

NORTON FUND COMMISSION

November 16, 2022

Zoom Meeting, Andover CT

CALL TO ORDER

Chairperson Charlotte Nelson called meeting to order at 7:06 PM

MEMBERS PRESENT

Charlotte Nelson, Jan Neumuth, Heidi Xenophontos, Bill Penn, Linda Armstrong, Alternate
Not in attendance were Steven Fuss & Louise Goodwin, Alternate

MINUTES

Charlotte moved to approve minutes of May 12, 2022, second by Jan, approved

CORRESPONDENCE

Jan sent Thank You Note to Donor contributing generous amount since last meeting.

FINANCES

Heidi gave balances of the 4 accounts, explaining why there were 4. Balances and transactions were discussed, and Heidi will seek more information from Town Hall. Amount in excess of principal is \$4321.14, to be used for spring scholarships. Total donations this year is \$658.00

OLD BUSINESS

Attendance at Farmer's Markets this year has gone back and forth observed Bill, and he suggested the Commission members could select certain ones to attend, and put these dates on Town Calendar.

NEW BUSINESS

"Creating Awareness" of the Norton Fund was the topic for discussion. Awareness of work of Norton Fund is spread by many sources and discussion followed on the availability of assistance to Andover residents. The Rivereast can be a good source of information, and Bill will contact them bimonthly with reminder of Commission purpose and news. Linda volunteered to set up Instagram account for Rham students to use as information source. Discussion followed on Rham's publication, the Rambler, and what Norton commission can do to guarantee scholarship information. Charlotte & Linda will work on this. Discussion on Rubric Rating used for measuring scholarship information. Heidi is reworking some of the questions, and Charlotte will resend this Evaluation Tool to commission.

Charlotte also reported that 18 families will receive Gift Cards for Thanksgiving from Norton Fund. Charlotte and Heidi are both working on this donation.

Meeting dates for 2023 were set: Wednesday, May 17 and Wednesday, November 15. This information will be posted by Town Clerk.

ADJOURNMENT

Motion to adjourn at 8:22 PM by Heidi, second by Jan.

Respectfully submitted,
Jan Neumuth, Norton Commission Secretary