

Town of Andover Connecticut
Planning and Zoning Commission
Community Room, 17 School Road, Andover

October 15, 2018
Regular Meeting
7:00 PM
MINUTES

1. **Call to Order** Eric Anderson calls the Meeting to order at 7:00PM
2. **Roll Call/Seating of Alternates**

Members Present: Eric Anderson, Robert Hamburger , Scott Person, Mike Palazzi, Leigh Ann Hutchinson (arrived at 7:20PM)

Members Absent: none

Alternates Present: Jed Larson, seated for Leigh Ann Hutchinson until she arrives, Ed Sarisley

Alternates Absent: Gerry Hardisty,

Staff Present: John Valente, Zoning Official, Sandra Nichols, Commission Secretary

Public Present: None

3. Public Participation:

None

4. Additions/Changes to the Agenda

Eric Anderson would like to add the P&ZC Meeting Dates for 2019 to Agenda Item 5a. New business

5. New Business:

Discussion on the P&ZC Meeting Dates for 2019:

Eric Anderson states the proposed meeting dates for 2019 and ask the Commission if they approve.

Mike Palazzi Motions to approve the meeting dates as presented by the Chairman
Robert Hamburger Seconded
Motion Passed/Unanimous 5/0/0

Submitted to the Town Clerk

6. Old Business:

a. Home Occupation Regulations:

No Discussion Tabled to the next Meeting

Agenda Item 6c discussed next

b. Keeping of Animals regulations:

Discussion among all Commission Members on the changes/additions and comments that Attorney Branse noted regarding the Regulation. Eliminations/changes to sections/verbiage also discussed.

The Commission accepts the Regulation as presented. Chairman to provide a new copy with changes for review.

c. Permit Application Check List:

Discussion among all Commission Members on the changes/additions and comments that Attorney Branse noted regarding the Regulation. Eliminations/changes to sections/verbiage also discussed. Detailed discussion on section 20 of the Regulation.

(Leigh Ann Hutchinson Seated at 7:20PM)

Eric Anderson Motions to keep section 20 in the Regulation

Mike Palazzi Seconded

Motion Passed 3/1/1 Robert Hamburger Opposed, Leigh Ann Hutchinson Abstained

d. Solar Access Regulations

Tabled to the next meeting.

e. Using Open Space Funds for Center Street Project

No discussion

f. Eric Anderson begins with a discussion on the Commissions recommended changes that occurred at a previous meeting.

Discussion among all Commission Members on the changes/additions and comments that Attorney Branse noted regarding the Regulation. Eliminations/changes to sections/verbiage also discussed. Lighting for temporary holiday lighting and flagpoles. Discussion also included the definition of shielding/dark sky lighting.

g. Commercial Vehicles and Signage Regulations:

Discussion among all Commission Members on the changes/additions and comments that Attorney Branse noted regarding the Regulation. Eliminations/changes to sections/verbiage also discussed.

Commission agrees to remove Zoning Officer in section 4.18.3.1 and leave Commission.

h. Accessory Apartments Regulations:

Tabled to the next Meeting

i. Discussion on the P&ZC Annual Report:

No discussion remove from agenda

j. Lake Regulation Update:

(Leigh Ann Hutchinson leaves the Meeting at 9:09PM and Jed Larson is seated again for her)

John Valente updates the Commission on this Regulation at length. He includes in his discussion the nutrient allocation worksheet and Septic systems.

(Recorded and available in the Building Dept. by request)

Discussion among the Commission Members regarding what John has presented including Building Permits.

7. Approval of Minutes:

a. Regular Meeting August 20, 2018:

Scott Person Motions to accept the August 20,2018 Minutes with the deletion of “all exterior lighting” in section 6f under Eric Anderson’s first remarks.

Mike Palazzi Seconded

Motion Passed/Unanimous 5/0/0

b. Regular Meeting September 17, 2018:

Scott Person Motions to accept the September Minutes as presented

Robert Hamburger Seconded

Motion Passed 4/0/1 Mike Palazzi Abstained

*****Fee Ordinance to be on November Agenda for discussion***

8. Administrative Report:

John Valente updates the Commission on recent business/events in the Town that required his attention.

9. Correspondence:

None

10. Public Speak:

None

11. Adjournment:

Mike Palazzi Motions to adjourn at 10:18 PM

Jed Larson Seconded

Motion Passed/Unanimous 5/0/0

*Respectfully submitted by Sandra Nichols, Commission Secretary

*** These Minutes are submitted as required by the Freedom of Information Act and are not official until formally approved by the Commission.**