

OLDE ANDOVER BURYING GROUND COMMITTEE
OCTOBER 25, 2018 MINUTES

Attendees: Mike Donnelley, Mike Kurdzo, Cathy Palazzi, Maria Tulman,
Absent: Jeff Ballard, Steve Fish, Bob Post
Guests: John Handfield, Michael Palazzi

M. Donnelly called the meeting to order at 6:35 p.m.
Additions to Agenda: None
Pledge: Done
No Public Speak.

Approval of minutes for September 28, 2018 meeting: M. Tulman and M. Kurdzo with correction under Treasurer's report. Passed

Chair/Historian:

M. Donnelly is putting records in order and he wants help in downloading information. C. Palazzi mentioned she thought it was B. Post or S. Fish who had suggested they could help. M. Donnelly will call them. M. Donnelly mentioned his October 21 presentation was well received and about 10 people were there, M. Donnelly mentioned he had put his presentation on paper for those who wanted a copy. Since C. Palazzi was out of town that Sunday she asked for a copy. M. Donnelly can email it.

Treasurers Report:

M. Tulman reported we have two accounts at town hall unknown to the committee. One has \$5.00 and one has \$500. M. Tulman said she had confirmed this with Treasurer and had been exchanging emails. M. Tulman read the emails. It appears the Treasurer is unclear on these two accounts and C. Palazzi offered to speak with J. Higgins at her next meeting to make sure Treasurer understood these two accounts were the same type of accounts she has for the Andover seniors. She had contacted D. Warren former BOF Chair for assistance and he had sent an email to J. Higgins, Town Administrator and money had been located. The two line items are as follows: Town Budget is: 1-100-03-0313-424 and there is \$500 in that budget we can use for cemetery maintenance and there is \$5 in our other account which is: L-100-00-2700-019 and the Neglected Cemetery Grant applied for will go into that account NOT the town budget line. M. Tulman explained we have to present OPM with a bill for expenditures and then they issue a check to the Town of Andover.

C. Palazzi explained the \$500 was from the town budget amount she had requested from the BOS for this current year. C. Palazzi suggested M. Kurdzo or his maintenance crew use the \$500 to refurbish a stone prior to next budget season M. Tulman reported she has not received further information from the Crane Foundation and is waiting. She is also waiting for an official letter of confirmation from OPM.
C. Palazzi thanked M. Tulman for an outstanding job in researching these monies to let us know what we had on hand and for an excellent report.

Secretary Report:

C. Palazzi reported on the articles in the Rivereast and pictures. She thought Sloan Brewster had done an excellent write up in the paper about the cemetery. It was hoped this article would bring us donations and more interest in the cemetery committee.

Maintenance Crew

M. Kurdzo reported that on October 13th about 12 stones were repaired and worked on. Then on the 20th another dozen stones were repaired and worked on. At this time M. Kurdzo believes approximately 24 stones have been repaired. M. Donnelly will call "Beyond the Gravestone" group to see if it is possible to put a tarp over the badly damaged stones to protect them from the winter weather. Guest M. Palazzi had suggested this could be done without harming the stones further.

Old Business:

M. Kurdzo suggested a mailbox of some type be purchased to hold brochures and place the mailbox at the cemetery. When people stop by they can help themselves.

New Business:

M. Donnelly said he and Ruth Brown would be placing string between stones to form grids and then they could map the locations as done in other towns. This will be done on Sunday November 4th and M. Donnelly said anyone could assist. Guest J. Handfield said he would supply string.

C. Palazzi gave the dates of 2019 meetings and said she had given dates to Town Clerk and reserved the town hall community room for us. January 24, February 28, March 28, April 25, May 23, June 27, July 25, August 22, September 26, October 24, November 28, December 26. Normally we do not meet in the months of January, February, November and December but C. Palazzi reserved the dates in case of emergency meeting.

M. Tulman mentioned she had attended an Invasive Plants discussion at UCONN and she suggested we take advantage of any leaves left in cemetery and use them as mulch for the winter to protect the cemetery area. All agreed.

Next meeting will be March 28, 2019 unless an emergency should arise. We can stay in contact by email. C. Palazzi mentioned she would need to put in the budget for 2019 by end of December 2017 as requested by BOS and Town Administrator and will email committee.

Meeting adjourned at 7:55 p.m. by M. Tulman and seconded by M. Kurdzo. All agreed.

Respectfully Submitted

Cathy Palazzi

Catherine Palazzi, Secretary