

TOWN OF ANDOVER
PLANNING & ZONING COMMISSION
MONDAY, NOVEMBER 15, 2021 - 7:00 P.M.
LOCATION: VIRTUAL MEETING VIA ZOOM

REGULAR MEETING MOTIONS

Members Present: Chair Jed Larson, Vice Chair Anne Peterson Crème, Scott Person, Leigh Ann Hutchinson, Steve Nelson, Susan England (alternate), Anne Blanchard (alternate), and Kevin Arnesen (alternate)

Member Absent: None

Others Present: Zoning Agent Jim Hallisey, Board Clerk Abbie Winter, Chris Bell, and Matthew Bruton

- 1) CALL TO ORDER: Chair J. Larson called the public hearing to order at 7:00 p.m.
- 2) ROLL CALL/SEATING OF ALTERNATES: No alternates were seated.
- 3) ADDITIONS/CHANGES TO THE AGENDA:

J.Larson MOVED to move New Business ahead of Old Business. By unanimous consent, MOTION PASSED 5:0:0.

- 4) PUBLIC COMMENT: None.

5) NEW BUSINESS

- a. Action Item – Receive application and set public hearing. Application for a 2-lot subdivision at 580 Lake Road, aka Assessor’s Map 33, Block 34, Lot 2. Applicant - Garrett Homes, LLC, Gary Eucalitto, Owner of Lake Road, LLC.

J.Larson MOVED to schedule a special meeting for PZC Application #21-07 for December 20th. Motion PASSED by unanimous consent, 5:0:0.

- b. Action – Request for modification to Sand and Gravel Permit at 497 Route 6 – Genovese. Materials included in archived section of PZC Applications on town website.

J.Larson MOVED to grant the applicant a 3 month extension for the sand and gravel operation. S.Person SECONDED. By roll call vote, MOTION PASSED 5:0:0.

- c. Discussion/Action – Zone change of the property at 329 Route 6.

6) OLD BUSINESS

- a. Discussion - Proposed Amendments to the Sign Regulations

b. Discussion - Affordable Housing Plan

7) APPROVAL OF MINUTES

Action Item - Regular Meeting of October 18, 2021.

J.Larson MOVED to approve the Regular Meeting Minutes of October 18, 2021. By roll call vote,
MOTION PASSED unanimously 5:0:0.

8) CORRESPONDENCE: None.

9) ADMINISTRATIVE REPORTS/ENFORCEMENT ACTIONS

10) COMMISSION DISCUSSION/MISCELLANEOUS: None.

11) PUBLIC COMMENT: None.

12) NEXT MEETING DATE

December 20, 2021, at 7:00 p.m. via ZOOM

13) ADJOURNMENT

J.Larson MOVED to adjourn the meeting at 9:23 p.m. L. Hutchinson SECONDED. MOTION CARRIED
unanimously.

Respectfully submitted by Abbie Winter,

Abbie Winter

PLEASE NOTE: The motions are not official until approved by PZC at the next meeting. Please see the
next PZC meeting minutes for approval or changes to these motions.