

Town of Andover Connecticut
Planning and Zoning Commission
Community Room, 17 School Road, Andover

June 18, 2018
Regular Meeting
7:00 PM
MINUTES

1. **Call to Order** **Eric Anderson** calls the Meeting to order at 7:05PM

2. **Roll Call/Seating of Alternates**

Members Present: Eric Anderson, Robert Hamburger , Scott Person, Leigh Ann Hutchinson

Members Absent: Mike Palazzi

Alternates Present: None

Alternates Absent: Jed Larson, Gerry Hardisty, Ed Sarisley

Staff Present: Sandra Nichols, Commission Secretary

Staff Absent: John Valente, Zoning Official

Public Present: Dianne Grenier

3. **Public Participation:**

None

4. **Additions/Changes to the Agenda**

None

5. **New Business:**

a. Discuss Annual Elections

Eric Anderson states that the election for the Chairman and Vice Chairman will be held at next Month's Meeting, July 16th.

b. Using Open Space funds for Center St Project

Eric Anderson discusses the Connectivity Grant and the trail-head parking that they planned to establish at Center Street. He speaks about the kiosks and the bike racks that they just received approval for from the BOS (funding to come out of the POCD Budget line item). He then explains in detail the full scope of the project; the POCD implementation and the trail fund that will be in next years budget. Eric asks the Commission if they would like to spend Open Space Funds to Complete this project?

Discussion on the project and the cost

Eric Anderson states that he will come back to the Commission with a breakdown of the cost that he would like to use Open Space Funds for that he would like them to consider.

The Commission is open to this idea and it will be revisited in two months.

6. Old Business:

a. Parking Regulations for Commercial vehicles and Signage Regulations

Eric Anderson states why the regulation is before the Commission and asks the Commission if they believe the regulation is necessary?

- Section 4.18 discussed. The Chairman asks if the Commission is ready to take this to Public Hearing-Commission is
- Section 4.19 discussed. The Chairman asks if the Commission is ready to take this to Public Hearing-Commission is

b. Accessory Apartment Regulations review of changes

Eric Anderson asks the Commission if they have any question on the final version of the regulation prior to it's review by Attorney Branse and it going to Public Hearing.

The Commission only has one issue, they would like to add"attached" after or in section 4.11.2

c. Home Occupation Regulations

Eric Anderson reviews the regulation with the Commission Members.

Discussion on the regulation

(Leigh Ann Hutchinson leaves at 8:10PM)

Eric Anderson asks the Commission what there opinion is about putting car repair/small motor repair in the regulation?

Discussion

Eric Anderson Motions to add prohibiting the repairing of cars in the Lake Zone

Scott Person Seconded

Motion Passed 2/1/0 Robert Hamburger against

- ***4.12A (1)- discussion. John Valente to define the noise in section 1d (decibels).***
- ***4.12A(2)-Discussion; the Commission has no issues with this section***
- ***4.12A(3)-Discussion; the Commission has no issues with this section***

d. Discuss Lake District Regulations

Discussions on the regulation

John Valente talks about the information that he received from Gerry Hardisty and triggers, what is it? When someone applies for a Zoning Permit or hard-scapes?

Discussion on Triggers,seasonal vs year round, septic systems, remodels (overall cost-%increase in liveable area in the dwelling)

Item Tabled to next Meeting

e. Permit Application Checklist

Tabled to next meeting

7. Approval of Minutes:

a. Regular Meeting May 21, 2018:

Scott Person Motions to approve the May 21, 2018 minutes as presented

Robert Hamburger Seconded

Motion Passed/Unanimous 3/0/0

8. Administrative Report:

None

9. Correspondence:

None

10. Public Speak:

None

11. Adjournment:

Scott Person Motions to adjourn at 9:57 PM

Robert Hamburger Seconded

Motion Passed/Unanimous 3/0/0

*Respectfully submitted by Sandra Nichols, Commission Secretary

***These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Commission.**