

Andover Library Board of Directors
August 3, 2020 Meeting Minutes
Regular Meeting (Virtual meeting via Zoom)

Meeting: Time: 7:07 pm **Date:** August 3, 2020 **Place:** Virtual meeting via Zoom

Board Members in Attendance: Cathy Desrosiers (Chairman), Dianne Grenier (Secretary), Linda Fish, Lisa Kurtz, Julie Victoria, Amy Orlomoski (Librarian), and Sharon Shevchenko (Alt.) Absent: Jeff Ballard (Alt.),

Additions to the Agenda: 11 a. Zoom Meetings

Adoption of Agenda: Motion to accept: Julie Victoria, Seconded: Linda Fish, Approved by all.

Approval of July 13, 2020 minutes: Motion to accept: Julie Victoria, Seconded: Linda Fish Approved by all.

Financial & Librarian Reports: Motion to accept: Dianne Grenier, Seconded: Lisa Kurtz, Approved by all.
Early in the budget year, but everything looks good. Have not asked or received the first installment of Town funding yet.

Librarian's Report Abbreviated: July Circulation: 1044 Collection Size: 20,022 Computer Use: 63
Programs: 2 Patrons: 369 OverDrive 160 Facebook Video Posted: 44 with 652 Views. The full Librarian report was presented to the members before the meeting.

COVID-19 Coronavirus Operations: Generally going well. Patrons and staff have adjusted to the new normal and library operations are going smoothly. Continue to operate with abbreviated hours, including closed on Saturdays. Library staff feels only one clerk at a time is required with the low volume of patrons. Two clerks working at the same time is cumbersome with COVID-19 guidelines. The Board has a desire to reopen the Library on Saturdays. After much discussion, the Board decided to open the library on Saturday, September 12 after the school reopens. This decision to be reviewed at the September 14, Board meeting

Unfinished Business: Task List items:

The complete *Task List* was provided to Board members before the meeting. Library Board of Directors continues to address open items on the *Task List*.

Mural vandalized: Mural vandalized July 5, 2020. Three young men were arrested on August 3, 2020. Court date 10/6/2020. Jeff Reid VP of *Manchester Art Association* [(860 328-3334 jeff.reid@juno.com) removed graffiti on August 1 & 2 with Mineral spirits, rag and toothbrush. 99% clean. Looking to have the original artist (Sara Walling) touch up a small section that was damaged. Cathy and Bill Desrosiers to apply new coats of sealer. Town insurance to cover the cost.

Parking lot bumpers: Cathy Desrosiers continues to wait for correspondence from the Board of Selectmen and/or Town Administrator giving OK to purchase and install as discussed at June 11th meeting.

Video Camera: The Library video camera from the Town Grant has arrived. Camera training is being offered by CVC. Amy to attend. Board decided NOT to video Board meetings. Programs to be videoed would be decided by Amy. "Who would be the camera person" is yet to be determined. Further discussion is required after Amy's camera training regarding such things as "Can we loan it out", liability for breakage", etc.

New Business:

Possible ideas for Alice Moe funds: Suggested ideas included: Repointing the Chimney and Building, Additional Security Camera for patio side of the building and Electrical work for Electronic Bulletin Board and additional lighting on the patio side of the building.

Upcoming Library Events and programs: Not much happening because of the COVID-19. Book Discussions and virtual story hours by Cathy Campen continue. Amy Orlomoski has a few ideas for upcoming programs and will be working on the details to comply with COVID-19 guidelines. Dianne Grenier reported the Santa visit has not been officially canceled but it certainly is in jeopardy. A decision to be made in September or early October.

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August 3, 2020 Meeting Minutes

Page 2 of 2

Comments from the Friends of the Library:

Auction: Julie Victoria, acting president of the Friends Group, reported the auction made almost \$1,900.

Garden Committee: Lisa Kurtz reported the Garden club, which is very small, will meet in September to discuss “rescuing” plantings from the Connectivity Grant project and the fate of the two small trees at the very south-east corner of the building.

Quilt Raffle: Library Friend, Jean Mamonas has once again made a beautiful hand-made quilt and has offered it to the Friends to raffle as a fundraiser. Raffle to be held in the fall. Details to follow closer to the date.

Board Discussion:

Thank You Note from Cathy Campen: Amy Orlomoski read a very nice Thank You note from Cathy Campen for the birdhouse gift that was presented to her at the July meeting by Board members.

Zoom Meetings: The topic of “Zoom meetings vs. in-person meetings” was discussed. The board has decided the September meeting will be a Zoom meeting and in-person meetings will resume in October at the Library. Because of the small number of board members, it was decided 6 ft. social distancing and COVID-19 guidelines could be maintained in the Children’s area with little disruption.

Adjourned: 8:50 pm. Motion made by Lisa Kurtz, Seconded by Linda Fish. Approved by all.

Next meeting: September 14, 2020

Respectfully submitted:

Dianne Grenier, Library Board of Directors, Secretary

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.