

**Town of Andover Connecticut**

**Planning and Zoning Commission**

**Community Room, 17 School Road, Andover**

**September 17, 2018, 2018**

**Regular Meeting**

**7:00 PM**

**MINUTES**

1. **Call to Order** Robert Hamburger calls the Meeting to order at 7:03PM

2. **Roll Call/Seating of Alternates**

Members Present: Robert Hamburger , Scott Person

Members Absent: Eric Anderson, Leigh Ann Hutchinson, Mike Palazzi

Alternates Present: Jed Larson, seated for Eric Anderson

Alternates Absent: Gerry Hardisty, Ed Sarisley

Staff Present: Sandra Nichols, Commission Secretary

Public Present: Dianne Grenier

**3. Public Participation:**

None

**4. Additions/Changes to the Agenda**

**Robert Hamburger** would like to add discussion on the proposed Revision to the Fee Ordinance 22-1 and 22-2 to Budget Line Item 5a.

**5. New Business:**

a. Discussion on the proposed Revision to the Fee Ordinance 22-1 and 22-2 (attachment #1).

***Tabled to the next meeting***

**6. Old Business:**

**a. Home Occupation Regulations:**

No further discussion-Send to PH

**b. Discuss Lake District Regulations:**

*Requires additional information for discussion-Item Tabled*

**c. Permit Application Check List-Send to PH**

**d. Solar Access Regulations-Out for Attorney Review prior to PH**

**e. Using Open Space Funds for Center Street Project**

No discussion on going Agenda Item

**f. Andover Lighting Regulations:**

*No Discussion Commission is waiting until they receive the revised Regulation from the Chairman so they can review it. Item Tabled to the Next Meeting*

**g. Discussion on the P&ZC Annual Report:**

*Brief Discussion-Item Tabled*

**7. Approval of Minutes:**

**a. Regular Meeting August 20, 2018:**

*Brief Discussion-Correct the spelling in Item 11: Hamburg to Hamburger*

**Jed Larson Motions** to table the approval of the minutes until the next meeting

**Scott Person Seconded**

**Motion Passed/Unanimous 3/0/0**

**8. Administrative Report:**

None

**9. Correspondence:**

*Robert Hamburger reads an e-mail to the Commission that was sent to him from John Valente. This e-mail included what Andover Auto would like to do on the property and a blight violation.*

**10. Public Speak:**

None

**11. Adjournment:**

**Jed Larson** Motions to adjourn at 7:34PM

**Robert Hamburger** Seconded

**Motion Passed/Unanimous 3/0/0**

\*Respectfully submitted by Sandra Nichols, Commission Secretary

**\*These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Commission.**