

Town of Andover
Planning and Zoning Commission
Monday, June 17th 2019 at 7:00 P.M.
Town Hall Community Room at 17 School Road
Regular Meeting Minutes

1. Call to Order

Bob Hamburger called the meeting to order at 7:08 P.M.

2. Roll Call / Seat Alternates

Members Present: Bob Hamburger, Leigh Ann Hutchinson, Scott Person

Members Absent: Mike Palazzi

Alternates Present: Jed Larson

Alternates Absent: Gerry Hardisty

Zoning Agent Present: John Valente

Public Attendees: None

Jed Larson seated for Mike Palazzi

Chair Eric Anderson arrived at 7:37 P.M.

3. Additions / Changes to Agenda

None.

4. Public Participation

None.

5. Old Business

a. Review the Lake Regulations.

Commission had open discussion on the Nutrient Allocation Worksheets shared by Zoning Agent John Valente.

Chair Eric Anderson arrived at 7:37 P.M.

Members spent a great deal of time editing the documents.

Bob Hamburger offered to volunteer his time following the meeting to edit the worksheet formulas to be more useable. Town of Andover is one of only towns to institute this system and there is currently no known computer program to utilize.

Commission discussed changes that Zoning Agent John Valente made to the proposed Lake Regulations. John Valente shared each specific change he made to the document.

6. New Business

a. Review regulations to be approved at the Monday, June 24th Special Meeting & Public Hearing.

To discuss at next meeting on Monday, June 24th Special Meeting & Public Hearing.

7. Public Participation

None.

8. Commission Open Discussion

Leigh Ann Hutchinson expressed concerns of excess signage in front of the Xxtra Mart.

Zoning Agent John Valente stated he will address the issue with the property owner.

Bob Hamburger opened discussion on document control for the Town of Andover.

Commission acknowledged this is an ongoing issue.

9. Administrative Report from Zoning Agent

None.

10. Approval of Meeting Minutes

a. Approval of April 15th Regular Meeting & Public Hearing Minutes.

Eric Anderson MOVED to approve the April 15th Regular Meeting & Public Hearing Minutes.

Scott Person SECONDED

MOTION CARRIED 5:0:0

b. Approval of April 29th Special Meeting Minutes.

Eric Anderson MOVED to approve the April 29th Special Meeting Minutes.

Scott Person SECONDED

MOTION CARRIED 4:0:1 Leigh Ann Hutchinson abstained.

c. Approval of May 20th Regular Meeting & Public Hearing Minutes.

Eric Anderson MOVED to approve the May 20th Regular Meeting & Public Hearing Minutes.

Leigh Ann Hutchinson SECONDED

Discussion with following changes requested:

Change to 'Alternate Absent: Gerry Hardisty'.

Change to: 'A request for a waiver of the requirements for an A-2 Survey. A request for a waiver of the requirements for a 1-40 Scale.'

MOTION CARRIED 5:0:0

d. Approval of June 3rd Special Meeting & Public Hearing Minutes.

Eric Anderson MOVED to approve the June 3rd Special Meeting & Public Hearing Minutes.

Jed Larson SECONDED

MOTION CARRIED 4:0:1 Leigh Ann Hutchinson abstained.

11. Adjournment

Bob Hamburger adjourned the meeting at 10:12 P.M.

Jed Larson MOVED to adjourn the meeting.

Eric Anderson SECONDED

MOTION CARRIED 5:0:0

Meeting Minutes helpfully submitted by Board Clerk, Amanda Gibson.

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.