

**Andover Library Board  
Meeting Minutes  
June 4, 2018**

Julie Victoria called the meeting to order at 7:11 PM.

**Present:** Julie Victoria, Linda Fish, Lisa Kurtz, Board Alternates: Sharon Shevchenko and Jeff Ballard (voting), and Amy Orlomoski, Librarian.

**Absent:** Cathy Desrosiers, Dianne Grenier, Gretchen Stein AFOL

**Additions to the Agenda:** Under New Business c. Hartford Foundation for Public Giving. Linda made a motion to adopt the agenda, seconded by Jeff. All approved.

**Secretary Minutes:** The May minutes were reviewed. Jeff made a motion to accept the minutes, seconded by Linda. All Approved.

**Treasurer's Report:** The transactions were reviewed. There were two internet payments. One payment to the State Library, could may be the last one, and a Comcast payment that includes installation and two months service. The AC isn't working, Amy will call Homestead. Large print books that come from Centerpoint will be funded by the Friends starting June 1. Lisa made a motion to accept the Treasurer's reports, seconded by Linda. All approved.

**Librarian's Report:** The numbers are similar to last year. Amy attended the Book Expo (trade show) in NYC on May 31. She brought back galleys and pre-publications and saw some authors. The third graders at Andover Elementary School came to the Library on a field trip. Cathy Campen read them a story and planned a scavenger hunt, 12-13 received Library Cards. The summer flyer went home to all school children last week. Lisa made a motion to accept the Librarian's report, seconded by Linda. All approved.

**Unfinished Business:**

- A. CEN fiber application status: The grant has been approved. Joe Higgins signed and mailed the contract last week. It is still waiting for State signature but it has been approved.
- B. Selling of Coffee Table and Red Chairs: hasn't happened yet.
- C. Task List/Safety List/ Friends Wish List – reviewed. **Task List:** discussed using Burns Computer as Computer Tamer's contract is over on July 15. Jeff recommended Kennedy Exchange in Columbia, Amy will contact them. **Safety List:** 3 CO2 detectors have been purchased. Jeff will place them and also the AED. Moving the basement exit sign, Jeff recommended Ryan Jurovaty and he will contact him. **Wish List:** Either from Friends or Hartford Foundation - Amy would like a storage shed to store books and have book sales. Also, we may need a new AC unit. The lists were not updated.

**New Business:**

- A. Computer Agreement: discussed under Task List.

- B. Summer Programs: Amy handed out the flyer. The reading challenge is again Book Bingo. The kick-off is June 26 with Animal Experiences at the Town Hall. On July 26 the Church will hand out snack Backpacks to all children during the Riverside Reptile show.
- C. Hartford Foundation for Public Giving: There is \$14,839. available. .Amy would like to put together a list for new computers, electrical work, a new printer, bell/buzzer, bulletin board?. Storage shed? AC unit?
- D. Friends of the Library: Gretchen submitted a report: Subway fundraiser may be on July 29<sup>th</sup> but they have not returned Gretchen calls. Ice cream cart from Highland Park has not been confirmed for July 26. (Sharon contacted Molly from Highland Park during this meeting and Molly confirmed the cart!).

**Public Comment:** None.

Julie made a motion to adjourn the meeting at 8:20 PM, seconded by Jeff. All Approved.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Julie Victoria", with a stylized flourish at the end.

Julie Victoria, Acting Secretary

THESE MINUTES ARE AN UNAPPROVED DRAFT UNTIL ACCEPTED BY THE  
ANDOVER LIBRARY BOARD OF DIRECTORS.