

**Town of Andover  
Board of Selectmen**  
Monday, January 11<sup>th</sup> 2021 at 7:00 P.M.  
Location: virtual Zoom meeting

Regular Meeting Agenda

**Zoom Directions:**

Click here to join by computer for video/audio: <https://us02web.zoom.us/j/83619125258>

Call-in from your phone for audio: 1-646-558-8656

Meeting ID: 836 1912 5258, Passcode: 158697

\*Please mute yourself unless you are a commission member or during Public Speak.

1. Call to Order/Pledge of Allegiance
2. Public Speak
3. Additions/Deletions to the Agenda
4. Board and Commission Presentations
  - a. BOS/BOE Combined Finance Department Committee
    - i. Town Accounting Software
    - ii. Tentative Agreement with Finance Director
  - b. Conservation Commission
    - i. Report on Hunting on Town Property
5. Appointments
6. Resignations
7. Town Administrator's Report
8. Old Business

Discuss and act upon the following:

  - a. COVID Update
  - b. Alarm Monitoring for Town Buildings
  - c. Adopt Fee Schedule for Building Department
  - d. Town Meeting for Land Acquisition on Saturday, January 9<sup>th</sup>, 2021
9. New Business

Discuss and act upon the following:

  - a. 30+ Acres of Land for Sale on Merritt Valley Road adjoining Town Owned Property
  - b. Shared Service Agreement for Building Official
  - c. Public Works Intro - Jay Tuttle
  - d. Budget Planning
    - i. Recommended Capital Fund Allocation
    - ii. Employee Compensation, Annual Raises
  - e. Timeline for Board of Selectmen Budget Adoption
    - i. Schedule for Board of Selectmen Workshops

10. Approval of Meeting Minutes
  - a. Monday, December 14<sup>th</sup>, Regular Meeting Minutes
11. Finance Department Report
  - a. Revenue Summary
  - b. Town Budget Summary
  - c. Town Aid Road (TAR) Update
  - d. Town Cash Report
  - e. Over Expenditure Report
12. Budget
  - a. Appropriation Transfers
  - b. Over Expenditure Requests
13. Tax Collector's Report
  - a. Refunds Requests
14. Assessor's Report
  - a. Revaluation Services
15. Department Reports
  - a. Fire Department
  - b. Resident State Trooper
  - c. Town Clerk
  - d. Building Department
  - e. Assessor's Office
  - f. Town Garage
  - g. Transfer Station
  - h. Library
  - i. Senior Transportation
  - j. Registrars
  - k. AHM
  - l. RHAM

16. Correspondence

17. Public Speak

18. Adjournment

Helpfully submitted by the Board Clerk/Administrative Assistant, Amanda Gibson.