

Town of Andover Connecticut
Planning and Zoning Commission
Community Room, 17 School Road, Andover

July 16, 2018
Regular Meeting
7:00 PM
MINUTES

1. **Call to Order** **Robert Hamburger** calls the Meeting to order at 7:05PM
2. **Roll Call/Seating of Alternates**

Members Present: Robert Hamburger , Scott Person, Mike Palazzi, Leigh Ann Hutchinson (arrived at 7:08PM)

Members Absent: Eric Anderson

Alternates Present: Jed Larson, seated for Eric Anderson, Ed Sarisley (arrived at 7:12PM)

Alternates Absent: Gerry Hardisty,

Staff Present: John Valente, Zoning Official, Sandra Nichols, Commission Secretary

Public Present: None

3. Public Participation:

None

4. Additions/Changes to the Agenda

None

5. New Business:

- a. Solar Access Regulations

John Valente briefly discusses the proposed regulation that the Chairman, Eric Anderson provided and explains the purpose of the Commissions review of it.

Discussion on this regulation tabled to the next meeting when the Chairman will be in attendance.

b. Andover Lighting Regulations

John Valente introduces the regulation that was provided by Eric Anderson.

Discussion among the Commission Members on the regulation with a focus on the shielding an the direction of the light (Street vs Property).

*****20.3 The Commission would like to add “shall not constitute a hazard to night drivers”***

Discussion on the lighting in Andover Plaza/Business’ and the setbacks proposed for lighting in the regulation

***** The Commission voices it’s concerns regarding the 12ft pole height and the 50ft setback from the property line.***

Item Tabled until next month

6. Old Business:

a. Home Occupation Regulations

No Discussion

b. Discuss Lake District Regulations

John Valente discusses the regulation and the response/lack of a response that he has received from ALMA.

Discussion on the regulation

c. Permit Application Check List

Check list has been reviewed and accepted by the Commission with the understanding that it is a working document.

d. Election of Officers

Ed Sarisley Motions to elect Eric Anderson as the Chairman of the Planning and Zoning Commission

Leigh Ann Hutchinson Seconded

Motion Passed/Unanimous 5/0/0

Ed Sarisley Motions to elect Robert Hamburger as the Vice Chairman of the Planning and Zoning Commission

Mike Palazzi Seconded

Motion Passed/Unanimous 5/0/0

e. Using Open Space Funds for Center Street Project

John Valente discusses the property and what has occurred to date (improvement for parking regarding the rail-trail)

7. Approval of Minutes:

a. Regular Meeting June, 2018:

Scott Person Motions to approve the June 18, 2018 minutes as presented

Robert Hamburger Seconded

Motion Passed 3/0/0 Mike Palazzi and Leigh Ann Hutchinson Abstained

8. Administrative Report:

John Valente briefly discusses new and old town business including the Clark property/open space and the CO that Mr. Clark is looking for. He has no issues with the CO being issued.

9. Correspondence:

None

10. Public Speak:

None

11. Adjournment:

Scott Person Motions to adjourn at 9:23 PM

Jed Larson Seconded

Motion Passed/Unanimous 5/0/0

*Respectfully submitted by Sandra Nichols, Commission Secretary

***These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Commission.**

