

**Town of Andover**  
**Inland Wetlands & Watercourses Commission**  
Town Hall Community Room at 17 School Road, Andover, CT  
Monday, August 12, 2019 at 7:00 P.M.

Regular Meeting Minutes

1. Call to Order

Rick Osborne opened the Regular Meeting at 7:14 P.M.

2. Roll Call / Seating of Alternates

Members Present: Jed Larson, Rick Osborne  
Alternates Present: Meghan Lally, Jim Hallisey  
Members Absent: Wayne Thorpe, Ed Smith  
Alternates Absent: George Elliot  
Town Administrator: Eric Anderson  
Board Clerk: Amanda Gibson

Seating of Alternates:  
Meghan Lally seated for Wayne Thorpe, Jim Hallisey seated for Ed Smith

3. Additions / Changes to Agenda

Meghan Lally MOVED to postpone discussion of all Old Business and New Business items a. and c. until the September Regular Meeting.  
Jim Hallisey SECONDED  
MOTION CARRIED 3:0:1 (Jim Hallisey abstained)

4. Public Participation:  
None.

5. Old Business

- a. Update IWWC Regulations & discuss future Public Hearing.  
Tabled until next Regular Meeting.
- b. Annual Officer Election.  
Tabled until next Regular Meeting.
- c. Andover Lake Regulations Update.  
Tabled until next Regular Meeting.

6. New Business

- a. Annual CACIWC Membership  
Tabled until next Regular Meeting.
- b. Review IWWC application process and revision of application packet.

Jed Larson expressed reasoning behind concerns with the town's current application process.

Meghan Lally believes many items are convoluted and would be helpful to look at other town applications.

Jim Hallisey stated that many residents have complained because of application complications and delays.

Meghan Lally referenced the CT General Statutes for application process.

Jed Larson suggested that the new wetlands agent refresh the application.

Eric Anderson stated that any application in P&ZC has to go through IWWC first as P&ZC required IWWC to make a decision.

Eric Anderson explained delay in posting the wetlands agent job description: Finding someone with the set of skills needed is difficult to obtain in one person. Town has recognized that the

position has been under funded in time and salary for many years. BOS wants to know what attributes IWWC would like from a wetlands agent.

Eric Anderson suggested that IWWC use an application checklist like P&ZC uses.

Eric Anderson presented a letter to IWWC that is being presented to all of the town commissions. The letter asks for a commission synopsis and for a representative to attend the Wednesday, September 11, 2019 Board of Selectmen Regular Meeting. The commission will submit a copy of the ByLaws, summary of previous applications, and future goals and accomplishments. It is needed for the annual report as well.

Meghan Lally offered to draft the letter and information for the BOS.

Meghan Lally MOVED to host a Special Meeting on Tuesday, August 20<sup>th</sup> at 7:00 P.M. to discuss revision of the Application Packet and Checklist to ensure submitted applications are complete.

Jed Larson SECONDED

MOTION CARRIED 4:0:0

- c. Appointment of members and status.  
Tabled until next Regular Meeting.

- d. Choose commission member to represent IWWC at next Board of Selectmen meeting on Wednesday, September 11<sup>th</sup>, 2019 at 7:00 P.M. to present nominations and other items.

Meghan Lally MOVED to add to the Tuesday, August 20<sup>th</sup> at 7:00 P.M. Special Meeting Agenda the selection of a commission member to attend the Wednesday, September 11, 2019 BOS Regular Meeting to represent the IWWC to present nominations, By Laws and 2019-20 goals.

Jed Larson SECONDED

MOTION CARRIED 4:0:0

- 7. Conservation Commission Report  
None.

- 8. Administrative Report  
None.

- 9. Approval of Meeting Minutes

- a. Approval of Monday, July 8<sup>th</sup> Regular Meeting Minutes.

Jim Hallisey MOVED to approve the Monday, July 8<sup>th</sup> Regular Meeting Minutes.

Jed Larson SECONDED

MOTION CARRIED 4:0:0

- 10. Public Participation

Town Administrator Eric Anderson shared there will be an upcoming IWWC application from the town regarding the Community Connectivity Grant projects.

- 11. Adjournment

Jed Larson MOVED to adjourn the Regular Meeting.

Megan Lally SECONDED

MOTION CARRIED 4:0:0

Rick Osborne adjourned the meeting at 8:26 P.M.

Meeting Minutes helpfully submitted by Board Clerk, Amanda Gibson.

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.*