

Roll call, use check off list to have a record of members who were there. You may want to keep a list of the telephone numbers that call in so you can keep a record with the names of attendees.

Advise party members that the caucus is being held to select 5 Justices of the Peace and 1 Registrar of Voters.

It is up to you which office you want to vote on first but, procedure is the same, advise caucus of the names of the incumbent(s) and ask for any additional nominations.

**For JP** - Advise party members of names of incumbents that are seeking re-election and ask for any additional nominations. If the total with incumbents and nominations is only 5, you would recite the 5 names and call for the official vote to endorse the 5 candidates for JP.

If you get more than 5, you would have each voting member identify themselves and record the name of the candidates that they vote for. When voting is over, announce the names of the winners and inform the candidates who weren't selected that they have the right to petition for primary and that the petitions are available from the Registrar of Voters starting May 26, 2020.

**For ROV** – Advise party members that Wally is seeking re-election and if there are no additional names presented, call for the official vote to endorse Wally. If there are additional candidates for ROV you would have each voting member identify themselves and record the name of the candidate that they vote for. When voting is over, announce the name of the winner and inform the candidates who weren't selected that they have the right to petition for primary and that the petitions are available from the Registrar of Voters starting May 26, 2020.