



## Town of Andover, CT

### RFP AN-2021-01 Community Senior Center Building

### Survey and Site Engineering

Bid Title: Invitation to bid on Community Senior Center Building Survey and Site Engineering in Andover, CT

Category: Survey and Design

Status: Open

Description: Community Senior Center Building Survey and Site Engineering

*Sealed Bids for Community Senior Center Building Architectural Drawings in Andover, CT must be received by the Town Administrator's Office, 17 School Rd Andover CT 06232 by 2:00 P.M. local time on July 19, 2021. Sealed Bids shall be clearly marked Town of Andover, CT RFP AN-2021-01 Community Senior Center Building Survey and Site Engineering and must contain all materials requested in this document.*

A pre-bid review of the site can be made by calling the Town Administrator Eric Anderson at 860-742-7305 ext 1 to arrange a time to meet at the **Andover Town Hall at 17 School Road. A site visit is mandatory.**

#### Scope of Work:

##### PHASE 1

- 1) Resurvey property located at 17 School Road, including boundary and topographic mapping to horizontal accuracy Class A-2 (NAD83) and topographic accuracy T-2 (NAVD88). Survey shall include the following:
  - a) Delineate and field locate inland wetlands and watercourses
  - b) Existing structures within 200 ft of proposed building location
  - c) Existing landscaping, vegetation, and trees
  - d) 1 ft contours and spot grades
  - e) Drainage structures and piping
  - f) Utilities, including as-built survey of existing septic system as currently staked by septic contractor
- 2) Concept Layout
  - a) Architectural floorplan and elevations for a 40' x 56' single story Community Senior Center Building with walkout basement. See enclosed conceptual floorplans and elevation
  - b) Site Layout depicting location of Community Senior Center Building, limit of parking lot improvements, pedestrian access, general grading, and general system of drainage and utilities, including septic system modifications and improvements. See enclosed Concept Layout
  - c) Concept review meeting with Community Senior Center Building Committee
- 3) Deep observation pit and percolation testing for modifications and/or additions to the existing septic system. Work to include coordination with Eastern Highlands Health District. The Town will supply backhoe and operator
- 4) Design Development
  - a) Preparation of Site Development Plan and with the Architectural Floorplans when ready and Elevations suitable for submission to local land use commissions

- b) Subsurface Sewage Disposal Plan for modifications to existing septic system and new septic system serving Community Senior Center Building suitable for submission to Eastern Highlands Health District (EHHD)
- c) Design Development review meeting with Community Senior Center Building Committee
- 5) Local Permitting
  - a) Preparation and submission of plans, reports, applications, and other information necessary for local land use and EHHD review
  - b) Attendance at meetings
  - c) Revisions to address and incorporate comments.
  - d) Filing

## **PHASE 2**

- 6) Contract Bid Documents
  - a) Preparation of Contract Bid Documents
  - b) Coordination and attendance at pre-bid meeting
  - c) Responses to Bidder questions and requests for information
  - d) Bid review and recommendation

Payment will be in a lump sum at the completion of each Phase. Separate lump sum amounts shall be provided for each Phase and work may be awarded for and combined Phase 1 and 2 or Phase 1 only.

## **Bid Requirements**

- Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance and furnishing of the Work.
- Bidder is familiar with and is satisfied as to all federal, state and local Laws and regulations that may affect cost, progress, performance and furnishing of work.
- All Contract documents must certify affirmative action on the part of all contractor and subcontractors to insure equal employment opportunities
- The contractor must file a written non-discrimination certification with the town of Andover
- The contractor must show proof of insurance including General liability and Workman's compensation
- Bids may be withdrawn prior to the opening of bids. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within ten (10) days after the date of Town's Notice of Award.
- Bid should include the following information: Name, address and description of firm, description of similar projects completed by the firm in the last five years including client contact name and phone number, fee structure, additional information not included above which you feel may be useful and applicable to this project.

**The Town of Andover reserves the right, as its sole jurisdiction to reject any or all bids, to waive all informalities or defects of a bid or to accept any bid that in the judgement of the Town of Andover will be in its best interest.**

End of Bid Invitation:

Publication Date: 6/21/2021

Contact: Amanda Gibson, [adminassistant@andoverct.org](mailto:adminassistant@andoverct.org)

**Closing Date:** 2:00 P.M. on 7/19/2021

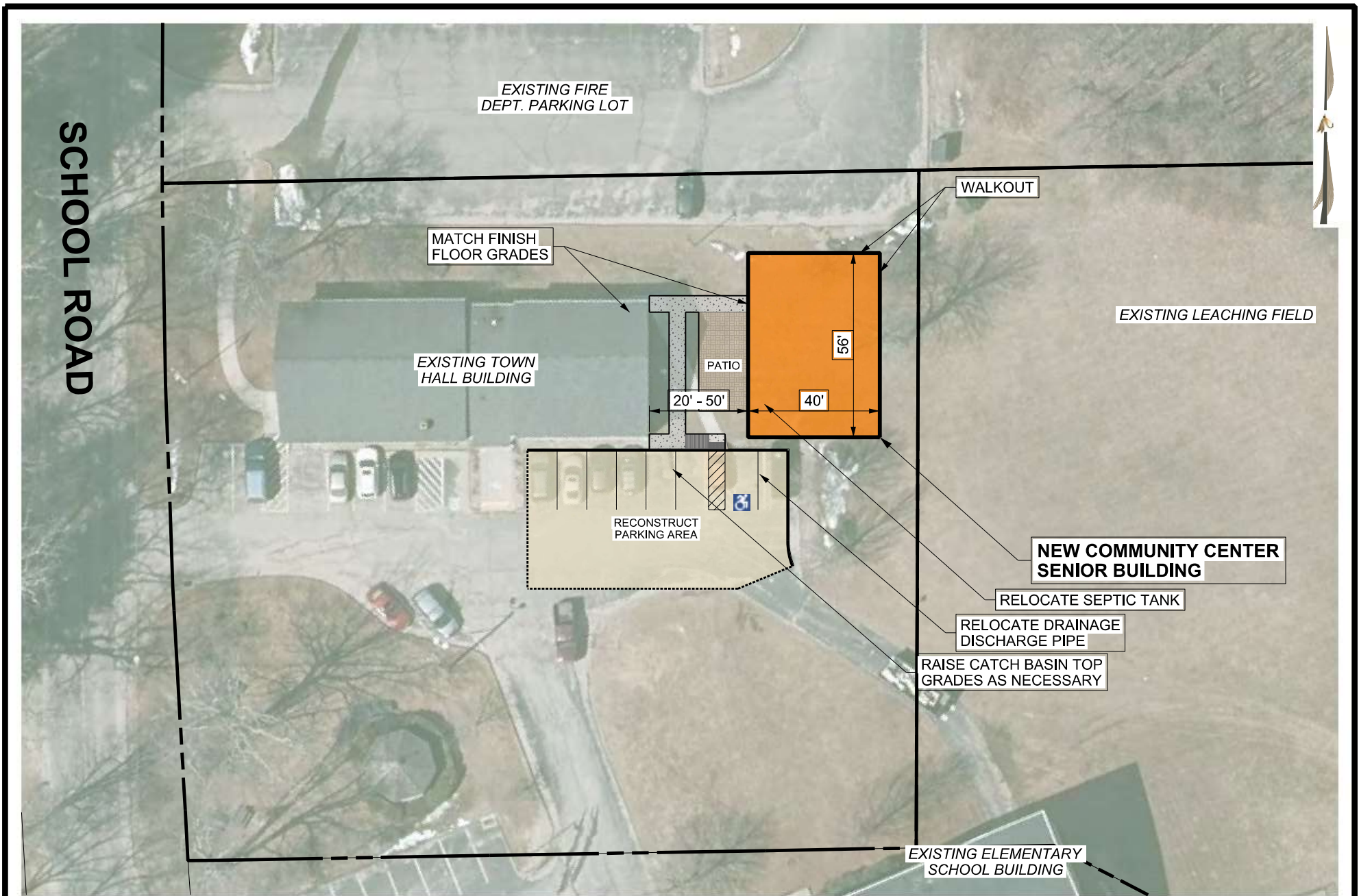
**Pre bid Meeting:** Call 860-742-7305 ext 1

*Answers to questions raised at the walk throughs or submitted via email to the Administrative Assistant at: [adminassistant@andoverct.org](mailto:adminassistant@andoverct.org), will be posted in Addenda #1 on or around 7/5/2021. (If Needed)*

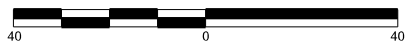
This architectural floor plan shows a building layout with the following rooms and dimensions:

- HALL:** 24'-5" x 17'-0"
- KITCHEN:** 10'-10" x 12'-0"
- BATH:** 7'-7" x 7'-0"
- BATH:** 6'-7" x 7'-0"
- OFFICE:** 9'-10" x 9'-6"
- OFFICE:** 9'-10" x 16'-3"
- STORAGE:** 9'-10" x 12'-6"

The plan includes numerous dimensions for walls, openings, and overall building size. The total width is 56'-0" and the total depth is 40'-0". The layout features a central hall connecting various rooms, including two bathrooms, two offices, a kitchen, and a storage area. The plan also shows door swings, window placements, and specific wall thicknesses.



SCALE: 1"= 40'



PROJECT NO:  
00076 - 005

DATE:  
6/10/21

SHEET NO:  
C1



#### CONTACT INFORMATION

YANTIC RIVER CONSULTANTS, LLC  
191 NORWICH AVENUE  
LEBANON, CONN 06249

Phone: (860) 367-7264  
Email: yanticriver@gmail.com  
Web: www.yrc-ne.com

## COMMUNITY CENTER SENIOR BUILDING

PREPARED FOR THE TOWN OF ANDOVER

### CONCEPT LAYOUT

17 SCHOOL ROAD

ANDOVER, CT

## Legal Notice

### Invitation to Bid

Town of Andover, CT

#### **RFP AN-2021-01 Community Senior Center Building, Survey and Site Engineering**

The Town of Andover is accepting bids for the Community Senior Center Building **Survey and Site Engineering**. Specifications and bid forms may be obtained from [www.andover.org](http://www.andover.org), or request by E-mail at [adminassistant@andoverct.org](mailto:adminassistant@andoverct.org).

All bids shall be submitted to the Town Administrator' Office in a sealed envelope clearly marked *Town of Andover, CT RFP AN-2021-01 Community Senior Center Building **Survey and Site Engineering***

Bids shall be accepted until 2:00 pm on July 19, 2021. Bids may not be submitted or withdrawn after this deadline. The Town reserves the right to reject any or all bids in the best interest of the Town.

Eric Anderson

Town Administrator