

**Andover Library Board  
Meeting Minutes  
March 6, 2017**

Cathy Desrosiers called the meeting to order at 6:55 PM.

**Present:** Julie Victoria, Cathy Desrosiers, Mimi Boxwell, Linda Fish, Amy Orlomoski, Librarian, and Gretchen Stein, Friends President

**Absent:** Dianne Grenier

**Additions to the Agenda:** None. Julie made a motion to adopt the agenda, seconded by Linda. All approved.

**Secretary Minutes:** The February minutes were reviewed. Cathy made a motion to accept the minutes, seconded by Linda. All approved.

**Treasurer's Report:** Amy reported that we may get a small state grant but it is not official yet. Julie made a motion to accept the February Treasurer's reports, seconded by Linda. All approved.

**Librarian's Report:** The Library use on Saturday is very good. There were 13 programs in February. Cathy indicated that the Boards and Commissions are being asked to submit a monthly report to the Board of Selectmen and she will submit the monthly Librarian's Report. Julie made a motion to accept the Librarian's report, seconded by Linda. All approved.

**Unfinished Business:**

- A. Downstairs Friends' Refurb: Rusty Billings gave an estimate to box in the columns. Julie made a motion to accept the estimate and to schedule the work. Linda seconded. All approved.
- B. Windows/CIP: Cathy signed the contract for G. Donovan on February 27<sup>th</sup> but they haven't received the signed contract yet. Cathy will check with the Town Hall about the hold up. The timeline is roughly: 2 hours to measure, 6 weeks to build at the factory, 2-3 days to install with no need to close the library unless they deem so with the scaffolding. The painting will be done in April when it is warm..
- C. Internet: The Board of Finance suggested that Verizon be considered as an internet replacement. Verizon provides DSL which is not ideal with all the computer use. Cathy will check with Town Hall about the internet that being added to the Town garage.
- D. Library Staff Leave Time - tabled.
- E. FY 2016-2017 budget: Revised budget was distributed. Julie will forward to BOF.

**New Business:**

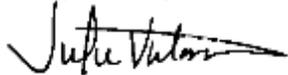
- A. Spring Programming: April 5<sup>th</sup> Rick Spencer will be back with WWII songs. There is tentatively a felting craft project planned.

**B. Andover Friends' of the Library:** Gretchen reported that it is almost Auction time (Friday, April 28<sup>th</sup>). She will work with Carol Lee to get articles in the paper to advertise the goods offered prior to the event. Membership figures are close to last year. The scholarship applications are being offered. Fireproof safe: Cathy will call T E enterprises.

**Public Comment:** Linda handed out AHM information and pledge cards.

Cathy made a motion to adjourned the meeting at 7:53 PM, seconded by Julie. All Approved..

Respectfully submitted:

A handwritten signature in black ink that reads "Julie Victoria". The signature is written in a cursive style with a long, sweeping underline.

Julie Victoria, Secretary

THESE MINUTES ARE AN UNAPPROVED DRAFT UNTIL ACCEPTED BY THE ANDOVER LIBRARY BOARD OF DIRECTORS.