

Norton Children's Fund Commission
November 13, 2018
First Congregational Church
Andover, CT

Call to Order:

The meeting was called to order by Chairperson, Dianne Grenier

Members Present:

Dianne Grenier, Chairperson; Jan Neumuth, Cheryl Mayhew; and Sarah Shapiro

Minutes:

Cheryl made a motion to accept the minutes from the Special meeting held August 27, 2018. Jan seconded the motion. Minutes were approved unanimously.

Correspondence:

There was no new correspondence. Cheryl noted that a thank you note had been sent to Meaghan Hall for her donation to the Norton Fund in memory of Heidi Hall Donnelly.

Finances:

Dianne spent time at Town Hall going through the accounts.

Dianne noted the Brown scholarship money had not been given out in years. She suggested investing the money and researching better investment avenues than the current bank account. Jan made a motion to leave the Brown scholarship money in place due to lack of funds. Cheryl seconded the motion. The motion passed unanimously.

Fundraiser:

"Guess the Norton Number" drawing will occur in the school library. Heidi Xenophontos has agreed to address the school assembly to announce the winner.

New Business:

Dianne indicated no one had requested any financial assistance for the holidays.

Scholarship:

Dianne updated the scholarship form to reflect 2019 dating. The deadline to apply for scholarship is May 1, 2019. Cheryl made a motion to allocate \$1,000 to the scholarship and decide how to allocate the money depending on how many qualified applicants are received. Jan seconded the motion. Motion passed unanimously. The scholarship information will be advertised in February.

New Business:

The group discussed ways to advertise the Norton Fund. Flyers have been given to Joan Soucy who is in charge of the Food Pantry and Foodshare. Flyers have also been distributed to the school and the Town Clerk. Cheryl suggested submitting a blurb to the school online newsletter. Jan said she would see if RHAM has a newsletter.

Jan suggested creating a single page flyer with information similar to the back page of the application flyer. Jan to create a new flyer and have it distributed to Andover Elementary students in early December.

Meeting dates:

The Town Clerk has requested the meeting dates for the Commission for 2019.

Dates chosen are: Tuesday, May 14, 2019
7:00 pm, First Congregational Church

Tuesday, November 12, 2019
7:00 pm, First Congregational Church

Adjournment:

Dianne made a motion to adjourn the meeting at 7:56pm. Jan seconded the motion.

Respectfully submitted
Sarah Shapiro
Norton Commission Secretary