

**Special Senior Transportation Meeting Minutes**

**Wednesday, January 25, 2017**

**Old Firehouse 1:00 p.m.**

**Attendees: George & Judy Knox, Mike Wallace, Kelvin Abrams, Elaine Buchardt, Sue Schmidt**

1. Call Meeting to Order
2. Pledge to Flag
3. Public Speak-None
4. Add/Delete Items-None
5. Approve Minutes from November 30, 2016 – motion to approve by Judy, seconded by Sue. All approved.
6. Liaison Remarks-N/A
7. Old Business
  - a. We have received final approval from the state for our new bus. Bob Burbank has signed off on it. The new bus will be coming in March. Arrangements must be made for the new bus to be housed at the OFH.
8. Senior Transportation Schedule
  - a. In addition to Food Pantry and Food Share activities, there will be weekly shopping and breakfast trips. There is a movie 2/8 @OFH and Andover Winter Farmers Market 2/11 and 2/25.
9. Budget Status 2016-17
  - a. Mike reported that this fiscal year's budget stands at 40% expended thus far.
10. New Business
  - a. Proposed Budget 2017-18: \$3000 will be added to the salary line item to cover the expenses for increased medical runs and raises. Other line items are not changing.
  - b. Vacations- George and Judy will be away Feb. 2-11. George volunteered Judy to cover the agenda and minutes for next month's meeting during Mike's absence.
  - c. Open discussion
    - (1) Drivers will determine whether or not to drive to medicals when school has been delayed or cancelled.
    - (2) George explained the need for a motion detecting light for the entrance way to the garage.
    - (3) Last minute cancellations for appointments is problematic for drivers, as they have planned their day around the driving schedule.
11. Public Speak-None
12. Next Meeting: Wednesday, February 22, 2017 @ 1:00 p.m.
13. Adjourn meeting. Motion made by Mike, seconded by Sue. Motion carried.

Respectfully submitted,  
Mike Wallace - Secretary