

TOWN OF ANDOVER
PLANNING & ZONING COMMISSION
MONDAY, SEPTEMBER 20, 2021 7:00PM
LOCATION: VIRTUAL MEETING VIA ZOOM

REGULAR MEETING MOTIONS

Members Present: Chair Jed Larson, Vice Chair Anne Peterson Crème, Scott Person, Steve Nelson, and Susan England (alternate)

Member Absent: Leigh Ann Hutchinson, Anne Blanchard (alternate), and Kevin Arnesen (alternate)

Others Present: Zoning Agent – Jim Hallisey, Board Clerk – Abbie Winter, Erik Adamcik, Beebe Family, Andrew Morin, and Mark K. Branse

- 1) CALL TO ORDER: Chair J. Larson called the regular meeting to order at 7:04 p.m.
- 2) ROLL CALL/SEATING OF ALTERNATES: Susan England seated for Leigh Ann Hutchinson.
- 3) ADDITIONS/CHANGES TO THE AGENDA:
 - a) M.Branse and J.Larson raised to change the first Old Business Action Item for S.Beebe’s application to read to “approval of permit for a kennel at 241 Route 6”, instead of “approval of modification to previously approved Special Permit for a kennel at 241 Route 6”.

J.Larson MOVED to apply the changes discussed. By voice vote, MOTION CARRIED 5:0:0.
- 4) PUBLIC COMMENT: None
- 5) OLD BUSINESS
 - a. **Action Item** – Approval of permit for a kennel at 241 Route 6 – Scott Beebe applicant.

J.Larson MOVED to approve the application for a Type A kennel at 241 Route 6.
Seconded by S.Person. By roll call vote, MOTION CARRIED 5:0:0.

- b. Action Item** – Review Request For Proposals for the preparation of an Affordable Housing Plan/Selection.

S.England MOVED that the Commission obtain the services of William Warner to prepare the affordable housing plan for the Town of Andover. S.Person SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

1) NEW BUSINESS

- a. Special Permit Application for 23 Route 6 at Network Inc. for installation of 2 gazebos.

J.Larson MOVED that the commission resolves to send the permit to the zoning enforcement officer to authorize minor non-substantial deviations from the approved Special Permit which we consider the gazebos to be. S.Nelson SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- b. Action Item – Approve Annual Report

J.Larson MOVED that Planning and Zoning Commission Annual Report be approved for forwarding to the Board of Selectmen. A.Crème SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

2) APPROVAL OF MINUTES

- a. Meeting of August 16, 2021

S.Person MOVED to approve. S.England SECONDED. By roll call vote, MOTION CARRIED 4:0:1 with S.Nelson abstaining.

3) CORRESPONDENCE: None.

4) ADMINISTRATIVE REPORT/ENFORCEMENT ACTIONS

5) COMMISSION DISCUSSION/MISCELLANEOUS

6) PUBLIC COMMENT: None.

7) ADJOURNMENT

S.Person MOVED to adjourn the meeting at 8:07 p.m. S.Nelson SECONDED. MOTION CARRIED 5:0:0.

NOTE TO PUBLIC: All Planning and Zoning Commission meetings and public hearing will be held virtually until further notice. Should any members of the public need access to a public computer please contact the Building & Land-Use Office a minimum of 48 hours prior to any scheduled meeting – 860.742.4036 x 3.

Respectfully submitted by Abbie Winter,

Abbie Winter

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.