



Town of Andover, CT
Board of Selectmen

Regular Meeting Packet

Monday, January 11th, 2021
7:00 P.M.

Location: virtual Zoom meeting

**Town of Andover
Board of Selectmen**
Monday, January 11th 2021 at 7:00 P.M.
Location: virtual Zoom meeting

Regular Meeting Agenda

Zoom Directions:

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/83619125258>

Call-in from your phone for audio: 1-646-558-8656

Meeting ID: 836 1912 5258, Passcode: 158697

*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
 - a. BOS/BOE Combined Finance Department Committee
 - i. Town Accounting Software
 - ii. Tentative Agreement with Finance Director
 - b. Conservation Commission
 - i. Report on Hunting on Town Property
5. Appointments
6. Resignations
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

 - a. COVID Update
 - b. Alarm Monitoring for Town Buildings
 - c. Adopt Fee Schedule for Building Department
 - d. Town Meeting for Land Acquisition on Saturday, January 9th, 2021
9. New Business

Discuss and act upon the following:

 - a. 30+ Acres of Land for Sale on Merritt Valley Road adjoining Town Owned Property
 - b. Shared Service Agreement for Building Official
 - c. Public Works Intro - Jay Tuttle
 - d. Budget Planning
 - i. Recommended Capital Fund Allocation
 - ii. Employee Compensation, Annual Raises
 - e. Timeline for Board of Selectmen Budget Adoption
 - i. Schedule for Board of Selectmen Workshops

10. Approval of Meeting Minutes
 - a. Monday, December 14th, Regular Meeting Minutes
11. Finance Department Report
 - a. Revenue Summary
 - b. Town Budget Summary
 - c. Town Aid Road (TAR) Update
 - d. Town Cash Report
 - e. Over Expenditure Report
12. Budget
 - a. Appropriation Transfers
 - b. Over Expenditure Requests
13. Tax Collector's Report
 - a. Refunds Requests
14. Assessor's Report
 - a. Revaluation Services
15. Department Reports
 - a. Fire Department
 - b. Resident State Trooper
 - c. Town Clerk
 - d. Building Department
 - e. Assessor's Office
 - f. Town Garage
 - g. Transfer Station
 - h. Library
 - i. Senior Transportation
 - j. Registrars
 - k. AHM
 - l. RHAM

16. Correspondence

17. Public Speak

18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.

- 1. Call to Order/
Pledge of Allegiance**

2. Public Speak

3. Additions/Deletions to the Agenda

4. Board and Commission Presentations

- a. BOS/BOE Combined Finance Department Committee**
 - i. Town Accounting Software**
 - ii. Tentative Agreement with Finance Director**
- b. Conservation Commission**
 - i. Report on Hunting on Town Property**

Andover Conservation Commission Advice
on
Bowhunting on Two Parcels of Town Land, December 2020

The Conservation Commission recognizes that legal hunting helps maintain whitetail deer populations at healthy levels. An over-abundance of deer negatively impacts forest ecosystems while also having broader consequences for people, including an increase in vehicle collisions, ornamental plant and crop damage, and incidence of disease.

According to a U.S. Forest Service Northern Research station review, the optimal deer density for a healthy forest ecosystem in our area is about 15–28 deer per square mile.ⁱ The Conservation Commission is not aware of excessively high or low deer population densities within the borders of the town, and statistics maintained by the Connecticut Department of Energy and Environmental Protection support this.

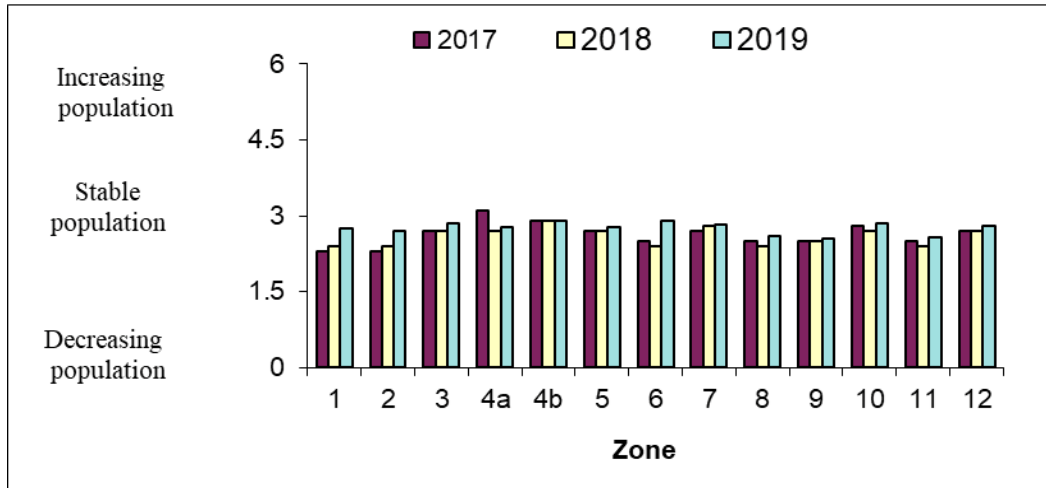
Andover is in CT's Deer Management Zone 4b, which appears to have had a stable population of deer in recent years.ⁱⁱ The density and success rate of hunters in Zone 4b is the highest in the state, with 4-5 hunters per square mile, with a success rate of about 36%. DEEP statistics for the 2020 deer harvest show that a total of 56 deer were taken within the borders of Andover between September 15 and November 30: 32 by bowhunters, the rest by rifle hunters.ⁱⁱⁱ These numbers do not seem excessive to the Commission. We are aware that there have been concerns about illegal deer hunting on town land, so the numbers might be higher, but we have no statistics on illegal harvests.

With respect to the question of controlling Lyme Disease vectors, it is doubtful that removing deer specifically from the two parcels in question will reduce the incidence of Lyme Disease in the human population of Andover. Reducing deer populations made a difference in the incidence of Lyme Disease in some places where the deer populations were very high to begin with,^{iv} but we do not have such a high population that the difference made by reducing the herd on a total of about ¼ square mile will be epidemiologically significant.

In conclusion, the Conservation Commission does not see a conservation management need for opening town parcels of land to deer hunting at this time.

ⁱ More than 20 deer per square mile can result in ecological damage to forests. A recent [forest study](#) puts optimal deer density for forest regeneration at 15 to 28 per square mile. U.S. Forest Service Northern Research Station Review, no. 16, Spring 2012

ii **Figure 3. Perception of annual deer population trends average rank by Connecticut's deer hunters, 2017-2019.**



iii Andover reported a total of 56 deer harvested September 15-November 30. If these, 32 were bow-hunted, the rest were gun-shot.

https://portal.ct.gov/-/media/DEEP/hunting_trapping/pdf_files/ReportedDeerHarvest.pdf

iv https://portal.ct.gov/-/media/DEEP/wildlife/pdf_files/game/urbandeer07pdf.pdf

5. Appointments

- a. Jim Rupert, Building Official**

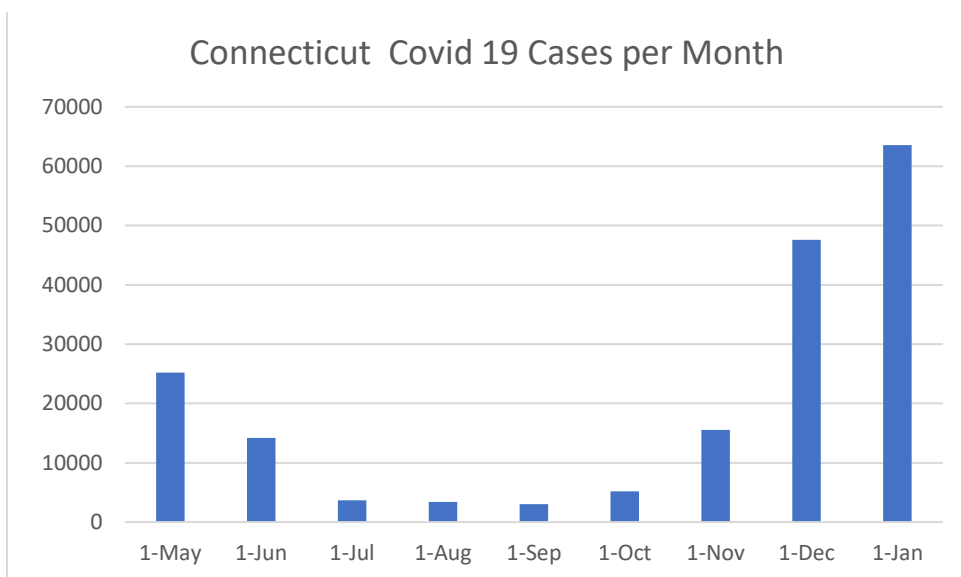
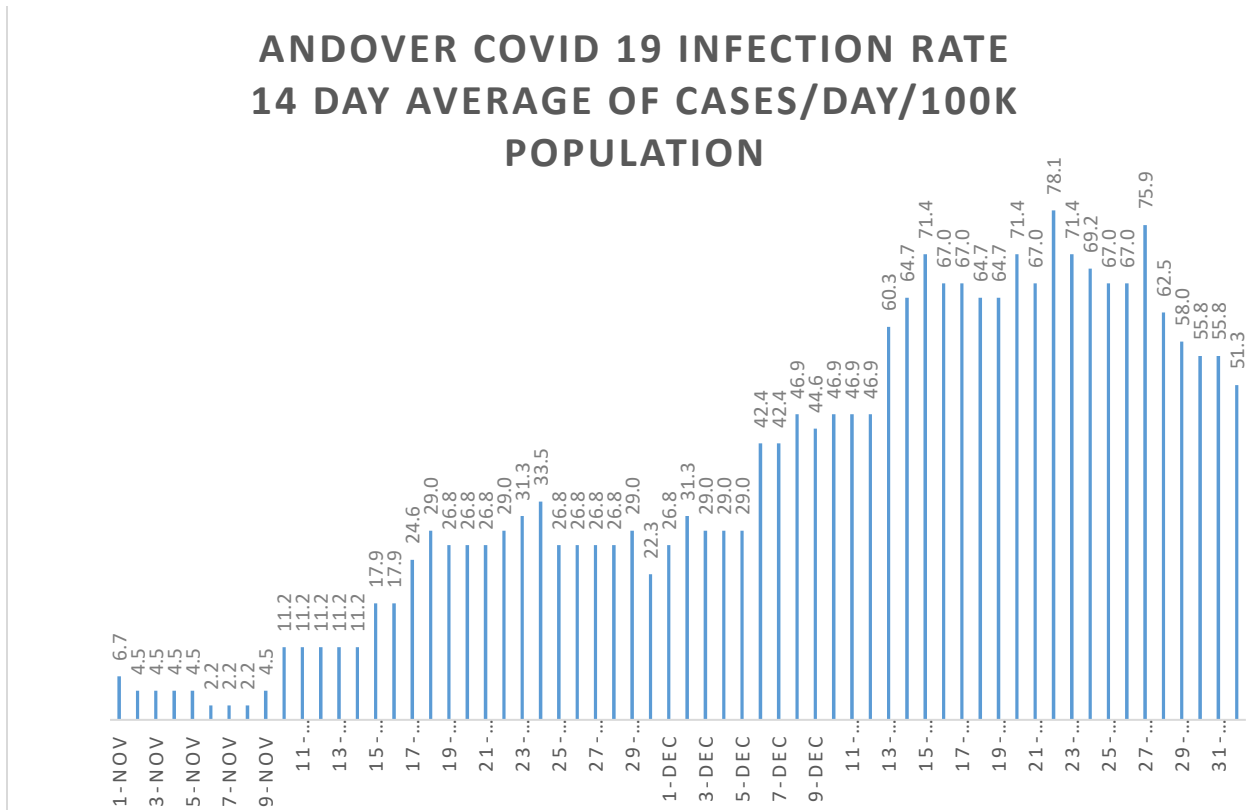
6. Resignations

7. Town Administrator's Report

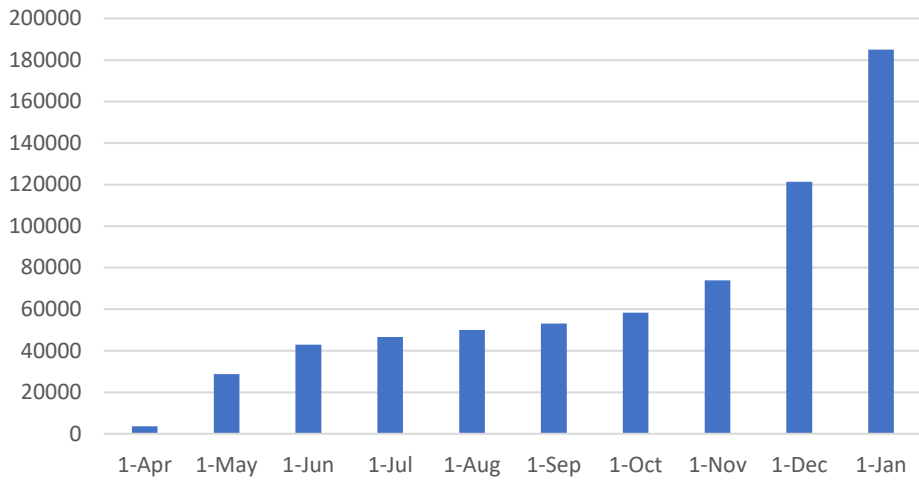
Town Administrator's Report for the Board of Selectmen Regular Meeting on Monday, January 11th, 2021

Covid Update as of 1-14-2021

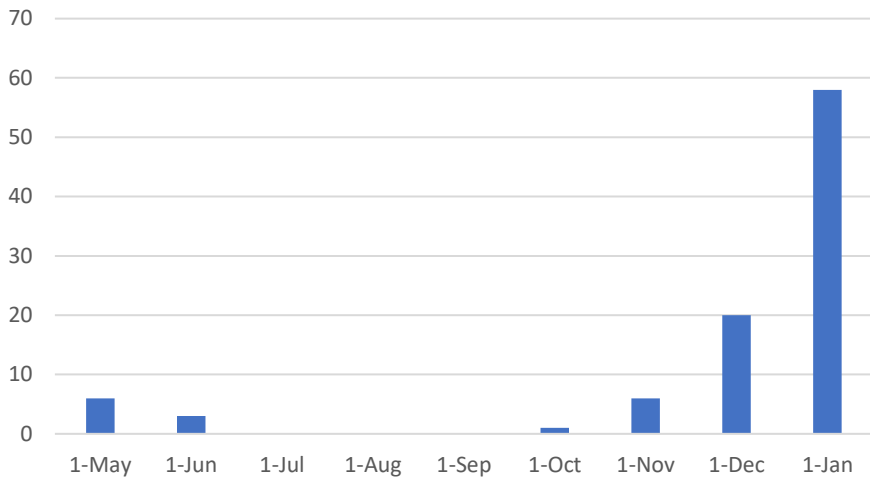
Andover's ems first responders have gotten the first COVID vaccine shot
This is rapidly evolving. As of today 1/6 Andover has had 98 positive COVID cases and 2 deaths from the disease.
Here is Andover's numbers for infection rate.



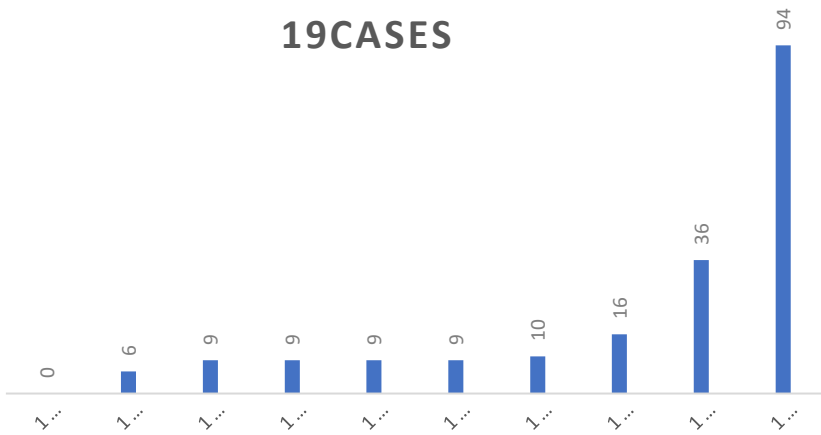
Connecticut Cumulative Covid 19Cases



Andover Covid 19 Cases per Month



ANDOVER CUMULATIVE COVID 19CASES



A total of 4 Town employees tested Positive for COVID 19 over this period

Critical Training for Fire Department

After an extensive discussion with the fire chief, I have the Fire Department permission to conduct training, led by Connecticut State Fire Academy instructors this spring. While we are trying to minimize risk to all town staff and volunteers, there is an ongoing requirement for training for the department to stay certified. I am satisfied that the training will follow all state protocols for instruction during the Covid Pandemic.

Town Hall:

As you all know the Town hall is closed to the public but is mostly staffed at this point. The COVID case count in Connecticut appears to have plateaued off and may be decreasing.
A total of 4-Town employees tested Positive for COVID 19 over this period.

Finance Office:

We have a tentative agreement with our first choice for the finance director. Likely Start Date Feb 8th. Until then Marina Pandolfi is holding the department together. Lack of a fiancé director will delay the audit by a month or so.

Building Department:

As we modernize the department, we also need to update our fee structure which has not been updated in many years. This will also potentially allow us to pursue an online permitting system. I am working on this as well as a simple spreadsheet to calculate it. More on this later in the meeting

Senior/Social Services:

Continuing to run the bus for essential medical runs. We are also doing grocery bus runs for those that do not have cars. All Covid protocols are being observed. This month we have had one emergency fuel request and one for diapers. Both have been accommodated. We are unfortunately providing very limited services for seniors at this time.

Land Acquisition:

With luck by the time of the BOS meeting the public will already have approved the acquisition.

Library Mural Vandals:

Court docket updates: <https://www.jud2.ct.gov/crdockets/DocketNoEntry.aspx?source=Pend>
Next Court date March 2, 2021 for all 3 of them.
Amanda filed the paperwork with the courts for restitution to the town which will be refundable.

Public Works Info:

I would like to welcome Jay Tuttle as the new Public Works Supervisor. We still need a new more functional computer setup for Public Works for Jay, now that we have a PW supervisor that can use a computer. This is in the works. Richard Begin is onboard as a full time Public Works employee. We have had 4 plowable events so far this winter. I have received one complaint about not using sand from a resident who could not make it up bunker hill while it was snowing.

Precision Weather Forecasting:

So far, the results using a public Works Specific weather service have been very good. We are debating between two products both roughly the same cost. We will probably go with *Weather Works* since that is the one Jay Tuttle prefers. They both seem equal to me.

Transfer Station:

Running fairly smoothly. I have received 2 complaints about resident's not wearing masks at the transfer station.

Road Closure for Bunker Hill Bridge test borings:

Bunker Hill Road will be closed during the day for 2 days in late Feb for test borings for the bridge design. We will have at least 7-days notice. I notified Public Works, the Fire Dept, and the School/ bus drivers. Survey done, Mid to late February they will be doing test borings for soil stability. We are still looking at Spring 2022 to start the actual bridge construction work.

Hutchinson Rd Culvert:

This culvert is in critical need of replacement. We are beginning the process with Survey, wetlands flagging and hydrology calculations. The initial work paid from the bridge and culvert permanent fund. The goal is to get the design.

Times Farm Bridge:

Still on Hold awaiting CME reassigning a new engineer for coverage. We have submitted paperwork to DOT requesting certification of new personnel. DOT has not yet certified the proposed personnel. We are now just waiting on a final cost accounting of one of the change orders from CME. As it stands, there is a \$17,000 discrepancy. CME has to resolve to the states satisfaction before we can proceed.

STEAP Grant:

Working on paperwork for STEAP grant.

Connectivity Grant:

Still no major update, phase one of the project the signalized upgrade is STILL not finished yet. CDOT will not issue encroachment permit letter until phase 1 is complete. We still do not have an encroachment permit letter. I transferred the survey and drawings from Gerry Hardisty, who has now moved out west, to Brandon Hanfield.

Forestry:

No updates since last month.

I examined all the property's that are large enough to justify a forestry management program

We are still awaiting setting up a meeting with Rick Zulic of Datum Engineering. Will set up a meeting with Scott Person and myself.

Revaluation:

The revaluation process by the Assessor's Office is underway. We sent a mailer to all residents, got press releases in the papers, and used the website and social media to push it to inform residents.

Oil and Diesel:

We have locked in prices for next year at 1.72/gallon for heating oil and 1.74 per gallon for diesel.

Federal Reimbursement:

We received \$7,000 in COVID related expenses reimbursed from the federal government. I will refund the library their share of the expenses and use the rest the town level. We are expecting another allotment soon that will be around \$22,000. Still waiting for a refund of \$55K from LOCIP funds.

Salary Repayment Schedule is Complete:

As you may recall when I was first hired it was at the wrong salary level. When we realized it last spring, I set up the following repayment schedule with the finance department. As of January 1st the overpayment has been corrected and I am being paid my base salary.

Eric Anderson					FY 2021 Salary reimbursement		
FY 2020 salary overpayment							
pp ending	pay date	paid	s/b	diff	pay date	re-paid	gross pay
8/31/2019	9/4/2019	2137					
9/14/2019	9/18/2019	3469.97	2884.61	585.36	7/8/2020	2836.39	48.22
9/28/2019	10/2/2019	3469.97	2884.61	585.36	7/22/2020	2836.39	48.22
10/12/2019	10/16/2019	3469.97	2884.61	585.36	8/5/2020	2836.39	48.22
10/26/2019	10/30/2019	3469.97	2884.61	585.36	8/19/2020	378	2506.61
11/9/2019	11/13/2019	3469.97	2884.61	585.36	9/2/2020	378	2506.61
11/23/2019	11/27/2019	3469.97	2884.61	585.36	9/16/2020	378	2506.61
12/7/2019	12/11/2019	3469.97	2884.61	585.36	9/30/2020	378	2506.61
12/21/2019	12/25/2019	3469.97	2884.61	585.36	10/14/2020	378	2506.61
1/4/2020	1/8/2020	3469.97	2884.61	585.36	10/28/2020	378	2506.61
1/18/2020	1/22/2020	3469.97	2884.61	585.36	11/11/2020	378	2506.61
2/1/2020	2/5/2020	3469.97	2884.61	585.36	11/25/2020	378	2506.61
2/15/2020	2/19/2020	3469.97	2884.61	585.36	12/9/2020	378	2506.61
2/29/2020	3/4/2020	3469.97	2884.61	585.36	12/23/2020	381	2503.61
3/14/2020	3/18/2020	3469.97	2884.61	585.36			
3/28/2020	4/1/2020	3469.97	2884.61	585.36			
4/11/2020	4/15/2020	3469.97	2884.61	585.36			
4/25/2020	4/29/2020	3469.97	2884.61	585.36			
5/9/2020	5/13/2020	3469.97	2884.61	585.36			
5/23/2020	5/27/2020	3469.97	2884.61	585.36			
6/6/2020	6/10/2020	3469.97	2884.61	585.36			
6/20/2020	6/24/2020	3469.97	2884.61	585.36			
				12292.		12292.1	
insurance co-pay			48.22				
salary less co-pay			2836.39				

Complaints

- Reval personnel not notifying customer of arrival
- Difficulty driving up Boston hill rd due to ice
- Political signs still up
- Person still living in a trailer illegally on Shoddy Mill Rd
- Mail box on Bear Swamp Road destroyed
- No burning official
- Rabid fox in the lake district
- Donuts in parking lot of Veterans Memorial Field

8. Old Business

Discuss and act upon the following:

- a. COVID Update**
- b. Alarm Monitoring for Town Buildings**
- c. Adopt Fee Schedule for Building Department**
- d. Town Meeting for Land Acquisition on Saturday, January 9th, 2021**

Building Department Fee Worksheet 12.14.20

	Per \$1000 assesment		
	Town Cost Multiplier\$	15	
	Education Cost Multiplier	0.26	
Andover Fee Calculation			
	Cost of construction		
New Construction/ Additions/alterations	Total Square Ft	X Est Construction cost	total
Conditioned space	0	\$150	\$0
Unconditioned Space (includes covered decks)		\$40	\$0
Finsh basement		\$75	\$0
Decks		\$25	\$0
Garages		\$50	\$0
Siding or roofing		\$3.50	\$0
	Additional		
Above Ground pool		\$3,000	
In ground Pool		\$8,000	0
Electrical/plumbing/HVAC/Fire	Enter actual cost		
	Total	construction cost	\$0
		Permit cost	\$0.00
Additional costs			
Demolition Permit	Written Cost Estimante	\$0	\$ -
Certificate of Occupancy Fee		\$25	\$ -
Driveway Apron/Curb Cut		\$75	\$ -
Legal Notice Fee	\$140 per notice		
State Land Use Fee	60\$		\$ -
Total due			
	Payable to town of Andover		\$0.00
	Owed to State	Land Use fee	\$ -
		Education Fee	0

Town of Andover Building Permit Fee Schedule

The State Building Code allows the Building Official to set the valuation if in their opinion the stated value is underestimated. Andover bases the valuation on R.S. Means Construction Cost Data for anything not specifically listed below. Depending on the extent of work there may be additional fees. The fees for new construction/ alterations/ additions include the cost of subtrades including electrical/ plumbing and HVAC, however separate permits must be applied for and approved.

Fees:

Education Fee*	0.26\$/1000\$ of construction value
State Land Use Fee	60\$
New construction/Additions/ Alterations	15.00\$/ 1000\$ of construction value
Electrical/ Plumbing/ HVAC/Fire Protection	15.00\$/ 1000\$ of construction value
Demolition Permit**	15.00\$/ 1000\$ of construction value
Certificate of Occupancy fee	0.50\$/1000\$ of construction Value 25\$ minimum
Driveway Apron/ Curb Cut	75.00\$ + 500\$ Refundable bond

* The Stated Education Fee shall also be assessed in addition to all Building Permit and Application Fees.

** The cost for publishing the legal notice per §171-3 shall be paid by the applicant and shall be in addition to the demolition permit fee.

Minimum total fee 30\$

Calculating Construction Value:

The following 2 methods are used to determine building value. The **greater** value shall prevail:

1. An copy of the written cost estimate provided to the customer for the total construction costs by the builder or person seeking the permit. labor/ materials broken out separately
2. Minimum cost estimates per category
 - a. 150\$ per square foot for Single Family Dwellings New Construction/ Additions/Alterations
 - b. 50\$ per square ft for Garages
 - c. 25\$ per square foot for Decks
 - d. 20\$ per square foot for enclosing a deck or Gazebo
 - e. 3.50\$ per square foot for replacing Siding or roofing (350\$ per square)
 - f. 3000.00\$ minimum cost for above ground pool
 - g. 8000\$ minimum cost for below ground Pool

- h. For Commercial Construction/renovation Permits under the jurisdiction of the IBC the General contractor will provide a sworn affidavit listing the full cost of construction. After construction is complete, the builder or general contractor must provide the building official with a list of change orders. Building Official will determine the Fee based on the affidavit. The fee will be adjusted at project completion based on the Change orders, prior to issuing a CO.

Additional Fees

Temporary and partial certificate of occupancies: shall only be issued at the discretion of the Building Official and shall be subject to fees that are in addition to the normal permit fees. The fee for residential projects shall be \$75 per request and \$150 for commercial projects per request. The fees shall be paid in full prior to the scheduled inspection.

Relocation: The permit fee for moved or relocated structures shall be based on the construction value for new construction.

Refunds: Permits and applications that have been abandoned or become expired as per the State Building Code shall be nonrefundable. Rejected permits the Town shall retain \$2 for each \$1,000 of value of work with a minimum fee of \$36 as administrative and review fees.

Working without a permit: Work completed without a permit shall be subject to a stop work order and a referral to the state housing prosecutor as necessary. Work that is determined to be an emergency or required prior to permit issuance by the Building Official or Fire Marshal shall be exempt.

Re-inspection fee: A \$50 fee shall be assessed to the applicant after the 2nd failed inspection for the same item and for inspections that are not ready by the time of the inspection or the inspection is not cancelled. The fee shall be paid in full prior to the scheduling any further inspections.

Additional Requests for non-permit related inspections or letters of approval shall be assessed a fee of \$35 per request.

**TOWN OF ANDOVER
SPECIAL TOWN MEETING
SATURDAY, JANUARY 9, 2021 – 10:00 A.M.**

RESOLVED, that pursuant to General Statutes section 7-3, Town Charter sections 302 & 304(B), and paragraphs 1 of Executive Orders 7B and 9H of the Governor of the State of Connecticut, a Special Town Meeting is scheduled to be held in hybrid fashion starting remotely by telephone or computer **at 10:00 a.m. on Saturday, January 9, 2021**, and concluding with an in person drive up / walk up vote at the Town Hall, 17 School Road, Andover, beginning immediately after the remote portion of the meeting, and **ending after the last person in line has voted, and therefore:**

The Electors and Citizens qualified to vote in town meetings in the Town of Andover are hereby notified that a Special Town Meeting for the Town of Andover will be held via Zoom application and drive up /walk up vote on Saturday, January 9, 2021 beginning at 10:00 a.m. for the following purposes:

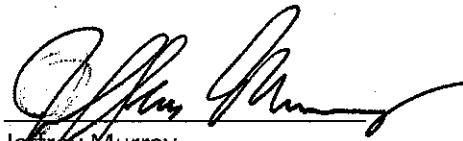
1. To choose a Moderator for said meeting;
2. For discussion to determine whether to accept gifts to the Town of two vacant parcels of land consisting of 5.3 acres, more or less, on or near Shoddy Mill Road, and 1.6 acres, more or less, on or near Oak Farms Road (both recorded in Andover Land Records Volume 75, Page 611), from the Northern CT Land Trust, and one vacant parcel of 7.84 to 8.2 acres of land, more or less, on or near Boston Post Road (recorded in the Andover Land Records Volume 25, Page 261) from Thomas D. Talbot, and approve acquisition of these parcels by the Town;
3. Recess for voting to determine whether to accept these proposed gifts of land; and
4. Adjournment.

Anyone intending to vote on this item must provide proper identification. Voting by absentee ballot is not permitted for this meeting.

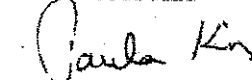
Dated at Andover, CT this 30 day of December, 2020.




Jeffrey Maguire
First Selectman



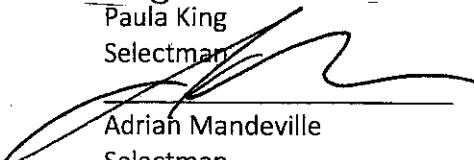
Jeffrey Murray
Selectman



Paula King
Selectman



Scott Person
Selectman


Adrian Mandeville
Selectman

Directions to join the virtual meeting via the Zoom platform:

Join by Computer: <https://us02web.zoom.us/j/86229734378>

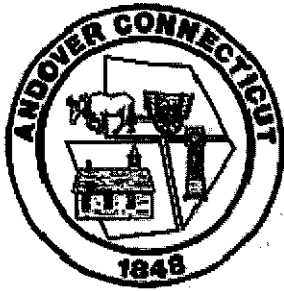
Join by Phone: +1 646 558 8656

Meeting ID: 862 2973 4378 Passcode: 755366

9. New Business

Discuss and act upon the following:

- a. 30+ Acres of Land for Sale on Merritt Valley Road adjoining Town Owned Property**
- b. Shared Service Agreement for Building Official**
- c. Public Works Intro - Jay Tuttle**
- d. Budget Planning**
 - i. Recommended Capital Fund Allocation**
 - ii. Employee Compensation, Annual Raises**
- e. Timeline for Board of Selectmen Budget Adoption**
 - i. Schedule for Board of Selectmen Workshops**



TOWN OF ANDOVER
17 SCHOOL ROAD
ANDOVER, CT 06232
PHONE: 860.742.7305 x210 FAX: 860.742.7535
E-MAIL: eanderson@andoverct.org
www.andoverct.org


Office of the Town Administrator

January 1, 2021

James Rupert

Dear Mr. James Rupert

You are hereby temporarily appointed as the Building Official in the Town of Andover under Chapter 541 section 29-260 of the CT General Statutes Effective January First, 2021 for a term ending June 30, 2022.



Sincerely,
Eric Anderson
Town Administrator

The Town of Andover is an equal opportunity provider and employer and prohibits discrimination in its practices and policies on the basis of sex, race, religion or national origin

**Attorney Dennis O'Brien
Attorneys O'Brien & Johnson
120 Bolivia Street, Willimantic, CT 06226/860-208-2345**

December 14, 2020

Mr. Eric Anderson
Town Administrator
Town of Andover
17 School Road, Andover, CT 06232

Re: Proposed Agreement with Bolton, CT for Temporary Code Inspection Services

Dear Eric:

You have informed me that the Building Official previously appointed by the Board of Selectmen per Charter section 702B has just resigned. There is a need to ensure that building code inspection services continue uninterrupted. You are contemplating a proposed agreement with the Town of Bolton to provide such services to the Town.

You have asked for my opinion whether Charter section 702B requires the Town to employ a building official to replace the nonunion employee who has just resigned, or if the Selectmen have the authority to leave that Charter section 702B position open and instead approve the proposed agreement with Bolton for temporary building code inspection services.

Charter Section 702 (**Administrative Positions**) provides that: "There shall be the following Administrative/Officer positions:" "Building Official" (702B) is one of 15 such positions. 702B does provide very specific requirements for the appointment of a building official, but it does not expressly require that one be appointed and that the code enforcement services provided by any such official under General Statutes Chapter 541, Part 1a, cannot be provided to the Town by agreement with another town like Bolton. In fact, Connecticut General Statutes section 29-260(a) expressly provides that "Two or more communities may combine in the appointment of a building official for the purpose of enforcing the [building] code . . ."

Per Chapter IV of the Town Charter, the Board of Selectmen is the executive authority of the Town. General Statutes section 7-12 provides that the selectmen "shall superintend the concerns of the Town." Surely, in this situation, the Board of Selectmen is free in the best interests of the Town to leave the 702B position unfilled and instead approve the option of contracting with the Town of Bolton in the manner proposed by you as town administrator.

Please let me know if you need any more from me on this.

Very truly yours,

Town Attorney Dennis O'Brien

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE TOWN OF BOLTON
AND
TOWN OF ANDOVER
FOR
BUILDING INSPECTION SERVICES**

THIS AGREEMENT is made this day of , 2021 by and between the **TOWN of BOLTON**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as “Bolton”) and the **TOWN OF ANDOVER**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as “Andover”).

Whereas, Bolton has a trained and licensed Building Official available for additional hours of work, and;

Whereas, Andover has the need for building inspection services and;

Whereas, mutually agreeable regional cooperation efforts would benefit both towns;

Now therefore, for the promises and considerations hereinafter, Bolton and Andover do hereby agree as follows:

A. Bolton Agrees:

1. To provide Andover with the services of a licensed Building Official and/or Assistant Building Official who shall allocate an average of five (5) hours per week during Bolton’s normal work schedule to enforce the State Building and Demolition Codes. This will include 24 hour per day call in the duty for emergency service as required pursuant to the Building code.
2. To provide the employee with all required employee insurances and benefits.
3. To provide the employee with required training and certification.
4. To accept payroll responsibility for the employee.
5. To provide adequate documentation of time in Andover.
6. On a quarterly basis (September, December, March and June) provide Andover with an invoice for cost of services payable for that quarter to the Town of Bolton.

B. Andover Agrees:

1. To reimburse Bolton for services rendered in the amount of \$1,083.09 per month from January 1, 2021, through June 30, 2021, for a grand total of \$6,498.52 in the six month contract.

2. To reimburse the employee directly for the cost for actual mileage traveled while on Town of Andover business for after hour emergency calls only (the mileage will be computed from the starting location of the employee to the destination in Andover and back to the return destination upon completion of Andover duties).
3. To provide a workstation at Andover's Town Hall as well as a location to receive messages and/or work requests.
4. Pursuant to CT General Statutes, to maintain the appointment of Bolton's Building Official as Building Official within the jurisdiction of Andover for the term of this agreement, as well as to confirm the Bolton Building Official's appointment of an Assistant Building Official.

C. Andover and Bolton Agree:

1. During the term of this agreement, the parties agree that telephone calls, emails and other in office work functions may be conducted in either Town Hall. The parties shall establish scheduled weekly hours in Andover.
2. The term of this Agreement shall begin upon execution and shall expire after June 30, 2021, at which time both parties may enter into a contract extension.
3. Either party to this Agreement may terminate the Agreement and thereafter be relieved of further performance of the covenants or conditions contained herein, as long as written notice is provided to the other party a minimum of fourteen (14) days in advance of said termination. Said right to terminate shall be cumulative to any other legal right or remedy.
4. This Agreement shall not be altered, changed or amended except for formal written amendment duly executed by both parties hereto. The performance by either party of its obligations under this Agreement shall not operate in any way as a waiver of non-compliance or breach by the other party.
5. This Agreement and its contractual obligations shall not be assigned, in whole or part, by either party without prior notification and subsequent written consent of the other party.
6. The parties agree that while the Building Official and Assistant Building Official are nominally employed by Bolton, they are employed by and serve both Towns. Accordingly, should any claim arise of any sort in connection with the Building Official's or Assistant Building Official's employment while providing services for either Town, whether that claim originates from the Building Official or Assistant Building Official, inspection staff or a third party, the Town for which the Building Official, Assistant Building Official and/or inspection staff is providing services at the time of the incident which gives rise to the claim shall hold the other Town harmless, indemnify it and defend it (including payment of legal fees and costs in the event no insurance coverage provides the same) against any such claim.

7. The Town of Bolton and Andover each agree to obtain a policy of general liability insurance and a policy of public official's liability insurance in the amount of \$1,000,000 that name the other Town as an additional insured with respect to all claims related to the hiring, training, supervision or other actions of the Building Official, Assistant Building Official or inspection staff, and provide coverage sufficient to give effect to this agreement.

SIGNED AND DATED

Town of Bolton

Town of Andover

Administrative Officer Date

Town Administrator Date

Witness Date

Witness Date

Witness Date

Witness Date

**AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE TOWN OF BOLTON
AND
TOWN OF ANDOVER
FOR
BUILDING INSPECTION SERVICES**

THIS AGREEMENT is made this day of , 2021 by and between the **TOWN of BOLTON**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as “Bolton”) and the **TOWN OF ANDOVER**, a municipal corporation chartered under the laws of the State of Connecticut (hereinafter referred to as “Andover”).

Whereas, Bolton has a trained and licensed Building Official available for additional hours of work, and;

Whereas, Andover has the need for building inspection services and;

Whereas, mutually agreeable regional cooperation efforts would benefit both towns;

Now therefore, for the promises and considerations hereinafter, Bolton and Andover do hereby agree as follows:

A. Bolton Agrees:

1. To provide Andover with the services of a licensed Building Official and/or Assistant Building Official who shall allocate an average of five (5) hours per week during Bolton’s normal work schedule to enforce the State Building and Demolition Codes. This will include 24 hour per day call in the duty for emergency service as required pursuant to the Building code.
2. To provide the employee with all required employee insurances and benefits.
3. To provide the employee with required training and certification.
4. To accept payroll responsibility for the employee.
5. To provide adequate documentation of time in Andover.
6. On a quarterly basis (September, December, March and June) provide Andover with an invoice for cost of services payable for that quarter to the Town of Bolton.

B. Andover Agrees:

1. To reimburse Bolton for services rendered in the amount of \$1,112.88 per month from July 1, 2021, through June 30, 2022, for a grand total of \$13,354.50 in the year-long FY 2022 contract. The monthly rate represents a 2.75% increase over the FY 2021 cost, covering negotiated employee wage increases.

2. To reimburse the employee directly for the cost for actual mileage traveled while on Town of Andover business for after hour emergency calls only (the mileage will be computed from the starting location of the employee to the destination in Andover and back to the return destination upon completion of Andover duties).
3. To provide a workstation at Andover's Town Hall as well as a location to receive messages and/or work requests.
4. Pursuant to CT General Statutes, to maintain the appointment of Bolton's Building Official as Building Official within the jurisdiction of Andover for the term of this agreement, as well as to confirm the Bolton Building Official's appointment of an Assistant Building Official.

C. Andover and Bolton Agree:

1. During the term of this agreement, the parties agree that telephone calls, emails and other in office work functions may be conducted in either Town Hall. The parties shall establish scheduled weekly hours in Andover.
2. The term of this Agreement shall begin upon execution and shall expire after June 30, 2022, at which time both parties may enter into a contract extension.
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7. The Town of Bolton and Andover each agree to obtain a policy of general liability insurance and a policy of public official's liability insurance in the amount of \$1,000,000 that name the other Town as an additional insured with respect to all claims related to the hiring, training, supervision or other actions of the Building Official, Assistant Building Official or inspection staff, and provide coverage sufficient to give effect to this agreement.

SIGNED AND DATED

Town of Bolton

Town of Andover

Administrative Officer Date

Town Administrator Date

Witness Date

Witness Date

Witness Date

Witness Date

Capital Funds Allocation for 2021-2022 Budget Season

Fund	Amount 2020	2021	Current balance
Public Works Capital Equipment***	80,000	110,00	105,000
Fire Engine fund	50,000	100,000	33,552.52
Building Maintenance	60,000	60,000	60,000
Multi Use building fund	0	50,000	447,227
Bunker Hill Bridge Replacement**	160,000	120,00	160,000
Bridge and Culvert fund	60,000	100,000	60,000
Tree Fund	75,000**	75,000	16,119
Roadwork fund	350,000**	300,000	210,757
Town Aid road*	193,000	193,000	115,990
Reval	16,500	16,500	62,429
POCD implementation fund	5,000	5,000	19,200

*Note

Town Aid Road funds directly from State of Connecticut will remain in the TAR account, but 100,000\$ per year will be spent exclusively on Roadwork

*** revised allotment from BOF 11,995\$ allocated for material spreader

Additional Funding Sources

LOTICIP: Currently \$140,000, around March 15th will probably have an additional \$32,000 added to fund. The town had an approved expense of approximately \$55,000 that still needs to get processed. This will net ~\$85,000 now and ~\$117,000 when we get the next allotment in March.

STEAP Grant: Town of Andover has a \$128,500 grant to help pay for road reconstruction this year.

Capital Funding Details

Public Works Capital Equipment Fund:

This is based off of the PW 15-year capital equipment plan and replacement schedule. This is the average capital equipment costs for the department. As presented to CIP.

Fire Department Engine Fund:

Although this is called the engine fund, this covers the capital requirements for the Public works department. This is based off of the Fire Departments 15-year capital plan. As presented to CIP approximately 100,000\$ in expenses anticipated this year.

Building Maintenance:

As of 2020 budget season, the town implemented a single building maintenance fund to cover all larger scale building maintenance projects. Our current maintenance and upgrade backlog is in excess of \$200,000 so allocating 60,000 per year is appropriate.

Multi Use Building Fund:

This fund was set up for the building of a senior/ community center. Currently it has a balance of \$447k with an anticipated construction cost of a new Center in excess of 1,000,000.

Bunker Hill Bridge Replacement:

The replacement of the bunker hill bridge is critical It is rated as a 3 structurally at the last DOT inspection and will likely be unusable in the near future. The town of Andover is using a federal bridge replacement program that pays for 80% of the total costs along with a special Connecticut DOT Design program which pays for 20% of the design costs. The town will still have to contribute around \$400,000 to the total cost of the replacement. We will have firmer estimates for total costs after design is complete. We are assuming that construction will start April of 2022. 160,000 has already been allocated for this and we are recommending that we add an additional 120,00 to the fund in the next budget cycle.

Bridge and Culvert Fund:

The Town of Andover has 8 large culverts that are structurally deficient based on a survey by Yantic River consultants. Of these 2 are in critical condition, one on Hutchinson Rd and one on Lake Road near Basola Rd. Currently we have contracted for the survey and wetlands flagging as well as preliminary design for the Hutchinson Rd Culvert replacement. We currently have \$60,000 in the fund and propose to add \$100,000 in this budget cycle. We will hope to complete the Hutchinson Rd culvert with this funding and in the 2022-23 budget cycle begin design work on the Lake Road Culvert replacement. This culvert will require us using the State Local bridge program with a 50% state match of funds. So with allocating 100,000 per year we can potentially replace this one in 2024-25 budget year.

Roadwork Fund:

The recommendation based on the pavement management plan is to allocate \$300,000 to the pavement management fund. This will be leveraged by adding \$100,000 from the state grant town aid road fund as well as a \$128,000 STEAP grant for the rehabilitation of parts of Long Hill Rd and Shoddy Mill Rd. Roughly 50% of available funds will be spent on Preservation and the rest on repaving/ reconstruction.

Tree Fund:

\$75,000 Last year the town initially funded \$50,000 into the tree removal fund. The Board of Finance was able to add an additional \$25,000 to the fund from surplus. Last year the town removed approximately 550 dead trees from the town roadway right of ways. This year the town will continue to concentrate on the roads with the highest concentration of dead ash and oak trees, this gives us the greatest bang for the buck. We will be reserving money to deal with the worst individual trees.

Assessor's Revaluation:

The town is required by law to conduct a revaluation of all property in the town of Andover. This is expensive and the town contributes to the cost of revaluation yearly so there is no sudden budget increase.

POCD Implementation Fund:

By state law the town of Andover must complete a *Comprehensive Plan of Conservation and Development* every 10 years. By contributing \$5,000 yearly to the fund it is fully funded when required. This year the Planning and Zoning Commission will also need to hire a consultant to help prepare an affordable housing plan which is now required by state Law. This will be paid for by the POCD implementation fund and be incorporated into the next POCD.

Potential Capital Projects 2021-22

(Building Maintenance Capital fund)

Transfer Station

- a. Blue shed Door replacement ~\$4000 (quote overhead door)
- b. Main Entrance sign to facility

Library

- a. Chimney Repointing (\$8000 estimate from MG masonry)
- b. Ramp railing and step replacement (part of connectivity grant costs) (Critical Infrastructure)
- c. Sprinkler system Funded by donations and Friends of the Library

Town Hall

- a. Replace Stabloc Electrical Panel (Critical Infrastructure)
- b. Rework generator back up circuits (Critical Infrastructure)
- c. Downstairs electrical work for registrar's room AC unit (Critical Infrastructure)
- d. Redo front Street side Gutter for town hall
- e. VOIP
- f. New roof for Gazebo \$4-6000
- g. Electronic locks for doors? What capabilities?
- h. Upgraded HVAC Ductless Split Heat Pump system ~\$65,000 quote from Nutmeg mechanical)

Public Works

- a. Rear personnel door in Building- code compliance (~\$4000 awarded to MG Masonry) (Critical Infrastructure)
- b. New Roof on Cold Storage building including flat roof ~19,000
- c. New Overhead door to Cold Storage
- d. New Sign for Public works Built by Public Works?

- e. Repaint and flooring for office area at Public works
- f. Kitchen Area in storage room?

- g. Upgraded HVAC to office area Heat Pump system to replace electric strip heaters \$19,000 quote from Nutmeg Mechanical
- h. Replace generator (Critical Infrastructure)
- i. Repoint concrete on exterior of building
- j. Exterior insulation and siding of facility
- k. Add gutters along south side of building to prevent moisture deterioration
- l. Salt Shed wall Repair
- m. Regrade and pave PW parking area
- n. Add additional Air lines for compressor
- o. Asbestos Abatement of old heating pipe in main structure
- p. Camera system
- q. Replace gate to rear of property

Veterans Monument

- a. New Electrical Service and meter mount off of other Eversource Pole Pedestal mount breaker enclosure. Per Eversource cannot be same pole must be moved. \$4108.85 Lenco
- b. Redo Lighting for Flagpole, monuments and new agent orange monument
- c. Install sprinkler system to existing well \$4-6000
- d. Installation of Agent Orange Monument completed March 2021
- e. New Well? 8500 and Pressure tank enclosure
- f. Regrade and add top-soil 14-20,000\$

Lake Street

- a. Design Rail Trail parking area on town property at Lake Street with Picnic area

Veterans Monument Park

- a. Installation of Playground
- b. Playing court in lower area
- c. Restrooms
- d. Storage Building for Soccer etc.
- e. Revamp Lighting system? True night Practice/playing capability?
- f. Double chip seal parking area over existing millings?

Highlighted projects are visible to residents

Funding Available and Sources:

Current funding in account ~\$60,000. Potential to add \$50-60,000 in the next budget. Potential to use LOCIP Money, Currently ~\$85,000 will have \$115,000-118,000 available in March time frame

January 2021

January 2021							February 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21	2
3	4 7:00pm Board of Fire Commissioners - 7:00pm Library Board of Directors - Regular	5 5:30pm 175th Anniversary Committee - Regular Meeting	6 12:30pm Young at Heart - Regular Meeting	7	8	9 10:00am Town Meeting for Land Acquisition
10	11 7:00pm Board of Selectmen - Regular Meeting	12 7:00pm Inland Wetlands and Watercourses Commission - Regular Meeting	13 7:00pm Board of Education - Regular Meeting	14 7:00pm Democratic Caucus	15 7:00pm Republican Caucus	16
17	18 MLK Day	19 6:00pm Republican Town Committee - Regular Meeting	20 12:30pm Young at Heart - Regular Meeting 7:00pm Zoning Board of Appeals - Regular	21 7:00pm Community Senior Center Building Committee - Special Meeting	22	23
24	25 7:00pm Planning and Zoning Commission - Regular Meeting & 7:00pm Sustainable CT	26 7:00pm Conservation Commission - Regular Meeting	27 1:00pm Senior Transportation - 7:00pm Board of Finance - Regular	28	29	30
31	Feb 1	2	3	4	5	6

February 2021

February 2021							March 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	7	1	2	3	4	5	6
14	8	9	10	11	12	13	14	8	9	10	11	12	13
21	15	16	17	18	19	20	21	15	16	17	18	19	20
28	22	23	24	25	26	27	28	22	23	24	25	26	27
							28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1 7:00pm Board of Fire Commissioners - 7:00pm Inland Wetlands and Watercourses 7:00pm Library Board of	2	3 12:30pm Young at Heart - Regular Meeting	4	5	6
7	8 7:00pm Board of Selectmen - Regular Meeting	9	10 7:00pm Board of Education - Regular Meeting	11	12	13
14	15	16	17 12:30pm Young at Heart - Regular Meeting	18	19	20
21	22 6:00pm Republican Town Committee - Regular Meeting 7:00pm Planning and Zoning Commission -	23 7:00pm Conservation Commission - Regular Meeting	24 1:00pm Senior Transportation - Regular Meeting 7:00pm Board of Finance - Regular	25	26	27
28	Mar 1	2	3	4	5	6

10. Approval of Meeting Minutes

- a. Monday, December 14th, Regular Meeting Minutes**

11. Finance Department Report

- a. Revenue Summary**
- b. Town Budget Summary**
- c. Town Aid Road (TAR) Update**
- d. Town Cash Report**
- e. Over Expenditure Report**



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SW - Rev Summary
Andover Town School 2020 2021

01/06/2021
Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
		\$0.00	\$0.00	\$0.00	\$0.00	\$2,989.87	\$0.00	(\$2,989.87)	--
PROGRAM	102 COC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	103 Interest on Active	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
PROGRAM	104 Lien on Active Taxes	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0.00%
PROGRAM	105 Principle on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	106 Interest on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	107 Lien on Suspense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	108 Prior Year Taxes	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	(\$100,000.00)	0.00%
PROGRAM	109 NSF/DMV/Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	110 Supplemental MV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	900 Reclass of Transfers for Statement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0000 General Revenue	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,989.87	\$0.00	(\$144,989.87)	-2.11%
OBJECT	10 Property Taxes	\$142,000.00	\$0.00	\$142,000.00	\$0.00	\$2,989.87	\$0.00	(\$144,989.87)	-2.11%
	20 Intergovernmental Revenues								
PROGRAM	203 Boat Registrations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	209 PILOT State Property	\$9,631.00	\$0.00	\$9,631.00	\$0.00	\$0.00	\$9,631.00	\$0.00	100.00%
PROGRAM	211 Vetern's Tax Relief	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	213 Property Tax Relief and Circuit Bre	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	221 Manufacturers Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	222 Municipal grants in aid	\$2,620.00	\$0.00	\$2,620.00	\$0.00	\$0.00	\$0.00	(\$2,620.00)	0.00%
PROGRAM	223 Mashantucket-Pequot Grant	\$6,680.00	\$0.00	\$6,680.00	\$0.00	\$0.00	\$0.00	(\$6,680.00)	0.00%
PROGRAM	226 State Miscellaneous	\$2,500.00	\$0.00	\$2,500.00	(\$200.00)	\$0.00	\$11,974.64	\$9,474.64	478.99%
PROGRAM	227 Municipal Revenue Sharing	\$43,820.00	\$0.00	\$43,820.00	\$0.00	\$0.00	\$43,820.00	\$0.00	100.00%
PROGRAM	238 Disabled Program	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	(\$400.00)	0.00%
PROGRAM	239 Telephone Access	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0.00%
PROGRAM	418 FEMA-1/FY13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--



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Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

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		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
		\$70,651.00	\$0.00	\$70,651.00	(\$200.00)	\$0.00	\$65,425.64	(\$5,225.36)	92.60%
PROGRAM	231 Historic Documents Preservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	201 Federal Highway Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	215 Local Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	227 Municipal Revenue Sharing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0300 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	207 Law Enforcement Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	237 DOT Moving Violations Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0400 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	217 Special Education	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	219 Education Cost Sharing	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$501,196.00	(\$1,503,586.00)	25.00%
PROGRAM	225 Transportation Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0900 Education	\$2,004,782.00	\$0.00	\$2,004,782.00	\$0.00	\$0.00	\$501,196.00	(\$1,503,586.00)	25.00%
OBJECT	20 Intergovernmental Revenues	\$2,075,433.00	\$0.00	\$2,075,433.00	(\$200.00)	\$0.00	\$566,621.64	(\$1,508,811.36)	27.30%
	30 Investment Income								
PROGRAM	303 Interest	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
FUNCTION	0000 General Revenue	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
OBJECT	30 Investment Income	\$40,000.00	\$0.00	\$40,000.00	(\$627.41)	\$0.00	\$3,628.91	(\$36,371.09)	9.07%
	40 Licenses, Fees and Charges for Good								
PROGRAM	401 Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	407 Town Clerks fees, licenses, and p	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$27,344.13	(\$22,655.87)	54.69%
PROGRAM	408 Town Clerk PA05228	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	409 Dial-A-Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
PROGRAM	417 Selectman's Receipts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	--
FUNCTION	0100 General Government	\$50,000.00	\$0.00	\$50,000.00	(\$1,470.75)	\$0.00	\$27,344.13	(\$22,655.87)	54.69%



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Fiscal Year 2020-2021

Note: AcntBalance Includes AcntInvoiced Balance

		Orig Revenue	Transfers	Adj Revenue	Mtd Net	Ytd Debits	Ytd Credits	Balance	% Recvd
		\$30,000.00	\$0.00	\$30,000.00	(\$280.00)	\$0.00	\$32,260.00	\$2,260.00	107.53%
		\$1,000.00	\$0.00	\$1,000.00	(\$33.00)	\$0.00	\$1,289.73	\$289.73	128.97%
FUNCTION	0700 Sanitation and Waste	\$31,000.00	\$0.00	\$31,000.00	(\$313.00)	\$0.00	\$33,549.73	\$2,549.73	108.22%
PROGRAM	405 Building Department Receipts	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$1,107.92	\$22,208.69	(\$13,899.23)	60.29%
FUNCTION	0800 Planning and Land Use	\$35,000.00	\$0.00	\$35,000.00	(\$5,366.28)	\$1,107.92	\$22,208.69	(\$13,899.23)	60.29%
OBJECT	40 Licenses, Fees and Charges for G	\$116,000.00	\$0.00	\$116,000.00	(\$7,150.03)	\$1,107.92	\$83,102.55	(\$34,005.37)	70.69%
	80 Other Revenues								
PROGRAM	801 Miscellaneous	\$3,000.00	\$0.00	\$3,000.00	(\$2,053.12)	\$0.00	\$9,321.19	\$6,321.19	310.71%
PROGRAM	803 Rentals	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
FUNCTION	0000 General Revenue	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
OBJECT	80 Other Revenues	\$4,500.00	\$0.00	\$4,500.00	(\$2,053.12)	\$0.00	\$9,321.19	\$4,821.19	207.14%
FUND	100 General Fund - Town	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$4,097.79	\$662,674.29	(\$1,719,356.50)	27.70%
	Grand Total for Report	\$2,377,933.00	\$0.00	\$2,377,933.00	(\$10,030.56)	\$4,097.79	\$662,674.29	(\$1,719,356.50)	27.70%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
	\$4,800.00	\$4,800.00	\$1,800.00	\$0.00	\$0.00	\$3,000.00	37.50%
	\$1,500.00	\$1,500.00	\$750.00	\$0.00	\$0.00	\$750.00	50.00%
1-100-01-0101-330 CONF. SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-381 Moving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-580 Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-810 Dues/ Memberships	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0101-836 Veteran's Day Committee	\$500.00	\$500.00	\$175.60	\$0.00	\$0.00	\$324.40	35.12%
01 General Government	\$9,300.00	\$9,300.00	\$2,725.60	\$0.00	\$0.00	\$6,574.40	29.31%
0101 Selectmen	\$9,300.00	\$9,300.00	\$2,725.60	\$0.00	\$0.00	\$6,574.40	29.31%
1-100-01-0102-100 Town Administrator Salary	\$85,000.00	\$85,000.00	\$25,210.76	\$0.00	\$0.00	\$59,789.24	29.66%
1-100-01-0102-120 Administrative Assistant	\$20,748.00	\$20,748.00	\$10,794.00	\$0.00	\$0.00	\$9,954.00	52.02%
1-100-01-0102-150 Merit Based Compensation Adj Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0102-330 Conference/Seminars	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0102-535 Mobile Phone	\$624.00	\$624.00	\$507.19	\$0.00	\$0.00	\$116.81	81.28%
1-100-01-0102-580 Mileage	\$1,200.00	\$1,200.00	\$600.00	\$0.00	\$0.00	\$600.00	50.00%
1-100-01-0102-810 Dues/Memberships	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
01 General Government	\$108,132.00	\$108,132.00	\$37,111.95	\$0.00	\$0.00	\$71,020.05	34.32%
0102 Town Administrator	\$108,132.00	\$108,132.00	\$37,111.95	\$0.00	\$0.00	\$71,020.05	34.32%
1-100-01-0103-121 Board Clerk Wages-BOF	\$1,700.00	\$1,700.00	\$400.00	\$0.00	\$0.00	\$1,300.00	23.53%
1-100-01-0103-310 Legal	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-100-01-0103-610 Office Supplies-BOF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$4,200.00	\$4,200.00	\$400.00	\$0.00	\$0.00	\$3,800.00	9.52%
0103 Board of Finance	\$4,200.00	\$4,200.00	\$400.00	\$0.00	\$0.00	\$3,800.00	9.52%
1-100-01-0105-320 Annual Audit-Auditor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$32,000.00	0.00%
1-100-01-0105-322 Accounting Consultant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0105-325 Actuarial Services	\$5,000.00	\$5,000.00	\$2,375.00	\$0.00	\$0.00	\$2,625.00	47.50%
01 General Government	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
0105 Auditor/Actuary	\$37,000.00	\$37,000.00	\$2,375.00	\$0.00	\$0.00	\$34,625.00	6.42%
1-100-01-0107-310 Legal Retainer	\$14,000.00	\$14,000.00	\$7,502.50	\$0.00	\$0.00	\$6,497.50	53.59%
1-100-01-0107-311 P & Z-Legal Counsel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0107-312 Assessor - Legal Counsel	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
01 General Government	\$18,000.00	\$18,000.00	\$7,502.50	\$0.00	\$0.00	\$10,497.50	41.68%
0107 Town Attorney	\$18,000.00	\$18,000.00	\$7,502.50	\$0.00	\$0.00	\$10,497.50	41.68%
1-100-01-0109-100 Salary-Treasurer	\$48,048.00	\$48,048.00	\$36,410.97	\$0.00	\$0.00	\$11,637.03	75.78%
1-100-01-0109-120 Assistant Treasurer	\$26,000.00	\$26,000.00	\$3,603.90	\$0.00	\$0.00	\$22,396.10	13.86%



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TOWN BUDGET SUMMARY
Andover Town School 2020 2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-580 Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0109-609 Equipment-Treasurer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0109-610 Office Supplies - Treasurer	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0109-735 Computer Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$74,448.00	\$74,448.00	\$40,014.87	\$0.00	\$0.00	\$34,433.13	53.75%
0109 Treasurer/Financial	\$74,448.00	\$74,448.00	\$40,014.87	\$0.00	\$0.00	\$34,433.13	53.75%
1-100-01-0111-100 Salary-Tax Collector	\$36,000.00	\$36,000.00	\$21,078.54	\$0.00	\$0.00	\$14,921.46	58.55%
1-100-01-0111-109 DMV Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-330 Conf. & Seminars-Tax Collector	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0111-371 Bounced Check Fee-Tax Collector	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0111-438 Equip. Maint.-Tax Collector	\$8,859.00	\$8,859.00	\$8,188.67	\$0.00	\$0.00	\$670.33	92.43%
1-100-01-0111-580 Mileage-Tax Collector	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-01-0111-610 Office Supplies-Tax Collector	\$400.00	\$400.00	\$23.83	\$0.00	\$0.00	\$376.17	5.96%
1-100-01-0111-810 MEMBERSHIP	\$100.00	\$100.00	\$20.00	\$0.00	\$0.00	\$80.00	20.00%
1-100-01-0111-901 Tax Collector-Equipment	\$0.00	\$0.00	\$499.00	\$0.00	\$0.00	(\$499.00)	0.00%
01 General Government	\$45,959.00	\$45,959.00	\$29,810.04	\$0.00	\$0.00	\$16,148.96	64.86%
0111 Tax Collector	\$45,959.00	\$45,959.00	\$29,810.04	\$0.00	\$0.00	\$16,148.96	64.86%
1-100-01-0113-100 Salary-Assessor	\$28,374.00	\$28,374.00	\$14,187.16	\$0.00	\$0.00	\$14,186.84	50.00%
1-100-01-0113-120 Salary-Asst. Assessor	\$36,156.00	\$36,156.00	\$17,004.19	\$0.00	\$0.00	\$19,151.81	47.03%
1-100-01-0113-335 Training/Assessor	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%
1-100-01-0113-438 Software-Assessor	\$16,825.00	\$16,825.00	\$14,625.00	\$0.00	\$0.00	\$2,200.00	86.92%
1-100-01-0113-580 Mileage-Assessor	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0113-610 Office Supplies-Assessor	\$425.00	\$425.00	\$676.37	\$0.00	\$0.00	(\$251.37)	159.15%
1-100-01-0113-612 Books / Subs -Assessor	\$450.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
01 General Government	\$83,380.00	\$83,380.00	\$46,492.72	\$0.00	\$0.00	\$36,887.28	55.76%
0113 Assessor	\$83,380.00	\$83,380.00	\$46,492.72	\$0.00	\$0.00	\$36,887.28	55.76%
1-100-01-0115-100 Salaries-BAA	\$672.00	\$672.00	\$672.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0115-120 BAA-Clerk	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0115-335 BAA-Training	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
01 General Government	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
0115 BD Assess Appeal	\$1,222.00	\$1,222.00	\$672.00	\$0.00	\$0.00	\$550.00	54.99%
1-100-01-0117-100 Salary-Town Clerk	\$47,900.00	\$47,900.00	\$23,949.77	\$0.00	\$0.00	\$23,950.23	50.00%
1-100-01-0117-120 Asst. Salary-Town Clerk	\$22,598.00	\$22,598.00	\$6,271.85	\$0.00	\$0.00	\$16,326.15	27.75%
1-100-01-0117-330 Conf. / Seminars-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town School 2020 2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
	\$540.00	\$540.00	\$521.98	\$0.00	\$0.00	\$18.02	96.66%
	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
1-100-01-0117-610 Office Supplies-Town Clerk	\$1,400.00	\$1,400.00	\$169.30	\$0.00	\$0.00	\$1,230.70	12.09%
1-100-01-0117-612 Land Records-Town Clerk	\$10,100.00	\$10,100.00	\$3,387.91	\$0.00	\$0.00	\$6,712.09	33.54%
1-100-01-0117-616 Maps Fiming & Indexing-Town Clerk	\$600.00	\$600.00	\$448.06	\$0.00	\$0.00	\$151.94	74.68%
1-100-01-0117-810 Dues / Memberships-Town Clerk	\$500.00	\$500.00	\$190.00	\$0.00	\$0.00	\$310.00	38.00%
1-100-01-0117-865 Vital Statistics-Town Clerk	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0117-885 Restoration-Town Clerk	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
01 General Government	\$87,338.00	\$87,338.00	\$34,938.87	\$0.00	\$0.00	\$52,399.13	40.00%
0117 Town Clerk	\$87,338.00	\$87,338.00	\$34,938.87	\$0.00	\$0.00	\$52,399.13	40.00%
1-100-01-0119-800 Misc. Expenses-Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
01 General Government	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
0119 Probate Court	\$3,115.00	\$3,115.00	\$0.00	\$0.00	\$0.00	\$3,115.00	0.00%
1-100-01-0121-100 Salaries-Elections	\$14,377.00	\$14,377.00	\$9,853.57	\$0.00	\$0.00	\$4,523.43	68.54%
1-100-01-0121-335 Training - Elections	\$550.00	\$550.00	\$506.72	\$0.00	\$0.00	\$43.28	92.13%
1-100-01-0121-438 Equip. Maint.-Elections	\$3,000.00	\$3,000.00	\$600.00	\$0.00	\$0.00	\$2,400.00	20.00%
1-100-01-0121-610 Supplies-Elections	\$8,000.00	\$8,000.00	\$3,721.88	\$0.00	\$0.00	\$4,278.12	46.52%
1-100-01-0121-800 MISC/CANV	\$120.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	0.00%
1-100-01-0121-830 Meals-Elections	\$550.00	\$550.00	\$295.31	\$0.00	\$0.00	\$254.69	53.69%
01 General Government	\$26,597.00	\$26,597.00	\$14,977.48	\$0.00	\$0.00	\$11,619.52	56.31%
0121 Elections	\$26,597.00	\$26,597.00	\$14,977.48	\$0.00	\$0.00	\$11,619.52	56.31%
1-100-01-0123-432 Building Maint. - Old Town Hall	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%
1-100-01-0123-490 Alarm System-Old Town Hall	\$850.00	\$850.00	\$191.40	\$0.00	\$0.00	\$658.60	22.52%
1-100-01-0123-530 Telephone-Old Town Hall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0123-601 Electricity-Old Town Hall	\$600.00	\$600.00	\$238.34	\$0.00	\$0.00	\$361.66	39.72%
1-100-01-0123-603 Fuel Oil-Old Town Hall	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
01 General Government	\$5,050.00	\$5,050.00	\$429.74	\$0.00	\$0.00	\$4,620.26	8.51%
0123 Old Town Hall	\$5,050.00	\$5,050.00	\$429.74	\$0.00	\$0.00	\$4,620.26	8.51%
1-100-01-0125-100 Salary-Registrars	\$7,906.00	\$7,906.00	\$4,362.00	\$0.00	\$0.00	\$3,544.00	55.17%
1-100-01-0125-120 Asst. Salary-Registrars	\$820.00	\$820.00	\$0.00	\$0.00	\$0.00	\$820.00	0.00%
1-100-01-0125-330 CONF & SEMINARS	\$1,200.00	\$1,200.00	\$60.00	\$0.00	\$0.00	\$1,140.00	5.00%
1-100-01-0125-335 Registrar-Training	\$3,500.00	\$3,500.00	\$380.00	\$0.00	\$0.00	\$3,120.00	10.86%
1-100-01-0125-580 Mileage-Registrars	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0125-610 Office Supplies-Registrars	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-01-0125-810 Dues / Memberships-Registrars	\$200.00	\$200.00	\$140.00	\$0.00	\$0.00	\$60.00	70.00%
01 General Government	\$14,726.00	\$14,726.00	\$4,942.00	\$0.00	\$0.00	\$9,784.00	33.56%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
01 General Government	\$5,000.00	\$5,000.00	\$2,050.00	\$0.00	\$0.00	\$2,950.00	41.00%
0127 ADS	\$5,000.00	\$5,000.00	\$2,050.00	\$0.00	\$0.00	\$2,950.00	41.00%
1-100-01-0129-315 Payroll Service-Town Office	\$6,500.00	\$6,500.00	\$2,733.42	\$0.00	\$0.00	\$3,766.58	42.05%
1-100-01-0129-330 CONFERENCES & SEMINARS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0129-350 Water Testing	\$500.00	\$500.00	\$115.00	\$0.00	\$0.00	\$385.00	23.00%
1-100-01-0129-365 Elevator-Service Contract	\$2,300.00	\$2,300.00	\$2,247.26	\$0.00	\$0.00	\$52.74	97.71%
1-100-01-0129-401 Elevator Permit	\$240.00	\$240.00	\$240.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-430 ProComm.Maint. Agr.-Town Office Building	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0129-432 Building Maint.-Town Office Building	\$3,500.00	\$3,500.00	\$1,317.50	\$0.00	\$0.00	\$2,182.50	37.64%
1-100-01-0129-434 Furnace Maint.-Town Office Building	\$500.00	\$500.00	\$170.41	\$0.00	\$0.00	\$329.59	34.08%
1-100-01-0129-439 Software Maint.-Town Office Building	\$7,000.00	\$7,000.00	\$47.82	\$0.00	\$0.00	\$6,952.18	0.68%
1-100-01-0129-442 Computer Tech Support	\$7,950.00	\$7,950.00	\$3,437.98	\$0.00	\$0.00	\$4,512.02	43.25%
1-100-01-0129-443 Website Fees	\$4,620.00	\$4,620.00	\$0.00	\$0.00	\$0.00	\$4,620.00	0.00%
1-100-01-0129-444 Copier Rental-Town Office	\$2,680.00	\$2,680.00	\$1,362.25	\$0.00	\$0.00	\$1,317.75	50.83%
1-100-01-0129-490 Alarm System-Town Office	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-01-0129-493 TN 911	\$10,016.00	\$10,016.00	\$10,016.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0129-530 Telephone-Town Office Building	\$12,600.00	\$12,600.00	\$6,752.82	\$0.00	\$0.00	\$5,847.18	53.59%
1-100-01-0129-531 Postage-Town Office	\$7,500.00	\$7,500.00	\$2,000.00	\$0.00	\$0.00	\$5,500.00	26.67%
1-100-01-0129-533 Postage Meter Rental-Town Office	\$600.00	\$600.00	\$300.00	\$0.00	\$0.00	\$300.00	50.00%
1-100-01-0129-537 Internet Cable-Office Building	\$1,375.00	\$1,375.00	\$566.75	\$0.00	\$0.00	\$808.25	41.22%
1-100-01-0129-550 Printing-Town Office Building	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-01-0129-601 Electricity-Town Office Building	\$9,000.00	\$9,000.00	\$5,010.87	\$0.00	\$0.00	\$3,989.13	55.68%
1-100-01-0129-603 Fuel Oil-Town Office Building	\$5,000.00	\$5,000.00	\$1,343.70	\$0.00	\$0.00	\$3,656.30	26.87%
1-100-01-0129-609 Equipment-Town Office Building	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
1-100-01-0129-610 Office Supplies-Town Office Building	\$3,000.00	\$3,000.00	\$2,251.06	\$0.00	\$0.00	\$748.94	75.04%
1-100-01-0129-611 Office Furniture	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-01-0129-652 Janitorial Supplies-Town Office Building	\$1,000.00	\$1,000.00	\$975.42	\$0.00	\$0.00	\$24.58	97.54%
1-100-01-0129-735 Computer Repl. & Service Town Office	\$1,900.00	\$1,900.00	\$788.52	\$0.00	\$0.00	\$1,111.48	41.50%
01 General Government	\$92,131.00	\$92,131.00	\$41,926.78	\$0.00	\$0.00	\$50,204.22	45.51%
0129 Town Office Building	\$92,131.00	\$92,131.00	\$41,926.78	\$0.00	\$0.00	\$50,204.22	45.51%
1-100-01-0131-100 Adm. Asst. Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-140 Wages-Administrative Asst I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-141 Wages-Administrative Asst II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-142 Wages-Administrative Asst III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0131-360 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0133 Dog Damage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-100 Salary-Civil Preparedness	\$528.00	\$528.00	\$263.94	\$0.00	\$0.00	\$264.06	49.99%
1-100-01-0135-335 Civil Preparedness Training	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-01-0135-435 Vehicle Maintenance	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-01-0135-535 Mobil Phone-Civil Prep	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0135-610 Office Supplies - Civil Prep	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	\$850.00	0.00%
01 General Government	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
0135 Civil Preparedness	\$2,728.00	\$2,728.00	\$263.94	\$0.00	\$0.00	\$2,464.06	9.68%
1-100-01-0137-500 Insurance	\$112,530.00	\$112,530.00	\$89,122.08	\$0.00	\$0.00	\$23,407.92	79.20%
01 General Government	\$112,530.00	\$112,530.00	\$89,122.08	\$0.00	\$0.00	\$23,407.92	79.20%
0137 Insurance	\$112,530.00	\$112,530.00	\$89,122.08	\$0.00	\$0.00	\$23,407.92	79.20%
1-100-01-0141-205 Social Security-Employee Benefits	\$52,500.00	\$52,500.00	\$24,189.16	\$0.00	\$0.00	\$28,310.84	46.07%
1-100-01-0141-207 Medicare-Employee Benefits	\$12,500.00	\$12,500.00	\$5,689.22	\$0.00	\$0.00	\$6,810.78	45.51%
1-100-01-0141-210 Unempl. Comp.-Employee Benefits	\$12,000.00	\$12,000.00	\$1,964.35	\$0.00	\$0.00	\$10,035.65	16.37%
1-100-01-0141-215 Health Insurance-Employee Benefits	\$247,500.00	\$247,500.00	\$92,357.70	\$0.00	\$0.00	\$155,142.30	37.32%
1-100-01-0141-220 Dental-Employee Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0141-221 Longevity	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
1-100-01-0141-223 Disability-Employee Benefits	\$2,500.00	\$2,500.00	\$1,160.40	\$0.00	\$0.00	\$1,339.60	46.42%
1-100-01-0141-225 Life Ins.-Employee Benefits	\$1,500.00	\$1,500.00	\$561.60	\$0.00	\$0.00	\$938.40	37.44%
1-100-01-0141-230 Retirement-Employee Benefits	\$89,000.00	\$89,000.00	\$27,048.24	\$0.00	\$0.00	\$61,951.76	30.39%
1-100-01-0141-280 Physicals-Employee Benefits	\$1,000.00	\$1,000.00	\$390.00	\$0.00	\$0.00	\$610.00	39.00%
1-100-01-0141-290 Amort. Merf-Employee Benefits	\$131.00	\$131.00	\$131.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0141-295 Adm. Fee Merf.-Employee Benefits	\$2,990.00	\$2,990.00	\$2,860.00	\$0.00	\$0.00	\$130.00	95.65%
01 General Government	\$423,121.00	\$423,121.00	\$156,351.67	\$0.00	\$0.00	\$266,769.33	36.95%
0141 Employee Benefits	\$423,121.00	\$423,121.00	\$156,351.67	\$0.00	\$0.00	\$266,769.33	36.95%
1-100-01-0143-100 Salaries-Divers/Dispatch	\$20,000.00	\$20,000.00	\$8,010.95	\$0.00	\$0.00	\$11,989.05	40.05%
1-100-01-0143-380 Comm. Drivers Test-Dial a Ride	\$1,000.00	\$1,000.00	\$388.25	\$0.00	\$0.00	\$611.75	38.83%
1-100-01-0143-435 Vehicle Maint.-Dial a Ride	\$5,000.00	\$5,000.00	\$692.81	\$0.00	\$0.00	\$4,307.19	13.86%
1-100-01-0143-580 Dial-A-Ride Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-603 Fuel-Dial a Ride	\$3,000.00	\$3,000.00	\$317.87	\$0.00	\$0.00	\$2,682.13	10.60%
1-100-01-0143-630 Oil-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0143-810 Due / Memberships-Dial a Ride	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$29,000.00	\$29,000.00	\$9,409.88	\$0.00	\$0.00	\$19,590.12	32.45%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$29,000.00	\$29,000.00	\$9,409.88	\$0.00	\$0.00	\$19,590.12	32.45%
	\$15,600.00	\$15,600.00	\$1,598.82	\$0.00	\$0.00	\$14,001.18	10.25%
1-100-01-0145-330 Municipal Agent-Conferences	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-531 Postage-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-537 Internet Cable-Seniors Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-580 Municipal Agent-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-610 Municipal Agent-Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-800 McSweeney Center-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-820 Senior Lunch-Senior Citizens	\$1,080.00	\$1,080.00	\$1,051.32	\$0.00	\$0.00	\$28.68	97.34%
1-100-01-0145-840 Municipal Agents-Senior Citizens	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0145-870 Programs-Senior Citizens	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-100-01-0145-875 Trips-Senior Citizens	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-100-01-0145-901 Equipment-Municipal Agent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$22,680.00	\$22,680.00	\$2,650.14	\$0.00	\$0.00	\$20,029.86	11.68%
0145 Senior Citizens	\$22,680.00	\$22,680.00	\$2,650.14	\$0.00	\$0.00	\$20,029.86	11.68%
1-100-01-0147-365 Cleaning Service	\$9,300.00	\$9,300.00	\$3,520.00	\$0.00	\$0.00	\$5,780.00	37.85%
01 General Government	\$9,300.00	\$9,300.00	\$3,520.00	\$0.00	\$0.00	\$5,780.00	37.85%
0147 Custodian	\$9,300.00	\$9,300.00	\$3,520.00	\$0.00	\$0.00	\$5,780.00	37.85%
1-100-01-0149-432 Building Maint.-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-434 Furnace Maint.-Old Fire House	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-01-0149-490 Alarm Maint.-Old Fire House	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-01-0149-530 Telephone-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-01-0149-601 Electricity-Old Fire House	\$1,200.00	\$1,200.00	\$595.42	\$0.00	\$0.00	\$604.58	49.62%
1-100-01-0149-603 Fuel Oil-Old Fire House	\$500.00	\$500.00	\$58.03	\$0.00	\$0.00	\$441.97	11.61%
1-100-01-0149-605 Propane-Old Fire House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01 General Government	\$2,250.00	\$2,250.00	\$903.45	\$0.00	\$0.00	\$1,346.55	40.15%
0149 OLD Fire House	\$2,250.00	\$2,250.00	\$903.45	\$0.00	\$0.00	\$1,346.55	40.15%
1-100-01-0151-100 Dog Warden Salary-Dog Fund	\$4,500.00	\$4,500.00	\$1,794.78	\$0.00	\$0.00	\$2,705.22	39.88%
1-100-01-0151-434 Furnace Maintenance - Dog Pound	\$175.00	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	0.00%
1-100-01-0151-580 Dog Warden-Mileage	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-01-0151-610 Dog Warden - Supplies	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
01 General Government	\$5,575.00	\$5,575.00	\$1,794.78	\$0.00	\$0.00	\$3,780.22	32.19%
0151 Dog Fund	\$5,575.00	\$5,575.00	\$1,794.78	\$0.00	\$0.00	\$3,780.22	32.19%
1-100-01-0153-800 Historical Society	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
01 General Government	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
0153 HISTORICAL	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0155 Ethnic Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0201-841 Health Director	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
1-100-02-0201-999 EASTERN HIGHLANDS HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
0201 NL - Health Officer	\$18,400.00	\$18,400.00	\$9,184.12	\$0.00	\$0.00	\$9,215.88	49.91%
1-100-02-0203-842 Visiting Nurse Assoc.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
02 Conservation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0203 NL - Visiting Nurses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-02-0205-843 N.C. Mental Health	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
02 Conservation	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
0205 NL- North Central Mental Hlth	\$231.00	\$231.00	\$0.00	\$0.00	\$0.00	\$231.00	0.00%
1-100-02-0207-844 AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
02 Conservation	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
0207 NL - AHM Youth Services	\$46,536.00	\$46,536.00	\$46,535.60	\$0.00	\$0.00	\$0.40	99.99%
1-100-03-0301-100 Salary-Public Works	\$218,985.00	\$218,985.00	\$124,025.27	\$0.00	\$0.00	\$94,959.73	56.64%
1-100-03-0301-111 Temp/PW	\$5,000.00	\$5,000.00	\$15,038.45	\$0.00	\$0.00	(\$10,038.45)	300.77%
1-100-03-0301-112 Overtime/PW	\$2,500.00	\$2,500.00	\$6,060.56	\$0.00	\$0.00	(\$3,560.56)	242.42%
1-100-03-0301-390 Tree Removal-Public Works Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-391 Fire Ext. Ck.-Public Works	\$600.00	\$600.00	\$568.60	\$0.00	\$0.00	\$31.40	94.77%
1-100-03-0301-392 Welding Supply-Public Works	\$850.00	\$850.00	\$347.50	\$0.00	\$0.00	\$502.50	40.88%
1-100-03-0301-431 Tires Maint.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-435 Vehicle Maint.Public Works	\$30,000.00	\$30,000.00	\$12,213.27	\$0.00	\$0.00	\$17,786.73	40.71%
1-100-03-0301-437 Sweeper Exp.-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0301-448 Misc. Labor/Rental-Town Garage	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-535 Mobile Phone-Public Works	\$624.00	\$624.00	\$429.07	\$0.00	\$0.00	\$194.93	68.76%
1-100-03-0301-602 Diesel-Public Works	\$20,000.00	\$20,000.00	\$763.53	\$0.00	\$0.00	\$19,236.47	3.82%
1-100-03-0301-603 Fuel-Public Works	\$3,000.00	\$3,000.00	\$1,221.75	\$0.00	\$0.00	\$1,778.25	40.73%
1-100-03-0301-620 Brooms-Public Works	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-03-0301-622 Tires-Public Works	\$3,500.00	\$3,500.00	\$490.50	\$0.00	\$0.00	\$3,009.50	14.01%
1-100-03-0301-630 Lub Oils Engine-Public Works Department	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-03-0301-632 Trans. Oil-Public Works Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-03-0301-633 Filters/antifreeze-Public Works Department	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0301-634 Grease-Public Works Department	\$260.00	\$260.00	\$0.00	\$0.00	\$0.00	\$260.00	0.00%
1-100-03-0301-635 J.D. Oil-Public Works Department	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%
	\$800.00	\$800.00	\$773.61	\$0.00	\$0.00	\$26.39	96.70%
	\$9,000.00	\$9,000.00	\$1,627.28	\$0.00	\$0.00	\$7,372.72	18.08%
1-100-03-0301-640 Sweeper Supplies-Public Works	\$1,000.00	\$1,000.00	\$321.12	\$0.00	\$0.00	\$678.88	32.11%
1-100-03-0301-654 Uniforms & Shoes-Town Garage	\$3,300.00	\$3,300.00	\$1,293.33	\$0.00	\$0.00	\$2,006.67	39.19%
1-100-03-0301-730 Radios-Public Works	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-03-0301-732 Signs-Public works	\$2,000.00	\$2,000.00	\$1,751.00	\$0.00	\$0.00	\$249.00	87.55%
1-100-03-0301-734 Tools-Public Works	\$3,000.00	\$3,000.00	\$1,543.87	\$0.00	\$0.00	\$1,456.13	51.46%
1-100-03-0301-810 Dues/ Memberships-Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$310,869.00	\$310,869.00	\$168,468.71	\$0.00	\$0.00	\$142,400.29	54.19%
0301 P.W. Dept.	\$310,869.00	\$310,869.00	\$168,468.71	\$0.00	\$0.00	\$142,400.29	54.19%
1-100-03-0303-130 Overtime Wages-Snow Removal	\$25,000.00	\$25,000.00	\$1,389.86	\$0.00	\$0.00	\$23,610.14	5.56%
1-100-03-0303-365 Contracted Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-436 Ice Maint. Bldg.--Snow Removal	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0303-624 Paint-Snow Removal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0303-642 Plow Blades-Snow Removal	\$2,700.00	\$2,700.00	\$0.00	\$0.00	\$0.00	\$2,700.00	0.00%
1-100-03-0303-643 Sanding Equip-Snow Removal	\$1,000.00	\$1,000.00	\$358.51	\$0.00	\$0.00	\$641.49	35.85%
1-100-03-0303-644 Sand-Snow Removal	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-100-03-0303-646 Salt-Snow Removal	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00%
1-100-03-0303-830 Meals-Snow Removal	\$650.00	\$650.00	\$87.06	\$0.00	\$0.00	\$562.94	13.39%
03 Public Works	\$94,850.00	\$94,850.00	\$1,835.43	\$0.00	\$0.00	\$93,014.57	1.94%
0303 Snow Removal	\$94,850.00	\$94,850.00	\$1,835.43	\$0.00	\$0.00	\$93,014.57	1.94%
1-100-03-0305-410 Street Lighting	\$6,500.00	\$6,500.00	\$3,017.03	\$0.00	\$0.00	\$3,482.97	46.42%
03 Public Works	\$6,500.00	\$6,500.00	\$3,017.03	\$0.00	\$0.00	\$3,482.97	46.42%
0305 Lighting	\$6,500.00	\$6,500.00	\$3,017.03	\$0.00	\$0.00	\$3,482.97	46.42%
1-100-03-0307-451 Road Maintenance-Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-716 Times Farms Rd Bridge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0307-999 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03 Public Works	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
0307 Town Aid Roads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-215 Medical / Drug-Town Garage	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%
1-100-03-0309-330 Conf/Seminars-Town Garage	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-03-0309-432 Building Maint.-Town Garage	\$5,000.00	\$5,000.00	\$1,480.86	\$0.00	\$0.00	\$3,519.14	29.62%
1-100-03-0309-434 Furnance Maint.-Town Garage	\$500.00	\$500.00	\$853.66	\$0.00	\$0.00	(\$353.66)	170.73%
1-100-03-0309-490 Alarm Systems-Town Garage	\$500.00	\$500.00	\$250.00	\$0.00	\$0.00	\$250.00	50.00%
1-100-03-0309-530 Telephone-Town Garage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-03-0309-537 Internet Cable-Town Garage	\$1,400.00	\$1,400.00	\$579.25	\$0.00	\$0.00	\$820.75	41.38%



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TOWN BUDGET SUMMARY

Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$3,500.00	\$3,500.00	\$1,923.80	\$0.00	\$0.00	\$1,576.20	54.97%
	\$5,300.00	\$5,300.00	\$635.29	\$0.00	\$0.00	\$4,664.71	11.99%
	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
1-100-03-0309-618 Computer Supplies-Town Garage	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0.00%
03 Public Works	\$17,600.00	\$17,600.00	\$5,722.86	\$0.00	\$0.00	\$11,877.14	32.52%
0309 Town Garage	\$17,600.00	\$17,600.00	\$5,722.86	\$0.00	\$0.00	\$11,877.14	32.52%
1-100-03-0311-370 Consulting Fees-Engineer	\$10,000.00	\$10,000.00	\$696.85	\$0.00	\$0.00	\$9,303.15	6.97%
03 Public Works	\$10,000.00	\$10,000.00	\$696.85	\$0.00	\$0.00	\$9,303.15	6.97%
0311 Town Engineer	\$10,000.00	\$10,000.00	\$696.85	\$0.00	\$0.00	\$9,303.15	6.97%
1-100-03-0313-420 Mowing-Ground Care	\$18,500.00	\$18,500.00	\$17,694.32	\$0.00	\$0.00	\$805.68	95.64%
1-100-03-0313-422 Beautifications-Ground Care	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
1-100-03-0313-424 Old Cemetary - Maintenance	\$2,000.00	\$2,000.00	\$1,200.00	\$0.00	\$0.00	\$800.00	60.00%
03 Public Works	\$22,100.00	\$22,100.00	\$18,894.32	\$0.00	\$0.00	\$3,205.68	85.49%
0313 Ground Care	\$22,100.00	\$22,100.00	\$18,894.32	\$0.00	\$0.00	\$3,205.68	85.49%
1-100-04-0401-121 Board Clerk Wages	\$0.00	\$0.00	\$140.00	\$0.00	\$0.00	(\$140.00)	0.00%
1-100-04-0401-438 Equip. Maint.-Fire Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0401-800 Fire Department	\$140,650.00	\$140,650.00	\$70,325.00	\$0.00	\$0.00	\$70,325.00	50.00%
04 Public Safety	\$140,650.00	\$140,650.00	\$70,465.00	\$0.00	\$0.00	\$70,185.00	50.10%
0401 Fire Department	\$140,650.00	\$140,650.00	\$70,465.00	\$0.00	\$0.00	\$70,185.00	50.10%
1-100-04-0403-130 Overtime-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-375 Contract St. Fee-Law Enforcement	\$178,900.00	\$178,900.00	\$0.00	\$0.00	\$0.00	\$178,900.00	0.00%
1-100-04-0403-535 Mobile Phone / Pager-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-610 Office Supplies-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-810 Dues/Fees-Law Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0403-901 Office Equipment-Law Enforcement	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
04 Public Safety	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
0403 Resident Trooper	\$179,100.00	\$179,100.00	\$0.00	\$0.00	\$0.00	\$179,100.00	0.00%
1-100-04-0405-100 Salary - Fire Marshall	\$7,688.00	\$7,688.00	\$3,843.71	\$0.00	\$0.00	\$3,844.29	50.00%
1-100-04-0405-110 Deputy Salary	\$1,230.00	\$1,230.00	\$615.00	\$0.00	\$0.00	\$615.00	50.00%
1-100-04-0405-335 Training-Fire Marshall	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-04-0405-535 Pager / PHONE-Fire Marshall	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-04-0405-610 Office Supplies-Fire Marshall	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-04-0405-612 Subscriptions/Fire Marshall	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
1-100-04-0405-810 Dues / Memberships-Fire Marshall	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00	0.00%
1-100-04-0405-901 Equipment-Fire Marshall	\$500.00	\$500.00	\$167.45	\$0.00	\$0.00	\$332.55	33.49%
04 Public Safety	\$10,608.00	\$10,608.00	\$4,626.16	\$0.00	\$0.00	\$5,981.84	43.61%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$10,608.00	\$10,608.00	\$4,626.16	\$0.00	\$0.00	\$5,981.84	43.61%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-530 Social Services-Phone	\$624.00	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0.00%
1-100-05-0501-580 Social Services-Mileage	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
1-100-05-0501-830 Food & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-05-0501-845 Social Services-ACCESS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
05 Public Welfare	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
0501 WELFARE	\$1,674.00	\$1,674.00	\$0.00	\$0.00	\$0.00	\$1,674.00	0.00%
1-100-06-0601-800 Misc. Exp-Memorial Day	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0601-835 Memorial Day Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
06 Recreation	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
0601 Memorial Day Comm.	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-100-06-0603-436 Outside Maintenance-Recreation Comm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-06-0603-493 Outside Facility-Recreation Comm	\$2,630.00	\$2,630.00	\$0.00	\$0.00	\$0.00	\$2,630.00	0.00%
1-100-06-0603-601 Electricity - Recreation	\$0.00	\$0.00	\$44.00	\$0.00	\$0.00	(\$44.00)	0.00%
1-100-06-0603-870 Programs-Recreation Comm	\$5,835.00	\$5,835.00	\$1,982.53	\$0.00	\$0.00	\$3,852.47	33.98%
06 Recreation	\$8,465.00	\$8,465.00	\$2,026.53	\$0.00	\$0.00	\$6,438.47	23.94%
0603 Recreation Commission	\$8,465.00	\$8,465.00	\$2,026.53	\$0.00	\$0.00	\$6,438.47	23.94%
1-100-07-0701-100 Wages-Transfer Station	\$20,600.00	\$20,600.00	\$10,346.76	\$0.00	\$0.00	\$10,253.24	50.23%
1-100-07-0701-350 Water Testing-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-438 Maintenance-Transfer Station	\$4,500.00	\$4,500.00	\$44.64	\$0.00	\$0.00	\$4,455.36	0.99%
1-100-07-0701-442 Brush Pile Removal	\$7,500.00	\$7,500.00	\$14,000.00	\$0.00	\$0.00	(\$6,500.00)	186.67%
1-100-07-0701-480 Hauling Fees-Transfer Station	\$38,000.00	\$38,000.00	\$22,700.90	\$0.00	\$0.00	\$15,299.10	59.74%
1-100-07-0701-481 Bulky Waste-Transfer Station	\$29,000.00	\$29,000.00	\$15,171.86	\$0.00	\$0.00	\$13,828.14	52.32%
1-100-07-0701-493 Outdoor Facility-Transfer Station	\$900.00	\$900.00	\$450.00	\$0.00	\$0.00	\$450.00	50.00%
1-100-07-0701-530 Telephone-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-580 Transfer Station-Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-601 Electricity-Transfer Station	\$2,600.00	\$2,600.00	\$888.32	\$0.00	\$0.00	\$1,711.68	34.17%
1-100-07-0701-800 Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-803 Compactor Lease Transfer Station	\$3,000.00	\$3,000.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	50.00%
1-100-07-0701-810 Dues / Membership-Transfer Station	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0701-998 Tipping Fees-Transfer Station	\$43,000.00	\$43,000.00	\$20,313.57	\$0.00	\$0.00	\$22,686.43	47.24%
07 Sanitation and Waste	\$149,100.00	\$149,100.00	\$85,416.05	\$0.00	\$0.00	\$63,683.95	57.29%
0701 Transfer Station	\$149,100.00	\$149,100.00	\$85,416.05	\$0.00	\$0.00	\$63,683.95	57.29%
1-100-07-0703-482 Hazardous Waste-Recycling	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-484 Antifreeze Pickup-Recycling	\$200.00	\$200.00	\$100.00	\$0.00	\$0.00	\$100.00	50.00%
1-100-07-0703-485 Used Oil Pickup-Recycling	\$450.00	\$450.00	\$224.50	\$0.00	\$0.00	\$225.50	49.89%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$1,000.00	\$1,000.00	\$325.50	\$0.00	\$0.00	\$674.50	32.55%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-07-0703-807 Transfer Station-Permits	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	(\$800.00)	0.00%
1-100-07-0703-810 Dues / Memb.-Recycling	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
07 Sanitation and Waste	\$1,900.00	\$1,900.00	\$1,450.00	\$0.00	\$0.00	\$450.00	76.32%
0703 Recycling	\$1,900.00	\$1,900.00	\$1,450.00	\$0.00	\$0.00	\$450.00	76.32%
1-100-08-0801-800 Economic Development Comm.	\$500.00	\$500.00	\$430.00	\$0.00	\$0.00	\$70.00	86.00%
1-100-08-0801-999 Economic Development Comm.	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
08 Planning and Land Use	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
0801 Ec Development Comm.	\$800.00	\$800.00	\$430.00	\$0.00	\$0.00	\$370.00	53.75%
1-100-08-0803-100 Wages-Planning & Zoning	\$1,350.00	\$1,350.00	\$520.00	\$0.00	\$0.00	\$830.00	38.52%
1-100-08-0803-115 Board Clerk - PZC	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-310 Legal/Professional P&Z	\$0.00	\$5,000.00	\$3,466.79	\$0.00	\$0.00	\$1,533.21	69.34%
1-100-08-0803-320 Contract Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0803-335 Training-Planning & Zoning	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%
1-100-08-0803-340 Planning & Zoning - Mapping	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0803-610 Office Supplies-Planning & Zoning	\$0.00	\$0.00	\$177.50	\$0.00	\$0.00	(\$177.50)	0.00%
1-100-08-0803-810 Dues / Memberships-Planning & Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$7,000.00	\$7,000.00	\$4,164.29	\$0.00	\$0.00	\$2,835.71	59.49%
0803 P&Z Commission	\$7,000.00	\$7,000.00	\$4,164.29	\$0.00	\$0.00	\$2,835.71	59.49%
1-100-08-0805-100 Wages-Zoning Board of Appeals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0805-115 Board Clerk - ZBA	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
1-100-08-0805-610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
0805 Zoning Board of Appeals	\$500.00	\$500.00	\$280.00	\$0.00	\$0.00	\$220.00	56.00%
1-100-08-0807-100 Wages - Building Department	\$41,941.00	\$8,600.00	\$5,682.98	\$0.00	\$0.00	\$2,917.02	66.08%
1-100-08-0807-120 Clerk's Wages-Building Department	\$0.00	\$33,341.00	\$13,153.24	\$0.00	\$0.00	\$20,187.76	39.45%
1-100-08-0807-285 Substitute Coverage	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0807-330 Conf. / Seminars-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-438 Equipment maint.-Building Dept.	\$900.00	\$900.00	\$2,206.50	\$0.00	\$0.00	(\$1,306.50)	245.17%
1-100-08-0807-455 LAND USE FEES/STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0807-580 Mileage-Building Department	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-100-08-0807-610 Office Supplies-Building Department	\$550.00	\$550.00	\$209.60	\$0.00	\$0.00	\$340.40	38.11%
1-100-08-0807-612 Bks. & Manuals-Building Department	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-100-08-0807-810 Dues / Membership-Building Department	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0807-901 Building Dept.-Equipment	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$45,841.00	\$45,841.00	\$21,252.32	\$0.00	\$0.00	\$24,588.68	46.36%
	\$45,841.00	\$45,841.00	\$21,252.32	\$0.00	\$0.00	\$24,588.68	46.36%
1-100-08-0809-100 Wages-Inland/Wetlands	\$15,900.00	\$15,900.00	\$5,890.00	\$0.00	\$0.00	\$10,010.00	37.04%
1-100-08-0809-115 Board Clerk - IWC	\$1,300.00	\$1,300.00	\$880.00	\$0.00	\$0.00	\$420.00	67.69%
1-100-08-0809-335 Training-Inland/Wetlands	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-350 Water Testing-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-365 Purchased Services-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-580 Mileage-Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-610 Office Supplies-Inland/Wetland	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%
1-100-08-0809-614 Maps-Inland/Wetlands	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-800 Inland Wetland Comm.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0809-810 Dues / Memberships-Inland/Wetlands	\$65.00	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	100.00%
08 Planning and Land Use	\$17,765.00	\$17,765.00	\$6,835.00	\$0.00	\$0.00	\$10,930.00	38.47%
0809 Wetlands	\$17,765.00	\$17,765.00	\$6,835.00	\$0.00	\$0.00	\$10,930.00	38.47%
1-100-08-0815-330 Conservation-membership	\$65.00	\$65.00	\$0.00	\$0.00	\$0.00	\$65.00	0.00%
1-100-08-0815-335 Conservation-training	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
1-100-08-0815-609 Conservation-equipment	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00%
1-100-08-0815-800 Conservation Commission	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-810 Conservation-conferences	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0815-811 Conservation - POCD Implementation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-08-0815-813 Conservation - Trail Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
08 Planning and Land Use	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
0815 Conservation Commission	\$665.00	\$665.00	\$0.00	\$0.00	\$0.00	\$665.00	0.00%
1-100-08-0817-100 Salary-Zoning Agent	\$15,990.00	\$15,990.00	\$7,310.82	\$0.00	\$0.00	\$8,679.18	45.72%
1-100-08-0817-580 Mileage-Zoning Agent	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0.00%
1-100-08-0817-610 Office Supplies-Zoning Agent	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	0.00%
08 Planning and Land Use	\$16,340.00	\$16,340.00	\$7,310.82	\$0.00	\$0.00	\$9,029.18	44.74%
0817 Zoning Agent	\$16,340.00	\$16,340.00	\$7,310.82	\$0.00	\$0.00	\$9,029.18	44.74%
1-100-08-0819-810 Capital Region Council of Govt.	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
08 Planning and Land Use	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
0819 CRCOG, CCM, COST	\$8,248.00	\$8,248.00	\$8,092.00	\$0.00	\$0.00	\$156.00	99.99%
1-100-09-0901-527 Education-RHAM/AES Retirement Ben	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-09-0901-590 RHAM Payment	\$5,227,811.00	\$5,227,811.00	\$2,456,659.00	\$0.00	\$0.00	\$2,771,152.00	46.99%
1-100-09-0901-595 Board of Education Expenses	\$3,902,400.00	\$3,902,400.00	\$1,248,452.55	\$0.00	\$0.00	\$2,653,947.45	31.99%
09 Education	\$9,130,211.00	\$9,130,211.00	\$3,705,111.55	\$0.00	\$0.00	\$5,425,099.45	40.58%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$9,130,211.00	\$9,130,211.00	\$3,705,111.55	\$0.00	\$0.00	\$5,425,099.45	40.58%
	\$73,600.00	\$73,600.00	\$31,084.56	\$0.00	\$0.00	\$42,515.44	42.23%
1-100-10-1001-800 Library	\$26,289.00	\$26,289.00	\$15,184.54	\$0.00	\$0.00	\$11,104.46	57.76%
10 Library	\$99,889.00	\$99,889.00	\$46,269.10	\$0.00	\$0.00	\$53,619.90	46.32%
1001 Library	\$99,889.00	\$99,889.00	\$46,269.10	\$0.00	\$0.00	\$53,619.90	46.32%
1-100-11-1101-451 Road Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-700 Old Fire House-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-701 Town Garage-Capital Expenditure	\$32,615.00	\$32,615.00	\$0.00	\$0.00	\$0.00	\$32,615.00	0.00%
1-100-11-1101-702 Highway Dept-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-703 Fire Dept.-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-704 IT Infrastructure Upgrades-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-707 Library-Capital Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-714 Revaluation	\$16,500.00	\$16,500.00	\$16,500.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-715 P & Z-Capital POCD	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-11-1101-717 Reval Printer, Software-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-718 Public Work-Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-719 Town Clerk - Wide Format Printer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-720 Senior-Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-721 AES CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-722 Open Space Commitments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-723 Pedestrian Bridge Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-724 Transfer Station Shed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-725 F250 Plow Truck	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-11-1101-861 Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11 Capital Outlay	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1101 Capital Expenditures	\$54,115.00	\$54,115.00	\$21,500.00	\$0.00	\$0.00	\$32,615.00	39.73%
1-100-12-1201-960 School-Debt	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1201-961 Safety Complex-Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1201 Debt Retirement	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-12-1203-950 School Interest-Interest	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-12-1203-951 Safety Complex Interest-Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
12 Debt Service	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1203 Interest Expense	\$6,548.00	\$6,548.00	\$4,353.75	\$0.00	\$0.00	\$2,194.25	66.49%
1-100-13-1305-860 Insurance Severance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-890 POCD Implementation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-891 Community Improvement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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TOWN BUDGET SUMMARY
Andover Town School 2020-2021

01/06/2021
Fiscal Year 2020-2021

	Orig Budget	Adj Budget	Ytd Expended	PO Encumbered	Non PO Encumb	Balance	%Exp
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-901 DPW Equipment	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-902 Resv. Non-Recurring-Capital Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-905 Transfer - Remaining School Surplus	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-906 Transfer - Public Works Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-907 Transfer - Multi Use Public Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-908 Fire Engine/Tanker Truck	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-909 Transfer Station Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-910 Web Site	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1-100-13-1305-911 Road Improvement Fund	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-912 tree removal fund	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-913 bunker hill bridge	\$160,000.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-914 bridge and culvert	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
1-100-13-1305-915 building maintenance	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	100.00%
13 Transfers to other funds	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
1305 Fund Transfers	\$485,000.00	\$785,000.00	\$735,000.00	\$0.00	\$0.00	\$50,000.00	93.63%
FUND 100 General Fund - Town	\$12,205,287.00	\$12,505,287.00	\$5,599,322.98	\$0.00	\$0.00	\$6,905,964.02	44.78%
Grand Total for Report	\$12,205,287.00	\$12,505,287.00	\$5,599,322.98	\$0.00	\$0.00	\$6,905,964.02	44.78%



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L-100-00-3700-006

L-100-00-3700-006

General Ledger Detail

Andover Town & School 2020-2021
From 7/1/2020 To 1/6/2021 (Effective Date)

1/6/2021
Fiscal Year 2020 - 2021

						Account Description				
						Transaction Description	Debits	Credits	Balance	
						DT/DF-Farm.-Town Aid Roads			\$178,068.17	OldBal
						0			\$178,068.17	
8/3/2020	Receipt	16160	/ 1	517				\$93,505.38	\$271,573.55	
8/4/2020	Expend	W.H.P	20159352	/ 0	354	roll weedwacker string	\$71.16		\$271,502.39	
9/14/2020	Expend	10751	20159456	/ 0	624		\$1,312.30		\$270,190.09	
9/14/2020	Expend	11082	20159454	/ 0	625		\$2,227.50		\$267,962.59	
10/15/2020	Expend	75896	20159514	/ 0	762		\$26,609.50		\$241,353.09	
10/28/2020	Expend	47148	20159550	/ 0	857	guardrails	\$19,246.63		\$222,106.46	
11/10/2020	Expend	HAIN	20159585	/ 0	974		\$379.10		\$221,727.36	
11/10/2020	Expend	21364	20159594	/ 0	994		\$600.00		\$221,127.36	
11/10/2020	Expend	26629	20159598	/ 0	999		\$14.53		\$221,112.83	
11/17/2020	Expend	HAIN	20159611	/ 0	1024		\$25,630.00		\$195,482.83	
11/17/2020	Expend	HAIN	20159611	/ 0	1025		\$25,261.25		\$170,221.58	
11/17/2020	Expend	HAIN	20159611	/ 0	1026		\$34,978.50		\$135,243.08	
11/17/2020	Expend	HAIN	20159611	/ 0	1027		\$18,030.25		\$117,212.83	
12/2/2020	Expend	HAIN	20159640	/ 0	1065		\$226.14		\$116,986.69	
12/2/2020	Expend	47148	20159626	/ 0	1076		\$996.56		\$115,990.13	
							\$155,583.42	\$93,505.38	\$115,990.13	End Bal

account #	account name	original amount	Additional request	0-2000 Admin aproval	2000-5000 BOS	5000+ BOF
0701-442	Brush Pile removal	7500	6500 3 years of removal not used in 2020		10/26/2020	10/28/2020
0102-535	mobile phone	624	230 reflects contract		1/8/2021 na	na
0301-111	Temp Public Works	5000	11000 R. Begin working as temp		1/8/2021	
0301-112	Overtime public Works	2500	4000 multiple storm callouts		1/8/2021	
0301-732	signs-public works	2000	1000 New signage in lake region + replacements		1/8/2021 na	na
0301-434	Furnace Maintinance-garage	500	353 Repaired controller- Lenco		1/8/2021 na	na


12. Budget

- a. Appropriation Transfers**
- b. Over Expenditure Requests**

Town of Andover, Connecticut
Board of Finance
Request for Overexpenditure of Budget Appropriation


1 5

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0102-535	Mobile Phone	624	2309	Reflects Contract

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	Eric Anders		11/9/2019
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		

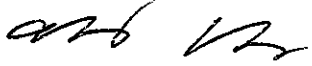
Town of Andover, Connecticut
Board of Finance
Request for Overexpenditure of Budget Appropriation

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0301-111	Temp - Public Works	5000	11,000	EMPLOYED BY BEGIN
0301-112	Overtime Public Works	2500	9,000	MULTIPLE STORM CALL OUTS SOME OT FOR CONSTRUCTION ROAD OVERFLOW

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	ERIC ANDERSON		11/9/2021
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		


Town of Andover, Connecticut
Board of Finance
Request for Overexpenditure of Budget Appropriation

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0301-732	Signs - Public works	2000.00	1000.00	New stop signs class willie

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	Eric Anders		1-8-2021
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		

Town of Andover, Connecticut
Board of Finance
Request for Overexpenditure of Budget Appropriation

Budget Account #	Account Description	Original Budget	Additional amount requested	Comments
0309-434	Furnace maintenance town Garage	500	353.66	Repair

Approval	Name	Signature	Date
Dept Head/Board or Commission Chair			
Town Administrator up to \$2,000	Eric Anderson		11/9/2021
Board of Selectmen \$2,001 to \$5,000	Meeting date:		
Board of Finance in excess of \$5,000 after BOS approval	Meeting date:		

13. Tax Collector's Report

a. Refunds Requests

14. Assessor's Report

a. Revaluation Services

15. Department Reports

- a. Fire Department**
- b. Resident State Trooper**
- c. Town Clerk**
- d. Building Department**
- e. Assessor's Office**
- f. Town Garage**
- g. Transfer Station**
- h. Library**
- i. Senior Transportation**
- j. Registrars**
- k. AHM**
- l. RHAM**



ANDOVER VOLUNTEER FIRE DEPARTMENT

11 School Road, Andover, CT 06232

Phone: (860) 742-7477

January 1, 2021

The Andover Fire Department responded to 31 calls in December. Here is the breakdown.

Medical Calls 18

MVA 4

Fire Alarms 4

Haz-Mat 1

Service Call 1

Wire Related 3

Meetings 1

The firehouse is still closed to all public. Members are allowed only when responding to Emergency incidents.

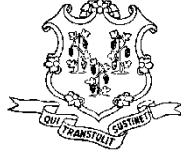
Ron Mike

Andover Fire Chief



Commanding Officer
Master Sergeant Eric Peck #085

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Vacant

Date: 12/10/2020

Jeff J. Maguire
Town Manager
17 School Road
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover.

During the month of **November 2020** the Andover Resident Trooper as well as Troop K Troopers responded to **129** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 1
Burglaries: 0
Larcenies: 0
Narcotic Cases: 1
Other Criminal: 0
Other Non-Criminal: 4
Non Reportable Matters: 121
Other Noteworthy Events (List):

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:
On-Sight DWI: 0
Traffic Citations: 3
Written Warnings: 2

Sincerely,

Master Sergeant Eric Peck #085

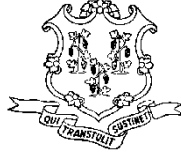
Master Sergeant Eric Peck #085
Acting Commanding Officer
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550



Commanding Officer
Master Sergeant Eric Peck #085

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Vacant

Date: 01/04/2021

Jeff J. Maguire
Town Manager
17 School Road
Andover CT 06232

Dear: Jeff J. Maguire,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Andover.

During the month of **December 2020** the Andover Resident Trooper as well as Troop K Troopers responded to **159** Calls for Service in the Town of Andover. Of these Calls for service the most notable are:

Accidents: 3
Burglaries: 0
Larcenies: 0
Narcotic Cases: 0
Other Criminal: 2
Other Non-Criminal: 3
Non Reportable Matters: 153
Other Noteworthy Events (List):

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:
On-Sight DWI: 0
Traffic Citations: 10
Written Warnings: 1

Sincerely,

Master Sergeant Eric Peck #085

Master Sergeant Eric Peck #085
Acting Commanding Officer
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 537-7500
FAX (860) 537-7550

December 2020					
DATE ISSUED	PERMIT NO.	PROPERTY OWNER	PROPERTY LOCATION		DESCRIPTION
12/1/2020	5067	Henry Dabek	95	Stanley Drive	Solar
12/1/2020	5068	Susan Hays	242	Lake Rd	Install Outdoor Shower
12/1/2020	5066	Samuel Mayer	181	Long Hill Rd	Plumbing for New Shower
12/2/2020	5069	Peter Maneggia	303	Lake Rd	Install 275 Gallon Oil Tank in Basement
12/2/2020	5070	Leslie Boulay	24	Skinner Hill Rd	Wire Septic Pump
12/7/2020	5071	Peter Maneggia	303	Lake Rd	Demo Chimney
12/7/2020	5074	Doug McDonough	280	Hebron Rd	A/G Propane Tank for Generator
12/9/2020	5077	Migdalia Vasquez	5	Hickory Ln	Roof
12/9/2020	5073	Danny Holtsclaw	25	Ridge Rd	Repairs to Screened Porch
12/9/2020	5072	Jennifer Erami	28	Old Farms Rd	Roof
12/9/2020	5074	Doug McDonough	280	Hebron Rd	A/G Propane Tank for Generator
12/29/2020	5080	Russ St Pierre	67	Hebron Rd	HVAC Gas Line
12/30/2020	5082	Carri-Ann Tollefson	85	Gilead Rd	Wire New Addition
TOTAL	14				

INSPECTION LOG														
Date	Property	DESCRIPTION	Comm/ Industrial	Residential	Building	Electrical	Plumbing	HVAC	Mech	Pass	Fail	Re-Inspect	Total	CO ISSUED
DECEMBER 2020														
12/2/2020	10	Bausola Rd		1		1				1			2	
12/2/2020	83	School Rd		1					1	1			2	
12/2/2020	59	Times Farm Rd		1	1	1				1			3	
12/2/2020	13	Dogwood Dr		1	1					1			2	
12/7/2020	249	Long Hill Rd		1	1					1			2	
12/7/2020	59	Times Farm Rd		1	1	1	1		1	1			5	1
12/15/2020	85	Gilead Rd		1		1				1			2	
12/15/2020	303	Lake Rd		1						1			1	
12/15/2020	24	Skinner Hill Rd		1		1			1	1			3	
12/15/2020	19	Ridge Rd		1	1					1			2	
12/15/2020	50	Merrit Valley		1				1		1			2	
12/15/2020	113	Shoddy Mill		1					1	1			2	

Register Report 7/5/1919/19/19 - Month To Date

12/1/2020 through 12/29/2020

12/29/2020

Page 1

Date	Account	Num	Description	Memo	Category	Tag	T...	Clr	Amount
BALANCE 11/30/2020									63,324.30
12/2/2020	Building D...		303 Lake Rd		[Permit receipts]				20.52
12/7/2020	Building D...		28 Old Farms Rd		[Permit receipts]				170.32
12/7/2020	Building D...		25 Ridge Rd.		[Permit receipts]				76.95
12/7/2020	Building D...		280 Hebron Rd.		[Permit receipts]				80.52
12/7/2020	Building D...		26 Old Farms Rd		[Permit receipts]				360.00
12/7/2020	Building D...		33 Rte 87		[Permit receipts]				125.00
12/8/2020	Building D...		5 Hickory Dr		[Permit receipts]				70.79
12/29/2020	Building D...		69 Burnap Brook Rd		[Permit receipts]				50.00
12/29/2020	Building D...		39 Townsend Rd		[Permit receipts]				543.78
12/29/2020	Building D...		67 Hebron Rd		[Permit receipts]				20.52
12/29/2020	Building D...		226 Bear Swamp ...		[Permit receipts]				76.95
12/29/2020	Building D...		85 Gilead Rd.		[Permit receipts]				20.52
12/29/2020	Building D...		31 Old Coventry Rd		[Permit receipts]				246.24
12/29/2020	Building D...		24 Skinner Hill Rd		[Permit receipts]				20.52
12/29/2020	Building D...		132 Lake Rd.		[Permit receipts]				250.00
12/1/2020 - 12/29/2020									2,132.63
BALANCE 12/29/2020									65,456.93
OVERALL TOTAL									2,132.63
TOTAL INFLOWS									2,132.63
TOTAL OUTFLOWS									0.00
NET TOTAL									2,132.63

State Ed Report - 12/24/19 - Month To Date

12/1/2020 through 12/29/2020

12/29/2020

Page 1

Category	12/1/2020- 12/29/2020
INFLOWS	
Ed Fee - State	32.63
TOTAL INFLOWS	32.63
<hr/>	
OVERALL TOTAL	32.63

State-IWWC-PZC-ZBA OCTOBER to DECEMBER 2019 - Month ...

12/1/2020 through 12/29/2020

12/29/2020

Page 1

Date	Account	Num	Description	Memo	Category	Notes	T...	Amount
12/7/2020	Permit rec...	5074	S 280 Hebron Rd.	State Zoning Fee	State Zoning Fee		S...	c60.00
12/7/2020	Permit rec...	5075	S 26 Old Farms Rd	State Zoning Fee	State Zoning Fee		S...	c60.00
12/1/2020 - 12/29/2020								120.00
TOTAL INFLOWS								120.00
TOTAL OUTFLOWS								0.00
NET TOTAL								120.00

Assessor's office monthly activity – NOVEMBER 2020	
Processing conveyances	8
Processing building permits	13
Prorating motor vehicle grand list	4
Updating field cards	
Correspondence	
Providing assistance to town hall customers (ie taxpayer, title searchers, appraisers etc)	
Providing assistance to other departments	
Researching mapping issue or questions	
Reports and communication with the state of connecticut	1
MLS research	4
Scheduling meeting and appointments	1
Office work – ie filing, updating sales book, scanning documents etc	
Personal property grand list	Received, process, personal property declarations
Personal Property Discovery	
Homeowner's program	

Veteran's program	
Income & expenses	
Renter's rebate program	
Tax exemptions	
Adds to the re, pp or mv grand list	
Pa 490	3
Provided assistance to baa	
Researching and providing requested information to auditor	
Real property inspections	
Personal property inspections	
Real property appraisals	
Taxpayer correspondence	
Attorney correspondence	
Tax appeal review/appraisal	
MLS review	4
Town board/dept assistance	
Review & Approve C of Cs	4
Review & Approve Farmland & Forestland Assessment Applications	
Review, Approve, & create/data entry on land splits & mergers	
Mapping Research/Discrepancies	

Conditions: District: Reported Type: All Order By : List No

LIST NO	NAME / ADDRESS	UNIQUE ID	COC#	BAA	ORIGINAL GR/EX/NET	ADJUSTMENT GR/EX/NET	NEW GR/EX/NET
50777	DAMICOL JUSTIN M	50789	08038M	C	2,080	0	2,080
1	70 ROUTE 87	2002 01	VOLKS JETTA GL	2019 11/24/2020	0	2,080	2,080
	ANDOVER CT 6232-1331		3VWSE69M32M019982	CGS 12-81 (53)	2,080	-2,080	0
52848	PORSCHE LEASING LTD	52862	08037M	C	36,590	-18,295	18,295
1	1 PORSCHE DR	2018 01	PORSC MACAN S	2019 11/23/2020	0	0	0
	ATLANTA GA 30354-1654		WP1AB2A58JLB36265	SOLD 3/20	36,590	-18,295	18,295
53474	STRATTON LISA J	53487	08035M	C	10,160	-9,010	1,150
1	40 RIDGE RD	1989 31	FORD E350	2019 11/05/2020	0	0	0
	ANDOVER CT 6232-1231		1FDKE30G0KHA52835	CLERICAL ERROR	10,160	-9,010	1,150
80565	STRATTON LISA J	80565	08036S	C	2,887	-2,565	322
1	40 RIDGE RD	1989 31	FORD E350	2018 11/19/2020	0	0	0
	ANDOVER CT 6232-1231		1FDKE30G0KHA52835	CLERICAL ERROR	2,887	-2,565	322
TOTAL	# Of Accts 4				51,717	-29,870	21,847
					0	2,080	2,080
					51,717	-31,950	19,767
YEAR 2018	# Of Accts 4				51,717	-29,870	21,847
					0	2,080	2,080
					51,717	-31,950	19,767
GRAND TOTAL	# Of Accts 4				51,717	-29,870	21,847
					0	2,080	2,080
					51,717	-31,950	19,767

ANDOVER PUBLIC LIBRARY - LIBRARIAN'S REPORT - December 2020		
	Dec-20	YTD 20-21 (July 1, 2020 - June 30, 2021)
Adult:		
Fiction	360	2679
Non-fiction	83	551
Video	68	536
Audio	36	233
Magazines	0	30
E-reader (Kindle)	0	0
Total Adult	547	4029
Children:		
Fiction	143	695
Non-fiction	38	120
Video	9	30
Audio	0	1
Total Children	190	846
Young Adult:		
Fiction	13	192
Non-fiction	0	7
Audio	0	1
Magazines	0	0
Total Young Adult	13	200
Total Fiction	516	3566
Total Non-fiction	121	678
Total Video	77	566
Total Audio	36	235
Total Magazines	0	30
Total Uncategorized**	18	94
Total Passes	0	0
Total OverDrive	94	892
Total E-readers	0	0
Total Circulation	862	6061
Out-of-town circ.	92	601
Ref. questions	24	178
Patrons registered:		
Andover	3188	
Out-of-town	472	
Total Patrons	3660	
Collection size *	20274	
Public Computer Usage (hrs.)	69	372
ILL provided	22	194
ILL received	39	193
# Patrons (inc. programs):	203	1945
PROGRAM ATTENDANCE	38	154
Number of programs:	4	21
** NOTE: Library CURBSIDE ONLY 12/1 thru 12/5; ONE PERSON/FAMILY AT A TIME 12/14-12/31. CLOSED 12/17 (SNOW) & 12/24 (CHRISTMAS EVE).		

Registrar of Voters Monthly Report (December 2020)

- Completed the “who voted” process for the November election.

- Voters processed through CVRS:
 - 9 new voters registered
 - 16 changes processed
 - 13 voters removed from the active list

- IT Security trainings completed.



Andover, Hebron, Marlborough Youth and Family Services, Inc.
25 Pendleton Drive, Hebron, CT 06248
Phone (860) 228-9488 • Fax (860) 228-1213
Website: www.ahmyouth.org

January 6, 2021

Updated with Edits July 27, 2020

Original Draft – 2-18-20

Local Government Cooperative Venture Agreement

Between

**Andover, Hebron, Marlborough Youth, and Family Services
(AKA) AHM Youth & Family Services, Inc. & the Towns of Andover, Hebron,
Marlborough, CT**

Section 1

This agreement is made this ____ day of ____, by and between AHM Youth and Family Services, Inc., a public charity, (a Connecticut nonstock corporation with principal offices in the Town of Hebron, Connecticut, (hereinafter referred to as “AHM”), and the Towns of Andover, Hebron, and Marlborough, Connecticut, all municipal corporations existing under the laws of the State of Connecticut, (hereinafter referred to as “the Towns”).

Pursuant to its Bylaws, the mission of AHM Youth and Family Services is “to provide mental health and positive youth development services which assist children, young people and their families in creating a supportive and caring environment for them to reach their maximum potential as members of society.”

Pursuant to its Bylaws, the purpose of AHM Youth and Family Services is: “To promote and support the health and well-being of children, youth, young adults and families for themselves and for the greater good of the communities.”

By way of this agreement, AHM is designated as the municipal agent for CT Youth Service Bureaus (“YSB”), (which includes a Family Resource Center and other human service programs) on behalf of the Towns of Andover, Hebron, and Marlborough pursuant to the definitions of a YSB, per Sections 10-19m-10-19q, inclusive, of the Connecticut General Statutes.

By way of this agreement, AHM hereafter shall be recognized as a public charity, acting as both a service provider and a community investment partner in human services for the townspeople of Andover, Hebron, and Marlborough, CT.

By way of this agreement, it is clearly recognized by all parties that the relationship between this public charity and the towns is based upon similar arrangements found throughout the State of Connecticut hereafter defined as regional or inter-municipal organizations authorized by Connecticut General Statutes and Local Government Cooperative Ventures in Connecticut.



Description of Local Government Cooperative Ventures in Connecticut

The following definitions are contained in a report by the Connecticut Advisory Commission on Intergovernmental Relations, (ACIR) dated June 2000.

- According to the ACIR, Local Government Cooperative Ventures in CT. either may be authorized by statute or created by voluntary local initiatives. At that time, there were 37 types of regional or inter-municipal organizations authorized by Connecticut General Statutes and federal legislation. There were also contained in this report a wide variety of locally-generated, voluntary inter-municipal agreements in Connecticut which addressed and address to this day a wide range of issues.
- As of 1996, the ACIR identified approximately 300 local government joint ventures. Note: additional such ventures may exist today.
- Many of these ventures shared administrative, inspection and social services.
- At that time the ACIR identified and classified the types of regional and inter-local cooperative existing in the State of Connecticut.
- Connecticut's inter-municipal arrangements vary substantially in purpose, formality, organizational structure, and financing. Their purposes cover a broad spectrum of activity, ranging from simple, low-cost equipment sharing arrangements to sophisticated and expensive recycling programs and other complex administrative and educational activities.

Some programs are informal in structure, while others involve formalized agreements, balance representation requirements and financial participation. Some programs do not have a budget, while others have budgets ranging from into the tens of millions of dollars. Some are organized on a durational basis, while others have endured and prospered for decades. Despite these differences, virtually all such cooperative relationships, whether authorized by specific state or federal legislation or informally created, are formed when two or more municipalities or boards of education voluntarily agree to address a situation on a joint basis.

- The predominant common characteristics of Connecticut's inter-municipal cooperative ventures are that:
 - They are a single purpose in nature;
 - They are specialized to meet well-defined goals;
 - Participation is voluntary;
 - Financial contributions are self-regulated;
 - Program effectiveness is evaluated locally; and
 - Administrative requirements are minimal.



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Although many inter-local and regional bodies are formed in response to state policy or financial incentives, such as the (DCF YSB grant), most cooperative ventures identified in Section 3 of Part C of this report have resulted from local initiatives between or among two or more municipalities relative to basic local government functions, (youth services/human service needs). Municipalities activating what each perceived to be its own best interest, under the cost of many of these services with local general fund appropriations. Each participating municipality evaluated the effectiveness of the program and determines the need for continuing the activity. Therefore, municipalities retain a higher degree of local autonomy while securing the benefits of cooperative activity, without the perceived dangers of creating additional layers of government or becoming involved in complicated long term administrative entanglements. In Connecticut, interlocal cooperative activity is very often a “grassroots” phenomenon occurring frequently, even when government financial incentives are not available, (AHM’s role as community investment partner).

By way of this agreement, AHM hereafter shall be recognized as a Local Government Cooperative Venture acting as the youth services department on behalf of the Towns of Andover, Hebron, and Marlborough in order to provide youth, family and other human services requested by the towns.

Section 2

History and Background

In 1978, Section 10-19m of the Connecticut General Statutes established youth service bureaus, (hereinafter referred to as “YSB”). A YSB is defined as an agency operated directly by one or more municipalities, or a private agency designated to act as an agent of one or more municipalities, for the purpose of evaluating, planning, coordinating, and implementing youth services, Services include prevention, and intervention programs for delinquent, pre-delinquent youth, pregnant and troubled youth. The statute further states that YSBs shall be the coordinating unit of community-based services that provide a comprehensive delivery or prevention, intervention, treatment and follow up services. YSBs offer a broader scope of services than most other youth-serving agencies. Aside from providing direct services like other agencies, YSBs are responsible for assessing the needs of youth, identifying gaps in services, providing referrals, and coordinating support services for youth to fill gaps while avoiding the duplication of services, (from the State Department of Education’s Biennial Report on Connecticut Youth Service Bureaus, Commissioner Dianna R. Wentzell, June 11, 2018).

In 1984, AHM Youth and Family Services was incorporated as a non-profit corporation by a committee of volunteers, (residents of the three partner communities) for the purpose of creating a youth service bureau. In order to establish a state-sanctioned YSB, municipal support in the form of a matching grant was required, along with the recognition that AHM would act as the youth services agent for the Towns of Andover, Hebron, and Marlborough. Each town voted to accept the initial YSB funds, with the Town of Hebron acting as the host community to account



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for such funds. Additionally, each town agreed to the terms set forth in state statute to work in partnership with the newly formed AHM Board of Directors to establish a YSB. Today this public charity provides a comprehensive set of wrap-around mental health, drug and alcohol prevention, juvenile justice, youth and family development programs for Andover, Hebron, and Marlborough children, youth, and families. Additionally, the agency as of 2019 also started serving the mental health needs of young adults up to ages 26, as well as senior citizens through an intergenerational program called CHOREs, following the recommendations found in the 2019-21 AHM Strategic Plan funded by the Hartford Foundation for Public Giving.

Section 3

Based on state statutes, Sections 10-19m-10-19q, inclusive, of the Connecticut General Statutes AHM serves as both the facilitator of the ACU – Administrative Core Unit Functions and DS-Direct Service Functions of operating a Youth Service Bureau for the Towns of Andover, Hebron, and Marlborough. Based on both functions to assess community needs, develop programs, identify whenever possible external funding resources for the towns to match municipal dollars, research and evaluate the following programs and categories of services are currently offered by AHM on behalf of each of the three town partners:

Mental Health

- Child, Youth and Family Counseling Services
- Grades K-6 School-Based Student Support Services
- Grades 7-8 School-Based Student Support Services
- Grades 9-12 School-Based Student Support Services
- Health Matters Wellness Services
- Young Adult Counseling Services

Prevention/Intervention

- CHEC – Coalition for a Healthy Empowered Community
 - Project Graduation
 - Take Back Event
 - Student Assemblies on Drug, Alcohol, Vaping prevention
 - High School Athletic Parent Education Forums on Drug, Alcohol, Vaping prevention
 - 4 What's Next Student Suicide Prevention Training
 - QPR Suicide Prevention Training for Community Members
- Juvenile Review Board
- SMART Recovery Group High School
- SMART Recovery Group Young Adults
- SMART Recovery Group Friends and Family



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Positive Youth & Family Development

- Family Resource Center
 - KinderRHAMa Pre-School
 - Play and Learn Groups
 - Little Libraries
 - Music Programs
 - Field Trips
 - FCC – Family Childcare Initiative Office of Early Childhood
- Parent Child and Adolescent Workshops & Support Groups
- Lanterns Mentoring Program
- Summer Youth Theater
- Seasonal Youth Theater
- Peer Helpers
- Power of Words
- Power of Words, Jr.
- RALLY Youth Group
- Girl Power Camp

Community Outreach

- CHOREs and TASKs Intergenerational Work Services
- Annual Senior Citizen Celebration Breakfast
- Family Festival and Nature & Adventure Day
- Scholarships – (mental health, summer camps, college, other human service needs)
- Community Social Service Information and Referral Services

Note: New services that are deemed to be beyond the scope of this agreement, may be negotiated and included as an addendum in the future to this agreement.

Section 4

VALUE ADDED BENEFITS to the three towns, are referred to as administrative and direct service functions provided by the charity, (AHM Youth and Family Services) directly on behalf of the three town partners, at no additional expense to taxpayers. Examples of those added value benefits include:

- Community Mental Health Fund scholarships for children and families.
- Scholarships for local grades K-12 Students.
- Over \$900,000 in additional financial resources are raised through the charity, AHM Youth and Family Services for the direct benefit of the towns to offer youth services, including five major fundraisers, multiple state, and federal, civic, corporate and faith community grants, and endowment fund proceeds. These funds help offset in large part the following categories of programs for local taxpayers: mental health services, prevention programs, juvenile justice programs, youth and family development programs, intergenerational programs and young adult services.



Section 5

Responsibilities of each party related to the youth services partnership include the following:

AHM Youth and Family Services

1. As the municipal agent for youth services for the Towns, and as a public charity acting on behalf of the townspeople in accordance with the operations of a Youth Service Bureau, AHM shall:
 - A. provide in Andover, Hebron and Marlborough the services specified in Connecticut General Statutes Section 10-19 m-10-19q (as the same may be amended from time to time), which services from time to time may be amended by the AHM Board of Directors;
 - B. provide additional or other youth-related services, (including but not limited to a mental health services, juvenile justice services, prevention services, youth and family development services, services for young adults and intergenerational, (youth and older American services) in accordance with state statutes that guide all of Connecticut's Youth Service Bureaus and Family Resource Centers; and
 - C. maintain records of the volume and nature of services provided in each town.
2. AHM shall remain current and in good standing with all state and federal laws and statutes that pertain to operating a public charity in the State of Connecticut.
3. AHM shall remain current and good standing with the State of Connecticut's legislative statutes pertaining to the operations of a Youth Service Bureau, (YSB)
4. AHM shall comply with all applicable federal state laws and regulations, including but not limited to those relating to taxation, employment, and client confidentiality.
5. AHM shall maintain a liability insurance policy not less than \$1,000,000.00 which shall insure against all claims arising out of personal injury or loss, whether arising out of negligence or misconduct on part of directors, officers, agents, and employees or otherwise, and whether asserted on any tort or contract theory on any claim.
6. AHM shall be the coordinating unit of community-based services to provide comprehensive delivery of prevention, intervention, treatment and follow-up services. (See Section 10-19m (a) of the Connecticut General Statutes).
7. AHM shall provide school based staff to the school districts within the Towns subject to this Agreement. For all such purposes, those individuals serving in school based positions are exclusively employees of AHM, subject to the rules, policies and employment practices of AHM but shall follow the school work schedule related to work hours, holidays, school vacations, early closings and partial school days . It is expected



that the schools will provide a safe work environment, workspace, supplies to carry out these functions and a fair/reasonable workload consistent with similar professional jobs.

8. AHM will endeavor to work with school officials in the interviewing and hiring process of each candidate and seek feedback from school officials in completing an employee's annual evaluation. Any changes in duties, responsibilities, caseloads etc. shall be discussed by the school official with the Executive Director of AHM prior to making such changes. Any requests for additional staffing and services which cannot be accommodated within the existing fiscal year budget may be obtained by the School District through a Personal Services Agreement.

Town of Andover

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force, working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.
6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.



Town of Hebron

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force, working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.
6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

Town of Marlborough

1. Participation in the annual Oversight Committee process, including the designation of one member from the Board of Selectmen or their Town Administrator or Chief Executive Officer and one member from the Board of Finance.
2. Participation of a designated member of either the Board of Selectmen or Finance to attend annually four meetings of the AHM Board of Directors as guests.
3. Chief Elected Official and/or Town Manager shall review the monthly AHM minutes, financials, program reports, annual report, and annual AHM audit.
4. Participation of the Chief Elected Official and/or Town Manager and/or an official of the town to participate in periodic regional AHM events, community conversations, or meetings relevant to the programs and services provided to town residents by AHM.
5. To encourage and support town staff, such as schools, police, recreation, and senior services to continue working in partnership with AHM staff to help provide support systems for residents. Examples include participation on the regional Drug Task Force,



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working in partnership on the CHOREs program for Senior Citizens, the DEA National Drug Take Back Event, and working in tandem to divert young people from the Juvenile Justice System through the JRB and all of the work that takes place in the K-12 schools.

6. For the Chief Elected Official or Town Manager to maintain a collegial working relationship with AHM's Executive Director, especially during, but not limited to a town-wide crisis requiring the assistance of trained AHM counseling professionals.
7. For the Chief Elected Official or Town Manager to serve as the "gatekeeper" of grant funding opportunities and program partnerships that may be created through the collaborative efforts of the town and AHM.
8. It is expected that the schools will provide a safe work environment, workspace area and supplies to carry out these functions.

Section 6 Youth Services and Municipal Oversight Consortium

Whereas, representatives of AHM Youth and Family Services and each member community shall be represented on the Oversight Consortium, hereafter referred to as the "Consortium," as defined below, and has duly authorized the establishment of the Consortium pursuant to Connecticut General Statutes Section 10-19 m-10-19q, inclusive, to facilitate the ongoing provision of a youth service bureau.

Therefore, the parties hereto, in consideration of the mutual covenants hereinafter set forth, and intending to be legally bound, covenant and agree as follows hereafter.

Article 1.

- 1.1. The name of the group shall be the AHM Youth and Family Services and Municipal Oversight Consortium.
- 1.2. The Consortium's fiscal year shall commence on July 1 and end on June 30.

Article 2.

2. Membership

- 2.1. Any Connecticut entity that is permitted by law to cooperate in the provision of Youth Services according to Connecticut General Statutes Section 10-19 m-10-19q may request to become a "Member."
- 2.2. The initial Members of the Consortium shall be AHM Youth and Family Services and the Towns of Andover, Hebron and Marlborough.



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- 2.3. Any Connecticut municipality that is not a party to this Agreement and desires to become a Member shall signify its intention by furnishing to the Consortium a written request to join. New Members may be added by the affirmative vote of a majority of the Consortium Members, (minimum 5 of 6 members).

Article 3.

3. Withdrawal from Membership

3.1A Member may withdraw from the Consortium effective as of the last day of the fiscal year of the Consortium after having given all other Members of the Consortium written notice not later than the last day of the previous fiscal year.

Article 4.

4. Representatives

4.1 The Representatives will consist of one (1) elected official from each of the Board of Selectmen or their Town Administrator or Chief Executive Officer and Board of Finance from the Towns along with one (1) or more AHM Representatives as non-voting ex officio members for consultative purposes, one of whom shall be the President of the AHM Board of Directors. The Chair of the Consortium shall be the President of the AHM Board of Directors.

4.2 Any Representative who leaves elected office while a Member of the Consortium will be considered as having resigned his or her position as a Representative on the effective date of his or her leaving elected office. The Member Town from which the resigned Representative served in office shall appoint a substitute Representative as soon as reasonably practicable.

4.3 Each Representative shall serve at the will of the appointing Board and may be removed from office at any time by the appointing Board.

4.4 The Members and the Representatives shall not be liable for the acts or omissions of any Consultant, Third-Party Administrator, attorney, certified public accountant, investment manager, or other consultants, agent, or assistant employed in pursuance of this Agreement, if such Consultant, Third-Party Administrator, attorney, certified public accountant, investment manager, or other consultants, agent, or assistant was selected pursuant to this Agreement and such person's performance was periodically reviewed by the Representatives who found such performance to be satisfactory.



Article 5.

5. Meetings

5.1 The Consortium shall meet semi-annually to transact its business, each meeting to be held on a date and time and at a place to be determined by the Representatives. The Representatives of the Consortium may, and upon the written request of any two (2) Members shall, call a special meeting of the Consortium at any time giving at least five (5) calendar day's written notice of the time and place thereof to the remaining Members (municipal and AHM partners).

5.2 Notwithstanding the provisions of Paragraph 5.1, to the extent required by law, meetings will be held and noticed consistently with the requirements of Connecticut's Freedom of Information Act.

5.3 Agendas for meetings of the Consortium shall be distributed and posted by each Town in accordance with requirements of noticing a meeting of municipal agency of that Town at least twenty-four (24) hours in advance.

5.4 Quorum; Voting

The presence of five (5) Representatives shall constitute a quorum. An affirmative vote of at least five (5) representatives (including those present or by proxy) is required for the Consortium to take action except a vote of a simple majority of the quorum may adjourn or fix the time and place of the next meeting.

Article 6.

6. Business Purpose of Consortium

6.1. The purpose of the Consortium is to determine the annual contribution that each of the Member Towns shall pay AHM for the services rendered hereunder.

6.2. The adoption of the AHM budget is the responsibility of the AHM Board of Directors. Any changes to the AHM budget are the responsibility of the AHM Board of Directors.

6.3 Hereinafter the Town's single line-item funding formula shall be determined by using the combined average of the CERC Town Profile estimated populations and the PK-12 enrollment as of October 1st each year for all three towns. This final formula will be called the YSB Municipal Formula. Details of this can be found in the addendum.

Details of the addendum shall include:

1. a formal presentation by AHM's Executive Director and Director of Finance and Operations of AHM Programs and Services and financial overview in preparation for a



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vote by the three Town Board of Selectman and Board of Finance designated representatives to approve the Municipal line item charges.

2. a mutually agreed upon invoicing schedule,

3. mutually agreed upon bi-annual Oversight Agreement meeting dates,

4. any other business to be conducted by the Oversight Committee based upon the terms contained in the agreement

6.4 AHM will keep each of the Towns fully apprised of its operations and shall furnish to the Boards of Selectmen and Finance of each of the Towns minutes of the monthly meetings of its Board of Directors, quarterly financial statements, annual reports, annual audits, and such additional information as may be reasonably requested by the Chief Executive Officer of each of the Towns. AHM and the Chief Executive Officers shall confer on all matters of mutual interest and concern regularly as needed. Communications regarding AHM's monthly reports and annual proposed budgets, shared by AHM's Board of Directors shall take place through the use of email correspondence or the US mail. Correspondence of important AHM documents such as those listed above shall be sent from AHM offices to every member of the Boards of Selectmen and Finance in each partner community.

6.5 AHM covenants and agrees with the Towns that all services contemplated hereunder shall be performed in a good and professional manner by qualified personnel well-skilled in their respective fields. AHM acknowledges that it is experienced in the services that it is required to perform hereunder and that the Towns are relying upon it to impart that experience in the performance of its duties hereunder.

Article 7.

7. Amendment of this Agreement or the Addendum

7.1 This Agreement may be amended, in whole or in part, by an instrument in writing duly executed on behalf of a majority of the Consortium Members.

Article 8

8. Termination

8.1. This Agreement may be terminated by an instrument in writing duly executed on behalf of a majority of the Consortium Members. Any such termination shall not be made effective prior to the last day of the fiscal year next succeeding the fiscal year in which the action to terminate was taken.



Article 9.

9. Miscellaneous

- 9.1. This Agreement made pursuant to the laws of the State of Connecticut and shall be construed and interpreted in accordance with the laws of the State of Connecticut.
- 9.2. Each Member specifically agrees that it is its intent that this Agreement, under all circumstances and in every respect, shall comply with all applicable statutes, governmental regulations, and judicial decisions. However, in the event any provision of this Agreement be held to be unlawful, or unlawful as to any person or instance, such fact shall not adversely affect the other provisions herein contained or the application of such provisions to any other person or instance.
- 9.3. Whenever any words are used in this Agreement in the masculine gender, they shall also be construed to include the feminine or neuter gender in all situations where they would so apply; whenever any words are used in the singular, they shall also be construed to include the plural in all situations where they would so apply; and whenever any words are used in the plural, they shall also be construed to include the singular.
- 9.4. Whenever the word "person" is used in this Agreement, it should be construed to include a natural person or organization, as would be applicable, including, but not limited to, a firm, labor organization, partnership, association, corporation, legal representative, or trustee.
- 9.5. The Article and Section titles are included solely for convenience and shall, in no event, be construed to affect or modify any part of the provisions of this agreement or be construed as part thereof.
- 9.6. This Agreement may be executed in counterparts, and each copy of this Agreement shall be considered an original when duly executed by one of the parties hereto.
- 10.7 This Agreement shall be binding upon, inure to the benefit of, and be enforceable by, the respective beneficiaries, representatives, successors and assigns of the parties hereto.
- 10.8 This Agreement supersedes the Agreement of the parties dated October 17, 2006 and the AHM Municipal Oversight Consortium agreement of the parties dated March 19, 2018.



Andover, Hebron, Marlborough Youth and Family Services, Inc.
25 Pendleton Drive, Hebron, CT 06248
Phone (860) 228-9488 • Fax (860) 228-1213

Website: www.ahmyouth.org

THE TOWN OF ANDOVER

By: Eric Anderson
Its Duly Authorized Town Administrator

Date _____

THE TOWN OF HEBRON

By: Andrew J. Tierney
Its Duly Authorized Town Manager

Date _____

THE TOWN OF MARLBOROUGH

By: Gregory Lowrey
Its Duly Authorized First Selectman

Date _____

ANDOVER, HEBRON AND MARLBOROUGH YOUTH SERVICES

By: Tressa Giordano
Its Duly Authorized Executive Director

Date _____

16. Correspondence

17. Public Speak

18. Adjournment