

TOWN OF ANDOVER
PLANNING & ZONING COMMISSION
MONDAY, APRIL 19, 2021 7:00pm
LOCATION: VIRTUAL MEETING VIA ZOOM, 7:00 P.M.

PUBLIC HEARING AND REGULAR MEETING MOTIONS

PUBLIC HEARING

Members Present: Chair Jed Larson, Vice Chair Anne Peterson Crème, Scott Person, Susan England, Leigh Ann Hutchinson, Anne E. Blanchard (alternate), Kevin Arnesen (alternate)

Member Absent: None.

Others Present: Zoning Agent – Jim Hallisey, Board Clerk – Mindy Gosselin, Megan Phillips, Thomas Fiorentino, Bill Phillips, Andrew Bushnell, Hank, George Correia, Mark Branse, Erik Loteczka, Joseph Mott

1) Call to Order: Chair J. Larson called the public hearing to order at 7:03 p.m.

2) Application #21-01, Application of 57 Hendee Road, LLC

3) Close or Extend Public Hearing/Adjournment

A Crème MOVED to continue the public hearing to the next regularly scheduled meeting. S. England
SECONDED. MOTION CARRIED unanimously.

The public hearing was adjourned at 8:16 p.m.

REGULAR MEETING (Immediately followed the Public Hearing)

Members Present: Chair Jed Larson, Vice Chair Anne Peterson Crème, Scott Person, Susan England, Leigh Ann Hutchinson, Anne E. Blanchard (alternate)

Member Absent: Kevin Arnesen (alternate)

Others Present: Zoning Agent – Jim Hallisey, Board Clerk – Mindy Gosselin, Megan Phillips, Thomas Fiorentino, Bill Phillips, Andrew Bushnell, Hank, George Correia, Mark Branse, Erik Loteczka, Joseph Mott

1) Call to Order: Chair J. Larson called the regular meeting to order at 8:17 p.m.

2) Roll Call/Seating of Alternates: No alternates seated.

3) Additions/Changes to the Agenda:

Move New Business before Old Business.

Add New Business Item d. "Low Income Housing Plan"

Indicate the acceptance of the new application for 26 Old Farms Rd

Remove "Andover Planning & Zoning Commission Agenda" from Section 7

J. Larson made the indicated changes above to the agenda.

4) Public Comment

5) New Business

- a) Discussion/possible action
Application of 57 Hendee Road, LLC, Applicant seeking to deposit fill/construct a single-family residence in a Flood Zone
- b) Discussion/possible action
Application #21-02 of Joe Mott, 142 Wales Road
Seeking Site Plan approval for an accessory apartment per Section 4.11 of the Andover Zoning Regulations
- c) Discussion/possible action
Gravel Operation, Route Six, Update and Request for Extension of Existing Permit

L. Hutchinson MOVED to schedule a site visit on this application. S. Person SECONDED.

L. Hutchinson WITHDREW the previous motion. S. Person SECONDED.
- d) Low Income Housing Plan

6) Old Business

- a) Update/discussion - Sign Regulations
- b) Update/discussion – Frontage Requirements (Zoning & Subdivision Regulations)

7) Approval of Minutes

- a) Regular Meeting of March 15, 2021

L. Hutchinson MOVED to approve the March 15th, 2021 Regular Meeting Minutes. S. England SECONDED. By roll call vote, MOTION CARRIED 5:0:0.

- b) Site Walk/Special Meeting Minutes of March 20, 2021

S. England MOVED to approve the March 20th, 2021 Site Walk/Special Meeting Minutes. S. Person SECONDED. By roll call vote, MOTION CARRIED 4:0:1, with L. Hutchinson abstaining.

8) Correspondence

- 9) Administrative Report
Enforcement Action – 44 Wales Road

10) Commission Discussion/Miscellaneous

11) Public Comment

12) Adjournment

S. Person MOVED to adjourn the meeting at 9:25 p.m. A. Crème SECONDED.

Respectfully submitted by Mindy Gosselin,

Mindy Gosselin

PLEASE NOTE: The motions are not official until approved by PZC at the next meeting. Please see the next PZC meeting minutes for approval or changes to these motions.