

Andover Public Library Board of Directors
Monday, May 6, 2019 – 7PM

1. *Call to Order:* Meeting called to order at 7:08PM. One member present: Linda Fish; both alternates seated: Jeff Ballard, Sharon Shevchenko; Amy Orlomoski, Librarian. Absent: Cathy Desrosiers, Dianne Grenier, Lisa Kurtz, Julie Victoria; Gretchen Stein, AFoL President.
2. *Additions to agenda:* New Business c. BookExpo 2019
3. *Adoption of the agenda:* Linda Fish made a motion to accept agenda, Sharon Shevchenko seconded. All in favor.
4. Minutes of April 1st meeting reviewed. Sharon Shevchenko made a motion to accept minutes, seconded by Jeff Ballard. All in favor.
5. *Financial report:* Amy reports that balance remaining for FY 2018-2019 is on-track, and that there were no outstanding expenses in April.
6. *Librarian report:* Overall, circulation numbers for April 2019 are higher than circulation numbers for April 2018. Also, yearly totals are up over this time period in FY 2017-2018. There were 15 programs at the library in April with 129 attendees. Headcount for patrons in April: 842.

Linda Fish made a motion to accept the Financial Report & the Librarian's Report, Jeff Ballard seconded. All in favor.

7. *Unfinished business:*
 - a. *CEN fiber connection status/work to be done:* Amy reported that email received from Maria at State Library saying that additional grant fund check (\$3,223) will be sent to Town Hall within 30 days. Equipment will be ordered once funds are in-hand.
 - b. *Update on Connectivity Grant:* As both Dianne & Cathy were absent, no action taken.
 - c. *Task list/safety list:* read through items on list, but no action taken.
 - d. *"Wish List" for Friends:* mentioned that Gretchen is aware that Library Board may want Friends to purchase (or help to purchase) outdoor security cameras, but until specific quote is received, no action will be taken.
 - e. *First Aid/CPR classes for library staff:* none taken in Spring, but will revisit in Fall.
 - f. *Report on Andover Cleanup Day Library participation:* unknown (Cathy absent).
8. *New Business:*
 - a. *Chimney pointing:* no action taken, although Jeff says he knows a mason who could be asked for a quote.
 - b. *Plant swap for 2020 in conjunction with Town-Wide Tag Sale:* Board agreed that it sounds like a good idea. Will talk about it at future meeting.

c. *BookExpo 2019*: Amy will be attending on Thursday, May 30th at Javits Center in NYC. Ticket cost for 2019 is \$75. Discussion by Board to reimburse Amy for registration cost, plus provide some funds for travel and expenses for day. Sharon Shevchenko made a motion to give Amy a check in the amount of \$125 for all expenses relating to BookExpo, seconded by Linda Fish. All in favor.

9. *Upcoming programs/events & ideas:*

Amy mentioned Carrie Crompton's "Wildflowering in Andover" PowerPoint programs on May 8th, May 22nd, June 5th. Homebrewing program to be held on Friday, May 10th. At this point, 11 people signed up to attend. Cathy Campen is in the process of planning Summer Programs for kids, including Magic with Tony Mazz kickoff at Town Hall Community Room on June 26th.

10. *Comment from Andover Friends of the Library:*

AFoL President Gretchen Stein absent – no report.

11. *Housekeeping items:*

a. Thanks to Ron Bisson for landscaping work around library building. Suggestion made by Board that Chair Cathy Desrosiers possibly send a public thank you to *RiverEast* thanking Ron for work.

12. Public comment:

None.

13. Motion to adjourn meeting at 8PM. Motion by Sharon Shevchenko, seconded by Linda Fish. All in favor.

Respectfully submitted,

Amy Orlomoski
Librarian/Director (Recording Secretary for May meeting)