

TOWN OF ANDOVER
PLANNING & ZONING COMMISSION
MONDAY, MAY 16, 2022- 7:00 P.M.
LOCATION: VIRTUAL MEETING VIA ZOOM

REGULAR MEETING MOTIONS

Members Present: Chair Jed Larson, Vice Chair Anne Peterson Cremé, Leigh Ann Hutchinson, Steve Nelson, and Anne Blanchard (alternate)

Member Absent: Scott Person, Susan England (alternate), and Kevin Arnesen (alternate)

Others Present: Abbie Winter – Board Clerk, and Jim Hallisey – Zoning Agent

- 1) CALL TO ORDER: Chair J. Larson called the regular meeting to order at 7:00 p.m.
- 2) ROLL CALL/SEATING OF ALTERNATES: : J.Larson seated Anne Blanchard in place of Scott Person.
- 3) ADDITIONS/CHANGES TO THE AGENDA

Section 5 – Old Business: Add item a: Vote to adopt the affordable housing plan.

Section 7 – Discussion: Add item a: Common driveway at 580 Lake Road.

J.Larson MOVED to add these two items to the agenda. A. Cremé SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- 4) PUBLIC SPEAK: None.

- 5) OLD BUSINESS

- a. Vote to adopt the affordable housing plan.

J.Larson MOVED to adopt the Affordable Housing Plan prepared by Bill Warner. S.Nelson SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- b. **Discussion** – Changes to the Sign Regulations

J.Larson MOVED to forward the sign regulations for CROG and town review, and schedule public hearing to discuss the sign regulations immediately prior to the Commission's regular meeting on July 18th. S.Nelson SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- c. **Update** – Gravel Pit Operation at 517 Route 6.

- 6) NEW BUSINESS

- a. **Receive Application for a Zoning Amendment** (change in text) and **Set Public Hearing**.

- b. **Discussion** – Other regulatory amendments.

- 7) DISCUSSION

- a. Common driveway at 580 Lake Road.

- 8) APPROVAL OF MINUTES - Special Meeting of 5.3.2022.

J.Larson MOVED that the minutes from the Special Meeting of 5.3.2022 be approved. S.Nelson SECONDED.

The Commission discussed the following corrections to the Minutes:

~~MONDAY~~ **TUESDAY**, MAY 3rd, 2022 - 7:00 P.M.

Members Absent: Vice Chair Anne Peterson Cremé **and Kevin Arnesen (alternate)**

By roll call vote, MOTION CARRIED 4:0:1 (A.Cremé abstained).

9) CORRESPONDENCE

10) ADMINISTRATIVE REPORT

- a. Zoning Agent
- b. Inland Wetlands & Watercourse Liaison Report

11) PUBLIC SPEAK

12) Next Regularly Scheduled Meeting – June 20, 2022 at 7:00 p.m.

13) ADJOURNMENT

J.Larson MOVED to adjourn the meeting at 8:11 p.m. A. Cremé SECONDED. MOTION CARRIED unanimously.

Respectfully submitted by Abbie Winter,

Abbie Winter

PLEASE NOTE: The motions are not official until approved by PZC at the next meeting. Please see the next PZC meeting minutes for approval or changes to these motions.