

TOWN OF ANDOVER
Long Term Planning Committee
Wednesday, May 29th, 2019 at 7:00 P.M.
Location: Town Hall Community Room

Special Meeting Minutes

1. Call to Order

Chair Eric Anderson called the meeting to order at 7:07 P.M.

2. Roll Call

Members Present: Chair Eric Anderson, Vice Chair Ed Sarisley, Board of Selectwoman Cathy Desrosiers, Secretary Amanda Gibson, Elaine Buchardt
Members Absent: Wendy Kopp

3. Public Participation

None.

4. New Business:

4a. Discuss the sections of draft town plan created.

Members discussed their 'LTPC Final Report: Summary & Recommendations':

- Committee has collected information and feedback over the past year of existence in order to create this plan to be presented to the Board of Selectman.
- Chapters include: Executive Summary, Demographic Trends, Town Wide Survey, Senior/Community Center, Communication Plan, Marketing Strategy, Public Amenities, Town Staffing Needs, Public Works Department, Connectivity Transportation & Safety, Town Buildings & Public Spaces.
- Discussed ideas for formatting templates, the summaries and some details of each chapter.
- Committee members agreed to continue working together on editing the document with each member taking on a chapter(s) throughout the next month. Report to be discussed at the next meeting on Thursday, June 13th at 7:00 P.M.

5. Old Business

- a. Discuss account of committee's accomplishments thus far:

Done.

- b. Approve the April 11th Regular Meeting Minutes:

Elaine Buchardt MOVED to approve the Thursday, April 11th Regular Meeting Minutes.
Amanda Gibson SECONDED
MOTION CARRIED 5:0:0

6. Public Participation

None.

7. Adjournment

Ed Sarisley MOVED to adjourn the Regular Meeting.
Cathy Desrosiers SECONDED
MOTION CARRIED 5:0:0
Chair Eric Anderson adjourned the meeting at 9:37 P.M.