_\_\_\_  
By: Andrew J. Tierney  
Its Duly Authorized Town Manager

Date \_\_\_\_\_

### **THE TOWN OF MARLBOROUGH**

\_\_\_\_\_  
By: Gregory Lowrey  
Its Duly Authorized First Selectman

Date \_\_\_\_\_

### **ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES**

\_\_\_\_\_  
By: Tressa Giordano  
Its Duly Authorized Executive Director

Date \_\_\_\_\_

## **8. New Business**

**Discuss and act upon the following:**

- a. Finance Director Position**
- b. Software Transition**
- c. Audit Status**
- d. CIP Recommendations**
  - i. Street Sweeper**
  - ii. Asphalt Hotbox**
  - iii. Town Hall Electrical Upgrade**
- e. Schedule Budget Workshops**

**Attorney Dennis O'Brien  
Attorneys O'Brien & Johnson  
120 Bolivia Street, Willimantic, CT 06226 / 860-208-2345**

January 20, 2021

Eric Anderson, Administrator  
Town of Andover  
17 School Road  
Andover, CT 06232

**Re: Proposed Expenditures for "Street Sweeper"**

Dear Eric:

You have asked me as town attorney if on your recommendation and the approval of the Capital Improvement Plan Committee (CIP), the Board of Finance could approve spending funds from the "PW [Public Works] Equipment" fund in the Town budget to buy a used street sweeper from a town in Virginia, and whether the matter needs to go to special town meeting.

The Town of Andover has 33.52 miles of local roads to maintain. The Town owns one street sweeper which is 36 years old and needs another one. A Virginia town has a unit that is 10 years old for sale for \$50,000. Your plan is to send your new public works supervisor and another PW employee to Virginia to thoroughly check out and maybe approve of the sweeper they have there for sale as to condition and value.

If the Virginia deal is a good one, you want to seek Board of Selectmen approval to forward your request to the CIP and Board of Finance that they approve the expenditure of \$50,000.00 from the "PW Equipment" fund, line 685, number 1-100-11.1301 in the Town of Andover budget for this fiscal year. The line item has a balance of \$110,000.

You have asked me if this would entail a "Supplemental Appropriation" governed by Town of Andover Charter Section 805. "Supplemental Appropriation" is defined in Charter Section 105 as "an appropriation that is **in addition to** the total amount of the budget"(emphasis added) at any given point in time. It is not a transfer within or between departments."

As your proposal apparently does not entail "**an addition to** the total amount of the budget," it does not appear to me to be a "supplemental appropriation." Since the subject expenditure is in fact included in the duly approved budget, no special town meeting is required and the transfer may be finalized by the Board of Finance. See, *e.g.*, Charter Section 304F. Please let me know if you or they need any more from me on this.

Very truly yours,

Attorney Dennis O'Brien

December 21, 2020

**Project:** Town Hall

**RE:** Electric Service Modifications

**Town Of Andover**

Material	\$	2,671.51
Labor.	\$	5,865.00
Quote	\$	8,356.51

**Overview:**

We propose to provide labor and materials as outlined herein. The intent of this quote is to provide a complete operationally functional Modification/Upgrade to the existing Electric service infrastructure as outlined herein and as depicted in the enclosed drawings and specification sheets.

**\*\* Permits and Inspections.**

It is our intent to apply for the required permits. It is assumed that permit fees will be waived. Coordinate and schedule for inspections as required.

**\*\* Existing Electrical.**

The existing electrical service equipment is General Electric Spectra Grade 22k AIC fed from a Milbank 400 amp jaw style through meter. Voltage is single phase 120/ 230 volt service. The service feeders extend from the secondary side of the exterior meter to the 400 amp main distribution panel. (MDP) There are (3) three sub feeds that extend from the MDP. The following Equipment is sub fed from the MDP. **See Drawing Detail # 1 Enclosed**

- A- Elevator Machine Room
- B- 125 Amp Sub Panel.
- C- 200 Amp Manual Transfer Switch

**Objective/ Scope Of Work:**

- Remove the existing back up power FPE electrical panel and associated circuitry.
- Install 8x 8 x 30 wire way in the areas of the previously removed FPE panel.
- Integrate all branch circuitry previously terminated in the FPE panel into the wire way.
- Provide and install rack system suspended off of the ceiling as required to facilitate extending and terminating the circuitry in the wire way to the new back up power panel.
- Provide and install a new strut support structure with back board on a 90 degree angle adjacent to the existing 125 amp sub panel.
- Provide and install a new 40 circuit Spectra Series back up power sub panel on the new back board.
- Extend all branch circuitry from the wire way to the new panel on the rack system and terminate so as to re feed.
- Identify circuitry to extent practical and label in the new panel.
- Provide and install secondary emergency back up power feed on the ceiling rack system from the existing E side of the manual transfer switch to the line side of the new 225 amp back up power sub panel.
- Remove the data server feeds from the existing 125 amp panel and relocate to the new backup power panel.
- Remove the Fire alar control panel feed from the existing 125 amp panel and relocate to the new backup power panel.
- Remove multiple general lighting feeds from the existing 125 amp panel and relocate to the new backup power panel.
- Provide bonding and grounding as required for all metallic enclosures and components.

# January 2021

January 2021							February 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21	2
3	4 7:00pm Board of Fire Commissioners - 7:00pm Library Board of Directors - Regular	5 5:30pm 175th Anniversary Committee - Regular Meeting	6 12:30pm Young at Heart - Regular Meeting	7	8	9 10:00am Town Meeting for Land Acquisition
10	11 7:00pm Board of Selectmen - Regular Meeting	12 7:00pm Inland Wetlands and Watercourses Commission - Regular Meeting	13 7:00pm Andover Volunteer Fire 7:00pm Board of Education - Regular	14 7:00pm Democratic Caucus	15 7:00pm Republican Caucus	16
17 9:30am Yoga	18 MLK Day	19 6:00pm Republican Town Committee - 7:00pm Board of Selectmen - Special	20 12:30pm Young at Heart - Regular Meeting 7:00pm Zoning Board of Appeals - Regular	21 7:00pm Capital Improvement 7:00pm Economic Development	22	23 9:00am Zoning Board of Appeals - Special Meeting Site Walk
24 9:30am Yoga	25 7:00pm Planning and Zoning Commission - Regular Meeting & 7:00pm Sustainable CT	26 7:00pm Board of Selectmen - Special 7:00pm Conservation 7:00pm Inland Wetlands	27 1:00pm Senior Transportation - 7:00pm Board of Finance - Regular	28	29	30
31 9:30am Yoga	Feb 1	2	3	4	5	6

# February 2021

February 2021							March 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	7	1	2	3	4	5	6
14	8	9	10	11	12	13	14	8	9	10	11	12	13
21	15	16	17	18	19	20	21	15	16	17	18	19	20
28	22	23	24	25	26	27	28	22	23	24	25	26	27
							28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1 7:00pm Board of Fire Commissioners - 7:00pm Inland Wetlands and Watercourses 7:00pm Library Board of	2	3 12:30pm Young at Heart - Regular Meeting	4	5	6
7 9:30am Yoga	8 7:00pm Board of Selectmen - Regular Meeting	9	10 7:00pm Board of Education - Regular Meeting	11 7:00pm Community Senior Center Building Committee - Regular Meeting	12	13
14 9:30am Yoga	15 6:30pm Andover Farmers' Market - Regular Meeting	16	17 12:30pm Young at Heart - Regular Meeting	18 7:00pm Capital Improvement Planning Committee 7:00pm Economic Development	19	20
21 9:30am Yoga	22 6:00pm Republican Town Committee - Regular Meeting 7:00pm Planning and Zoning Commission -	23 7:00pm Conservation Commission - Regular Meeting	24 1:00pm Senior Transportation - Regular Meeting 7:00pm Board of Finance - Regular	25	26	27
28 9:30am Yoga	Mar 1	2	3	4	5	6

# March 2021

March 2021							April 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 28	Mar 1 7:00pm Board of Fire Commissioners - 7:00pm Inland Wetlands and Watercourses 7:00pm Library Board of	2	3 12:30pm Young at Heart - Regular Meeting	4	5	6 9:00am Board of Assessment Appeals - Regular Meeting
7 9:30am Yoga	8 7:00pm Board of Selectmen - Regular Meeting	9	10 7:00pm Board of Education - Regular Meeting	11 7:00pm Community Senior Center Building Committee - Regular Meeting	12	13 9:00am Board of Assessment Appeals - Regular Meeting
14 9:30am Yoga	15 7:00pm Planning and Zoning Commission - Regular Meeting	16	17 12:30pm Young at Heart - Regular Meeting	18 7:00pm Capital Improvement Planning Committee 7:00pm Economic Development	19	20 9:00am Board of Assessment Appeals - Regular Meeting
21 9:30am Yoga	22 6:00pm Republican Town Committee - Regular Meeting	23	24 7:00pm Board of Finance - Regular Meeting	25	26	27
28 9:30am Yoga	29	30 7:00pm Conservation Commission - Regular Meeting	31 1:00pm Senior Transportation - Regular Meeting	Apr 1	2	3

# April 2021

April 2021							May 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 28	29	30	31	Apr 1	2	3
4 9:30am Yoga	5 7:00pm Board of Fire Commissioners - Regular Meeting 7:00pm Library Board of Directors - Regular	6	7 12:30pm Young at Heart - Regular Meeting	8 7:00pm Community Senior Center Building Committee - Regular Meeting	9	10
11 9:30am Yoga	12 7:00pm Board of Selectmen - Regular Meeting	13 7:00pm Inland Wetlands and Watercourses Commission - Regular Meeting	14 7:00pm Board of Education - Regular Meeting	15 7:00pm Capital Improvement Planning Committee 7:00pm Economic Development	16	17
18 9:30am Yoga	19 7:00pm Planning and Zoning Commission - Regular Meeting	20	21 12:30pm Young at Heart - Regular Meeting	22	23	24
25 9:30am Yoga	26 6:00pm Republican Town Committee - Regular Meeting	27 7:00pm Conservation Commission - Regular Meeting	28 1:00pm Senior Transportation - Regular Meeting 7:00pm Board of Finance - Regular	29	30	May 1



## **9. Approval of Meeting Minutes**

- a. **Wednesday, December 16th 2020 Regular Meeting Minutes**

# **10. Liaison Reports**

# **11. Board Open Discussion**

## **12. Public Speak**

## **13. Adjournment**